2003-2004 Annual Report
Accrediting Council for Independent Colleges and Schools

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ACICS is pleased to present you with a summary of the Council’s activities during the fiscal year including our most recent audited financial report for the organization. The 2003-2004 Annual Report provides our accredited institutions and the public with an overview of our four statements of value intended to express what is important to ACICS within the context of Reauthorization of the Higher Education Act (HEA). The Council believes that institutions must be accountable to rigorous educational, administrative and fiscal standards. We also believe that the ease of transfer of credits will foster a more equitable higher education community and that we must continue to foster distance education strategies, student learning outcomes, and peer review in the accreditation of institutions of higher education.

As evidence of our work on behalf of our accredited institutions and the U. S. Department of Education, we provide you herewith a summary of the evaluation visits conducted at institutions for the past five years and the final outcomes of those evaluation visits. Council staff continues to schedule approximately 100 evaluation visits and consultations during each of three, two-month travel cycles. Based on positive Council actions, institutions are continuing to experience overall growth and expansion of programs and services. There is even more good news to report. ACICS is proud to announce that we now may award a maximum grant length of eight years. For many years, the Council awarded grants of accreditation from one to six years in length. An eight-year grant of accreditation acknowledges and rewards those institutions that have demonstrated an understanding of and commitment to our accreditation standards.

As you will see from the characteristics of ACICS-accredited institutions, total enrollment has steadily increased over the years to more than 430,000 students. Like the increase in student enrollment, the list of ACICS-accredited institutions also has continued to expand. A current list of accredited institutions, by state, is also provided in this report.

A review of the Financial Report will indicate that we are healthy in the fiscal realm as well. Both our operating outcomes and our financial reserves have shown positive results. The ACICS staff is largely responsible for this good news.

Once again, the full complement of dedicated ACICS staff will continue to provide support to you and to those who assure and enhance the quality of institutions accredited by ACICS. It is a privilege to serve as your chief administrative officer and I look forward to another successful year.

Respectfully submitted,

Steven A. Eggland, Ph.D.
ACICS Executive Director
It has been my honor and privilege to serve as chair of the Board of Directors during a remarkable year for ACICS. I am continually impressed by the commitment and dedication of your Council, the Executive Director Dr. Steven A. Eggland, and each staff member in the Council office. Let me assure you that each individual is committed to the mission of ACICS, which is to advance educational excellence through the accreditation process of quality assurance and enhancement as well as ethical business and educational practices.

After a busy year, we present you with the 2003-2004 Annual Report as evidence of our accomplishments. Operating on a conservative budget, the Council has produced a balanced budget, continues to monitor the long-range strategic plan, and reaffirmed our respected status in higher education.

ACICS has initiated an agreement with The National Court Reporters Association, and we continue to pursue recognition with The American Association of Medical Assistants. We will continue to pursue opportunities that benefit our institution and the students attending them.

Another exciting project underway and spearheaded by ACICS is the Higher Education Transfer Alliance (HETA), formerly, the ACICS Transfer Alliance. The issue of transfer of credit remains an important challenge for students who graduate and wish to continue their education. ACICS’s strategy is to develop a Transfer Alliance or institutional partnership that would agree on transfer criteria. Institutions participating in the Transfer Alliance would then accept, in transfer, degrees and credits earned by students from other Transfer Alliance partners. I strongly encourage our accredited institutions to participate in the Transfer Alliance.

ACICS presented The First Annual Distinguished Service Award to Dr. Lloyd Garrison, at the June, 2004 Annual Meeting. This award is given annually to a person who has served ACICS or a public educator who made significant contributions to the career college sector. We have initiated a Public Relations program to present positive public relations information throughout the year ahead.

ACICS continues to grow, accrediting new institutions and new programs. I urge all of our institutions to participate in the Annual Meeting in June 2005. We had a record number of institutions participating in the June, 2004 meeting in Orlando. Please send us suggestions of interest to our institutions so we can continue to improve on the number of colleges attending and participating in worthwhile workshops.

The ACICS staff continues to provide our accredited institutions with outstanding opportunities to participate in ACICS-sponsored workshops. I encourage you to participate in any of the workshops to learn more about accreditation and enhance the quality of your institution. Workshops also provide an excellent venue to meet the entire staff at the Council office and to network with colleagues.

Again, it has been an exciting and productive year. I would like to thank the Commissioners for their effort and support of ACICS and our sector. I also commend the entire staff at ACICS for their hard work and commitment. Most importantly, I thank the Council and ACICS staff for their support of our students.

Sincerely,

Dennis Kerr

ACICS Board of Directors
ACICS, a non-profit education corporation, was founded as the National Association of Accredited Commercial Schools (NAACS) in 1912, and has been recognized by the United States Secretary of Education since 1956, just four years after the recognition process was introduced. ACICS is an independent and autonomous national accrediting body that accredits institutions of higher education offering programs of study through the master’s degree level. The scope of our recognition by the Secretary is defined as accreditation of private postsecondary institutions offering certificates or diplomas and postsecondary institutions offering associate’s, bachelor’s, or master’s degrees in programs that are designed to train and educate persons for careers or professions where business applications or doctrines, supervisory or management techniques, professional or paraprofessional applications, and other business-related applications support or constitute the career.

The Secretary’s re-recognition for the maximum five-year period confirms that ACICS is “a reliable authority as to the quality of education or training offered by the institutions of higher education programs it accredits.” ACICS accredits over 600 institutions in this country and abroad, which last year enrolled over 400,000 students. Over sixty-five percent of these ACICS-accredited institutions are degree-granting colleges and schools.

The Council is composed of two commissions and an elected Board of Directors. The two commissions are the Commission on Postsecondary School Accreditation (COPSA) and the Commission on College Accreditation (COCA). COPSA is responsible for postsecondary institutions that offer certificates, diplomas, and occupational associate’s degrees, and COCA assesses collegiate institutions that offer academic associate’s, bachelor’s, and master’s degrees.

The Board of Directors is composed of the Council Chair, the Chair-Elect of the Council, the COCA Chair, the COPSA Chair, a Commissioner-at-Large, and the Executive Director. The Council Chair and the Commissioner-at-Large are selected by the Council. The COPSA and COCA chairs are selected by their respective commissions. At least one of the Directors must be a public member.

