This document reviews 117 special projects selected by a panel of literacy experts using three criteria: effectiveness, innovation, and adaptability. Special projects are grouped by the area, or major thrust, of the project and product. The nine areas are as follows: counseling, curriculum, English as a Second Language, management, promotion, special populations, staff development, technology, and workplace. Each section or area begins with a listing of the project titles, in alphabetical order, with the year in which the project was completed and page number. The format for each special project is: title, area, year in which the project was completed, issue (FOCUS issue in which the project was reviewed), AE number (request number for use when borrowing the project from Pennsylvania's Advance Clearinghouse), project director, address, telephone, audience (administrators, teachers/tutors, counselors, learners), subarea (additional product interest beyond that identified in area), components (instructor's guide, final report, media component, learner workbook, curriculum), panel review (year and rating of good, superior, or excellent for effectiveness, innovation, and adaptability), cost (federal funding), and comments (brief description of project's goals, products, and/or results). An index lists projects alphabetically by title; area and page are indicated. (YLB)
Pennsylvania's EXEMPLARY Special Projects 1976 - 1990 as reviewed and rated by the FOCUS PANEL

Prepared for the Regional Staff Development Center Directors by Sherry Royce, Focus Project Director

U.S. DEPARTMENT OF EDUCATION Office of Educational Research and Improvement EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

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TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."
Pennsylvania's EXEMPLARY Special Projects 1976 - 1990 as reviewed and rated by the FOCUS PANEL

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ACKNOWLEDGEMENTS

Over the years, the FOCUS project has benefitted from the good services of a panel of experts who were chosen for their knowledge of the ABLE population and for their demonstrated excellence in the production of special projects. This booklet is possible because of the expertise and dedication of:

- Carol Goertzel, Director of LSH Women’s Programs
- Edith Gordon, CIU 10 Adult Development Center
- Monica Kindig, Director Mid-State Literacy Council
- Joan Leopold, Adult Education Director, Harrisburg State Hospital
- Annette McAlister, former ABLE Associate, AdvancE
- Carol Molek, Director, TIU 11 Adult Education & Job Training Center
- Tana Reiff, author and publisher, The Message Refinery
- Gerald Valeri, Federal Programs Director, Altoona School District
- Robert Zellers, professor, University of Pittsburgh at Johnstown

Credit for the enlightened policy that enabled the yearly review, rating and publication of our state’s exemplary special projects, a policy unique to the nation and one heralded by the U.S. Department of Education, Division of Adult Education and Literacy, must go to Dr. John Christopher, Director, PDE Bureau of ABLE.

Special thanks is also due Dan Partin, 353 advisor, whose own literary pursuit of excellence has encouraged those of us working with ABLE publications to increase our efforts to turn out attractive literate resources.

Sherry Royce, FOCUS Project Director
August 21, 1992
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Key to Special Project Listing

1. **Title**
2. **Area** Major thrust of project and product
3. **Year** Year in which the project was completed
4. **Issue** FOCUS issue in which the project was reviewed
5. **AE#** Advance request number. Project may be borrowed from the Advance Clearinghouse, PDE, 11th Floor. (800) 992-2283.
6. **Project Director** or contact person at project site.
7. **Address**

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1. ABE EMPLOYMENT ORIENTED CURRICULUM
2. PROJECT DIR: George Rutledge
3. Project ABE - IU 12
4. ADDRESS: 131 N. Duke Street
5. York, PA 17401
6. ISSUE: November 1984
7. AE #: 3025-330A-B
8. TEL: (717) 854-4151
9. AUDIENCE: A, T, C
10. SUB-AREA: Employment
11. COMPONENTS: FR, G, Curriculum
12. COST: $5,011
13. PANEL REVIEW: 1984
14. Effectiveness: G
15. Innovation: G
16. Adaptability: S
17. To aid teachers provide job counseling in conjunction with ABE instruction, this project identifies & restructures commercial materials for use in this area. Stress is on upgrading skills to meet learners' education-employment plans.

---

1. Title
2. Area
3. Year
4. Issue
5. AE#
6. Project Director
7. Address
8. **Telephone**

9. **Audience**  
   A = administrators; T=teachers/tutors; C=counselors;  
   L=learners

10. **Sub-Area**  
    Additional product interest beyond that identified in Area.

11. **Components**  
    G=instructor's guide; FR=final report; AV=media component,  
    WB=learner workbook, C=curriculum

12. **Panel Review**  
    Year in which the review was conducted. Most projects were  
    rated for Effectiveness, Innovation and Adaptability. A few  
    received an Honorable mention. In this case NA appears in  
    the listing. Only projects with Good (G), Superior (S) or  
    Excellent (E) rating were included.

13. **Cost**  
    Federal funding for the project. Does not include local match.

14. **Comments**  
    A brief description of the project's goals, products and/or  
    results. It may include the review panel's observations.

---

### Criteria for the Selection of Special Projects
**Featured in FOCUS**

The Special Projects reviewed in FOCUS were selected by a panel of literacy experts based on the following criteria:

1. **EFFECTIVENESS**  
   Objectives and outcomes are clearly stated: materials are linked to results; the content is appropriate for the target audience.

2. **INNOVATION**  
   Addresses major priorities, shows a creative use of resources

3. **ADAPTABILITY**  
   The reports and/or curriculum are clearly written. Little staff training is needed. On a five point scale, the highest rating attainable is Excellent. Superior is rated (4) and Good (3).
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ABE EMPLOYMENT ORIENTED CURRICULUM
PROJECT DIR: George Rutledge
ADDRESS: 131 N. Duke Street
York, PA 17401

AUDIENCE: A, T, C
SUB-AREA: Employment curriculum
COMPONENTS: FR, G, Curriculum
COST: $5,011

To aid teachers provide job counseling in conjunction with ABE instruction, this project identifies & restructures commercial materials for use in this area. Stress is on upgrading skills to meet learners' education-employment plans.

COUNSELING
YEAR: 1984
ISSUE: November 1984
AE #: 3025-330A-B
TEL: (717) 854-4151

AIDS: AN UNFORGIVING ENEMY
PROJECT DIR: Robert Zellers
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

AUDIENCE: T, C, L
SUB-AREA: Curriculum, Health
COMPONENTS: C, G, FR
COST: $8,625

Provides a student reader that tells the story of two friends, one a gang leader and one a successful businessman. Integrates information about AIDS with a story line that is realistic and sensitive. A significant addition to your ABE library!

COUNSELING
YEAR: 1988
ISSUE: January 1989
AE #: 3025-524
TEL: (814) 255-3521

BUILDING A BETTER YOU
PROJECT DIR: Anita Lynn (see Carol Goertzel)
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, C
SUB-AREA: Rural seniors
COMPONENTS: FR, C
COST: $22,219

This project developed a four-session workshop to assist rural elderly ABE learners to realize self-esteem and gain interpersonal communications and decision-making skills. Elderly volunteers used.

