This module provides information on development and use of a Material Safety Data Sheet (MSDS) software program that seeks to link literacy skills education, safety training, and human-centered design. Section 1 discusses the development of the software program that helps workers understand the MSDSs that accompany the chemicals with which they work, thereby enabling them to work more safely. It describes the iterative design approach and provides the following: consent statement for participation in the experiment, pretest/posttest with accompanying MSDS packet, evaluation sheet for users of the MSDS software, and user survey. Section 2 provides information on two software programs: (1) STUBBY, a program that creates four levels of exercises for employees to learn about their pay stub while improving their basic skills, and (2) Workplace Vocabulary Builder, a program that helps employees learn workplace specific vocabulary. A STUBBY pretest/posttest is included. Section 3 on interactive knowledge provides information on TEXTdisc, a CD-ROM disc containing multimedia workplace literacy courseware that is designed to help textile employees improve their reading and math skills, and companion videotape that provides an introduction to TEXTdisc and is designed to motivate employees to complete the program. This section contains an instructional outline of the video introduction and reading and math components and sample TEXTdisc crossword puzzles. (YLB)
Section 1: MSDS

Tiffoni Anderson is a Master's student in Industrial Engineering at Clemson University. Her major area of interest is Human Factors Engineering. She is employed as a research assistant on the Literacy grant, developing a Material Safety Data Sheet (MSDS) software program which seeks to link literacy skills education, safety training, and human-centered design. The focus of the software program is to enable workers to better understand the MSDSs that accompany the chemicals they work with, thereby enabling them to work more safely.

Section 2: TobyCat Productions Announces:
*STUBBY
*WORKPLACE VOCABULARY BUILDER

Section 3: Interactive Knowledge Presents:
*Text Disc
SECTION 1

*MSDS*
MATERIAL SAFETY DATA SHEETS (MSDS)

INTRODUCTION

The focus of this work is to use an iterative design approach to develop educational software on material safety data sheets. The work is being funded through the National Workplace Literacy Grant at J.P. Stevens' Clemson, S.C. plant. Presently, supervisors at the plant read the material safety data sheets to their workers. The high vocabulary level of the sheets and the general low literacy level of the workers suggest that simply reading the MSDSs to the workers is not beneficial in terms of increasing the workers' understanding of the chemicals they use. Creating and using educational software to bridge the gap between the reading level of the workers and of the MSDSs might fill this need as mandated by OSHA's Chemical Right to Know law.

The software is presented in two parts; two separate modules address the following areas (one area per module):

1. Technical Vocabulary
2. Material Safety Data Sheet Format

The first module defines the highly technical and legal vocabulary found on MSDSs at a more reasonable reading level for the workers. This module establishes a link between classroom literacy skills and job-oriented training. The second module presents information about the format of the MSDSs so that workers can gain understanding of where to find needed information on a material safety data sheet.

A third module is to be included in the software package at a later date. This module will depict scenarios of chemical accidents. The user will be required to synthesize what they have learned in the first two modules to come up with an appropriate course of action.

METHOD

The methodology followed is based on Rouse's Human-Centered Design and Gould's iterative design approaches. Data is collected on the intended user groups. Behavioral goals are set to ensure that the software meets the needs previously identified. These behavioral goals include standards for the users' performance on particular tasks, as well as their subjective opinions of the software package. The software is developed using Macintosh and the interface development software, HyperCard. Design of the software is an iterative process where users' subjective and objective responses are used to improve the design of the software. During user testing, all mouse events are recorded, thereby collecting quantitative data on each user's performance. After presenting the software to users,
subjective responses are collected with questionnaires and interviews. This objective and subjective data are then used to revise the software. After revision, the software is presented to the users again. More data is collected. This process continues until the behavioral goals have been met and no more suggestions or changes can be discerned.

To determine the effectiveness of the software (how much users learn from completing the package and if this knowledge is retained for a specified length of time), pretests and post-tests are administered to participants. Before having any contact with the software, participants are given a pretest to determine their current level of knowledge. The participants then work through the software at their own pace during class time. After completing the software, the participants fill out a questionnaire to gauge their opinion of the software. These workers then take a post-test to determine their new level of knowledge. Sometime after the completion of the MSDS software in the classroom, the participants will be asked to take another post-test. The sample of workers used in the pre and post-test analysis are not exposed to the iterative testing proves so that bias will not be introduced into the study.

EVALUATION

Statistical evaluation of test data will occur after all participants from the finishing class have completed the work in the classroom on the MSDS software. An ANOVA will be used to determine if there is any statistical difference between the participants' performances on the pre- and post-tests. The latter post-test is given so that a statistical test determining longer-term retention can be performed.

Subjective evaluation of the software by users is also very important. Higher subjective ratings by users, generally point to more acceptable and more effective designs. Data gathered from the surveys given at the end of the class will be used to further enhance the design of the software.
INFORMATION

You have been invited to participate in a research study, entitled The Application of the Human-Centered Design Approach to the Design of Educational Software. If you agree to participate, you will be one of approximately 30 subjects who will be participating in the study.

You will be asked to work through a software package on Material Safety Data Sheets and give your comments on how it could be improved. Material Safety Data Sheets are papers with facts about chemicals on them. These sheets tell you how to work safely with the chemicals you use on your job. The sheets also tell you about health risks you face when working with the chemicals. Before working with the software, you will be asked to take a short test on Material Safety Data Sheets. As you are working through the software package, the computer will record the actions you take on the computer. After you have finished, you will be asked to take another test on Material Safety Data Sheets. You will also be asked to fill out a survey giving your opinion of the software. The scores of your tests and your opinions will not be revealed to anyone other than yourself and the investigators conducting this study. Each person will be assigned a code, so that test scores and opinions cannot be traced to a particular participant. These tests you take have nothing to do with job evaluations; they are simply to help find weaknesses in the software.

It is possible that you may feel frustrated with the software at times. It will be extremely helpful if you tell us about these times so that we may correct any mistakes we have made. Please remember that any frustration you feel is because of difficulties in the software, not because you have done anything wrong. We regret any stress or frustration you may feel, but your participation will help us create software that is easier for everyone in the plant to use.

PLEASE REMEMBER

1. You have the right to stop participating in the experiment at any time.

2. You have the right to see your data and withdraw them from the study. If you decide to withdraw your data, please notify the investigator immediately. Identification of your data will only be possible by asking the investigators; no one else will have access to the codes which identify which data belong to a particular person.

3. If you have any questions about the study, please ask them. We will answer your questions as much as possible without biasing the study’s results. Should you have any additional questions or problems, contact Dr. Joel S. Greenstein, at 656-5649.

Subject’s Initials ___
CONSENT

I have been given an opportunity to ask questions about this study; answers to such questions (if any) have been satisfactory.

The information in the study records will be kept confidential and will be made available only to persons conducting the study unless I specifically give my permission in writing to do otherwise. In any results of this study that are published, I will not be identified.

In consideration of all of the above, I give my consent to participate in this research study. I understand that I may drop out of this study at any point if I so choose.

I acknowledge receipt of a copy of this informed consent statement.

SIGNATURE OF SUBJECT ________________________________

DATE: ______________

SIGNATURE OF WITNESS ________________________________

SIGNATURE OF INVESTIGATOR ________________________________
After each sentence, there is a list of words or numbers. Circle the words or numbers that best complete the sentence.

1. The main routes of entry of chemicals into the body are ____________________, ____________________, and ____________________.
   - eyes
   - ears
   - nose
   - skin
   - mouth

2. Government regulations require that every material safety data sheet has at least ______ sections.
   - 4
   - 8
   - 12
   - 16

3. The federal government agency that controls the way companies handle material safety data sheets with their associates is the ________.
   - EPA
   - FBI
   - OSHA
   - ANSI

Circle T if you think the sentence is true or F if you think the sentence is false.

4. T / F A material safety data sheet must always give the name and address of the manufacturer.

5. T / F A material safety data sheet must list the exact names of all of the components of the chemical.

6. T / F Material safety data sheets must have a section which tells you specifically how to throw away a chemical.

7. T / F All material safety data sheets are required by Federal law to contain exactly the same information and in the same order.
Match the word and its definition. Write the letter of the best choice in the blank beside the word.

8. ____ Reactivity
   ____ Carcinogen
   ____ Toxic
   ____ Water solubility
   A. Substance which causes cancer
   B. The ability of a substance to dissolve in water
   C. The tendency of a substance to undergo a chemical reaction
   D. Substance which will make people and animals sick

The answers to the next two questions can be found in the MSDS packet supplied with the test. Look through the sheets to find the best answer to each question. Mark the space beside the answer you think is the best choice.

9. Your friend Joe has just splashed caustic soda solution in his eye. What is the very first thing you should do to help?
   ______ Go call a doctor
   ______ Go get your supervisor
   ______ Take him immediately to the first aid station
   ______ Rinse his eye with lots of fresh water
   ______ Cover his eye with a patch and take him to the emergency room

10. Can you expect that Polybinder 359NR4 will stay in its original form after being stored for a long time?
    ______ YES
    ______ NO
OSHA RATING: HAZARDOUS

SDS for the following product has been evaluated by the Research Center and the product is approved for use:

PRODUCT NAME: CHLORINE LIQUID GAS
MANUFACTURER: VAN WATERS & ROGERS, INC.
VAL NO.: AB-251-HC
ITY: CFP-W01
STED BY: MARK MULLINS

CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

CONTAINS AN EPA EXTREMELY HAZARDOUS SUBSTANCE (EHS). REPORTING FOR TITLE III, SEC. 302, OR 311 AND 312 MAY BE REQUIRED.
CONTAINS AN EPA TOXIC SUBSTANCE (TXS). REPORTING FOR TITLE III SEC. 313 MAY BE REQUIRED.

THIS CEN APPLIES ONLY TO THE MSDS DATED: 11/2/90 **

This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept. Please check the date on your MSDS for this product and eliminate any older versions.

BEST COPY AVAILABLE
MAIL TO:
89146791
JP STEVENS & CO INC
ATTN: PLANT CHEMIST
CLEMSON FILTER PLANT
CLEMSON SC 29631

ORDER NO: 892508999
PROD NO: 04094414

PRODUCT IDENTIFICATION

DUCT NAME: CHLORINE
CAS NO.: 7782-50-5
MON NAMES/SYNONYMS: CHLORINE
REG. NO. 550-177
MULA: CL2
DATE ISSUED: 10/90
ECULAR WEIGHT: 70.90
ARD RATING (NFPA 49)
LTH: 3
E: 0
ACTIVITY: 0
IAL: OXY

HAZARD RATING SCALE:
0=MINIMAL 3=SERIOUS
1=SLIGHT 4=SEVERE
2=MODERATE

HAZARDOUS INGREDIENTS

EXPOSURE LIMITS, PPM
OSHA ACGIH OTHER
COMPONENT % PEL TLV LIMIT HAZARD
CHLORINE 99.5 0.5 1.0 TOXIC: CORROSIVE: CEILING COMPRESSED GAS

PHYSICAL PROPERTIES

ILING POINT, DEG F: -29
VAPOR PRESSURE, MM HG/20 DEG C: 4800
pH: ACIDIC

ING POINT, DEG F: -150
IFIC GRAVITY (WATER=1): 1.41 (LIQUID)
ATER SOLUBILITY, %: 0.7
EARANCE AND ODOR:
VAPOR DENSITY (AIR=1): 2.5
VAPOR DENSITY (WATER=1): 0.7
ATURATION RATE (BUTYL ACETATE=1): N/A

SNISH-YELLOW GAS OR LIQUID,
OCATING: PUNGENT ODOR
OLATILE (BY VOLUME): 100

FIRST AID MEASURES

INHALATION: REMOVE TO FRESH AIR. GIVE ARTIFICIAL RESPIRATION IF NOT BREATHING. GET IMMEDIATE MEDICAL ATTENTION.

