This curriculum for a criminal justice program is designed for students interested in pursuing a future in law enforcement or a related public safety profession. The criminal justice program in the career-technical and adult education center is a two-year curriculum that is divided into these 14 units: orientation; legal aspects; communication skills; human relations skills; occupational and health safety; defensive tactics; patrol; investigation; traffic enforcement; civil emergencies; prisoner transporting, booking, and handling; officer private security; specialized units; and optional corrections officer training. Each unit is composed of 2-5 objectives; a number of performance indicators are listed for each objective. This curriculum prepares graduates for employment opportunities beyond being a police officer—graduates may pursue further education to become a forensic science technician, probation officer, substance abuse counselor, state or federal investigator, United States and State Park Service professional or commissioned military officer. The program is designed so that immediately following high school completion, graduates can be employed as a private security officer in industrial, entertainment, or retail settings; radio dispatcher; or the military service; with postsecondary or specialized training, graduates can pursue a career as a corrections officer, police agency employee, state parole or probation employee, or in the military service. (YLB)
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Criminal Justice

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A career within the criminal justice system might be the one for the student who is interested in pursuing a future in law enforcement or a related public safety profession. Working within Ohio's criminal justice system requires perseverance and a desire to work with people. The person who succeeds in this professional arena must be articulate in communication skills and demonstrate exemplary work and personal ethics. The criminal justice program in the career-technical and adult education center is a two-year curriculum that includes: Legal Aspects of the Criminal Justice System, Communication Skills, Human Relations Skills, Occupational and Health Safety, Defensive Tactics, Traffic Enforcement, Investigation of Civil Emergencies, Private Security, Prisoner Transport, Booking, and Handling, Specialized Units, and an optional Corrections Officer Unit.

This curriculum prepares graduates for employment opportunities beyond being a police officer—graduates may pursue further education to become a forensic science technician, probation officer, substance abuse counselor, State or Federal investigator, U.S. and State park service professional or commissioned military officer. Immediately following high school completion graduates can be employed as a private security officer in industrial, entertainment, or retail setting, radio dispatcher, or in the military service.

With post-secondary or specialized training they can pursue a career as a corrections officer, police agency employee, state parole or probation employee, or in the military service. This ITAC curriculum was coordinated closely with the curriculum provided by the Ohio Peace Officers Training Commission.
# Criminal Justice

## Acknowledgements

## Overview

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43.00.00.0 Criminal Justice
43.01.00.0 Criminal Justice Orientation
43.01.01.0 Identify roles of criminal justice professionals
43.01.01.01 Define role of local, state, and federal criminal justice agencies
43.01.01.02 Define role of criminal justice support careers
43.01.01.03 Describe role of contract and proprietary enforcement agencies
43.01.01.04 Identify the education and training needed to work in the various careers in criminal justice
43.01.01.05 Demonstrate dependable, credible work habits
43.01.02.0 Demonstrate paramilitary discipline and professionalism
43.01.02.01 Demonstrate individual movements (e.g., saluting, coming to attention)
43.01.02.02 Demonstrate group formations (e.g., single-file, block, two-by-two)
43.01.02.03 Recognize rank (e.g., chain-of-command)
43.01.02.04 Comply with established protocol
43.01.02.05 Exhibit professional appearance and demeanor
43.01.02.06 Maintain physical fitness
43.01.02.07 Maintain uniform
43.01.02.08 Exhibit positive professional attitude
43.02.00.0 Legal Aspects
43.02.01.0 Demonstrate knowledge of the Ohio Revised Code (ORC)
43.02.01.01 Define crime
43.02.01.02 Define misdemeanor
43.02.01.03 Define felony
43.02.01.04 Identify culpabilities
43.02.01.05 Demonstrate knowledge of the major sections of the ORC
43.02.01.06 Demonstrate knowledge of the homicide, assault, and menacing section of the ORC and its applications
43.02.01.07 Demonstrate knowledge of the kidnapping and extortion section of the ORC and its applications
43.02.01.08 Demonstrate knowledge of the sex offense section of the ORC and its applications
43.02.01.09 Demonstrate knowledge of the prostitution, pornography, and obscenity section of the ORC and its applications
43.02.01.10 Demonstrate knowledge of the arson and related offense section of the ORC and its applications
43.02.01.11 Demonstrate knowledge of the robbery, burglary, trespass, and related offense section of the ORC and its applications
43.02.01.12 Demonstrate knowledge of the theft, fraud, and related offense section of the ORC and its applications
43.02.01.13 Demonstrate knowledge of the gambling and related offense section of the ORC and its applications
43.02.01.14 Demonstrate knowledge of the liquor control section of the ORC and its applications
43.02.01.15 Demonstrate knowledge of the drug offense section of the ORC and its applications
43.02.01.16 Demonstrate knowledge of the offenses-against-the-public-peace section of the ORC and its applications
43.02.01.17 Demonstrate knowledge of the offenses-against-the-family section of the ORC and its applications
43.02.01.18 Demonstrate knowledge of the offenses-against-justice and public administration section of the ORC and its applications
43.02.01.19 Demonstrate knowledge of the conspiracy, attempt, and complicity section of the ORC and its applications
43.02.01.20 Demonstrate knowledge of the weapons offense section of the ORC and its applications

