This publication comprises an index of business education articles and research studies compiled from a selected list of business education periodicals and those related to business education published during 1999. Priority is given to journals essential to research and teaching over the broad business education spectrum. Subject entries (pages 1-117) are arranged in alphabetical order by major subject category and then by subcategories. Major categories contain miscellaneous entries related to that topic; subcategories contain more specific entries. Each article is indexed under at least one and no more than four subjects. The 11 major categories (and number of subcategories) are basic business (8); communications (7); curriculum (5); document design and production (6); general educational issues (4); information systems (12); office management (4); personnel issues (6); research methodology/issues; teaching (17); and training and development (2). Authors (pages 119-219) are listed in alphabetical order and entries are repeated under second and additional authors. All entries have the title, author(s), publication, volume and number (if applicable), inclusive pages, and date. The "Publications Indexed" section in the back supplies full titles and addresses for indexed publications. (YLB)
Business Education Index

1999

Index of Business Education Articles and Research Studies
Compiled From a Selected List of Periodicals Published
During the Year 1999

Volume 60

Cheryl L. Noll, Ph.D.
Co-Editor

Pat R. Graves, Ed.D.
Co-Editor

Janel L. Kupferschmid
Student Assistant

Eastern Illinois University

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Publications indexed in the *Business Education Index* will be limited to specific business education publications and those related to business education. Priority will be given to journals that are essential to research and teaching in the broad business education spectrum.

The publications in the *Index* must provide sufficient information to be of significant use to researchers. Also, the ability to locate journals and magazines from library sources is essential to the research process. Therefore, state and regional business education publications will be indexed if they meet the following requirements:

1. Publications that are a minimum of 10 pages in length.
2. Publications containing at least three substantive articles, preferably research-based.
3. Publications that are distributed to NABTE institution libraries or to NABTE institution department in which business education is located.
4. Publications that are provided without charge to the editor.

Any organization or editor who wishes to have a publication included in the *Index* should contact this 2000 *Index* co-editor.

Dr. Cheryl L. Noll, Co-Editor
2000 *Business Education Index*
School of Business
Eastern Illinois University
Charleston, IL 61920
217-581-6933
Suggestions for Using the Index

All entries have the title, author(s), publication, volume and number (if applicable), inclusive pages, and date. An explanation of the abbreviations for the names of the indexed publications is shown in the “Publications Indexed” section in the back of the Index.

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Articles are arranged in alphabetical order by major subject category and then by subcategories. Major categories will contain miscellaneous entries related to that topic; subcategories will contain more specific entries. All headings for these categories are in bold. The major category headings are printed larger than the subcategory headings set in italics. Each article is indexed under at least one and no more than four subjects.

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NBEA Yrbk—National Business Education Association 1998 Yearbook, Dennis LaBonty, Editor, Utah State University, Logan, Utah. Published by National Business Education Association, 1914 Association Drive, Reston, VA 20191-1596

Off Sys—Office Systems 98, Tom Jackson, Editor, Office Systems98, 252 North Main Street, Suite 200, PO Box 1028, Mt. Airy, NC 27030.

OSR J—Office Systems Research Journal, Beryl C. McEwen, Editor, Department of Business Education, North Carolina A&T State University, Greensboro, NC 27411

PIQ—Performance Improvement Quarterly, Peter J. Dean, Editor, College of Business Administration, Physician Executive MBA Program, The University of Tennessee, Knoxville, TN 37996-0570
Present—Presentations: Technology and Techniques for Effective Communication, Scott Heimes, Editor, 50 S. Ninth Street, Minneapolis, MN 55402

Publish—Publish: The Magazine for Electronic Publishing Professionals, Jake Widman, Editor-in-Chief, 501 Second Street, San Francisco, CA 94107

Recs Mgt Qtly—Records Management Quarterly, Ira A. Penn, Editor, 310 Appomattox Drive, Brentwood, TN 37027

T&D—Training and Development, Patricia A. Galagan, Editor-in-Chief, The American Society for Training and Development, 1640 King St., Box 1443, Alexandria, VA 22313-2043

Techniques—Techniques: Making Education and Career Connections, Ann Dykman, Editor-in-Chief, 1410 King Street, Alexandria, VA 22314

THE J—Technological Horizons in Education Journal, Sylvia Charp, Editor-in-Chief, 150 El Camino Real, Suite 112, Tustin, CA 92780-3670

Training—Training, Jack Gordon, Editor, Lakewood Publications, Inc., Lakewood Building, 50 S. Ninth St., Minneapolis, MN 55402
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