CASE OF EYE CONTACT: IMMEDIATELY FLUSH EYES WITH LOTS OF RUNNING WATER FOR 15 MINUTES. LIFTING THE UPPER AND LOWER EYELIDS OCCASIONALLY. IMMEDIATE MEDICAL ATTENTION.

CASE OF SKIN CONTACT: TREAT FOR INHALATION EXPOSURE FIRST. IMMEDIATELY FLUSH SKIN WITH LOTS OF RUNNING WATER FOR 15 MINUTES. GIVE CONTAMINATED CLOTHING AND SHOES; WASH BEFORE REUSE. GET IMMEDIATE MEDICAL ATTENTION.

SWALLOWED: DO NOT INDUCE VOMITING. IF CONSCIOUS, GIVE LOTS OF WATER. GET IMMEDIATE MEDICAL ATTENTION. DO NOT GIVE ANYTHING BY MOUTH TO AN UNCONSCIOUS OR CONVULSING PERSON.

TO PHYSICIAN: TREATMENT FOR INHALATION IS SYMPTOMATIC AND SUPPORTIVE. PATIENT AT REST UNTIL RESPIRATORY SYMPTOMS SUBSIDE. SEDATION FOR DELIRIUM OR RESTLESSNESS MAY BE CONSIDERED TO PREVENT PULMONARY EDEMA. WELL AS DIURETICS AND ANTIBIOTICS TO ALLEVIATE EDEMA AND PROTECT AGAINST INFECTION. ADMINISTER OXYGEN UNDER EXHALATION PRESSURE NOT EXCEEDING 4 CM WATER FOR 15 MINUTES EACH HOUR UNTIL SYMPTOMS SUBSIDE OR IN THE PRESENCE OF IMPENDING OR EXISTING CARDIOVASCULAR FAILURE.

HEALTH HAZARD INFORMATION

MATERIAL SAFETY DATA SHEET

INHALATION

INHALATION: VAPORS AND MISTS ARE EXTREMELY CORROSIVE TO THE NOSE, DAT, AND MUCOUS MEMBRANES. BRONCHITIS, PULMONARY EDEMA, AND MACROSCOPIC PNEUMONITIS MAY OCCUR. IRRITATION, COUGHING, CHEST PAIN, AND DYSPNEA IN BREATHING MAY OCCUR WITH BRIEF EXPOSURE WHILE PROLONGED EXPOSURE MAY RESULT IN MORE SEVERE IRRITATION AND TISSUE DAMAGE. NOTHING HIGH CONCENTRATIONS MAY RESULT IN DEATH.

EYE CONTACT: VAPORS, LIQUID, AND MISTS ARE EXTREMELY CORROSIVE TO EYES. BRIEF CONTACT OF THE VAPORS WILL BE SEVERELY IRRITATING. IF CONTACT OF THE LIQUID OR MISTS WILL SEVERELY DAMAGE THE EYES AND LONGED CONTACT MAY CAUSE PERMANENT EYE INJURY WHICH MAY BE FOLLOWED BY BLINDNESS.

SKIN CONTACT: LIQUID CHLORINE WILL BURN THE SKIN. HIGH CONCENTRATIONS OF GAS WILL IRRITATE THE SKIN AND MAY FORM BLISTERS.

SWALLOWED: SWALLOWING IS UNLIKELY BECAUSE CHLORINE IS A GAS AT ROOM TEMPERATURE AND PRESSURE. INGESTION OF LIQUID WOULD CAUSE SEVERAL INTERNAL INJURIES.

SYSTEMIC EFFECTS OF EXPOSURE: MAY CAUSE CORROSION OF THE TEETH, SKIN IRRITATION, AND REDUCED RESPIRATORY CAPACITY.

MEDICAL CONDITIONS GENERALLY AGGRAVATED BY EXPOSURE: ASTHMA, BRONCHITIS, HYSEMA AND OTHER LUNG DISEASES AND CHRONIC NOSE, SINUS OR THROAT INFECTIONS.

TOXICITY DATA

ACUTE TOXICITY: NO DATA FOUND BECAUSE CHLORINE IS A GAS AT ROOM TEMPERATURE.

HUMAN LC50: 873 PPM/30 MIN; RAT LC50 = 293 PPM/1 HR; DOG LC50 = 127 PPM/1 HR

CINOGENICITY: THIS MATERIAL IS NOT CONSIDERED TO BE A CARCINOGEN.

THE NATIONAL TOXICOLOGY PROGRAM, THE INTERNATIONAL AGENCY FOR RESEARCH ON CANCER, OR THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

ORINE LIQUIFIED GAS

EFFECTIVE DATE: 11-02-90

ODOR DATA: THE ODOR THRESHOLD FOR CHLORINE GAS IS 0.02-0.2 PPM. HIGH OLFACTORY FATIGUE MAY DEVELOP AFTER CHRONIC LOW LEVEL USES. AT 0.2-0.5 PPM IN AIR THERE ARE NO REPORTED LONG-TERM EFFECTS; 1-3 PPM IRRITATE THE NOSE AND EYES; 8 PPM IRRITATES THE THROAT; 10 PPM CAUSES INTENSE COUGHING; 40-60 PPM MAY CAUSE SEVERE DAMAGE; 100 PPM MAY CAUSE LETHAL DAMAGE; 1000 PPM MAY BE FATAL WITH A FEW DEEP BREATHS.

PERSONAL PROTECTION:

LOCAL MECHANICAL EXHAUST VENTILATION CAPABLE OF MAIN- TENING EMISSIONS AT THE POINT OF USE BELOW THE PEL. PROVIDE SUITABLE VENTILATING FOR LOW LYING AREAS.

RESPIRATORY PROTECTION: WEAR A NIOSH-APPROVED RESPIRATOR APPROPRIATE FOR THE VAPOR OR MIST CONCENTRATION AT THE POINT OF USE. APPROPRIATE RESPIRATORS MAY BE A FULL FACEPIECE OR A HALF MASK AIR-PURIFYING CART-IDGE RESPIRATOR EQUIPPED FOR ACID GASES/MISTS, A SELF-CONTAINED BREATHING APPARATUS IN THE PRESSURE DEMAND MODE, OR A SUPPLIED-AIR SPiritor.

PROTECTIVE GOGGLES AND FULL FACESHIELD UNLESS A FULL FACEPIECE RESPIRATOR IS ALSO WORN. IT IS GENERALLY RECOGNIZED THAT GLASS LENSES SHOULD NOT BE WORN WHEN WORKING WITH CHEMICALS BECAUSE GLASS LENSES MAY CONTRIBUTE TO THE SEVERITY OF AN EYE INJURY.

PROTECTIVE CLOTHING: LONG-SLEEVED SHIRT, TROUSERS, SAFETY SHOES, IMPERVIOUS GLOVES, AND RUBBER APRON.

FIRE AND EXPLOSION INFORMATION:

FLAMMABLE LIMITS IN AIR, %
LOWER: N/A  UPPER: N/A

IGNITION TEMPERATURE, DEG F: NOT APPLICABLE

EXTINGUISHING MEDIA: THIS MATERIAL IS NOT COMBUSTIBLE. USE EXTINGUISHING MEDIA APPROPRIATE FOR SURROUNDING FIRE. CHLORINE WILL SUPPORT COMBUSTION.

SOCIAL FIRE FIGHTING PROCEDURES: FIRE FIGHTERS SHOULD WEAR SELF- CONTAINED BREATHING APPARATUS AND FULL PROTECTIVE CLOTHING. USE WATER TO COOL NEARBY CONTAINERS AND STRUCTURES EXPOSED TO FIRE. TANKS OR CYLINDERS WILL RELEASE CHLORINE WHEN FUSIBLE METAL SAFETY PLUGS MELT 159-165 DEG F.

USUAL FIRE AND EXPLOSION HAZARDS: CHLORINE WILL SUPPORT THE BURNING OF COMBUSTIBLE MATERIALS JUST AS OXYGEN DOES. FLAMMABLE GASES AND VAPORS CAN FORM EXPLOSIVE MIXTURES WITH CHLORINE. LIQUID CHLORINE CAN MELT SOLID METALS SUCH AS ALUMINUM, CARBON STEEL, AND FINELY DIVIDED IRON.

HAZARDOUS REACTIVITY:

STABLE. POLYMERIZATION: WILL NOT OCCUR.

CONDITIONS TO AVOID: INTENSE LOCAL HEAT.

MATERIALS TO AVOID: REDUCING AGENTS, COMBUSTIBLE MATERIALS, ORGANIC CHEMICALS, FINELY DIVIDED METALS AND WATER.

Hazardous Decomposition Products: CHLORINE DOES NOT DECOMPOSE BUT ACTS WITH WATER TO FORM HYDROCHLORIC ACID AND WITH CARBON MONOXIDE TO FORM PHOSGENE.

ON TO TAKE FOR SPILLS OR LEAKS: ONLY SPECIALLY TRAINED PERSONNEL.


BEST COPY AVAILABLE
AINE LIQUIDIFIED GAS

EFFECTIVE DATE: 11-02-90

DO NOT ATTEMPT REPAIRS. WEAR ACID-RESISTANT SLICKER SUIT AND COMPLETE ACTIVE EQUIPMENT INCLUDING RUBBER GLOVES, RUBBER BOOTS, AND CHEMICALS AND FACE Shield. WEAR SELF-CONTAINED BREATHING APPARATUS. STOP FLOW OF GAS. IF THE LEAK CANNOT BE STOPPED IN PLACE AND IS IN AN ACCIDENT PLACE, MOVE THE CONTAINER TO THE OPEN AIR IF IT IS SAFE TO DO. IF IT IS NOT SAFE TO DO IT, OR ALLOW THE CYLINDER TO EMPTY THROUGH A REDUCING AGENT, SUCH AS UM BISULFIDE AND SODIUM BICARBONATE. NEVER APPLY WATER TO A CHLORINE LEAK.

DISPOSAL METHODS: BUBBLE THROUGH A LARGE VOLUME OF 15% SODIUM HYDROXIDE OR OTHER ALKALI. OR DISPOSE OF CONTAMINATED PRODUCT AND MATERIALS IN A MANNER APPROVED FOR THIS MATERIAL.

LEAVING UP SPILLS OR LEAKS IN A MANNER APPROVED FOR THIS MATERIAL.

CALL APPROPRIATE FEDERAL, STATE AND LOCAL REGULATORY AGENCIES TO OBTAIN PROPER DISPOSAL PROCEDURES.

