This resource guide on services available for students with disabilities at Florida's public universities begins with a summary of Section 504 of the Rehabilitation Act of 1973, a list of recognized disability categories, regulations concerning the provision of auxiliary learning aids, and Florida statutes concerning postsecondary education of disabled persons. Following these materials, a two-page information sheet listing information about general services, admission procedures, publications, coordinator data, student organizations, general statistics, and services for specific groups of disabled students is provided for each university in the state system. Universities included are: Florida Agricultural & Mechanical University, Florida Atlantic University, Florida International University, Florida State University, University of Central Florida, University of Florida, University of North Florida, University of South Florida, and University of West Florida. The guide concludes with a list of Florida support agencies and a fact sheet on scholarships. (JDD)
Resource Guide to Programs and Services for Students with Disabilities

State University System of Florida
November 5, 1991

Greetings!

The State University System of Florida has long been committed to providing equal access to education to all who enter our doors. Our commitment begins with eliminating physical barriers. We recognize, however, that providing access implies more than merely removing barriers. It also means developing and enhancing a supportive environment. Our commitment, therefore, is to establish and maintain a climate where all students can make the most of their abilities.

Throughout the State University System, efforts are made to make our campuses friendly and accessible to disabled students. To this end, each of the universities employs trained individuals to serve as disabled student coordinators. In addition, each institution offers services for disabled students including readers, tutors, and interpreters. We continue to improve these services and make adjustments as the disabled student population changes. Our goal is to assist all our students in setting challenging goals for themselves, and to help them in achieving these goals.

This booklet is intended to give an overview of the services which are available.

With kind regards,

Sincerely,

Charles B. Reed
Chancellor

CBR/gjj

AN AFFIRMATIVE ACTION—EQUAL OPPORTUNITY EMPLOYER

University of Florida • Florida State University • Florida A&M University • University of South Florida • Florida Atlantic University

University of West Florida • University of Central Florida • University of North Florida • Florida International University

University of Florida, Gainesville • Florida State University, Tallahassee • Florida A&M University, Tallahassee • University of South Florida, Tampa • Florida Atlantic University, Boca Raton

University of West Florida, Pensacola • University of Central Florida, Orlando • University of North Florida, Jacksonville • Florida International University, Miami
"For those who seek to continue to strive for the best in life, no matter what obstacles are encountered..."  

Charles B. Reed

State University System of Florida's: Resource Guide to Programs and Services for Students with Disabilities

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<td>Louise Friderici</td>
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This Guide has been produced to provide information about services available for students with disabilities at Florida's public Universities.

Florida has a long history of providing services for students with physical and mental disabilities at each of its universities, and this guide is one more step in the evolution of the process of providing continued support.

To better prepare for a college education, we hope that you will take the time and effort to research each university of interest. To assist in determining whether you qualify as a student with a disability, a list of categories is provided. To make that task a little easier, addresses and telephone numbers for each of the nine State University Coordinators of Services and Programs for Students with Disabilities are provided on the following pages. Each university has a two page information sheet which lists information about general services, admission procedures, publications, coordinator data, student organizations, general statistics, and services for specific groups of disabled students. Information is also provided about federal and state laws that affect the education of students with disabilities.

Should you inform the university of a disability? That is for you to determine, but the following information may help you in making a more informed decision.

1. It is illegal for any university to make pre-admission inquiries about a student's disability.
2. Students with disabilities apply under the same guidelines as all other students.
3. The only time your disability needs to be mentioned in the application process is if you are petitioning a denial or feel that your disability had a direct impact on grades, course choice, or SAT/ACT scores.
To petition, use question number 25 on the SUS Application Form. Also, attach a letter explaining how your disability had an impact on the questionable grade(s), test score(s), or choice of high school courses. Once you ask for special consideration, the university then has the right to ask for relevant documentation to verify your disability. Any documentation provided is confidential and cannot be released to anyone without your permission.

In order to receive services at any SUS university, you must register with the office responsible for programs and services for students with disabilities. Documentation is necessary for every disability. In order to make sure that services start on the first day of classes, make contact early, and provide all medical or psychoeducational information. If you have learning disabilities, a "current" psychoeducational evaluation will be necessary. Contact universities of interest to see how "current" is defined. If you are still in high school, and the most current evaluation is older than three years, obtain a new evaluation before graduation. Evaluations in college are generally at the expense of the student.

Finally, the Coordinators of Programs and Services for Students with Disabilities hope this Guide will provide you with a start to obtaining a college education. We look forward to your questions and hope your admission to one of Florida's public Universities leads to a productive and long lasting professional career.
Section 504

Rehabilitation Act of 1973
Federal Register / Vol. 45, No. 92, pp 30937-30944

Section 504 is designed to eliminate discrimination on the basis of handicap in any program or activity receiving federal financial assistance. It provides that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance. Handicapped person means any person who has a physical or mental impairment which substantially limits one or more major life activities, has a record of such an impairment, or is regarded as having such an impairment.

Admissions and Recruitment: Qualified handicapped persons may not, on the basis of handicap, be denied admission or be subjected to discrimination in admission or recruitment. Institutions may not make preadmission inquiry as to whether an applicant for admission is a handicapped person but, after admission, may make inquiries on a confidential basis as to handicaps that may require accommodation.

Academic Adjustments: Universities shall make such modifications to academic requirements as are necessary to ensure that such requirements do not discriminate or have the effect of discriminating, on the basis of handicap, against a qualified handicapped applicant or student. Academic requirements that the recipient can demonstrate are essential to the program of instruction being pursued by such student or to any directly related licensing requirement will not be regarded as discriminatory within the meaning of this section. Modifications may include changes in the length of time permitted for the completion of degree requirements, and adaptation of the manner in which specific courses are conducted. Universities shall take such steps as are necessary to ensure that no handicapped student is denied the benefits of, excluded from participation in, or otherwise subjected to discrimination under the education program or activity operated by the school because of the absence of educational auxiliary aids for students with impaired sensory, manual, or speaking skills.