43.02.02.0 Demonstrate knowledge of constitutional law and case law
43.02.01.01 Identify the *Rules of Evidence*
43.02.01.02 Identify applications of the *Rules of Evidence*
43.02.01.03 Identify applications of constitutional amendments
43.02.01.04 Identify types of evidence
43.02.01.05 Identify exceptions to the *Rules of Evidence*
43.02.01.06 Identify applications of the arrest laws
43.02.01.07 Identify applications of the search-and-seizure laws
43.02.01.08 Identify the arrest laws
43.02.01.09 Identify the search-and-seizure laws

43.02.03.0 Demonstrate knowledge of the procedure to be followed for interview, interrogations, and confessions

43.02.03.01 Define interview
43.02.03.02 Define interrogation
43.02.03.03 Define confession
43.02.03.04 Explain the purpose and application of the Miranda warning (Law Enforcement)

43.02.04.0 Demonstrate knowledge of civil liability, criminal liability, and use of force

43.02.04.01 Compare civil liability to criminal liability
43.02.04.02 Define use of force
43.02.04.03 Identify the elements of the use-of-force continuum
43.02.04.04 Identify defenses to criminal justice act
43.02.04.05 Define elements of lawful arrest
43.02.04.06 Explain applicability of exclusionary rule
43.02.04.07 Define tort

43.02.05.0 Identify the structure of the U.S. criminal justice systems

43.02.05.01 Identify the structure of the local court systems (e.g., Municipal, Mayor’s)
43.02.05.02 Identify the structure of the state court system (e.g., Common Pleas, State Appellate)
43.02.05.03 Identify the structure of the federal court system (e.g., Federal Criminal Courts, District, U. S. Supreme)
43.02.05.04 Identify the components of the criminal justice system (i.e., juvenile and adult justice system)
43.02.05.05 Identify the constitutional authority for the local, state, and federal criminal justice systems

43.03.00.0 Communication Skills
43.03.01.0 Use written communication skills
43.03.01.01 Identify the required elements of a report
43.03.01.02 Take field notes
43.03.01.03 Follow written instructions on report form(s)
43.03.01.04 Organize field notes
43.03.01.05 Complete daily activity logs
43.03.01.06 Print legibly, using correct grammar, and spelling
43.03.01.07 Draft reports in correct, chronological order of events ensuring thorough documentation
43.03.01.08 Edit reports
43.03.01.09 Produce final version of reports

43.03.02.0 Demonstrate computer skills
43.03.02.01 Demonstrate basic computer skills, e.g., input information; create, copy, and save a file; use technical related software, use spellcheck; use computer security codes
43.03.02.02 Research information on Internet
43.03.02.03 Access information using database programs
43.03.02.04 Identify the uses/functions of private and government law enforcement database systems

43.03.03.0 Use oral communication skills
43.03.03.01 Use correct grammar
43.03.03.02 Give directions and instructions
43.03.03.03 Use active listening skills
43.03.03.04 Demonstrate established techniques for communicating via telephone
43.03.03.05 Demonstrate established techniques for communicating via radio
43.03.03.06 Testify in legal proceedings