EMPTY CONTAINERS CAN HAVE RESIDUES, GASES AND MISTS AND ARE HAZARDOUS. DISPOSE OF CONTAMINATED PRODUCT AND MATERIALS IN A MANNER APPROVED FOR THIS MATERIAL.

--SPECIAL PRECAUTIONS--

HANDLING AND STORAGE PRECAUTIONS: STORE IN A COOL, DRY AREA OUT OF SUNLIGHT AND PROTECTED FROM MOISTURE. STORE AWAY FROM OTHER GASES, INCOMPATIBLE MATERIALS, AND COMBUSTIBLE MATERIALS.

IMPER AND MAINTENANCE PRECAUTIONS: DO NOT CUT, GRIND, WELD, OR DRILL NEAR THIS CONTAINER.

FR PRECAUTIONS: DO NOT ATTEMPT TO HANDLE, STORE, OR USE CHLORINE OUT A COMPLETE REVIEW BY ALL PERSONNEL OF THE CHLORINE INSTITUTE'S MANUAL. ALSO, ATTENDANCE AT A VAN WATERS & ROGERS, INC. TRAINING ON CHLORINE HANDLING IS SUGGESTED.

FR PRECAUTIONS: CONTAINERS, EVEN THOSE THAT HAVE BEEN EMPTIED, WILL CONTAIN PRODUCT RESIDUE AND VAPORS. ALWAYS OBEY HAZARD WARNINGS AND LE EMPTY CONTAINERS AS IF THEY WERE FULL.

--ECOLOGICAL INFORMATION SECTION--

DATA FOUND

--OTHER REGULATORY INFORMATION--


POSITION 65: NONE

TION 65 & PROP. 65: SEE ABOVE

TION 313 (WITH CHEMICALS LISTED): SEE ABOVE

POSITION 65 (WITH CHEMICALS LISTED): NONE

ACHUSEETTS: UNDER THE MASSACHUSETTS RIGHT-TO-KNOW LAW, HAZARDOUS SUBSTANCE AND EXTRAORDINARY HAZARDOUS SUBSTANCES COMPONENTS PRESENT IN THIS PRODUCT WHICH REQUIRES REPORTING ARE:

AORDINARILY HAZARDOUS SUBSTANCES CHEMICAL(S) CAS NO. CONCENTRATION (>0.0001%)

ORINE 7782-50-5 99.5

NSYLVANIA: UNDER THE PENNSYLVANIA RIGHT-TO-KNOW LAW, HAZARDOUS SUBSTANCES AND SPECIAL HAZARDOUS SUBSTANCES COMPONENTS PRESENT IN THIS PRODUCT WHICH REQUIRE REPORTING ARE:

AMINE LIQUIFIED GAS

MATERIAL SAFETY DATA SHEET

EFFECTIVE DATE: 11-02-90

IDIOUS SUBSTANCES

<table>
<thead>
<tr>
<th>ACAL(s)</th>
<th>CAS NO.</th>
<th>CONCENTRATION (&gt;1%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORINE</td>
<td>7782-50-5</td>
<td>99.5</td>
</tr>
</tbody>
</table>

CALIFORNIA SCAGMD: NONE

A: THE INGREDIENTS OF THIS PRODUCT ARE ON THE TSCA INVENTORY.

OTHER REGULATORY INFORMATION

DO NOT DETACH THIS SECTION FROM THE MSDS AND BE SURE TO INCLUDE THIS SECTION WHEN COPYING THE MSDS.

REVISED PEL.

REVISED HEADING AND CONTACT INFORMATION.

ADDED: MOLECULAR WEIGHT, HMIS RATING, NOTES TO PHYSICIAN, PH, % ATLE.

ADDED: OTHER REGULATORY INFORMATION 2, 3, 4, 5, 7, 8, 9, 10, AUTOIGNITION, LOGICAL INFORMATION, DISPOSAL METHODS

ISED: MEDICAL CONDITIONS, SPILL, PROTECTIVE CLOTHING

FOR ADDITIONAL INFORMATION

CONTACT MSDS COORDINATOR, VAN WATERS & ROGERS INC.
DURING BUSINESS HOURS, PACIFIC TIME (408)435-9700

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END OF MSDS

BEST COPY AVAILABLE
The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: ACETIC ACID 20-80%; ACETIC ANHYDRIDE BLEND 20-80%

VENDOR: HOECHST CELANESE CORPORATION

APPROVAL NO.: AD-205-HC

FACILITY: CFP-D14-B04

REQUESTED BY: MARK MULLINS

* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

** THIS CEN APPLIES ONLY TO THE MSDS DATED: FEBRUARY 16, 1990 **

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.

2. Please check the date on your MSDS for this product and eliminate any older versions.
Identification
Product name: 20-80% Acetic acid/20-80% acetic anhydride, blend
Chemical name: Acetic anhydride/chemical acid solution
Department of Transportation Information
Shipping name: Corrosive Liquid, NOS
(Acetic Acid, Acetic Anhydride)
Hazard classification: Corrosive Material
United Nations number: UN1760
Emergency Response Guide no.: 60
* Reportable Quantity: 5000 lb/2270 kg

Physical data
(All values are approximate.)
Boiling point (760 mm Hg): 126°C (259°F)
Freezing point: −15°C (5°F)
Specific gravity (H2O = 1): 2.02 (at 20°C): 1.06
Vapor pressure (20°C): 8 mm Hg
Vapor density (Air = 1): 2.5
Solubility in water (% by WT at 20°C): Complete
Percent volatiles by volume: 100
Appearance and odor: Clear, colorless, mobile liquid with strong, vinegar-like, acrid odor.

Fire and explosion hazard data
(All values are approximate.)
Flammable limits in air, % by volume
Upper: 16.6
Lower: 2.7
Flash point (test method):
Test closed cup (ASTM D56): 117°F (47°C)
Extinguishing media:
Use CO2 or dry chemical for small fires, alcohol-type aqueous film-forming foam or water spray for large fires.
Special fire-fighting procedures:
* If potential for exposure to vapors or products of combustion exists, wear complete personal protective equipment and respirator approved by both NIOSH and MSHA:
Self-contained breathing apparatus with full facepiece operated in pressure-demand or other positive pressure mode.

Component information

<table>
<thead>
<tr>
<th>Component</th>
<th>OSHA</th>
<th>ACGIH</th>
<th>THV or TWA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acetic acid, 20-80%</td>
<td>10 ppm, TWA</td>
<td>10 ppm, TWA</td>
<td>1000 ppm</td>
</tr>
<tr>
<td>Acetic anhydride, 20-80%</td>
<td>5 ppm, ceiling (15)</td>
<td>5 ppm, ceiling (15)</td>
<td>1000 ppm</td>
</tr>
</tbody>
</table>

Subject to SARA § 313 reporting?

(1) All components listed as acquired by federal, California, New Jersey and Pennsylvania regulations.
(2) Hoechst Celanese has adopted the ACGIH TLVs.

Supplied-air respirator with full facepiece and operated in pressure-demand or other positive pressure mode. Water spray can be used to reduce intensity of flames and to dilute spills to nonflammable mixture. Use water spray to cool fire-exposed structures and vessels.

Unusual fire and explosion hazards:
During fire-fighting operations, avoid directing water into vessels containing anhydrides. Acetic anhydride reacts vigorously with water, releasing heat.

Reactivity data
Stability: Stable
Hazardous polymerization: Will not occur.
Conditions to avoid: Flame.

Materials to avoid:
Water; alkalis such as caustic soda (sodium hydroxide) and soda ash (sodium carbonate); glycols; amines; oxidizing agents such as hydrogen peroxide, nitric acid, perchloric acid or chromium trioxide; boric acid.

Health data
Effects of exposure/toxicity data
Acute ingestion (swallowing): Causes severe irritation of and damage to mouth, throat and stomach. Slightly toxic to animals (oral LD50: rats: acetic acid - 3.3 g/kg; acetic anhydride - 1.8 g/kg).
Inhalation (breathing): Causes severe irritation of nasal passages, throat and lungs. Can cause pulmonary edema (accumulation of fluid in the lungs); signs and symptoms can be delayed for several hours. Acetic acid - practically non-toxic to animals (inhalation LC50: rats: 4 hrs: 16,000 ppm). Acetic anhydride - slightly toxic to animals (inhalation LC50: rats: 4 hrs: 1000 ppm).
Skin contact: Can cause chemical burn. Effect of exposure can be delayed. Sensitization (allergic reaction) can occur. Acetic acid - moderately toxic to animals by absorption (dermal LD50: rabbits: 1.1 g/kg). Acetic anhydride - slightly toxic to animals by absorption (dermal LD50: rabbits: 4.0 g/kg).
Eye contact: Can cause chemical burn - damage irreversible (loss of vision). Vapors are severely irritating.

REMARKS
* New or revised information; previous version dated March 25, 1998.
SECTION 1
PRODUCT IDENTIFICATION

PRODUCT NUMBER: 704

MANUFACTURER'S NAME: EVOE-TANNER INDUSTRIES

COMPANY ADDRESS: P.O. BOX 1967 GREENVILLE, SC 29602

COMPANY PHONE NUMBER: (803)-232-385

TRADE NAME: Tancobind 704

CHEMICAL FAMILY: Melamine Resins

PREPARED BY: Ken Snyder

APPROVED BY: Ken Snyder

SECTION 2
HAZARDOUS INGREDIENTS / HAZARD DATA

MATERIAL | PERCENT | CAS NUMBER | TLV (TWA) | STEL |
--- | --- | --- | --- | --- |
Butyl Alcohol | 4 | 71-36-3 | 50 | N/A |
Butyl Benzyl Phthalate | 3 | 95-68-7 | N/A | N/A |

PHYSICAL DATA

BOILING/MELTING POINT: 8760 °F, 212°F

VAPOR PRESSURE: 820°C

PERCENT VOLATILE BY WEIGHT: 50%

VAPOR DENSITY (Air = 1): N/A

PERCENT VOLATILE BY WEIGHT: 80%

VAPOR DENSITY (Air = 1): 0.33 lbs/gal. 0.77°F

SOLUBILITY IN WATER: Dispersible

APPEARANCE AND ODOR: Milky emulsion, butyl alcohol odor

SECTION 4
FIRE AND EXPLOSION HAZARD DATA

FLASH POINT: 103°F (Method: Closed Cup)

EXTINGUISHING MEDIA: Foam, dry chemical, carbon dioxide, water fog.

SPECIAL FIRE FIGHTING PROCEDURES: Spray fire exposed drums to cool.

UNUSUAL FIRE & EXPLOSION HAZARDS: None known.

SECTION 5
REACTIVITY DATA

PRODUCT STABILITY: Stable

CONDITIONS TO AVOID: None known.

CHEMICAL INCOMPATIBILITY: Strong acids in concentrated form.

HAZARDOUS DECOMPOSITION PRODUCTS: CO, carbon dioxide and unidentified nitrogen compounds.

HAZARDOUS POLYMERIZATION: Will not occur.

SECTION 6
HEALTH HAZARD DATA * EFFECTS OF OVEREXPOSURE

SKIN CONTACT: May cause irritation.

