This handout is a guide to library resources in the J. Murrey Atkins Library at the University of North Carolina-Charlotte for the study of colonial American literature. The guide is intended to help readers find sources of criticism on colonial and revolutionary literature. It explains important reference sources in the Atkins library reference collection and how to find biographical and critical information in books and periodicals. The guide's sections are arranged according to the following topics: (1) reference books (biographical information, historical sources, biographical and critical information, bibliographies, and poetry—sources for criticism); (2) books on individual authors and their works; and (3) indexes to criticism in periodicals. (SR)
Colonial American Literature

A Guide to Resources

2

BEST COPY AVAILABLE
This guide is intended to help you find sources of criticism on colonial and revolutionary literature. It explains important reference sources in the Atkins Library reference collection and how to find biographical and critical information in books and periodicals.

It is arranged as follows:

1. Reference Books
   a. Background information
   b. Historical sources
   c. Biographical and critical information
   d. Bibliographies
   e. Poetry--sources for criticism

2. Books on individual authors and their work

3. Indexes to criticism in periodicals

The most important sources are marked with a ★. Try these first.
If you are looking for information about an author and are not sure where to begin, or if you need some basic information about a type or genre of literature, the following are good sources:

**American Authors 1600-1900**

Ref
PS
21
K8

A one volume biographical dictionary. "Each biographical sketch is followed by a list of the principal works..." Entries are one-half to two pages long. References for further study are at the end of each article. Published in 1938. All of the authors are included except Edward Taylor.

**Literary History of the United States**

Vol. 1, History; Vol. 2, Bibliographies

Ref
PS
88
L522
1974

An important source for background information and discussions of an author's relationship to literary history. Narrative in format. Contains medium length biographical entries on major American authors. Use the index in the back of each volume to find entries on your subject or author. All of the authors are included.

**Oxford Companion to American Literature**

Ref
PS
21
H3
1983

Short "overview" type biographical sketches. A particularly useful feature of this book is the "Chronological Index," pp. 861-896, which "is a year-by-year outline in parallel sequence of ... social and literary history..."

Useful for all of the authors studied in this course. Entries are about one-half page long.
HISTORICAL SOURCES

If you are choosing an historical approach to your topic you can use the "Chronological Index" to The Oxford Companion to American Literature (see preceding page) to identify subjects for additional research in one of the following historical dictionaries:

Ref
E
174
D522
1983

Concise Dictionary of American History

Ref
E
174
D52
1976

Dictionary of American History
"Covers political, economic, social, industrial, and cultural history, but omits biography." There are 7200 entries. Use the analytical index to locate information on specific topics. 8 volumes.

Ref
E
174
J6

The Oxford Companion to American History
Arranged alphabetically by subject in a single volume. As with all of the "Oxford Companions," this one is authoritative and well written.
SOURCES OF BIOGRAPHICAL AND CRITICAL INFORMATION

Gale Literary Criticism Series

This group of reference works provides a comprehensive source for biographical and critical information on authors. Atkins Library owns all of the titles on this list except Authors in the News. The various volumes in the series cover Antiquity to the present.

- AITN: Authors in the News. Volumes 1-2
- CAAS: Contemporary Authors Autobiography Series Volumes 1-7
- CA: Contemporary Authors (original series). Volumes 1-124
- CABS: Contemporary Authors Bibliographical Series. Volumes 1-2
- CANR: Contemporary Authors New Revision Series. Volumes 1-24
- CAP: Contemporary Authors Permanent Series. Volumes 1-2
- CA-R: Contemporary Authors (revised editions). Volumes 1-44
- CDALB: Concise Dictionary of American Literary Biography. Volumes 1-3
- CLC: Contemporary Literary Criticism. Volumes 1-51
- CLR: Children's Literature Review. Volumes 1-16
- CMCL: Classical and Medieval Literature Criticism, Volumes 1-2
- DLAB: Dictionary of Literary Biography, Volumes 1-72
- LC: Literature Criticism from 1400 to 1800. Volumes 1-9
- NCLC: Nineteenth-Century Literature Criticism. Volumes 1-20
- SAAS: Something about the Author Autobiography Series. Volumes 1-6
- SAA: Something about the Author, Volumes 1-53
- SSC: Short Story Criticism. Volumes 1-2
- TCLC: Twentieth-Century Literary Criticism. Volumes 1-31
- YABC: Yesterday's Authors of Books for Children. Volumes 1-2