COUNSELING
YEAR: 1980
ISSUE: January 1985
AE #: 3025-88A-B
TEL: (215) 426-8610
BUILDING A BETTER YOU - AN ADAPTATION PROJECT
PROJECT DIR: Carol Goertzel
: LSH Woman's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, C
SUB-AREA : Inner city women
COMPONENTS : FR, Outline C
COST : $3,480

This project streamlined the "Building a Better You" project which provided attitudinal counseling to senior citizens in rural areas. Adapted for inner city female heads of households, it resulted in a 15% increase in GED completions.

COPING & LEARNING: A LIFE SKILLS WORKBOOK
PROJECT DIR: Brown, Long, Coles and Goldrich
: Philadelphia School District
ADDRESS: 1700 N Broad Street
Philadelphia, PA 19121

AUDIENCE: C, T
SUB-AREA : Female Single Parents
COMPONENTS : Compendium of Materials
COST : $15,237

This is a wonderful compendium of materials for counseling female single parent out-of-school youth. Topics are timely, broad-based, progressive and positive. They are for tutors and teachers to select not for students to use on their own.

PERSONAL WORK ADJUSTMENT ADULT EDUCATION
PROJECT DIR: Scott Selkowitz
: Elwyn Institute
ADDRESS: 111 Elwyn Drive
Elwyn, PA 19063

AUDIENCE: C
SUB-AREA : Special needs adults
COMPONENTS : FR, G
COST : $17,519

A resource guide for counselors readying special needs adults for employment has forms for assessing client competencies and counseling units geared to a realistic analysis of job tasks and client attitudes. 31 of 53 clients were placed.
PROJECT LURE
PROJECT DIR: Edie Gordon and Tina Tabler
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: A, C, T
SUB-AREA: Staff Development
COMPONENTS: FR, G
COST: $5,000

Designed for novices in employment counseling, this project provides a resource guide of practical techniques, procedures & materials that stress job search rather than self-assessment. An excellent bibliography of employment counseling resources.

PROJECT SUPPORT
PROJECT DIR: Sybil Schwartz (see AdvancE)
ADDRESS: Seton Hill College
Greensburg, PA 15601

AUDIENCE: A, C
SUB-AREA: Displaced Homemakers
COMPONENTS: FR
COST: $4,950

An example of community support, this re-entry program for rural women models the development of a network of self-improvement and information services. The report outlines eight sessions of directional and self-esteem counseling.

THREE R'S FOR SPECIAL LEARNERS
PROJECT DIR: Margaret Welliver
ADDRESS: State College Area School District
State College, PA 16801

AUDIENCE: T, C
SUB-AREA: Special needs adults
COMPONENTS: G
COST: $4,998

The learner guide uses CBAE format to provide pre-employment attitudinal skills for special learners. The units include building self-esteem, interpersonal relations, communication, decision-making and employability skills.

CO. NSELING
YEAR: 1981
ISSUE: November 1984
AE #: 3025-227A-B
TEL: (814) 359-3069

PANEL REVIEW: 1984
Effectiveness: G
Innovation: E
Adaptability: S

CO. NSELING
YEAR: 1981
ISSUE: November 1984
AE #: 3025-170
TEL: (412) 843-2200

PANEL REVIEW: 1984
Effectiveness: E
Innovation: S
Adaptability: G

CO. NSELING
YEAR: 1986
ISSUE: January 1987
AE #: 
TEL: (814) 231-1061

PANEL REVIEW: 1986
Effectiveness: G
Innovation: G
Adaptability: E

6.
WHAT YOU SHOULD KNOW ABOUT RAPE
PROJECT DIR: Chari Kronick (see James Stark)
ADDRESS: 137 N Beeson Ave.
   Uniontown, PA 15401
AUDIENCE: T, C, L
SUB-AREA: Family, Employment
COMPONENTS: G, Curriculum
COST: $4,953

COUNSELING
YEAR: 1980
ISSUE: April 1985
AE #: 3025-135A-B
TEL: (412) 437-6050

PANEL REVIEW:
Effectiveness: S
Innovation S
Adaptability S

An easy-to-read straight-talking booklet for adults that covers all aspects of rape including harassment on the job & talking to children about the prevention of sexual abuse. Guide focuses on dispelling myths and offers common-sense prevention tips.

WHAT'S NEXT?
PROJECT DIR: Carol Molek
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044
AUDIENCE: A, T, C, L
SUB-AREA: GED graduates
COMPONENTS: FR, Booklet
COST: $4,300

COUNSELING
YEAR: 1990
ISSUE: February 1991
AE #: 3025-657A-B
TEL: (717) 248-4942

PANEL REVIEW: 1990
Effectiveness: S
Innovation S
Adaptability S

The WHAT'S NEXT booklet presents GED graduates with a realistic picture of this credential as a link to educational, vocational and career development opportunities. It covers counseling issues, career goals, job search, colleges and training schools.

WHAT'S ON YOUR MIND
PROJECT DIR: Azi Ellowitz & Dennis Brunn
ADDRESS: 5501 Wister Street
   Philadelphia, PA 19138
AUDIENCE: T, L
SUB-AREA: Communications
COMPONENTS: FR, G, Curriculum
COST: $4,378

COUNSELING
YEAR: 1983
ISSUE: November 1984
AE #: 3025-286A-B
TEL: (215) 951-1187

PANEL REVIEW: 1984
Effectiveness: S
Innovation E
Adaptability S

Focusing on employment and values, this curriculum develops language exercises and problem-solving discussions out of the realities of urban life as presented in the words of the Phila. Inquirer and authors such as Studs Terkel. Guide is excellent.
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Based on a student/teacher/community survey of needed coping skills, this curriculum provides 100 lesson plan cards that address 5 APL areas. They assist the tutor/teacher to integrate academic skills with lifeskills in a CBAE format.

This workbook and teacher's guide designed to go with the Basic Science for Today's World curriculum uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound and Light, Fuses, Electricity and Kitchen Chemistry.

This 25-lesson curriculum and Guide teaches scientific principles via a practical approach that uses a CBAE format. Topics include Human Senses, Cell Growth, Calories, Aging, Sound & Light, Fuses, Electricity and Kitchen Chemistry.
BASIC SKILLS MADE EASY
PROJECT DIR: Sherry Royce and Irma Drumm
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

AUDIENCE: A, T, C
SUB-AREA: 0-3 reading, math
COMPONENTS: C, G
COST: $4,963

Set of 100 lesson plan cards & guide help tutors and teachers integrate survival skills with basic reading and math within the framework of each lesson. Each card includes teacher prep, learner activities and demonstration of competence.

CONSUMER MATH CURRICULUM FOR 0-4 STUDENTS
PROJECT DIR: Robert Zellers
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

AUDIENCE: T, L
SUB-AREA: 0-4 math, life skills
COMPONENTS: FR, C, AV, G
COST: $25,634

This kit of printed and taped materials permits usage at different ability levels. Math concepts, presented sequentially in five color-coded packets, stress consumer math (such as writing checks).