EYE CONTACT: Will cause irritation or redness.

INHALATION: May cause irritation of nose and throat.

INGESTION: Harmful if swallowed. Can cause irritation of nose and throat.

CHRONIC EFFECTS OF OVEREXPOSURE: None known.

(Continued on next page.)
SECTION 7
EMERGENCY AND FIRST AID PROCEDURES

SKIN........ Wash thoroughly with soap and water. Remove contaminated clothing and launder before reuse.

EYES........ Flush with cold water for 15 minutes. Contact physician.

INGESTION... Do not induce vomiting. Get medical help.

INHALATION... If affected remove to fresh air. If symptoms persist contact physician.

SECTION 8
SPECIAL PROTECTION INFORMATION

RESPIRATORY PROTECTION... Approved NIOSH/OSHA respirator if workplace concentration exceeds stated limits.

VENTILATION........ Provide sufficient ventilation to maintain exposure below stated TLV's.

PROTECTIVE CLOTHING..... Rubber or plastic gloves recommended.

EYE PROTECTION.......... Safety glasses as required by OSHA or local work rules.

OTHER PRECAUTIONS....... None known.

SECTION 9
SPILL AND DISPOSAL INFORMATION

SPILL OR LEAK PROCEDURES... Absorb liquid on inert material and place in appropriate container. Do not contaminate lakes, streams, sewers or natural water supplies.

WASTE DISPOSAL METHOD..... Disposal must be in accordance with Federal, State, and Local regulations.

SECTION 10
OTHER REGULATORY INFORMATION

TSCA............. We certify that all components of this product are registered under the regulations of the Toxic Substances Control Act.

DOT REGULATED... Combustible

SECTION 11
SUPPLIER INFORMATION

Products formulated to have fire retardant properties are manufactured and controlled to internal material and composition specifications. Evode-Tanner Industries, Inc. makes no warranty, expressed or implied, as to the suitability or flame retardancy of these products on specific customer applications.

The Evode-Tanner Industries, Inc. makes no warranty of merchantability or express or implied, in the sale of its products, and there is no warranty of any kind, expressed or implied, as to the results obtained by the use of products, whether used singly or in combination with other products. Our conditions of sale are printed on our sales invoices.

Precautions to be taken in handling and storage: Keep container sealed to avoid moisture loss. Store between 40°F and 95°F.
WEST POINT PEPPERELL, INC.
CHEMICAL EVALUATION NOTICE 23-APR-92

OSHA RATING: HAZARDOUS

The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: TANCOBIND 704NA
VENDOR: EVODE-TANNER IND
APPROVAL NO.: AP-148-HC
FACILITY: CFP-F07
REQUESTED BY: MARK MULLINS

* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.
* CONTAINS AN EPA TOXIC SUBSTANCE (TXS). REPORTING FOR TITLE III SEC. 313 MAY BE REQUIRED.

** THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/20/91 **

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.
2. Please check the date on your MSDS for this product and eliminate any older versions.
SECTION 1  
PRODUCT IDENTIFICATION

PRODUCT NUMBER........... 704NA

MANUFACTURER'S NAME.. EDOXE-TANNER INDIUSTRIES

COMPANY ADDRESS.......... P.O. BOX 1967 GREENVILLE, SC 29602

COMPANY PHONE NUMBER... (803)-232-1893

TRADE NAME............... Tanobind 704NA

CHEMICAL FAMILY......... Melamine Resin

MSDS PREPARED BY........ Jack Moore

APPROVED BY............. Ken Snyder

SECTION 2  
HAZARDOUS INGREDIENTS / HAZARD DATA

<table>
<thead>
<tr>
<th>MATERIAL</th>
<th>PERCENT</th>
<th>CAS NUMBER</th>
<th>TLV (TWA)</th>
<th>STEL</th>
<th>PEL</th>
<th>SARA 313</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butyl Alcohol</td>
<td>5</td>
<td>71-36-3</td>
<td>50a</td>
<td>150a</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Butyl Benzyl Phthalate</td>
<td>2</td>
<td>85-68-7</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Yes</td>
</tr>
</tbody>
</table>

SECTION 3  
PHYSICAL DATA

BOILING/HEATING POINT 8760 mm Hg...212°F

VAPOR PRESSURE mm Hg 820°C........ As water

VAPOR DENSITY (Air = 1)........... N/A

PERCENT VOLATILE BY WEIGHT (%)...>60

DENSITY (lbs/gal)............. 4.39 lbs/gal. @ 77°F

SOLUBILITY IN WATER.............. Dispersible

EVAPORATION RATE............... As water

APPEARANCE AND ODOR............. Milky emulsion, butyl alcohol odor

SECTION 4  
FIRE AND EXPLOSION HAZARD DATA

FLASH POINT °F (Test Method).... 106°F (Method: Closed Cup)

EXTINGUISHING MEDIA............ Foam, dry chemical, carbon dioxide, water fog.

SPECIAL FIRE FIGHTING PROCEDURES... Spray fire exposed drums to cool.

UNSUSUAL FIRE & EXPLOSION HAZARDS... None known.

SECTION 5  
REACTIVITY DATA

PRODUCT STABILITY............. Stable

Conditions to Avoid........... None known.

CHEMICAL INCOMPATIBILITY........ Strong acids in concentrated form.

HAZARDOUS DECOMPOSITION PRODUCTS... CO, carbon dioxide and unidentified nitrogen compounds.

HAZARDOUS POLYMERIZATION...... Will not occur.

SECTION 6  
HEALTH HAZARD DATA * EFFECTS OF OVEREXPOSURE

SKIN CONTACT.................. May cause irritation.

EYE CONTACT................... Will cause irritation or redness.

INHALATION.................... May cause irritation of nose and throat.

INGESTION..................... Harmful if swallowed. Can cause irritation of nose and throat.

CHRONIC EFFECTS OF OVEREXPOSURE...... None Known.

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(Continued on next page.)
EMERGENCY AND FIRST AID PROCEDURES

SKIN........ Wash thoroughly with soap and water. Remove contaminated clothing and launder before reuse.

EYES........ Flush with cold water for 15 minutes. Contact physician.

INGESTION.... Do not induce vomiting. Get medical help.

INHALATION... If affected remove to fresh air. If symptoms persist contact physician.

SPECIAL PROTECTION INFORMATION

RESPIRATORY PROTECTION... Approved NIOSH/OSHA respirator if workplace concentration exceeds stated limits.

VENTILATION............ Provide sufficient ventilation to maintain exposure below stated TLV's.

PROTECTIVE CLOTHING.... Rubber or plastic gloves recommended.

EYE PROTECTION.......... Safety glasses as required by OSHA or local work rules.

OTHER PRECAUTIONS...... None known.

SPILL AND DISPOSAL INFORMATION

SPILL OR LEAK PROCEDURES... Absorb liquid on inert material and place in appropriate container. Do not contaminate lakes, streams, sewers or natural water supplies.

WASTE DISPOSAL METHOD... Disposal must be in accordance with Federal, State, and Local regulations.

OTHER REGULATORY INFORMATION

TSCA............ We certify that all components of this product are registered under the regulations of the Toxic Substances Control Act.

DOT REGULATED... Combustible

SECTION 11

PRODUCTS FORMULATED TO HAVE FIRE RETARDANT PROPERTIES ARE MANUFACTURED AND CONTROLLED TO INHERENT MATERIAL AND COMPOSITION SPECIFICATIONS. Evode-Tanner Industries, Inc. makes no warranty, expressed or implied, as to the suitability or flame retardancy of these products on specific customer applications.

Evode-Tanner Industries, Inc. makes no warranty of merchantability nor express or implied, in the sale of its products, and buyer assumes all risks and liability for the result obtained by the use of products, whether used singly or in combination with other products. Our conditions of sale are printed on our sales invoices.

Precautions to be taken in handling and storage: Keep container sealed to avoid moisture loss. Store between 40°F and 95°F.
WEST POINT PEPPERELL, INC.
CHEMICAL EVALUATION NOTICE

OSHA RATING: HAZARDOUS

The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: SODIUM HYDROXIDE 50%; CAUSTIC SODA SOLUTION 50%
VENDOR: DOW CHEMICAL U.S.A.
APPROVAL NO.: AA-523-HC
FACILITY: CFP-B04-D14-P24
REQUESTED BY: MARK MULLINS

* CONTAINS A HAZARDOUS WASTE COMPONENT. CONTACT MATT BIRDSONG AT THE RESEARCH CENTER, OR THE CORPORATE LAW DEPARTMENT FOR SPILL RESPONSE OR DISPOSAL PROCEDURES.

** THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/14/90 **

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.
2. Please check the date on your MSDS for this product and eliminate any older versions.

BEST COPY AVAILABLE
1. INGREDIENTS: (% w/w, unless otherwise noted)

<table>
<thead>
<tr>
<th>Ingredient</th>
<th>CAS#</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sodium hydroxide (NaOH)</td>
<td>001310-73-2</td>
<td>48.5-50.5%</td>
</tr>
<tr>
<td>Sodium carbonate (Na2CO3)</td>
<td>000497-19-8</td>
<td>&lt;0.2%</td>
</tr>
<tr>
<td>Sodium chloride (NaCl)</td>
<td>007647-14-5</td>
<td>&lt;1.0%</td>
</tr>
<tr>
<td>Water</td>
<td>007732-18-5</td>
<td>BAL</td>
</tr>
</tbody>
</table>

This document is prepared pursuant to the OSHA Hazard Communication Standard (29 CFR 1910.1200). In addition, other substances not 'Hazardous' per this OSHA Standard may be listed. Where proprietary ingredient shows, the identity may be made available as provided in this standard.

2. PHYSICAL DATA:

- BOILING POINT: Approximately 293°F, 145°C
- FREEZING POINT: Approximately 58°F, 14°C
- VAP. PRESS: 1.5 mmHg, 0.2 kPa @ 20°C
- VAP. DENSITY: Not applicable
- SOL. IN WATER: Water solution
- SP. GRAVITY: @ 20°C (Dens.) 1.52 g/ml
- APPEARANCE: Colorless to slightly colored liquid
- ODOR: No odor.

3. FIRE AND EXPLOSION HAZARD DATA:

- FLASH POINT: None
- METHOD USED: Not applicable

- FLAMMABLE LIMITS
  - LFL: Not applicable
  - UFL: Not applicable

- EXTINGUISHING MEDIA: Non-combustible.

- FIRE & EXPLOSION HAZARDS: In water solution caustic can react with amphoteric metals (such as aluminum) generating hydrogen which is flammable and/or explosive if ignited.

- FIRE-FIGHTING EQUIPMENT: Wear self-contained (positive-pressure if available) breathing apparatus and full protective clothing.
7. FIRST AID:

EYES: WATER is the only accepted method of removal of caustic soda (lye) from the eyes or skin. You may have 10 seconds or less to avoid serious permanent injury. Therefore, IMMEDIATE first aid must be given after any injurious exposure. Moving the victim from water access for transport to medical aid should be done only on the advice of qualified medical personnel. While transporting victim to a medical facility, continue washing if possible.

In case of eye contact, wash eyes immediately and continuously for 30 minutes. Call for medical assistance immediately.