Those that may be most useful for research in colonial and revolutionary literature include:

Dictionary of Literary Biography

Biographical—this series is the best source for background and biographical information on the authors studied in this course. Articles are fairly long. Selected volumes of the Dictionary of Literary Biography deal with authors of specific literary movements and genres. Use the index in the back of the latest volume or the "Index to Authors" in the last volume of CLC to locate articles on a given author.
The volumes of the Dictionary of Literary Biography which may be most useful for your research are:

Vol. 3  Antebellum Writers in New York and the South
Use for Cooper and Irving.

Vol. 24 American Colonial Writers, 1606-1734

Vol. 31 American Colonial Writers, 1735-1781
Use for Jefferson, Wheatley.

Vol. 37 American Writers of the Early Republic
Use for Brown, Crevecour, Edwards, Freneau, Paine, Rowson.

A new title in the Gale series is:

Ref  Short Story Criticism
PN
3373

Each entry consists of excerpts of criticism with full citations (you may then go to P.A.S.L. or ALADDIN to locate the complete text of the criticism). Entries are several pages long. There is a story title index and a cumulative index which cross references to the entire Gale series.

Use for Irving.
Nineteenth-Century Literature Criticism

Subtitled: "Excerpts from Criticism of the Works of Novelists, Poets, Playwrights, Short Story Writers, Who Died between 1800 and 1900, from the First Published Critical Appraisals to Current Evaluations."

Covers a variety of genres and nationalities. An entry on an author consists of the following: author heading, biographical and critical introduction, principal works, excerpts of criticism (with citations) and a bibliography of additional sources for criticism. Entries are extensive.

Use for Jefferson, Freneau, Rowson, Cooper, and Irving.

Literature Criticism from 1400 to 1800

Subtitled: "Excerpts from Criticism of the Works of Fifteenth-, Sixteenth-, Seventeenth- and Eighteenth-Century Novelists, Poets, Playwrights, Philosophers, and Other Creative Writers, from the First Published Critical Appraisals to Current Evaluations."

Same format as CLC, TCLC, and NCLC. Entries are long—twelve authors per volume.

Use for Edwards.
The Chelsea House Library of Literary Criticism

A thirty-seven volume series designed to cover "the entire range of British and American literature." Entries include brief biographies and two longer sections of extracts and essays. Extracts are grouped into Personal, General, and Works categories and include material from "memoires, interviews and biographies, short theoretical statements and reviews of individual works." The essay sections are reserved for more extensive, in-depth studies. Full citations are given for both extracts and essays. There is a list of references for "Additional Reading" at the end of each volume.

Titles in the series include:

Ref  The Critical Perspective
PR 85 "The ten volumes of The Critical Perspective
C76 contain twentieth-century criticism of English-
1985 language authors whose major works predate 1904.

The following volumes contain material on authors of the colonial and revolutionary periods:

Vol. 3--Elizabethan, Caroline--Bradstreet
Vol. 4--Restoration-Early Georgian--Mather, Taylor
Vol. 5--Georgian--Edwards, Franklin
Vol. 6--Late Georgian-Romantic--Paine, Brown,
Freneau
Vol. 7--Early Victorian--Cooper, Irving

There is currently no index. Check the table of contents page for the author's name and page numbers.

Ref  Major Authors Editions
PR 85 Pre-twentieth-century criticism. Atkins library
M33 currently has four of the projected five volumes.
1985 These cover Medieval-Victorian.

"...The authors have selected [for inclusion] only the most widely-read British and American writers from the fourteenth to the nineteenth centuries." The series includes biographical information, extracts of criticism (with citations), essays, references for further study.

Use for Cooper, Irving.
Atkins Library presently has nine of the proposed ten volumes of this series. The series will be indexed in Volume 10; for now, you will have to use the "Contents" page to locate articles on your topic.