CURRICULUM IN EMPLOYMENT
PROJECT DIR: Carol Goertzel
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, T, L
SUB-AREA: Language experience
COMPONENTS: FR, C, G
COST: $14,683

Principles of active listening and codification (finding themes in pictures and stories) serve as the foundation for vocabulary development, reading comprehension and problem-solving skills that can be used by adult learners in daily life.
This curriculum fleshes out lesson plans in BASIC SKILLS MADE EASY by providing games, puzzles, experience stories and role play situations suitable for adult new learners. Guide suggests strategies & techniques for working with this audience.

This project provides all the material necessary for learner and staff to try the oral history approach to social studies and communication skills used in Learning about People. Encourages students to take control of the learning process.

This English composition curriculum uses partners to gather oral histories and write feature stories. Adults gain confidence in such basic skills as interviewing, note-taking, taping, transcribing, organizing, writing and editing.
LEARNING AND LIKING MATH AND SCIENCE  
PROJECT DIR: Carol Goertzel  
: LSH Women's Program  
ADDRESS: 1340 Frankford Avenue  
Philadelphia, PA 19125

CURRICULUM  
YEAR: 1988  
ISSUE: November 1988  
AE #: 3025-519  
TEL: (215) 426-8610

AUDIENCE: T, L  
SUB-AREA : Counseling  
COMPONENTS : C, G, FR  
COST : $24,799

This 4-unit curriculum helps learners prepare to pass entrance exams in the allied health field and qualify for work in electronics/technical industries. Includes goal-setting, career planning and exercises to help learners overcome math anxiety.

MATH EMPLOYMENT  
PROJECT DIR: Edie Gordon and Judy Davis  
: CIU 10 Development Center  
ADDRESS: Centre County Vo-Tech  
Pleasant Gay, PA 16823

AUDIENCE: A, T, L  
SUB-AREA : Word problems  
COMPONENTS : FR, AV, G, worksheets  
COST : $14,500

Designed to help adults who are not necessarily visual learners strengthen their word problem solving skills so they can pass job placement or continued education entrance exams. Nine units range from percents and ratios to using formulas in geometry.

OIC CURRICULUM GUIDE  
PROJECT DIR: Jeffrey Woodyard and Victoria Hoffman  
: Tri-County OIC  
ADDRESS: 1600 Martin Luther King Blvd.  
Harrisburg, PA 17103

AUDIENCE: A, T, C  
SUB-AREA : Academic, Life skills  
COMPONENTS : FR, Staff Sourcebook  
COST : $4.030

Using TABE academic competencies as a baseline, project staff identified corresponding skills taught in pre-GED and GED texts. Computer literacy, parenting, study and survival skills were also identified and addressed in the OIC Curriculum Guide.
PROJECT LEARN-MAN
PROJECT DIR: Edie Gordon and Nancy Fogelman
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: T, L
SUB-AREA: Teens, math, grammar
COMPONENTS: FR, C, G
COST: $13,355

Designated for young adults, LEARN-MAN uses pop music to teach math & grammar. A disc jockey & an adult ea teacher teamed up to produce 13 tapes & a workbook with 26 related lessons. Teens in the pilot study shows a 50% gain in pre/post testing.

PROJECT PROUD
PROJECT DIR: Andrea Commaker and Monica Kindig
: Mid-State Literacy Council
ADDRESS: 117 E Beaver Street
State College, PA 16801

AUDIENCE: A, T
SUB-AREA: Language Experience
COMPONENTS: FR
COST: $4,525

Project trained 37 tutors & 37 learners to use the language experience approach. Six books of 50 student stories and accompanying exercises addressing decoding comprehension and thinking skills were produced. The process is the best part.

PROJECT READ
PROJECT DIR: Edie Gordon and Mary Spence
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: T, L
SUB-AREA: Phonics
COMPONENTS: FR, C, AV, G
COST: $7,102

This curriculum features a controlled vocabulary approach to basic reading using a scope and sequence of phonics skills. A learner survey determined the content. Tapes and language master cards accompany 3 workbooks. Excellent guide for tutors.
PROJECT READ STORIES
PROJECT DIR: Edie Gordon and Mary Spence
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: T, L
SUB-AREA : Language Experience
COMPONENTS : Student Readers
COST : $4,299

Shared student stories developed via a language-experience approach were published as 0-3 and 3-6 small readers. The reading level is well targeted and the exercises helpful. However, the small books are not eye-appealing.

PROJECT REASON
PROJECT DIR: Edie Gordon and Nancy Fogelman
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: T, C, L
SUB-AREA : Reading, Math, Thinking
COMPONENTS : FR, G
COST : $6,840

This teacher's guide to reasoning skills uses a 4-step color-coded process for problem solving. Students learn to attack everyday problems such as choosing an apartment or losing ten lbs by working through 8 sample units using a hands-on approach.

READING SKILLS ASSESSMENT-PRESCRIPTION KIT
PROJECT DIR: Edie Gordon and Mary Spence
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: G
SUB-AREA : Learner assessment
COMPONENTS : G
COST : $5,000

This assessment package, which links standard ABE testing materials to a reading-readiness range and prescribes commonly used commercial & literacy materials, was used effectively in a 3-county area served by 2 ABE programs and 3 Literacy councils.
This comprehensive guide to measurement materials appropriate for ABE students includes: Test description, purpose, date, grade level, subject areas, administration time, no. of forms, scoring, cost, publishers' name, address, and phone number.

This 45-page booklet presents a clear picture of energy usage and conservation. The language, though simple, is adult; the facts interesting and the examples drawn from situations relevant to adults. Guide suggests additional resources.

Language experience stories were solicited from senior citizens, displaced homemakers, single parents and prison inmates. These eclectic readers should appeal to a wide audience. Exercises and graphics are good, booklets are bulky.
## ENGLISH AS A SECOND LANGUAGE

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</table>
Three bilingual tapes and corresponding exercises stressing listening, pronunciation and grammar were developed for Int. and Adv. Vietnamese students who could not come to class. Tutors were assigned to provide support for this home study.

Designed for students who have completed three levels of ESL, this 150-page language arts booklet trains adults to read and understand difficult material without knowing the meaning of every word. It contains 22 sample lessons plus teaching techniques.

ESL MADE EASY provides lesson plans dealing with 100 lifeskills in 5 APL areas. The 5x7 color-coded cards for ESL intermediates suggest teacher-preparation, classroom activities and student demonstrations of competence. Based on research study.
ESL: READING IN A SKILLS CURRICULUM
PROJECT DIR: Judith Rance-Roney & Beverly Martin
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

AUDIENCE: A, T, L
SUB-AREA : Reading, Staff Dev.
COMPONENTS : FR, G, Curriculum
COST : $18,212

A 10-chapter intermediate-level text featuring a whole language approach to ESL is the centerpiece for this project which includes a research report on ESL learners' reading needs and discusses their goals, cultural perspectives and learning styles.

ETHNIC HERITAGE AND AMERICANS
PROJECT DIR: Robert Zellers
: RWZ Educational Services
ADDRESS: 313 Gardner Street
Johnstown, PA 15905

AUDIENCE: T, L
SUB-AREA : Language Activities
COMPONENTS : C, G, AV
COST : $5,000

A kit of programmed readings, filmstrips & tapes provide ESL intermediate/ABE learners with information about America's cultural diversity by tracing the heritage of words, customs, symbols & products. Guide has bibliography and progress chart.

