This document describes how National Workplace Literacy Program (NWLP) software was developed for Chinese garment workers in New York City. First, it discusses the goal of the workplace literacy program and the nature of the population served. Then, it indicates how NWLP software was designed to supplement the NWLP curriculum and to reinforce the classroom instruction. The program consisted of three 18-week cycles. Each cycle comprised of 50 hours of classroom instruction in garment-related English and English as a Second Language. Because there are limited garment-related teaching materials designed for teaching second-language speakers, the program had to adopt, tailor, and create teaching materials to meet the needs of the target population. Lesson plans include the following: (1) job titles and job descriptions; (2) men's and women's clothing; (3) seasonal clothing; (4) different parts of a garment; (5) measurement and size; and (6) safety at work (signs). On the average, each lesson consists of 35 computer screens and takes about 45 minutes for the participants to finish. Each lesson contains garment technologies, reading materials, self-test questions and self-scoring. An analysis of the original curriculum was made and a set of computerized garment-related bilingual lessons directly printed out from the computer are attached. Computer system requirement, configuration, and software installation procedures are included. (JL) (Adjunct ERIC Clearinghouse on Literacy Education)
From Classroom to Computer Screen:  
NWLP Software

A Set of Computerized Garment-Related Bilingual  
(English and Chinese) Literacy Lessons

Submitted by  
National Workplace Literacy Program  
of  
Chinatown Manpower Project, Inc.

Submitted to ERIC  
U.S. Department of Education for Dissemination  
August 1995
This document describes how NWLP Software was developed for Chinese garment workers in New York City. First, it discusses the goal of the workplace literacy program and the nature of the population served. Then, it indicates how NWLP Software was designed to supplement the NWLP curriculum and to reinforce the classroom instruction. A set of computerized garment-related bilingual lessons directly printed out from the computer are attached and six floppy disks are enclosed for installation. Computer system requirement, configuration and software installation procedures are stated. (138 pages)
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</tbody>
</table>
Program Overview

Chinatown Manpower Project (CMP), the training partner, in conjunction with the Local 23-25 (Sportswear & Blouses) of the Union of Needletrades, Industrial and Textile Employees (UNITE), the union partner and the Greater Blouse, Skirt & Undergarment Association, Inc., the industry partner, established the National Workplace Literacy Program (NWLP) for the Chinese garment workers in New York City. The Program was funded by the US Department of Education from 11/1/93 to 4/30/95 for a period of 18 months. The program consisted of three 18-week cycles. Each cycle comprised of 50 hours classroom instruction in garment-related English and English as a Second Language which aimed at:

1) Upgrading the literacy level of the Chinese garment workers;
2) Improving the workers' English communication skills in their daily lives and at the workplace;
3) Improving the workers' understanding of their work, rights and benefits;
4) Improving workers' ability to access various support services.
5) Enhancing job productivity and job opportunities.

To supplement the classroom instruction, a set of computerized garment-related bilingual (English and Chinese) literacy lessons (known as NWLP Software) was developed to serve the following purposes:

1) Allow the instructor to work with a small group while other participants learn at their own pace on the computer;
2) Enable participants who missed a class to make up lessons;
3) Help slower learners who need additional reinforcement to practice on their own.

Target Population

The Workplace Literacy Program at CMP serves Chinese garment workers. Chinese immigrants supply a large majority of the labor force for the New York garment industry. In recent years, Chinatown's six hundred garment factories employ 20,000 Chinese garment workers. Although Chinese immigrants are highly represented in the garment industry, they are unable to compete for higher paying position. Of the Chinese garment workers, 95% are women with low skills and low literacy competency; many are agricultural workers in their countries of origin and some are even illiterate in their own language. Their lack of literacy competency prevents them from job advancement, and worse yet, makes them the most vulnerable to lay-off when the economy is slow. The major goal of the Workplace Literacy Program is to help these immigrants acquire the specific job-related language as well as English communicative skills to be more competitive in the garment industry.

Curriculum Materials

Since there are very limited garment-related teaching materials designed for the teaching of second language speakers, our program has to adopt, tailor, and create teaching materials to meet the needs of our target population. CMP was able to develop its original own set of garment-related curriculum materials entitled "From Theory to Practice: A Set of Garment-Related ESL Curriculum" (208 pages) which was submitted to the Educational Resources
Information Center (ERIC), managed by the US Department of Education for dissemination in January 1994.

Introduction of NWLP Software for Computerized Garment-Related Bilingual (English and Chinese) Literacy Lessons

The NWLP Software was designed and developed based on the original garment-related curriculum materials for the Chinese garment workers. Some of the contents in the original reading materials and test sections were modified for the software version.

Several steps were taken before a decision was reached concerning the curriculum materials. First, library research was conducted to find out if any material was developed in the garment-related field. Second, interviews were given to a number of garment workers and a survey was given to the current students of English literacy classes for their suggestions of what they would like to learn from the Workplace Literacy Program. Third, a method for task analysis was chosen. According to the results of interviewing garment workers and the responses from the survey, it was apparent that they needed to know specific terms related to garment-making process and daily conversational English in order to be successful in pursuing a job in an English speaking environment. Fourth, the curriculum was developed based on the findings in the task analysis. Fifth, by using the feedback from the participants, the curriculum was modified and improved to better suit the target population's needs.
The NWLP Software for Computerized Garment-Related Bilingual (English and Chinese) Literacy Lessons

The NWLP Software was designed to supplement the NWLP curriculum. (The entire NWLP curriculum, however, can be computerized completely; more details will be given under the section "Future NWLP Software Enhancement and Development").

Due to limited funding, this pilot project was only able to computerize six lessons. An analysis of the original curriculum was made and six lessons were chosen and modified to be computerized. These six lessons can best represent the basic and fundamental knowledge for the garment workers. The six computerized lessons in the NWLP Software are as follows:

Lesson 1 - Job Titles and Job Descriptions
Lesson 2 - Men's and Women's Clothing
Lesson 3 - Seasonal Clothing
Lesson 4 - Different Parts of a Garment
Lesson 5 - Measurement and Size
Lesson 6 - Safety at Work (Signs)

On the average, each lesson consists of 35 screens and takes about 45 minutes for our participants to finish. Each lesson contains garment terminologies, reading materials, self-test questions and self-scoring. Correct answers and a final score are tabulated at the end of each test to offer immediate feedback to the participants. This gives the participants an opportunity to review and/or retest the lessons learned at their own pace. With the computer, NWLP Software provides English terms, descriptions and corresponding
Chinese definitions. Furthermore, since computer provides more capabilities in terms of graphic display, many new and colorful images/pictures were added to the NWLP Software. This modified, yet enhanced, software version of NWLP curriculum provides a positive environment for the participants not only to learn their job-related English skills, but also further heighten their competitiveness in today's computer environment. Initially, a computer-illiterate participant might feel slightly uncomfortable in interacting with the computer using mouse and/or keyboard. However, as time passed, initial fear was overcome and with experience accumulated, most participants felt more at ease and welcomed the challenge. Obviously, they liked the computerized lessons. They were also excited to see the colorful pictures on the screen and interested in using the computer to learn English. Feedback from many participants indicated their preference for the feature of computer "speaking" the English terms. While the English texts and corresponding Chinese translations help the participants in understanding the text and completing the test, the "spoken" English would help the participants in listening and learning the correct English pronunciation. The technical issue of such an implementation is considered under the section "Future NWLP Software Enhancement and Development".

**Computer System Requirement & Configuration**

Following is a list of recommended hardware and software:

**Hardware** - 486DX 66Mhz

- 540 Mb Hard Drive (minimum)
- 3.5" Floppy Drive
- MS Mouse
- Color Monitor
- Video Card supporting at least 256 colors
- Sound Card (optional)
- PC Speakers (optional)
- CD-Rom Drive (optional)

Software - MS Chinese Windows 3.0 (required)
- NWLP Software

After installation of MS Chinese Windows 3.0, the video card needs to be configured to display 256 colors (the default configuration is 16 colors). For information of re-configuring video card, please refer to the MS Chinese Windows 3.0 documentation.

**Installation Procedures for Microsoft Chinese Windows & NWLP Software**

I. Installation and Configuration of Microsoft Chinese Windows
a. Insert the FIRST DISK of Microsoft Chinese Windows into floppy disk drive A.
b. Type "A:setup".
c. Follow the instruction from Microsoft Chinese Windows.
d. After installation of Microsoft Chinese Windows, configure Microsoft Chinese Windows to display 256 colors.
II. Installation of NWLP Software

a. Change directory to C if you are not in C drive.
   Type C:
cd\

b. Create subdirectory "C:\NWLP".
   Type md nwlp

c. Change directory to "C:\NWLP".
   Type cd nwlp

d. Insert the LAST DISK of the NWLP Software into floppy disk drive A.
e. Unpacks the NWLP Software.
   Type a:pkunzip a:nwlp.zip

f. Follow the instruction printed on the screen.
g. Change directory to Chinese Windows (in the example below, Chinese Windows is installed in "Chinese" subdirectory)
   Type cd\chinese

h. Change to subdirectory "c:\chinese\system".
   Type cd system

i. Copy VBRUN300.DLL (in disk 6) into the subdirectory of Chinese Windows named "System".
   Type copy a:vbrun300.dll

III. Configuration of Microsoft Chinese Windows for NWLP Software

a. Start the Microsoft Chinese Windows
b. Create Program Group: "Chinatown Manpower Project".

- click File
- click New
- click Program Group
- click OK
- type "Chinatown Manpower Project" in Description box
- click OK

c. Create Program Item: "NWLP Lessons" under Program Group "Chinatown Manpower Project".

- click File
- click New
- click Program Item
- type "NWLP Lessons" in Description box
- type "c:\nwlp\nwlp.exe" in Command Line box
- click OK

IV. Using NWLP Software

a. Invoke NWLP Software by double-clicking the "NWLP Lessons" icon.

b. Traverse the NWLP Software by single-clicking the indicated button.

Future NWLP Software Enhancement and Development

Currently, the NWLP Software consists of graphic images and texts, both in English and
Chinese. The software can be further enhanced by adding sound into the lessons. The links between the English texts and the corresponding pronunciations can be implemented using hypertext mechanism. The sound feature would stimulate the interests of participants in learning the course materials, enable them to understand the lessons more thoroughly and facilitate them to learn English easier. With the enhancement of the sound capability, further consideration needs to be given to storage of sound files. The estimated storage for the sound files is approximately 200-400 Mbyte, depending on the quality of the sound. Therefore, it would be useful and convenient to use CD-ROM, with storage capacity of approximately 600 Mbyte, as the storage medium. The NWLP Software can be developed such that the CD-ROM is NOT required for operation, with no sound capability in the absence of the CD-ROM drive.

The NWLP Software implements six lessons from the original NWLP course materials. The entire NWLP garment-related curriculum, however, can be computerized incrementally in a timely manner when funding is available. Furthermore, the contents of the software can be changed and modified in the future should such updates be deemed necessary.

The followings are the actual contents of the six computerized lessons from Lesson 1 to Lesson 6. These are directly printed out from the computer.
<table>
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<tr>
<th>Lesson</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Job Titles and Job Descriptions</td>
</tr>
<tr>
<td>2</td>
<td>Men's and Women's Clothing</td>
</tr>
<tr>
<td>3</td>
<td>Seasonal Clothing</td>
</tr>
<tr>
<td>4</td>
<td>Different Parts of a Garment</td>
</tr>
<tr>
<td>5</td>
<td>Measurement and Size</td>
</tr>
<tr>
<td>6</td>
<td>Safety at Work (Signs)</td>
</tr>
<tr>
<td>7</td>
<td>Exit</td>
</tr>
</tbody>
</table>

National Workplace Literacy Program

Computerized Lessons
Job Titles and Job Descriptions
工作職稱與工作內容

Reading Materials
閱讀資料
What do you do?

I spread bolts of cloth onto a table.

I'm a spreader.

I close seams.

I'm a seamer.

I bag pockets.

I'm a pocket setter.

I separate the pieces by color and size.

I'm a sorter.

I stitch hems.

I'm a hemmer.

I merrow the pieces.

I'm an overlock machine operator.

What's your job?