Use:

<table>
<thead>
<tr>
<th>Vol.</th>
<th>Authors</th>
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<tr>
<td>3</td>
<td>Winthrop, Bradford, Bradstreet</td>
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<td>4</td>
<td>Mather</td>
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<td>6</td>
<td>Franklin, Paine, Brown</td>
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<td>7</td>
<td>Freneau</td>
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<tr>
<td>8</td>
<td>Cooper, Irving</td>
</tr>
</tbody>
</table>
Additional Biographical and Critical Sources

Ref  American Women Writers
PS 147 A4
"... Covers contributions to American writing by women from colonial times to the present."
Entries contain critical and biographical material with bibliographies of author's works, references. The length of articles varies according to an author's significance. Four volumes, published in 1979.

Use for Anne Bradstreet, Phillis Wheatley, Mary Rowlandson, and Susanna Rowson.

Ref  American Writers
PS 129 A552

Ref  American Writers Before 1800: A Biographical and Critical Dictionary
PS 185 A4
Each entry is divided into four sections:
1) Works: in this section the writer's major publications are listed in chronological order, 2) biography--an overview of the writer's life and social context, 3) critical appraisal--a summary of the writer's work and a critical estimation of its value, 4) suggested readings. Three volumes; arranged alphabetically by author. Published in 1983. Use for all authors except Cooper and Irving.

Ref  Magill: Critical Survey of Long Fiction
PR 821 1983
This multi volume series consists of long biographical and analytical entries with background information on an author's works and sources. Use for Rowson, Brown, and Cooper.
BIBLIOGRAPHIES ON MORE THAN ONE AUTHOR

These will be useful primarily for finding information on
writers of fiction. They consist of lists of references to
criticism in periodical articles, books and essays.

Ref American Fiction to 1900
Z 1231 Annotated. For in-depth research. A
F4 source for bibliographies, checklists,
K57 biographies, critical studies. Includes Brown, Cooper, Irving.

Ref American Literature and Languages
Z 1225 For in-depth research. A bibliography
K68 of bibliographies. Use for Bradstreet,
1982 Taylor, Edwards, Franklin, Freneau, Brown, Cooper,
Irving. Note: Atkins Library may not own all of
the bibliographies listed here. Check ALADDIN
under individual author's names before using this. Bibliographies not available may be obtained via
interlibrary loan.

Ref American Short Fiction, Criticism and Scholarship,
Z 1959-77: a Checklist
1231
F4 Treats more than 500 authors. A checklist of
W43 references to criticism and biographical inform-

Ref American Women Writers: An Annotated Bibliography
Z of Criticism
1229
W8 Source of references to background works for the
W45 study of women in literature. Annotated.
Criticism on women writers as a group. Use for
Bradstreet, Wheatley. For in-depth research.

Ref Guide to American Literature
Z 1225 For in-depth research. For each of the 100
F46 authors included there is a list of 1) primary
1983 sources—separate works and collected works,
2) secondary sources—biography, criticism,
bibliographies, reference works. Use for
Bradstreet, Taylor, Mather, Edwards, Franklin,
Paine, Freneau, Brown, Cooper, Irving.
Ref

**Literary Criticism and Authors' Biographies: An Annotated Index**

L56

"This index will help you find book chapters about the lives and works of authors." Annotated. Use for Edwards, Franklin, Wheatley, Brown, Cooper Irving.

Ref

**Literary Criticism Index**

Z

6511

W44

1984

This is useful for finding a large number of sources on an author or on an individual work. However it involves a two step process as most of the entries are to bibliographies, checklists, etc., and the user must go to the books and journals cited in the second source for the actual criticism. Atkins Library has most of the sources. Use this source if you are having trouble finding sufficient information in other bibliographies. Includes all of the authors except Mary Rowlandson.

Ref

**Magill's Bibliography of Literary Criticism**

Z

6511

M25

This is an excellent source for locating criticism. Start here. Arranged alphabetically by author with individual works arranged under author entries. Four volumes; title index in volume 4. Includes Taylor, Franklin, Paine, Rowson, Brown, Cooper, Irving.