Section 504 is too lengthy a document to include in this Resource Guide. If you wish a complete copy of the legislation, please contact the Equal Opportunity Programs Office at the address provided below.

Questions & Concerns
State University System of Florida
Office For Equal Opportunity Programs
325 W. Gaines Street, Suite 1446
Tallahassee, Florida 32399-1950

(904) 487-1896
In order to provide services to disabled students, each University asks for voluntary self-identification of students with a specific disability. This information is kept confidential and is used for the purpose of aiding students in achieving their fullest potential while at the university. In addition, each university is required to submit annually a confidential report to the Board of Regents which includes the number of disabled students by disability category. Listed below are the six categories of handicapping conditions the State maintains as of September, 1991.

1. **Visual Impairment**: Disorders in the structure and function of the eye as manifested by at least one of the following: (1) visual acuity of 20/70 or less in the better eye after the best possible correction, (2) a peripheral field so constricted that it affects one's ability to function in an educational setting, (3) a progressive loss of vision which may affect one's ability to function in an educational setting. Examples include but are not limited to cataracts, glaucoma, nystagmus, retinal detachment, reinitis pigmentosa, and strabismus.

2. **Physical Impairment**: Musculoskeletal and connective tissue disorders, neuromuscular disorders. Physically disabling conditions which may require an adaptation to one's school environment or curriculum. Examples include but are not limited to cerebral palsy, absence of some body member, clubfoot, nerve damage to the hand and arm, cardiovascular aneurysm (CVA), head injury and spinal cord injury, arthritis and rheumatism, intracranial hemorrhage, embolism, thrombosis (stroke), poliomyelitis, multiple sclerosis, Parkinson's disease, congenital malformation of brain cellular tissue, and physical disorders pertaining to muscles and nerves, usually as a result of disease or birth defect, including but not limited to muscular dystrophy and congenital muscle disorders.

3. **Hearing Impairment**: A hearing loss of 30 decibels or greater pure tone average of 500, 1000, 2000 Hz, ANSI, unaided, in the better ear. Examples include but are not limited to conductive hearing impairment or deafness, sensorineural hearing impairment or deafness, high or low tone hearing loss or deafness, and acoustic trauma hearing loss or deafness.

4. **Specific Learning Disabilities**: A disorder in one or more of the basic psychological or neurological processes involved in understanding or in using spoken or written language. Disorders may be manifested in listening, thinking, reading, writing, spelling, or performing arithmetic calculations. Examples include dyslexia, dysgraphia, dysphasia, dyscalculia, and other specific learning disabilities in the basic psychological or neurological process. Such disorders do not include learning problems which are due primarily to visual, hearing, or motor handicaps, mental retardation, emotional disturbance, or an environmental deprivation.

5. **Speech Impairment**: Disorders of language, articulation, fluency, or voice which interfere with communication, pre-academic or academic learning, vocational training, or social adjustment. Examples include but are not limited to cleft lip and/or palate with speech impairment, stammering, stuttering, laryngectomy, and aphasia.

6. **Other Impairments**: Not limited to conditions listed below.

   **Cardiovascular and Circulatory Conditions**: Include but are not limited to congenital heart disease, rheumatic fever and chronic rheumatic heart disease, arteriosclerotic and degenerative heart disease, other diseases or conditions of the heart, other hypertensive diseases, varicose veins and hemorrhoids, and other conditions of the circulatory system.

   **Mental, Psychoneurotic, or Personality Disorders**: Any emotional or behavioral neurosis that has, or could create, an unstable condition in the individual's actions. Include but not limited to psychotic disorders, psychoneurotic disorders, alcoholism, drug dependence, and other character, personality, and behavior disorders.

   **Blood Serum Disorders**: Hemophilia, sickle cell anemia, HIV/AIDS, and disorders where the cause is unknown.

   **Respiratory Disorders**: Tuberculosis of the respiratory system, emphysema, pneumoconiosis and asbestosis, bronchiectasis, chronic bronchitis and sinusitis, other diseases of respiratory system.

   **Diabetes. Epilepsy.**

Other conditions that require an administrative or academic adjustment such as class schedules, parking, and course adjustments, and do not fit into any of the above categories may also qualify. Contact the Coordinator of Services and Programs for Students with Disabilities at a SUSI institution for further information.
Auxiliary Learning Aids

General Appropriations Bill for Fiscal Year 1991-92

404A Special Categories -- Grants and Aids -- Auxiliary Learning Aid for Postsecondary Handicapped Students From General Revenue Fund

Funds provided in Specific Appropriation 404A shall be used for auxiliary learning aid assistance for handicapped students who are attending a state university or public community college in Florida and shall be administered under rules adopted by the State Board of Education. Such rules shall include standards of eligibility providing that auxiliary aids will be restricted to students who are handicapped within the definition of Section 504 of the Rehabilitation Act of 1973, as amended, and who are not able to obtain auxiliary aid assistance under state or federal vocational rehabilitation programs or other governmental programs. Such rules shall provide for reimbursement to the institutions by the Department of Education for auxiliary aid assistance provided under this program. The level of reimbursement of funds to individual institutions shall be based on the number of disabled students served in the prior year, the amount of institutional matching funds provided, and the institution's Auxiliary Learning Aids expenditures for the prior year. Any funds herein appropriated and unencumbered at the end of the fiscal year shall revert to the General Revenue Fund unallocated. Participating institutions shall be required to provide matching funds of at least 30 percent beginning in the Fall 1991 and at least 40 percent beginning in Fall 1996. Eligible matching expenditures shall include equipment and personnel services which are dedicated to providing direct auxiliary instructional support to handicapped students.

Upon request by the institution, an amount equal to 20 percent of an institution's allocation may be distributed at the time of allocation. Any funds provided in advance shall be deducted from the total amount the institution is eligible to be reimbursed for actual expenditures under its plan. At least once during each year the allocation, expenditures, and needs of all institutions shall be reviewed. If this review shows that any institution is not spending its allocation at a rate that would exhaust the allocations by the end of the year, the Commissioner may adjust allocations between and among institutions. For 1991-92, the annual expenditure limit for individual students participating shall be $5,500.

None of the appropriation for auxiliary learning aids shall be expended for hourly, OPS (Other Personal Services), or salaried personnel except for persons who are necessary for providing direct auxiliary instructional support to handicapped students. With specific prior approval of the Department of Education, funds may be used to pay salaries of interpreters for the deaf; learning disability specialists; readers; notetakers; and tutors who work directly with disabled students in the learning environment and are employed in full-time, salaried positions where the workload justifies a full-time employee. At no time may any of the funds from this appropriation be expended for the salary of the institution's Coordinator of Programs and Services for Students with Disabilities.
6A-10.28 Auxiliary Aid Assistance for Handicapped Students

1) Funds appropriated in Item 271D of section 1 of Chapter 79-212, Laws of Florida, for auxiliary aid assistance for handicapped students attending a state university or a public community college in Florida shall be distributed quarterly to participating institutions as reimbursement for eligible expenditures made by the institution pursuant to this rule.

2) Subject to the availability of funds appropriated for this purpose, a state university or a public community college shall be eligible to receive reimbursement of funds expended to purchase auxiliary aids as defined in subsection 84.44(d) C.F.R. needed by a student attending that institution who is handicapped within the definition of Section 504 of the Federal Rehabilitation Act of 1973, as amended, and who is not able to obtain the needed auxiliary aid assistance under state or federal vocational rehabilitation programs responsible for providing such assistance. Assistance provided under this rule shall be used solely for the provision of auxiliary aids as defined in the subsection 84.44(d) of the federal regulations governing the Section 504 program of the Federal Rehabilitation Act of 1973, as amended. The reimbursement of expenditures for each handicapped student shall not exceed five thousand five hundred dollars ($5,500) per academic year. The limitation of funds for reimbursement shall in no way obviate or alleviate the institution's responsibility to provide any auxiliary aids required by subsection 84.44(d) C.F.R.

3) In the event that a beneficiary of auxiliary aid assistance transfers from one state university or public community college in Florida to another, the benefits provided under this rule shall be transferred upon approval of the Department of Education.

4) Any auxiliary aid equipment provided to a handicapped student under this rule shall be the property of the institution, and upon completion of the course or program for which the student is enrolled, must be returned to the institution from which it was obtained.

5) With approval of the Department of Education, two (2) or more institutions may pool equipment in order to better meet the needs of handicapped students.

6) Each institution wishing to receive reimbursement for funds expended pursuant to Rule 6A-10.28(2), FAC. shall submit to the Commissioner at the end of each quarter of the fiscal year (September 30, December 31, March 31, and June 30) a report containing the following: (a) the name of each student provided auxiliary aid by the institution; (b) the nature of the student's handicap; (c) each auxiliary aid purchased for and provided to the student; (d) the actual expenditure by the institution for each aid provided; (e) a certification that the student was unable to secure the required assistance for this aid from any of the state or federal vocational rehabilitation programs responsible for such assistance.

7) Each quarterly report shall show institution expenditures for each quarter of the fiscal year and the total expenditure for the year to date. If more than one (1) student is provided assistance, a report containing the information in category(6) above shall be submitted for each student, and a summary report shall be submitted listing total expenditures for which the institution is requesting reimbursement for all eligible students.
240.152 Impaired and learning disabled persons; admission to postsecondary institutions; substitute requirements; rules. Any person who is hearing impaired, visually impaired, dyslexic, or who has a specific learning disability shall be eligible for reasonable substitution for any requirement for admission to a state university, community college, or postsecondary vocational institution where documentation can be provided that the person’s failure to meet the admission requirement is related to the disability. The State Board of Education, the Board of Regents, and the State Board of Community Colleges shall adopt rules to implement this section and shall develop substitute admission requirements where appropriate. History-s. 1, ch. 86-194

240.153 Impaired and learning disabled persons; graduation, study program admission, and upper division entry; substitute requirements; rules. Any student in a state university, community college, or postsecondary vocational institution who is hearing impaired, visually impaired, dyslexic, or who has a specific learning disability shall be eligible for reasonable substitution for any requirement for graduation, for admission into a program of study, or for entry into upper division where documentation can be provided that the person’s failure to meet the requirement is related to the disability and where the failure to meet the graduation requirement or program admission requirement does not constitute a fundamental alteration in the nature of the program. The State Board of Education, the Board of Regents, and the State Board of Community Colleges shall adopt rules to implement this section and shall develop substitute requirements where appropriate. History-s. 2, ch. 86-194
6C-6.018 Substitution or Modification of Requirements for Program Admission, Undergraduate Transfer, and for Graduation by Students with Disabilities.

(1) A university shall provide reasonable substitution or modification for any requirement for admission into an undergraduate or graduate program of study, or for entry into the upper division, or for graduation for any student who is hearing impaired, visually impaired, or dyslexic, or who has a specific learning disability where documentation can be provided that the student's failure to meet the requirement does not constitute a fundamental alteration in the nature of the program.

(2) In determining whether to grant a substitution or modification, a university will consider pertinent documents including, but not limited to, a physician's statement, vocational rehabilitation records, and school records maintained as a result of the exceptional child provisions of Public Law 94-142. The State Board of Education has prescribed in Rule 6A-10.041, FAC, the definitions of disabilities to which this Rule 6C-6.018 applies, and each university will provide the student the opportunity to present evidence to support his or her disabilities, and an appeals process.