你的工作是什麼？

我是拉布工人。

I'm a spreader.

我是捲布工人。

I'm a seamer.

我是捲包工人。

I bag pockets.

I'm a pocket setter.

我是拉布工人。

I separate the pieces by color and size.

I'm a sorter.

我是捲包工人。

I stitch hems.

I'm a hemmer.

我是捲包工人。

I merrow the pieces.

I'm an overlock machine operator.

我是捲包工人。

I'm a spreader.

我是捲布工人。

I'm a seamer.

我是捲包工人。

I bag pockets.

I'm a pocket setter.

我是拉布工人。

I separate the pieces by color and size.

I'm a sorter.

我是捲包工人。

I stitch hems.

I'm a hemmer.

我是捲包工人。

I merrow the pieces.

I'm an overlock machine operator.
I'm a loop maker.
I make loops.
我是車布環（耳子）工人。
我車布環（耳子）。

I'm a fuser.
I cut and fuse interfacing on bands.
我是舖紗工人。
我裁及舖門襟翻邊的貼邊。

I'm a forelady.
I supervise workers.
我是女管工。
我指導工人。

I'm a presser.
I press large pieces of cloth on the buck press.
我是燙衣工人。
我在燙衣機上燙大幅布。

I'm a label setter.
I set company labels.
我是釘標籤工人。
我釘公司標籤。

I'm a button sewing machine operator.
I set buttons according to specs.
我是打鈕工人。
我按照尺寸大小打鈕。
Principal Crafts in the Production of Women's Wear

Job Titles:       Job Descriptions:
工作職稱：        工作內容：
Designer         Design the styles of garments such as dresses or coats
設計師           設計服裝款式, 例如連衣裙或大衣的款式
Samplemaker     Make up the model or trial garments
車樣板技師      車服裝第一樣板
Model           Display the new creations to buyers
模特兒           向買家展示新的服裝款式
Patternmaker    Prepare a set of paper patterns for all the parts
劃紙樣技師      劃衣服各個部份的全套紙樣
Grader          Increase or reduce the dimensions of the original pattern
放碼員           放大或縮小原裁剪樣板
Marker          Mark the pattern out on cloth with chalk
描樣員           用粉筆將衣樣描在布上
<table>
<thead>
<tr>
<th>Role</th>
<th>Task Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cutter</td>
<td>Cut the pattern out with shears or a machine</td>
</tr>
<tr>
<td>Assorter</td>
<td>Assemble the cut cloth into bundles</td>
</tr>
<tr>
<td>Operator</td>
<td>Sew the garments together</td>
</tr>
<tr>
<td>Draper</td>
<td>Make all the necessary adjustments for the final operations</td>
</tr>
<tr>
<td>Finisher</td>
<td>Do most of the sewing that has to be done by hand</td>
</tr>
<tr>
<td>Trimmer/Cleaner</td>
<td>Remove loose thread and spots from the finished garment</td>
</tr>
<tr>
<td>Presser</td>
<td>Iron the garments by hand or with pressing machines</td>
</tr>
<tr>
<td>Trimmer/Cleaner</td>
<td>Remove loose thread and spots from the finished garment</td>
</tr>
<tr>
<td>Presser</td>
<td>Iron the garments by hand or with pressing machines</td>
</tr>
</tbody>
</table>
Relationships of the Major Divisions and Other Lesser Functions:
主要部門及次要部門之間的關係：

- Design 設計
  - Publicity 宣傳
    - Advertising 廣告
  - Sales 銷售
  - Distribution 發貨
  - Piece Goods 布料
  - Production 生產

UP | DOWN | EXIT
Analysis of the "Creation and Production of a Garment"
服裝設計及生產的分析：

1. Design 設計
   a. Designer (Stylist) 設計師
   b. Assistant Designer 助理設計師
   c. Sketcher 繪草圖員

2. Production 生產
   a. Piece Goods Buyer 布料採購員
   b. Production Manager 生產部經理
   c. Quality Controller 質量控制員
   d. Patternmaker 劃紙樣技師
   e. Draper 立體裁剪員
   d. Samplehand 車樣板工人
   e. Finisher 處理製成品工人
   f. Model 模特兒
   f. Duplicate Maker 複製樣板人員
   g. Grader 放碼員
   h. Marker 描樣員
   i. Cutter 裁衣工人
j. Factory (Shop) 工廠
   Foreman (Forelady) 工程師/女管工
   Assorter 執碼員
   Draper 立體裁剪員
   Finisher 處理製成品工人
   Operator and Special Machine Operator 車衣工人及特種機器操作人員

3. Sales and Distribution 銷售及發貨
   a. Sales 銷售
      Head Salesman 銷售員主管
      Showroom Salesman 陳列室銷售員
   b. Distribution (Shipping) Department 發貨部
      Clerks 職員
      Order Picker 執貨員
      Road Salesman 行街推銷員
      Checker 檢查員
      Packer 包裝員
Lesson 1 Test

I A. Matching: Choose the Chinese definition in column "B" that corresponds to the job title in column "A". (2 points each)

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Seamer (Seamstress)</td>
<td>1. 熨衣工人</td>
</tr>
<tr>
<td>2. Cutter</td>
<td>2. 女管工</td>
</tr>
<tr>
<td>3. Presser</td>
<td>3. 設計師</td>
</tr>
<tr>
<td>4. Sorter</td>
<td>4. 劃紙樣技師</td>
</tr>
<tr>
<td>5. Forelady</td>
<td>5. 車衣工人 (女工)</td>
</tr>
<tr>
<td>6. Overlock Machine Operator</td>
<td>6. 車樣板技師</td>
</tr>
<tr>
<td>7. Designer</td>
<td>7. 裁衣工人</td>
</tr>
<tr>
<td>8. Samplemaker</td>
<td>8. 質量控制員</td>
</tr>
<tr>
<td>9. Patternmaker</td>
<td>9. 剖份工人</td>
</tr>
<tr>
<td>10. Quality Controller</td>
<td>10. 稀骨工人</td>
</tr>
</tbody>
</table>