Commissioners include representatives from ACICS accredited institutions or other sectors of higher education and the general public. Public members may come from business, industry, or the professions. Each commission consists of seven commissioners, at least three of whom are elected by the membership and at least four of whom are appointed. At least one of the four appointed commissioners on each commission must be a public member.
Board of Directors

Mr. Dennis Kerr
Chairman
Dennis Kerr Enterprises, Inc.
Baton Rouge, Louisiana
Chair
Term expires 2004 – Elected Member

Dr. David J. Hyslop
Professor
Business Education Department
Bowling Green State University
Bowling Green, Ohio
Chair-Elect
Term expires 2005 – Appointed Public

Dr. James Hutton
Chief Executive Officer
Virginia College
Birmingham, Alabama
Chair, Commission on College Accreditation
Term expires 2006 – Elected Member

Mr. Lowell Frame
Senior Vice President of Academics
Indiana Business College
Indianapolis, Indiana
Chair
Term expires 2006 – Elected Member

Mr. George P. Blount
Vice President
Global Business Institute
New York, New York
Term expires 2005 – Elected Member

Ms. Janet Bonsall
Director of Curriculum Development
Bradford Schools, Inc.
Charlotte, North Carolina
Term expires 2004 – Appointed Member

Dr. Joyce J. Caton
Senior Lecturer (Retired)
Education/Special Education Department
Fontbonne University
St. Louis, Missouri
Term expires 2006 - Replaced Appointed Member

Ms. Patricia Fischer
Vice President
Dorsey Business School
Madison Heights, Michigan
Term expires 2005 – Appointed Member

Dr. Sandra Yelverton
Education Specialist (Retired)
Alabama Department of Education
Montgomery, Alabama
Term expires 2004 – Appointed Member

Commission on Postsecondary School Accreditation (COPSA)

Mr. Lowell Frame
Senior Vice President of Academics
Indiana Business College
Indianapolis, Indiana
Chair
Term expires 2006 – Elected Member

Dr. David J. Hyslop
Professor
Business Education Department
Bowling Green State University
Bowling Green, Ohio
Chair-Elect
Term expires 2005 – Appointed Public

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Term expires 2005 – Appointed Member

Dr. Sandra Yelverton
Education Specialist (Retired)
Alabama Department of Education
Montgomery, Alabama
Term expires 2004 – Appointed Member

Dr. Steven A. Eggland
Executive Director
Accrediting Council for Independent Colleges and Schools
Washington, DC
Ex Officio Member
Appointed February 1, 2001
Commission on College Accreditation (COCA)

Dr. James Hutton  
Chief Operating Officer  
Virginia College  
Birmingham, Alabama  
Chair  
*Term expires 2006 – Elected Member*

Mr. David M. Luce  
Regulatory and Legislative Affairs Representative  
ITT Educational Services, Inc.  
Carmel, Indiana  
*Term expires 2005 – Elected Member*

Dr. Carmen Zoraida Claudio  
President/CEO  
National College of Business & Technology  
Bayamon, Puerto Rico  
*Term expires 2005 – Appointed Member*

Mr. George L. Pry  
President  
The Art Institute of Pittsburgh  
Pittsburgh, Pennsylvania  
*Term expires 2005 – Appointed Member*

Ms. Anna M. Counts  
Director of Institutional Compliance and Accreditation  
National College of Business & Technology  
Florence, Kentucky  
*Term expires 2006 – Appointed Member*

Mr. Glenn Sullivan  
Executive Vice President  
Sullivan Colleges System  
Louisville, Kentucky  
*Term expires 2004 – Replaced Elected Member*

Dr. David J. Hyslop  
Professor  
Business Education Department  
Bowling Green State University  
Bowling Green, Ohio  
*Term expires 2005 – Appointed Public*
Statements of Value

The Council has promulgated four statements of value, which are intended to express what is important to ACICS within the context of Reauthorization of the Higher Education Act (HEA).

I. Accreditation and Accountability

The Council believes that institutions must be accountable to rigorous educational, administrative, and fiscal standards.

ACICS emphasizes educational activities, making certain institutions are effectively organizing the educational experience and effectively educating, graduating, and placing students.

Accountability is operationalised through standards on institutional tracking of students’ satisfactory academic progress, institutional effectiveness planning grided in criteria, and retention and placement reporting that requires institutions to account for student achievement leading to gainful employment.

In addition, ACICS believes accrediting agencies must monitor fiscal soundness by asking accredited institutions to produce annual audits, periodic fiscal reports, and independent financial statements. Institutions not meeting the standards may be placed on a reporting regime, or asked to show cause why their accreditation should not be suspended, conditioned, or denied.

ACICS also believes that accrediting bodies should provide quality enhancement services to accredited institutions and evaluators to promote continual institutional improvement and insure compliance with accreditation standards through substantive workshops, communications, and training. Quality enhancement must be encouraged for all institutions and mandated for institutions not meeting criteria.

II. Accreditation and Transfer of Credit

The Council believes that ease of transfer of students’ academic credits is critical to fostering an open, equitable, and competency-based higher education community.

ACICS believes that factors other than origin of accreditation should be considered in assessing the appropriateness of students’ transfer credit from one institution to another.

ACICS also believes that the issue of transfer of credit needs to be solved proactively within the accreditation community before it is solved through legislation. Leadership in this area would include addressing issues such as needless coursework duplication and how such duplication creates a cumbersome system of waste of taxpayer monies tied to Title IV student aid programs.

ACICS also believes that accrediting agencies recognized by the U.S. Department of Education and CHEA should presume that credits earned at such institutions are of similar quality.

III. Accreditation and Distance Teaching and Learning

The Council believes that the higher education community should continue to foster the development of distance education strategies, while assuring parallel measures of success and expecting similar student learning outcomes in a distance environment compared to residential modes of educational delivery.

Standards in the area of distance education and nontraditional teaching and learning environments must be reflective of the innovative methods for delivering education and opening opportunities for students who may not have been able to pursue postsecondary training or higher education in the past.