SKIN: Immediate continued and thorough washing in flowing water for 30 minutes is imperative while removing contaminated clothing. Prompt medical consultation is essential. Wash contaminated clothing before reuse. Destroy contaminated shoes.

INGESTION: Do not induce vomiting. Give large amounts of water or milk if available and transport to medical facility.

INHALATION: Remove to fresh air if effects occur. Consult medical.

NOTE TO PHYSICIAN: Corrosive. May cause stricture. If lavage is performed, suggest endotracheal and/or esophagoscopic control. Material is strong alkali. If burn is present, treat as any thermal burn, after decontamination. For burns of skin only. Eye irrigation may be necessary for an extended period of time to remove as much caustic as possible. Duration of irrigation and treatment is at the discretion of medical personnel. No specific antidote. Supportive care. Treatment based on judgment of the physician in response to reactions of the patient.

8. HANDLING PRECAUTIONS:

EXPOSURE GUIDELINE(S): Sodium hydroxide: OSHA PEL and ACGIH TLV are 2 mg/m3 Ceiling.

VENTILATION: Control airborne concentrations below the exposure guideline. Good general ventilation sufficient for most operations.

RESPIRATORY PROTECTION: In misty atmospheres, use an approved mist respirator. If respiratory irritation is experienced, use an approved air-purifying respirator.

(Continued on page 4, over)
(R) Indicates a Trademark of The Dow Chemical Company

* An Operating Unit of The Dow Chemical Company
REGULATORY INFORMATION: (Not meant to be all-inclusive—selected regulations represented.)

NOTICE: The information herein is presented in good faith and believed to be accurate as of the effective date shown above. However, no warranty, express or implied, is given. Regulatory requirements are subject to change and may differ from one location to another; it is the buyer’s responsibility to ensure that its activities comply with federal, state or provincial, and local laws. The following specific information is made for the purpose of complying with numerous federal, state or provincial, and local laws and regulations. See MSDS Sheet for health and safety information.

U.S. REGULATIONS
-----------------

SARA HAZARDOUS CATEGORY: This product has been reviewed according to the EPA “Hazard Categories” promulgated under Sections 311 and 312 of the Superfund Amendment and Reauthorization Act of 1986 (SARA Title III) and is considered, under applicable definitions, to meet the following categories:

- An immediate health hazard

CANADIAN REGULATIONS
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The Workplace Hazardous Materials Information System (W.H.M.I.S.) Classification for this product is:

E

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The Transportation of Dangerous Goods Act (T.D.G.A.) classification for this product is:

Sodium Hydroxide, Solution/Class 8, (9.2)/UN1824/11

(R) Indicates a Trademark of The Dow Chemical Company

The Information Herein Is Given In Good Faith, But No Warranty, Express Or Implied, Is Made. Consult The Dow Chemical Company For Further Information.

* An Operating Unit of The Dow Chemical Company
The MSDS for the following product has been evaluated by the Research Center and the product is approved for use:

CHEMICAL NAME: POLYBINDER 359NR4
VENDOR: MORTON INTERNATIONAL
APPROVAL NO.: AP-014-HC
FACILITY: CFP-P24
REQUESTED BY: MARK MULLINS

** THIS CEN APPLIES ONLY TO THE MSDS DATED: 06/29/89 **

1. This CEN applies to the MSDS you sent to us, and should be attached to the copy you kept.
2. Please check the date on your MSDS for this product and eliminate any older versions.
SECTION 1: PRODUCT INFORMATION
NAME: POLYBINDER 359NR4
CHEMICAL DESCRIPTION: ACRYLIC EMULSION
USE: TEXTILE FINISHING
MORTON MSDS NUMBER: P001396-MCDGRE
APPEARANCE AND ODOR: MILKY-WHITE LIQUID; MILD ODOR
EMERGENCY TELEPHONE: 803-244-5351 (24 HOURS/DAY)
PRODUCT INFORMATION: 803-244-5351 EXT. 236
DIVISION: MORTON CHEMICAL
EFFECTIVE DATE: 06/29/89
SUPERCEDES DATE: 06/29/89

SECTION 2: HAZARDOUS INGREDIENTS

SECTION 3: EMERGENCY AND FIRST AID PROCEDURES
IF THE PERSON IS DROWSY OR UNCONSCIOUS, DO NOT GIVE ANYTHING BY MOUTH OR LEAVE ALONE. NEVER GIVE ANYTHING TO DRINK TO A PERSON WHO IS CONVULSING OR HAS NO GAG REFLEX. LOOSEN TIGHT FITTING CLOTHING, CLEAR THE AIRWAY, AND KEEP THE PERSON WARM.

EYE CONTACT:
FLUSH EYES WITH WATER FOR AT LEAST 15 MINUTES. IF IRRITATION DEVELOPS, CONSULT A PHYSICIAN.

SKIN CONTACT:
CONTACT WITH THE SKIN DOES NOT NORMALLY REQUIRE MEDICAL ATTENTION. HOWEVER, IT IS ADVISABLE TO FLUSH THE AFFECTED AREA WITH PLENTY OF WATER TO REMOVE ANY PRODUCT RESIDUE.

INHALATION:
EXPOSURE BY INHALATION DOES NOT NORMALLY PRODUCE ADVERSE EFFECTS. THEREFORE, MEDICAL ATTENTION IS NOT USUALLY REQUIRED FOLLOWING EXPOSURE.

INGESTION:
CALL A POISON CONTROL CENTER, EMERGENCY ROOM, OR PHYSICIAN. UNLESS ADVISED OTHERWISE, INDUCE VOMITING BY GIVING EITHER SYRUP OF IPECAC FOLLOWED BY 2 GLASSES OF WATER OR BY STICKING FINGER DOWN THROAT.

NOTE TO PHYSICIAN:
NO SPECIFIC ANTIDOTE IS KNOWN. THERAPY IS DIRECTED AT PREVENTING ABSORPTION, ADMINISTERING TO THE SYMPTOMS AS THEY OCCUR, AND PROVIDING SUPPORTIVE THERAPY.

SECTION 4: HEALTH EFFECTS SUMMARY
PRIMARY ROUTE(S) OF EXPOSURE: EYE - YES SKIN - YES INHALATION - NO
EYE CONTACT:
NO ADVERSE EFFECTS ARE EXPECTED FOLLOWING INCIDENTAL CONTACT WITH THE OCULAR TISSUES.

SKIN CONTACT:
NO ADVERSE EFFECTS ARE EXPECTED FOLLOWING INCIDENTAL CONTACT WITH THE SKIN.

INHALATION:
UNDER NORMAL CONDITIONS OF USE, NO ADVERSE EFFECTS ARE EXPECTED.

INGESTION:
CAN CAUSE NAUSEA, VOMITING, AND GASTROINTESTINAL UPSET (e.g. DIARRHEA).

ADDITIONAL EFFECTS:
DEPENDING ON THE ROUTE, FREQUENCY, AND DURATION OF EXPOSURE, TOXICITY MAY OCCUR IN THE FOLLOWING ORGANS AND/OR SYSTEMS:
NONE KNOWN.

AGGRAVATION OF EXISTING CONDITIONS:
EXPOSURE TO THIS PRODUCT IS NOT EXPECTED TO CONTRIBUTE TO, WORSEN, OR AGGRAVATE ANY EXISTING MEDICAL CONDITIONS.

SECTION 5: TOXICOLOGIC INFORMATION
THIS SECTION PROVIDES RELEVANT INFORMATION WITH REGARD TO THE TOXICITY OF THE "PURE" FORM OF THE COMPONENT(S) IDENTIFIED IN SECTION 2, AS WELL AS THE RESULTS OF ANY TOXICITY STUDIES PERFORMED ON THE PRODUCT. THOUGH DETAILED, THIS INFORMATION CAN BE SUBJECT TO MISINTERPRETATION. IT IS, THEREFORE, ESSENTIAL THAT THE FOLLOWING INFORMATION BE INTERPRETED BY INDIVIDUALS TRAINED IN ITS EVALUATION.

PRODUCT TOXICITY INFORMATION:

TOXIC EFFECTS:
BASED ON THE RESULTS OF STUDIES PERFORMED ON SIMILAR PRODUCTS, THIS PRODUCT WOULD NOT BE CONSIDERED TO BE AN EYE OR SKIN IRRITANT.

SECTION 6: OCCUPATIONAL CONTROL PROCEDURES
EYE PROTECTION:
WEAR CHEMICAL SPLASH GOGGLES.

SKIN PROTECTION:
TO PREVENT SKIN CONTACT, WEAR PROTECTIVE CLOTHING AND APPROPRIATE IMPERVIOUS GLOVES. BECAUSE A VARIETY OF PROTECTIVE GLOVES EXIST, ALWAYS CONSULT GLOVE MANUFACTURER TO DETERMINE THE PROPER TYPE FOR SPECIFIC OPERATION.
RESPIRATORY PROTECTION:
Respiratory protection is not usually required under normal conditions of use.

VENTILATION:
Minimize exposure by providing adequate ventilation. General (dilution) ventilation may be acceptable, however, local exhaust ventilation is recommended when vapors, mists, or dusts can be released.

PERSONAL HYGIENE:
Wash thoroughly after handling, especially before eating, drinking, smoking, or using restroom facilities. Contaminated clothing and shoes should be thoroughly cleaned and dried before reuse.

SECTION 7: FIRE PROTECTION INFORMATION
Flash Point: > 200 F, 93 C  Test Method: SETAFLASH CLOSED CUP

EXPLOSIVE LIMITS: LEL (%) - NOT APPLICABLE  UEL (%) - NJT APPLICABLE

AUTOIGNITION TEMPERATURE: NOT APPLICABLE

EXTINGUISHING MEDIA:
This is a water-based product and is not expected to burn until all the water has boiled away. The residual solids and/or product container may support combustion. Use water, foam, dry chemical, or carbon dioxide.

SPECIAL FIRE FIGHTING PROCEDURES:
Fire fighters and others who may be exposed to the products of combustion should be equipped with NIOSH approved positive pressure self-contained breathing apparatus (SCBA) and full protective clothing.

UNUSUAL FIRE AND EXPLOSION HAZARDS:
None known.

SECTION 8: REACTIVITY DATA
Stable under normal conditions of storage and use: YES

MATERIALS TO AVOID:
None known.

HAZARDOUS POLYMERIZATION:
HAZARDOUS POLYMERIZATION WILL NOT OCCUR.

THERMAL DECOMPOSITION PRODUCTS:
If heated to high temperatures or exposed to an open flame, this product may emit the following compounds:
SMOKE, SOOT, & TOXIC FUMES (e.g. CARBON DIOXIDE & CARBON MONOXIDE).

