

## Indigenous VET research and statistics: Terms and definitions

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This document was produced as an added resource for the report *Indigenous students*. The report is available on NCVER's website: <<http://www.ncver.edu.au>>

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# Introduction

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This document covers the data terms used in the *Indigenous research and statistics* resources. It covers information contained in the *Apprentices and Trainees June Quarter 2009 report*, the *Students and Courses 2009* report and the *Student Outcomes 2009* report and their associated data tables. The primary purpose of this document is to assist users of the report to understand the specific data terms used within it.

Terms that appear in the report are listed in alphabetical order with the following information provided for each:

- ✧ Definition: a brief explanation of the term
- ✧ Classification categories: where applicable, defined categories that apply to each term are listed
- ✧ Source: a description of the source of this information, including details of any calculations or derivations.

Unless stated otherwise, all data are sourced from the National Apprentice and Trainee Collection, the National VET Provider Collection, or the Student Outcomes Survey.

The Apprentice and Trainee Collection and the VET Provider Collection are administrative collections governed by the *Australian Vocational Education and Training Management Information Statistical Standard: The Standard for New Apprenticeships – Release 6.0* (AVETMISS Release 6.0) or the *Australian Vocational Education and Training Management Information Statistical Standard: VET Provider Collection Specifications Release 6.0* (AVETMISS Release 6.0) respectively, which are available at NCVER's website: <http://www.ncver.edu.au>. References to the applicable field definitions within AVETMISS Release 6.0 which further define the data collected are provided in the 'Source' section.

The Student Outcomes Survey (SOS) is an annual survey of students who successfully completed some vocational training in Australia in the previous calendar year. The survey targets:

- students who gained a qualification through their training and
- students who successfully completed part of a course (at least one module) without gaining a qualification.

A number of supporting documents that provide additional information on the Student Outcomes Survey are available from NCVER's website at <http://www.ncver.edu.au/statistic/21065.html>

Terms and acronyms which have a broader Vocational Education and Training application have not been included in this document. Readers are referred to the *VET glossary*, which is available at NCVER's website: <http://www.ncver.edu.au/resources/glossary.html>.

Term	Definition	Classification categories	Source
Aboriginal and Torres Strait Islander	See <i>Indigenous</i> .	See <i>Indigenous</i> .	
Adult and community education (ACE)	The adult and community education sector provides locally accessible and community-based educational opportunities for adults, especially for people who may have difficulty participating in more formal education groups. ACE programs are provided by TAFE and higher education institutes, schools, neighbourhood centres, community education centres and adult education providers.  See also Provider type profile.	N/A	Collected as part of the AVETMISS field <i>Training Organisation Type Identifier</i> from the <i>Training Organisation</i> file in the VET Provider Collection.
Age and Age Group	The age of the student is calculated as at 30 June of the collection year.  The age is generally reported in age ranges, which vary according to the collection/survey.	<p><b>Apprentice and Trainee</b></p> <ul style="list-style-type: none"> <li>19 years and under</li> <li>20 to 24 years</li> <li>25 to 44 years</li> <li>45 years and over</li> <li>Not known.</li> </ul> <p><b>VET Provider Collection</b></p> <ul style="list-style-type: none"> <li>14 years and under</li> <li>15 to 19 years</li> <li>20 to 24 years</li> <li>25 to 44 years</li> <li>45 to 64 years</li> <li>65 years and over</li> <li>Not known</li> </ul> <p><b>Student Outcomes Survey</b></p> <ul style="list-style-type: none"> <li>15-24 years <ul style="list-style-type: none"> <li>15 to 19 years</li> <li>20 to 24 years</li> </ul> </li> <li>25 to 44 years <ul style="list-style-type: none"> <li>25 to 29 years</li> <li>30 to 34 years</li> <li>35 to 39 years</li> <li>40 to 44 years</li> </ul> </li> <li>45 years and over <ul style="list-style-type: none"> <li>45 to 49 years</li> <li>50 to 54 years</li> <li>55 to 59 years</li> <li>60 to 64 years</li> <li>65 years and over</li> </ul> </li> <li>Not stated</li> </ul>	Calculated based on the AVETMISS field <i>Date of Birth</i> from the <i>Client</i> file in both the VET Provider Collection and the Apprentice and Trainee Collection.

Term	Definition	Classification categories	Source
Apprentice/ trainee status	Whether a student is undertaking some training under an Apprenticeship/ Traineeship Training Contract.	Apprentice and Trainee (undertaking off-the-job training) Not apprentices and trainees	Calculated based on the AVETMISS field <i>Client Identifier – New Apprenticeships</i> from the <i>Enrolment</i> file (VET Provider Collection).
Area of usual residence	Last known mailing address for each student.	N/A	
Australian Qualifications Framework (AQF)	<p>The Australian Qualifications Framework is a comprehensive, nationally consistent framework for all post-compulsory education and training qualifications in Australia.</p> <p>The AQF is a unified system of national qualifications in schools, vocational education and training (TAFEs and private providers) and the higher education sector (mainly universities).</p> <p>The AQF recognises that the school, vocational education and training, and higher education systems each have different industry and institutional linkages. It connects these in a coherent single framework incorporating qualification levels, titles and guidelines. Qualifications range from the Senior Secondary Certificate of Education (generally offered in schools) to doctoral degrees obtained through university study.</p> <p>The AQF links together all these qualifications and is a transparent, quality-assured national system of educational recognition intended to promote lifelong learning and a seamless and diverse education and training system.</p>		See also AQF qualification level
AQF qualification level	The level of an Australian Qualification Framework (AQF) qualification in which a student is enrolled.	Diploma or higher Certificate IV Certificate III Certificate II Certificate I	Collected in the AVETMISS field <i>Qualification/Course Level of Education Identifier</i> from the <i>Course</i> file (VET Provider Collection) or in the AVETMISS field <i>Qualification Category Identifier</i> from the <i>Qualification</i> file (Apprentice and Trainee Collection).

Term	Definition	Classification categories	Source
Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS)	<p>AVETMISS offers a nationally consistent standard for the collection and analysis of vocational education and training information throughout Australia. AVETMISS has been endorsed by Commonwealth and State/Territory Ministers. The standard is subject to periodic revision.</p> <p>The current versions of the standard are</p> <ul style="list-style-type: none"> <li>• <i>AVETMISS VET Provider Collection specifications: Release 6.0 (May 2006) and</i></li> <li>• <i>AVETMISS Apprentice and Trainee Collection specifications: Release 6.0 (March 2008).</i></li> </ul>	N/A	
Award	See <i>Qualification</i> .	N/A	
Cancellations and withdrawals	<p>The number of apprenticeship/traineeship training contracts that have been terminated prior to successful completion in a given period.</p> <p>Cancellation and withdrawal figures also include contracts which have been transferred, due to change in employer. 'Transferred' is a new contract status, which was historically reported as a cancellation or withdrawal.</p>	N/A	Calculated based on the AVETMISS fields <i>Training Contract Status Date of Effect</i> and <i>Training Contract Status Identifier</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection)..
Casual employee	An employee who is not entitled to either paid holiday or paid sick leave.	N/A	SOS data dictionary
Commencements	The number of apprenticeship/traineeship training contracts that started in a given period.	N/A	Calculated based on the AVETMISS fields <i>Training Contract Status Identifier</i> and <i>Training Contract Commencement Date of Effect</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Community education provider	See <i>Adult and community education (ACE)</i> .	N/A	
Completed course	For the 2008 Student Outcomes Survey, completed course refers to the course included in the sample of graduates, which the graduate finished in 2007. See also <i>Course</i> .	N/A	SOS data dictionary

Term	Definition	Classification categories	Source
Completions	The number of apprenticeship/traineeship training contracts that were successfully completed in a given period.	N/A	Calculated based on the AVETMISS fields <i>Training Contract Status Identifier</i> and <i>Training Contract Completion Date of Effect</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Confidence interval	A specified interval, with the sample statistic at its centre, within which the corresponding population value is said to lie with a given level of confidence (ABS, 1998)	N/A	SOS data dictionary
Contract status	Refers to the key stages within the life of an apprenticeship/traineeship training contract.	Commenced Completed In-training Cancellation/Withdrawals	Calculated based on the AVETMISS fields <i>Training Contract Status Date of Effect</i> and <i>Training Contract Status Identifier</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Course	A structured program of study including, where appropriate, practical experience. A course may lead to a recognised qualification. See also <i>Qualification</i> .	N/A	
Course enrolment	The courses in which students are enrolled in a given period. For students enrolled in multiple courses, all courses are counted.	N/A	Collected in the AVETMISS field <i>Qualification/Course Identifier</i> from the <i>Course</i> file (VET Provider Collection).
Current qualification level	The level of a qualification in which a student is enrolled.  For students with subject enrolments in more than one qualification level, a highest current qualification level is assigned, based on the hierarchical order presented under the classification categories.  See also <i>Qualification level</i> .	<b>AQF qualification</b>  Diploma or higher Certificate IV Certificate III Certificate II Certificate I  <b>Non AQF qualification</b>  Other recognised courses Non-award courses Subject only-no qualification	Collected in the AVETMISS field <i>Qualification/Course Level of Education Identifier</i> from the <i>Course</i> file (VET Provider Collection).
Delivery type	The predominant style or mode of delivery for a subject enrolment.	College/campus based Online/remote access Employment based Other Not applicable	Collected in the AVETMISS field <i>Delivery Mode Identifier</i> from the <i>Enrolment</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Disability (including impairment or long-term condition)	Whether the student self-identifies as having a disability, impairment or long term condition. A disability is a physical or mental incapacity, either congenital or resulting from an injury or illness. A disability is considered to be both significant and permanent, and it may affect the student's training performance. A person was classified as having a disability, impairment or long-term condition, if they reported one or more of the following:	<b>VET Provider Collection</b>	Collected in the AVETMISS field <i>Disability Id</i> from the <i>Disability</i> file in the VET Provider Collection.
	<ul style="list-style-type: none"> <li>• Hearing/deaf</li> <li>• Physical</li> <li>• Intellectual</li> <li>• Learning</li> <li>• Mental illness</li> <li>• Acquired brain impairment</li> <li>• Vision</li> <li>• Medical condition</li> </ul>	<ul style="list-style-type: none"> <li>• Hearing/deaf</li> <li>• Physical</li> <li>• Intellectual</li> <li>• Learning</li> <li>• Mental illness</li> <li>• Acquired brain impairment</li> <li>• Vision</li> <li>• Medical condition</li> </ul>	
	The VET Provider Collection contains information on both the type of disability and the number of disabilities that a person has.	<ul style="list-style-type: none"> <li>1 self-identified disability</li> <li>2 self-identified disabilities</li> <li>3 self-identified disabilities</li> <li>4 self-identified disabilities</li> <li>5 self-identified disabilities</li> <li>6 self-identified disabilities</li> <li>7 self-identified disabilities</li> <li>8 self-identified disabilities</li> <li>9 self-identified disabilities</li> <li>10 self-identified disabilities</li> <li>N - the client does not have a disability, impairment or long-term condition.</li> <li>Unknown</li> </ul>	Collected in the AVETMISS field <i>Disability Id</i> from the <i>Disability</i> file in the VET Provider Collection.
	The <i>Disability Flag</i> in the Apprentice and Trainees Collection indicates whether a person considers themselves to have a disability, impairment or long-term condition.	<b>Apprentice and Trainee Collection</b>	Collected in the AVETMISS field <i>Disability Flag</i> from the <i>Client</i> file (in both VET Provider Collection and Apprentice and Trainee Collection).
	The Student Outcomes Survey questions respondents on their Disability Status.	<b>Student Outcomes Survey</b>	Collected in the Student Outcomes Survey. See SOS Data Dictionary.
		<ul style="list-style-type: none"> <li>Yes</li> <li>No</li> <li>Not stated</li> </ul>	