43.04.00.0 Human Relations Skills
43.04.01.0 Demonstrate positive leadership skills
43.04.01.01 Identify different management styles (e.g., quality circles, authoritative, participatory, consensus)
43.04.01.02 Demonstrate support of the role and mission of the agency
43.04.01.03 Follow policies, procedures, directives, and orders
43.04.01.04 Define insubordination
43.04.01.05 Identify/manage with different personality types
43.04.01.06 Identify the benefits of teamwork
43.04.01.07 Demonstrate respect for coworkers
43.04.01.08 Demonstrate empathy with coworkers
**43.04.02.0 Demonstrate specialized interpersonal skills**
43.04.02.01 Identify the signs of mental illness
43.04.02.02 Interact with individuals exhibiting signs of mental illness
43.04.02.03 Demonstrate domestic dispute interview techniques
43.04.02.04 Handle juvenile incidents
43.04.02.05 Identify guidelines when dealing with juveniles
43.04.02.06 Define sexual harassment
**43.05.02.0 Demonstrate sensitivity to cultural and human diversity**
43.05.02.01 Demonstrate knowledge of cultural sensitivity (e.g., race, religion, sexual orientation, national origin, sex, age)
43.05.02.02 Recognize equity and bias issues
43.05.02.03 Interact with physically or mentally disabled individuals
43.05.02.04 Identify behaviors that could be considered offensive (e.g., harassment, hazing)
**43.05.00.0 Occupational and Health Safety**
**43.05.01.0 Perform first-aid procedures**
43.05.01.01 Identify infection control techniques
43.05.01.02 Practice universal precautions
43.05.01.03 Acquire basic first-aid training from a certified instructor
43.05.01.04 Demonstrate basic first-aid techniques
43.05.01.05 Identify resources for information regarding blood-borne pathogens
**43.05.02.0 Acquire cardiopulmonary resuscitation (CPR) certification**
43.05.02.01 Practice disease prevention techniques
43.05.02.02 Demonstrate one-person adult CPR
43.05.02.03 Demonstrate two-person adult CPR
43.05.02.04 Demonstrate child CPR
43.05.02.05 Demonstrate infant CPR

**43.05.03.0 Maintain workplace safety**
43.05.03.01 Identify the purpose of occupational accident prevention
43.05.03.02 Identify the major provisions of Occupational Safety and Health Administration (OSHA) guidelines and Environment Protection Agency (EPA)
43.05.03.03 Apply information on Materials Safety Data Sheets (MSDS)
43.05.03.04 Identify the elements of a safety inspection
43.05.03.05 Identify the common safety hazards in the workplace
43.05.03.06 Conduct safety inspections in the workplace
43.05.03.07 Distinguish between weather warning and weather alert

**43.05.04.0 Demonstrate knowledge of ergonomics**
43.05.04.01 Define ergonomics
43.05.04.02 Minimize repetitive tasks
43.05.04.03 Identify appropriate working heights of chairs, stools, footrests, work areas, equipment, and potential sources of harm
43.05.04.04 Explain need for adequate lighting and ventilation
43.05.04.05 Apply principles of proper body mechanics e.g., lifting, entering/exiting vehicle

**43.06.00.0 Defensive Tactics**

**43.06.01.0 Demonstrate officer safety techniques**
43.06.01.01 Demonstrate subject approach techniques
43.06.01.02 Demonstrate basic hand grasps
43.06.01.03 Demonstrate basic patdown techniques
43.06.01.04 Demonstrate basic handcuffing techniques
43.06.01.05 Demonstrate basic blocks and releases

**43.06.02.0 Demonstrate knowledge in the use and care of firearms**
43.06.02.01 Identify different types of firearms used in law enforcement
43.06.02.02 Explain safety procedures for handling and using firearms
43.06.02.03 Describe procedures for inspection and maintenance of firearms