INTERGENERATIONAL APPROACH TO ENG. LANG. USAGE
PROJECT DIR: Adams, Lubold, and Schwartz
: David G. Neuman Senior Center
ADDRESS: 6600 Bustleton Avenue
Philadelphia, PA 19149

AUDIENCE: T, L, C
SUB-AREA : Seniors
COMPONENTS : FR, Student Writings
COST : $4,950

Project created a shared learning experience between a group of gifted middle school students and recent Russian immigrant senior citizens. Final report describes procedures and accomplishments and appraises positive and negative results.
INTERNATIONAL COOKBOOK
PROJECT DIR: John Corse
: Adult Enrichment Center
ADDRESS: 31 S. Duke Street
Lancaster, PA 17601

AUDIENCE: A, T, C, L
SUB-AREA : Communications
COMPONENTS : FR, Cookbook
COST : $5,000

The development of an international cookbook provided center learners with a chance to share family traditions, improve their English language skills, experience cooperative learning, and celebrate cultural diversity. A special learning experience!

ESL
YEAR: 1990
ISSUE: February 1991
AE #: 3025-608A-B
TEL: (717) 293-7636

PANEL REVIEW: 1990
Effectiveness: G
Innovation: G
Adaptability: G

PROJECT DRIVE
PROJECT DIR: Doris Zook & Sherry Royce
: Royce & Royce, Inc.
ADDRESS: 1938 Crooked Oak Drive
Lancaster, PA 17601

AUDIENCE: T, L
SUB-AREA : Life skills
COMPONENTS : C, G
COST : $4,071

Eight competency-based programmed booklets and guide provide information & exercises on driving & car maintenance. Key words and idioms are set in italics. A Spanish & Vietnamese glossary is included. Guide has suggestions for additional drills.

ESL
YEAR: 1979
ISSUE: October 1984
AE #: 3025-79A-I
TEL: (717) 569-1663

PANEL REVIEW: 1984
Effectiveness: G
Innovation: S
Adaptability: E

TEACHING LITERACY THROUGH AN ORAL TRADITION
PROJECT DIR: Carol Goertzel
: LSH Women's Program
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, T, C, L
SUB-AREA : Language experience
COMPONENTS : FR, C, G
COST : $29,706

Themes that emerged from family histories and traditions shared in student discussions were used as a basis for stories, plays and poems. Staff wrote language arts, geography and math exercises to accompany stories. Excellent guide.

ESL
YEAR: 1984
ISSUE: October 1984
AE #: 3025-362A-B
TEL: (215) 426-8610

PANEL REVIEW: 1984
Effectiveness: S
Innovation: E
Adaptability: F

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COMMUNITY BUILDING THROUGH COMMUNITY EDUCATION
PROJECT DIR: Mary Hale Seymour (see Advance)
ADDRESS: 3500 Lancaster Avenue
Philadelphia, PA 19104

AUDIENCE: A, C, T
SUB-AREA : Inner city community
COMPONENTS : G
COST : $29,759

Project reports on efforts to forge links between people and their service organizations in an inner city community. Process is laid out clearly but it needs educators with highly-developed community skills to carry it out successully.

ESTABLISHMENT OF A MIFFLIN CO. ALUMNI ASSOC.
PROJECT DIR: Carol Molek
ADDRESS: Job Training Center
1020 Belle Vernon Ave.
Lewistown, PA 17044

AUDIENCE: A, C
SUB-AREA : Alumni, Communications
COMPONENTS : FR
COST : $4,500

Project describes the founding of a GED alumni association in a rural county. The accomplishments (newsletter, media features, legislative and counseling activities) are many, but the most interesting component is the emphasis on leadership development.

LINKAGES FOR TRAINING AND EMPLOYMENT
PROJECT DIR: Mary Hale Seymour
ADDRESS: 3500 Lancaster Avenue
Philadelphia, PA

AUDIENCE: A, C, T
SUB-AREA : Community linkage
COMPONENTS : G
COST : $38,336

Project placed participants directly in employment in an area ringed by large employers where the "system" and bureaucracy conspired to defeat job training for those deemed hard-to-reach, educate and employ. Special counseling skills needed.
LITERACY COALITION OF HARRISBURG
PROJECT DIR: Beverly Smith & Linda Carl
: Catholic Charities
ADDRESS: 900 N 17th Street
Harrisburg, PA 17103

AUDIENCE: A, C
SUB-AREA : Community Linkages
COMPONENTS : FR
COST : $10,521

MANAGEMENT
YEAR: 1985
ISSUE: January 1986
AE #: 3025-389
TEL: (717) 232-0568

PANEL REVIEW: 1995
Effectiveness: S+
Innovation: S
Adaptability: E

Describes the cooperative agreement for literacy linkages signed by 7 agencies in the Harrisburg area. Lays out steps and paperwork to establish a coalition and launch a united campaign for public awareness & shared recruitment of funds/personnel.

OPERATION ALUMNI
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: PO Box 182
Lancaster, Pa 17603

AUDIENCE: A, C
SUB-AREA : Alumni, Communications
COMPONENTS : G
COST : $7,730

MANAGEMENT
YEAR: 1986
ISSUE: February 1987
AE #: 3025-435
TEL: (717) 299-8205

PANEL REVIEW: 1986
Effectiveness: E
Innovation: E
Adaptability: S

This guide details the establishment of an alumni association including individualized subgroups along such interest areas as job-seeking; continuing education; legislative promotion; a learner support network & social attitudes.

PA HANDBOOK FOR PROGRAM ADMINISTRATORS
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: P.O. Box 182
Lancaster, PA 17602

AUDIENCE: A
SUB-AREA : Staff Development
COMPONENTS : G
COST : $15,480

MANAGEMENT
YEAR: 1987
ISSUE: February 1988
AE #: 3025-507
TEL: (717) 299-0205

PANEL REVIEW: 1987
Effectiveness: E
Innovation: E
Adaptability: E

A guide to procedures, protocols, and proven practices in ABE program management in Pennsylvania. In addition to a Staff Resource Guide, it includes a Student Resource Listing and a Glossary of Terms, Acronyms, Agencies and Organizations.
This 64-page guide for program staff and volunteers focuses on instructional philosophy, classroom practices and professional support systems. It can be used for new staff orientation or professional development programs at local and state level.

This 120-page guide to community resources is organized according to the 5 APL areas. Listings include organizations, businesses, agencies providing services or literature to adults. Format could serve as a model for any community.

Project linked Head Start, providing transportation and child care, and JTPA, providing employability & job search training, with ABE instruction. The results were excellent and the final report makes the process easy to replicate for any ABE program.
PROJECT RURAL
PROJECT DIR: Edie Gordon
: CIU 10 Development Center
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: A, C
SUB-AREA : Community Linkages
COMPONENTS : FR, C, G
COST : $26,908

Multiple options and decentralized services helped this project deliver homestudy programs to 920 learners, twice the project estimate. Cooperating organizations included bookmobile, meals on wheels, Sr. Center, literacy council, newspaper & Cable TV.

