The objectives of this document are to assist teachers in understanding the holistic evaluation process, in developing a sound evaluative process for the school physical education program, in effectively communicating progress to students and parents, and in self-evaluating teacher performance and the program. The document includes basic information relating to student evaluation and reporting, teacher evaluation, and program evaluation. Sections are organized according to the curriculum format—body awareness in the early years, sport skill awareness in the middle years, and lifestyle awareness in the senior years. Evaluative criteria in the psychomotor, cognitive, and affective domains are noted. The document provides a program evaluation checklist, a student questionnaire for physical education program evaluation, a program action plan form, a teacher evaluation form, and forms for reporting student progress. (JDD)
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Photograph credits: Frontier School Division # 48; Transcona-Springfield School Division # 12; River West Park School, Linden Meadows School, Westgrove School - Assiniboine South School Division #3; Technical Vocational High School - Winnipeg School Division #1; Fort Garry School Division # 5; Saint-Boniface School Division #4; and Portage la Prairie School Division #24.

Introduction
Evaluation in Physical Education

Evaluation in Physical Education is designed to allow teachers the flexibility to adapt the various forms of evaluation to meet the needs of all students. This approach is similar to the way you modify your program to allow all students to participate actively.

The examples cited in this support document are provided to assist teachers in developing a valid process for evaluating and reporting in physical education.

Objectives are to

- assist teachers in the understanding of the holistic evaluation process
- assist teachers in developing a sound evaluative process for the school physical education program
- effectively communicate progress to students as well as reporting to parents
- assist teachers in evaluating their own performance and program

The format of this document includes basic information relating to student evaluation and reporting, teacher and program evaluation. Sections have been organized according to the curriculum format - Early, Middle and Senior Years. Examples are used for clarification purposes only. Sample copies of evaluation and report forms have been included.

Evaluation is a questioning process of education that makes use of measurement techniques. Objectives are established as part of the program. To determine whether these objectives have been met, the performance of the participant has to be measured. Straub, in his text, The Lifetime Sports-Oriented Physical Education Program (8:82), states that education is the process
which changes the learner. To know whether this change has been accomplished, we evaluate. Evaluation is the systematic collection of evidence to determine whether, in fact, certain changes are taking place in the learners. Once we evaluate, it is important to communicate this information in a meaningful way through reporting.

The purpose of evaluation and reporting is to provide students, parents, and teachers with information regarding the level of achievement related specifically to knowledge, skills, attitudes, and social development. The evaluators must consider the purpose of evaluation and understand how the information learned through testing will be used. When the evaluator tests, after the learning has been completed, he or she makes a **summative evaluation**. This information is generally reported to parents via a report card. If the evaluation is continuous and an integrated part of the learning process, the evaluator has performed a **formative evaluation**. This form of evaluation is continuous and provides the professional with vital information for immediate student and program development. The professional is able to adjust the lesson objectives to meet the needs of the students.
Basic to achieving the objectives is the development of positive attitudes in the student toward learning. It must be recognized that in the school environment, quality relationships contribute greatly to each student's self-concept and progress in learning. An empathetic teacher-student relationship contributes to a positive learning environment.

Guidelines for evaluation are as follows

- evaluation must be based on school and system objectives
- a variety of measures should be employed in the evaluation process
- it is important that students and parents be made aware of the evaluation methods that will be used
- procedures established within a school reflect the stated objectives of the classroom and be commensurate with pupil potential and prior levels of achievement
Evaluation in the school setting may be used for

- assigning grades and grouping students
- improvement of teaching
- improvement of learning

Accurate assessment of student, teacher and program progress is a part of the educational process. This can only be accomplished if the evaluation system has been clearly outlined. Once the objectives have been stated, the program formulated and carried out, there are means to determine whether these objectives have been met. Some of the more common methods of evaluation used are: observation, assessment of students work, self-evaluation by student, criterion-referenced, and normative testing.

Traditionally, evaluation in the physical education program has been, for the most part, teacher centred. Research and developmental programming have brought new thinking in this area. In the past, too much emphasis was placed on testing and grades. Tests and grades tend to put too much pressure on the student when learning should be an enjoyable experience. Information learned for a test is only a means to an arbitrary end - a grade, and little, if any, opportunity is permitted for differing opinion or creative expression of the task.
Philosophical Statement

Physical Educators, in general, believe

- development of the whole child is a complex and unique process (K-12). The process is a continuum from acquisition of motor skills to the application of lifetime activities

- the affective domain involves developing an appreciation for all aspects of physical activity, including the opportunity for positive social interactions and experiences

- evaluation in Physical Education is complex and consideration must be afforded the following
  - individual need
  - growth and development
  - environmental and cultural influences
  - setting (facility)
  - subjective vs objective
  - formative vs summative

- Evaluation focus changes as we move through the continuum
  - early years - subjective reporting
  - middle years - subjective and objective reporting
  - senior years - subjective and objective reporting for credit

- Accountability requires evaluation of student progress. (How much emphasis is placed on subjective vs objective?) (See diagram on page 6.)
EVALUATION MODEL of PHYSICAL EDUCATION (K-12)

Early Years K-4
- Development of basic motor skills and movement skills
- BODY AWARENESS

Middle Years 5-8
- Development of team sport concepts, sport skills, fitness awareness, cognitive learning
- SPORT SKILL AWARENESS

Senior Years 9-12
- Application and introduction of life-time activity - basic concepts and rules; healthy lifestyle choices
- LIFESTYLE AWARENESS

AFFECTIVE DOMAIN
- Positive Experiences / Developing Attitudes / Responsibilities
  - Fun, Games, Fitness Stations

SUBJECTIVE REPORTING
- Anecdotal

SUBJECTIVE AND OBJECTIVE REPORTING

EVALUATION
- Early, Middle, Senior
Program
Program Evaluation

The program, based on objectives established at the local school level, must be constantly evaluated. It is essential to develop a well-balanced program with flexibility so that change can be implemented easily.

Below is a general flow chart for developing the program

![Flow Chart]

Program evaluation scales should provide a basis for improving the quality of the program since the scale provides a systematic look that points out strengths and weaknesses. When this is done, steps can be taken to overcome recognized weaknesses.

Program improvements occur if the staff involved is positive about the importance of program evaluation.

The following areas are suggestions for evaluating your program. Information contained in the program evaluation was obtained through sources listed in the bibliography.

When evaluating your program, you may include the following areas

**Content**

- Meets the needs of students (to their level, pertinent, interesting)
- Curriculum
- Variety
- Balance in program content
- Progression
- Planned and written
- Enrichment and remedial program
Method of evaluation is related to the psychomotor, cognitive and affective areas
Use of community facilities and volunteers
Promotion

Staff

Inform students of the system of evaluation
Consistent system of evaluation for all physical educators in the school
Qualified, motivated, knowledgeable personnel
Personal and professional growth
Good relationships with administrators, staff, parents, community and students

Management

Time allotment
Budget
Organization and schedule
Records
Allotment of funds
Indoor and outdoor space
Storage
Amount and variety of equipment
Media equipment
Care of equipment and facilities
Safety checks
Supplies
Funds available

The Physical Education program should be evaluated annually by local administration, physical education staff and students. By doing this, the staff may learn just as they might expect students to learn from the evaluative experience.

Student Input: When evaluating the program, it is essential to get input from the students. It is important for the student to express those feelings, both positive and negative, for the program. This information may be collected in the spring for use in developing next year’s program. (Refer to samples 1 and 2 on pages 10 and 12.)
PROGRAM EVALUATION

The main purpose of program evaluation is to provide the school with information that can be used to improve the program. If it is determined that upgrading is needed, establish a timeline for completion of these objectives.

1. A sufficient amount of time is devoted to physical education, i.e. a minimum of 150 minutes a week as per the Manitoba curriculum.

2. The program includes instruction in the dimensions of Rhythms and Dance, Outdoor Pursuits, Gymnastics, Special Activities, Basic Movement Skills, Physical Fitness, Large Group Offense/Defense Activities, Small Group Offense/Defense Activities and Aquatics.

3. Appropriate balance in content as outlined in the curriculum guide.

4. A scope and sequence is included in a yearly plan.

5. Detailed unit and activity package for each dimension form part of the yearly plan.

6. The objective of the program and lesson are clearly stated at the beginning of each unit and lesson.

7. The program of activities encourages the development of skillful and efficient movement and a desire to participate.

8. The program offers students an opportunity to develop an understanding of the fitness principles and evaluate their fitness level (Manitoba Schools Fitness Program).

9. Student activities are enjoyable, pertinent, interesting, and develop positive attitudes toward activity (student surveys).

10. The school’s physical education philosophy supports the concept of quality physical education on a daily basis.

11. Students have an opportunity to have input in the planning of the program.

<table>
<thead>
<tr>
<th>Weak</th>
<th>Strong</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
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<td>2</td>
<td>3</td>
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<td>4</td>
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<td>2</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>
## Student Questionnaire