**TOTAL**
I B. Choose the word in column "A" that corresponds to the definition in column "B". (2 points each)

<table>
<thead>
<tr>
<th>Column A</th>
<th>Column B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assorter</td>
<td>a person who creates the styles</td>
</tr>
<tr>
<td>Operator</td>
<td>a person who makes up the trial garments</td>
</tr>
<tr>
<td>Designer</td>
<td>a person who prepares a set of paper patterns for all the parts</td>
</tr>
<tr>
<td>Finisher</td>
<td>a person who assembles the cut cloth into bundles</td>
</tr>
<tr>
<td>Samplemaker</td>
<td>a person who sews the garments together</td>
</tr>
<tr>
<td>Draper</td>
<td>a person who does most of the sewing that has to be done by hand</td>
</tr>
<tr>
<td>Model Maker</td>
<td>a person who displays the new creations to buyers</td>
</tr>
<tr>
<td>Duplicate Maker</td>
<td>a person who makes copy of the model sample</td>
</tr>
<tr>
<td>Cleaner</td>
<td>a person who makes all the necessary adjustments for the final operations</td>
</tr>
<tr>
<td>Model</td>
<td>a person who removes loose thread from the finished garment</td>
</tr>
</tbody>
</table>

TOTAL: 10
II. Look at the pictures and identify the workers' job titles. (4 points each)

1. What's his job?
   A. finisher
   B. sorter
   C. presser
   D. spreader

2. What's her job?
   A. seamstress
   B. forelady
   C. hemmer
   D. pocket setter
3. What's her job?
   A. label setter
   B. loop maker
   C. finisher
   D. operator

4. What's his job?
   A. designer
   B. quality controller
   C. patternmaker
   D. sorter

5. What's her job?
   A. draper
   B. samplemaker
   C. overlock machine operator
   D. button hole machine operator
IV. Fill in the blanks with the following job titles & descriptions: (2 points each)

A designer
B forelady
C presser
D samplehands
E seamer/seamstress
F bags pockets
G cuts patterns
H stitches hems
I marks the patterns out on cloth with chalk
J increases or reduces the dimensions of the original pattern

1. I'm a _______. I close seams.
2. She's a _______. She supervises workers.
3. He's a _______. He presses large pieces of cloth on the buck press.
4. Mary is a _______. She designs styles of dresses.
5. May and Fong are _______. They sew samples.
6. A hemmer _______.
7. A cutter _______.
8. A pocket setter _______.
9. A grader _______.
10. A marker _______.

TOTAL
Men's and Women's Clothing
男性與女性的服裝

Reading Materials
閱讀資料
1 Men's Wear
男性的服装

A. The Suit - Set of articles of outer clothing of the same materials

套装 — 相同布料的一套外著衣服

Suit Trousers and jacket, sometimes including a vest

男西裝 長褲和外套，有時包括背心
Jacket  Short, sleeved coat
短外套  短，有袖外衣

Shirt  Men's garment for the upper part of the body

Tie  Band round the neck knotted in front

Belt  Adjustable band around the waist

皮带  可調整的腰帶
Vest
Short, sleeveless garment

Bow Tie
Necktie made into a bow

Trousers
Pants, part of a suit
B. Casual Wear - Clothes for informal occasions

- Sport jacket/Sport coat
- Informal jacket
- Sport shirt
- Slacks/Pants: Loose-fitting trousers, not part of a suit
- Shorts/Shorts
- Trousers
- Sweater
- Vest
- Chinos/Chinos
- Jeans
Jeans  Tough (usually denim) trousers worn informally

牛仔裤  结實的非正式場合穿的長裤【通常是粗斜布】

Tee-shirt  Short-sleeved, close-fitting shirt worn informally

T恤  短袖，緊身汗衫，非正式場合穿

Shorts  Short trousers

短裤  短西裤
C. Underwear - Underclothing

Underwear - 内衣裤

- Undershirt  Men's undergarment
- Underpants  Men's short undergarment over the loins
- Briefs     Close-fitting pants without legs
Boxer Underpants with legs

男內褲 平腳內褲

Socks Short stockings

短襪 短襪
II Women's Wear

A. The Suit and Dress

- **Jacket**
  - Short, sleeved coat

- **Skirt**
  - Women's garment hanging below the waist

- **Blouse**
  - Women's outer, usually softer garment

- **Suit**
  - Jacket and skirt

- **Shorts**
  - Short, with or without a matching top
Dress  Women's one-piece outer garment with a bodice and skirt

連衣裙 上衣和裙連為一件的服裝

Jumpsuit  One-piece suit combining shirt and pants

跳躍套裝 上衣和長褲相連的衣服
Evening dress  
Dress for formal occasions in the evening

Cocktail dress  
Dress for formal late-afternoon party

晚禮服  
晚間正式聚會場合穿的服裝

燕尾服  
近傍晚正式聚會的禮服
B. Casual Wear - Clothes for informal occasions

Blazer  Loose-fitting jacket for informal wear

Slacks/Pants  Loose-fitting trousers, not part of a suit
Jeans  Tough (usually denim) trousers worn informally
牛仔裤 粗斜布长裤，非正式场合穿

Tee-shirt  Short-sleeved, close-fitting shirt worn informally
T恤 短袖，紧身汗衫，非正式场合穿

Shorts  Short trousers
短裤 短西裤
C. Underwear - Underclothing

- Bra (Brassiere)
- Panties

A shaped undergarment worn by women.
Women's close-fitting short drawers.
Slip
Loose sleeveless garment worn under a dress
長袖裙 寬鬆無袖之裙

Half slip
Garment hanging below the waist, under a skirt
半腰裙 半腰裙
Pantyhose
Close-fitting garment covering the hips, legs and feet

Stockings
Tight-fitting covering for foot and leg, reaching or above the knee

Socks
Short stocking
III Nightwear

Robe
Informal, long and loose outer garment worn after taking a bath

Bathrobe
Long and loose outer garment worn after taking a bath
Nightgown
Women's and children's garment for sleeping