Admissions Offices

Florida A&M University
Tallahassee, FL 32307-0077
(904) 599-3796

Florida Atlantic University
Boca Raton, FL 33431-0991
(305) 367-3040

Florida International University
Miami, FL 33199
(305) 348-2363

Florida State University
Box 5000
Tallahassee, FL 32314
(904) 644-6200

University of Central Florida
Orlando, FL 32816-0114
(407) 823-5400

University of Florida
Box 2946
Gainesville, FL 32602-2946
(904) 392-1365

University of North Florida
Jacksonville, FL 32216-6699
(904) 646-2624

University of South Florida
Tampa, FL 33620-6900
(813) 974-3359

University of West Florida
Pensacola, FL 32514-5750
(904) 474-2224
SUS Universities

Florida Agricultural & Mechanical University
Florida Atlantic University
Florida International University
Florida State University
University of Central Florida
University of Florida
University of North Florida
University of South Florida
University of West Florida
Publication Information:
A pamphlet listing services for students with disabilities is available upon request. A comprehensive publication listing services for students with learning disabilities is also available.

General Program Description

Florida Agricultural and Mechanical University is an equal employment and opportunity University and is committed to assuring that all persons are provided an equal opportunity to pursue employment and educational opportunities free from harassment and discrimination. To assure that persons with disabilities receive equal benefits from the educational services provided by the University, the Office of Special Programs and Services was established in the Division of Student Affairs. Students are encouraged to contact that office for assistance.

Services Provided to Students

Central office responsible for programs and services; University Committee responsible for access issues; testing accommodations; assistance with registration; ability to move class if not accessible; CLAST prep courses; study skills classes; auxiliary learning aids funds; accessible computers; special computer lab; tutors; notetakers; special orientation program; registration priority; equipment loan; Reading/ Writing Lab; interpreters; and readers.

Admission Procedures

Contact the Coordinator of Special Programs and Services for information about admission procedures at (904) 599-3541.
Services Provided by Disability Category

Services for students with visual impairments:
- reader service
- no guide dog restrictions
- Kurzweil Personal Reader
- taping facilities
- campus orientation
- paid tutors
- notetakers
- alternate testing

Services for students with speech impairments:
- tapes and recorders
- Speech productions lab conducted by FAMU College of General Studies

Services for students with other disabilities:
- determined by individual needs

Services for students with hearing impairments:
- interpreter service
- transcription of notes
- notetakers

Services for students with mobility impairments:
- reader service
- accessible computers
- library access assistance
- extended time on exams
- campus orientation
- paid tutors
- transportation

Services for students with learning disabilities:
- specially trained tutors
- study skills course
- talking computers
- special academic advising
- foreign language waiver
- Reading and Writing Center
- Kurzweil Personal Reader
- extended time on exams
- Franklin Language Master
- grade forgiveness policy
- paid tutors
- notetakers
- alternate testing
- CLAST waiver
- course substitution
- counseling (career, personal and academic)

Comprehensive support services for LD students are available. Contact:
Dr. Sharon M. Wooten
Director, Learning Development and Evaluation Center
205 University Commons
Florida A&M University
Tallahassee, FL 32307
(904) 599-3180

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General University Statistics
Total number of registered students with disabilities: 59 (Fall 1991)
Breakdown by Category: Hearing Impaired 0; LD 53; Visually Impaired 1; Physically Impaired 2; Speech Impaired 0; Other 3
Total number of students enrolled: 8,774
Main Campus Address
Florida Atlantic University
Box 3091
Boca Raton, FL 33431

504 Compliance Officer
Mr. Ricky T. Walker
Director, Equal Opportunity Programs
Administration 373
Box 3091
Boca Raton, FL 33431
(407) 367-3004
238-3004 (SUNCOM)

Coordinator of Services and Programs for Students with Disabilities
Ms. Dee Davis
Library 175
Box 3091
Boca Raton, FL 33431
(407) 367-3880 (TDD/V)
238-3880 SUNCOM

Student Organization Involved with Issues of Disability
Florida Atlantic University
Disabled Student Organization
Library-Room 175
Box 3091
Boca Raton, FL 33431
(407) 367-3880 (TDD/V)
(407) 238-3880 (SUNCOM)

Publication Information:
A pamphlet listing services for students with disabilities is available upon request.

General Program Description
The function of the Office of Disabled Student Services is to offer equal access to a quality education by providing reasonable accommodations to qualified students. Each student requesting services is required to complete a "Self-Identification Form." The Office of Disabled Student Services can then provide appropriate auxiliary aid assistance and support services to students who require such assistance.

Services Provided to Students
Central office responsible for programs and services; students with disabilities coordinated support group; University Committee responsible for access issues; testing accommodations; assistance with registration; ability to move class if not accessible; CLAST prep classes; Auxiliary Learning Aids Funds; accessible computers; taped textbooks; test taking facility; notetakers; Campus Disabled Resource Guide; registration priority; equipment loan; and APH recorders. Scholarships also available for students with disabilities.

Admissions Procedures
Send cover letter explaining disability and request for special consideration. Use question #25 on SUS application to address how a specific disability impacted on academic performance.
Services Provided by Disability Category

Services for students with visual impairments:
- reader service
- Optacon Machine
- talking computers
- no guide dog restrictions
- library access assistance
- volunteer tutors
- extended time on exams
- taping facilities
- taped textbooks
- notetakers
- Visualtek

Services for students with hearing impairments:
- interpreter service
- amplification systems
- TTY/TDD access
- note takers

Services for students with mobility impairments:
- reader service
- accessible computers
- library access assistance
- volunteer tutors
- extended time on exams
- move class if not accessible
- notetakers
- alternate testing

Services for students with speech impairments:
- Communications Disorder Center for:
  1. diagnosis
  2. therapy

Services for students with learning disabilities:
- specially trained tutors
- talking computers
- foreign language substitution
- Gordon Rule substitution
- volunteer tutors
- extended time on exams
- grade forgiveness policy
- taped textbooks
- notetakers
- alternate testing
- CLAST waiver

Students who have a documented learning disability may receive strategy tutoring from an LD specialist on staff. For more information on services and support contact:

LD Specialist
SSB Room 226A
Box 3091
Boca Raton, FL 33431
(407) 367-3880 (TDD/V)

General University Statistics
Total number of registered students with disabilities: 133 (Fall 1991)
Breakdown by Category: Hearing Impaired 10; LD 75; Visually Impaired 13; Physically Impaired 36; Speech Impaired 5; Other 8
Total number of students enrolled: 14,057
Publication Information:
A guide book for students with disabilities and a pamphlet listing services for students with disabilities is available upon request.