Term	Definition	Classification categories	Source
Employment Status	Employed persons classified by whether they were employees, employers or self employed.	Permanent Casual Employee (Other) Employer Self employed Not Stated	Collected in the Student Outcomes Survey. See SOS Data Dictionary.
English (Main language spoken at home)	Whether the student speaks a language other than English at home.	<b>VET Provider Collection</b> English Others	Collected in the AVETMISS field <i>Main Language other than English Spoken at Home Identifier</i> from the <i>Client</i> file (VET Provider Collection).
		<b>Student Outcomes Survey</b> Yes, speak other language No, English only Not stated	Collected in the Student Outcomes Survey. See SOS Data Dictionary.
English-speaking background (based on Country of birth)	The language region (English-speaking or non English-speaking) of the country in which a student was born.	<b>English speaking background countries</b> Australia Other English speaking background countries  Non-English speaking background countries Not known	Collected in the AVETMISS field <i>Country Identifier</i> from the <i>Client</i> file (VET Provider Collection).
Existing worker	Indicates whether an apprentice/trainee was employed by their current employer continuously for more than three months full-time (or 12 months part-time/casual) prior to commencing their training contract.	Existing worker Newly commencing worker	Collected in the AVETMISS field <i>Existing Worker Flag</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Fee-for-service training	Training for which most or all of the cost is borne by the student or a person or organisation on behalf of the student.	N/A	

Term	Definition	Classification categories	Source
Field of education	Describes the broad area of study related to a qualification or subject in which a student is enrolled.	Natural and physical sciences Information technology Engineering and related technologies Architecture and building Agriculture, environmental and related studies Health Education Management and commerce Society and culture Creative arts Food, hospitality and personal services Mixed field programs Subject only — no field of education	Collected in the AVETMISS field <i>Module/Unit of Competency Field of Education Identifier</i> from the <i>Module/Unit of Competency</i> file for subject enrolments and the field <i>Qualification/Course Field of Education Identifier</i> from the <i>Course</i> file for course enrolments (VET Provider Collection).
Full-time status	Indicates whether a training contract is being undertaken on a full-time or part-time employment basis.  Full-time apprentices/trainees are those whose working hours (including the training component) are not less than the usual hours for a full-time employee in that occupation.	<b>Apprentice and Trainee collection</b>  Full-time Part-time	Collected in the AVETMISS field <i>Full-time Identifier</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
	Indicates whether a student undertakes full-time or part-time study. A student who undertakes 540 hours of delivery or more annually is considered to be a full-time student.  Calculated based on nationally agreed nominal hours for all enrolments and aggregated for each student.	<b>VET Provider Collection</b>  Full-time student (>= 540 hours) Part-time student < 540 hours)	Calculated in the AVETMISS field <i>Student full-time flag</i> from the <i>Client</i> file (VET Provider Collection).
Full –Year Training Equivalents (FYTEs)	Measures the training activity undertaken by a student on a full-time basis for one year.	N/A	Calculated based on <i>Hours of delivery</i> (720 hours = 1 FYTE).
Fully responding	A survey return was considered fully responding if a student answered 2% of questions to make the information they provided useable.	N/A	