Ref

**Magill: Critical Survey of Short Fiction**

PN

3321

C7

This is a very useful source for criticism of short fiction. Signed biographical and analytical entries. Short bibliographies at the ends of articles. An author/title index is located in the back of volume 7. Volumes 1 and 2 contain essays on the history and craft of short fiction from various cultures and time periods.

Use for Irving.
REFERENCE BOOKS

Ref | Magill Critical Survey of Poetry
PR  | "...a comprehensive overview of poets, their works, and the poetic genre in general." This is a good source for beginning your research. Biographical information and analysis of major poems. Arranged alphabetically by poet. The index to poets and poem titles is in Volume 8. Includes Bradstreet, Taylor, Wheatley, Freneau.

CHECKLISTS AND COLLECTIVE BIBLIOGRAPHIES

The following is a selective list of checklists and collective bibliographies of poetry criticism. Use these to find sources of criticism on single major poems and on a poet's work in general. These sources may be used for lesser known writers for which there is no specific bibliography. Several of these sources also give references for criticism on important works by major poets. On again, these bibliographies and checklists are limited by their date of publication. You will need to go to journal indexes for more recent references.

This list is not exhaustive. Use ALADDIN and the card catalog to search for additional bibliographies or checklists.

SOURCES OF CRITICISM ON INDIVIDUAL POEMS

The titles listed here are arranged alphabetically by poet, and then, by title of the poem.

Ref | American and British Poetry,
Z  | A Guide to the Criticism 1925-1978
1231 | One of the best places to start your search. Comprehensive. Includes criticism on poems of 1000 lines or less. Sources include books and journal articles. Full citations are in "Sources," pp. 475-486. Arranged alphabetically by poet. Use for Bradstreet, Taylor, Wheatley, and Freneau.
An Index to Criticisms of British and American Poetry

"A ready-reference source for criticisms of poems by British and American poets." Covers "from the earliest period to the twentieth century." Entries are to citations in collections of criticism and in scholarly periodicals.

Part 1 lists poets (arranged alphabetically), poem titles, and critic citations. Citations for criticism give the critic's name, page and entry number in brackets. Look up the critic's name in Part 2 to find the complete citation. A "List of Periodical Abbreviations" is on page X. There is an index to poem titles on pages 271-307.


Poetry Explication: A Checklist of Interpretation Since 1925 of British and American Poems Past and Present

A source for criticism on major poems of British and American authors. References are primarily to journal articles. Arranged alphabetically by poet and poem title. An important source. Up to date through 1978.

Use for Bradstreet, Taylor, Freneau.
BOOKS

BOOKS ON INDIVIDUAL AUTHORS

Although proper names for people and places, etc. are not included in Library of Congress Subject Headings, they can be used as subjects in ALADDIN or the card catalog. To find biographies, books of criticism or bibliographies concerning the works of a specific author, simply type s/ (for a subject search of that author), and then enter the author's last name, first initial. At this point, scan the list of entries until you find the appropriate subheading (for example --bibliography, --criticism and interpretation, --biography).

Example: s/mather.c

J. MURREY ATKINS LIBRARY - Y T L S - QUALIFYING SUBJECTS
l. 1 Mather. Cotton. 1663-1728 -- Criticism and interpretation.

There are books of criticism on all of the authors except Thomas Morton and Mary Rowlandson. For Susanna Rowson use Rowson, Mrs.

INDIVIDUAL BIBLIOGRAPHIES

If you are doing in-depth research on an author, the best place to begin your search may be with a bibliography devoted to the works of that author. Bibliographies will frequently be divided up by the titles of poems, stories etc. and will direct you to criticism on particular work. A disadvantage is that bibliographies may not be up to date; you will need to use additional sources such as periodical indexes if you need recent or current criticism. Also, bibliographies are not available on every author.

Use ALADDIN to find bibliographies concerning the works of a specific author. Type s/ (for a subject search for books about an author), and then enter the author's last name and first initial. Example: s/franklin b At this point, scan the list of the author's name and birth (and death) dates for the subheading --bibliography:

There are bibliographies on many of these authors listed in ALADDIN.

Note: At present, ALADDIN contains records for all books processed by the library since 1977. ONLY RECORDS NOT YET ENTERED INTO THE ALADDIN SYSTEM CAN BE FOUND IN THE CARD CATALOG. To find additional material on these authors, you may wish to check the card catalog.