43.07.00.0 Patrol

43.07.01.0 Patrol on foot
43.07.01.01 Maintain communication using a portable devices (e.g., radio, cell phones, call pagers, call boxes)
43.07.01.02 Initiate citizen/subject interaction (e.g., provide information, field interview(s))
43.07.01.03 Identify abnormal or unusual conditions
43.07.01.04 Define cover vs. concealment
43.07.01.05 Notify local police department of abnormal findings in location (e.g., open doors, suspicious persons)
43.07.01.06 Check building security
43.07.01.07 Check parked and abandoned vehicles
43.07.01.08 Complete required reports

43.07.02.0 Patrol in vehicle
43.07.02.01 Inspect patrol vehicle and equipment
43.07.02.02 Conduct vehicle stops and subject approaches (e.g., field interview)
43.07.02.03 Respond to calls for service
43.07.02.04 Respond to crimes in progress
43.07.02.05 Check parked and abandoned vehicles

43.07.03.0 Demonstrate defensive driving
43.07.03.01 Define defensive driving
43.07.03.02 Identify laws that pertain to emergency vehicle operation
43.07.03.03 Identify liability responsibilities
43.07.03.04 Demonstrate use of vehicle equipment
43.07.03.05 Demonstrate vehicle maneuverability

43.07.04.0 Identify the principles and mechanics of crime prevention
43.07.04.01 Define crime prevention
43.07.04.02 Distinguish between the approaches to crime prevention used by a law enforcement
officer, corrections officer, and security officer.

43.07.04.03 Identify the elements of the crime prevention process
43.07.04.04 Differentiate between deter, deny, delay, and detect

43.08.00.0 Investigation

43.08.01.0 Investigate crimes
43.08.01.01 Document investigative activities
43.08.01.02 Preserve crime scene
43.08.01.03 Search crime scene
43.08.01.04 Document crime scene (e.g., sketch, photograph)
43.08.01.05 Collect/preserve physical evidence
43.08.01.06 Apply interviewing techniques
43.08.01.07 Interact with parents and juveniles
43.08.01.08 Apply interrogation techniques
43.08.01.09 Apply surveillance techniques
43.08.01.10 Prepare search warrants
43.08.01.11 Execute search warrants
43.08.01.12 Prepare/conduct lineups

43.08.02.0 Apply knowledge of the procedures to be followed in handling cases involving missing, abused, and neglected children and/or adults (Reference Title 21)
43.08.02.01 Identify the resources available for locating/or investigate report of missing children or adults
43.08.02.02 Identify signs of neglect
43.08.02.03 Identify signs of abuse
43.08.02.04 Identify mental and physical changes that indicate abuse problem

43.09.00.0 Traffic Enforcement

43.09.01.0 Demonstrate knowledge of Ohio Traffic Laws
43.09.01.01 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4507 of the ORC
43.09.01.02 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4511 of the ORC
43.09.01.03 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4513 of the ORC
43.09.01.04 Demonstrate knowledge of the major sections of the Ohio Traffic Laws in Chapter 4549 of the ORC

43.09.02.0 Handle vehicle offenses
43.09.02.01 Identify violations by observation
43.09.02.02 Describe various vehicle speed monitoring devices
43.09.02.03 Identify speed violations using vehicle speed monitoring devices
43.09.02.04 Initiate officer-violator contacts
43.09.02.05 Demonstrate knowledge of a basic field sobriety testing
43.09.02.06 Complete uniform traffic citations

43.09.03.0 Control traffic
43.09.03.01 Position patrol units
43.09.03.02 Control traffic signals
43.09.03.03 Direct vehicular and pedestrian traffic using hand signals
43.09.03.04 Direct vehicular and pedestrian traffic using traffic cone patterns
43.09.03.05 Direct vehicular and pedestrian traffic using flare patterns
43.09.03.06 Direct vehicular and pedestrian traffic using a flashlight
43.09.03.07 Direct vehicular and pedestrian traffic using a whistle

43.09.04.0 Investigate traffic accidents
43.09.04.01 Document investigative activities
43.09.04.02 Preserve accident scenes
43.09.04.03 Document accident scenes (e.g., sketch, photograph)
43.09.04.04 Demonstrate knowledge of accident scene reconstruction
43.09.04.05 Locate/process physical evidence
43.09.04.06 Analyze physical evidence
43.09.04.07 Measure skid marks
43.09.04.08 Interview victims, drivers, and witnesses
43.09.04.09 Complete traffic accident forms
43.09.04.10 Determine speed of vehicles