General Program Description
Disabled Student Services counselors work with students on an individual basis to design a program to assist the student. Assistance may be in the form of notetakers, readers, sign language interpreters for classes, library or laboratory assistants, or adaptive equipment.

Services Provided to Students
Central office responsible for programs and services; students with disabilities coordinated group; Student Government funding for projects; University committee responsible for access issues; special campus scholarships for the disabled; testing accommodations; assistance with registration; ability to move class if not accessible; study skills class; Auxiliary Learning Aids funds; accessible computers; taped textbooks; tutors; notetakers; Campus Disabled Resource Guide; registration priority; and equipment loan.

Admissions Procedures
Contact the Coordinator of Services and Programs for Students with Disabilities for information.
Florida International University

Services Provided by Disability Category

Services for students with visual impairments:
- reader service
- talking computers
- talking calculators
- no guide dog restrictions
- library access assistance
- Kurzweil Personal Reader
- extended time on exams
- Franklin Language Master
- braille and taping facilities
- campus orientation
- volunteer tutors
- taped textbooks
- notetakers
- alternate testing
- VTEKs

Services for students with hearing impairments:
- interpreter service
- amplification systems
- TTY/TDD access
- visual alarms in residence halls
- notetakers

Services for students with mobility impairments:
- reader service
- accessible computers
- library access assistance
- loaner equipment
- adaptive equipment for computers
- extended time on exams
- campus orientation
- alternate classrooms for inaccessible areas
- volunteer tutors
- notetakers
- alternate testing

Services for students with speech impairments:
- assistance in advising faculty of any special accommodations needed
  (waiver of requirements to make oral presentations)

Services for students with other disabilities:
- notetakers
- adapted testing
- counseling referral
- letters to instructors requesting needed accommodations

Services for students with learning disabilities:
- talking computers
- foreign language waiver
- Gordon Rule waiver
- volunteer tutors
- Kurzweil Personal Reader
- extended time on exams
- Franklin Language Master
- grade forgiveness policy
- paid tutors
- taped textbooks
- notetakers
- alternate testing
- CLAST waiver
- special academic advising
- priority registration
- substitutions and waivers for admissions requirements

General University Statistics
Total number of registered students with disabilities: 276 (Fall 1991)
Breakdown by category: Hearing Impaired 21; LD 111; Visually Impaired 28; Physically Impaired 90; Speech Impaired 10; Other 342
Total number of students enrolled: 23,405
Publication Information:
A pamphlet listing services for students with disabilities is available upon request.

General Program Description
The presence of a disability should not be an insurmountable handicap. At Florida State University there is a commitment to provide students with disabilities the most integrated and least restrictive educational and living environment possible.

Services Provided to Students
Central office responsible for programs and services; students with disabilities coordinated group; Student Government funding for projects; Student Government Cabinet position responsible for disabled student issues; University committee responsible for access issues; testing accommodations; assistance with registration; ability to move class if not accessible; auxiliary learning aids funds; accessible computers; special computer lab; taped textbooks; test taking facility; tutors; notetakers; special orientation programs; registration priority; equipment loan; and Reading/Writing lab.

Admission Procedures
Students apply under same circumstances as all other students. For information about admissions call (904) 644-6200.
Florida State University

Services Provided by Disability Category

Services for students with visual impairments:
♦ students traditionally work through Division of Blind Services

Services for students with speech impairments:
♦ students work through Department of Communications and Speech Disorders

Services for students with hearing impairments:
♦ interpreter service
♦ TTY/TDD access
♦ notetakers

Services for students with mobility impairments:
♦ accessible computers
♦ library access assistance
♦ loaner equipment
♦ special physical education lab
♦ adaptive equipment for computers
♦ extended time on exams
♦ campus orientation
♦ alternate classrooms for inaccessible areas
♦ notetakers
♦ alternate testing

Services for students with other disabilities:
♦ services vary depending on individual needs

Services for students with learning disabilities:
♦ talking computers
♦ academic advising
♦ cassette duplicator
♦ computer instruction
♦ Kurzweil Personal Reader
♦ extended time on exams
♦ Franklin Language Master
♦ editing
♦ taped textbooks
♦ notetakers
♦ alternate testing
♦ CLAST waiver possible

General University Statistics
Total number of registered students with disabilities: 227 (Fall 1991)
Breakdown by category: Hearing Impaired 12; LD 118; Visually Impaired 31; Physically Impaired 33; Speech Impaired 5; Other 36
Total number of students enrolled: 27,795
Publication Information:
An information sheet on services for students with disabilities is available upon request.

General Program Description

The University of Central Florida's Office of Handicapped Student Services can provide the following for students who are handicapped: information and orientation to campus facilities and services, assistance with registration for courses, assistance with classroom accommodations (including exam accommodations), UCF handicapped parking decals, counseling, referral to campus and community services. The assistance provided depends on student's disability and needs.

Services Provided to Students

Central office responsible for programs and services; testing accommodations; assistance with registration; ability to move class if not accessible; CLAST prep course through SARC* (see below); study skills class through SARC; auxiliary learning aids funds; accessible computers; taped text books only from RFB (Recording for the Blind); test taking facility; tutors only through SARC--very limited; notetakers; registration priority; equipment loan; Reading Writing Lab at SARC.

**SARC is the Student Academic Resource Center and is available for all UCF students to receive assistance with reading, writing, study skills, standardized test preparation, and limited tutoring.