If you need additional help with locating books, please ask a librarian at the 1st floor reference desk.
PERIODICAL INDEXES

Atkins Library has several indexes which may be used to locate journal articles on authors or literary topics. These normally are arranged alphabetically by subject (including personal names); relevant citations follow each heading. The citation includes:

- Author(s) of journal article
- Title of journal article
- Journal title (usually abbreviated— a list of abbreviations is located in the front of the index volume)
- Volume number, and if available, issue number of the journal
- Pages on which the article appears
- Date of the journal

subject

Brown, Charles Brockden, 1771-1810


This is useful for in-depth research. It indexes journals, bulletins, newsletters, etc. Look in the back under the index labeled: "Authors and Subject Treated."

"J. Hector St John de Crévecoeur"
(Michel-Guillaume Jean de Crévecoeur)


5635. EMERSON, EVERETT. Hector St John de Crèvecoeur and the promise of America. See (pp. 44-55) 73.

5636. WINSTON, ROBERT P. 'Strange order of things!': the journey to chaos in 'Letters from an American Farmer'. EAL (19) 249-67.

Anne Bradstreet


4554. SARGENT, RITAMARIE. Poetry and the Puritan faith: the elegies of Anne Bradstreet and Edward Taylor. See (pp. 149-60) 102.

SOURCES AND ABBREVIATIONS

EAL Early American Literature (Chapel Hill, NC)
EAS Essays and Studies (London)
EC Essays in Criticism: a quarterly journal of literary criticism (Oxford)
ECanW Essays on Canadian Writing (Toronto)
ECent Eighteenth Century: theory and interpretation (Texas Tech Univ., Lubbock, TX)
Echoes (Auckland, New Zealand)
ECL Eighteenth-century Life (College of William and Mary, Williamsburg, VA)
This is an important bibliographical index to collections of essays in books. The emphasis is on the humanities and the social sciences. Material under a person (author, etc.) is arranged as follows:  1. Author's works; 2. Works about the author (biographical or overall discussions of his/her work); 3. Criticism. Semiannual with a permanent cumulation every five years.

Edwards, Jonathan

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About

Bushman, R. L. Jonathan Edwards as great man: identity, conversion, and leadership in the Great Awakening. In Our selves /our past, ed. by R. J. Brugger p48-74


Martin, J. A. The aesthetic, the religious, and the natural. In History, religion, and spiritual democracy, ed. by M. Wohl- gelnter and others p76-91
Cumulative index to English language periodicals. Author and subject entries are in one alphabet. It includes language and literature subjects as well as other humanities areas.

Brown, Charles Brockden, 1771-1810

Edwards, Jonathan, 1703-1798
The MLA International Bibliography is a major index to journal articles, books, and dissertations published on modern languages, literature, linguistics and folklore.

Since 1981, it has been arranged in two parts (separate volumes): Part 1 which contains full citations, and Part 2 which acts as a subject index to Part 1.

Part 1

Part 1 is divided into five "volumes:"

Volume I -- Literatures of the English Language
Volume II -- Literatures in Foreign Languages
Volume III -- Linguistics
Volume IV -- Topics of literary study
Volume V -- Folklore

There is a piece of heavy gray paper between the volumes.

Volumes I and II are arranged by national literature (English, American, German) and are further subdivided according to periods (1900-1999). Within each period general entries on major genre (poetry, short story) come first, followed by an alphabetical listing by literary figure or author.

If you know your author's nationality and dates, you can go directly to the "classified section" in Part 1.

If you are not sure about your author's nationality or dates, go to Part 2.
Part 2

Part 2 is arranged alphabetically by subject and serves as an index to Part 1. In the example below the Roman numerals refer to the volume of Part 1, and the rest of the number to the specific entry.

Example:

BROWN, CHARLES BROCKDEN (1771-1810)

From Part 2

Weems, Mason Locke. "God's Revenge against Adultery: Treatment of sexuality; adultery; relationship to family; religion compared to Dwight, Timothy: 'A Discourse on Some Events of the Last Century': The Triumph of Infidelity; BROWN, CHARLES BROCKDEN: Wieland; