Following the collapse of health care services in many rural areas in recent years, rural health care providers are developing new strategies to meet the needs of their communities and are working creatively to maximize resources. Much of that effort has been enhanced with financial and technical assistance from federal, state, and private institutions. This catalog (third edition) provides information on the financing of rural health programs. It includes eight sections that: (1) provide an overview of grantsmanship, types of philanthropic organizations, and how to get started; (2) list 76 directories and federal and state information sources for public and private funding; (3) profile 29 federal agencies and private organizations that provide funding information; (4) describe electronic databases and information sources; (5) list 10 directories on scholarships, fellowships, and other grants for medical and professional health education; (6) recommend 37 further readings on fund-raising, grantsmanship, and proposal writing; (7) provide a glossary of relevant terms; and (8) list publishers’ contact information. Appendices provide addresses for state offices of rural health, Public Health Service regional offices for financial assistance information, and selected foundations contributing to rural health projects. Information is also available electronically on the Agricultural Library Forum bulletin board. Information and National Agricultural Library call numbers are provided for the purchase or borrowing of documents. (JAT)
Rural Health Services
Funding: A Resource Guide

Rural Information Center Publication Series, No. 41
Revised Edition from the
Rural Information Center Health Service
Rural Health Services Funding: A Resource Guide

Compiled by Sarah R. Towner
Rural Information Center Health Service

Rural Information Center Publication Series, No. 41
Revised Edition from the
Rural Information Center Health Service
The United States Department of Agriculture (USDA) prohibits discrimination in its programs on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, and marital or familial status. (Not all prohibited bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (braille, large print, audiotape, etc.) should contact the USDA Office of Communications at (202) 720-5881 (voice) or (202) 720-7808 (TDD).

To file a complaint, write the Secretary of Agriculture, U.S. Department of Agriculture, Washington, D.C. 20250, or call (202) 720-7327 (voice) or (202) 720-1127 (TDD). USDA is an equal employment opportunity employer.
The Rural Information Center (RIC) is a joint project of the Extension Service and the National Agricultural Library (NAL). RIC provides information and referral services to local government officials, community organizations, health professionals and organizations, cooperatives, libraries, businesses, and rural citizens working to maintain the vitality of America’s rural areas. The Center combines the technical, subject-matter expertise of Extension’s nationwide educational network with the information specialists and resources of the world’s foremost agricultural library.

The Rural Information Center Health Service (RICHS) was jointly created as a specialty arm of RIC by the Office of Rural Health Policy of the Department of Health and Human Services (DHHS) and the National Agricultural Library. RICHS collects and disseminates information on rural health and rural mental health issues, rural health funding opportunities, research findings related to rural health, and innovative approaches to the delivery of rural health care services.

SERVICES:

Provide customized information products to specific inquiries including assistance in economic revitalization issues; local government planning projects; rural health issues; funding sources; and other related issues for the purpose of monitoring the quality of rural life.

Process a broad array of general and funding information requests on such topics as:

- Successful strategies, models, and case studies of community development projects
- Small business attraction, retention, and expansion
- Tourism promotion and development
- Recycling programs
- Community water quality
- Technology transfer to rural areas
- Closures, restructuring and diversification of rural hospitals and clinics
- Agricultural health and safety
- Health programs, services, personnel issues
- State initiatives concerning rural health delivery issues

Refer users to organizations or experts in the field who can provide additional information.
Perform brief database searches of requested topics on a complimentary basis.
Furnish bibliographies and Rural Information Center Publication Series titles.
Identify current USDA and DHHS research and Cooperative Extension Systems programs.

*Telephone 1-800-633-7701 (nationwide) or 1-301-504-5547
*Mail
Rural Information Center Health Service
National Agricultural Library, Room 304
Beltsville, MD 20705-2351

ACCESS:

*Electronic Mail through INTERNET (RIC@NAL.USDA.GOV)
*NAL Bulletin Board (RIC/RICHS Conference) 1-301-504 6510
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>SECTION</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreword</td>
<td>vii</td>
</tr>
<tr>
<td>Table of Figures</td>
<td>ix</td>
</tr>
<tr>
<td>Introduction</td>
<td>xi</td>
</tr>
<tr>
<td>I. The Funding Process: An Overview of Grantsmanship</td>
<td>1</td>
</tr>
<tr>
<td>II. Information Sources for Rural Health Funding</td>
<td>7</td>
</tr>
<tr>
<td>III. Related Organizations</td>
<td>24</td>
</tr>
<tr>
<td>IV. Electronic Funding Resources</td>
<td>30</td>
</tr>
<tr>
<td>V. Health Professional Scholarships and Education Funding</td>
<td>35</td>
</tr>
<tr>
<td>VI. Recommended Reading</td>
<td>38</td>
</tr>
<tr>
<td>VII. Funding Glossary</td>
<td>43</td>
</tr>
<tr>
<td>VIII. Publishers’ Contact Information</td>
<td>45</td>
</tr>
<tr>
<td>Appendices</td>
<td>49</td>
</tr>
<tr>
<td>Appendix A - State Offices of Rural Health</td>
<td>49</td>
</tr>
<tr>
<td>Appendix B - PHS Regional Offices for Financial Assistance Information</td>
<td>54</td>
</tr>
<tr>
<td>Appendix C - Selected Foundations Contributing to Rural Health Projects</td>
<td>55</td>
</tr>
<tr>
<td>Electronic Access to Rural Health Resources</td>
<td>59</td>
</tr>
<tr>
<td>Document Delivery Service Information</td>
<td>61</td>
</tr>
<tr>
<td>Electronic Mail Access for Interlibrary Loan (ILL) Requests</td>
<td>62</td>
</tr>
</tbody>
</table>

This publication contains material that is considered accurate, readable and available. The opinions expressed in this publication do not necessarily reflect the views of the United States Department of Agriculture. Inclusion of publications and software databases in this publication does not imply product endorsement.
The Rural Information Center Health Service (RICHS) is a collaborative effort between the U.S. Departments of Agriculture and Health and Human Services. Since October 1, 1990, RICHS has been answering the phone at 1-800-633-7701, a number it shares with the Rural Information Center (RIC). Very soon after the calls started coming in, it became apparent that information on the financing of health programs was the single most requested RICHS topic.

As a result, in December of 1991, RICHS staff prepared the original Rural Health Services Funding: A Resource Guide. Today, in March 1995, eight thousand copies later, we are issuing our third edition. The Resource Guide is, by a wide margin, the most requested RICHS publication. It is also a testament to the continuing efforts of RICHS Health Librarian Terri Brown and her staff to be responsive to the needs of thousands of people who live in rural communities and seek the assistance of RICHS each year.

The Resource Guide includes not only federal funding sources but also covers state and private funding sources, along with useful tips for beginning a funding search. This revision places extra emphasis on scholarships and loans for the health professionals who often are badly needed in rural communities.

We would be remiss if we did not mention that current funding information on federal and private programs also is available electronically through a conference RICHS maintains on the Agricultural Library Forum (ALF) – the electronic bulletin board of the National Agricultural Library. Since July of 1991, we have been revising the funding bulletins twice a month to make sure the information is current and relevant. Information on accessing the ALF conference and accessing the same files on the Internet may be found on page 30.

We hope this revised edition of the Resource Guide will prove as popular and useful as the previous two editions. As always, we welcome your suggestions for future editions.

Patricia L. John  
Coordinator  
Rural Information Center  
National Agricultural Library  
U.S. Department of Agriculture

Jeffrey Human  
Director  
Office of Rural Health Policy  
U.S. Department of Health and Human Services
## TABLE OF FIGURES

<table>
<thead>
<tr>
<th>FIGURE</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Figure 1: Sources of Funding</td>
<td>2</td>
</tr>
<tr>
<td>Figure 2: Steps in the Funding Process</td>
<td>4</td>
</tr>
<tr>
<td>Figure 3: Information Sources for Federal, State and Private Funding</td>
<td>9</td>
</tr>
<tr>
<td>Figure 4: Information Sources by Type of Funding Search</td>
<td>14</td>
</tr>
</tbody>
</table>
INTRODUCTION

Providing health care services to much of rural America has become increasingly difficult in recent years. During the 1970s, rural communities thrived with economic expansion and unprecedented population growth. At that time, rural health providers represented viable institutions offering an array of medical services to their communities. By the early 1980s, however, thousands of communities were confronted with downturns in agriculture, mining, timber, and manufacturing — bringing a near halt to population growth and eroding health care services, as well.

A new statistical profile of rural America emerged: one with a greater number of unemployed and underemployed residents, a greater number of residents with little or no health insurance, and a higher proportion of both young and old residents. The collapse of health care services in many areas, such as rural hospital closures, began to feed and accelerate this transformation.

In the 1990’s, rural health care providers have begun to rally in the face of this challenge. They have developed new strategies for meeting the needs of their communities, and worked creatively with their colleagues and neighboring communities to maximize resources.

Much of that effort has been enhanced with financial and technical assistance from federal, state, and private institutions. In the spirit of that same assistance, this publication is offered to those who are working to assure and improve health care in rural America now and throughout the decade.

In this revised edition of Rural Health Services Funding: A Resource Guide, additional directories and resources have been added along with two new sections: Electronic Funding Resources and Health Professional Scholarships and Education Funding. Publishers’ information, listed in Section VIII, gives the reader the information necessary to purchase a publication. The Price List of Available Funding Publications is located at the end of this publication.

National Agricultural Library (NAL) call numbers are provided for items that are owned by NAL and may be borrowed from the library through interlibrary loan. For this service, refer to the Document Delivery Services to Individuals lending policy at the end of this document for information on obtaining those documents. For other documents, contact the appropriate publisher or company (see Publishers’ Contact Information, page 45), or check with your local public or university library.
FIGURE 1:
SOURCES OF FUNDING

PUBLIC

- Federal Government
- State Government
- Local Government

PRIVATE

- Foundations
- Corporate
- Community
- Direct Giving Programs
- Voluntary Agencies
- Community Groups
- Charities

BEST COPY AVAILABLE
I. THE FUNDING PROCESS: AN OVERVIEW OF GRANTSMANSHIP

The process of grantsmanship covers a broad scope of activities including preliminary planning and research, proposal development, and proposal follow-up. Throughout this process, two questions are commonly asked by grantseekers, "Where is the money available?" and "How do I get funding?" The following discussion addresses these questions and provides useful information for grantseekers in search of funding dollars.

Where Does the Money Come From?

The two primary sources of grant money are public and private funds. Public funds are obtained from governmental units, such as federal, state, and local agencies. Private funds, on the other hand, come from organizations involved in charitable giving, such as foundations, direct giving programs, voluntary agencies, and community groups (see Figure 1).

Public Funding

The federal government administers several types of grants designed to accomplish different purposes, such as conducting scientific research, demonstrating a particular theory, or delivering services to a specific population. Examples of these grants include:

- research grants — to support investigation aimed at the discovery of facts, revision of accepted theories, or application of new or revised theories (e.g., HIV/AIDS research);

- demonstration grants — to demonstrate or establish the feasibility of a particular theory or approach (e.g., Essential Access Community Hospital/Primary Care Hospital Grant Program);

- project grants — to support individual projects in accordance with legislation that gives the funding agency discretion in selecting the project, grantee, and amount of award (e.g., Rural Health Outreach Grant Program);

- block grants — to provide states with funding for a particular purpose (e.g., the delivery of maternal and child health services); and

- formula grants — to provide funding to specified grantees on the basis of a specific formula, using indicators such as per capita income, mortality or morbidity rates, outlined in legislation or regulations (e.g., certain substance abuse programs).

Many of the health grant programs administered by the federal government are based on the pursuit of national objectives, such as those outlined in the report, Healthy People 2000: National Health Promotion and Disease Prevention Objectives. This report, published by the Office of the Assistant Secretary for Health, Department of Health and Human Services, sets forth the nation's major health objectives for the year 2000 (e.g., access to preventive services for all Americans). Some of the federal offices offering grant programs and other assistance are listed on pages 24-27.
In addition to federal funding, state and local agencies also administer grants. Monies used to support these programs are obtained primarily through state and local tax revenues and funds received from the federal government (e.g., block and formula grants).

**Private Funding**

Private funding can be obtained from a variety of sources, such as foundations, corporations, voluntary agencies and community groups. For the most part, philanthropic organizations fund programs which either address their individual interests (e.g., farm safety) or benefit a particular group (e.g., company employees and their dependents). The Easter Seal Society of Indiana, for example, funds a rehabilitation program for disabled farmers while the U.S. West Foundation supports, among others, projects which benefit corporate employees.

A brief description of the major types of philanthropic organizations is provided below.

1) **Private foundations** - foundations which receive income from an individual, family or group of individuals. The funding priorities of private foundations are usually based on the personal philosophies of the founding members. The two private foundations that probably make the most grants for rural health projects are the Robert Wood Johnson Foundation of Princeton, N.J. and the R.W. Kellogg Foundation of Battle Creek, MI.

2) **Corporate foundations** - foundations which receive contributions from a profit-making entity, such as a corporation (e.g., U.S. West Foundation).

3) **Community foundations** - foundations involved in grant giving within a specific community, state, or region (e.g., Northwest Area Foundation).

4) **Direct giving programs** - philanthropic arms of corporations which donate goods and services for charitable causes (e.g., IBM Corporation).

5) **Voluntary agencies** - private organizations which support charitable programs that are consistent with their overall mission. The American Red Cross, for example, provides printed materials and staff consultation for health projects in various communities.

6) **Community groups** - local organizations which focus on supporting projects within their communities. Examples of these organizations include churches, Junior Leagues, and civic associations.

Foundation directories are listed on pages 11-20; foundations that are particularly active in rural health are listed on pages 55-57.
How Can I Obtain Funding?

Regardless of the type of funding desired, the grantsmanship process involves three distinct phases: preliminary planning and research, effective proposal writing, and proposal follow-up. To complete these phases successfully, the grantseeker should consider the following steps.

**Figure 2: Steps in the Funding Process**

<table>
<thead>
<tr>
<th>Step 1: Identify a Need</th>
</tr>
</thead>
<tbody>
<tr>
<td>• What is the funding need?</td>
</tr>
<tr>
<td>• How does my plan address the need for assistance?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Step 2: Identify Funding Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Who should I approach for funding?</td>
</tr>
<tr>
<td>• How do I obtain information about potential funders?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Step 3: Develop a Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>• What are the goals and objectives of the program?</td>
</tr>
<tr>
<td>• How will the program be carried out?</td>
</tr>
<tr>
<td>• How will the program be budgeted?</td>
</tr>
<tr>
<td>• What type of proposal format should be used (e.g., forms or letters)?</td>
</tr>
<tr>
<td>• How will the program be evaluated?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Step 4: Submit a Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Am I consistent with the funder's application deadlines?</td>
</tr>
<tr>
<td>• Am I sending the proposal to the appropriate contact?</td>
</tr>
<tr>
<td>• Am I properly completing the proposal (i.e., all parts of application provided)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Step 5: Follow-Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Was the proposal accepted?</td>
</tr>
<tr>
<td>• If not, why?</td>
</tr>
<tr>
<td>• Should I submit a revised proposal?</td>
</tr>
</tbody>
</table>

Although not exhaustive, these steps provide a general “game plan” for individuals embarking on a grant search. By following these guidelines, grantseekers can prepare a more effective funding strategy and increase their overall chances of success. Additional “how-to” resources discussing the grantsmanship process are provided in the Recommended Reading section of this publication.
How Do I Get Started?

Perhaps the hardest part of the grantsmanship process is getting started! With this in mind, the following checklist has been developed to help grantseekers get off on the right track...

• Contact Your State Office of Rural Health

These offices represent a good starting point for funding assistance. Although their services vary, many can provide grantseekers with technical assistance, information on fundraising workshops, and lists of community and regional, and state funding agencies. Refer to Appendix A for state office contact information.

• Become Familiar with the Grantsmanship Process

If you are a first time grantseeker, you may wish to attend a grant writing workshop or team up with an experienced fundraiser. In addition, you may also wish to hire a professional consultant for proposal guidance and development. A visit to a local public library may provide assistance in locating funding resources and reading materials.

• Check the Funding Sources in Your Own Back Yard

Oftentimes grantseekers approach the larger, national foundations for projects which may be more attractive to local, community funders. Remember, national funders support projects which have a broad impact, while smaller foundations support those which effect their own community. Be sure to consider this when beginning your search. A discussion of Statewide Foundation Directories is presented in the following section.

• Pursue Several Potential Funders

Be sure to identify several potential funders when conducting your search. The odds of a successful search are greater when you approach a variety of funders.

• Check in with us

Staff of the Rural Information Center Health Service may be able to direct you to potential funding sources or to clarify information in this publication.
Funding Tips

A variety of publications and funding resources offer helpful suggestions to ease the grantwriting process. The following tips are taken from a variety of publications by grantwriting experts.

1. Find the natural link between your program and the foundation or corporation's funding interest.

2. Ask a foundation for an annual report. Use this publication to discover the mission of the foundation and other important facts.

3. In planning projects and selecting prospects, remember that most large foundations and corporations look for projects that have national impact.

4. Federal government Request for Proposals (RFP) have very strict formats. Avoid disqualification by filling in all the blanks.

5. When writing the application, remember these simple steps:
   
   Create a vivid mental picture
   Use the active voice

6. Avoid sweeping statements, platitudes, and academic jargon.

7. Describe the current condition you want to correct. Use examples.

8. Show cost-effectiveness.

9. Be sure to mention if the project can be replicated elsewhere.

10. Proofread final draft. Have a second person check the application.
II. INFORMATION SOURCES FOR RURAL HEALTH FUNDING

Once a program need has been determined, grantseekers must begin the task of identifying potential funding sources. The following section outlines the range of investigative tools and directories available to grantseekers and describes information sources for both public and private funding (see Figure 3).

Federal Information Sources

Government and Commercial Publications


The Catalog is an annual listing of funding programs sponsored by the federal government. Information on grant eligibility, application procedures, selection criteria, and program deadlines can be obtained through a variety of indexes including subject, function, and agency. Many large public libraries also maintain a copy. (An on-line version of the Catalog can also be accessed through the Federal Assistance Programs Retrieval System (FAPRS). See section IV, page 30 for details.)


The Commerce Business Daily is published five times a week and includes announcements of proposed government procurements, contract awards, and sales of surplus property. For electronic access to CBD, refer to section IV, page 31 for details.)


Information on both public and private funding programs is outlined in this bimonthly publication. Programs supporting AIDS, community/migrant health, health education, maternal and child health, mental health, and substance abuse are presented. Also included in the report are updates on federal regulations and legislation.


The Federal Assistance Directory is designed to help those searching for information about federal domestic assistance programs. Program descriptions of more than 1,300 programs list the sponsoring agency, type of program, finances, uses and limits of benefits, and contact agency information.


This bi-weekly newsletter gives a comprehensive review of federal funding announcements, private grants, rule changes, and legislative actions affecting all community programs, including social services, education, and health, plus tips on funding.

This annual publication highlights federal grant opportunities relevant to rural areas. The program descriptions are taken from the Catalog of Federal Domestic Assistance. A subject index is included along with a listing of programs by department.


This guide highlights over $2 billion in grants available from the federal government to support AIDS programs. Each grant lists: name, address, program contacts, number of awards made, and eligibility information.


This publication, produced 50 times a year, includes information on federal grants and contracts related to research, training, and services. Federal Grants highlights grant and contract notices from both the Federal Register and the Commerce Business Daily.


This continually updated, two-volume set includes a guide that analyzes, interprets, and presents complex grant administration requirements, including key financial management rules, compliance, requirements, and various management options. Current Developments, a monthly newsletter section, keeps track of recent events affecting federal grant administration.


The Federal Register is published daily, Monday through Friday, and provides information on federal assistance (e.g., grants and contracts), legal notices, meeting announcements, and public regulations. The Federal Register is also available at many large public libraries. (For the electronic version of the Federal Register, refer to section IV, page 31 and page 33, for details.)


Eight hundred federal programs that award grants to nonprofits are included in this easy-to-use directory. Program facts from the Catalog of Federal Domestic Assistance are compiled along with a listing of over 12,000 recently awarded grants.


The Government Assistance Almanac highlights the 1,288 federal assistance programs published in the Catalog of Federal Domestic Assistance. Easy to use indexes assist grantseekers in identifying federal programs relevant to their funding area. For each entry, specifics about the program's type, purpose, eligibility, and contacts are reviewed.

**FIGURE 3: INFORMATION SOURCES FOR FEDERAL, STATE AND PRIVATE FUNDING**

<table>
<thead>
<tr>
<th>INFORMATION SOURCES</th>
<th>FEDERAL</th>
<th>STATE</th>
<th>PRIVATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agencies/Information Centers</td>
<td>• PHS Region/OFFices</td>
<td>• Local Library</td>
<td>• Foundation Center Libraries</td>
</tr>
<tr>
<td></td>
<td>• State Offices of Rural Health</td>
<td>• State Offices of Rural Health</td>
<td>• Local Libraries</td>
</tr>
<tr>
<td></td>
<td>• RICHS</td>
<td>• State Health Departments</td>
<td>• RICHS</td>
</tr>
<tr>
<td></td>
<td>• Federal Agency Grant Offices</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Databases</td>
<td>• FAPRS</td>
<td>• FAPRS</td>
<td>• DIALOG (#26, #27, #85)</td>
</tr>
<tr>
<td></td>
<td>• DIALOG (#85, #36, #669)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Publications</td>
<td>• Catalog of Federal Domestic Assistance</td>
<td>• Catalog of Federal Domestic Assistance</td>
<td>Foundations:</td>
</tr>
<tr>
<td></td>
<td>• Government Assistance Almanac</td>
<td>• Government Assistance Almanac</td>
<td>• The Foundation Directory</td>
</tr>
<tr>
<td></td>
<td>• Federal Register</td>
<td>• State Catalogs*</td>
<td>• Guide to U.S. Foundations</td>
</tr>
<tr>
<td></td>
<td>• NIH Guide to Grants and Contracts</td>
<td>• Local /State Funding Report</td>
<td>• Foundation Grants Index</td>
</tr>
<tr>
<td></td>
<td>• Federal Grants and Contracts Weekly</td>
<td></td>
<td>• The Foundation Directory, Part 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Statewide Foundation Directories +</td>
</tr>
</tbody>
</table>

*Where available

+ Includes information on small and community foundations

BEST COPY AVAILABLE
The annual guide describes federal grant programs in a variety of areas, such as health, human services, community development, and child care. Programs for special populations, such as Native Americans, are also included. As a supplement to the guide, a monthly update is published to reflect program changes throughout the year.


In the form of a loose-leaf notebook, the Guide to Federal Funding for Hospitals and Health Centers serves as a directory to federal aid to hospitals and health care facilities in the United States.


This weekly series presents health grant information for both public and private institutions. Selected grant information from the Federal Register, Commerce Business Daily, and NIH Guide for Grants and Contracts is included.


This weekly publication announces the extramural research activities funded by the National Institutes of Health (NIH) and the Substance Abuse and Mental Health Services Administration (SAMHSA). (See section IV, page 32 for Internet access information to the NIH Guide.)


The Division of Grants and Contracts of the Public Health Service has compiled a listing of federal programs from the various offices of PHS: Agency for Health Care Policy and Research, Centers for Disease Control and Prevention, Health Resources and Services Administration, Indian Health Service, and the National Institutes of Health. The programs listed are taken from the Catalog of Federal Domestic Assistance and contain information such as: objectives, types of assistance, uses, and eligibility requirements. Over 300 federal programs are listed.

State Information Sources

Government Publications


The Catalog includes a listing of the federal block and formula grants which are administered directly through state agencies. Many large public libraries also maintain a copy.


This weekly publication reports on federal and private sector funding for local and state governments and for non-profit organizations.
Government Agencies

State Offices of Rural Health

The Federal Office of Rural Health Policy funds state Offices of Rural Health in all fifty states. Each state office identifies state programs relating to rural health and provide technical assistance to organizations interested in obtaining financial assistance. These offices also serve as information clearinghouses on rural health care issues, research findings relevant to rural health care, recruitment and retention issues of health professionals, and innovative approaches to the delivery of health care in rural areas. A list of these offices is provided in Appendix A.

State Governmental Agencies

Agencies administering grant programs are also useful sources of funding information. Examples of departments supporting rural health activities include health, mental health/substance abuse, social services, and transportation. A directory of these agencies should be available through your local library.

In some states, information on local assistance programs is often published within a state catalog or directory. For more information about these resources, contact your local library or State Department of Planning.

Private Funding Directories/Indexes

Grantseekers pursuing private funding have a variety of resources available to them including directories, indexes, subject guides, on-line databases, annual reports, governmental offices, and local libraries (see Figures 3 and 4). A brief review of these resources is provided below.

Directories/Indexes

Many of these resources are published by The Foundation Center, an independent service group established "...to provide an authoritative source of information on private philanthropic giving." The Foundation Center disseminates its information through a core reference collection located in over 100 libraries nationwide. To learn more about these participating libraries, contact The Foundation Center at 1-800-424-9836.

Foundations and Corporations

20

Over 2800 private, corporate and community foundations created since 1989 are listed in this directory. Updated annually, this resource targets smaller and less established nonprofits. Foundation officers, trustees, and directors are also indexed.

21

Updated yearly, this directory lists over 3,000 organizations, foundations and corporations organized by 11 major subject areas, and categorized by three indexes: subject, organization and program, and geographical. Also included is a step-by-step proposal writing guide.
22

The Chronicle, a bimonthly series, reports news of interest to both grant seekers and grant givers, including trends in funding, summaries of annual reports from foundations, lists of awards, and a calendar of philanthropic events.

23

Over 95,000 recently awarded grants from 5,500 foundations and corporate giving programs are listed in this two set directory. Volume One lists grant recipients by using eight subject areas and geographical location. Volume Two lists the grant-makers and includes address, source of grants data, and a complete listing of the distributed grants.

24

Corporate 500 highlights the foundations of over 550 American corporations. Giving in the areas of general support, matching gifts, endowments, in-kind donations, and loans is highlighted. In addition, over 55 different funding areas are indexed, with 21 relating specifically to health and social services.

25

Corporate Foundation Profiles, a supplement to the National Directory of Corporate Giving, provides a detailed examination of over 200 of the largest corporate foundations. Program policies, funding guidelines, recently awarded grants, and trends in giving are included for each foundation. An additional listing of 1200 smaller corporate foundations is also provided for grantseekers interested in small to mid-sized funders.

26

This sourcebook presents the grant giving activity of over 1000 corporations. Aside from financial data, the directory also provides useful information on corporate philosophies, priorities, and grant officers. Twelve indexes are available for easy reference.

27

A monthly supplement to Corporate Giving Directory, Corporate Giving Watch serves as an update to current funding opportunities for colleges and universities and health-related nonprofits. This newsletter also tracks new grant listings and publications, and profiles top corporate funders.

28

Over 3,700 corporate giving programs and corporate foundations are found in this annually updated directory. Geographic areas and SIC codes are used for further indexing of the entries.

29

This directory profiles the top 1000 corporations, their boards of trustees, officers and directors.

30
Rural Health Services Funding: A Resource Guide

This monthly newsletter gives the inside view on the critical issues influencing corporate philanthropy that can shape development of corporate contributions strategies. Essential information for nonprofit and corporate professionals who develop and operate philanthropic fundraising is included.

31

A guide to information on executives who manage the leading U.S. Companies, this resource includes 1,083 companies, 34,000 corporate executives, and 11,000 board members. A useful industry index divides the corporations into subject areas such as Health and Medical Services and Products, Pharmaceutical, and Telecommunications.

32

This two-volume guide provides comprehensive profiles of more than 8,000 grantmakers, representing both private and corporate funders. Grant awards ranging from $1,000 to $1,000,000 are featured in this sourcebook. Selected features of the directory include a top ten grants list for each entry, brief essays on trends in corporate giving, and health-related indexes for easy reference.

33

This directory provides in-depth descriptions of over 2,900 large foundations that have incorporated since 1985, as well as essential data on smaller new foundations. Entries include foundation interests and limitations, application procedures, contact names, and financial details.

34

A listing of federal, private, and educational institution based research grants is featured in this annually published directory. Subject areas used in this publication for scholarships, fellowships, conferences and internships include: health care administration, AIDS/HIV, cardiology, immunology, psychology, and Native Americans.

35

Compiled monthly, this report covers the nation’s foundation and corporate funds through advanced inside information on private giving, including amounts and purpose of awards, and contacts and tips to improve chances of winning funding.

36

The Foundation Directory provides general information on the nation's top grantmaking programs. This resource describes the funding activity of over 6,700 U.S. foundations' holding assets of more than $2 million or giving of at least $200,000 annually. For each foundation, details on financial status, purpose and activities, types of support, program limitations, and application procedures are included.

37

This directory focuses on mid-sized foundations and highlights more than 4,200 grantmakers' holding assets of less than $1 million and conducting annual giving campaigns of between $25,000 and $100,000. Financial data are featured for each foundation, along with examples of recently awarded grants.
# FIGURE 4: INFORMATION SOURCES BY TYPE OF FUNDING SEARCH

<table>
<thead>
<tr>
<th>SEARCH STRATEGY</th>
<th>RESOURCE</th>
</tr>
</thead>
</table>
| Subject search                       | - Foundation Grants Index  
- National Guide to Funding in Health  
- Grants in Hospitals, Medical Care & Research  
- Grants for Public Health & Diseases  
- Grants for Alcohol & Drug Abuse  
- Grants for Mental Health, Addictions & Crisis Services |
| Geographic search                    | - Statewide Foundation Directories  
- National Data Book  
- The Foundation Directory  
- National Guide to Funding in Health |
| Program search                       | - The Foundation Directory  
- Directory of Corporate & Foundation Givers  
- National Directory of Corporate Giving  
- National Guide to Funding in Health |
38

The Foundation Directory Supplement updates the Foundation Directory Parts 1 and 2 six months after the initial publication. The supplement provides updated addresses, contacts, policy statements, application guidelines, and financial data.

39

This monthly newsletter allows the grantmaker and grantseeker to keep track of recent developments in the world of foundations. New foundations and changes to existing programs are profiled along with articles on current trends, subjects, and new publications of grantmaking.

40

A directory of data on more than 33,000 grant-making foundations, this resource charts giving by subject area and type of support. Over 100 easy-to-read tables cover such topics as foundation grants, assets and gifts received, and geographic distribution of foundations and grants awarded.

42

The Foundation Grants Index provides cumulative listings of 68,000 grants awarded by over 1000 foundations. Entries are indexed by subject area, grant recipients, geographic interest, and type of program support. This resource is especially useful for individuals tracking a particular type of funding, such as health and human services.

43

A complimentary publication to Foundation Grants Index, this quarterly newsletter highlights over 5,000 recent foundation grant awards. Lists of new publications, annual reports, and grants are also included, along with updated information on personnel, policy and application guideline changes.

44

The publication describes over 2,250 independent and corporate foundations that are most likely to support an individual grant application. Chapters include general welfare and medical assistance, education grants, and grants for company employees.

45

This reference features the giving activity of the top 1,000 grantmakers published in The Foundation Directory. Comprehensive analyses are presented for each foundation describing their geographic interest, recipient type, area of support, and programs funded. Foundation 1000 is especially helpful when extensive research is required on a particular funder.
Ten indexes help locate information on America's leading 1000 foundations. Entries include contact, application and review procedures, new initiatives, and contributions analysis. Biographical information on officers and directors is also included. This title is also available in a customized edition on diskette or magnetic tape.

This catalog, published three to four times yearly, serves as a compendium of sources and resources for managers and staff of nonprofit organizations. This publication was formerly called the Grantsmanship Center's Whole Nonprofit Catalog.

Volume One provides current and accurate information on over 35,700 private, corporate, and community foundations, including 2,500 new entries. Entries include donor information, publications for further research, and giving limitations. Volume Two includes a comprehensive index of trustees, officers, and donors affiliated with foundations as board members, donors, and volunteers.

The National Directory highlights the funding activity of over 1,800 organizations involved in corporate giving. Grantseekers can evaluate the health priorities of each grantmaker by using the current giving section of the directory. Data regarding personnel, application requirements, financial status, and giving limitations are provided for each entry.
Statewide Foundation Directories

For the grantseeker interested in local giving, statewide directories provide valuable information on local funders. Compiled by organizations such as grantmaking associations and state governments, these directories highlight the funding patterns of local givers often excluded from the larger, national directories. More than forty states publish these directories and, in many cases, make them available through their local public libraries. Some directories are updated annually, while others are updated as needed.

ALABAMA


ARIZONA


ARKANSAS


CALIFORNIA


COLORADO


CONNECTICUT


DELaware


DISTRICT OF COLUMBIA


FLORIDA


GEORGIA


HAWAII


IDAHO

Rural Information Center Publication Series

ILLINOIS


INDIANA


KANSAS


KENTUCKY


MAINE


MARYLAND


MASSACHUSETTS


MICHIGAN


MINNESOTA


MISSOURI


MONTANA


NEW HAMPSHIRE


NEW JERSEY


NEW MEXICO

NEW YORK


NORTH CAROLINA


OHIO


OKLAHOMA


PENNSYLVANIA


RHODE ISLAND


SOUTH CAROLINA


SOUTH DAKOTA


TEXAS


UTAH


VERMONT


VIRGINIA


WASHINGTON


WISCONSIN

WYOMING


Health and Medical Subject Guides

51

Over 450 grantmakers are featured in this directory dedicated to many AIDS-related projects such as medical research, preventative education, and other programs.

52

This sourcebook provides a step-by-step guide to grant seeking and a detailed listing of 300 corporations, foundations, and federal sources in the areas of health and nursing.

53

This directory lists over 8,500 federal, state, and private grants related to health programs. The directory covers such health topics as AIDS, alcohol abuse, behavioral medicine, child/maternal health, community outreach, and health care delivery.

54

This national, comprehensive guide lists funding sources for equipment, building, and renovation grants, including profiles of 936 foundations and 21 federal programs.

55
This guide focuses on technology, computers, and software grants from 617 foundations including programs for the elderly, health programs, medical equipment, medical research and medicine. It contains a "Grant Seeker's Guide to the Internet" and lists foundations by state. The directory also contains 33 federal programs that concentrate on various aspects of technology.

56

Operating grants are considered to be those grants that cover general operating support of an organization, not restricting the award to a certain project or specified activity. This directory lists 647 foundations by state and includes funding information such as foundation address, contact person, subject area, and grant amounts.

57

A comprehensive guide to over 1,500 leading private and corporate foundations, this directory focuses on human services programs such as child welfare, food programs, and volunteer services. Indexes are included along with up to ten recent grants listed for each entry.

58

A list of foundation and research grants for elderly healthcare projects is included in this directory.

59

Grants for Aging includes a list of grants for advocacy and legal rights, housing, health and medical care, and social research.

60

The guide presents foundation giving for all phases of substance abuse programming. Grants for counseling, education, treatment, prevention, research, and residential care are highlighted.

61

Grants to support neonatal care, services for abused children, adolescent pregnancy prevention, and youth centers are featured in this directory.

62

The Foundation Center has produced this directory to funding sources for grants to hospitals and health care facilities, social service agencies, and education institutions. Grants can be used for research, program development, general operating support, education programs, treatment of alcohol and drug abuse, pregnancy, and handicapped children.

63

The guide highlights foundations which have recently awarded grants to hospitals, health care facilities, social services agencies, and educational institutions.

64

Grants to hospitals, health centers, residential treatment facilities, mental health associations and group homes are targeted. Funds are categorized for addiction prevention and treatment, hotline/crisis intervention services, and for public education.

Ethnic groups and minorities such as Native Americans, African Americans, and Hispanics are the subject of this foundation directory.


Grants listed in this directory are targeted for hospitals and primary care facilities for education, medical and dental care, and diagnosis and evaluation.


This resource presents an extensive listing of public health grants. Examples of programs funded include AIDS, cancer, birth defects, genetic diseases, allergies, and nerve, muscle and bone diseases.


Grants for health programs, pregnancy programs, education, and prevention are listed in this foundation directory.

Health Funding Options for Rural Communities. Mary Walker. Austin, TX: Center for Rural Health Initiatives, 1993. 177 pp.

Although specifically geared for the communities and organizations in the state of Texas, this guide includes profiles of federal, state, and foundation programs for rural areas, specifically in the area of health.


Supplying the latest news on federal, foundation and corporate grants for health, this monthly newsletter supplies current information on changes and additions in foundation funding interests and priorities. Profiles of major health funding foundations and corporations are included, along with an overview of the health funding scene.


This publication provides information on the health grant priorities of major foundations, corporations, and the federal government, including trends in health care giving. Assistance to the grantseeker is provided through planning charts and worksheets. A section on "community-rural health" is included.


Covering the latest strategies in planned and annual giving of health care fundraising, the Healthcare Philanthropy Report includes new sources of corporate and foundation grants, and case studies of successful health care fundraising.


This newsletter includes reports on the news affecting mental health services, including model programs, updates on managed care opportunities, and the latest on health care reform. The latest details on federal and private grants for mental health programs will also be provided.

Devoted totally to funding options for the aging, this directory lists over 1000 foundations targeting programs for the elderly. Grant descriptions include address, targeted program information, and the amount of money awarded for each program.

Additional Sources for Private Funding

Annual Reports

According to The Foundation Center, over 800 of the nation's 29,000 foundations publish annual reports. These reports represent the most complete, up to date, information published about foundations. Grantseekers interested in obtaining these reports should contact the foundations directly. When requesting these reports, they should also ask to be placed on the foundation's mailing list. This will increase their likelihood of receiving materials related to upcoming grants.

State Attorney General's Office

Another source of information on private funders is the State Attorney General's office. By law, each foundation and charitable trust is required to submit an annual tax return outlining their assets and grants awarded for the year. These returns are particularly helpful when researching small organizations who may not publish separate, annual reports.

Local Libraries

Perhaps the best, and often overlooked, resource for grantseekers is the local public library. As previously mentioned, more than 100 U.S. libraries participate in The Foundation Center's extensive library network. These libraries maintain many of the funding sourcebooks listed in this publication.

Many local and regional libraries also maintain reference collections on community foundations. State funding directories, foundation annual reports, and local newspaper files (e.g., newspaper clippings or magazine articles) are a few examples of resource materials available from some of these libraries.
III. RELATED ORGANIZATIONS

Federal Agencies/Information Centers

Federal agencies provide useful funding information through their grant offices, information centers, and published announcements. A selected list of agencies and information centers is provided below, along with a brief description of their activities relating to rural health.

Administration on Aging (AOA)
330 Independence Avenue, SW
Washington, DC 20201
202-619-1827 (Nutrition)
202-619-0441 (Discretionary Funds)
202-619-2957 (Indian Specific)

AOA funds a variety of research and training grants aimed at improving the quality of life and services for older Americans, including those living in rural areas. AOA's major research areas include nutrition, Indian populations, and discretionary programs focusing on diseases of older Americans.

Agency for Health Care Policy and Research (AHCPR)
Center for General Health Services Extramural Research
Suite 502
Executive Office Center
2101 East Jefferson Street
Rockville, MD 20852
301-594-1349

AHCPR's purpose is to enhance the quality, appropriateness, and effectiveness of health care services and to improve access to that care. As part of their extramural research program, they fund research investigating the delivery of health services in rural areas. A mailing list is maintained by the AHCPR staff for dissemination of new grant announcements.

Appalachian Regional Commission (ARC)
1666 Connecticut Avenue, NW
Washington, DC 20235
202-884-7799

ARC funds the construction and operation of primary health care facilities in Appalachian states through their "Appalachian 202 Health Programs." ARC also supports the recruitment of health professions into designated Health Professional Shortage Areas located within the Appalachian states including: AL, KY, MD, NC, NY, OH, PA, SC, TN, VA, and WV.

CDC National AIDS Clearinghouse (NAC)
P.O. Box 6003
Rockville, MD 20849-6003
1-800-458-5231
1-800-243-7012 (TTY/TDD)

NAC maintains an extensive database of information on both public and private funding sources which support community-based HIV/AIDS services. Specific funding information accessible through the database includes application processes, deadlines, and eligibility requirements.

Centers for Disease Control (CDC)
Grants Management Branch
255 East Paces Ferry Road
Room 300
Atlanta, GA 30305
404-332-4561

CDC's Grant Information Service provides taped messages on grants which address HIV infection, injury control, Lyme disease, cancer and tuberculosis. Application kits are available to interested callers. The service is available 24 hours a day, seven days a week.
Rural Health Services Fuming: A Resource Guide

Rural Housing and Community Development Service
[formerly Farmers Home Administration (FmHA)]
U. S. Department of Agriculture
14th Street and Independence Avenue, SW
Washington, DC 20250
202-720-1490

RHCDS provides affordable, low-interest loans to rural communities in need of expansion or construction of public facilities, such as fire stations, hospitals, and clinics.

Health Care Financing Administration (HCFA)
200 Independence Avenue, SW, Room 314-G
Washington, DC 20201
202-690-6726

HCFA is responsible for administering the Medicare/Medicaid programs of the federal government. HCFA funds a small number of research and demonstration programs. One of its current grant programs, the Rural Hospital Transition Grant Program, supports small hospitals in adapting to the changing patterns of rural health service delivery. HCFA is also funding a limited number of telemedicine research and demonstration projects. In addition, this agency is available to inform local medical practices of their eligibility for special federal reimbursement programs such as Rural Health Clinics and Federally Qualified Health Centers.

Health Resources and Services Administration (HRSA)
Parklawn Building, 5600 Fishers Lane
Rockville, MD 20857
301-443-0835 (Office of Rural Health Policy)
301-443-2320 (Bureau of Primary Health Care)
301-443-5794 (Bureau of Health Professions)
301-443-2170 (Maternal and Child Health Bureau)
301-443-1994 (Bureau of Health Resources Development)

HRSA has leadership responsibility for general health service and resource issues relating to access, equity, quality, and cost of care. It funds a variety of programs supporting primary care (e.g., community and migrant health centers), maternal and child health activities, health professionals training, rural health outreach, special populations, and health resources development.

Indian Health Service (IHS)
Office of Health Program Research and Development
7900 South J. Stock Road
Tuscon, AZ 85746-9352
602-295-2498

IHS coordinates the funding activities for projects examining the health status of American Indians and Native Americans. A variety of projects are funded by IHS which study the behavioral, biomedical, and epidemiologic aspects of disease in this population.

National Center on Child Abuse and Neglect (NCCAN)
Clearinghouse on Child Abuse and Neglect Information
P.O. Box 1182
Washington, DC 20013-1182
1-800-394-3366
703-385-7565 (Washington, DC Metro)

NCCAN, located within the Administration on Children, Youth and Families (ACYF), DHHS, publishes a variety of information relating to funding programs for child abuse, neglect and family violence. One of their publications, Guide to Funding Resources for Child Abuse and Neglect and Family Violence Programs, highlights major sources of federal and private funding for child welfare programs.

National Clearinghouse for Alcohol and Drug Information (NCADI)
P.O. Box 2345
Rockville, MD 20852
1-800-729-6686

NCADI provides information and application kits for grants administered by the Substance Abuse and Mental Health Services Administration (SAMHSA), and it provides grant information for the National Institute on Drug Abuse (NIDA), and the National Institute on Alcoholism and Alcohol Abuse (NIAAA).
NIA focuses on the health of older Americans and supports research activities examining the health and aging process among older, rural populations.

ORMHR coordinates the National Institute of Mental Health’s research activities aimed at improving and strengthening the quality of mental health services delivered to rural Americans.

ORMHR conducts research and demonstration grants relating to occupational safety and health problems, including those problems which result from the agricultural environment (e.g., noise-induced loss of hearing).

OMH-RC provides information on a variety of minority-related funding projects supported by the Office of Minority Health, DHHS, through their toll-free information line and Grants Fact Sheet Series. Information about technical assistance programs (e.g., grants writing workshops) is also maintained by the Center.

RCAP represents a national network of nonprofit organizations supported primarily through federal agencies. Funding information and technical assistance is available for rural communities concerned with safe drinking water and sanitary waste disposal, as well as the problems of environmental health of migrants, Native Americans, and isolated rural populations.

Through several of their employment and training programs, OSHA offers financial support to migrant and seasonal workers and Native Americans for basic health services.

Ten regional PHS offices provide information and assistance on federal grant programs. For some programs (e.g., the National Health Service Corps or Community and Migrant Health Centers), they are the best first contact within the PHS. A complete list of these offices is included in Appendix B.
Grants and zero-interest loans are available through (RUS) to electric or telephone cooperatives who, in turn, re-loan these funds to qualified applicants. REA has a new grant program supporting the installation of telecommunications technology for rural health and education.

Rural Information Center Health Service (RICHS)
A part of the Rural Information Center (RIC)
U. S. Department of Agriculture
National Agricultural Library, Room 304
Beltsville, MD 20705
1-800-633-7701

RICHS is funded by the Federal Office of Rural Health Policy, DHHS, and provides information on public and private funding resources. Contact RICHS through the toll-free information line available Monday through Friday; 8:00 a.m. to 4:30 p.m. Eastern Time, or through the Internet at ric@nal.usda.gov. Specific grants and foundation programs are announced on the National Agricultural Library’s Internet gopher and electronic bulletin board ALF (Agricultural Library Forum). See the section on Electronic Resources (page 30) for access information.

Rural Transportation Assistance Program (RTAP)
National Resource Center
1440 New York Ave. N.W.
Suite 440
Washington, DC 20005
1-800-527-8279

RTAP, a unit of the Urban Mass Transportation Administration, disseminates funding information on rural and specialized transportation programs supported by the U.S. Departments of Transportation, Health and Human Services, and Agriculture. Both technical assistance and program information can be obtained from the clearinghouse.
Aside from the grantmakers themselves, a variety of other organizations are involved in the funding process either through information dissemination or advocacy for a particular funding area. A selected list of these organizations is presented below.

The Foundation Center
79 Fifth Avenue
New York, NY 10003
212-620-4230
1-800-424-9836

The Foundation Center operates as an independent service organization established to provide a single authoritative source of information on philanthropic giving. The Center also publishes a variety of books and directories on the subject of private funding and provides a comprehensive and up-to-date database, The Foundation Directory, on foundations and corporate giving programs. Information from the database is available electronically through custom searching and online services. The Foundation Center maintains two national libraries, two regional libraries, and over 100 cooperative collections nationwide.

The Grantsmanship Center
P.O. Box 17220
Los Angeles, CA 90017
213-482-9860

The Grantsmanship Center conducts extensive training and educational seminars on grantseeking, proposal writing, and funding. The Center also maintains an extensive reference collection on funding and proposal writing, and publishes a free newsletter, the Grantsmanship Center Magazine.

The Taft Group
12300 Twinbrook Parkway
Suite 520
Rockville, MD 20852-9830
301-816-0210
1-800-877-TAFT

The Taft Group researches and publishes information on fundraising and non-profit management as well as produces a variety of sourcebooks outlining the giving of both corporations and private foundations. Many of their publications are described in this guide.

National Network of Grantmakers
666 Broadway
Room 520
New York, NY 10012

The National Network of Grantmakers is comprised of individuals involved in corporate, independent, and governmental grant programs as well as representatives from non-profits. The Network concerns itself with the establishment of "...a communications link for sharing information and ideas on grantmaking...." It also publishes a variety of literature on grantmaking, grantseeking, and funding.

Grantmakers in Health
1130 Connecticut Avenue, N.W.
Suite 700
Washington, DC 20036
202-452-8331

Grantmakers in Health operates as an educational organization serving grantmakers. Its mission is to help grantmakers "...study the issues and develop a forward-looking response to the changing health care system.*

Funders Concerned About AIDS
130 West 42nd Street, Suite 801
New York, NY 10036
212-573-5533

This organization acts as an advocacy group on behalf of other funders involved in AIDS giving. It maintains a mission of "...advancing the philanthropic response to the HIV pandemic."
Grantmakers Concerned About Alcohol and Drug Abuse
309 East Douglas Street
Wichita, KS 67202
316-262-7676

This group of grantmakers examines the issues relating to drug and alcohol abuse and discusses ways of addressing them.

Grantmakers for Children and Youth
Suite 300
1828 L Street, NW
Washington, DC 20036
202-466-6512

This organization provides a communication network for grantmakers to exchange ideas and improve program funding for children and youth.
IV. ELECTRONIC FUNDING RESOURCES

Electronic Resources

With the recent emphasis and expansion of electronic resources, grant information is becoming available through various Internet resources and other bulletin boards and services.

Electronic Access to RICHES funding bulletins

RICHES maintains two bulletins updated bi-weekly dealing with funding issues: Rural Health Grants and Rural Health Foundations. The rural health grants bulletin highlights recent federal programs that have new deadlines for previously established programs, or announcements of new programs. Many federal sources such as the Federal Register and NIH Guide for Grants and Contracts are used to produce this bulletin. The foundations bulletin contains a list of new funding programs relevant to rural health sponsored by various foundations and a master list of foundations that support rural health projects. This list is divided into the following sections: National, Regional, and State Foundations (see Appendix C for a list of these foundations).

RICHES bulletins can be accessed through 3 different services:

1. National Agricultural Library Gopher
   
gopher gopher.nalusda.gov
2. ALF (electronic bulletin board of the National Agricultural Library)
   
(301) 504-6510
3. FedWorld
   
telnet fedworld.gov (or 192.239.93.3)

See pages 59-60 for additional connection information to these services.

Electronic Databases

1. Catalog of Federal Domestic Assistance

An online version of the Catalog (#1) can be accessed through the Federal Assistance Programs Retrieval Systems (FAPRS). This fee-based electronic bulletin board search and retrieval system is administered by the General Services Administration. An annual subscription to FAPRS costs $50.00 and includes unlimited usage, free 800 dial-up service, and free connect time. For more information on FAPRS, contact: General Services Administration, Federal Domestic Assistance Catalog Staff, 300 7th Street SW, Ground Floor, Reporters Building, Washington, DC 20407, or call 202-708-5126.
2. DIRLINE (Directory of Information Resources Online)

DIRLINE, a database produced by the National Library of Medicine, is a directory of over 16,000 resources providing information services. DIRLINE focuses primarily on health and biomedical information resources including organizations, government agencies, information centers, academic and research institutions, foundations, and corporations. Records contain resource names, publications, and holdings. DIRLINE is available through direct connection to National Library of Medicine databases (MEDLARS), or through Grateful Med (a software package to access the MEDLARS databases). There is a charge to use this database. For more information, contact: MEDLARS Management Section, National Library of Medicine, 8600 Rockville Pike, Bethesda, MD 20894, 1-800-638-8480.

3. DIALOG databases

Several of the print resources listed in the previous sections, Commerce Business Daily (#2), Federal Register (#3), The Foundation Directory (#36), and The Foundation Grants Index (#42) are also available electronically through the DIALOG Information Retrieval Service. DIALOG provides online retrieval of over 450 databases covering a wide range of subject areas. Information retrieval on DIALOG is available through private, fee-based, subscription, or public access (e.g., large public or academic libraries). For more information about DIALOG's services, contact:

DIALOG Information Services, Inc.
Knight-Ridder Information, Inc.
2440 El Camino Real
Mountain View, CA 94040
1-800-3-DIALOG
415-858-3785

Commerce Business Daily (DIALOG Files CBDMENU, 194, and 195)

File CBDMENU provides easy menu access to CBD information including contract awards, business news, and research and development sources sought. File 195 is updated daily and contains full text records. Daily updates remain in file 195 for sixty to ninety days, then the oldest month of material is transferred to the backfile, file 194.

Federal Register (DIALOG Files 669 and 136)

This database is the fulltext equivalent of the Federal Register and is updated daily. File 669 contains the full text, 1988 to the present. File 136, Federal Register Abstracts, provides comprehensive coverage of proposed regulations and compliance requirements. This database is updated weekly and contains records from 1977 to the present.

Foundation Directory (DIALOG File 26)

The Foundation Directory database contains the same information as the print source, with the added capability of keyword searching. The file is updated with an annual reload of the current year's data.

Foundation Grants Index (DIALOG File 27)

This database includes the online equivalent of the directory; it is useful in determining types and amounts of grants awards. Approximately 20,000 new grants are added to the file each year. The database is updated quarterly and contains records since 1973.
The Grants database, produced by Oryx Press, lists thousands of federal, state, and local grants and scholarships. Each entry includes full description, contact information, and money available. Subject areas include health, building grants, grants for women only, etc. This database is the electronic version of the following print sources: Directory of Research Grants, Directory of Biomedical and Health Care Grants, and Directory of Grants in the Humanities.

The Rural Information Center Health Service also provides complimentary DIALOG searches for grantseekers in rural areas. For more information about these searches, contact RICHS at 1-800-633-7701.

Internet Funding Resources

Many funding resources are now made available through different access points on the Internet. The most useful tool for finding grant information is gopher. Gopher is a menu driven system that allows access to files, other gophers, and other systems. In your Internet system, type the bolded address information. This command should connect you to the main menu of the gopher.

1. NIH Guide to Grants and Contracts

This weekly publication is available through the Internet from a variety of sources. Access to this guide contains a table of contents listing for each issue and full-text Request for Applications (RFA) and Request for Proposals (RFP) from the past 4 years. To access the NIH Guide for Grants and Contracts, type gopher gopher.nih.gov. From the main menu, select Grants and Research Information, then choose the NIH Guide for Grants and Contracts.

2. Catalog of Federal Domestic Assistance

In addition to the print resource and the online version, the FAPRS database is also loaded on several university gophers around the United States. This database allows keyword searching of the database and is free of charge when used through the Internet. To access the online version of FAPRS, use one of the following gophers:

   gopher gopher.uidaho.edu

   Choose: Science, Research, and Grant Information / Grant Information

   gopher gopher.rtd.utk.edu

   Choose: Research and Funding Information / Federal Government Information

3. GrantsNet

GrantsNet is a new gopher being developed by the Department of Health and Human Services. This pilot project is an online grant information service that will serve the general public, grantee organizations, and government grant-making agencies. GrantsNet contains: an online information reference service using gopher server technology, and an interactive mailing list service which groups subscribers with common interests into computer-
managed mailing lists for sharing of information and dialogue on a given subject. GrantsNet also provides a yellow-page style directory of granting offices, grants management staff, and grant program personnel. For additional information, contact Suzanne M. Neill at 202-690-5731. To access GrantsNet, type gopher gopher.os.dhhs.gov. Choose DHHS Resources by Topic from the main menu, then GrantsNet.

4. Federal Register

Although full-text access to the Federal Register is not offered free-of-charge, there are a few sites that allow partial access to this database. Partial access includes the following information: agency, deadlines, financial information, and a summary of the full text. Keyword search is the most helpful means of finding the grant program information needed. Type: gopher gopher.counterpoint.com and choose United States Federal Register. (No outside access is granted to the Commerce Business Daily or the Code of Federal Regulations.) Another option is: gopher marvel.loc.gov. This command will connect you to the gopher at the Library of Congress. From this menu, choose Government Information, Federal Information Resources, Information by Branch of Federal Government, General Information Resources, then Federal Register.

5. A Grant Getter's Guide to the Internet: A Brief Summary of Available Federal Grant Information and Where to Find It

James M. Kearney, University of Idaho, is the author of a brief synopsis of grant information found on the Internet. He divides the subject area into federal grant information, other education resources, and a guide to guides. This excellent resource, published in May, 1994, navigates the user to a variety of useful grantseeking tools including the National Science Foundation, education resources, and general Internet user guides. To access this resource, type gopher gopher.uidaho.edu, choose Science, Research and Grant Information, then Grant Information. This resource is also located on menus at several other gophers.

6. Gophers with excellent funding resources

Many gophers, especially those based at universities, have collected a variety of resources dealing with funding and grantseeking. The following four gophers highlight many different files and databases that can be found on the Internet. This list is by no means complete. Many other gophers contain funding information.

a. Gopher at the University of Idaho

Type: gopher gopher.uidaho.edu
Choose: Science, Research, and Grant Information / Grant Information

b. Gopher at the University of Southern California

Type: gopher cwis.usc.edu
Choose: Library and Research Information / Research Information / Grants and Funding Opportunities
Contains: A section on Corporate and Foundation Funding, which includes examples of Writing Effective Proposals, Foundation Funding in Seven Easy Steps, and Eight Great Steps to Getting Corporate Support.
c. Gopher at the University of Tennessee at Knoxville

Type:    gopher gopher.rtd.utk.edu

Choose:  Research and Funding Information / Federal Government Information

Contains: Catalog of Federal Domestic Assistance, GrantsNet, the gopher from the U.S. Department of Health and Human Services, Federal Register and Commerce Business Daily (limited access), and NIH Gopher access.

d. Gopher at Rice University

Type:    gopher riceinfo.rice.edu

Choose:  Information by Subject Area / Grants, Scholarships, and Funding


7. World Wide Web

The Foundation Center has introduced a new web server offering online users a free information service that provides resources helpful in the grantseeking process. Currently, information is included on the Foundation Center’s resources and services, issues of a philanthropy news digest, and basic guidance on how to research funding opportunities.

    http://fdncenter.org/
V. HEALTH PROFESSIONAL SCHOLARSHIPS AND EDUCATION FUNDING

While many federal and foundation grants are used to support health-related programs, some programs also support educational activities through scholarships and other programs. The following pages include resources useful in retrieving scholarship and loan information.

FEDERAL RESOURCES

Catalog of Federal Domestic Assistance

The Catalog of Federal Domestic Assistance lists financial support for various health education programs including nursing, medicine, allied health, and the National Health Service Corps. Most federal grants and loans are distributed via colleges and universities. It is therefore necessary to check with the Financial Aid office of an institution for available loans and grants.

Federal Agencies

The Bureau of Health Professions, part of the Health Resources and Services Administration, U.S. Department of Health and Human Services, has several offices that offer scholarship assistance.

Division of Medicine, Room 4C-25 301-443-6190
Division of Nursing, Room 9-35 301-443-5786
Disadvantaged Assistance Program, Room 8A-09 301-443-2100
Health Education Assistance Loan Branch, Room 8-29 301-443-1540
Student Assistance Division, Rm. 8-48 301-443-1173

Write to:
Health Resources Services Administration
Bureau of Health Professions
(See above for office and room number)
5600 Fishers Lane
Rockville, MD 20857

Other federal offices to contact:

Div. of National Health Service Corps Scholarship Program
Bureau of Primary Health Care Division of Health Professionals
Health Resources and Services Admin. Recruitment and Training
4350 East-West Highway, 8th Floor Indian Health Service
Bethesda, MD 20814 Twinbrook Metro Plaza Bldg
1-800-221-9393 12300 Twinbrook Parkway
301-594-4130 Rockville, MD 20852

State Information

Most states have a Health Professionals Loan Repayment Program in operation. For information on these programs, contact your state Office of Rural Health (see Appendix A for contact information) or state Department of Health.
Publications/Directories

While many of these publications can be obtained directly from the publisher, check with a public library or a university library for additional scholarship directories such as those for a specific subject area or a specific state.

77  

Geared to minorities, this publication includes a listing of individual awards and general programs offered for graduate or professional study. A list of resources includes private organizations, foundations, federal and state governments, colleges, and universities.

78  

A publication of the American Medical Association, this directory highlights the various programs around the United States for the different specialty areas of graduate medical education.

79  

This directory highlights grants to graduate/professional schools of medicine, dentistry, nursing and public health. Funds for general support, faculty development, scholarships and fellowships, student loans, symposiums, and conferences are also included.

80  

This general guide focuses on scholarships and student aid provided by undergraduate colleges and universities, medical and dental schools, and nursing schools.

81  

A listing of scholarships, fellowships, research grants, project grants, and other professional awards are included in this directory of federal and private funding.

82  

Nursing Education answers the questions of potential nursing students: how to obtain financial aid and the types of scholarships available to nursing students.

83  

While not totally devoted to health-related scholarships, this book contains a variety of organizations who will award money for scholarships, including companies and other subject-oriented organizations. A listing of other scholarship guides is located at the end of this resource.

84  

A publication of the National League for Nursing, this directory targets various programs for nursing education: fellowships, grants, traineeships, loans, and special awards.
85

This annual series provides detailed descriptions of over 3,300 scholarships, fellowships, grants, work study programs, and internships for both graduate and undergraduate studies. Private and federal government programs are both included.

86

This how-to-guide gives pointers and other ideas for finding scholarships and other monetary awards to attend a university or college.
VI. RECOMMENDED READING

87

This article, geared to nursing research funding, includes information on research proposal development and other aspects of grant writing. The annotation for each item includes a full citation, a brief summary, and a categorization of the content level.

88

Alternative financial strategies for rural providers, including an overview of the grant process, location of grant sources, fundamentals of fundraising, and foundation development, are explored in this publication. A listing of North Dakota foundations and other national foundations are included.

89

This is a comprehensive guide which allows nonprofit organizations to assess the degree to which they are utilizing available community resources through a resource development guide and a foundation directory listing according to preferred grant category.

90

An excellent overview of grantsmanship is explained in this journal article, along with techniques necessary for a successful grant: imagination and a methodical approach. This guide provides excellent introductory information to the novice and adds new perspectives to grant writing for those more experienced.

91

This who's who directory of federal departments and agencies lists staff by agency, department and division. A contact person with a telephone number is listed for each division. A personnel index is located in the back of the directory.

92

Pre-proposal planning, grantmaker guidance, and preparation of the actual grant proposal are covered in this instructional manual. The guide takes the reader throughout the entire grant process, including candid tips from grantmakers themselves.

93

Answers to the most common grantseeking questions are answered in this guide geared for the funding novice. Topics covered include: securing tax exemption, searching for potential funders, using online services to gather data, and writing grant proposals.

94
This manual outlines the basic procedures of grant applications with emphasis on using research skills to choose receptive funders. It includes a bibliography for research into legal guidelines for nonprofits, proposal preparation, corporate giving, and other fundraising topics and charts and worksheets to help manage a fundraising program.

95

Creativity and development of ideas is a crucial part of the grant process. This guide discusses how individuals and institutions can be creative in finding funding resources. The section on basic resources includes budget information, worksheets and sample government forms.

96

ARCH, The Affordable Coalition for Rural Health, staff has written a guide on fundraising tips for communities. Strategies for writing a grant application, ideas for finding additional funding sources, and ideas for creative fundraising events are included.

97

The fundraising proposal and process is the subject of this thorough step-by-step guide.

98

**Grant Seekers Guide** discusses the various aspects of the grant process: management, tax-exempt status, foundation targeting, economic development, and a list of national, regional, and local grantmakers.

99

A new software tool incorporates formatting grant proposals with a step-by-step grant writing process. Eight proposal elements include: introduction, social problem statement, project objectives, methods/work plan, evaluation methods, future funding plans, budget and project timeline include checklists, tutorial screens, and fill-in-the-blank templates. A printed manual accompanies the software.

100

This easy-to-use software package, based on the book Writing Grant Proposals That Win, provides guidance for each section of a grant proposal, explaining its purpose and providing proposal examples. The software is compatible with Macintosh and DOS-based PCs. All instructions appear on screen as well as in a comprehensive user manual.

101

Designed for the grant writing professional, this guide serves as a course in grantwriting. Chapters are divided into the various stages of the grantwriting process: basic components of the proposal, funding significance, evaluation design, future funding projects, and budget examples. The author uses a series of examples to take the reader through these steps.
102

Focusing on rural health issues, this funding resource guides the user through the funding process.

103

Another publication by ARCH, Affordable Coalition for Rural Health, staff details the grantsmanship process, from proposal planning to proposal development. Examples of many details in this process are used to assist the grantwriter. A proposed budget plan and follow-up activities are discussed.

104

This publication is a compilation of information from both government and private sources on funding opportunities available to rural areas. Resources cited in this resource include directories, catalogs, guides, newsletters, computer database services and cover areas such as available grants and funding, information on the grant-seeking process, and tips for proposal writing.

105

Originating from the grants office at NIH, this grant guide specifically focuses on the grant writing process needed to successfully submit a grant application to the National Institutes of Health.

106

Preparation for writing a grant proposal is the key factor to a successful grant application. This guidebook describes how to prepare for a grant search through a needs assessment and community support. Also, information on government funding and private foundations is included through checklists and lists of research tools.

107

Written for individuals and professionals involved in the grantmaking process, *How to Write Proposals that Produce* offers a "strategy for success" for any proposal development process. Steps include targeting the audience and writing the grant, including examples and guidelines.

108

Specifically geared to the medical researcher, this article is a step-by-step guide through the research grant application process for NIH. Helpful hints are given to achieve a successful grant proposal.

109
The Healthy People 2000 supplement lists various sources of funding for health promotion projects: private organizations, public agencies, and other information resources. A sample grant application for the Public Health Service is also included.

110

In one volume, the grantseeker gets a first-hand look at a collection of winning grant proposals addressing drug abuse, AIDS, rehabilitation and other current priorities. The original grant competition announcements are included with the winning grantees responses.

111

A methodical approach to grantwriting for health care services is the subject of this journal article. Steps for writing the grant, such as exploration of resources, identifying funding sources, and planning of the proposal writing are included. This article provides practical information on commonly needed documents, characteristics of successful proposals and sources of information on funding.

112

This two page article on grantwriting features helpful tips on the grant process: knowing the institution and its needs, decision making, proposal development, and communication skills.

113

Although not written specifically for grant proposals, Proposal Preparation is a manual on how to organize winning proposals. A do's and don'ts list, along with sample proposals for federal grants, add to the overall proposal writing process.

114

Topics discussed in this journal article include: the grant-writing technique; means of identifying potential sources of funding such as federal agencies, corporations, and foundations; and list of publications that will serve as sources of information for the novice fund-seeker.

115

Since major changes in the allocation of health care funds have occurred, the grant writer needs to be more skilled in the art of grant writing. This step-by-step approach to grant writing is useful for the beginner, but it also adds a list of common grantwriting mistakes for the experienced grant writer.

116

Where the Money Is is a definitive guide to donor research. This book explains how to locate wealthy individuals, discover a person's financial net worth, find research corporations and executives willing to fund projects, use computer technology for prospect research, and utilize library resources.

117
This directory helps the grant seeker conduct funding research such as targeting funders of specific nonprofits, finding grantmakers that target a specific geographical location, and scanning through grants awarded within a certain field. Over 18,400 nonprofit organizations are listed along with 54,400 new grants.

118

Learn how the federal government is structured and what areas its agencies fund. Many practical tools, including a list of federal agencies and their grant-making offices are also included along with a sample federal application form and a resource appendix.

119

The use of eleven successful proposal applications that were funded by major foundations offers the grantseeker examples of funding proposals. A chapter on the common elements that contributed to the proposals' success is added for additional guidance in the grant writing process.

120

Written for the hospital administrator, this guide to funding describes the funding process, the use of foundations for possible money, and a description of the different types of funding agencies and the amount of work needed to achieve success.

121

This step-by-step book demonstrates the assembling of a winning grant proposal, the condensing of an entire proposal into a brief but compelling abstract, and the description of project dissemination and continuation plans. A copy of an actual proposal that won a federal grant is included, along with a professional's critique of the proposal itself.

122

This brief introduction to grant writing covers tactics for finding funding opportunities, proposal submission ideas, and a list of funding directories and other publications.

123

This article provides information that will assist the grantseeker in writing a grant application. Methods of initial contact with the funding agency are discussed, as are suggestions for drafting the appointment letter and the letter of inquiry.
VII. FUNDING GLOSSARY

The following list highlights some of the more common words and phrases used in the field of grantmaking.

Application procedures — set of instructions issued by funders outlining the steps necessary for proposal review (e.g., submission deadlines, letter of intent, contact person, mail address). These guidelines vary somewhat among the different funding organizations.

Block grants — grants in which a "block" of federal money is issued to a state or local government for the purpose of funding-related programs, such as those supporting preventive health services. States receiving the money may appropriate the funds based on the needs of their communities.

Community foundation — foundation involved in grant giving within a specific community or region.

Contract — a binding agreement used to procure specified services.

Cooperative Agreement — an agreement between a funding agency and grantee which extends to the funder some degree of programmatic control. Cooperative agreements are often used by the government to conduct extramural clinical trials.

Corporate foundation — foundation which receives contributions from a profit-making entity, such as a corporation. Many foundations fund programs which directly impact communities located near their company operations.

Demonstration project — a project, usually experimental in nature, designed to "demonstrate" a particular idea or hypothesis.

Demonstration grant — funds used to underwrite a feasibility study.

Form 990-PF — information statement submitted by foundations which outlines their assets and annual giving. This form is submitted to the State Attorney General's office and is made available for public review.

Formula grants — grants awarded by federal or state agencies based on a formula or criterion prescribed in legislation or regulations.

Grant — monetary award or direct assistance in support of a pre-determined program or research activity.

Grantsmanship — the process of identifying funds and the steps involved in obtaining them.

In-kind support — nonmonetary contributions made by the grantee representing such items as equipment, supplies, services or technical expertise.

Letter of intent/inquiry — initial contact with a funder outlining the proposed project or plan. A more detailed description of the project is often requested if the initial proposal is "accepted."

Matching funds — monies which accompany or "match" the funder's contribution. These funds can come from either the grantee or a third party.

OMB Circular — the Federal Office of Management and Budget's management guidelines for grant recipients. Circular A-110: grant rules for the administration of federal grants to nonprofits; Circular A-122: explanation of nonprofits allocation of expenses to grant programs; Circular A-87: state and local governments allocation of expenses to grant programs.

Program officer/contact — representative of the funding office/agency who is responsible for some, or all, components of the grant's administration.

Project grants — grants issued by the federal government to support individual projects in accordance with legislation. They provide the funding agency with discretion in selecting the project, grantee, and amount of award.
Proposal – A written plan submitted to potential funders. The proposal usually addresses the program’s goals, objectives, methods, budget, and evaluation.

Private foundation – foundation which receives income from an individual, family, or group of individuals. Funding priorities of private foundations are usually based on the personal philosophies of the founding members (i.e., health care for all people).

Request for application (RFA) – announcement inviting proposals for a specified contract in support of a particular project or service.

Request for proposal (RFP) – announcement inviting proposals for a specified type of grant.

Seed money – "start up" money used to support a new project or venture. This money is used for such purposes as salaries and operating expenses.

Solicited proposal – a grantseeker’s response to a request for a proposal issued by a funding organization.

Technical assistance – nonmonetary support in the form of skilled aid and support, which often develops long-term solutions to problems instead of a short-term answer.

Unsolicited proposal – a proposal which originates from the grantseeking organization. Some funding organizations do not allow unsolicited proposals.
## VIII. PUBLISHERS’ CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Publisher/Nexus</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Medical Association</td>
<td>c/o Order Department, P.O. Box 7046</td>
<td>1-800-621-8335</td>
</tr>
<tr>
<td></td>
<td>Dover, DE 19903-7046</td>
<td></td>
</tr>
<tr>
<td>American Nurses Association</td>
<td>600 Maryland Ave. SW, Suite 100 West</td>
<td>1-800-637-0323</td>
</tr>
<tr>
<td></td>
<td>Washington, DC 20024-2571</td>
<td></td>
</tr>
<tr>
<td>Arcade Publishing, Inc.</td>
<td>141 Fifth Avenue</td>
<td>212-475-2633</td>
</tr>
<tr>
<td></td>
<td>New York, NY 10010</td>
<td></td>
</tr>
<tr>
<td>Associated Grantmakers of Mass.</td>
<td>294 Washington Street</td>
<td>617-426-2606</td>
</tr>
<tr>
<td></td>
<td>Boston, MA 02108</td>
<td></td>
</tr>
<tr>
<td>Association of Baltimore Area</td>
<td>2 East Read St., Ninth Floor</td>
<td>401-727-1205</td>
</tr>
<tr>
<td>Grantmakers</td>
<td>Baltimore, MD 20212</td>
<td></td>
</tr>
<tr>
<td>Attorney General’s Office (MD)</td>
<td>7 N. Calvert Street</td>
<td>410-576-6300</td>
</tr>
<tr>
<td></td>
<td>Baltimore, MD 21202</td>
<td></td>
</tr>
<tr>
<td>Attorney General’s Office (OH)</td>
<td>101 East Town Street, 4th Floor</td>
<td>614-466-3180</td>
</tr>
<tr>
<td></td>
<td>Columbus, OH 43215-5148</td>
<td></td>
</tr>
<tr>
<td>BioGuide Press</td>
<td>P.O. Box 16072-C</td>
<td>703-820-9045</td>
</tr>
<tr>
<td></td>
<td>Alexandria, VA 22302</td>
<td></td>
</tr>
<tr>
<td>Birmingham Public Library</td>
<td>2100 Park Place</td>
<td>205-226-3600</td>
</tr>
<tr>
<td></td>
<td>Birmingham, AL 35203</td>
<td></td>
</tr>
<tr>
<td>R.R. Bowker</td>
<td>P.O. Box 31</td>
<td>1-800-521-8110</td>
</tr>
<tr>
<td></td>
<td>New Providence, NJ 07974</td>
<td></td>
</tr>
<tr>
<td>Caldwell Public Library</td>
<td>1010 Dearborn Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Caldwell, ID 83605-4195</td>
<td>208-459-3242</td>
</tr>
<tr>
<td>California State Library Foundation</td>
<td>1225 Eighth Street, Suite 345</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sacramento, CA 95814</td>
<td>916-447-6331</td>
</tr>
<tr>
<td>Capital Consortium, Inc.</td>
<td>P.O. Box 2915</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Raleigh, NC 27602</td>
<td>919-783-9199</td>
</tr>
<tr>
<td>Capitol Publications, Inc.</td>
<td>1101 King Street, P.O. Box 1453</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Alexandria, VA 22313</td>
<td>1-800-655-5597</td>
</tr>
<tr>
<td>Carroll Publications</td>
<td>1058 Thomas Jefferson Street, N.W.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Washington, DC 20007-3832</td>
<td>1-800-336-4240</td>
</tr>
<tr>
<td>CD Publications</td>
<td>Subscriber Services, 8204 Fenton Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Silver Spring, MD 20910</td>
<td>1-800-666-6380</td>
</tr>
<tr>
<td>Center for Rural Health Initiatives</td>
<td>P.O. Box 1708</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Austin, TX 78767-1708</td>
<td>512-479-8891</td>
</tr>
<tr>
<td>The Chronicle of Philanthropy</td>
<td>1255 Twenty-Third Street, NW, Suite 775</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Washington, DC 20037</td>
<td>202-466-1032</td>
</tr>
<tr>
<td>Community Resource Center, Inc.</td>
<td>1245 East Colfax Avenue, Suite 205</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Denver, CO 80218</td>
<td>303-860-7711</td>
</tr>
<tr>
<td>Consultant Services Northwest</td>
<td>839 NE 96th Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Seattle, WA 98115</td>
<td>206-524-1950</td>
</tr>
</tbody>
</table>
Junior League of Denver  
6300 East Yale Avenue  
Denver, CO 80222  
303-692-0270

Junior League of Phoenix  
P.O. Box 10377  
Phoenix, AZ 85064  
602-234-3388

Laramie County Community College  
1400 E. College Drive  
Cheyenne, WY 82007-3299  
307-778-1206

Leadership Directories  
104 5th Avenue  
New York, NY 10011  
212-627-4140

Littman Associates  
P.O. Box 613  
Belle Meade, NJ 08502  
609-359-2215

Marquette University Memorial Library  
1415 W. Wisconsin Avenue  
Milwaukee, WI 53233  
414-288-1515

Mellon Bank Corporation  
Community Affairs Division  
Room 1830  
One Mellon Bank Center  
Pittsburgh, PA 15258-0001  
412-234-2732

Minnesota Council of Foundations  
800 Baker Building  
706 2nd Avenue South  
Minneapolis, MN 55402  
612-338-1989

MR and Co.  
P.O. Box 9223  
Cincinnati, OH 45209  
513-793-4919

National Agricultural Library  
Rural Information Center, Room 304  
10301 Baltimore Boulevard  
Beltsville, MD 20705-2351  
1-800-633-7701

National League for Nursing  
350 Hudson Street  
New York, NY 10014  
1-800-669-1656

New Jersey State Library  
CN 520  
Trenton, NJ 08625-0520  
908-292-6220

NIH Guide Distribution Center  
National Institutes of Health  
RM B3BN13, Building 31  
Bethesda, MD 20892  
301-496-1789

Northern California Grantmakers  
116 New Montgomery Street, Suite 742  
San Francisco, CA 94105  
415-777-5761

Office of Disease Prevention and Health Promotion  
Switzer Building, Room 2132, 330 C Street, SW  
Washington, DC 20201  
202-205-8583

Office of Grants Information  
Division of Research Grants  
NIH, Westwood Building, Room 449  
5333 Westbard Avenue  
Bethesda, MD 20892  
301-594-7248

Omnigraphics, Inc.  
Penobscot Building, 25th Floor  
Detroit, MI 48226  
1-800-234-1340

Oryx Press  
4041 North Central, Suite 700  
Phoenix, AZ 85012-3397  
1-800-279-6799

Prentice Hall  
Order Processing Center, P.O. Box 11071  
Des Moines, IA 50336-1071  
201-592-2000

Publishers Group West  
4065 Hollis Street  
Emeryville, CA 94608  
1-800-788-3453
APPENDIX A
State Offices Of Rural Health

• ALABAMA
  Director
  Office of Rural Health
  Bureau of Planning and Resource Development
  Alabama Department of Public Health
  434 Monroe Street
  Montgomery, AL 36130-3017
  205-613-5396, Fax 205-240-3374

• ALASKA
  Coordinator
  Alaska Center for Rural Health
  4280 Geist Road, P.O. Box 81710
  Fairbanks, AK 99708-1710
  907-474-6020, Fax 907-474-6739

• ARIZONA
  Director
  Rural Health Office
  Family & Community Medicine
  University of Arizona
  2501 East Elm Street
  Tucson, AZ 85716-3416
  602-626-7946, Fax 602-326-6429

• ARKANSAS
  Director
  Office of Rural Health
  Arkansas Department of Health
  4815 W. Markham Street, Slot #22
  Little Rock, AR 72205
  501-661-2375, Fax 501-280-4706

• CALIFORNIA
  Chief
  Office of Rural Health
  California Department of Health Services
  714 P Street, Room 550
  Sacramento, CA 95814
  916-657-0425, Fax 916-654-5900

• COLORADO
  Director
  Colorado Rural Health Resource Center
  225 East 16th Avenue, Suite 1050
  Denver, CO 80203-1604
  303-832-7493, Fax 302-832-7496

• CONNECTICUT
  Deputy Director
  Office of Rural Health
  Department of Public Health and Addiction Services
  999 Asylum Avenue, Third Floor
  Hartford, CT 06105
  203-566-7628, ext. 440, Fax 203-566-6055

• DELAWARE
  Director
  Office of Primary Care and Rural Health
  Delaware Division of Public Health
  P.O. Box 637, Jesse Cooper Building
  Dover, DE 19903
  302-739-4787, Fax 302-739-6659

• FLORIDA
  Director
  Office of Rural Health & Migrant Labor
  Florida Department of Health and Rehabilitative Services
  1317 Winewood Boulevard
  Tallahassee, FL 32399-0700
  1-800-342-8660, 904-488-2901, ext. 175,
  Fax 904-922-9321

• GEORGIA
  Director
  State Office of Rural Health
  Division of Public Health
  Georgia Department of Human Resources
  2 Peachtree Street, 6th Floor Annex
  Atlanta, GA 30303
  404-657-6620, Fax 404-657-6624

• HAWAII
  Director
  State Office of Rural Health
  Office of Planning, Policy and Program Development
  Hawaii Department of Health
  1250 Punchbowl Street, Room 340
  Honolulu, HI 96813
  808-586-4188, Fax 808-548-4193
• IDAHO
  Manager
  Rural Health Program
  Health Resources Section
  Idaho Department of Health and Welfare
  450 W. State Street, 4th Floor
  Boise, ID 83720
  208-334-0669, Fax 208-334-6581

• ILLINOIS
  Chief
  Center for Rural Health
  Illinois Department of Public Health
  535 West Jefferson
  Springfield, IL 62761
  217-782-1624, Fax 217-782-2547

• INDIANA
  Director
  Center for Rural Health Initiatives
  Indiana State Department of Health
  1330 West Michigan Street, Room 416
  Box 1964
  Indianapolis, IN 46206-1964
  317-383-6685, Fax 317-383-6779

• IOWA
  Director
  Center for Rural Health and Primary Care
  Iowa Department of Public Health
  Fourth Floor Lucas Building
  Des Moines, IA 50319-0075
  515-242-6385, Fax 515-281-4958

• KANSAS
  Director
  Bureau of Local and Rural Health Systems
  Kansas Department of Health and Environment
  Landon State Office Building
  900 S.W. Jackson, Room 1051
  Topeka, KS 66612-1290
  913-296-1200, Fax 913-296-1231

• KENTUCKY
  Coordinator
  Commonwealth Office of Rural Health
  University of Kentucky
  100 Airport Gardens Road, Suite 10
  Hazard, KY 41701
  606-439-3557, Fax 606-436-8833

• LOUISIANA
  Director
  Rural Health Program Office
  Louisiana Department of Health & Hospitals
  1201 Capitol Access Road
  P.O. Box 1349
  Baton Rouge, LA 70821-1349
  504-342-1276, Fax 504-342-5839

• MAINE
  Director
  Office of Rural Health
  Division of Health Planning & Development
  Maine Department of Human Services
  35 Anthony Avenue
  State House Station #11
  Augusta, ME 04333-0011
  207-624-5424, Fax 207-624-5431

• MARYLAND
  Director
  Office of Rural Health
  Maryland Department of Health and Mental Hygiene
  201 West Preston Street, Room 225
  Baltimore, MD 21201
  410-225-5942, Fax 410-333-5409

• MASSACHUSETTS
  Program Director
  Office of Rural Health
  Bureau of Family and Community Health
  Massachusetts Department of Public Health
  150 Tremont Street, 4th Floor
  Boston, MA 02111
  617-727-3372, Fax 617-727-0880

• MICHIGAN
  Director
  Center for Rural Health, C 219 Fee Hall
  Michigan State University
  East Lansing, MI 48824-1316
  517-432-1066, Fax 517-432-0007

• MINNESOTA
  Director
  Office of Rural Health and Primary Care
  Minnesota Department of Health
  Metro Square Building
  121 East 7th Place, Suite 400
  P.O. Box 64975
  St. Paul, MN 55164-0975
  612-282-5601, Fax 612-282-5628
Rural Health Services Funding: A Resource Guide

- **MISSISSIPPI**
  Director
  Office of Rural Health
  Mississippi State Department of Health
  2423 N. State Street, P.O. Box 1700
  Jackson, MS 39215-1700
  601-960-7874, Fax 601-960-7748

- **MISSOURI**
  Chief
  Office of Rural Health
  Bureau of Primary Care
  Missouri Department of Health
  2014 Williams Street
  Jefferson City, MO 65109
  314-751-6219, Fax 314-751-5350

- **MONTANA**
  Director
  Office of Rural Health
  Montana Area Health Education Center
  Montana State University, 333 Culbertson Hall
  Bozeman, MT 59717
  406-994-6001, Fax 406-994-6993

- **NEBRASKA**
  Director
  Office of Rural Health
  Division of Health Policy
  Nebraska Department of Health
  301 Contenial Mall S.
  P.O. Box 95007
  Lincoln, NE 68509-5007
  402-471-2337, Fax 402-471-0383

- **NEVADA**
  Director
  Office of Rural Health
  School of Medicine
  University of Nevada
  Mackay Science Building
  Room 201, Mail Stop 150
  Reno, NV 89557-0046
  702-784-4841, Fax 702-784-4544

- **NEW HAMPSHIRE**
  Director
  Office of Rural Health
  Division of Public Health Services
  Health and Welfare Building
  6 Hazen Drive
  Concord, NH 03301
  603-271-4638, Fax 603-271-3745

- **NEW JERSEY**
  Director
  Office of Rural Health
  Health Research and Educational Trust
  New Jersey Hospital Association
  760 Alexander Road
  Princeton, NJ 08543
  609-275-4126, Fax 609-275-4100

- **NEW MEXICO**
  Director
  Office of Rural Health
  Community Health Systems Division
  New Mexico Department of Health
  1190 St. Francis Drive
  P.O. Box 26110
  Santa Fe, NM 87502-6110
  505-827-2509, Fax 505-827-0294

- **NEW YORK**
  Director
  Office of Rural Health, Bureau of Health Planning and Policy Development
  New York Department of Health
  Empire State Plaza, Corning Tower, Room 1656
  Albany, NY 12237
  518-474-5565, Fax 518-473-6195

- **NORTH CAROLINA**
  Director
  Office of Rural Health & Resource Development
  North Carolina Department of Human Resources
  311 Ashe Avenue
  Raleigh, NC 27606
  919-733-2040, Fax 919-733-8300

- **NORTH DAKOTA**
  Director
  UND Center for Rural Health
  University of North Dakota
  School of Medicine
  501 North Columbia Road, P.O. Box 9037
  Grand Forks, ND 58202-9037
  701-777-3848, Fax 701-777-2389

- **OHIO**
  Chief
  Office of Rural Health
  Office of Primary Care and Rural Health
  Ohio Department of Health
  246 North High Street, Box 110
  Columbus, OH 43266-0118
  614-644-8508, Fax 614-644-8526
• OKLAHOMA  
  Director  
  Office of Rural Health  
  Oklahoma Department of Health  
  1000 Northeast Tenth Street  
  Oklahoma City, OK  73117-1299  
  405-271-8427, Fax 405-271-1225

• TENNESSEE  
  Director  
  Office of Rural Health  
  Tennessee Department of Health  
  11th Floor - Tenn Tower  
  312 8th Avenue North  
  Nashville, TN  37247-5410  
  615-741-7308, Fax 615-741-1063

• OREGON  
  Director  
  Office of Rural Health  
  Oregon Health Sciences University  
  3181 S.W. Sam Jackson Park Road, ORH4  
  Portland, OR  97201-3098  
  503-494-4450, Fax 503-494-4798

• TEXAS  
  Executive Director  
  Center for Rural Health Initiatives  
  P.O. Box 1708  
  Austin, TX  78767-1708  
  512-479-8891, Fax 512-479-8898

• PENNSYLVANIA  
  Director  
  Office of Rural Health  
  Department of Agricultural Economics and Rural Sociology  
  The Pennsylvania State University  
  7 Armsby Building  
  University Park, PA  16802  
  814-863-8214, Fax 814-865-3746

• UTAH  
  Director  
  Bureau of Primary Care and Rural Health Systems  
  Division of Health Care Resources  
  Utah Department of Health  
  288 North 1460 West  
  P.O. Box 16990  
  Salt Lake City, UT  84116-0990  
  801-538-6113, Fax 801-538-6387

• RHODE ISLAND  
  Director  
  Office of Rural Health  
  Rhode Island Department of Health  
  3 Capitol Hill, 403 Cannon Building  
  Providence, RI  02908-5097  
  401-277-1171, Fax 401-861-5751

• VERMONT  
  Director  
  Office of Rural Health  
  Vermont Department of Health  
  108 Cherry Street  
  P.O. Box 70  
  Burlington, VT  05402  
  802-863-7606, Fax 802-865-7701

• SOUTH CAROLINA  
  Director  
  South Carolina Office of Rural Health  
  1331 Elmwood Avenue  
  Suite 160  
  Columbia, SC  29201  
  803-771-2810, Fax 803-771-4213

• VIRGINIA  
  Director  
  Center for Rural Health  
  Virginia Department of Health  
  1500 East Main Street, Room 213  
  Richmond, VA  23219  
  804-786-6970, Fax 804-371-0116

• SOUTH DAKOTA  
  Director  
  Office of Rural Health  
  USD Health Science Center  
  1400 West 22nd Street  
  Sioux Falls, SD  57105-1570  
  605-357-1508, Fax 605-357-1510

• WASHINGTON  
  Director  
  Statewide Office of Rural Health  
  Washington State Department of Health  
  2725 NW Harrison Avenue, Suite 500  
  Olympia, WA  98504-7834  
  206-705-6770, Fax 206-705-6706
• WEST VIRGINIA
  Director
  Office of Rural Health Policy
  Bureau of Public Health
  West Virginia Department of Health
  1411 Virginia Street, East
  Charleston, WV 25301
  304-558-1327, Fax 304-558-1437

• WISCONSIN
  Director
  Office of Rural Health
  University of Wisconsin Medical School
  740 WARF, 610 Walnut St.
  Madison, WI 53705
  608-265-3608, Fax 608-263-6394

• WYOMING
  Director
  Office of Rural Health
  Department of Health
  1st Floor Hathaway Building, Rm. 117
  Cheyenne, WY 82002
  307-777-6918, Fax 307-777-7439
APPENDIX B
PHS Regional Offices for Financial Assistance Information

- **Region I**
  John F. Kennedy Federal Building
  Government Center
  Boston, MA 02203
  617-565-1500
  (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont)

- **Region II**
  Jacob K. Javits Federal Building
  26 Federal Plaza
  New York, NY 10278
  212-264-4600
  (New York, New Jersey, Puerto Rico, Virgin Islands)

- **Region III**
  3535 Market Street
  P.O. Box 13716
  Philadelphia PA 19101
  215-596-6492
  (Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia)

- **Region IV**
  101 Marietta Tower, Suite 1515
  Atlanta, GA 30323
  404-331-2442
  (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)

- **Region V**
  105 West Adams Street, 23rd Floor
  Chicago, Illinois 60603
  312-335-5160
  (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)

- **Region VI**
  1200 Main Tower Building, Room 1100
  Dallas, Texas 75202
  214-767-3301
  (Arkansas, Louisiana, New Mexico, Oklahoma, Texas)

- **Region VII**
  601 East 12th Street, Room 210
  Kansas City, Missouri 64106
  816-426-2821
  (Iowa, Kansas, Missouri, Nebraska)

- **Region VIII**
  Room 1185, Federal Building
  1961 Stout Street
  Denver, Colorado 80294-3538
  303-845-3372
  (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)

- **Region IX**
  Federal Office Building
  50 United Nations Plaza
  Room 431
  San Francisco, CA 94102
  415-556-6746
  (American Samoa, Arizona, California, Guam, Hawaii, Nevada)

- **Region X**
  Blanchard Plaza Building
  2201 Sixth Avenue, RX-01
  Seattle, Washington 98121
  206-615-2010
  (Alaska, Idaho, Oregon, Washington)
APPENDIX C
Selected Foundations Contributing to Rural Health Projects

The following list represents selected national, regional, and state foundations which support grantmaking activities in the field of rural health. This list does not include local foundations which fund health projects in their own communities. For more information on local foundations, contact your public library.

NATIONAL

The Edna McConnell Clark Foundation
Program Director
250 Park Avenue, #900
New York, NY 10177
212-551-9100

The Ford Foundation
320 East 43rd Street
New York, NY 10017
212-573-5000

The William T. Grant Foundation
Beatrix Hamburg
President
515 Madison Avenue
New York, NY 10022-5403
212-752-0071

William Randolph Hearst Foundation
Robert Frehse, Jr.
Executive Director
888 Seventh Avenue
45th Floor
New York, NY 10106
212-586-5404
(Applicants east of the Mississippi)

Henry J. Kaiser Family Foundation
Grants Manager
2400 Sand Hill Road
Menlo Park, CA 94025
415-854-9400

W.K. Kellogg Foundation
Manager of Grant Proposals
1 Michigan Avenue East
Battle Creek, MI 49017-4058
616-968-1611

The Kresge Foundation
John E. Marshall III
President
3215 West Big Beaver Road
P.O. Box 3151
Troy, MI 48007-3151
810-643-9630

The March of Dimes Defects Foundation
Dr. Michael Katz, Grants Administration
1275 Mamaroneck Avenue
White Plains, NY 10605
914-428-7100

The Pew Charitable Trusts
1 Commerce Square
2005 Market Street, #1700
Philadelphia, PA 19103
215-575-9050

The Public Welfare Foundation
Larry Kressley
Executive Director
2600 Virginia Avenue, NW
Suite 505
Washington, DC, 20037-1977
202-965-1800
Rural Information Center Publication Series

The Retirement Research Foundation
8765 West Higgins Road, Suite 401
Chicago, IL 60631-4170
312-714-8080

Fannie E. Rippel Foundation
Edward W. Probert, President
180 Mt. Airy Road #200
Basking Ridge, NJ 07920-2021
908-766-0404

REGIONAL

Bush Foundation
E-900 First National Bank Building
332 Minnesota Street
Saint Paul, MN 55101
612-227-0891
(Minnesota, North Dakota, South Dakota, and Wisconsin)

Jessie B. Cox Charitable Trust
 Michealle Larkins
 Foundation Assistant
c/o Grants Management Associates
230 Congress Street
Boston, MA 02110
617-426-7172
(New England States)

The Duke Endowment
Executive Director
100 North Tryon Street, #3500
Charlotte, NC 28202
704-376-0291
(North and South Carolina only)

M.J. Murdock Charitable Trust
Ford A. Anderson, II
Executive Director
P.O. Box 1618
Vancouver, WA 98668
206-694-8415
(Pacific Northwest States)

Northwest Area Foundation
First National Bank Building #E1201
332 Minnesota Street
St. Paul, MN 55101-1373
612-224-9635
(Minnesota, Iowa, North Dakota, South Dakota,
Montana, Idaho, Washington, and Oregon)

Otto Bremer Foundation
445 Minnesota Street, #2000
St. Paul, MN 55101
612-227-8036
(Minnesota, North Dakota and Wisconsin)

The Stuart Foundations
177 Stewart Street, #420
San Francisco, CA 94105
415-495-1144
(California and Washington)

The US West Foundation
Larry J. Nash
Director of Administration
7800 East Orchard Road
Suite 300
Englewood, CO 80111
303-793-6661
(AZ, CO, LA, ID, MN, MT, ND,
NE, NM, SD, OR, UT, WA, and WY)

STATE

Blandin Foundation
100 North Pokegama Avenue
Grand Rapids, MN 55774
218-326-0523
(Minnesota only)

Boettcher Foundation
600 17th Street, #2210 South
Denver, CO 80202
303-534-1937
(Colorado only)

Kathleen Price and Joseph M. Bryan Family Foundation
Executive Director
One North Pointe, Suite 170
3101 North Elm Street
Greensboro, NC 27408
(910) 288-5455
(North Carolina only)

The Colorado Trust
Mae Brooks, Grants Administrator
The Colorado Trust Building
1600 Sherman Street
Denver, CO 80203-1604
303-837-1200
(Colorado only)
Adolph Coors Foundation
Linda Tafoya
Executive Director
3773 Chevy Creek N. Drive, #955
Denver, CO 80209
303-388-1636
(Colorado only)

George S. and Dolores Dore Eccles Foundation
David P. Gardner
Desert Building
79 South Main Street, 12th Floor
Salt Lake City, UT 84111
801-350-5336
(Utah only)

The Flinn Foundation
3300 North Central Avenue
Suite 2300
Phoenix, AZ 85012
602-274-9000
(Arizona only)

The Meadows Foundation
Bruce Esterline
Executive Vice President and Grants Administrator
Wilson Historic Block
3003 Swiss Avenue
Dallas, TX 75204-6090
214-826-9431
(Texas only)

Presbyterian Health Foundation
711 Stanton Young Boulevard
Suite 604
Oklahoma City, OK 73104
405-271-8150
(Oklahoma only)

Kate B. Reynolds Charitable Trust
128 Reynolda Village
Winston-Salem, NC 27106-5123
910-723-1456
(North Carolina only)

The Sid W. Richardson Foundation
Mr. Valleau Wilkie, Jr.
Executive Director
309 Main Street
Fort Worth, TX 76102
817-336-0494
(Texas only)

Sierra Health Foundation
1321 Garden Highway
Sacramento, CA 95833
916-922-4755
(northern California only)

The United Methodist Health Ministry Fund
1803 Landon
P.O. Box 1384
Hutchinson, KS 67504-1384
316-662-8586
(Kansas only)
ELECTRONIC ACCESS TO RURAL HEALTH RESOURCES:
RURAL INFORMATION CENTER HEALTH SERVICE (RICHS)

Rural health resources are available electronically. These resources may be accessed through the Internet or an electronic bulletin board. The types of rural health information include:

- Federal Funding
- Foundation Programs
- Newsletters
- And More
- Publications
- Upcoming Conferences
- RICHS Services

INTERNET ACCESS

GOPHER: The National Agricultural Library (NAL) provides a gopher, a menu-driven system, for locating information on the Internet. To connect to the NAL gopher, at your system prompt:

- TYPE: gopher gopher.nalusda.gov
- SELECT: NAL Information Centers
- SELECT: Rural Information Center (RIC)/RIC Health Service (RICHS)
- SELECT: Rural Information Center Health Service (RICHS)

- Select files to view

FEDWORLD: ALF (electronic bulletin board) is accessible through Internet by following these steps:

- TYPE: telnet fedworld.gov (or 192.239.93.3) ; register on FEDWORLD
- SELECT: Utilities
- SELECT: Gateway
- SELECT: Government Systems/Databases
- SELECT: ALF

FOLLOW DIRECTIONS FOR USING ALF ON THE REVERSE SIDE OF THIS SHEET.
NAL provides an electronic bulletin board called ALF. RIC and RICHS maintain a conference (section) on ALF which includes rural health and rural development information. ALF is available 24 hours a day, seven days a week. There is no subscription or usage fee other than the telecommunications charges.

TO ACCESS ALF:

- You must have a computer, a modem, and communications software.
- Telephone numbers: (301) 504-6510 ; 504-5111 ; 504-5496 ; 504-5497.
- Software settings: data bits 8 ; stop bit 1 ; parity none ; duplex full.

AS A FIRST TIME USER:

- The system will ask a series of questions to complete your registration.
- Several questions pertain to the use of graphics, color and highlighting. If unsure of your options, answer None or No to avoid screen irregularities.

FOR RURAL INFORMATION:

- The system will ask users if they want to see messages, new files and bulletins, which will be primarily agricultural in nature. To go directly to the rural information, answer NO or NONE or QUIT to these questions.
- At the main menu, select [J]oin Conferences. A list of conferences will display.
- Press Enter to see the end of the list, then type RIC, and press Enter.
- Once a user joins the RIC/RICHS conference, the system will ask users if they want to see messages, new files and bulletins. Answer No to get to the RIC/RICHS main menu.
- From the RIC/RICHS menu, select [B]ulletins.
- A list of available information will display as numbered bulletins.
- After selecting a bulletin number, the bulletin will be displayed on the screen. Other options include printing the bulletin, or transferring (downloading) to your computer. Procedures for these depend upon your communication software.
- Additional rural files may be downloaded but not viewed on the screen; instructions for locating these files are included in bulletins and messages.

SENDING MESSAGES:

- ALF includes a mail component to send and receive messages. To send a message, at the [M]ain menu, select [E]nter.
- To receive a message, select [R]ead.

SHORT-CUT LOG ON:

- For subsequent connections to ALF, go directly to the desired conference. After the initial welcome screen to ALF, when the system asks for the "first name," respond all in one line by typing:
  
  firstname lastname password !conference
  (example: Jane Smith bugsy lric)

HELP:

- For additional help, contact RIC/RICHS at 1-800-633-7701, Monday through Friday 8:00 am to 4:30 pm, Eastern time.
Document Delivery Services to Individuals

The National Agricultural Library (NAL) supplies agricultural materials not found elsewhere to other libraries.

Filling requests for materials readily available from other sources diverts NAL's resources and diminishes its ability to serve as a national source for agricultural and agriculturally related materials. Therefore, NAL is viewed as a library of last resort. Submit requests first to local or state library sources prior to sending to NAL. In the United States, possible sources are public libraries, land-grant university or other large research libraries within a state. In other countries submit requests through major university, national, or provincial institutions.

If the needed publications are not available from these sources, submit requests to NAL with a statement indicating their non-availability. Submit one request per page following the instructions for libraries below.

NAL's Document Delivery Service Information for the Library

The following information is provided to assist your librarian in obtaining the required materials.

Loan Service — Materials in NAL's collection are loaned only to other U.S. libraries. Requests for loans are made through local public, academic, or special libraries.

The following materials are not available for loan: serials (except USDA serials); rare, reference, and reserve books; microforms; and proceedings of conferences or symposia. Photocopy or microform of non-circulating publications may be purchased as described below.

Document Delivery Service — Photocopies of articles are available for a fee. Make requests through local public, academic, or special libraries. The library will submit a separate interlibrary loan form for each article or item requested. If the citation is from an NAL database (CAIN/AGRICOLA, Bibliography of Agriculture, or the NAL Catalog) and the call number is given, put that call number in the proper block on the request form. Willingness to pay charges must be indicated on the form. Include compliance with copyright law or a statement that the article is for "research purposes only" on the interlibrary loan form or letter. Requests cannot be processed without these statements.

Charges:

- Photocopy, hard copy of microfilm and microfiche — $5.00 for the first 10 pages or fraction copied from a single article or publication. $3.00 for each additional 10 pages or fraction.
- Duplication of NAL-owned microfilm — $10.00 per reel.
- Duplication of NAL-owned microfiche — $ 5.00 for the first fiche and $.50 for each additional fiche per title.

Billing — Charges include postage and handling, and are subject to change. Invoices are issued quarterly by the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, VA 22161. Establishing a deposit account with NTIS is encouraged. DO NOT SEND PREPAYMENT.

Send Requests to:

USDA, National Agricultural Library
Document Delivery Services Branch, PhotoLab
10301 Baltimore Blvd., NAL Bldg.
Beltsville, Maryland 20705-2351

Contact the Head, Document Delivery Services Branch in writing or by calling (301) 504-5755 with questions or comments about this policy.
ELECTRONIC MAIL ACCESS FOR INTERLIBRARY LOAN (ILL) REQUESTS

The National Agricultural Library (NAL), Document Delivery Services Branch accepts ILL requests from libraries via several electronic services. All requests must comply with established routing and referral policies and procedures. The transmitting library will pay all fees incurred during the creation of requests and communication with NAL. A sample format for ILL requests is printed below along with a list of the required data/format elements.

ELECTRONIC MAIL - (Sample form below)

<table>
<thead>
<tr>
<th>SYSTEM</th>
<th>ADDRESS CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTERNET</td>
<td><a href="mailto:LENDING@NALUSDA.GOV">LENDING@NALUSDA.GOV</a></td>
</tr>
<tr>
<td>EASYLINK</td>
<td>62031265</td>
</tr>
<tr>
<td>ONTYME</td>
<td>NAL/LB</td>
</tr>
<tr>
<td>TWX/TELEX</td>
<td>Number is 710-828-0506 NAL LEND. This number may only be used for ILL requests.</td>
</tr>
<tr>
<td>FTS2000</td>
<td>A12NALLEND</td>
</tr>
<tr>
<td>OCLC</td>
<td>NAL's symbol AGL need only be entered once, but it must be the last entry in the Lender string. Requests from USDA and Federal libraries may contain AGL anywhere in the Lender String.</td>
</tr>
</tbody>
</table>

SAMPLE ELECTRONIC MAIL REQUEST


Interlibrary Loan Department
Agriculture University
Iowa, IA 52789

Dr. Smith  Faculty: Ag School

DeJong, P. Comparison of two soil-water models under semi-arid growing conditions
Ver: AGRICOLA
Remarks: Not available at IU or in region.
NAL CA: 568 C162

Auth: C. Johnson  CCL: Maxprice: $1.00
MORE

TELEFACSIMILE - Telephone number is 301-504-5675. NAL accepts ILL requests via telefacsimile. Requests should be created on standard ILL forms and then faxed to NAL. NAL does not fill requests via Fax at this time.

REQUIRED DATA ELEMENTS/FORMAT

1. Borrower's address must be in block format with at least two blank lines above and below so form may be used in window envelopes.
2. Provide complete citation including verification, etc.
3. Provide authorizing official's name (request will be rejected if not included).
4. Include statement of copyright compliance if applicable.
5. Indicate willingness to pay applicable charges.
6. Include NAL call number if available.

Contact the Document Delivery Services Branch at (301) 504-6503 if additional information is required.