Admission Procedures

Apply for admission early. Applications for admission will be accepted up to one year in advance of the admission date. The university application for admission does not contain any question regarding disability. It is the student's responsibility to contact the Office of Handicapped Student Services to receive services.
## Services Provided by Disability Category

### Services for students with visual impairments:
- reader referral service
- talking computer
- talking calculators
- no guide dog restrictions
- library access assistance
- closed-circuit video print enlargers
- large print exams
- Kurzweil Reading Machine
- extended time on exams
- readers for exams
- paid tutors—only at SARC
- taped textbooks—only from RFB

### Services for students with speech impairments:
- Speech course substitution
- foreign language substitution

### Services for students with hearing impairments:
- interpreter service
- amplification system
- TTY/TDD access
- notetakers

### Services for students with mobility impairments:
- library access assistance
- extended time on exams
- campus orientation
- alternate classrooms for inaccessible areas
- writers for exams
- notetakers

### Services for students with other disabilities:
- services provided based on individual needs

### Services to students with learning disabilities:
- talking computer
- Reading and Writing at SARC
- Kurzweil Reading Machine
- extended time on exams
- paid tutors (only at SARC)
- taped textbooks (only from RFB)
- notetakers
- electronic spell checker
- foreign language substitution

## General University Statistics

Total number of registered students with disabilities: 211 (Fall 1991)

**Breakdown by category:** Hearing Impaired 16; LD 91; Visually Impaired 35; Physically Impaired 66; Speech Impaired 0; Other 3

Total number of students enrolled: 21,157
Publication Information:

Pamphlets listing overall services for students with disabilities, information on UF's taped textbook project and computer access project, and a 504 fact sheet. There is also a student handbook. All are available upon request.

General Program Description

Any student with a documented disability is eligible for indirect and direct services. UF will work with students on an individual basis to provide the appropriate services as necessary for students to complete a degree. UF encourages questions and contact by students as early as possible in the college-seeking process.

Services Provided to Students

Central office responsible for programs and services; students with disabilities coordinated groups; Student Government funding for projects; Student Government Cabinet position responsible for disabled student issues; University committee responsible for access issues; special campus scholarships for the disabled; testing accommodations; assistance with registration; ability to move class if area not accessible; CLAST prep classes; study skills class; Auxiliary Learning Aids Funds; accessible computers; special computer lab; taped text books; test taking facility; limited tutors; notetakers; disabled resource guide: special orientation programs; registration priority; on-campus transportation; Reading/Writing lab; equipment loan; canes, Brailleur, wheel chairs, view scans, and dictaphones.

Admission Procedures

Students with disabilities apply under general guidelines. Students are encouraged to explain areas in academic performance that may be questioned. Use question #25 on SUS application to address how a specific disability impacted on academic performance.
Services Provided by Disability Category

Services for students with visual impairments:
- reader service
- Optacon Machine
- talking computers - IBM
- talking computer - Apple
- no guide dog restrictions
- library access assistance
- Kurzweil Personal Reader
- extended time on exams
- Franklin Language Master
- braille & taping facilities
- program for taped text books; Vocal-Eyes
- note takers
- alternate testing
- Viewscan
- Braille & Speaks computer
- transportation
- large screen monitors
- program to teach use of computers; Visual Aids Reading Room

Services for students with speech impairments:
- speech and hearing clinic on campus
- faculty liaison service

Services for students with hearing impairments:
- interpreter service
- amplification systems
- visual doorbell in residence halls
- TDD access
- visual alarms in residence halls
- notetakers
- student signing group
- foreign language substitution

Services for students with mobility impairments:
- reader service
- accessible computers
- library access assistance
- loaner equipment
- special P. E. Lab
- adaptive equipment for computers
- extended time on exams
- alternate classrooms for inaccessible areas
- notetakers
- alternate testing
- transportation
- wheelchair basketball
- pool lift

Services for students with other disabilities:
- counseling
- one-to-one assistance service depending on needs
- all of the services mentioned in the other categories

Services for students with learning disabilities:
- talking computers
- foreign language substitution
- Gordon Rule substitution
- Reading and Writing Center
- Kurzweil Personal Reader
- extended time on exams
- Franklin Language Master
- taped textbooks
- notetakers
- alternate testing
- CLAST assistance

UF CURRENTLY DOES NOT HAVE A PROGRAM DESIGNED FOR STUDENTS WHO ARE LD

General University Statistics
Total number of registered students with disabilities: 220 (Fall 1991)
Breakdown by Category: Hearing Impaired 13; LD 76; Visually Impaired 16; Physically Impaired 78; Speech Impaired 4; Other 48
Total number of students enrolled: 35,875
General Program Description

The Office of Handicapped Student Services acts as a liaison between handicapped students and the collegiate community by providing the academic support services necessary for the completion of college coursework. This office provides registration assistance, interpreters, readers, and learning/testing assistance to students who are admitted and currently enrolled in degree-seeking programs at UNF.

Services Provided to Students

Central office responsible for programs and services; special campus scholarship for the disabled (Jane Ryan Disabled Student Scholarship); testing accommodations; assistance with registration; CLAST prep workshops and reviews; study skills class; auxiliary learning aids funds; accessible computers; interpreters; readers; test taking facility; tutors; special orientation programs; and Reading/Writing Lab.