ACICS believes that if institutions are offering high quality educational curricula and have proven records of quality in educational activities, administration, and fiscal responsibility, then distance learning should be treated as any other mode of delivery – fully vested in terms of Title IV eligibility. We believe ACICS’ standards and evaluation practices in assuring quality in distance delivery and learning are comprehensive and appropriate.
IV. Accreditation, Peer Review, and the Federal Government

The Council believes in the inherent and historically validated utility of peer review in the accreditation of institutions of higher education.

The relationship between the accrediting bodies and the federal government is almost a half-century old. ACICS believes it is important to understand, revisit, and recommit to the partnership in which the relationship developed. A system of quality assurance was needed to insure that veteran, and by extension, taxpayer monies were well spent. Within a private-public paradigm, accreditation has come to symbolize, in a substantive manner, that accredited institutions and/or programs are of an appropriate level of quality. Over time this level of quality has become meaningful to educators, students, and the public.

The relationship is cost-effective, rooted in peer and expert evaluation, and signals to students and the public that institutions and/or programs are meeting relevant and comprehensive quality standards. Standards may necessarily address common denominators, but in the Council’s perspective the accreditation process fosters a culture of excellence in assessment and accountability.

ACICS asserts that periodic evaluation, entered into voluntarily by institutions and their peers, enhances the quality of the educational process and demonstrates that the evaluative environment of peer review is superior to direct federal and/or state regulation.

ACICS appreciates the opportunity to communicate these statements of value to the readers of our 2003-2004 Annual Report. Thank you for your time and consideration.
### Summary of ACICS Activities: July 2003 – June 2004

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<td>110</td>
<td>84</td>
<td>102</td>
<td>102</td>
<td>99</td>
<td>110</td>
<td>131</td>
<td>95</td>
<td>94</td>
<td>167</td>
<td>139</td>
<td>146</td>
<td>119</td>
<td>2020</td>
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W = Winter Visits  S = Spring Visits  F = Fall Visits
## Summary of Council Actions: 1999 – 2004

<table>
<thead>
<tr>
<th>ACTION</th>
<th>1999</th>
<th>2000</th>
<th>2001</th>
<th>2002</th>
<th>2003</th>
<th>2004*</th>
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<td>4</td>
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<td>11</td>
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<td>3</td>
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<td>18</td>
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<td><strong>TOTAL</strong></td>
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<td>543</td>
<td>383</td>
<td>375</td>
<td>325</td>
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* 2004 figures include actions only for the April and August 2004 Council meetings.
# Average Accreditation Grant Length: April 1999 – August 2004

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<tr>
<th>MEETING</th>
<th>INITIAL GRANT*</th>
<th>AVG. GRANT LENGTH</th>
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<th>AVG. GRANT LENGTH</th>
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<td>3.0</td>
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<td>December 2002</td>
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<td><strong>TOTAL 2002</strong></td>
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<td>3.2</td>
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<td><strong>TOTAL 2004</strong></td>
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</tbody>
</table>
* Initial grants that are ‘subject to’ may become effective at subsequent meetings.
** December 2004 data will be available after Jan. 3, 2005.
Institutional Characteristics of Accredited Institutions

(Based on 2003 Annual Institutional Reports received)

- ACICS institutions reported a total enrollment of 432,466 students.
- The median institutional enrollment was 534 students.
- The average institutional enrollment was 737 students.
- 70% of the institutions offered at least one degree program.
- The average verified student retention rate was 74.0%.
- The average verified placement rate was 76.5%.
- Over 51,000 graduates and completers were placed in their field of study.
- ACICS institutions employed over 18,700 faculty members.
- The top ten programs of study accounted for more than 56% of the total student enrollment.
- Institutions graduated more than 91,900 students from approved programs.
- Over 221,000 new students enrolled at accredited institutions.

Top Ten ACICS Programs of Study by Enrollment

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>ENROLLMENT</th>
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<tbody>
<tr>
<td>Medical/Clinical Assistant</td>
<td>43,203</td>
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<tr>
<td>Information Technology</td>
<td>37,484</td>
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<tr>
<td>Business Administration and Management</td>
<td>34,512</td>
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<tr>
<td>Electrical Electronic and Administrative Assistant</td>
<td>31,114</td>
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<tr>
<td>Computer Network/Telecommunications</td>
<td>18,657</td>
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<tr>
<td>Accounting</td>
<td>18,151</td>
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<tr>
<td>Medical Administrative Assistant</td>
<td>16,837</td>
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<tr>
<td>Computer Programming</td>
<td>15,392</td>
</tr>
<tr>
<td>Medical Office Assistant</td>
<td>14,911</td>
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Top Ten ACICS Programs of Study by Number Offered

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<tr>
<th>PROGRAM</th>
<th>NUMBER OF PROGRAMS</th>
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</thead>
<tbody>
<tr>
<td>Administrative Assistant</td>
<td>475</td>
</tr>
<tr>
<td>Business Administration and Management</td>
<td>461</td>
</tr>
<tr>
<td>Accounting</td>
<td>453</td>
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<tr>
<td>Information Technology</td>
<td>405</td>
</tr>
<tr>
<td>Computer Systems Networking/Telecommunications</td>
<td>364</td>
</tr>
<tr>
<td>Medical/Clinical Assistant</td>
<td>319</td>
</tr>
<tr>
<td>Computer Programming</td>
<td>266</td>
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<tr>
<td>Medical Administrative Assistant</td>
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<tr>
<td>Legal Administrative Assistant</td>
<td>180</td>
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<tr>
<td>Legal Assistant/Paralegal</td>
<td>175</td>
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</table>
ACICS-Accredited Institutions - 644 (as of November 11, 2004)

**Alabama**
- Gadsden Business College, Anniston
- Gadsden Business College, Rainbow City
- ITT Technical Institute, Birmingham
- Prince Institute of Professional Studies, Montgomery
- Virginia College, Birmingham
- Virginia College, Huntsville
- Virginia College at Mobile, Mobile
- Virginia College Technical, Pelham