Pajamas
Garment for sleeping

睡衣
睡袍

夜衣
睡袍
IV Footwear

Shoe - Outer covering for the foot

Sneaker - Rubber-soled canvas shoes

球鞋 - 胶底帆布鞋
Boot  Outer covering for the foot and ankle

Sandal  Kind of open shoe

Slipper  Loose-fitting light shoe

拖鞋  空鬆便鞋

凉鞋  不包脕的鞋
Lesson 2 Test

1. Matching: Match the Chinese equivalents of these garments with the English names. (3 points each)

<table>
<thead>
<tr>
<th>English Name</th>
<th>Chinese Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blazer</td>
<td>内衣裤 (A)</td>
</tr>
<tr>
<td>Suit</td>
<td>晚礼服 (B)</td>
</tr>
<tr>
<td>Dress</td>
<td>裙子 (C)</td>
</tr>
<tr>
<td>Shirt</td>
<td>裤 (D)</td>
</tr>
<tr>
<td>Blouse</td>
<td>背心 (E)</td>
</tr>
<tr>
<td>Vest</td>
<td>薄外套 (F)</td>
</tr>
<tr>
<td>Pants</td>
<td>套装 (G)</td>
</tr>
<tr>
<td>Skirts</td>
<td>連衣裙 (H)</td>
</tr>
<tr>
<td>Evening Dress</td>
<td>襤衣 (I)</td>
</tr>
<tr>
<td>Underwear</td>
<td>女覅衣 (J)</td>
</tr>
</tbody>
</table>

TOTAL: ____________
II. Identify the following garments: (3 points each)

A. Suit
B. Nightgown
C. Shirt
D. Jeans
E. Pantyhose
F  Jacket  G  Bathrobe  H  Pajamas  I  Slip  J  Slacks

6  7  8  9  10

TOTAL

UP  DOWN  EXIT
III. True or False? (4 points each)

1. A suit is a set of outer clothing made of different materials.  
2. My daughter will wear her new wedding dress to her friend's wedding ceremony.  
3. You often see people wear casual clothing when they go for a picnic.  
4. Blouses, unlike shirts, are worn only by women.  
5. A vest is a short, sleeveless garment worn by men only.  
6. Evening dress is worn for informal occasions in the evening.  
7. You should wear a suit to your job interview.  
8. Jane helps her one-year-old son put on his pajamas before he goes to bed.  
9. Jane usually prepares a bathrobe for her husband after he takes a bath.  
10. A dress is a two-piece outer garment with a bodice and skirt worn by women.
Seasonal Clothing
季節性的服裝
Reading Materials
閱讀資料
Coat
Long outer garment with sleeves, buttoned in the front.

Trench Coat
Water-proof coat in double-breasted style.

長裙
在前面扣合的有袖的長外衣

乾濕
雙排扣款式的防水衣
Parka  Waterproof jacket with a hook attached (as worn for skiing, mountain-climbing, etc)

短外套  帶帽的防水短外套
Sweater  Knitted garment usually of wool
        worn for warmth

毛衣【冷衫】 毛线衫

V-neck Sweater  Sweater with V-shaped neckline
V一领毛衣  V字形领口的毛衣

Crewneck Sweater  Sweater with a round, close-fitting collar
圆领毛衣  圆式紧衣领的毛衣
Turtleneck Sweater

Sweater with a high, circular, close-fitting collar

Cardigan

Knitted collarless woollen jacket that buttons up the front, made with sleeves

羊毛上衣

胸圍用針扣開合的對襟長袖無領的羊毛衣
Sweatpants  Cotton pants, worn especially by athletes before and after exercise

運動裤  棉线长裤【尤指运动员运动前後所穿的】

Sweatshirt  Cotton sweater with sleeves, worn especially by athletes before and after exercise

運動衫  长袖棉线衫【尤指運動員運動前後所穿的】
Scarf

Long strip of material worn over the shoulder, round the neck or over the hair.

長圍巾

長條圍巾，披肩，頭巾

Shawl

Large (usually square or oblong) piece of material worn about the shoulder or head.

披肩圍巾

通常為方形或長方形
Glove
Covering of leather, knitted wool, etc. for the hand, usually with separated fingers.

Tank-top
Tank suit or athletic shirt similar to men’s undershirt.
Cut-offs  Full-length pants, often blue jeans, cut off above knee and fringed

剪除裤  将长裤【常为牛仔裤】之裤脚剪掉而不缝其毛边

Halter  Sleeveless shirt with stripes round the neck

露背装  無袖吊帶扣於頸後的上衣
<table>
<thead>
<tr>
<th>Garment</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming Suit</td>
<td>Garment worn for swimming</td>
</tr>
<tr>
<td>Mak Swimming Trunk</td>
<td>Garment worn by boys and men for swimming</td>
</tr>
<tr>
<td>Bikini</td>
<td>Scanty two-piece garment (bra and briefs) worn by girls and women for swimming and sun-bathing</td>
</tr>
<tr>
<td>Bathing Suit</td>
<td>Garment worn for swimming</td>
</tr>
<tr>
<td>Scanty Nilo-piece</td>
<td>Garment (bra and briefs) worn by girls and women for swimming and sun-bathing</td>
</tr>
</tbody>
</table>
Raincoat  Water-proof coat worn in rainy weather
雨衣  雨天穿的防水衣

Umbrella  An item for sheltering persons from rain
雨傘  遮雨用的傘

Rubbers  Rubber overshoes
膠鞋  膠水鞋
Cap
Soft head-covering without a brim, but with a peak
帽子 無邊但有簷的軟帽

Hat
Head-covering with a brim
帽子 有邊的帽
Lesson 3 Test

1. Matching: Match the Chinese equivalents of these garments with the English names. (3 points each)

<table>
<thead>
<tr>
<th>English Name</th>
<th>Chinese Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coat</td>
<td>冷衫【毛衣】</td>
</tr>
<tr>
<td>Parka</td>
<td>運動上衣</td>
</tr>
<tr>
<td>Sweater</td>
<td>游泳衣</td>
</tr>
<tr>
<td>Cardigan</td>
<td>雨衣</td>
</tr>
<tr>
<td>Sweatshirt</td>
<td>羽絨衣</td>
</tr>
<tr>
<td>Scarf</td>
<td>手套</td>
</tr>
<tr>
<td>Bathing Suit</td>
<td>大衣</td>
</tr>
<tr>
<td>Trench Coat</td>
<td>開胸毛衣</td>
</tr>
<tr>
<td>Glove</td>
<td>乾濕褸【風衣】</td>
</tr>
<tr>
<td>Raincoat</td>
<td>圍巾</td>
</tr>
</tbody>
</table>