**43.10.00.0 Civil Emergencies**

**43.10.01.0 Control crowds**

43.10.01.01 Identify types of crowds
43.10.01.02 Identify strategies for crowd control
43.10.01.03 Identify available resources and types of equipment for crowd control
43.10.01.04 Apply strategies for crowd control
43.10.01.05 Identify first-responder duties
43.10.01.06 Carry out first-responder duties
43.10.01.07 Identify crowd-control formations
43.10.01.08 Demonstrate crowd-control formations
43.10.01.09 Identify objectives when dealing with labor dispute situation

**43.10.02.0 Demonstrate knowledge of chemical agents**

43.10.02.01 Recognize chemical agents and their applications and affects
43.10.02.02 Identify situations that may necessitate the use of chemical agents
43.10.02.03 Explain types and uses of protective equipment
43.10.02.04 Identify decontamination procedures

**43.10.03.0 Respond to hazardous materials incidents**

43.10.03.01 Identify hazardous material substances and wastes according to Occupational Safety and Health Administration (OSHA)
43.10.03.02 Identify biohazardous wastes and material (e.g., medical wastes) according to Occupational Safety and Health Administration (OSHA)
43.10.03.03 Refer to MSDS and Hazardous Materials Manual
43.10.03.04 Initiate hazardous materials response appropriate for given situation
43.10.03.05 Identify agencies available to assist in a hazardous materials incident (e.g., local Emergency Management Association (EMA), EPA, OSHA, FEMA)
43.10.03.06 Maintain list of emergency and toll-free numbers of agencies for immediate communication
43.10.04.0 Demonstrate awareness of terrorism and subversive activities
43.10.04.01 Identify domestic and foreign terrorism groups
43.10.04.02 Identify terrorism and subversive activities/techniques (e.g., weapons of mass destruction (WMD), bioterrorism, kidnappings, diversions)
43.10.04.03 Identify examples of community preparedness
43.10.04.04 Identify examples of various community education programs

43.11.00.0 Prisoner Transporting, Booking, and Handling
43.11.01.0 Transport prisoners
43.11.01.01 Search prisoners
43.11.01.02 Search vehicles used to transport prisoners
43.11.01.03 Secure prisoners in vehicles
43.11.01.04 Assess need for medical assistance

43.11.02.0 Process/handle prisoners
43.11.02.01 Practice officer safety during processing of prisoners
43.11.02.02 Search prisoners
43.11.02.03 Maintain security during processing of prisoners
43.11.02.04 Demonstrate knowledge of the booking process (e.g., fingerprinting, photographing, processing paperwork, prisoner classification, securing personal property, medical screening)

43.12.00.0 Private Security
43.12.01.0 Provide physical security
43.12.01.01 Identify various components of physical security
43.12.01.02 Conduct risk assessment/security survey
43.12.01.03 Apply crime prevention techniques
43.12.01.04 Explain observation, perception, and description techniques
43.12.01.05 Operate alarm systems
43.12.01.06 Acquire, analyze, and use intelligence techniques
43.12.01.07 Operate closed-circuit TV system
43.12.01.08 Follow established procedures for responding to bomb threats
43.12.01.09 Maintain fire safety prevention (e.g., identify fire hazards, classes of fire, phases of burning, and methods of extinguishment)

43.12.01.10 Transport items requiring special security methods

**43.12.02.0 Provide information security**

43.12.02.01 Define information security
43.12.02.02 Secure confidential information (e.g., electronic, physical, and procedural)
43.12.02.03 Identify agency or client needs
43.12.02.04 Make recommendations for information security based on agency or client needs
43.12.02.05 Identify industrial or corporate espionage or sabotage (would include definitions)
43.12.02.06 Define types of proprietary information
43.12.02.07 Secure proprietary information

**43.12.03.0 Provide loss prevention**

43.12.03.01 Define loss/shrinkage
43.12.03.02 Define employee, customer, and/or vendor theft
43.12.03.03 Investigate employee, customer, and/or vendor theft
43.12.03.04 Question/detain suspect
43.12.03.05 Identify guidelines for searching company-owned space and personal property
43.12.03.06 Recommend corrective measures to protect against internal loss
43.12.03.07 Identify covert and overt offenses
43.12.03.08 Define shoplifting