**Alaska**
- Charter College, Anchorage

**Arizona**
- International Institute of the Americas, Mesa
- International Institute of the Americas, Phoenix
- International Institute of the Americas, West Phoenix
- International Institute of the Americas, Tucson
- Art Institute of Phoenix, The, Phoenix
- Chaparral College, Tucson
- Golf Academy of Arizona, Chandler
- ITT Technical Institute, Tempe
- ITT Technical Institute, Tucson
- Lamson College, Tempe
- Long Technical College, Phoenix
- Remington College, Tempe
- Tucson College, Tucson
- Tucson Design College, Tucson
- University of Advancing Technology, Tempe

**Arkansas**
- ITT Technical Institute, Little Rock

**California**
- Academy of Art University, San Francisco
- American Institute of Health Sciences, Long Beach
- Art Institute of California-Orange County, The, Santa Ana
- Art Institute of California-Los Angeles, The, Santa Monica
- Art Institute of California-San Francisco, The, San Francisco
- Brooks College, Long Beach
- Brooks College, Sunnyvale
- Brooks Institute of Photography, Santa Barbara
- Bryan College of Court Reporting, Los Angeles
- Bryanman College, San Bernardino
- California Design College, Los Angeles
- California School of Culinary Arts, Pasadena
- Cambridge Career College, Yuba City
- Coleman College, La Mesa
- Coleman College, San Marcos
- Court Reporting Institute, San Diego
- Design Institute of San Diego, San Diego
- Empire College, Santa Rosa
- Everest College, Rancho Cucamonga
- Fashion Careers College, San Diego
- Golf Academy of San Diego, Vista
- International Technological University, Santa Clara
- Institute of Computer Technology, Los Angeles
- ITT Technical Institute, Anaheim
- ITT Technical Institute, Hayward
- ITT Technical Institute, Lathrop
- ITT Technical Institute, Oxnard
- ITT Technical Institute, Rancho Cordova
- ITT Technical Institute, San Bernardino
- ITT Technical Institute, San Diego
- ITT Technical Institute, Santa Clara
- ITT Technical Institute, Sylmar
- ITT Technical Institute, Torrance
- ITT Technical Institute, West Covina
- Kensington College, Santa Ana
- Lincoln University, Oakland
- Maric College, Sacramento
- Maric College, Anaheim
- Maric College, Panorama City
- Monterey Park College, Monterey Park
- Monterey Park College, Stanton
- National Hispanic University, San Jose
- Newschool of Architecture and Design, San Diego
- Northwestern Polytechnic University, Fremont
- Pacific States University, Los Angeles
- Premiere Career College, Irwindale
- Professional Golfers Career College, Temecula
- Remington College, San Diego
- Ross Business Institute, Burbank
- Sage College, Moreno Valley
- Santa Barbara Business College, Bakersfield
- Santa Barbara Business College, Santa Barbara
- Santa Barbara Business College, Santa Maria
- Santa Barbara Business College, Ventura
- Sierra Valley Business College, Fresno
- Silicon Valley University, San Jose
- South Coast College, Orange
- West Coast University, Los Angeles
- Westwood College-Los Angeles, Los Angeles

**Colorado**
- Art Institute of Colorado, The, Denver
- Blair College, Colorado Springs
- Denver Academy of Court Reporting, Westminster
- Institute of Business & Medical Careers, Fort Collins
- ITT Technical Institute, Thornton
- Parks College, Aurora
- Parks College, Denver
- Remington College, Colorado Springs
- Remington College, Lakewood
- Teikyo Loretto Heights University, Denver

**Connecticut**
- Branford Hall Career Institute, Branford
- Branford Hall Career Institute, Southington
- Branford Hall Career Institute, Windsor
- Butler Business School, Bridgeport
- Connecticut Training Center, East Hartford
- Fox Institute of Business, West Hartford
- Gibbs College, Farmington
- Gibbs College, Norwalk
- Goodwin College, East Hartford
- Ridley-Lowell Business & Technical Institute, New London
Sawyer School, Hamden
Sawyer School, Hartford
Stone Academy, Hamden
Stone Academy, Waterbury

**District of Columbia**
Potomac College, Washington

**Florida**
Angley College, Deland
Angley College, Orlando
Art Institute of Fort Lauderdale, The, Fort Lauderdale
City College, Casselberry
City College, Fort Lauderdale
City College, Gainesville
City College, Miami
College of Business & Technology, Miami
Cooper Career Institute, West Palm Beach
Florida Career College, Hialeah
Florida Career College, Miami
Florida Career College, Pembroke Pines
Florida Career College-West Palm Beach, West Palm Beach
Florida Metropolitan University, (Pinellas) Clearwater
Florida Metropolitan University, Jacksonville
Florida Metropolitan University, Lakeland
Florida Metropolitan University, Melbourne
Florida Metropolitan University, Orange Park
Florida Metropolitan University, Orlando (North)
Florida Metropolitan University, Orlando (South)
Florida Metropolitan University, Pompano Beach
Florida Metropolitan University, (Brandon) Tampa
Florida Metropolitan University, Tampa
Florida Technical College, Auburndale
Florida Technical College, Deland
Florida Technical College, Jacksonville
Florida Technical College, Orlando
Golf Academy of the South, Altamonte Springs
Herzing College, Winter Park
International Academy of Design and Technology, Orlando
International Academy of Design and Technology, Tampa
ITT Technical Institute, Fort Lauderdale
ITT Technical Institute, Jacksonville
ITT Technical Institute, Lake Mary
ITT Technical Institute, Miami
ITT Technical Institute, Tennessee
Jones College, Jacksonville
Jones College, Jacksonville
Jones College, Miami
Key College, Dania Beach
Levin School of Health Care, Delray Beach
New England Institute of Technology at Palm Beach, West Palm Beach
North Florida Institute, Jacksonville
North Florida Institute, Orange Park
Orlando Culinary Academy, Orlando
Professional Golfers Career College-Orlando, Winter Garden
Sanford Brown Institute, Jacksonville
Sanford Brown Institute, Tampa
Schiller International University, Dunedin
Southern Technical Institute, Orlando
Southwest Florida College, Fort Myers
Southwest Florida College, Tampa
Stenotype Institute of Jacksonville, Jacksonville
Stenotype Institute of Jacksonville, Orlando
Virginia College at Pensacola, Pensacola
Webster College, Holiday
Webster College, Ocala
Gulf Coast College, Tampa