TOTAL: 128
II. Identify the following clothing: (3 points each)

A. Crewneck Sweater
B. Parka
C. Cardigan
D. Sweatsuit
E. Turtleneck Sweater

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Scarf  Bikini  Swimming Trunks  Trench Coat  Sneakers
III. Multiple Choice: (4 points each)

(4 points each)

1. It is so hot that many girls wear ____.
   - A. scarf
   - B. rubbers
   - C. tank tops
   - D. swim trunks

2. Many joggers wearing ____ jog in the park on winter morning.
   - A. sweatshirts
   - B. trench coats
   - C. parkas
   - D. coats

3. Last Sunday I went to ski, but I forgot to bring my ____.
   - A. cutoffs
   - B. vast
   - C. gloves
   - D. bathing suit

4. To keep warm, most kids wear ____ to play outdoor in the winter.
   - A. parkas
   - B. shorts
   - C. shirts
   - D. belts

5. Mary will wear her new ____ to the party celebrating her company's 10th anniversary.
   - A. sneakers
   - B. evening dress
   - C. slacks
   - D. robe
Most waiters wear ___ while their captains wear ties.

A. hats  B. corsages  C. hankies  D. bow ties

What do you wear when you go out in cold weather?

A. a tank top  B. a tee-shirt  C. a turtleneck sweater  D. a pair of shorts

What will your husband wear when he goes to swim?

A. swimming trunks  B. a bikini  C. briefs  D. a bathing suit

What do you wear when it's raining?

A. a bathrobe  B. a sweater  C. a bikini  D. a raincoat

Baseball fans like to wear baseball ___ with the logo of their favorite team when they go to watch the game.

A. hats  B. caps  C. belts  D. bags
Different Parts of a Garment
衣服不同部份的名稱

Reading Materials
閱讀資料
Wide notched collar

Raglan sleeve

Side pocket (Insert pocket)

Double-breasted coat

Button and tab cuff
Platter collar

Ruffed cuff

Wide collar

Truncated cuff
Belt loop
Waistband
Fly-front zipper
Twill cuffed shorts
Cuffed

皮帶環
褲帶
前褲拉鍊
斜紋布褲腳翻邊短褲
褲腳翻邊
Notched collar
Gather
Underarm dart
Long sleeve
Cuff
Shawl collar

Embroidery
Lesson 4 Test

I. Matching: Match the names of the following parts of a garment with their Chinese equivalents. (3 points each)

指出衣服不同部份的相應的漢語名稱。 (一題三分)

1. Button
2. Collar
3. Cuff
4. Fly-front zipper
5. Gather
6. Pleat
7. Pocket
8. Sleeve
9. Front dart
10. Waistband

A 前開拉鍊
B 破褶
C 袖子
D 衣領
E 袖口
F 前褶
G 鈕扣
H 口袋
I 腰帶
J 活褶
II. Multiple Choice: Choose the correct answer to the following questions:
(3 points each)

13. Are these collars?
   - A. Yes, they are.
   - B. No, they aren't.

14. What are those?
   - A. They are collars.
   - B. They are necklines.
What are those?

It's a cuff.

They are cuffs.

It's a sleeve.

They are sleeves.
5. Is this a dart?
   A. Yes, it is.
   B. No, it isn't

6. Which dress has pleats?
   A. The dress with the flower print pattern.
   B. The dress with solid and checked patterns.
What is that?

A: It's a pocket.
B: It's a pad.

What are those green parts on the shirt?

A: They are pockets.
B: They are pads.
Is this a waistband or a belt?
It's a waistband.
It's a belt.

Are those buttons or zippers?
They're buttons.
They're zippers.
III. Name ten parts of a garment: (4 points each)

Pocket  
Collar  
Fly-front zipper  
Sleeve  
Cuff

1
2
3
4
5
Measurement and Size

Reading Materials
# Units of Measurement

<table>
<thead>
<tr>
<th>Name 名稱</th>
<th>Plural 複數</th>
<th>Symbol 標記</th>
<th>Abbreviation 縮寫</th>
</tr>
</thead>
<tbody>
<tr>
<td>inch 英吋</td>
<td>inches</td>
<td>&quot;</td>
<td>in.</td>
</tr>
<tr>
<td>foot 英尺</td>
<td>feet</td>
<td>'</td>
<td>ft.</td>
</tr>
<tr>
<td>yard 碼</td>
<td>yards</td>
<td></td>
<td>yd.</td>
</tr>
<tr>
<td>mile 哩</td>
<td>miles</td>
<td></td>
<td>mil.</td>
</tr>
</tbody>
</table>

## Relationship of Measurement Units

度量衡單位之間的關係

1 foot = 12 inches
1 yard = 36 inches = 3 feet
1 meter = 39 inches
1 mile = 1760 yards
Measuring Tools

See-through ruler
For checking fabric grainline and marking buttonholes.

Yardstick
For general marking and for measuring fabric grainline (when laying out the pattern).

Ruler
For locating cross grains, altering patterns and squaring off straight edges.

Seam gauge
For measuring hems, buttonholes, scallops and pleats.

Tape measure
For taking body measurement.
Standard Places for Measurements

1. Waistline
2. Hips
3. High Bust
4. Full Bust
5. Back Waist Length
6. Height

量度身體的基本部位
Names of Basic Pattern Parts
基本原型的部位名稱

1. Top-Center Front
上身—前中心
II. Top-Center Back

肩围中心

- Shoulder Neck 翻肩点
- Neck 腋 侧
- Shoulder Blade 肩颈
- Neck Dart 颈往
- Apex 翻
- Outer Side Outer Side
- Under Arm Under Arm
- Center Back 中心
- Shoulder Dart 肩假
III. Skirt

裙

Waist Line 腰圍線

Dart 楔子

Hip Line 臀圍

Center Back 中央後

Side Seam 側縫

Hem Line 裙底線

Waist Line 腰圍線

Dart 楔子

Hip Line 臀圍

Center Front 中央前

UP 190

DOWN 191

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IV. Sleeve

- Cap
- Cap Height
- Biceps Line
- Elbow Line
- Underarm Seam
- Wrist
V. Trousers