Admission Procedures

No special procedures. Contact the coordinator of programs and services for information about admission.
# University of North Florida

## Services Provided by Disability Category

<table>
<thead>
<tr>
<th>Services for students with visual impairments:</th>
<th>Services for students with hearing impairments:</th>
<th>Services for students with other disabilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ reader service</td>
<td>♦ interpreter service</td>
<td>♦ services will vary depending upon request</td>
</tr>
<tr>
<td>♦ talking computer</td>
<td>♦ TTY/TDD access</td>
<td></td>
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<tr>
<td>♦ Brailler</td>
<td>♦ visual alarms in residence halls</td>
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<tr>
<td>♦ Visualtek</td>
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<tr>
<td>♦ extended time on exams</td>
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<tr>
<td>♦ paid tutors</td>
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<tr>
<td>♦ special testing facility</td>
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</table>

| Services for students with speech impairments: | | Services for students with learning disabilities: |
|-----------------------------------------------| |-----------------------------------------------|
| ♦ services will vary depending upon request    | | ♦ study skills course                         |
|                                               | | ♦ talking computer                            |
|                                               | | ♦ foreign language waiver                     |
|                                               | | ♦ Reading and Writing Center                  |
|                                               | | ♦ extended time on exams                      |
|                                               | | ♦ paid tutors                                 |
|                                               | | ♦ special testing facility                    |

## General University Statistics

- Total number of registered students with disabilities: 81 (Fall 1991)
- Breakdown by Category: Hearing Impaired 21; LD 7; Visually Impaired 20; Physically Impaired 8; Speech Impaired 8; Other 8
- Total number of students enrolled: 8,475
University of South Florida

Main Campus Address
University of South Florida
4202 E. Fowler Ave.
Tampa, FL 33620

504 Compliance Officer
Ms. Wilma L. Smith
Director Equal Opportunity Affairs
ADM 274
USF
Tampa, FL 33620
(813) 974-4373

Publication Information:
A pamphlet listing services for students with disabilities is available upon request.

Coordinator of Services and Programs for Students with Disabilities
Ms. Roberta M. Armstrong
Disabled Student Academic Services
SVC 2043, USF
Tampa, FL 33620
(813) 974-4309 (TDD/V)

General Program Description
Academic accommodations are provided and coordinated through the Disabled Student Academic Services Office. Determination of eligibility for services should be completed prior to the start of the semester. Students are encouraged to contact the Disabled Student Academic Services Office early in the application process. USF has good facilities for persons with disabilities and encourages their enrollment in the University. Mild climate, relatively flat terrain, accessible buildings and academic accommodation services have allowed many persons with significant disabilities to function independently and successfully within the University environment. All main campus university buildings are accessible. All programs outlined in the USF catalog as well as all campus organizations are open and available to qualified disabled students.

Services Provided to Students
Central office responsible for programs and services: testing accommodations; priority registration and assistance; Auxiliary Learning Aid funds; accessible computers; taped textbooks; notetakers; University committee responsible for access issues. Additional campus resources: tutorial center; reading/writing lab; CLAST prep classes; study skills classes; and computer labs.

Admissions Procedures
The University does not make pre-admission inquiries regarding a student's disability. Students who do not claim a disability will be regularly admitted or denied. For those disabled students who do not meet the minimum admission requirements of the University, consideration of extenuating or special circumstances will be given in determining their admission upon the receipt of documentation of their disability.
Services Provided by Disability Category

<table>
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<tr>
<th>Services for students with visual impairments:</th>
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<tbody>
<tr>
<td>♦ reader service</td>
</tr>
<tr>
<td>♦ talking computers</td>
</tr>
<tr>
<td>♦ talking calculators</td>
</tr>
<tr>
<td>♦ no guide dog restrictions</td>
</tr>
<tr>
<td>♦ library access assistance</td>
</tr>
<tr>
<td>♦ extended time on exams</td>
</tr>
<tr>
<td>♦ campus orientation</td>
</tr>
<tr>
<td>♦ taped books</td>
</tr>
<tr>
<td>♦ notetakers</td>
</tr>
<tr>
<td>♦ Visualtek</td>
</tr>
<tr>
<td>♦ large print computers</td>
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</tbody>
</table>

<table>
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<tr>
<th>Services for students with speech impairments:</th>
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<tbody>
<tr>
<td>♦ determined by individual needs of each student</td>
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</table>

<table>
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<tr>
<th>Services for students with other disabilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ determined by individual needs of each student</td>
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<table>
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<tr>
<th>Services for students with hearing impairments:</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ interpreter service</td>
</tr>
<tr>
<td>♦ amplification systems</td>
</tr>
<tr>
<td>♦ TTY/TDD access</td>
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<tr>
<td>♦ visual alarms in residence halls</td>
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<tr>
<td>♦ notetakers</td>
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</tbody>
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<tr>
<th>Services for students with mobility impairments:</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ accessible computers</td>
</tr>
<tr>
<td>♦ library access assistance</td>
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<tr>
<td>♦ extended time on exams</td>
</tr>
<tr>
<td>♦ alternate classrooms for inaccessible areas</td>
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<tr>
<td>♦ notetakers</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Services for students with learning disabilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ talking computers</td>
</tr>
<tr>
<td>♦ foreign language substitution</td>
</tr>
<tr>
<td>♦ Gordon Rule waiver</td>
</tr>
<tr>
<td>♦ extended time on exams</td>
</tr>
<tr>
<td>♦ notetakers</td>
</tr>
<tr>
<td>♦ taped text books</td>
</tr>
<tr>
<td>♦ CLAST Waiver</td>
</tr>
<tr>
<td>♦ Learning Disability Specialist for learning strategy instruction. The LD specialist is not a tutor.</td>
</tr>
<tr>
<td>♦ Learning Disability evaluations are provided at no cost to enrolled students.</td>
</tr>
<tr>
<td>♦ Students are evaluated by committee to determine eligibility for LD classification.</td>
</tr>
<tr>
<td>♦ For more information on specific services and guidelines contact Disabled Student Academic Services for pamphlet which lists guidelines.</td>
</tr>
</tbody>
</table>

General University Statistics
Total number of registered students with disabilities: 125 (Fall 1991)

Breakdown By Category: Hearing Impaired 24; LD 70; Visually Impaired 26; Physically Impaired 70; Speech Impaired 0; Other 22

Total number of students enrolled: 32,249
University of West Florida

Main Campus Address
University of West Florida
11000 University Parkway
Pensacola, FL 32514-5750

504 Compliance Officer
Dr. Omega S. Gardner
Executive Assistant to the President
Equal Opportunity Office
11000 University Parkway
Pensacola, FL 32514
(904) 474-2205

Coordinator of Services and Programs for Students with Disabilities
Ms. Barbara Fitzpatrick
Student Affairs
11000 University Parkway
Building 21, Room 138
Pensacola, FL 32514
(904) 474-2387

Publication Information:
A pamphlet listing services for students with disabilities is available upon request.