Term	Definition	Classification categories	Source
Funding industry	<p>Describes the broad funding industry related to a qualification or subject in which a student is enrolled.</p> <p>Groupings of different funding industries based on the 6 digit ASCO level of an occupational outcome.</p>	Arts Entertainment Sport & Recreation Automotive Building & Construction Community Services Health & Education Finance Banking & Insurance Food Processing TCF & Furnishings Communications Engineering & Mining Primary Industry Process Manufacturing Sales & Personal Services Tourism & Hospitality Transport & Storage Utilities Business & Clerical Computing Science Technical & Training General Education & Training Not Known	Collected as an administrative arrangement submitted to the VET Provider Collection.
Funding source	<p>The predominant source of the funding for a subject enrolment.</p> <p>Commonwealth and state general purpose recurrent is funding provided by the Commonwealth under its agreement with the state or territory; or funding provided by the state or territory for general purpose recurrent funding.</p> <p>Commonwealth and state specific is funding provided by the Commonwealth for the specific purpose to provide vocational education and training programs; or funding provided by state or territory governments for vocational education and training programs.</p> <p>Fee-for-service funding is revenue provided by a client to undertake education and training.</p> <p>Revenue earned from another registered training organisation is revenue earned from another registered training organisation in terms of subcontracted, auspicing, partnership arrangements or similar arrangements.</p> <p>For students with subject enrolments in more than one funding category, a major funding source is assigned in hierarchical order (Commonwealth and state funding, Domestic full-fee paying and International full-fee paying).</p>	<p><b>Commonwealth and state funding</b></p> <ul style="list-style-type: none"> <li>Commonwealth and state general purpose recurrent</li> <li>Commonwealth specific purpose program</li> <li>State specific purpose program</li> </ul> <p><b>Fee for service</b></p> <ul style="list-style-type: none"> <li>Domestic full fee-paying client</li> <li>International full fee-paying client</li> </ul> <p><b>Revenue earned from another registered training organisation</b></p>	Collected in the AVETMISS field <i>Funding Source – National</i> from the <i>Enrolment</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Funding type	Describes the broad funding type related to a qualification or subject in which a student is enrolled.  Groupings of different funding types based on the ASCO code of an occupational outcome.	I General, unspecified II Operative, clerical III Trades and skilled IV Professional, para-professional Not known Subject only – no occupation	Collected as an administrative arrangement submitted to the VET Provider Collection.
Graduate	A past student who has an Australian address as their usual address and were awarded a qualification during the survey reference year from a publicly funded VET provider in Australia.	N/A	SOS data dictionary
Highest educational attainment	Of all qualifications that have been attained, including secondary school qualifications, the qualification at the highest level.	Bachelor Degree or higher Advanced Diploma or Associate Degree Diploma or Associate Diploma Certificate IV Certificate III Year 12 Year 11 Certificate II Year 10 Certificate I Miscellaneous education (Certificates other than above) Certificate of Competency or Proficiency Statement of Attainment Pre-vocational training or equivalent Year 9 Year 8 Did not go to school Unknown Not stated	Calculated based on information collected in the AVETMISS fields <i>Prior Education Achievement Identifier</i> and <i>Highest School Level Completed</i> from the <i>Client</i> field..
Highest school level completed	The highest level of schooling completed by a student prior to commencing training.	Year 12 Year 11 Year 10 Year 9 or lower Did not go to school Not known	Collected in the AVETMISS field <i>Highest School Level Completed</i> from the <i>Client</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Hours of delivery	The hours of supervised training under a traditional delivery strategy for each subject enrolment.	N/A	Calculated based on nationally agreed nominal hours for national reporting collected as the AVETMISS field <i>Nominal Hours</i> from the <i>Module/Unit of Competency</i> file (VET Provider Collection).
Indigenous status	Whether a student self-identifies as being of Aboriginal or Torres Strait Islander descent.	Indigenous students Aboriginal Torres Strait Islander Aboriginal and Torres Strait Islander  Not Indigenous Neither Aboriginal nor Torres Strait Islander  Not known	Collected in the AVETMISS field <i>Indigenous Status Identifier</i> from the <i>Client</i> file.
Industry	The Australian and New Zealand Standard Industry Classification (ANZSIC), 2006 Edition, is used for industry. This is an Australian Bureau of Statistics classification that identifies the industry or principal activity in which an employer is engaged. (ABS Catalogue No. 1292.0, February 2006).	Agriculture, forestry and fishing Mining Manufacturing Electricity, gas, water and waste services Construction Wholesale trade Retail trade Accommodation and food services Transport, postal and warehousing Information media and telecommunications Financial and insurance services Rental hiring and real estate services Professional, scientific and technical Services Administrative and support services Public administration and safety Education and training Health care and social assistance Arts and recreational services Other services Not Stated	The Australian and New Zealand Standard Industry Classification (ANZSIC), 2006 Edition (ABS Catalogue No. 1292.0, February 2006).

Term	Definition	Classification categories	Source
Industry Skills Councils	Refers to categories of training package qualifications by their specific industry sectors. Industry skills councils represent particular industries and groups of training packages.	Agrifood Automotive Community services & health Construction & property services Electrocomms & energy utilities Government Innovation & business Manufacturing Services SkillsDMC Transport & logistics	Calculated based on the AVETMISS field <i>Qualification/Course Identifier</i> from the <i>Course</i> file (VET Provider Collection and the <i>Qualification</i> file (Apprentice and Trainee Collection).
In-training	The number of apprenticeship/traineeship training contracts where the apprentice/trainee is actively training under the terms of their contract at a given point in time.	N/A	Calculated based on the AVETMISS fields <i>Training Contract Status Date of Effect</i> and <i>Training Contract Status Identifier</i> from the <i>Training Contract Transaction</i> file, where the most recent status is commenced, recommenced or suspended.
Labour force status	The student's employment status.	Full-time Employee Part-time employee Self-employed - not employing others Employer Employed - unpaid worker in a family business Unemployed - seeking full-time work Unemployed - seeking part-time work Not employed - not seeking employment Not known	Collected in the AVETMISS field <i>Labour Force Status Identifier</i> from the <i>Client</i> file.
Looking for work	Students were asked if they were actively looking for work according to the following criteria: <ul style="list-style-type: none"> <li>• being registered with Centrelink as a job seeker</li> <li>• checking or registering with any other employment agency</li> <li>• writing, telephoning or applying in person to an employer for work or</li> <li>• advertising for work.</li> </ul>	Yes No Not stated	SOS data dictionary
Main job	The job in which the student usually worked the most hours during the reference period(s).	N/A	SOS data dictionary

Term	Definition	Classification categories	Source
Mixed field programs	A category within field of education. Mixed field education includes courses for English as a second language, functional literacy and numeracy, pre-vocational/pre-employment courses and general skills development.	N/A	Collected in the AVETMISS field <i>Module/Unit of Competency Field of Education Identifier</i> from the <i>Module/Unit of Competency</i> file for subject enrolments and the field <i>Qualification/Course Field of Education Identifier</i> from the <i>Course</i> file for qualification enrolments (VET Provider Collection).
Module completer	A past student who has an Australian address as their usual address, is not a graduate (as defined above), and successfully completed part of a course and then left the VET system in the survey reference year.	N/A	SOS data dictionary
Non-response bias	Non-response bias occurs when the characteristics of those not responding to the survey differ to the those responding for the survey in relation to the variables or items of interest. Non-response can affect the reliability of results and can introduce bias.	N/A	
Non-sampling error	Non-sampling errors (as distinct from sampling errors, see below) may occur because of non-response bias, incorrect responses, interviewer errors, and processing errors.	N/A	
Non-school education qualifications	Qualifications that have been attained since leaving school, excluding study done at secondary school and qualifications that take less than one semester to complete. See also Prior Education Achievement Identifier	Bachelor Degree or higher Advanced Diploma or Associate Degree Diploma or Associate Diploma Certificate IV (or Advanced Certificate/Technician) Certificate III (or Trade Certificate e.g. apprenticeship) Certificate II Certificate I Other certificate Certificate of Competency or Proficiency Statement of Attainment Pre-vocational training Other None Not stated	Collected in the AVETMISS field <i>Prior Education Achievement identifier</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection) or the <i>Prior Education Achievement Identifier</i> from the <i>Client</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Non-trades	Occupations that are not classified as <i>Technicians and Trades Workers</i> . Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO). See definition for Occupation.	N/A	Collected in the AVETMISS field <i>ANZSCO (occupation type) Identifier</i> from the <i>Training Contract Transaction</i> file.
Not stated	This is also known as question or partial non-response. Where particular questions have not been answered, but a questionnaire would otherwise be useable, a code has been allocated to indicate that a response was not given for that particular question. Not stated responses are those where respondents were sequenced to answer a question, but did not provide a response.	N/A	SOS Data Dictionary
Occupation (ANZSCO) group	The intended occupational outcome of a qualification/course. Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO). This is an Australian Bureau of Statistics classification that identifies occupations according to their primary purpose (ABS Catalogue No 1220.0, September 2006).	Managers and Administrators Professionals Technicians and Trades Workers Community and Personal Service Workers Clerical and Administrative Workers Sales Workers Machinery Operators and Drivers Labourers Occupational Non-Specific – General Education Non-Industry Specific Training Non-VET Course – No Occupational Outcome	Collected in the AVETMISS field <i>ANZSCO Identifier</i> from the <i>Course file (VET Provider Collection) or the Training Contract Transaction file (Apprentice and Trainee Collection)</i> .
Opinions of training	Students were asked to rate 19 aspects of their training on a five point scale with strongly disagree and strongly agree as the end points. The responses 'not applicable' or 'not stated' were considered to be missing values. The ratings were then grouped into three broad categories: agree (which included strongly agree and agree), neither agree nor disagree, and disagree (strongly disagree and disagree).	Agree Strongly agree Agree Neither agree nor disagree Disagree Disagree Strongly disagree Not stated	SOS data dictionary
Other government provider	Government-owned and managed education facilities/organisations, other than TAFE, that deliver VET (for example, agricultural colleges). For the purpose of reporting, these are included with TAFE.  See also Provider type profile.	N/A	Collected as part of the AVETMISS field <i>Training Organisation Type Identifier</i> from the <i>Training Organisation</i> file.

Term	Definition	Classification categories	Source
Permanent employee	An employee who is entitled to either paid holiday or paid sick leave in their main job.	N/A	SOS data dictionary
Private training provider	A privately owned registered training organisation that provides training to individuals and industry either on a fee-paying or publicly funded basis.  See also Provider type profile	N/A	Collected in the AVETMISS field <i>Training Organisation Type Identifier</i> from the <i>Training Organisation</i> file.
Prior education	Whether a student has successfully completed post secondary education.	Prior education No prior education Not known	Collected in the AVETMISS field <i>Prior Educational Achievement Flag</i> from the <i>Client</i> file (VET Provider Collection).
Proficiency in spoken English	The self-assessed level of ability to speak English.	English Non-English Very well or well Not well or not well at all Not known	Collected in the AVETMISS field <i>Proficiency in Spoken English Identifier</i> from the <i>Client</i> file (VET Provider Collection)..
Provider type profile	The type of institution or organisation providing the training.	TAFE and other government providers Community education providers Other registered providers Students attending various providers	Collected in the AVETMISS field <i>Training Organisation Type Identifier</i> from the <i>Training Organisation</i> file (VET Provider Collection)..
Public VET system	All students in scope of the National VET Provider Collection (i.e. not just TAFE). This includes students funded by the Commonwealth and states (TAFE, private and community education providers) as well as those training on a fee-for-service basis (TAFE and some private and community education providers). It should be noted that the National VET Provider Collection has comprehensive coverage of students from TAFE (government-funded and fee-for-service), with limited coverage of students from private providers (all government-funded and minimal fee-for-service) and adult and community education providers (all government-funded VET students and minimal fee-for-service VET).	N/A	