Side Seam

Crotch Depth

Center Front

Crotch Line

In Seam Fly

Cuff
### Standardized Scale of Body Measurements in Fashion Wear Industry

<table>
<thead>
<tr>
<th>Measurement</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bust</td>
<td>Over Shoulder Sleeve Measure</td>
</tr>
<tr>
<td>Waist</td>
<td>Length of Back</td>
</tr>
<tr>
<td>Hips</td>
<td>Length of Front</td>
</tr>
<tr>
<td>Front Width</td>
<td>Breadth of Back</td>
</tr>
<tr>
<td>Back Width</td>
<td>Elbow</td>
</tr>
<tr>
<td>Shoulder</td>
<td>Rise</td>
</tr>
</tbody>
</table>

Bust 胸圍        Over Shoulder Sleeve Measure 由肩點量袖長 [總袖長]
Waist 腰圍        Length of Back 背長
Hips 臀圍          Length of Front 前身長
Front Width 前胸寬 Breadth of Back 背寬
Back Width 背寬    Elbow 肘長
Shoulder 肩寬      Rise 開檔處
C. B. N-Waist  頭點至腰
N. S. P-Waist  頭肩點至腰
Neck 頭圍
Sleeve Underarm 下臂長
Sleeve Muscle 臂圍
Long Skirt 裙長
Inside Trouser Leg 內側褲長
Neck to Waist  頭點至腰
Height 身長
Net Waist 實際腰圍
Waist Band 腰帶
Trousers Side-Seam Without Band 褲長【不算腰帶寬】
Apparel Size Categories
服裝尺寸分類

Children's Wear
童裝

Toddler: 2T = 2 Toddler
3T = 3 Toddler
4T = 4 Toddler

Infant: 12 mos = 12 months
18 mos = 18 months
24 mos = 24 months

幼兒: 12 個月
18 個月
24 個月
Boys (Young Men)
男青少年装

Preschool Size:  
S = Small (size 4)  
M = Medium (sizes 5-6)  
L = Large (size 7)  

Boy's Size:  
S = Small (size 8)  
M = Medium (sizes 10-12)  
L = Large (sizes 14-16)  
XL = Extra Large (sizes 18-20)
Girl's, Teens
女青少年裝

S = Small (Fits sizes 7-8)
M = Medium (sizes 10-12)
L = Large (sizes 14-16)

小碼【適合於7-8號】
中碼【10-12號】
大碼【14-16號】

Size Up (Chubby)
豐滿型

M = Medium (Fits sizes
10 1/2 - 12 1/2)
L = Large (sizes 14 1/2 - 16 1/2)

中碼【適合於 10 1/2 - 12 1/2號】
大碼【14 1/2 - 16 1/2號】
Men's Wear
男裝

1. Regular Size 普通型
   Height 高度 5' 8" - 5' 11 1/2"
   Chest 胸圍 36", 40", 42", 44", 46"

2. Tall Size 高大型
   Height 高度 6' - 6' 3 1/2"
   Chest 胸圍 38", 40", 42", 44", 46", 48"

3. Extra-tall Size 特高大型
   Height 高度 6' 4" - 6' 7"
   Chest 胸圍 42", 44", 46", 48", 50", 52"
4. Big Regular Size 超普通型
   Height 高度 5' 8" - 5' 11 1/2"
   Chest 胸圍 48", 50", 52", 54"

5. Big Tall Size 超高大型
   Height 高度 6' - 6' 3 1/2"
   Chest 胸圍 48", 50", 52", 54"

Men's Neck Size
男裝領尺寸

XS = Extra Small (13 1/2") 特小
S = Small (14" - 14 1/2") 小
M = Medium (15" - 15 1/2") 中
L = Large (16" - 16 1/2") 大
XL = Extra Large (17" - 17 1/2") 加大
Women's Wear

1. Juniors: 5'3 1/2" - 5'7 1/2" tall,
   skirt about 19" from waist
   Size: 5, 7, 9, 11, 13, 15

2. Petite: 4'11" - 5'3" tall,
   skirt about 19" from waist
   Size: 4, 6, 8, 10, 12, 14

- Women's Wear
- Juniors: 5'3 1/2" - 5'7 1/2" tall,
  skirt about 19" from waist
  Size: 5, 7, 9, 11, 13, 15

- Petite: 4'11" - 5'3" tall,
  skirt about 19" from waist
  Size: 4, 6, 8, 10, 12, 14
3. Misses: 5' 5" - 5' 6" tall,  
   skirt about 29" from waist  
   Size: 8, 10, 12, 14, 16, 18
   小姐型：身高5' 5" - 5' 6"，  
   裙长【從腰起】約29英寸  
   尺碼：8號, 10號, 12號, 14號, 16號, 18號

4. Talls: 5' 8" - 5' 11" tall,  
   skirt about 31 1/2" from waist  
   Size: 8, 10, 12, 14, 16, 18, 20
   高大型：身高5' 8" - 5' 11",  
   裙长【從腰起】約31 1/2英寸  
   尺碼：8號, 10號, 12號, 14號, 16號, 18號, 20號
5. Women's: 5' 3 1/2" - 5' 7 1/2" tall, skirt about 30" from waist
Size: 16, 18, 20, 22, 24, 26

6. Maternity: Measurements for 5 months pregnant.
Patterns for eases through the 9th month.

Best Copy Available
Words related to how a garment fits
與衣服合身有關的詞

Small
小

Large
大
Dialogue

Saleswoman: Can I help you?

Customer: Yes. Where are the dresses?

Saleswoman: They're over here. What size do you wear?

Customer: Woman 8.

Saleswoman: Here you are.