PROJECT SECOND CHANCE
PROJECT DIR: Marcia Giza
: Hamburg School District
ADDRESS: Windsor Street
Hamburg, PA 19526-0401

AUDIENCE: A, T, C
SUB-AREA : HS Diploma Curriculum
COMPONENTS : FR, G, Curriculum
COST : $31,352

This community effort enlisted business, training programs, Vo-Techs & school districts in a CBAE program leading to the awarding of a local HS diploma to adult learners. It uses an individualized curriculum based on learner background & situation

RESEARCH STUDY IN RETENTION
PROJECT DIR: Russell Dusewicz
: Research for Better Schools
ADDRESS: 3723 Chestnut Street
Philadelphia, PA 19104

AUDIENCE: A, C
SUB-AREA : Evaluation, Retention
COMPONENTS : FR
COST : $12,493

This research report presents a comprehensive analysis of the demographic characteristics and attendance patterns of 3550 students and 1036 tutors at the Center for Literacy from 1985 to 1989. Findings and interpretation of results relevant to all.
STRETCH AND REACH
PROJECT DIR: Carol Molek
: TIU 11 Adult Education and
ADDRESS: Job Training Center
1020 Belle Vernon Ave.
Lewistown, PA 17044

AUDIENCE: A, C, T, L
SUB-AREA: Alumni
COMPONENTS: FR, G
COST: $8,500

Describes the establishment of a regional network of GED Alumni associations in a four-county region in Central PA. Contains page after page of creative ideas and activities, including conducting alumni elections and establishing an alumni newspaper.

VOLUNTEER EVALUATION SYSTEM
PROJECT DIR: Don Block & Beverly Ohemeng
: Greater Pittsburgh Literacy Council
ADDRESS: 100 Sheridan Square,
Pittsburgh, PA 15206

AUDIENCE: A, T
SUB-AREA: Tutor/Learner Evaluation
COMPONENTS: FR
COST: $5,000

This project provides a clear trail for monitoring student/tutor/program progress and a method for handling the volunteer who is not suited to tutoring. Forms used in the orientation, interview & review process for tutors are included.

WORK STUDY STUDENTS: AN EVALUATION
PROJECT DIR: Patricia Gaul
: Delaware Co. Literacy Council
ADDRESS: 225 E 24th Street
Chester, PA 19382

AUDIENCE: A, C, T
SUB-AREA: Evaluation of Volunteers
COMPONENTS: FR
COST: $10,700

This critical appraisal by a literacy expert of the effectiveness of work study students in a literacy program includes a checklist of 15 suggestions that should be considered by any program provider thinking of using work study students.
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<td>SUCCESS AHEAD: WINNERS</td>
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</tbody>
</table>
ABE SPEAKERS' BUREAU
PROJECT DIR: Carol Molek and Barbara Goss
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

AUDIENCE: A
SUB-AREA: Alumni, Communications
COMPONENTS: FR
COST: $4,975

The Final Report provides an outline of the communications course used to train nine ABE students/alumni who made presentations to 20 community organizations. Lots of staff time is necessary but the payoff is worth it!

ADULT STUDENT MAGAZINE
PROJECT DIR: Tana Reiff
ADDRESS: PO Box 182
Lancaster, Pa 17603

AUDIENCE: A, T, L
SUB-AREA: Writing
COMPONENTS: FR, Newsletter
COST: $80,131 (4 years)

This magazine featured short articles by adults in ABE/ESL/GED classes; staff articles highlighting learner concerns and successes; promising programs and legislative issues. The real payoff was that it encouraged adult students to write.

ENACTMENT
PROJECT DIR: Marilyn Potter & Eleanor Highfield
ADDRESS: PO Box 277
Montrose, PA 18801

AUDIENCE: A, C, T, L
SUB-AREA: Community Relations
COMPONENTS: FR
COST: $3,866

ENACTMENT is an improvisational theatre group that develops skits dramatizing the problems faced by adult illiterates. This project describes the eight skits developed and the process by which 29 performances were given to 3,400 in the community.
KEEPING UP APPEARANCES
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: P.O. Box 182
Lancaster, PA 17603

AUDIENCE: A, T
SUB-AREA: Packaging Promotions
COMPONENTS: FR, G
COST: $5,585

This 32-page guide introduces adult educators to the art of packaging special projects and promotional materials. Reference for editing, layout, type, printing, binding, lighting and sound applied in an adult education format.

NOW I CAN!
PROJECT DIR: Tana Reiff
: The Message Refinery
ADDRESS: PO Box 182
Lancaster, Pa 17603

AUDIENCE: A, C, T
SUB-AREA: Packaging Promotions
COMPONENTS: G
COST: $9,480

NOW I CAN provides a simple but professional kit that addresses public awareness for potential ABE/GED/ESL students. It includes camera-ready ads that are still up-to-date and usable in any area.

PROJECT LEAP
PROJECT DIR: Thomas Newman (Jo-Ann Weinberger)
: Center for Literacy
ADDRESS: 636 S. 48th Street
Philadelphia, PA 19143

AUDIENCE: A, C
SUB-AREA: Recruitment
COMPONENTS: FR, G, AV
COST: $36,659

One of the best examples of a comprehensive media campaign to boost enrollment in ABE classes and encourage volunteerism, PROJECT LEAP provides a useful discussion of communications for adult educators as you are likely to find.
The project, which launched a statewide ABE promotion campaign on the theme BE ALL YOU CAN BE, includes a PR Guide containing 27 competency-based modules with tips to support beginners and challenge veteran literacy promoters.

This guide shows how adult students can be used as recruiters to reach the least educated. Working with community-based organizations, starting a student newspaper, paying recruiters, & country & western enrollment songs are some of the tools used.

This 30-minute video profiles three winners of the 1989 PA Outstanding Students of the Year award. Panel regarded this video as an effective tool to increase student motivation as well as a vehicle to promote program success in the community.
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BUILDING SELF ESTEEM & CONFIDENCE THROUGH ABE
PROJECT DIR: Henry Pilker (see Joseph Mando)
ADDRESS: 3325 Cherry Street
Erie, PA 16508

AUDIENCE: A, C
SUB-AREA: Drug & alcohol
COMPONENTS: FR
COST: $4,700

Study showed adults in a residential drug and alcohol center flocking to class and showing marked academic improvement when provided with a curriculum consisting of ten motivational lessons designed to help them build self-esteem and confidence.

COGNITIVE PROGRAM FOR THE BRAIN DAMAGED
PROJECT DIR: Henry Pilker (see Joseph Mando)
ADDRESS: 3325 Cherry Street
Erie, PA 16508

AUDIENCE: A
SUB-AREA: Learning Disabled
COMPONENTS: FR
COST: $4,700

A well-researched and documented final report reviews Erie Learning Center's efforts to provide individualized instruction to brain damaged adults. Other ABE programs dealing with this audience should find their recommendations helpful.