Term	Definition	Classification categories	Source
Qualification	A recognised award granted to an individual upon successful completion of a structured program of study. See also <i>Australian Qualifications Framework</i> .	<b>AQF qualification</b> Diploma or higher Certificate IV Certificate III Certificate II Certificate I  <b>Non AQF qualification</b> Other recognised courses Non-award courses Subject only - no qualification	Collected in the AVETMISS field <i>Qualification Category Identifier</i> from the <i>Qualification</i> file (Apprentice and Trainee Collection) and in the AVETMISS field <i>Qualification/Course Level of Education Identifier</i> from the <i>Course</i> field (VET Provider Collection).
Qualification completed	Indicates that a student has completed a structured and integrated program of education or training.	N/A	Calculated based on the AVETMISS file <i>Qualification Completed (NAT00130)</i> , excluding those qualifications that are associated with training provided by a school, non-VET qualifications, and qualifications that are classed as 'other education', including non-award courses and miscellaneous education (VET Provider Collection).
Qualification completed only	Indicates that a student's qualification has been awarded but their study had been completed in a year prior to that of the data submission.	Award only Non award only	Calculated based on the AVETMISS field <i>Client Identifier</i> . A client is an award only student when the <i>Client Identifier</i> appears in the <i>Qualification Completed</i> file but not in the <i>Enrolment</i> file (VET Provider Collection).
Qualification completed and issued	Indicates that a student has been issued with a recognised credential for the successful completion of a recognised qualification or course.	Issued Not issued	Collected in the AVETMISS field <i>Qualification Issued Flag</i> from the <i>Qualification Completed</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Reason for doing training	In the VET Provider Collection, students report their main reason for doing the training via a standard question on the enrolment form.. The Students Outcomes Survey asks past students their main reason for doing the training, selecting options from a list.	Employment related reasons <ul style="list-style-type: none"> <li>To get a job</li> <li>To develop an existing business</li> <li>To start own business</li> <li>To try for a different career</li> <li>To get a better job or promotion</li> <li>It was a job requirement</li> <li>Wanted extra skills for job</li> </ul> Further study reasons <ul style="list-style-type: none"> <li>To get into another course of study</li> </ul> Personal development or other reasons <ul style="list-style-type: none"> <li>To improve general education skills*</li> <li>To get skills for community / voluntary work*</li> <li>To increase confidence / self-esteem*</li> <li>Other reasons</li> <li>Not stated</li> </ul> * These responses only available in the Student Outcomes Survey.	Collected in the AVETMISS field <i>Study Reason Identifier</i> from the <i>Qualification</i> file (VET Provider Collection). SOS data dictionary
Reference periods	Students were asked to respond to questions regarding their labour force status during the two reference periods: <ul style="list-style-type: none"> <li>• before the training: during the six months before starting the training</li> <li>• after the training: at 30 May2008</li> </ul>		SOS data dictionary
Registered Training Organisation (RTO)	An organisation registered by a State or Territory recognition authority to deliver training and/or conduct assessments and issue nationally recognised qualifications in accordance with the Australian Recognition Framework. Registered training organisations include TAFE colleges and institutes, adult and community education providers, private providers, community organisations, schools, higher education institutions, commercial and enterprise training providers, industry bodies, and other organisations meeting the registration requirements.	N/A	

Term	Definition	Classification categories	Source
Response—other	A special code was allocated to questionnaires that were returned, but could not be processed. Examples of these are: <ul style="list-style-type: none"> <li>• students who had gone overseas</li> <li>• training completed prior to 2007</li> <li>• students still doing training (i.e. not completed in 2007)</li> <li>• refusals (i.e. blank returns)</li> </ul>	N/A	
Response rate	The total number of questionnaires received, expressed as a percentage of the total number of in scope selections. Out of scope selections comprise students who said they had not yet completed their training or who had completed their training before 2007.	N/A	
Sampling error	Estimates calculated from the Student Outcomes Survey are based on information collected from a sample. As a result, they are subject to sampling error (that is, an estimate from a sample may not be equal to the true population value).  The most commonly used measure of sampling error is the standard error. For a definition of a standard error see below.	N/A	
Satisfaction with training	Students were asked to rate their satisfaction with the overall quality of the training on a five point scale. See also ' <i>Opinions of training.</i> '	Agree Strongly agree Agree Neither agree nor disagree Disagree Disagree Strongly disagree Not stated	SOS questionnaire
School education qualifications	Qualifications attained at school before undertaking the training. See also Highest school level completed.	Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent Year 9 or equivalent Year 8 or below Did not go to school Not stated	Collected in the AVETMISS field <i>Highest School Level Completed</i> from the <i>Client</i> file (VET Provider Collection).
School status	Whether a student is still at school or not.	Still attending school Not attending school Not known	Collected in the AVETMISS field <i>At School Flag</i> from the <i>Client</i> file (VET Provider Collection).

Term	Definition	Classification categories	Source
Self employed	An employed person who, during the reference period(s), worked in their own business without employing staff.	N/A	
Sex	This reflects the gender of the apprentice and trainee as captured on their training contact; hence the reason that the sex of the apprentice or trainee may not be stated.	Male Female Not stated	Collected in the AVETMISS field <i>Sex</i> from the <i>Client</i> file (both the VET Provider Collection and Apprentice and Trainee Collection).
Staff	Persons working for a business or organisation including employers, employees, self-employed, partners, persons employed under contract and volunteers.	N/A	
Standard error	There are nineteen chances in twenty that the estimate obtained from a sample will be within two standard errors of the true population value (that is, the value if everyone in the population had been included and responded to the survey).	N/A	
Student postcode region	Whether activity by the student is undertaken interstate or not in relation to the data submitter.	Within state Interstate Outside Australia Not known	Calculated based on the AVETMISS field <i>Postcode</i> from the <i>Client</i> file (both the VET Provider Collection and Apprentice and Trainee Collection)..
Student Remoteness (ARIA+) Region	<p>The degree of remoteness of a location in terms of the ease or difficulty people face in accessing services in non-metropolitan Australia.</p> <p>Using the Australian Standard Geographical Classification (ASGC), postcodes are assigned to Remoteness Areas based on ARIA+ scores for postcodes.</p> <p>ARIA+ is an index of remoteness derived from measures of road distance between populated localities and service centres. These road distance measures are then used to generate a remoteness score for any location in Australia.</p> <p>The ASGC divides Australia into six Remoteness Areas and is used for collection and dissemination of geographically classified statistics. It groups locations together into comparative classes of remoteness so that data can be collected, analysed and disseminated for broad regions which are more or less remote.</p>	Major cities Inner regional Outer regional Remote Very remote Outside Australia Not known	Calculated based on the AVETMISS field <i>Postcode</i> from the <i>Client</i> file, and mapped to the Access/Remoteness Index of Australia Plus (ARIA+), developed by the National Centre for Social Applications of GIS (GISCA) (VET Provider Collection).
Study mode	<p>Whether a student undertakes full-time or part-time study. A student who undertakes 540 hours of delivery or more annually is considered a full-time student.</p> <p>See also Full-time status and Hours.</p>	Full-time Part-time	Calculated based on nationally agreed nominal hours for all enrolments and aggregated for each student (VET Provider Collection).

Term	Definition	Classification categories	Source
Subject result	The result that is recorded against a student's subject enrolment.	Assessed-passed Recognition of prior learning Recognition of current competency Recognition of prior learning—not granted Recognition of current competency—not granted Assessed – failed Withdrawn Continuing studies Not assessed-completed Not assessed-not completed	Collected in the AVETMISS field <i>Outcome Identifier – National</i> from the <i>Enrolment</i> file (VET Provider Collection).
Subjects successfully completed	The proportion of subjects a student has successfully completed.	N/A	Calculated based on the AVETMISS field <i>Outcome Identifier – National</i> from the <i>Enrolment</i> file (VET Provider Collection).
TAFE providers	A technical and further education institute (TAFE). See also VET providers.	N/A	
Trades	Occupations that are classified as <i>Technicians and trades workers</i> . Occupations are classified using the Australian and New Zealand Standard Classification of Occupations (ANZSCO). See definition for Occupation.	N/A	Collected in the AVETMISS field <i>ANZSCO (occupation type) Identifier</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Training	The development of skills, knowledge, attitudes or competencies through instruction and practice.	N/A	
Training duration	The amount of time that apprentices/trainees take to complete their training contract. For completions, duration refers to the <i>actual</i> amount of time taken by the apprentice or trainee to finish the training contract. For cancellations/withdrawals, duration refers to the amount of time until an apprentice or trainee cancels or withdraws from their contract.	Two years or less More than two years	Calculated based on the AVETMISS fields <i>Training Contract Commencement Date</i> and <i>Training Contract Date of Effect</i> from the <i>Training Contract Transaction</i> file (Apprentice and Trainee Collection).
Training packages	Indicates whether the qualification undertaken is part of an apprenticeship/traineeship is delivered under a national training package.	Training package Not in training package	Calculated based on the AVETMISS fields <i>Qualification Identifier</i> from the <i>Training Contract Transaction</i> and <i>Qualification</i> files (Apprentice and Trainee Collection).

Term	Definition	Classification categories	Source
Type of accreditation	The level of accreditation of a student's qualification.	National training package qualifications Nationally accredited courses Other courses Subject only – no accreditation	Collected in the AVETMISS field <i>Qualification/ Course Recognition Identifier</i> from the <i>Course</i> file (VET Provider Collection).
Type of subject	Whether a subject is vocational, in that it is intended to develop competency in skills relevant to the workplace, or non vocational.	Vocational Non vocational	Collected in the AVETMISS field <i>VET Flag</i> from the <i>Module/Unit of Competency</i> file (VET Provider Collection).
VET course	Whether a course is vocational, in that it is intended to develop competency in skills relevant to the workplace, or non vocational.	Vocational course Non vocational course	Collected in the AVETMISS field <i>VET Flag</i> from the <i>Course</i> file (VET Provider Collection).
VET providers	All types of training providers (including TAFE institutes and other government, private and community education providers).	Secondary school School - Government School - Australian Technical College School - Catholic School - Independent  TAFE Technical and further education institute  University University - Government University - Non-government Catholic University - Non-government Independent  Enterprise Enterprise - Government Enterprise -Non-government  Community-based adult education Community-based adult education provider  Other training provider Education/training business or centre Professional association Industry association Equipment and/or product manufacturer or provider Other - not elsewhere classified	Collected in the AVETMISS field <i>Training Organisation Type Identifier</i> in the <i>Training Organisation</i> file (VET Provider Collection).