Customer: Can I try it on?
Saleswoman: How does this dress fit?
Customer: It's too tight.
Saleswoman: Do you want to try on another one?
Customer: Yes, please.
Saleswoman: Okay. Here. I think this size will fit you better.
Customer: Thank you very much.
Lesson 5 Test

I. Matching: Match the Chinese equivalents of these measurement places with the English names. (3 points each)

- Bustline
- Waistline
- Hips
- Height
- Armhole
- Center Front
- Center Back
- Hem Line
- In Seam
- Side Seam

A. 袖窿
B. 身長
C. 下襬
D. 腰圍線
E. 胸圍線
F. 肋線
G. 股下線
H. 臀圍
I. 後中心
J. 前中心

TOTAL
II. Multiple Choice: (3 points each)

1. Which is longer, A or B? ___
   - A 22''
   - B 2'

2. Which is the shortest? ___
   - A 25''
   - B 1'
   - C 1/4''
   - D 1 yard

3. How many inches are there in a foot? ___
   - A 12 inches
   - B 24 inches
   - C 36 inches
   - D 48 inches

4. How many inches does a standard tape measure have? ___
   - A 15 inches
   - B 30 inches
   - C 45 inches
   - D 60 inches

5. How many feet is a yard equal to? ___
   - A 12 feet
   - B 9 feet
   - C 6 feet
   - D 3 feet
is one of the standard places for measurements.

Mary is going to the department to buy a jacket for her 18-month-old son.

John is looking for a wrinkle-free shirt. His neckline is 15 1/2", and the arm length is 34". What size should he wear?

The customer wanted to exchange her newly-bought blouse because it was too tight. The saleswoman should give her a one.

John is looking for a wrinkle-free shirt. His neckline is 15 1/2", and the arm length is 34". What size should he wear?

The customer wanted to exchange her newly-bought blouse because it was too tight. The saleswoman should give her a one.
Christmas is at the corner. Mrs. Smith is getting Christmas gifts for her family. She is looking for:

1. a plain tie for her husband in the __________ department;
2. a cotton blouse for her 14-year-old daughter at the __________ department;
3. a navy jacket for her 18-year-old son at the __________ department;
4. a flower print cardigan for her mother (5'5'' tall, larger and fully mature) in the __________ department;
5. a cotton knit dress for her niece with an average figure at the __________ department;
6. a plaid jumper for her sister, a mother-to-be, at the __________ department;
7. a brown coat for herself (5'2'' tall, with shorter figure) at the __________ department.
Lesson 6 [第六課]

Safety at Work

Reading Materials

工作安全 [標記]

閱讀資料
Signs
標記

Walk
可走

Do Not Walk
不可走
Entrance
入口
Exit
出口
Fire
火警

Fire Company
消防公司
Fire-fighter/Fireman

救火車
Emergency Exit
緊急出口

Fire Regulation
防火規則

Fire Escape
防火梯【室外】
Fire Escape
防火梯 [室外]

Fire Stairs
防火梯 [室内]
SCBA (Self-Contained Breathing Apparatus)
自備呼吸器
Scott Air mask (Trade name of SCBA)
吸氧面具
Fire Extinguisher
滅火器
Fire Drill
防火演習

Explosion
爆炸

Poison
毒品

Injury
受傷

Emergency
緊急情況

Insurance
保險

Out of Order
壞
In case of emergency or fire, please use stairway. Do not take elevator.

When there is a fire, call the Fire Department.

When there is injury, call an ambulance.

When there is an accident, call the police.

If there is an emergency or fire, please use the stairway. Do not take the elevator.

If you are sick, call the doctor.

If she cut herself or got hurt, go to the hospital.

If she drinks poison, call the Poison Control.
Dialogue 1: Reporting an Accident

Operator: Fire Department.
接線員：消防部門。

Mary: Our building is on fire!
瑪莉：我們的樓起火了！

Operator: What's the address?
接線員：你的地址在哪裡？

Mary: 276 Maple Street, third floor.
瑪莉：Maple街276號，三樓。

Operator: May I have your name and telephone number for record?
接線員：我可以知道你的名字和電話號碼以作記錄嗎？

Mary: Mary Lee. 212-345-6260.
瑪莉：李瑪莉。212-345-6260。

Operator: All right! We'll be there right away.
接線員：好，我們馬上就來。

Mary: Thank you.
瑪莉：感謝。
Dialogue 2: Reporting an Accident

會話二： 報告事故

Worker: I'd like to report an accident.
工人： 我要報告一件事故。
Supervisor: What happened?
主管： 發生了什麼事？

Worker: I was helping a co-worker and I hurt my back.
工人： 我在幫助一個工友時背部受了傷。
Supervisor: How did that happen?
主管： 如何發生的？

Worker: I was walking to the restroom and she started to slip. I caught her, but something snapped in my back.
工人： 我去洗手間時她滑了一跤，我扶她起來，結果有東西撞到我的背部。
Supervisor: Is it bad?
主管： 傷得重嗎？

Worker: I don't know but it hurts.
工人： 我不知道，但很痛。
Supervisor: You'd better fill out a form and go to see a doctor.
主管： 你最好填好此表，然後去看醫生。
Lesson 6 Test

1. Matching: Match the Chinese equivalents of these words with the English: (3 points each)

將下列詞之英文名稱與其中文名稱相配稱。 (一題三分)

Exit
Entrance
Pull
Push
Fire Extinguisher
Accident
First Aids
Emergency
Ambulance
Insurance

減火器
推
急救箱
救護車
入口
保險
出口
事故
拉
緊急情況
II. Identify the following signs and names: (3 points each)

辨認下列標記與名稱：(一題三分)

- Emergency
- Keep
- Entrance
- No Smoking
- Caution
- Off
- Exit

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ENTRANCE

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Ambulance  Fire Extinguisher  Fire Escape  Police  Phone
III. True or False? (4 points each)

1. When there is a fire, you should use elevator to escape.

2. My co-worker had a car accident yesterday. He should call the police as well as an ambulance.

3. When the presser burnt his hand, his co-worker called the Fire Department.

4. The young man drank poison and his friend called a dentist.

5. My call couldn't get through because the phone was out of order.

6. When the seamstress sewed her finger, she went to the First Aids immediately.

7. The old man crossed the road when the traffic light turned to the sign of "DO NOT WALK".

8. When you see the sign "DANGER", you should keep out of it.

9. After the cutter reported to his supervisor that he cut himself, the supervisor asked him to fill out a form before he got it checked.

10. The newspaper reported that a four-year-old girl saved her father's life by dialing 911 when she found him losing consciousness in the bathroom.