DAILY LIVING SKILLS AT YOUR FINGERTIPS
PROJECT DIR: Joan Leopold and Peggy Greene
ADDRESS: Pouch A
Harrisburg State Hospital
Harrisburg, PA 17105-1300

AUDIENCE: A, C, T, L
SUB-AREA: Institutionalized adults
COMPONENTS: M, FR, Flash Cards
COST: $2,500

Designed to help institutionalized adults prepare for discharge. Flip charts and flash cards are used to provide instruction in cooking, housekeeping, laundry use, leisure skills and medication awareness. Step-by-step guide.
DEAF ADULT LITERACY TUTOR TRAINING HANDBOOK
PROJECT DIR: Gail Bober
ADDRESS: 100 W School House Lane
Philadelphia, PA 19144

AUDIENCE: A, T, C
SUB-AREA: Hearing impaired
COMPONENTS: FR, G
COST: $8,756

This guide enlarges our understanding about deafness as well as
detailing instructional strategies and specific techniques to
be used when tutoring hearing-impaired adults. Many of the
instructional techniques would be valuable for non-deaf learners.

DRUG AND ALCOHOL PROGRAM FOR INST. ABE STUDENTS
PROJECT DIR: Joan Leopold and Peggy Greene
ADDRESS: ABE Department, Pouch A
Harrisburg, PA 17105-1300

AUDIENCE: C, L, T
SUB-AREA: Drug and alcohol
COMPONENTS: TG, Chart, Flash Cards
COST: $3,000

Curriculum, comprised of a flip chart, 5x8" flash cards, pre-
and-post tests and teachers’ manual, was field-tested with 20
mentally ill substance abusers. Discussion of health risks,
addiction and recovery processes, effects of family and work.

FAMILY THAT READS TOGETHER, THE
PROJECT DIR: Rebecca Eno (see JoAnne Weinberger)
ADDRESS: 3722 Chestnut Street
Philadelphia, PA 19104

AUDIENCE: A, T, C, L
SUB-AREA: Family Literacy
COMPONENTS: FR, C
COST: $4,766

Workshops were run at libraries to encourage adults providing
care to children to read to them. In very simple language, READ
TO ME offers tips to beginning readers on reading to their
children. Creates awareness of literacy among service-providers.
This curriculum is for learning disabled adults for whom a phonic approach to reading just doesn't work. Twelve units present words in visual and experiential context before building vocabulary into phrases and sentences.

Curriculum and guide provide sheltered workshop clients with detailed specifications in a highly structured sequence on seeking competitive employment. Reports on the support network built in the community for discharged mental patients.

Handbook for ABE and Aging staff provides information on educational resources for the elderly and 50 CBAE lesson plans for teaching coping skills to the elderly. It serves as a model for agencies sharing a target population.
LISTENING TO YOU..LISTENING TO ME
PROJECT DIR: Scott Selkowitz
ADDRESS: 111 Elwyn Drive
Elwyn, PA 19063

AUDIENCE: A, C, L
SUB-AREA : Learning Disabled
COMPONENTS : FR, G, AV
COST : $18,896

Guide and tapes help teacher/tutor develop students’ listening and speaking skills. An explanation of the six components of listening and suggested activities for each area are sequentially organized, understandable and easy-to-use.

PARENT-STUDENT STUDY SKILLS CONNECTION
PROJECT DIR: Carol Molek and Barbara Goss
ADDRESS: Job Training Center
1020 Belle Vernon Avenue
Lewistown, PA 17044

AUDIENCE: A, T, C, L
SUB-AREA : Family Literacy
COMPONENTS : FR, Curriculum
COST : $10,380

Curriculum guide was developed for an 8-week instructional program aimed at teaching ABE parents to help their children’s school performance. Guide includes chapters on time management, listening skills, test-taking techniques and study skills.

PROJECT PACT
PROJECT DIR: Edie Gordon and Mary Spence
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

AUDIENCE: A, T, L
SUB-AREA : Family Literacy
COMPONENTS : TG, Student Guide
COST : $9,091

Target group was Head Start parents and children. Project used principle of learning by teaching others (your children). Attitudinal skills are part of this learning process. A great deal of choice possible. Great for tutor situation.
PROJECT VOTE
PROJECT DIR: Joan Leopold and Peggy Greene
ADDRESS: Pouch A
Harrisburg, PA 17105

AUDIENCE: T, C
SUB-AREA : Institutionalized adults
COMPONENTS : FR, G, Cards
COST : $3,000

This revised version of the Guide for Electronic Voting is designed to take institutionalized adults through step-by-step demonstrations of the basic ways of voting. Reviewers suggested that it could be adapted for ESL or life skills classes.

SHELTER AND BEYOND
PROJECT DIR: Carol Goertzel
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, T, C, L
SUB-AREA : Homeless
COMPONENTS : FR, G, Curriculum
COST : $21,500

The manual features homeless students' writings/plays around which project staff have designed exercises and discussion questions to improve reading comprehension, writing & grammar. Guidelines for running an effective shelter program are given.

SPECIAL DELIVERY SYSTEMS
PROJECT DIR: Carol Molek
ADDRESS: Job Training Center
Lewistown, PA 17044

AUDIENCE: A, T, C
SUB-AREA : Learning Disabled
COMPONENTS : FR, Curriculum
COST : $13,985

This project developed an LD screening tool, a curriculum of individualized instruction & a guide to building self esteem. Included are lists describing LD behaviors, strategies for teaching reading and bibliographies listing suitable materials.
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The Handbook, which describes Center services, programs, rules and operations, was produced with input from staff, students and alumni. It also provides alumni testimonials and tutor support information.

An annotated bibliography of literacy resources for adult learners working at 0-4, ABE, ESL, pre-GED and GED levels. It contains a separate listing for job-specific workplace curriculum. All resources have 1986+ publication dates.

The Final Report describes the establishment of a team of volunteer leaders that provided field services to tutors in a 5-county area. They discussed tutors' concerns about student progress and suggested techniques and materials.
BUILDING A LITERACY TRAINING TEAM
PROJECT DIR: Donald Block
: Greater Pittsburgh Literacy Council
ADDRESS: 100 Sheridan Square, 4th Floor
Pittsburgh, PA 15206

AUDIENCE: A, C, T
SUB-AREA : Tutor-trainers
COMPONENTS : FR
COST : $4,804

Project shows effective use of volunteers as tutor-trainers. A payoff in administrative time saved was matched by soaring ratings for workshops and increase in services; 5 workshops held, 93 volunteers trained; 88 new students matched in 1 year.

HOW ADULTS READ
PROJECT DIR: Judy Rance-Roney
: Lehigh University
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

AUDIENCE: A, T
SUB-AREA : Curriculum, research
COMPONENTS : FR, G, WB
COST : $20,298

This complete package of inservice materials on HOW ADULTS READ includes a guide, sourcebook, textbook, workbook, bibliography of adult reading research and final report. This 24-hour pack is designed to augment standard models of literacy training.

LITERACY STAFF DEVELOPMENT PROJECT
PROJECT DIR: Kindig, Janzer-Wilson & Zucco
: Mid-State Literacy Council
ADDRESS: 117 E Beaver Ave.
State College, PA 16801

AUDIENCE: A, T
SUB-AREA : Handbooks on literacy
COMPONENTS : 3 G
COST : $14,646

Three handbooks on literacy programs: Literacy Government and Administration; Program Management and Promotions, and Educational Instruction and Support. A MUST for newcomers; a CHALLENGE for the expert.
Volunteer training for a variety of special needs audiences was set up for 27 agencies by establishing 7 miniworkshops that could be taught in blocks. 157 volunteers were trained and 119 students placed with tutors.

Project describes materials used in 3 ESL workshops: 1) Cross cultural differences; 2) content instruction for limited-English proficient students, and 3) new techniques for beginning ESL which stresses a natural approach to language acquisition.

The final report describes a strategy for team-training tutors and adult students. Learners and tutors compare past learning experiences, select reading material related to learner goals, and try out various approaches to reading and writing.
Audience: A, T
Sub-area: Vision-Impaired
Components: FR, G
Cost: $4542

Communications, individual assessment, home management & personal management skills were presented in guide & workshops for 63 agency staff working with visually-impaired adults. A 17% rehabilitation increase over previous year was registered.

Tutors of Literacy in the Commonwealth
Project Dir: Alfred Bennett (Don Block)
Greater Pittsburgh Literacy Council
Address: 100 Sheridan Square, 4th Floor
Pittsburgh, PA 15206

Audience: A, C, T
Sub-area: Tutor training
Components: FR, Kit
Cost: $11,102

Report describes the recruitment, training and placement of volunteers as aides and tutors in ABE classes. A volunteer training package has materials for a 4-session orientation to learners, intro to reading, overview of math and English.

Volunteer Learning Project
Project Dir: Edie Gordon and Nancy Fogelman
CIU 10 Development Center
Centre County Vo-Tech
Pleasant Gap, PA 16823

Audience: A, C, T
Sub-area: Tutor training
Components: FR, Kit
Cost: $11,102

Report describes the recruitment, training and placement of volunteers as aides and tutors in ABE classes. The Volunteer Training Kit has materials for a 4-session orientation to learners, overview of math, and discussion of English.
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This guide takes you through one small ABE program's experience in implementing a TRS-80 network computer system. It provides a concise description of 68 software programs suitable to adults and an excellent matrix management system.

Project covered individualized learning for adult math in Apple IIe computer format. Provided a CBAE management diagnosis and evaluation system linked to comprehensive, sequenced skill exercises.

Innovative, well developed and thoroughly field-tested material with excellent results. Limited, however, to science as its subject area.
Well developed, organized and user-friendly, the software runs on Apple llic or lile. Disks contain graphics and answer techniques that hold student interest. Supplementary workbook is included. Teacher’s guide has a glossary of terms.

A set of twin projects provides an assessment of courseware suitable for ABE/GED students working with Apple, Commodore, PET and Itari computers. There is a suggest buy list to begin a program with $1,00 or $2,000 and a Glossary for the novice.

Learner satisfaction index for CAI programs in PA. This project lists 437 software programs in standard ABE areas and rates 55 software programs used in PA [as of June 1987] on a 5-point user satisfaction scale.
DIRECTORY OF VIDEO RESOURCES
PROJECT DIR: Gary Miller (see Dehra Shafer)
: Penn State University
ADDRESS: 115-A Wagner Building
University Park, PA 16802

TECHNOLOGY
YEAR: 1984
ISSUE: February 1985
AE #: 3025-321A-B
TEL: (814) 863-4727

AUDIENCE: A, T
SUB-AREA: Instructional videos
COMPONENTS: FR, G
COST: $16,420

PANEL REVIEW: 1984
Effectiveness: S
Innovation: E
Adaptability: S

This guide provides a 109-page listing of video resources for
ABE/GED/APL classes. Each listing includes title, producer,
date, distributor, subject area, no./length program, cost to
buy/rent, rights, accompanying material, description, evaluation.

EVALUATION OF IBM'S PALS SYSTEM
PROJECT DIR: Valerie Njie, Elizabeth Cramer
: Bidwell Training Center
ADDRESS: 1815 Metropolitan Street
Pittsburgh, PA 15233

TECHNOLOGY
YEAR: 1988
ISSUE: November 1988
AE #: 3025-520
TEL: (412) 323-4000

AUDIENCE: A
SUB-AREA: Computers, Literacy
COMPONENTS: FR
COST: $45,000

PANEL REVIEW: 1988
Effectiveness: E
Innovation: S
Adaptability: G

A twenty-page report describes how PALS was used with adult
students at various reading levels. It analyses program
components and discusses application in an ABE situation,
pointing out strengths and weaknesses.

LEA APPROACH FOR CAI IN A VOLUNTEER PROGRAM
PROJECT DIR: Jeanne Smith (JoAnne Weinberger)
: Center for Literacy
ADDRESS: 3725 Chestnut Street
Philadelphia, PA 19104

TECHNOLOGY
YEAR: 1987
ISSUE: April 1988
AE #: 3025-487
TEL: (215) 382-3700

AUDIENCE: A, T
SUB-AREA: Language Experience
COMPONENTS: FR, C, G
COST: $10,000

PANEL REVIEW: 1987
Effectiveness: S
Innovation: E
Adaptability: S

Guide describes how any model computer can be used by tutors or
teachers with a student-centered Language Experience Approach
[LEA] to teaching reading. Excellent bibliography. Hints for
developing and managing a computer center for literacy students.
MANAGEMENT VIA MICROCOMPUTER
PROJECT DIR: Edie Gordon
ADDRESS: Centre County Vo-Tech
Pleasant Gap, PA 16823

TECHNOLOGY
YEAR: 1986
ISSUE: April 1987
AE #: 3025-434
TEL: (814) 359-3069

AUDIENCE: A, C
SUB-AREA: Management
COMPONENTS: FR
COST: $4,993

PANEL REVIEW: 1986
Effectiveness: S+
Innovation: E
Adaptability: S

An excellent initial program to promote administrative use of computer for recording student addresses, attendance, [IEPS] educational growth, welfare status, and impact data required for state report. Uses TRS-80 III or 4D and Profile III+.

PROJECT GRADS
PROJECT DIR: Harold Kimmel & Geoff Lucas
ADDRESS: 1120 Pike Street
Huntingdon, PA 16652

TECHNOLOGY
YEAR: 1983
ISSUE: February 1985
AE #: 3025-337
TEL: (814) 643-6520

AUDIENCE: A, C, T
SUB-AREA: Alternative instruction
COMPONENTS: FR
COST: $7,105

PANEL REVIEW: 1984
Effectiveness: E
Innovation: E
Adaptability: E

Final report describes the use of cable TV, newspaper lessons and community volunteers to provide GED instruction in a predominantly rural area at a minimal cost. Project GRADS won community support and produced 150 GED grads in 1 yr. for $7,105.