## Appendix A: training packages grouped by industry skills councils

Industry skills council	Training packages
<b>Agri–Food</b>	MTM – Australian Meat Industry
	FDF – Food Processing Industry
	RTF – Amenity Horticulture
	RUH – Horticulture (superseded by RTF)
	RTE – Rural Production
	RUA – Agriculture (superseded by RTE)
	AGF – Agri–Food
	AGR – Conditionally endorsed Agri–Food (superseded by AGF)
	RGR – Racing Industry
	RTD – Conservation and Land Management
	RUV – Animal Care and Management
	SFI – Seafood Industry
	SUG – Sugar Milling
<b>Community Services and Health</b>	CHC – Community Services
	HLT – Health
	ZBS – Australasian Red Cross Blood Services (confidential)
<b>Construction and Property Services</b>	PRM – Asset Maintenance
	PRS – Asset Security (superseded by CPP)
	BCG – General Construction (superseded by CPC)
	BCF – Off–site Construction (superseded by CPC)
	BCP – Plumbing and Services (superseded by CPC)
	PRD – Property Development and Management (superseded by CPP)
	CPP – Property Services
CPC – Construction, Plumbing & Services Integrated Framework	
<b>Electocomms and Energy Utilities</b>	UET – Transmission, Distribution and Rail
	UTT – Electricity Supply Industry – Transmission and Distribution (superseded by UET)
	UEE – Electrotechnology Industry
	UTE – Electrotechnology Industry (superseded by UEE)
	UEG – Gas Industry
	UTG – Gas Industry (superseded by UEG)
	UEP – Electricity Supply Industry – Generation Sector
	UTL – Lifts Industry (superseded by and included in UEE)
	UTP – Electricity Supply Industry – Generation (superseded by UEP)
<b>ForestWorks</b>	FPI – Forest and Forest Products Industry
	FPP – Pulp and Paper Manufacturing Industries
<b>Government</b>	CSC – Correctional Services
	LGA – Local Government

	PSP – Public Sector
	NWP – Water Industry
	UTW – Water Industry (superseded by NWP)
	PUA – Public Safety (confidential)
<b>Innovation and Business</b>	BSA – Administration (superseded by BSB)
	BSB – Business Services
	FNA – Finance (superseded by FNB)
	FNB – Financial Services (superseded by FNS)
	FNS – Financial Services
	ICA – Information and Communications Technology
	ICT – Telecommunications
	BSZ – Assessment and Workplace Training (superseded by TAA)
	CUE – Entertainment Industry
	CUF – Screen and Media
	CUL – Museum and Library/Information Services
	CUS – Music
	CUV – Visual Arts, Craft and Design
	ICP – Printing and Graphic Arts
	TAA – Training and Assessment
<b>Manufacturing Skills Australia</b>	MEM – Metal and Engineering Industry
	PMB – Plastics, Rubber and Cablemaking
	AUM – Automotive Industry Manufacturing
	AUR – Automotive Industry Retail, Service and Repair
	LMF – Furnishing Industry
	LMT – Textiles, Clothing and Footwear
	MCM – Competitive Manufacturing (superseded by MSA)
	MEA – Aeroskills
	MSA – Manufacturing
	MSL – Laboratory Operations
	PMA – Chemical, Hydrocarbons and Oil Refining
	PMC – Manufactured Mineral Products
	PML – Laboratory Operations (superseded by MSL)
	ZCA – Service Technician – Portable Fire Equipment (Chubb Fire)
<b>Service Skills Australia</b>	WRB – Beauty
	WRH – Hairdressing
	THH – Hospitality (superseded by SIT)
	SIT – Tourism, Hospitality and Events
	SIR – Retail Services
	WRR – Retail (superseded by SIR)
	SIF – Funeral Services
	SRC – Community Recreation Industry
	SRF – Fitness Industry

	SRO – Outdoor Recreation Industry
	SRS – Sport Industry
	THC – Caravan Industry
	THT – Tourism (superseded by SIT)
	WFS – Funeral Services (superseded by SIF)
	WRF – Floristry
	WRP – Community Pharmacy (superseded by SIR)
	WRW – Wholesale (superseded by SIR)
	ZWA – Woolworths (confidential)
<b>SkillsDMC</b>	BCC – Civil Construction
	RII – Resources and Infrastructure
	MNQ – Extractive Industry
	MNM – Metalliferous Mining
	DRT – Drilling Industry
	MNC – Coal
<b>Transport and Logistics</b>	TDT – Transport and Distribution (superseded by TLI)
	TDA – Aviation (superseded by AVI)
	AVI – Aviation
	TDM – Maritime
	TLI – Transport and Logistics
	ZPO – P & O Ports
	ZQF – Qantas (confidential)
	ZQR – Queensland Rail – Civil Infrastructure (confidential)
<b>No industry skills council</b>	TAL – Transport and Logistics (conditionally endorsed)
	ZBE – Boral Interior Lining (confidential)
	ZKO – Kodak Australasia (confidential)
	ZRG – Ricegrowers Co-operative Limited (confidential)
	ZWV – Humanitarian (confidential)