**43.12.04.0 Provide personnel security**

43.12.04.01 Define personnel security
43.12.04.02 Identify factors that affect the safety and security of people
43.12.04.03 Implement procedures to insure a safe and secure
43.12.04.04 Escort people
43.12.04.05 Follow established procedures for responding to crisis situations
43.12.04.06 Provide protection for dignitary, celebrity, or executive
43.12.04.07 Identify the components and prevention of workplace violence
43.12.05.0 Control facility access
43.12.05.01 Check identifications
43.12.05.02 Issue passes/badges to visitors, employees, or vendors
43.12.05.03 Verify purpose of visitors/vendors
43.12.05.04 Enforce post orders and policies
43.12.05.05 Lock/unlock doors
43.12.05.06 Alert communication posts to the presence of unauthorized visitors
43.12.05.07 Perform access control

43.13.00.0 Specialized Units
43.13.01.0 Demonstrate knowledge of specialized units
43.13.01.01 Identify types of specialized units (e.g., horse, motorcycle, aircraft, boat, canine, bicycle)
43.13.01.02 Identify personnel qualifications for specific units
43.13.01.03 Identify required training
43.13.01.04 Identify situations requiring response
43.13.01.05 Identify needed equipment

43.13.02.0 Demonstrate knowledge of high-risk units
43.13.02.01 Identify types of high-risk units (e.g., Special Weapons and Tactics {SWAT}, Emergency Response Team {ERT}, Special Response Team {SRT})
43.13.02.02 Identify personnel qualifications for specific units
43.13.02.03 Identify required training
43.13.02.04 Identify situations requiring response
43.13.02.05 Identify needed equipment

43.14.00.0 Corrections Officer Training
43.14.01.0 Define the legal aspects in corrections facilities and for officers
43.14.01.01 Identify legal characteristics of corrections officer duties
43.14.01.02 Identify correctional legal issues or inmate rights
43.14.01.03 Identify liability issues and liability rights of corrections officer
43.14.01.04 Define fundamental differences between jails in State of Ohio (e.g., local, city, eight-hour, temporary, or full-service facility)

43.14.01.05 Demonstrate components of courtroom testimony

**43.14.02.0 Maintain jail security**

43.14.02.01 Define basic jail security duties

43.14.02.02 Identify techniques for inmate discipline

43.14.02.03 Process inmate admission and/or release

43.14.02.04 Transport prisoner(s)

43.14.02.05 Conduct inmate preliminary health screening

43.14.02.06 Classify inmate(s)

43.14.02.07 Demonstrate techniques for fire safety in jail setting

43.14.02.08 Identify techniques implemented in hostage situation

43.14.02.09 Identify techniques implemented to control riots, riots, and/or disorder in jail setting

43.14.02.10 Identify techniques implemented in event of escape

**43.14.03.0 Demonstrate human relations intervention in jail setting**

43.14.03.01 Conduct interpersonal communications with administrative and supervisory staff, peers, and inmates

43.14.03.02 Supervise inmates

43.14.03.03 Intervene in event of crisis

43.14.03.04 Identify characteristics of stress in the corrections officer

**43.14.04.0 Identify potential special needs of inmate(s)**

43.14.04.01 Identify techniques implemented for suicide prevention, detection, intervention, and response

43.14.04.02 Handle medical problems

43.14.04.03 Identify techniques for handling inmates who abuse illegal substances

43.14.04.04 Write incident reports in the jail setting

43.14.04.05 Identify the psychological characteristics of incarceration

**43.14.05.0 Identify technical skills necessary for the corrections officer**

43.14.05.01 Demonstrate techniques for unarmed self-defense and use of force
43.14.05.02 Perform standard first aid procedures
43.14.05.03 Perform CPR
43.14.05.04 Identify techniques for body searches (i.e., clothed and unclothed)
43.14.05.05 Identify techniques implemented to conduct cell and living area searches
43.14.05.06 Perform inmate identification, fingerprinting, and photographing

Criminal Justice
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