REGIONAL CENTER FOR GED SOFTWARE
PROJECT DIR: William Price
ADDRESS: 368 Tioga Avenue
Kingston, PA 18704

TECHNOLOGY
YEAR: 1986
ISSUE: April 1987
AE #: 3025-477
TEL: (717) 287-9687

AUDIENCE: A, T
SUB-AREA: Management
COMPONENTS: FR, G
COST: $13,717

PANEL REVIEW: 1986
Effectiveness: E
Innovation: E
Adaptability: E

Evaluations (by students/staff) should save other ABE/GED programs hours of staff time & avoid costly purchasing errors. An understandable comprehensive catalog evaluated 78 sofware programs in reading, English, math, & job search skills.
## WORKPLACE

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ABE PRE-VOCATIONAL [CLERICAL] SKILLS TRAINING
PROJECT DIR: Judy Rance Honey and James L. Benner
: Lehigh University
ADDRESS: College of Education
111 Research Road
Bethlehem, PA 18015

AUDIENCE: A, T, C, L
SUB-AREA : English, Math
COMPONENTS : FR, C, G
COST : $17,370

This project provides a model curriculum for pre-clerical training. Students gain competencies in Math, English and office skills as they advance from Receptionist to Secretary to the President of a fictitious shampoo company.

WORKPLACE
YEAR: 1988
ISSUE: November 1988
AE #: 2175-176
TEL: (215) 758-6099
PANEL REVIEW: 1988
Effectiveness: E
Innovation: E
Adaptability: E

BILINGUAL CAREER EXPLORATION WORKSHOP
PROJECT DIR: Louis Persico
: Hispanic Projects, HAAC
ADDRESS: 3300 Cameron Street Road
Harrisburg, PA 19110

AUDIENCE: C, T, L
SUB-AREA : Employment
COMPONENTS : FR, G
COST : $4,949

Project produced a Handbook on career investigation & job search techniques for bilingual adults including a Spanish version of Holland's Self-Directed Search Guide. Bibliography of bilingual vocational counseling centers in the US.

WORKPLACE
YEAR: 1981
ISSUE: October 1984
AE #: 3025-198
TEL: (717) 236-9533
PANEL REVIEW: 1984
Effectiveness: G
Innovation: S
Adaptability: G

DEMONSTRATION MENTORING SERVICE
PROJECT DIR: Frank Delany
: Metropolitan Community College
ADDRESS: 6033 Germantown Avenue
Philadelphia, PA 19144

AUDIENCE: C
SUB-AREA : Job Search
COMPONENTS : FR
COST : $4,500

Project matched unemployed "trainees" with mentor-volunteers in service areas. Final report stresses what went right and wrong with this individualized approach and corrections made. Bottom line: a higher % of trainees were hired at higher wages.

WORKPLACE
YEAR: 1984
ISSUE: January 1987
AE #: 3025-324
TEL: (215) 845-6615
PANEL REVIEW: 1986
Effectiveness: S
Innovation: S
Adaptability: S
GEARING UP FOR THE FUTURE
PROJECT DIR: Judy Rance-Roney and Joan McMahon
ADDRESS: College of Education
111 Research Drive
Bethlehem, PA 18015

AUDIENCE: A
SUB-AREA: Math
COMPONENTS: FR, Manual
COST: $11,493

Linkage project between community college and local businesses to develop a basic math numeracy skill training audit and curriculum which includes a 250-page competency-based math manual. Teaching strategies are included.

WORKPLACE
YEAR: 1990
ISSUE: December 1990
AE #: 3025-626A-B
TEL: (215) 758-6099

PANEL REVIEW: 1990
Effectiveness: S
Innovation: E
Adaptability: E

JUST A STEP AWAY
PROJECT DIR: Angela Daniele & Gerald Valeri
ADDRESS: 1415 Fifth Street
Altoona, PA 16602

AUDIENCE: A, C, T
SUB-AREA: Employment
COMPONENTS: FR, AV, Curriculum
COST: $14,815

A multi-media approach to job search, the 3-week workshop showed a 78% placement rate for 120 ABE adults without placement in training programs. The final report, 6 videotapes & accompanying study guides describe the project.

WORKPLACE
YEAR: 1982
ISSUE: November 1984
AE #: 3025-263
TEL: (814) 946-8366

PANEL REVIEW: 1984
Effectiveness: E
Innovation: S
Adaptability: G

LEARNING FOR EARNING
PROJECT DIR: Carol Goertzel and Kathy Reilly
ADDRESS: 1340 Frankford Avenue
Philadelphia, PA 19125

AUDIENCE: A, C, T, L
SUB-AREA: Curriculum
COMPONENTS: FR, curriculum
COST: $12,733

The content focuses on women workers and features role playing to learn appropriate behavior in difficult work situations. It encourages students to think critically in order to assess their own interests, skills and work behavior.

WORKPLACE
YEAR: 1990
ISSUE: April 1991
AE #: 3025-638A-B
TEL: (215) 426-8610

PANEL REVIEW: 1990
Effectiveness: S
Innovation: G
Adaptability: S

48.
Guide provides a model for assessing the adult education and job needs of migrants. Data was collected bilingually via workshops/individual interviews. Methodology & materials can be used anywhere.

3 self-instructional packets similar to GED workbooks were developed to give learners a competitive edge when taking entrance exams for vocational training programs for Licensed Practical Nursing, Business & Veterinarian Assistant.

This project established a workplace program in a Philadelphia sewing factory and developed an ESL curriculum to suit employee, union and management objectives. Set of four units with 26 lesson plans and instructional materials is included.
SUCCESS AHEAD: STAFF DEVELOPMENT VIDEO TRAINING
PROJECT DIR: Debra Shafer
: Penn State University
ADDRESS: 115-A Wagner Building
University Park, PA 16602

AUDIENCE: A, T, C, L
SUB-AREA: Staff Development
COMPONENTS: 30-minute Video
COST: Half of $35,531

PANEL REVIEW: 1989
Effectiveness: E
Innovation: E
Adaptability: E

A half-hour video profiling three companies that have taken a lead in offering workplace literacy programs in Pennsylvania can be used to train ABE/GED teachers and administrators who have little experience in developing partnerships with business.

UPGRADING BASIC SKILLS FOR THE WORKPLACE
PROJECT DIR: Inst. for the Study of Adult Literacy
: Penn State University
ADDRESS: 204 Calder Way, Suite 209
University Park, PA 16801

AUDIENCE: A, C
SUB-AREA: Promotion
COMPONENTS: Appalachian Programs
COST: Private Funding

PANEL REVIEW: Effective: 
Innovation: 
Adaptability: 

Penn State working with WQEX of Pittsburgh produced a 30-minute video depicting workplace literacy programs in eight sites in Appalachia. This guide to developing workplace literacy services accompanies the video.

WORKFORCE LITERACY FOR THE HEARING-IMPAIRED
PROJECT DIR: Rosemary Garrity
: Western PA School for the Deaf
ADDRESS: 300 Swissvale Avenue
Pittsburgh, PA 15218

AUDIENCE: A, C
SUB-AREA: Hearing-Impaired
COMPONENTS: FR
COST: $16,546

PANEL REVIEW: 1990
Effectiveness: NA
Innovation: NA
Adaptability: NA

Project provided workforce literacy support services for thirty hearing-impaired adults as part of a job placement program. Of special interest is the communications course delivered to HI employees, co-workers, employers and other community members.
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