<table>
<thead>
<tr>
<th>SAMPLE I</th>
<th>Activities</th>
<th>Other Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerobics</td>
<td>Cycling</td>
<td>Rugby</td>
</tr>
<tr>
<td>Archery</td>
<td>Dance</td>
<td>Soccer</td>
</tr>
<tr>
<td>Backpacking</td>
<td>Field Hockey</td>
<td>Sailing</td>
</tr>
<tr>
<td>Badminton</td>
<td>Fitness</td>
<td>Water Polo</td>
</tr>
<tr>
<td>Basketball</td>
<td>Floor Hockey</td>
<td>Volleyball</td>
</tr>
<tr>
<td>Bowling</td>
<td>Football</td>
<td>Squash</td>
</tr>
<tr>
<td>Broomball</td>
<td>Golf</td>
<td>Strengthathlon</td>
</tr>
<tr>
<td>Canoeing</td>
<td>Gymnastics</td>
<td>Swimming</td>
</tr>
<tr>
<td>Creative Games</td>
<td>Handball</td>
<td>Table Tennis</td>
</tr>
<tr>
<td>Curling</td>
<td></td>
<td>Team Handball</td>
</tr>
</tbody>
</table>

1. Which activity did you enjoy the most? ________________________
   Why? ______________________________________________________

2. In which activity did you learn the most? ________________________
   Why? ______________________________________________________

3. Which activity did you dislike? ________________________
   Why? ______________________________________________________

4. In which activity did you learn the least? ________________________
   Why? ______________________________________________________

5. Have you participated in any physical activity outside of your physical education classes? Yes/No If yes, which ones? ______________________________________________________

6. Did you learn about the physical importance of fitness? ________________________

7. Was enough time spent on physical fitness, or too much? ________________________

8. Do you feel that audio-visual aids (videos) helped you to understand the activities? ________________________

9. What additional activities would you wish to see included in our program? ________________________

10. Do you feel that the number of classes were adequate for each activity? ________________________

11. Did you enjoy the time set aside for recreational activity during the class? Was there enough time allotted? ________________________

12. What do you think you learned in the physical education program that you might use in later life? ________________________

13. Helpful comments to improve our teaching? ________________________

Program Action Plan

Once you have evaluated your program, choose the areas that you wish to improve upon, and set a timeline to implement your desired changes.

<table>
<thead>
<tr>
<th>Program Changes</th>
<th>Action Plan</th>
<th>Who</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
## Student Questionnaire

### Physical Education Program Evaluation

#### SAMPLE 2

What did you get out of Physical Education?  
Rank from 1-4 for weak to strong.

<table>
<thead>
<tr>
<th></th>
<th>Weak</th>
<th>Strong</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trying new things</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Physical fitness</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Learning about fair play</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Physical skills</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Self-respect</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Sport skills</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Making friends</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Fun</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

What do you think the teachers are trying to emphasize in class?  
Rank from 1-4 weak to strong.

<table>
<thead>
<tr>
<th></th>
<th>Weak</th>
<th>Strong</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trying new things</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Learning new rules of games</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Physical fitness</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Learning about fair play</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Physical skills</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Self-respect</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Sport skills</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Making friends</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Fun</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

What activities do you enjoy outside of school?  

Note: If additional information is required, i.e. grade, etc., please include  

---
Teacher
Several teacher evaluation strategies have been developed to improve teaching effectiveness and instruction. Evaluation, for the most part, is implemented at the local school level. Strategies used may involve only the teacher or one or more other individuals. When others are involved, they may include a coordinator/consultant, peer counsellor, students, or principal.

Some of the more effective evaluation strategies include self-evaluation, administrator and coordinator/consultant assessment, peer coaching, lesson videotaping, and student feedback.

An administrator and coordinator/consultant assessment, done in conjunction with the teacher, effectively examines the specifics of quality physical education programming to improve and promote the quality of instruction.

Peer coaching involves communication with one or more colleagues to achieve specific instructional goals through a process of regular observation and feedback.

Videotaping provides a visual opportunity to examine the lesson and analyse the flow of the lesson, teacher placement in relation to students, voice of the teacher, posture of the teacher and students, students activity level and participation and enjoyment of the students.

Evaluation of a teacher by students can be an effective form of teacher evaluation when used at the appropriate grade level.

Teachers being evaluated should view the process as a positive opportunity for growth and development and be willing to accept constructive criticism to fulfill their professional potential. Meaningful evaluation can only be accomplished if criticism is not given or received in a negative manner.
Teacher Evaluation - Sample

Self-Evaluation

Date ___________________________  Teacher ___________________________
School ___________________________  Grades/Subject ___________________________

Self assessment is a professional responsibility and expectation. It provides the teacher with an opportunity to identify professional and program areas that may be deficient or require attention.

<table>
<thead>
<tr>
<th>Professional Attitude</th>
<th>Weak</th>
<th>Strong</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Is aware of the objectives of physical education, outlined in the K-12 Physical Education Curriculum</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Has developed a sound philosophy towards physical education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Is aware of the place and role of fair play in the physical education program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Is aware of the scope and sequence in physical education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Participates in professional development activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Is aware of the relationship between physical education and overall school performance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Keeps up to date on P.E. developments and information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Is able to work cooperatively with other teachers</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments: __________________________________________________________________________

<table>
<thead>
<tr>
<th>Organization and Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Plans, organizes, and communicates with the students regarding all curricular areas</td>
</tr>
<tr>
<td>2. Provides leadership to students and involved teachers in developing and understanding physical education philosophy, objectives</td>
</tr>
<tr>
<td>3. Students are encouraged to assist in helping to organize and officiate activities</td>
</tr>
<tr>
<td>4. Makes routine inspections of gymnasium and equipment to ensure student safety</td>
</tr>
<tr>
<td>5. Makes sure that equipment is marked and inventory is kept</td>
</tr>
</tbody>
</table>
### Organization and Administration (Cont'd)

6. Establishes a routine for maintenance and repair requests
7. Establishes a routine for class use and return of equipment and supplies

**Comments:**

---

### Class Management

1. Demonstrates effective classroom control and management
2. Resolves problems of discipline effectively
3. Communicates effectively with the students
4. Provides for individual differences
5. Ensures that each student experiences some measure of success
6. Fosters respect for individual differences
7. Organizes activities effectively
8. Involves students in experiences to promote creative thinking
9. Use groups to provide for maximum activity
10. Students are provided sufficient free time to practise what they are taught
11. The possibility of accidents is minimized by proper progressions, good organization, and student awareness of safety precautions
12. Equipment is easily accessible
13. Evaluates student progress
14. Evaluative methods vary and are appropriate to the objectives
15. Provides opportunities for self-evaluation

**Comments:**

---
Program

1. A yearly plan has been developed and is on file
2. The plan is flexible and progressive to meet the varied needs of the students
3. The plan provides for a broad and balanced program in physical education
4. The yearly plan is divided into activity units/themes
5. Each lesson is planned to ensure that all available time is used constructively and effectively
6. Informs students and parents about the program

Comments: ____________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Strategies

My Strengths are __________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

My Weaknesses are __________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

What can I do to improve?
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
Student
Student Evaluation

Historically, physical education is unique in its approach to evaluation in that all domains of learning - cognitive, affective, and psychomotor - have found a place in the traditional physical education evaluation process. The key to this process appears to be a balance in evaluation techniques based on teacher and program priority. Positive evaluation is very important in physical education.

Cognitive Domain (Knowledge Appraisal)

The instructional aspect of a physical education class invariably involves the application of rules, skill techniques, safety, etiquette, tactics, and strategies. This type of content in physical education is indispensable. The intellectual development of our children as it applies to sports, games and personal well-being has become an accepted responsibility of physical educators. The strategy for determining knowledge acquisition may be accomplished by written tests, oral tests and assignments.
Psychomotor Domain

This area of instruction separates physical education from the academic courses of a school. The physical educator is concerned with the demonstration of skills in sports, games, and dance, which have been taught during the instructional periods.

The systems of grading available in this domain are many. Questions, however, about reliability, validity, and objectivity seem to be the major stumbling blocks.

Evaluation in this domain may include:

- comparative testing
- improvement assessment
- technique analysis
- demonstration
- standardized tests
- criterion referencing
- observation

Evaluation may be done through the arrangement of grades, pass/fail, or anecdotal.
Physical fitness is also a part of the psychomotor domain.

Since the rationalization for the existence of physical education in the education system is based upon the attainment of physical fitness and active living, it would seem assessment in this area is a must but not necessarily used as part of the grading strategy.

Assessment of physical fitness may take a variety of forms. It may be performance based, teacher developed, or a standardized format with an emphasis on health-related fitness.
The affective domain may include attitude, fair play, cooperation, leadership, participation, effort, enthusiasm, and interest.

These examples are important for a full appreciation of all aspects of physical education. They are desirable outcomes of an effective physical education program, but are extremely difficult to measure.

Other topics found in this domain include tardiness, truancy, and proper dress. Although these must be emphasized and are extremely important, they should not form the basis for educational attainment in physical education. These behaviours should be reported to parents or guardians.
Early Years
Early Years
(Grades K-4)

The Manitoba Physical Education Curriculum K-12 (1981) (5:48), includes the following

To facilitate learning and meaningful evaluation, students should be told

- What is to be taught?
  - Over a period of time
  - In each period

- What the teacher expects?

- How they have met those expectations

In selecting the means of evaluation, teachers must keep in mind

- Relevancy to the child’s time on task and achievement toward objects to determine the most feasible and beneficial method of evaluation

- An assessment method that motivates rather than reinforces self-doubts that children may be experiencing

- A reporting form that is easily understood by parents

The assessment of the level of performance and understanding can be achieved by

- Continuous teacher observation of students as they are learning and experiencing activities

- Developmental screening tests

- Anecdotal reporting
Evaluation Criteria

Student progress should be evaluated and reported as broadly as possible.

- **Psychomotor Domain**

  The teacher should observe the student's progress in the acquisition of skills and the application of them in:

  - games
  - gymnastics
  - rhythms/dance
  - special activities
  - outdoor pursuits
  - adapted/motor skills
• Movement Skills

The teacher should monitor the development of movement skills through observation and assessment in a variety of settings (formal or informal) to assess a child’s progress. Movement skills include:

- transport
- manipulation
- balance

The main purpose of observation is to provide information on specific difficulties to determine the developmental status (either developing or developed) of each of the fourteen skills as defined in the “Basic Movement Skills” document 1990. It is important to identify the entry level of each child so a program of appropriate instruction may be given.

Further information concerning movement skills may be found in “Basic Movement Skills,” 1990, stock number 78164. This document may be obtained from the Manitoba Textbook Bureau.
• **Physical Fitness**

Program content should be planned for continuous improvement in the student's physical fitness level and/or maintenance as may be determined by:

- teacher observation
- Manitoba Schools Fitness Program
  (It is suggested that this program is more suitable for grades 4-12.)

• **Cognitive Domain**

Determined by:

- teacher observation
- discussion
- projects (integration with other curricular areas is highly recommended)

• **Affective Domain**

Teacher observation of the ability to:
- play by the rules
- follow instructions
- share and get along with others
- participation in activities and with peers
Sample
Early Years
Grade 1
Physical Education Report

Name ______________________

Participation

<table>
<thead>
<tr>
<th>Participation</th>
<th>Key</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participates actively</td>
<td>E</td>
</tr>
<tr>
<td>Works to improve physical skills</td>
<td>V.G.</td>
</tr>
<tr>
<td>Exhibits fair play in game activities</td>
<td>S</td>
</tr>
<tr>
<td>Dresses appropriately for class</td>
<td>N.I.</td>
</tr>
<tr>
<td>Individual work</td>
<td></td>
</tr>
<tr>
<td>Group work</td>
<td></td>
</tr>
</tbody>
</table>

Concepts, skills, and activities introduced this term

- safety procedures in the gym
- listening skills
- body and space awareness
- directions - right, left, clockwise, counter-clockwise
- running activities
- striking skills
- rhythmic activities
- folk dances
- movement skills - balancing, catching, hopping

Comments

___ Your child has shown satisfactory progress in all concepts, skills, and activities taught this term.
___ Your child has done well in ________________________
___ Your child has had some difficulty with ________________

If you would like an interview or further information concerning the progress of your child in Physical Education, or his/her movement skills evaluation, please contact me at the following phone number:

_____________________
Physical Education Teacher

November, 19____
Sample
Early Years
Grade 1
Physical Education Report
March 19_

Name ________________________________________

Participation

Participates actively ____  Key:   E - Excellent
Works to improve physical skills ____  V.G. - Very good
Exhibits fair play in game activities ____  S - Satisfactory
Dresses appropriately for class ____  N.I. - Needs improvement
Individual work ____
Group work ____

Concepts, skills, and activities introduced this term

- basic gymnastics - rotation/rolls, balances
- folk dances
- body shapes and movements at different levels
- parachute activities
- games
- rope skipping skills
- throwing and catching skills
- take offs and landings

Comments

_____ Your child has shown satisfactory progress in all concepts, skills, and activities taught this term.
_____ Your child has done well in ________________________
_____ Your child has had some difficulty with ____________________

__________________________________________________________________________
__________________________________________________________________________

If you would like an interview or further information concerning the progress of your child in Physical Education, or his/her movement skills evaluation, please contact me at the following phone number:

__________________________________________

Physical Education Teacher
Sample
Early Years

Grade 1
Physical Education Report
June, 19...

Name ________________________________

Participation

Participates actively ____
Works to improve physical skills ____
Exhibits fair play in game activities ____
Dresses appropriately for class ____
Individual work ____
Group work ____

Key:  E  -  Excellent
      V.G. -  Very good
      S  -  Satisfactory
      N.I. -  Needs improvement

Concepts, skills, and activities introduced this term

- racquet activities
- folk dances
- ball bouncing (dribbling), catching and throwing skills
- batting skills
- outdoor games
- T-ball
- field day activities
- large equipment activities

Comments

____ Your child has shown satisfactory progress in all concepts, skills, and activities taught this term.
____ Your child has done well in ______________________
____ Your child has had some difficulty with ______________________

If you would like an interview or further information concerning the progress of your child in Physical Education, or his/her movement skills evaluation, please contact me at the following phone number:

Physical Education Teacher

36
Middle Years (Grades 5-8)

The Manitoba K-12 Physical Education Curriculum (1981) includes the following:

"Evaluation should be a continuing process. Only through constant evaluation can a teacher determine if a student is progressing toward the goals of the program. Evaluation should be objective and its purpose well defined before the specific method of evaluating is chosen."

Areas of Evaluation

- Psychomotor Domain
  - Skill Achievement
  - Physical Fitness
- Cognitive Domain - Knowledge and understanding
- Affective Domain - Enjoyment and participation of student
- Psychomotor Domain

Evaluation and Reporting Criteria

Skill acquisition should be observed and noted by the teacher:

- Rhythms and dance
- Gymnastics
- Large group offense and defence activities
- Small group offense and defence activities
- Aquatics
- Physical fitness
- Outdoor pursuits
- Specialized activities
Program content should be planned for continuous improvement in the student's physical fitness level and maintenance, as may be determined by:

- Teacher Observation
  - Manitoba Schools Fitness Program (1989)
  - The Canadian Active Living Challenge (1992)

- Cognitive Domain
  - As determined by
    - Teacher observation
    - Discussion - Group or individual
    - Written assignments or tests

- Affective Domain
  - Teacher observation of
    - Acceptable behaviour
    - Cooperation with others
    - Activity etiquette
    - Service and leadership
    - Tolerance for self and others

The affective domain is used to develop positive attitudes. Students need to be guided through successes and failures in the gym. One approach using the affective domain is to have your students keep a physical education journal of their experiences in gym class. The students may take these journals home and the teacher may collect them on a specified date or on a weekly basis. The feedback contained in the journals can provide excellent information regarding the student's experiences in physical education. The teacher should always respond to the student's entry with anecdotal remarks or suggestions.


Sample questions might be

"During today's 12 minute run, what were you thinking about...?"

before the run began?
during the run?
after the run?
How do you feel about your time?
Did you do your best?

Today was a
1--2--3--4--5--6--7--8--9--10 day
lousy so-so great

Why?

A student's mark is determined and then entered on a progress report card. Very few middle years schools use a separate physical education report card. The following are examples of mark breakdowns.

Samples of Grade/Mark Breakdowns include

1. Participation - 60%
   Fitness - 10%
   Skills - 10%
   Theory - 10%
   Gym Equipment - 10%
   100%

2. Participation - 60% - 100% (depending on unit)
   Skill - 15%
   Theory - 15%
   Fitness - 10%
   100%

3. Participation - 40%
   Written Test - 20%
   Skills Test - 20%
   Fitness - 20%
   100%

4. The Affective domain through Journal Entries - 100%
# Middle Years Physical Education Progress Report

Name ________________________  Date ________________________

## Activities

### Games
- Cooperative Games
- Cross Country
- Five-A-Side Soccer
- Volleyball
- Softball
- Track and Field
- Orienteering

### Gymnastics
- Stunts & Exercises
- Apparatus
- Tumbling Routines

### Rhythms
- Creative
- Folk
- Square
- Skipping

### Fitness
- Manitoba Schools Fitness Program
- Cardiovascular endurance
- Flexibility

### Appreciation for Activity
- Helps other students
- Understands and applies rules
- Makes a cooperative team effort
- Wears appropriate clothing

**Key:**
1. Needs Improvement
2. Satisfactory
3. Very Good
4. Excellent

## Enrichments

Student has participated in

- Intramurals
- School Teams

**Key:**

<table>
<thead>
<tr>
<th></th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Senior Years
Senior Years
Physical Education
(Grades 9-12)

Course objectives and evaluation procedures that are concise and clearly defined are essential in the Senior Years Physical Education program. Objectives that are carefully planned, provide direction for the teacher, ensuring that the course content is introduced in a systematic manner. It is also important for students to become familiar with these objectives. In this way, students are able to assume a more active role in the teaching-learning process as they begin to understand the relationship among the course objectives, content, and evaluation procedures.

These evaluation procedures should take two forms. One is the ongoing subjective evaluation that occurs daily in class. The second is the objective approach which takes the form of written work and skill tests. The grade assigned reflects the extent to which the student achieves program objectives.
Evaluation and Reporting

Evaluation and reporting should encourage the student to attain his/her potential, interpret the program to the parents and community, and assist the teacher in program development.

Definitions

Objective Evaluation - provides specific measurable information for the teacher regarding the student’s progress and the achievement of the course objectives. It is also important to the students as it allows them to see their improvement.

Subjective Evaluation - is the observation of the student’s daily performance with respect to effort, cooperative abilities, and general willingness to perform adequately - physically and socially - in the Physical Education environment.

Recreation Competency - a sufficient level of skill to encourage participation in leisure activities.

Evaluative Criteria

- Psycnomotor Domain
  
  Physical Skill - students should develop at least a recreational competency in a variety of lifetime sports/activities.

  Method: Design your own tests or adapt standardized tests to measure the basic skills that you are teaching.

  Physical Fitness - a test of the student’s general level of fitness or in a particular fitness component.

- Cognitive Domain
  
  Knowledge - A student should acquire specific information concerning rules, strategies, techniques, and fitness. The student should be able to understand and apply the concepts related to physical well-being.

  Methods: Written and oral assignments, Projects, Discussion, Tests
Guideline for Tests

questions should be brief, but clear
avoid ambiguity
the material receiving the greatest emphasis in class should receive the greatest emphasis on the test
avoid questions on trivial items
questions might be long answer, short answer, fill in blanks, matching

• Affective Domain

Social Skills - a student should develop the ability to interact positively with peers and teachers.
Method: Teacher observation of: behaviour activity etiquette, leadership qualities, peer relationships.

Participation - a student should display reasonable involvement in class activities.
Method: Teacher observation of the student's willingness to put forth an honest effort.

Student Self-Assessment - a student should develop the competency to assess his/her abilities with reasonable accuracy.
Method: Check lists, anecdotal reports.

Attendance
Regular attendance is essential due to the participatory nature of physical education
Method: Maintain a record of absences and lates.

Attire - a student should wear suitable attire for activity to encourage appropriate health and safety practices.
Method: Provide sufficient time to change. Ensure that a student's attire provides for maximum mobility.
Sources of Information

• Some provincial/national sport associations have developed informational material and/or skill tests suitable for use in schools. Requests to individual sport associations, should be directed to:

  Manitoba Sports Federation
  200 Main Street
  Winnipeg, MB
  R3C 4M2
  Phone: (204) 985-4000
  Wats: 1-800-282-8069
  FAX: (204) 985-4028

  Canadian Sport and Fitness Administration Centre
  1600 James Naismith Drive
  Gloucester, ON
  K1B 5N4
  Phone: (613) 746-0060
  FAX: (613) 748-5706

• Professional Physical Education organizations

  CAHPER
  1600 James Naismith Drive
  Gloucester, ON
  K1B 5N4
  Phone: (613) 748-5622
  FAX: (613) 748-5737

  AAHPERD
  1900 Association Drive
  Reston, Virginia 22091
  Phone: (703) 476-3400

• Manitoba Schools Physical Fitness Program

• Canadian Active Living Challenge

• Other resources may be available by contacting local Physical Education Supervisors or the Curriculum Services Branch, Manitoba Education and Training.
Calculation of the Grade

When selecting a procedure for the calculating of grades, it is essential that the teacher consider the primary goal of Senior Years Physical Education. That is, on graduation a student will know how to develop and maintain an adequate level of physical well-being and will have sufficient skills to enjoy a wide range of lifetime sports/activities. The grade assigned as a result of the evaluation procedure should:

- indicate the student's progress
- motivate the student to attain his/her potential
- foster a positive attitude towards lifetime sports/activities
The following is a list of the evaluation criteria and possible values. The combination that a teacher selects will be determined by their course objectives. Comments about the implications of each are included.

**SAMPLE 1**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skill</td>
<td>0 - 15%</td>
</tr>
<tr>
<td>Fitness</td>
<td></td>
</tr>
<tr>
<td>Knowledge</td>
<td>0 - 15%</td>
</tr>
<tr>
<td>Attendance</td>
<td></td>
</tr>
<tr>
<td>Participation</td>
<td>75 - 100%</td>
</tr>
<tr>
<td>Social Skills</td>
<td></td>
</tr>
</tbody>
</table>

- Students displaying a reasonable effort will earn a respectable grade.
- With a lower value placed on the areas of skill and knowledge students might be less inclined to develop in these areas.

**SAMPLE 2**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skill</td>
<td>25%</td>
</tr>
<tr>
<td>Fitness</td>
<td></td>
</tr>
<tr>
<td>Knowledge</td>
<td>25%</td>
</tr>
<tr>
<td>Attendance</td>
<td>25%</td>
</tr>
<tr>
<td>Participation</td>
<td></td>
</tr>
<tr>
<td>Social Skills</td>
<td>25%</td>
</tr>
</tbody>
</table>

- A passing grade is attainable for everyone.
- Students may be motivated to develop in all areas.
SAMPLE 3

<table>
<thead>
<tr>
<th>Skill</th>
<th>60 - 75%</th>
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</thead>
<tbody>
<tr>
<td>Fitness</td>
<td>60 - 75%</td>
</tr>
<tr>
<td>Knowledge</td>
<td>0 - 25%</td>
</tr>
<tr>
<td>Attendance</td>
<td></td>
</tr>
<tr>
<td>Participation</td>
<td>25% - 40%</td>
</tr>
<tr>
<td>Social Skills</td>
<td></td>
</tr>
</tbody>
</table>

- Students may be motivated to work diligently on their skills.
- Excessive emphasis on skill and/or fitness may discourage participation by the less athletic.

The grade a student receives in any subject has a direct influence on how the student perceives his/her ability in that particular course. An individual's perception of his/her ability profoundly affects willingness to be involved in that particular area. Physical Education is a unique course in that it strives to promote active participation throughout life for all individuals, not just the athletically gifted. Therefore, when choosing a grading procedure,
a teacher must consider its effect on a student's self-concept. Careful consideration of course goals and an awareness of the student's abilities will be necessary in order to establish a fair grading procedure. This procedure should challenge the gifted and allow the less gifted, who show a reasonable effort, to attain a satisfactory grade.

**Reporting**

Reporting is the means of providing feedback to parents and students concerning the student's progress. It may occur in an anecdotal form, a check list, a computer report or as an interview. If school policy has established computer reporting for all subjects, a teacher may wish to supplement this method with an individual P.E. report or with a personal interview with parents or students. Informing the students as to how their mark was calculated and how they can improve are effective motivators. Therefore, communication between student and teacher should be on-going.
Physical Education

Name of Student

Term Year Course and Number

Attendance: Available Actual

Physical Education grades are based on

<table>
<thead>
<tr>
<th>Aerobics</th>
<th>Officiating</th>
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<tbody>
<tr>
<td>Archery</td>
<td>Orienteering</td>
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<td>Badminton</td>
<td>Racquetball</td>
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<tr>
<td>Basketball</td>
<td>Rhythms/Dance</td>
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<td>Snowshoeing</td>
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<td>C.P.R.</td>
<td>Soccer</td>
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<td>Softball</td>
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<td>Swimming</td>
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<td>Cycling</td>
<td>Team Handball</td>
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<td>Down Hill Skiing</td>
<td>Tennis</td>
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<td>Flag Football</td>
<td>Track and Field</td>
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<td>Field Hockey</td>
<td>Triathalon</td>
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<tr>
<td>First Aid</td>
<td>Volleyball</td>
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<tr>
<td>Fitness Education</td>
<td>Weight Training</td>
</tr>
<tr>
<td>Golf</td>
<td>Wrestling</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>Canoeing, Hiking, Sailing</td>
</tr>
<tr>
<td>Ice Sports</td>
<td>Other</td>
</tr>
</tbody>
</table>

Semester 1

Mid Term Final

Semester 2

Mid Term Final

June Final Mark

Teacher’s Comments

Teacher’s Signature

Parent’s Signature

Parent’s Comments: Please use reverse side and return to teacher.

This is a sample form, a teacher should adapt it to reflect his/her program.
### NAME OF STUDENT

**SCHOOL**

<table>
<thead>
<tr>
<th>STUDENT NO</th>
<th>GRADE</th>
<th>HOME ROOM</th>
<th>SEMESTER-TERM</th>
<th>DATE ISSUED</th>
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<table>
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<tr>
<th>SUBJECT</th>
<th>1st Report</th>
<th>2nd Report</th>
<th>3rd Report</th>
<th>Final</th>
<th>TEACHER</th>
<th>TEACHER'S COMMENTS</th>
<th>CREDIT VALUE</th>
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<tbody>
<tr>
<td></td>
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<td></td>
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</tbody>
</table>

### GRADE SCALE

<table>
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<tr>
<th>Grade</th>
<th>Score</th>
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<tbody>
<tr>
<td>Honour</td>
<td>90-100</td>
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<tr>
<td>Excellent</td>
<td>80-89</td>
</tr>
<tr>
<td>Above Average</td>
<td>70-79</td>
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<tr>
<td>Average</td>
<td>60-69</td>
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<tr>
<td>Below Average</td>
<td>50-55</td>
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<tr>
<td>Failure</td>
<td>0-49</td>
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<tr>
<td>Pass</td>
<td>40-49</td>
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<tr>
<td>Incomplete</td>
<td>0-49</td>
</tr>
<tr>
<td>No Mark</td>
<td></td>
</tr>
</tbody>
</table>

**TOTALATES**

**SIGNATURE**

53 54
Reference List


*Planning a Quality School Physical Education Program* (Planning Kit), Fitness Canada (CAHPER, Government of Canada).


Program 1: Ages 5-8 Theme: Involvement and Fun in Physical Activity

Program 2: Ages 9-11 Theme: Expanding Physical Activity Opportunities

Program 3: Ages 12-14 Theme: Making Choices and Setting Goals

Program 4: Ages 15-18 Theme: Responsibility Empowerment and Leadership
Bibliography