SECTION 9: SPILL AND LEAK PROCEDURES
RESPONSE TO SPILLS:
STOP DISCHARGE AND CONTAIN SPILL OR CONTAMINATED MATERIAL USING A DIKE OR BARRIER. IF A SUBSTANTIAL QUANTITY IS SPILLED AND CAN BE PUMPED, RECOVER WITH PUMPING EQUIPMENT OR A VACUUM TRUCK. EXPLOSION-PROOF EQUIPMENT SHOULD BE USED IF THIS PRODUCT IS FLAMMABLE OR COMBUSTIBLE (SEE SECTION 7). OTHERWISE, USE AN ABSORBENT SUCH AS FULLER’S EARTH, CLAY, OR OTHER APPROPRIATE SYNTHETIC ABSORBENT. PLACE CONTAMINATED MATERIAL IN A SUITABLE CONTAINER FOR FURTHER HANDLING AND DISPOSAL. APPROPRIATE SAFETY MEASURES AND PROTECTIVE EQUIPMENT SHOULD BE USED (SEE SECTION 6).

DO NOT FLUSH TO SEWER, STREAM, OR OTHER BODIES OF WATER UNLESS AUTHORIZED TO DO SO BY APPROPRIATE GOVERNMENT OFFICIAL.

PRECAUTIONS:
IF THE AIRBORNE CONCENTRATION EXCEEDS ESTABLISHED EXPOSURE LIMITS, EVACUATE EMPLOYEES AND VENTILATE THE AREA.

A SUPPLIED AIR RESPIRATOR OR SELF-CONTAINED BREATHING APPARATUS (SCBA), SHOULD BE USED FOR ENTRY INTO ENCLOSED SPACES, OR IN AREAS WITH INADEQUATE VENTILATION.

SPILL NOTIFICATION:
THIS PRODUCT MAY CONTAIN ONE OR MORE HAZARDOUS SUBSTANCES LISTED EITHER BY THE U.S. EPA (CERCLA, 40 CFR 302.4) OR BY THE U.S. DOT (49 CFR 172.101), FOR WHICH A "REPORTABLE QUANTITY" (RQ) HAS BEEN ESTABLISHED. IF A QUANTITY EQUAL TO OR GREATER THAN THE ESTABLISHED RQ IS RELEASED INTO THE ENVIRONMENT, THE NATIONAL RESPONSE CENTER (NRC) AT 800-424-8802 MUST BE NOTIFIED IMMEDIATELY. THIS PRODUCT MAY ALSO CONTAIN AN EXTREMELY HAZARDOUS SUBSTANCE (SEE SECTION 13), WHICH MAY REQUIRE ADDITIONAL REPORTING UNDER SARA TITLE III (40 CFR 355.40). OTHER FEDERAL, STATE, AND LOCAL REPORTING REGULATIONS MAY APPLY.

DISPOSAL METHODS:
IF DISCARDED IN ITS ORIGINAL UNUSED FORM, THIS PRODUCT DOES NOT MEET THE DEFINITION OF A RCRA HAZARDOUS WASTE UNDER 40 CFR 261. NEVERTHELESS, IT SHOULD BE MANAGED (STORED/TREATED/DISPOSED/ETC.) AT AN AUTHORIZED FACILITY, IN COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REQUIREMENTS. BE SURE TO CONTACT APPROPRIATE GOVERNMENT ENVIRONMENTAL AGENCIES IF FURTHER DISPOSAL GUIDANCE IS REQUIRED.

OF THE METHODS OF DISPOSAL CURRENTLY AVAILABLE, IT IS RECOMMENDED THAT AN ALTERNATIVE BE SELECTED ACCORDING TO THE FOLLOWING ORDER OF PREFERENCE, BASED UPON ENVIRONMENTAL ACCEPTABILITY:
(1) RECYCLE OF REWORK IF AT ALL FEASIBLE,
(2) INCINERATE AT AN AUTHORIZED FACILITY,
(3) TREAT AT AN ACCEPTABLE WASTE TREATMENT FACILITY, OR
(4) LANDFILL AT AN APPROVED FACILITY (SOLIDIFICATION OR FIXATION MAY BE
REQUIRED PRIOR TO DISPOSAL).

SECTION 10: SPECIAL PRECAUTIONS
RECOMMENDED STORAGE PRACTICE AND CONDITIONS:
PROTECT FROM FREEZING. STORE IN COOL, DRY, WELL VENTILATED AREA.
DO NOT STORE ABOVE: 120 F, 49 C

CONTAINER USE PROCEDURES:
NO SPECIAL PRECAUTIONS ARE NEEDED. FOLLOW GOOD MANUFACTURING AND HANDLING
PRACTICES.

EMPTY CONTAINER PRECAUTIONS:
THIS CONTAINER CAN BE HAZARDOUS WHEN EMPTY, BECAUSE IT CAN RETAIN PRODUCT
RESIDUES. THEREFORE, DO NOT REUSE CONTAINER FOR FOOD, CLOTHING, OR
PRODUCTS FOR HUMAN OR ANIMAL CONSUMPTION OR WHERE SKIN CONTACT MAY OCCUR.

SECTION 11: PHYSICAL DATA
% NON-VOLATILES (BY WEIGHT):
  43
pH:
  2.5
VAPOUR DENSITY (AIR=1):
  NOT APPLICABLE
SOLUBILITY IN WATER:
  MISCELLANEOUS OR DISPERSIBLE
EVAPORATION RATE:
  NOT ESTABLISHED
VAPOUR PRESSURE (mmHg @ 25 DEGREES C):
  24
SPECIFIC GRAVITY (WATER=1):
  1
BOILING POINT (@ 1 ATM):
  212 F, 100 C

NOTE: THE PHYSICAL DATA PRESENTED ABOVE ARE TYPICAL VALUES AND SHOULD NOT
BE CONSTRUED AS A SPECIFICATION.

SECTION 12: LABEL AND TRANSPORTATION INFORMATION
DOT SHIPPING NAME: NOT REGULATED
DOT LABEL: NOT APPLICABLE
DOT IDENTIFICATION NO.: NOT APPLICABLE
MORTON PRECAUTIONARY LABEL NO.: L111

SECTION 13: REGULATORY INFORMATION
TOXIC SUBSTANCE CONTROL ACT (TSCA)
THE CHEMICAL COMPONENTS OF THIS PRODUCT ARE CONTAINED ON THE
SECTION 8(B) CHEMICAL SUBSTANCE INVENTORY LIST (40 CFR 710).

SARA TITLE III INFORMATION

SECTION 313 - TOXIC CHEMICALS
PURSUANT TO SECTION 313 OF SARA TITLE III, THIS PRODUCT DOES NOT CONTAIN A TOXIC CHEMICAL IN EXCESS OF 1 PERCENT OF THE MIXTURE (0.1 PERCENT, IF THE LISTED TOXIC CHEMICAL IS A CARCINOGEN).

SECTION 302 - EXTREMELY HAZARDOUS SUBSTANCES
PURSUANT TO SECTION 302 OF SARA TITLE III, THIS PRODUCT DOES NOT CONTAIN AN EXTREMELY HAZARDOUS SUBSTANCE.

SECTION 311/312 - HAZARD CATEGORIES
PURSUANT TO SECTION 311/312 OF SARA TITLE III, THE PHYSICAL AND HEALTH HAZARD CATEGORIES FOR THIS PRODUCT ARE IDENTIFIED BELOW:

FIRE HAZARD: NO
SUDDEN RELEASE OF PRESSURE HAZARD: NO
REACTIVITY HAZARD: NO
IMMEDIATE (ACUTE) HEALTH HAZARD: NO
DELAYED (CHRONIC) HEALTH HAZARD: NO

HAZARDOUS MATERIALS INFORMATION REVIEW REGULATIONS - CANADA

THIS MATERIAL SAFETY DATA SHEET PROVIDES INFORMATION THAT COMPLIES WITH THE REQUIREMENTS SET FORTH UNDER THE CANADIAN WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS).

CLAIM FOR EXEMPTION REGISTRY NO.: NOT APPLICABLE
EXPIRATION DATE: NOT APPLICABLE

SECTION 14: USERS RESPONSIBILITY
A BULLETIN SUCH AS THIS CANNOT BE EXPECTED TO COVER ALL POSSIBLE INDIVIDUAL SITUATIONS. AS THE USER HAS THE RESPONSIBILITY TO PROVIDE A SAFE WORKPLACE, ALL ASPECTS OF AN INDIVIDUAL OPERATION SHOULD BE EXAMINED TO DETERMINE IF, OR WHERE, PRECAUTIONS - IN ADDITION TO THOSE DESCRIBED HEREIN - ARE REQUIRED. ANY HEALTH HAZARD AND SAFETY INFORMATION CONTAINED HEREIN SHOULD BE PASSED ON TO YOUR CUSTOMERS OR EMPLOYEES, AS THE CASE MAY BE. MORTON THIOKOL, INC. MUST RELY ON THE USER TO UTILIZE THE INFORMATION WE HAVE SUPPLIED TO DEVELOP WORK PRACTICE GUIDELINES AND EMPLOYEE INSTRUCTIONAL PROGRAMS FOR THE INDIVIDUAL OPERATION.

DISCLAIMER OF LIABILITY

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SAFELY. NO REPRESENTATIONS OR WARRANTIES, EITHER EXPRESSED OR IMPLIED, OF
MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER NATURE ARE MADE
HEREUNDER WITH RESPECT TO THE INFORMATION CONTAINED HEREIN OR THE CHEMICAL TO
WHICH THE INFORMATION REFERS. IT IS THE RESPONSIBILITY OF THE USER TO COMPLY
WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS.

NOTHING CONTAINED HEREIN IS TO BE CONSTRUED AS A RECOMMENDATION FOR USE IN
VIOLATION OF ANY PATENTS OR OF APPLICABLE LAWS OR REGULATIONS.

IF YOU HAVE QUESTIONS WITH REGARD TO THE INFORMATION PRESENTED IN THIS
DOCUMENT, CONTACT:

DAVID B. WIENCKOWSKI, D.A.B.T.
MANAGER, MATERIAL SAFETY DATA SHEETS
312-807-2000
Please use the following sheets to list any problems, comments or suggestions you have about the MSDS software.

1. Mistakes in the program

2. Problems I had while using the program
3. I would like to see these things added to the program

4. I would like to see these things taken out of the program

5. General comments and suggestions
USER SURVEY

1. Overall, how do you rate the program? (On a scale of 1 to 5)
   BAD 1 2 3 4 5
   BORING 1 2 3 4 5
   HARD 1 2 3 4 5

2. Do you think the letters on the computer screen are easy to read?
   NO 1 2 3 4 5
   YES

3. Do you think the highlighting on the computer screen was helpful?
   NO 1 2 3 4 5
   YES

4. Did you understand the ordering of the computer screens?
   NO 1 2 3 4 5
   YES

5. Do you think the wording in the program was consistent?
   NO 1 2 3 4 5
   YES

6. Are the words used in the program similar to words you use during work?
   NO 1 2 3 4 5
   YES

7. Do you think the messages on the computer screen are confusing?
   NO 1 2 3 4 5
   YES

8. Does the computer always let you know what it is doing?
   NO 1 2 3 4 5
   YES
9. If you got error messages, do you think the error messages were helpful? NO 1 2 3 4 YES 5

10. Do you think the program is easy to learn? NO 1 2 3 4 YES 5

11. Do you think the buttons are easy to learn by trial and error? NO 1 2 3 4 YES 5

12. Do you think it is easy to remember the names and uses of the buttons? NO 1 2 3 4 YES 5

13. If you clicked on the help button, do you think that the computer help screen you got to was helpful? NO 1 2 3 4 YES 5

14. Do you think the computer follows your commands fast enough? NO 1 2 3 4 YES 5

15. Do you think it is easy to get stuck in the program? NO 1 2 3 4 YES 5

16. Do you think the program makes it easy to correct your mistakes? NO 1 2 3 4 YES 5
17. After using the program, do you know more about Material Safety Data Sheets?  NO  1  2  3  4  YES  5

18. After using the program, do you think that you can use MSDSs better while working on the plant floor?  NO  1  2  3  4  YES  5

19. Would you use this program without being asked to by your supervisor?  NO  1  2  3  4  YES  5

20. Did the special lettering and shading of the Hot Words help you find them?  NO  1  2  3  4  YES  5

21. Did the using the highlight button help you find the Hot Words?  NO  1  2  3  4  YES  5

22. Did you understand the examples from the actual MSDS’s?  NO  1  2  3  4  YES  5

23. Did the sounds with the program bother you?  NO  1  2  3  4  YES  5

24. Do you think that the animation was interesting?  NO  1  2  3  4  YES  5

25. Do you think that the animation was useful in helping you understand and learn the words?  NO  1  2  3  4  YES  5
26. Do you think that the button practice screens were helpful?

   No  1  2  3  4  Yes

27. Do you think that there were too many examples of actual MSDSs in the program?

   No  1  2  3  4  Yes

28. Do you think that having Hot Words on the examples was helpful?

   No  1  2  3  4  Yes

29. Would you like to see more or less hot words on the example cards?

   More Hot Words  Same Amount  Less Hot Words

30. Please list any other things you would like to be included on the help screen.

   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

31. Do you have any other suggestions about the program?

   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
SECTION 2

*STUBBY*
*Workplace Vocabulary Builder*
Toby Cat Productions announces:  
**STUBBY**  
(for Macintosh or DOS machines)

Do your employees complain about their pay stubs? Do they get confused by how their pay, deductions, and taxes are reported to them on their payroll stub? Then **STUBBY** is the answer to increasing your workers' literacy skills in the highly motivating context of a pay stub.  

**STUBBY** takes an exact replication of a real company pay stub and then creates four levels of exercises for employees to learn about their pay stub while improving their basic skills.  

In the first level, the employee can explore each line of the pay stub by resting the cursor on that line. Once the cursor stops, an explanation (that you have typed in earlier) is displayed in an Explanation box. The employee can move to any area, as many times as desired, and explanations will continue to be shown at each stop.

The second level, accessed by the click of a button, allows the employee to see an actual stub with dollar and cent entries. By clicking another button the employee can also individualize the stub by selecting which optional deductions, what optional deduction amounts (e.g., charity deduction), number of hours worked, and wage level are unlimited. This allows employees to experiment with various scenarios, seeing an estimated impact on taxes and take-home pay. [Note: All amounts are estimated, so employees are warned that this is not a way to check the accuracy of their paychecks.]

The third and fourth levels are instructional with more teacher control. They provide an opportunity to work on a variety of basic skills including reading, comprehension, and math.

For level three the teacher enters questions about the pay stub. Answers must be a particular part of the stub, which is still displayed. Employees select a part of the stub as the answer and receive feedback as to the correctness of their response. If frustrated or unsure, a "Show Answer" button is available at all times. You create the questions, so there are many possibilities. Questions can use and be constructed at various levels of vocabulary and comprehension difficulty.

Level four allows even more instructional flexibility. This level calls for you to write multiple choice questions and the three possible answer choices. This format of questions can easily be used to write reading, comprehension, or math questions with the content coming from the pay stub which is still displayed. These type of questions can be written at all cognitive levels, knowledge, comprehension, application, analysis, etc.

In all four levels students are practicing their problem solving and reading comprehension skills. In addition they are learning basic map-chart skills while simultaneously gaining a great deal of practical knowledge about how their take-home pay is determined.

**STUBBY** is a great program to supplement basic skill instruction using the highly motivating context of PAY and the highly motivating learning environment of the computer, and

1) The pay stub used is an exact copy of the one your company uses!  
2) You customize instruction. You decide on the questions, skill areas, and difficulty levels.  
3) Your employees individualize it. Employees simulate their own checks by choosing hours worked, pay scale, and optional deductions and deduction levels.  
4) Students will find it fun and non-intimidating. Students at our pilot site loved using it.  
5) You can afford it. A site license for up to 20 machines is only $495.

For more information, or to participate in development of a DOS version, send us a blank copy of your pay stub and information about your needs:  
write: Toby Cat Productions, 223 Riggs Drive, Clemson, SC 29631.  
call: Bill Fisk at 803-656-5119 or 803-654-7437  
fax: Bill Fisk at 803-656-1322.
<table>
<thead>
<tr>
<th>Description</th>
<th>Hours</th>
<th>Earnings</th>
<th>Year To Date</th>
</tr>
</thead>
<tbody>
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<td>40000</td>
<td>150000</td>
</tr>
<tr>
<td>Overtime Earnings</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>40 D/S Time</td>
<td>100</td>
<td>1000</td>
<td>38000</td>
</tr>
<tr>
<td>19 Holiday Pay</td>
<td>100</td>
<td>1000</td>
<td>38000</td>
</tr>
<tr>
<td>28 Shift Prem</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Taxes and Deductions**

- **Federal Tax**
- **FICA/Med**
- **South Carolina**
- **6C Med Caf Nts**
- **6F Lif Caf Nts**
- **55 A&S Ins**
- **51 UV**
- **85 WPP CR Assn**

**Current Year To Date**

- **Earnings**: 164,580.00
- **Taxes**: 18,890.00
- **Deductions**: 11,235.91
- **Net Pay**: 14,240.66
- **Check Number**: 197981

**Pay Period**: 9/14/93 to 9/21/93

**Beside the numbers below, write the letter of the place on the check stub that fits the description given.**

1. Find the total amount you will take home this pay period.
2. Find the column which shows the number of hours you worked this pay period.
3. Find the column which shows both the taxes and the deductions you have paid so far for the entire year.
4. Find the column which shows the names of the different kinds of taxes and deductions.
5. Find the total amount of Deductions taken from your check this pay period.
6. Find the amount being deducted from this check for your WPP Credit Union savings account.
7. Find the number of hours you were paid for Down-Stop time.
8. Find the total amount you earned this pay period before anything was deducted.
9. Find the total amount of money you have taken home this year.
10. You want to find out how much you made per hour for your regular pay this pay period. Which operation would you choose to find the answer?

   A. Overtime earnings amount times the number of hours overtime worked
   B. Earnings amount divided by number of hours
   C. Year to Date regular earnings amount minus regular earnings amount for the period.

11. You decide to enroll in the company life insurance program. This means that $1.40 will be deducted from your check each week. How can you find your net pay for the week?

   A. Net pay amount minus $1.40
   B. Earnings amount minus $1.40
   C. Earnings amount divided by $1.40

12. Where will you find the amount of your check written on the check stub?

   A. The amount is the first one in the “Earnings” column.
   B. Nowhere. You have to add everything up yourself.
   C. The amount is located both in the net pay box and in the box headed “Amnt of check”.

13. How can you find out the total number of hours you were paid for this week?

   A. Add up regular hours, D/S time, and holiday pay.
   B. Add up all the numbers in the “Hours” column.
   C. Subtract overtime hours from regular earnings hours, then add D/S time.

14. Which insurance option builds a cash value which you may choose to keep even if you leave the company?

   A. Life Cafeteria NTS
   B. Medical Cafeteria NTS
   C. Universal Life

15. Which holiday would NOT be eligible for holiday pay?

   A. Memorial Day
   B. Mother's Day
   C. Easter Monday
Workplace Vocabulary Builder is an easy-to-use piece of software that is the perfect tool for helping your employees with workplace specific vocabulary instruction. As a Hypercard-based program it acts as a template that allows you to input your workplace specific vocabulary. You can set different levels of vocabulary difficulty and determine what level of mastery an employee must reach before the program automatically moves the employee to the next level. Workplace Vocabulary Builder also allows you to input your own sentences for use in vocabulary comprehension exercises. In this way you also control the level of difficulty and construct your own sentences at the knowledge, comprehension, application, etc. levels. Add and delete words and/or sentences as much as you like.

In addition, the program automatically keeps a record of each employee's performance.

In Workplace Vocabulary Builder employees choose from five different activities in working with the words and definitions you have chosen to input:

- **Word Review** -- Here the employee can browse through the words and definitions that s/he will be studying in the other activities.
- **Multiple Choice** -- Here a definition is presented and the employee must choose which of three presented words is correct. [Words presented are chosen randomly from the current list the employee is studying. Missed words are recycled back into future presentations.]
- **Word Knowledge** -- This makes it a bit harder. Now, using the entire list, the employee must choose which word goes with the presented definition.
- **Word Challenge!** -- This is a fun game for review and practice. In Round #1 the employee must get the on-screen character to "shoot" the correct word given three choices, to score points. Speed and accuracy count. In Round #2 one of the workplace specific sentences you entered appears with a blank for the word. Once again the employee must "shoot" the correct word from four choices, to score points.
- **Sentence Completion** -- Finally, the employee is asked to type in the correct word to complete the work-specific sentence that you have created. Performance during this exercise is monitored and recorded automatically. Based on the mastery criteria you have selected the employee is moved back to review or on to the next level of difficulty when finished with this activity.

Workplace Vocabulary Builder is the ideal program for building employees' job-specific workplace vocabulary because:

1. You can customize it. You decide on the vocabulary words, the sentences and their difficulty, and the desired level of mastery.
2. With a sequence of progressively harder vocabulary lists and teacher set mastery level criteria, you control and can individualize programs.
3. With a series of progressively harder words and choice points for reviewing, students can further individualize their own programs.
4. Students will find it fun and non-threatening. Students at our pilot site loved using it.
5. You can afford it. A site license for 50 users is only $495.

For more information, or to order:
write: TobyCat Productions, 223 Riggs Drive, Clemson SC 29631.
To order a site license send $500 ($495 plus shipping and handling).
Make checks payable to TobyCat Productions.
call: Bill Fisk at 803-656-5119 or 803-654-7437.
fax: to Bill Fisk at 803-656-1322.

(Macintosh version available; DOS Version under development)
SECTION 3

*Interactive Knowledge*
The TEXTdisc
A Reading and Math Disc for the Textile Workplace

Overview
The TEXTdisc is a CD-ROM disc containing multimedia workplace literacy courseware. It is designed to help textile employees improve their reading and math skills.

A videotape companion provides an introduction to The TEXTdisc and is designed to motivate employees to complete the program.

The TEXTdisc CD-ROM courseware is developed around textile industry content and has a reading component as well as a math component. In both tracks, activities are designed to help employees develop the critical thinking skills necessary to be better prepared for changes in the workplace.

The TEXTdisc courseware is designed to give the employee control of the learning experience. The courseware is for any employee who is functioning at or above a fifth-grade reading level and has some knowledge of basic math.

Highlights
- Basic reading and math skills instruction using content relevant to the textile industry and the workforce.
- Critical thinking skills introduced throughout both the reading and math components.
- High-quality digital audio, full-color digitized photographs and animation to enhance the instruction.
- Student management component records student scores and time on task.

Instructional Outline

Video Introduction to the Courseware
A short videotape (5 - 8 mins.) provides an introduction to the program. The tape is a motivational piece on learning (importance of learning, new ways to learn with computer, etc.). It also introduces each instructional module and describes the components that make up the courseware. Following is a brief outline of the videotape.

- motivation for learning
  - why developing better basic skills is important
  - how computer can help you improve skills quickly
• overview of each module topic
  - introduce each module topic in a short, promotional format
  - incorporate a descriptive graphic image that will be used as a symbol in the courseware menus

• introduction to the courseware
  - explanation of the reading and math components
  - explanation of each skill, why it is important

**Reading Component**

The reading component is designed to help textile employees develop reading comprehension skills and increase their vocabulary. This section of the instruction contains five modules describing the textile industry process. Following is a list of the five module titles included on the TEXTdisc:

1. Preparing Cotton Fibers for Spinning
2. Spinning of Wool and Cotton Yarn
3. Knitting Fabric
4. Weaving Fabric
5. Fabric Finishing and Color Application

A short article (4 paragraphs) introduces each topic and is used throughout the module to teach a variety of important reading comprehension skills. Each reading module provides instruction on 5 reading steps:

**Reading Module Outline**

**Step 1 - Before you read the article**
Activity 1 - Think about what you want to learn from the article

**Step 2 - Reading the article**
Activity 1 - Read the article
Activity 2 - Learn about the vocabulary words
Activity 3 - Take the vocabulary test

**Step 3 - Understanding the article**
Activity 1 - Identify paragraph topics
Activity 2 - Make an outline
Activity 3 - Identify where to look for answers

**Step 4 - Finding information in the article**
Activity 1 - Scan for words
Activity 2 - Scan for answers
Activity 3 - Scan for more answers (first level inference)
Step 5 - After you read the article - what have you learned?

Activity 1 - Summarize the article
Activity 2 - Answer true / false questions
Activity 3 - Answer fill-in-the-blank questions
Activity 4 - Answer questions from Step 1

Math Component

The math component consists of 4 levels of word problems dealing with specific math skills. This section of the courseware deals with the application of known math and critical thinking skills to problems a textile employee would find on the job or in everyday life. Each level is broken down into 3 or 4 programs covering whole numbers, fractions, decimals, and percents. Each program includes problems which review skills from previous levels.

The courseware includes a placement test to determine where in the math module the employee should begin. The word problems in the math component are tied in with instruction in workbooks.

There are over 400 word problems in the math component covering a variety of textile job-specific issues and everyday situations.

Math Component Outline

Level A - Whole numbers - Word Problems
- Program 1 • Adding whole numbers (object numbers, money numbers, carrying)
- Program 2 • Subtracting whole numbers (borrowing, money)
- Program 3 • Multiplying whole numbers (carrying)
- Program 4 • Dividing whole numbers (remainders)

Level B - Fractions - Word Problems
- Program 1 • Adding fractions (same denominator, different denominator, mixed numbers)
- Program 2 • Subtracting fractions (same and different denominator, mixed numbers, borrowing with same and different denominator)
- Program 3 • Multiplying fractions (mixed numbers)
- Program 4 • Dividing fractions (mixed numbers)

Level C - Decimals - Word Problems
- Program 1 • Add, subtract, multiply, divide decimals
- Program 2 • Add, subtract, multiply, divide decimals (problems require changing a fraction to a decimal)
- Program 3 • Add, subtract, multiply, divide decimals (problems that require rounding off decimals)
Level D - Percents - Word Problems

- Program 1: Find part when percent and whole are known (What is 10% of 50?)
- Program 2: Find percent when part and whole are known (What % of 50 is 5?)
- Program 3: Find whole when percent and part are known (5 is 10% of what number?)

For more information, contact:

Literacy Systems Center
North Carolina State University
246 McKimmon Center
Raleigh, NC 27695-7401
(919) 515-7982

Interactive Knowledge, Inc.
P.O. Box 560865
Charlotte, NC 28256
(704) 549-9646
Across
1. ALLOWING SMALLER PIECES TO FALL THROUGH HOLES
3. A SINGLE STRINGLIKE PIECE OF SOMETHING
4. INTO ONE SIDE AND OUT THE OTHER SIDE
5. ALWAYS THE SAME AND UNCHANGING
6. A SET SERIES OF THINGS THAT LEAD TO AN EXPECTED RESULT
9. THE SAME
10. WORTH OR VALUE
13. MOVING BACK AND FORTH
15. NOT COMPLETE
16. TO MIX TWO OR MORE THINGS TOGETHER

Down
1. TO TAKE APART
2. KINDS
3. A PLACE FROM WHICH SOMETHING IS GOTTEN
7. TURNS IN A CIRCLE
8. TO MAKE HAPPEN
11. SOMETHING THAT IS NOT WANTED (UNCLEAN)
12. VERY THIN OR SHEER
13. TO FORM INTO A LINE
14. TO FASTEN TO SOMETHING ELSE
<table>
<thead>
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<th>Word List: TEXTDISC 1</th>
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<td>ALIGN</td>
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<tr>
<td>BLEND</td>
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<td>CAUSE</td>
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<td>ROTATE</td>
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</tr>
<tr>
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<td>SOURCE</td>
</tr>
<tr>
<td>STRAND</td>
</tr>
<tr>
<td>THROUGH</td>
</tr>
<tr>
<td>TYPE</td>
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<tr>
<td>UNIFORM</td>
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</table>
Answers: TEXTDISC 1

- STRAND
- SHIFT
- THROUGH
- THRU
- PROCESS
- OUT
- QUALITY
- TRUST
- THE
- PARTIAL
- TRAVEL
- BLEND
- MATCH
Across
1. CAUSED BY SOME ACTION
2. NOT COMPLICATED
4. EXACT
7. IN AGREEMENT WITH
8. TO MAKE SMALLER
10. A MAIN OBJECT
11. TO MAKE UP
14. THE AMOUNT USED UP

Down
1. TO MAKE NECESSARY
3. ALIKE WITHOUT BEING THE SAME
5. COMING BEFORE IN TIME
6. THINGS DONE TO MAKE SOMETHING
7. CORRECT OR PROPER
9. NON-STOP
10. A WAY OF DOING SOMETHING
12. TO STRETCH OUT OR MAKE LONGER
13. TO MAKE
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Answers: TEXTDISC 2

RESULT
SIMPLE SPECIFIC
P R ACCORDING
R Q REDUCE
P A PRIMARY
R P COMPOSE
A H P P N X
A H A S T E
D T O A A N D
D CONSUMPTION D
N C E T
Across

2. A DESIGN OF FIGURE
3. WORTH OR VALUE
5. AN OUTWARD LOOK OF SOMETHING OF SOMEONE
7. USUAL OR ALIKE
10. OF THE PRESENT TIME
11. SHAPED LIKE A CIRCLE
13. VERY THIN
16. TO ADAPT EASILY
17. A PLACE WHERE A PRODUCT IS MADE
18. AN OUTLINE OR A PLAN TO MAKE SOMETHING
19. THE SPACE FROM SIDE TO SIDE

Down

1. CAN NOT BE SEEN THROUGH
4. WOVEN OR KNIT CLOTH
6. 100 YEARS
8. TO PUT INTO A GROUP
9. COMMON OR WIDESPREAD
11. TO COMPARE WITH SOMETHING ELSE
12. FAST
14. MOST OF THE TIME
15. A SYSTEM OF DOING SOMETHING
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<tr>
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<tr>
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<td>SHEER</td>
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<tr>
<td>USUAL</td>
</tr>
<tr>
<td>WIDTH</td>
</tr>
<tr>
<td>Across</td>
</tr>
<tr>
<td>--------</td>
</tr>
<tr>
<td>1. MOST IMPORTANT</td>
</tr>
<tr>
<td>4. TO LET GO</td>
</tr>
<tr>
<td>5. TO CONTAIN AS A PART OF A WHOLE</td>
</tr>
<tr>
<td>7. TO FIND</td>
</tr>
<tr>
<td>11. TO DESCRIBE THE SPECIAL QUALITIES OF A PERSON OR THING</td>
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<tr>
<td>13. TO GET DONE</td>
</tr>
<tr>
<td>16. A NUMBER OF DIFFERENT KINDS</td>
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<tr>
<td>17. THE SPACE BETWEEN TWO LINES OR SURFACES THAT MEET</td>
</tr>
<tr>
<td>18. AN OBJECT THAT CAN BE THROWN OR SHOT FORWARD</td>
</tr>
<tr>
<td>19. A NUMBER OF THINGS THAT BELONG TOGETHER</td>
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<tbody>
<tr>
<td>1. TO FIND A PLACE</td>
</tr>
<tr>
<td>2. TAKE THE PLACE OF</td>
</tr>
<tr>
<td>3. LASTING A LONG TIME</td>
</tr>
<tr>
<td>4. MAKE UP OF</td>
</tr>
<tr>
<td>6. LOST; VERY LITTLE</td>
</tr>
<tr>
<td>8. PART OR FUNDAMENTAL</td>
</tr>
<tr>
<td>9. SPACE</td>
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<tr>
<td>10. CHANGE</td>
</tr>
<tr>
<td>12. SELECTED TO SHOW WHAT</td>
</tr>
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<td>14. THINGS ARE LIKE</td>
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<th>Word List: TEXTQISC 4</th>
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<tr>
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<td>CHARACTERIZE</td>
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<td>CHEAP</td>
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<td>REPLACE</td>
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Across

1. TO CLEAN OF DIRT OR OIL
2. TO WITHSTAND THE EFFECT OF SOMETHING SUCH AS FIRE
3. THE REASON FOR WHICH SOMETHING IS MADE
4. TO STICK OUT
5. REGULAR WAY OF DOING THINGS
6. SMOOTH OR GLOSSY
7. THE TOTAL
8. TO BECOME SMALLER
9. TO WHITEN BY THE USE OF CHEMICALS
10. TO KEEP OFF
11. THE OUTSIDE OR TOP
12. TO MAKE
13. TO DISSOLVE OTHER THINGS
14. A PERSON WHO BUYS SOMETHING
15. TO PLAN
16. TO DECIDE

Down

1. TO CLEAN OF DIRT OR OIL
2. TO WITHSTAND THE EFFECT OF SOMETHING SUCH AS FIRE
3. THE REASON FOR WHICH SOMETHING IS MADE
4. TO STICK OUT
5. REGULAR WAY OF DOING THINGS
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10. TO KEEP OFF
11. THE OUTSIDE OR TOP
12. TO MAKE
13. TO DISSOLVE OTHER THINGS
14. A PERSON WHO BUYS SOMETHING
15. TO PLAN
16. TO DECIDE
Word List: TEXTDISC 5

AMOUNT
APPLICATION
BLEACH
CONSUMER
CONSTRUCT
CREATE
DETERMINE

INTEND
POLISHED
PRESSURE
PROTRUDE
PURPOSE
REPEL
RESISTANT

ROUTINE
SCOUR
SHRINK
SOLVENT
SURFACE
TECHNIQUE

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