**Georgia**
Asher School of Business, Norcross
Career Education Institute, Marietta
Career Education Institute, Norcross
Gwinnett College, Lilburn
Herzing College, Atlanta
ITT Technical Institute, Duluth
Kerr Business College, Augusta
Westwood College-Atlanta Midtown, Atlanta
Westwood College-Atlanta Northlake, Atlanta

**Hawaii**
Golf Academy of Hawaii, Kaneohe
Hawaii Business College, Honolulu
Remington College, Honolulu

**Idaho**
BCRI Career Training, Boise
ITT Technical Institute, Boise

**Illinois**
Career Colleges of Chicago, Chicago
College of Office Technology, The, Chicago
Commonwealth Business College, Moline
Fox College, Oak Lawn
Gem City College, Quincy
Harrington College of Design, Chicago
International Academy of Design and Technology, Chicago
International Academy of Design and Technology, Schaumburg
ITT Technical Institute, Burr Ridge
ITT Technical Institute, Matteson
ITT Technical Institute, Mount Prospect
Rockford Business College, Rockford
Sanford-Brown College, Collinsville
SER Business & Technical Institute, Chicago
Spanish Coalition for Jobs, Inc., Chicago
Sparks College, Shelbyville
Taylor Business Institute, Chicago
Westwood College-Chicago Loop, Chicago
Westwood College-DuPage, Woodridge
Westwood College-O’Hare Airport, Schiller Park
Westwood College-River Oaks, Calumet City

**Indiana**
Brown Mackie College, Fort Wayne
Brown Mackie College, South Bend
College of Court Reporting, Hobart
Commonwealth Business College, Merrillville
Commonwealth Business College, Michigan City
Indiana Business College, Anderson
Indiana Business College, Columbus
Indiana Business College, Evansville
Indiana Business College, Fort Wayne
Indiana Business College, Indianapolis
Indiana Business College, Lafayette
Indiana Business College, Marion
Indiana Business College, Muncie
Indiana Business College, Terre Haute
Indiana Business College-Medical, Indianapolis
International Business College, Fort Wayne
International Business College, Indianapolis
ITT Technical Institute, Fort Wayne
ITT Technical Institute, Indianapolis
ITT Technical Institute, Newburgh
Med Tech College, Indianapolis
Sawyer College, Hammond
Sawyer College, Merrillville

Kansas
Bryan College, Topeka
Pinnacle Career Institute, Lawrence
Wright Business School, Overland Park

Kentucky
AEC Southern Ohio College, Ft. Mitchell
Beckfield College, Florence
Daymar College, Louisville
Daymar College, Owensboro
Draughons Junior College, Bowling Green
ITT Technical Institute, Louisville
Louisville Technical Institute, Louisville
National College of Business and Technology, Danville
National College of Business and Technology, Florence
National College of Business and Technology, Lexington
National College of Business and Technology, Louisville
National College of Business and Technology, Pikeville
National College of Business and Technology, Richmond
RETS Institute of Technology, Hopkinsonville
RETS Institute of Technology, Louisville
Southwestern College, Florence
Spencerian College, Lexington
Spencerian College, Louisville

Louisiana
American Commercial College, Shreveport
American School of Business, Shreveport
Camelot College, Baton Rouge
Delta School of Business & Technology, Lake Charles
Herzing College, Kenner
ITT Technical Institute, St. Rose
Professional Chef’s Institute of the South, Baton Rouge
Remington College, Baton Rouge
Remington College, Lafayette

Maine
Beal College, Bangor

Maryland
AccuTech Career Institute, Frederick
Hagerstown Business College, Frederick
Hagerstown Business College, Hagerstown

Massachusetts
Branford Hall Career Institute, Springfield
Career Education Institute, Brockton
Career Education Institute, Lowell
Career Education Institute, Somerville
Gibbs College, Boston
ITT Technical Institute, Norwood
ITT Technical Institute, Woburn
Mildred Elley, Pittsfield
Salter School, Fall River
Salter School, Malden
Salter School, Tewksbury
Salter School, Worcester

Michigan
Academy of Court Reporting, Clawson
Detroit Business Institute-Downriver, Riverview
Detroit Business Institute-Southfield, Southfield
Dorsey Business School, Madison Heights
Dorsey Business School, Roseville
Dorsey Business School, Southgate
Dorsey Business School, Wayne
International Academy of Design and Technology, Troy
ITT Technical Institute, Canton
ITT Technical Institute, Grand Rapids
ITT Technical Institute, Troy
Michigan Jewish Institute, Oak Park
SER Business & Technical Institute, Detroit

Minnesota
Academy College, Bloomington
Art Institutes International Minnesota, The, Minneapolis
Duluth Business University, Duluth
Globe College, Oakdale
ITT Technical Institute, Eden Prairie
Minneapolis Business College, Roseville
Minnesota School of Business, Brooklyn Center
Minnesota School of Business Plymouth
Minnesota School of Business, Richfield
Minnesota School of Business, Shakopee
Minnesota School of Business, Waite Park
Rasmussen College Eagan, Eagan
Rasmussen College Mankato, Mankato
Rasmussen College Minnetonka, Minnetonka
Rasmussen College St. Cloud, St. Cloud

Mississippi
Virginia College, Jackson

Missouri
Bryan College, Springfield
Hickey College, St. Louis
ITT Technical Institute, Arnold
ITT Technical Institute, Earth City
Metro Business College, Cape Girardeau
Metro Business College, Jefferson City
Metro Business College, Rolla
Patricia Stevens College, Saint Louis
Sanford-Brown College, Fenton
Sanford-Brown College, Hazelwood
Sanford-Brown College, North Kansas City
Sanford-Brown College, St. Charles
Springfield College, Springfield
Texas County Technical Institute, Houston
Nebraska
ITT Technical Institute, Omaha

Nevada
Career Education Institute, Henderson
International Academy of Design and Technology, Henderson
ITT Technical Institute, Henderson
Las Vegas College, Henderson
Las Vegas College, Las Vegas
Morrison University, Reno

New Jersey
Allied Medical and Technical Institute, Wayne
Brookside Business and Technical Institute, Sussex
Chubb Institute, Cherry Hill
Cititone Institute, Edison
Cititone Institute, Mt. Laurel
Cititone Institute, Paramus
Dover Business College, Paramus
Dover Business College, Dover
Drake College of Business, Elizabeth
Gibbs College, Livingston
Harris School of Business, Cherry Hill
HoHoKus-Hackensack School of Business and Medical Sciences, Hackensack
HoHoKus School of Business and Medical Sciences, Ramsey
Katharine Gibbs School, Piscataway
Omega Institute, Pennsauken
Sanford Brown Institute, Iselin
StenoTech Career Institute, Fairfield
Stuart School, The, Wall

New Mexico
Business Skills Institute, Las Cruces
International Institute of the Americas, Albuquerque
ITT Technical Institute, Albuquerque

New York
Art Institute of New York City, The, New York City
ASA Institute of Business & Computer Tech., Brooklyn
Branford Hall Career Institute, Bohemia
Cheryl Fell's School of Business, Niagara Falls
Computer Career Center, Brooklyn
Computer Career Center, Garden City
Computer Career Center, Rego Park
Cope Institute, New York
Elmira Business Institute, Elmira
Elmira Business Institute, Vestal
Global Business Institute, Far Rockaway
Global Business Institute, New York
Grace Institute of Business Technology, New York
Hunter Business School, Levittown
ITT Technical Institute, Albany
ITT Technical Institute, Getzville
ITT Technical Institute, Liverpool
Katharine Gibbs School, Melville
Katharine Gibbs School, New York
Long Island Business Institute, Commack
Long Island Business Institute, Flushing
Manhattan School of Computer Technology, New York
Mildred Elley, Latham
New York Institute of English and Business, New York
New York Paralegal School, New York
Olean Business Institute, Olean
Professional Business College, New York
Ridley-Lowell Business & Technical Institute, Poughkeepsie
Ridley-Lowell Business & Technical Institute, Binghamton
Rochester Business Institute, Rochester
Spanish-American Institute, New York
Taylor Business Institute, New York
Training Solutions, Inc., New York

North Carolina
Art Institute of Charlotte, The, Charlotte
Brookstone College of Business, Charlotte
Brookstone College of Business, Greensboro
King's College, Charlotte
Miller-Motte Technical College, Cary
Miller-Motte Technical College, Wilmington
South College, Asheville

North Dakota
Aaker's Business College, Bismarck
Aaker's Business College, Fargo

Ohio
Academy of Court Reporting, Akron
Academy of Court Reporting, Cincinnati
Academy of Court Reporting, Cleveland
Academy of Court Reporting, Columbus
AEC Southern Ohio College, Akron
AEC Southern Ohio College, Cincinnati
AEC Southern Ohio College, Findlay
AEC Southern Ohio College, North Canton
Art Institute of Ohio-Cincinnati, Cincinnati
ATS Institute of Technology, Highland Heights
Bohecker College, Ravenna
Bradford School, Columbus
EduTek College, Stow
Gallipolis Career College, Gallipolis
Hondros College, Westerville
ITT Technical Institute, Dayton
ITT Technical Institute, Hilliard
ITT Technical Institute, Norwood
ITT Technical Institute, Strongsville
ITT Technical Institute, Youngstown
Miami-Jacobs Career College, Dayton
National College of Business and Technology, Kettering
National College of Business and Technology, Cincinnati
Ohio Business College, Lorain
Ohio Business College, Sandusky
Ohio Valley College of Technology-Liverpool, E. Liverpool
Southeastern Business College, Chillicothe
Southeastern Business College, Jackson
Southeastern Business College, Lancaster
Southeastern Business College, New Boston
Southwestern College, Cincinnati
Southwestern College, Cincinnati
Southwestern College, Dayton
Southwestern College, Franklin
Stautzenberger College, Toledo
Trumbull Business College, Warren
Vatterott College, Broadview Heights

Oklahoma
Career Point Institute, Tulsa
Wright Business School, Oklahoma City
Wright Business School, Tulsa

Oregon
College of Legal Arts, Portland
ITT Technical Institute, Portland
Pioneer Pacific College, Springfield
Pioneer Pacific College, Wilsonville
Western Business College, Portland

Pennsylvania
Allentown Business School, Center Valley
Art Institute of Philadelphia, The, Philadelphia
Art Institute of Pittsburgh, The, Pittsburgh
Bradford School, Pittsburgh
Business Institute of Pennsylvania, Sharon
Cambria-Rowe Business College, Indiana
Cambria-Rowe Business College, Johnstown
Chubb Institute-Keystone School, The, Springfield
Citton Institute, Philadelphia
Citton Institute, Philadelphia
Citton Institute, Plymouth Meeting
Consolidated School of Business, Lancaster
Consolidated School of Business, York
CSC Institute, Southampton
Douglas Education Center, Monessen
DuBois Business College, DuBois
DuBois Business College, Huntingdon
DuBois Business College, Oil City
DuBois Business Institute, Pittsburgh
Erie Business Center, Erie
Erie Business Center South, New Castle
GECAC Training Institute, Erie
ICM School of Business & Medical Careers, Pittsburgh
International Academy of Design and Technology, Pittsburgh
ITT Technical Institute, Bensalem
ITT Technical Institute, King of Prussia
ITT Technical Institute, Mechanicsburg
ITT Technical Institute, Monroeville
ITT Technical Institute, Pittsburgh
Katharine Gibbs School, Norristown
Lansdale School of Business, North Wales
Laurel Business Institute, Uniontown
McCann School of Business & Technology, Mahanoy City
McCann School of Business & Technology, Pottsville
McCann School of Business & Technology, Scranton
McCann School of Business & Technology, Sunbury
Newport Business Institute, Lower Burrell
Newport Business Institute, Williamsport
Pace Institute, Reading
Penn Commercial, Inc., Washington
RETS Institute of Technology, Pittsburgh
Schuylkill Institute of Business & Technology, Pottsville
South Hills School of Business and Technology, Altoona
South Hills School of Business and Technology, State College
Thompson Institute, Chambersburg
Thompson Institute, Harrisburg
Thompson Institute, Philadelphia
Tri-State Business Institute, Erie
West Virginia Career Institute, Mount Braddock
Yorktowne Business Institute, York

Puerto Rico
American Educational College, Bayamon
American Educational College, (Toa Alta) Bayamon
American Educational College, Vega Alta
Atlantic College, Guaynabo
Colegio Tecnologico y Comercial de PR, Aguada
Columbia Centro Universitario, Caguas
Columbia Centro Universitario, Yauco
EDIC College, Caguas
Electronic Data Processing College, Hato Rey
Electronic Data Processing College, San Sebastian
Huertas Junior College, Caguas
Humacao Community College, Humacao
Instituto de Banca y Comercio, Caguas
Instituto de Banca y Comercio, Cayey
Instituto de Banca y Comercio, Fajardo
Instituto de Banca y Comercio, Guayama
Instituto de Banca y Comercio, Hato Rey
Instituto de Banca y Comercio, Manati
Instituto de Banca y Comercio, Mayaguez
Instituto de Banca y Comercio, Ponce
Instituto Tecnologico Empresarial, Lares
Instituto Tecnologico Empresarial, Trujillo Alto
International Junior College, Bayamon
International Junior College, Humacao
International Junior College, Ponce
International Junior College, San Juan
John Dewey College, Bayamon
John Dewey College, Carolina
John Dewey College, San Juan
MBTI Business Training Institute, Aguadilla
MBTI Business Training Institute, Santurce
National College of Business and Technology, Arecibo
National College of Business and Technology, Bayamon
National College of Business and Technology, Rio Grande
Ramirez College of Business & Technology, Mayaguez
Ramirez College of Business & Technology, San Juan
Trinity College of Puerto Rico, Ponce

Rhode Island
Career Education Institute, Lincoln
Gibbs College, Cranston
Sawyer School, Pawtucket
Sawyer School, Providence
South Carolina
Department of Defense Polygraph Institute, Columbia
Forrest Junior College, Anderson
Golf Academy of the Carolinas, Myrtle Beach
ITT Technical Institute, Greenville
Miller-Motte Technical College, Charleston

Tennessee
Draughons Junior College, Clarksville
Draughons Junior College, Murfreesboro
Draughons Junior College, Nashville
International Academy of Design and Technology, Nashville
ITT Technical Institute, Knoxville
ITT Technical Institute, Memphis
ITT Technical Institute, Nashville
Miller-Motte Technical College, Chattanooga
Miller-Motte Technical College, Clarksville
National College of Business and Technology, Knoxville
National College of Business and Technology, Nashville
West Tennessee Business College, Jackson

Texas
AEC Texas Institute, Garland
AEC Texas Institute, Hurst
American Commercial College, Abilene
American Commercial College, Lubbock
American Commercial College, Odessa
American Commercial College, San Angelo
American Commercial College, Wichita Falls
AnaMarc Educational Institute, El Paso
Austin Business College, Austin
Bradford School of Business, Houston
Business Skills Institute, El Paso
Career Point Institute, San Antonio
Central Texas Commercial College, Dallas
Computer Labs, El Paso
Court Reporting Institute of Dallas, Dallas
Court Reporting Institute of Houston, Houston
Everest College, Arlington
Everest College, Dallas
Everest College, Fort Worth
International Business College, East El Paso
International Business College, El Paso
International Business College, Lubbock
International Business School, Denton
International Business School, McKinney
International Business School, Midland
International Business School, Sherman
ITT Technical Institute, Arlington
ITT Technical Institute, Austin
ITT Technical Institute, Houston
ITT Technical Institute, Houston
ITT Technical Institute, Houston
ITT Technical Institute, Houston
ITT Technical Institute, Richardson
ITT Technical Institute, San Antonio
Remington College, Garland
Texas School of Business, Houston
Texas School of Business-East, Houston
Texas School of Business-Southwest, Houston
Texas School of Business-Friendswood, Friendswood
Virginia College at Austin, Austin
Westwood College-Dallas, Dallas
Westwood College-Ft. Worth, Euless

Utah
Eagle Gate College, Layton
Eagle Gate College, (Murray) Salt Lake City
ITT Technical Institute, Murray
Mountain West College, West Valley City
Northface University, South Jordan

Virginia
Braxton School of Business, The, Richmond
Cooper Career Institute, Virginia Beach
Gibbs College, Vienna
ITT Technical Institute, Chantilly
ITT Technical Institute, Norfolk
ITT Technical Institute, Richmond
ITT Technical Institute, Springfield
Kee Business College, Chesapeake
Kee Business College, Newport News
Miller-Motte Technical College, Lynchburg
National College of Business and Technology, Bluefield
National College of Business and Technology, Bristol
National College of Business and Technology, Charlottesville
National College of Business and Technology, Danville
National College of Business and Technology, Harrisonburg
National College of Business and Technology, Lynchburg
National College of Business and Technology, Martinsville
National College of Business and Technology, Salem
Parks College, Arlington
Parks College, McLean
Potomac College, Herndon
Stratford University, Falls Church
Stratford University, Woodbridge
University of Northern Virginia, Manassas
Virginia School of Technology, Richmond
Virginia School of Technology, Virginia Beach

Washington
Bryman College, Everett
Bryman College, Federal Way
Bryman College, Port Orchard
Bryman College, Tacoma
Court Reporting Institute, Seattle
International Academy of Design & Technology, Seattle
ITT Technical Institute, Bothell
ITT Technical Institute, Seattle
ITT Technical Institute, Spokane
Western Business College, Vancouver

West Virginia
International Academy of Design and Technology, Fairmont
Mountain State College, Parkersburg
Valley College of Technology, Martinsburg
West Virginia Business College, Nutter Fort
West Virginia Business College, Wheeling
West Virginia Junior College, Bridgeport
West Virginia Junior College, Charleston
West Virginia Junior College, Morgantown
Wisconsin
ITT Technical Institute, Green Bay
ITT Technical Institute, Greenfield

INTERNATIONAL

Cayman Islands
International College of the Cayman Islands, Newlands

France
International Management Institute of Paris-MBA Institute, Paris
Schiller International University, Paris
Schiller International University, Strasbourg

Germany
Schiller International University, Heidelberg

Greece
American University of Athens, The, Athens

Ireland
American College Dublin, Dublin

Italy
American University of Rome, Rome

Mexico
Westhill University, Mexico City

Monaco
International University of Monaco, Monaco

Spain
Schiller International University, Madrid

Switzerland
Schiller International University, Engelberg
Schiller International University, Leysin

United Kingdom
Schiller International University, London
<table>
<thead>
<tr>
<th>Former ACICS Commissioners: 1962-2003</th>
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<tbody>
<tr>
<td>H.O. Balls</td>
</tr>
<tr>
<td>Claude E. Yate</td>
</tr>
<tr>
<td>Joe E. Lee</td>
</tr>
<tr>
<td>David Levitan</td>
</tr>
<tr>
<td>Everett Pope, Jr.</td>
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<tr>
<td>Thomas Salter</td>
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22
(Continued)

<table>
<thead>
<tr>
<th>Name</th>
<th>Years</th>
<th>Role</th>
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<tbody>
<tr>
<td>Maritza Samoorian</td>
<td>1989-1995</td>
<td></td>
</tr>
<tr>
<td>Eleanor P. Vreeland</td>
<td>1989-1995</td>
<td>chair</td>
</tr>
<tr>
<td>W.C. (Bill) Nemitz</td>
<td>1989-1996</td>
<td>chair</td>
</tr>
<tr>
<td>William Neher</td>
<td>1990-1992</td>
<td></td>
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<tr>
<td>Richard R. Harvey</td>
<td>1990-1995</td>
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<tr>
<td>Sharon Rhoads</td>
<td>1991-1993</td>
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<tr>
<td>Nancy Houston</td>
<td>1991-1997</td>
<td>chair</td>
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<tr>
<td>Katie Dorsett</td>
<td>1992-1995</td>
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<tr>
<td>James Stockemer</td>
<td>1992-1996</td>
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<tr>
<td>James Patch</td>
<td>1993-1997</td>
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<tr>
<td>David H. Weaver</td>
<td>1993-1997</td>
<td></td>
</tr>
<tr>
<td>Steven A. Eggland</td>
<td>1994-1998</td>
<td>chair; 1999</td>
</tr>
<tr>
<td>Gary Pritchett</td>
<td>1994-1999</td>
<td>chair</td>
</tr>
<tr>
<td>Rafael Ramirez</td>
<td>1994-1996; 1999</td>
<td></td>
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<tr>
<td>Assunta (Sue) Pouliot</td>
<td>1995-1997</td>
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<td>Stephen A. South</td>
<td>1995-1997</td>
<td></td>
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<tr>
<td>Kenneth J. Konesco</td>
<td>1995-2000</td>
<td>chair</td>
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<tr>
<td>Stephen V. Calabro</td>
<td>1995-2000</td>
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<tr>
<td>Thomas B. Duff</td>
<td>1996-2001</td>
<td>chair</td>
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<tr>
<td>Dominic Pistillo</td>
<td>1998-1999</td>
<td></td>
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<tr>
<td>William Winger</td>
<td>1998</td>
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<tr>
<td>Michael Santoro</td>
<td>1999-2002</td>
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<tr>
<td>Judy Lima</td>
<td>2000</td>
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</tr>
<tr>
<td>Guy Euliano</td>
<td>1997-2002</td>
<td>chair</td>
</tr>
<tr>
<td>Dolores C. Gioffre</td>
<td>1997-2002</td>
<td></td>
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<tr>
<td>Linda Smurthwaite</td>
<td>1997-2002</td>
<td></td>
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<tr>
<td>Daniel Moore</td>
<td>2001-2003</td>
<td></td>
</tr>
<tr>
<td>Jack Henderson</td>
<td>1998-2002</td>
<td>chair</td>
</tr>
</tbody>
</table>

**ACICS Executive Directors**

<table>
<thead>
<tr>
<th>Name</th>
<th>Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>James R. Taylor</td>
<td>1963-1969</td>
</tr>
<tr>
<td>Dana R. Hart</td>
<td>1969-1977</td>
</tr>
<tr>
<td>Robert M. Toren</td>
<td>1977-1979</td>
</tr>
<tr>
<td>Dr. James M. Phillips</td>
<td>1979-1992</td>
</tr>
<tr>
<td>Dr. Steven A. Eggland</td>
<td>2001-Present</td>
</tr>
</tbody>
</table>
ACICS Staff

Members may contact any professional staff member with general questions. The e-mail address and the direct telephone number for each staff member are given. The central telephone number is (202) 336-6780, the fax number is (202) 842-2593, and the Web site address is www.acics.org.

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Chinyere Crawford
Administrative Assistant
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Email: ccrawford@acics.org

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Receptionist
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Email: qdean@acics.org

Heather DeLong
Project Coordinator
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Chalita Dudley
Administrative Assistant
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Email: chalita@acics.org

Steven A. Eggland, Ph.D.
Executive Director
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Email: steve@acics.org

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Senior Accreditation Coordinator
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Email: gretchen@acics.org

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Program Coordinator
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Email: tgassner@acics.org

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Accounting Manager
Phone: (202) 336-6786
Email: tgreen@acics.org

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Accreditation Coordinator
Phone: (202) 336-6793
Email: zkorutz@acics.org

Loren Lacks
Accreditation Coordinator
Phone: (202) 336-6793
Email: llacks@acics.org

Judy Lima
Director of Quality Assurance
Phone: (202) 336-6842
Email: jlima@acics.org

Alison (Ali) Losey
Accreditation Coordinator
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Email: alosey@acics.org

Augustus (Gus) Mays
Accreditation Coordinator
Phone: (202) 336-6791
Email: amays@acics.org

Jeff Olszewski
Director of Finance and Administration
Phone: (202) 336-6776
Email: jeff@acics.org

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Manager of Campus and Program Development
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Email: dpooley@acics.org

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Email: kprince@acics.org

Charles Reid
System Manager
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Email: creid@acics.org

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Accreditation Coordinator
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Email: earline@acics.org

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Email: kturner@acics.org

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Email: awexler@acics.org