General Program Description

The University provides equal access to educational opportunities to all qualified individuals with disabilities. The services that are provided for students with disabilities range from individualized aids in classroom testing to accessibility in programs, buildings, and activities. In addition to regular counseling services provided by the University, students may also be referred to the Office for Vocational Rehabilitation or to the Division of Blind Services for assistance.

Campus resources include notetakers, readers, tutors, and a study room for students with disabilities which is equipped with adaptive equipment for the visually impaired. All mobility impaired students receive free handicapped decals for parking in reserved handicapped spaces. Students who have a disability or handicap are requested to contact the campus coordinator for the handicapped. All information is confidential and will be used only to assist the student.

Services Provided to Students
Central office responsible for programs and services: testing accommodations; assistance with registration; ability to move class if not accessible; CLAST prep classes; auxiliary learning aids funds; test taking facility; tutors; notetakers; special orientation programs; registration priority; and Reading/Writing Lab.

Admissions Procedures

Students who do not meet general admission requirements and have documented proof of visual impairment, hearing impairment, motor impairment, or specific learning disabilities may petition for substitution of admission requirements.
Services Provided by Disability Category

Services for students with visual impairments:
- reader service
- library access assistance
- extended time on exams
- campus orientation
- paid tutors
- alternate testing
- mobility assistants
- Visualtek
- notetakers

Services for students with speech impairments:
- interpreter--if requested
- alternate testing (i.e. speech class)

Services for students with hearing impairments:
- interpreter service

Services for students with mobility impairments:
- reader service
- library access assistance
- extended time on exams
- campus orientation
- alternate classrooms for inaccessible areas
- paid tutors
- notetakers
- alternate testing
- swim lift (pool)

Services for students with other disabilities:
- services in this category will vary

Services for students with learning disabilities:
- special academic advising
- extended time on exams
- paid tutors
- notetakers
- alternate testing

Substitution for foreign language and Gordon Rule. Also, Grade Forgiveness Policy. Check University Catalogue for specifics.

General University Statistics
Total number of registered students with disabilities: 44 (Fall 1991)
Breakdown by Category: Hearing Impaired 11; LD 13; Visually Impaired 8; Physically Impaired 13; Speech Impaired 3; Other 8
Total number of students enrolled: 7,891
Vocational Rehabilitation (VR) is a division within the Florida Department of Labor and Employment Security (LES). Rehabilitation Services are important when a physical or mental handicap interferes with your ability to work. VR's purpose is to help you prepare for, find and return to gainful employment.

Eligibility is determined by a VR Counselor after obtaining a complete understanding of the applicant's situation. Three things are important in determining eligibility for VR:
1. the applicant must have a physical, mental or emotional disability;
2. that disability must prevent the applicant from getting or keeping a job; and
3. the applicant must benefit from VR services in terms of employability.

Persons who are visually handicapped, blind or threatened with blindness are eligible for services. Basically, services are divided into two categories: (1) vocational rehabilitation services for potentially employable blind persons, and (2) medical, social, and rehabilitative services for blind children and other adults.

This library provides free service to individuals who are unable to utilize conventional print because of a physical condition. Reading material available includes over 20,000 titles recorded on disc and cassette tape, and several thousand titles in Braille. Users are furnished, without charge, specially designed phonographs and cassette tape players. To receive complete information on services, individuals are encouraged to call the following toll-free WATS number: 1 (800) 342-5627.
Scholarships

The following scholarships are available for students with disabilities:

**Florida Atlantic University**

**The Matthew Iacona Memorial Scholarship Fund** was established by the Palm Beach County Epilepsy Foundation for students enrolled in undergraduate or graduate programs in Exceptional Student Education and who demonstrate financial need. For more information, interested students should contact the Financial Aid Grants at (305) 367-3530.

**The Gore Foundation Scholarship for Disabled Students** was established for students with disabilities who need financial assistance to continue their education. Students interested in obtaining application information must contact the Gore Foundation directly at (305) 462-6643.

**AFTER Scholarships** are available through the Amputees for Training Education Rehabilitation organization for disabled students needing financial assistance for additional educational costs. AFTER can be reached at (305) 421-7711.

**University of Florida**

**The Rita McTigue O'Connel Memorial Scholarship** annually awards two $1,000 scholarships to currently registered female students who have a physical disability. Scholarships are based on academic performance and involvement in university activities. This is not a need-based scholarship, and it is highly competitive. The application process begins January of each year and is completed in March. Students must be registered with the Office for Programs and Services for Students with Disabilities. For more information call (904) 392-1261.

**The Eccleston Callahan Memorial Trust** annually awards two $500 scholarships to currently registered students with a disability. This is a financial need-based award. Students must be registered with the Student Financial Affairs Department. Call (904) 392-1275 for more information.

**The Jean Hodgman Memorial Scholarship** annually awards one $1,000 scholarship to any junior or senior at any accredited four-year institution. Students interested in obtaining application information must contact Pat Friel of SUN-UP Foundation at (407) 725-7115.

**University of North Florida**

**The Jane Ryan Disabled Student Scholarship.** Contact the Coordinator of Programs and Services for Students with Disabilities at (904) 646-2766, for more information.
Available in alternate format: audio cassette. For more information please contact:

Programs and Services for Students with Disabilities
University of Florida
P 205 Peabody Hall
Gainesville, FL 32611

This publication is meant as a resource guide and is in no way a binding contract by the universities listed. Programs and services may change as funding sources change. Please contact each university to inquire about services.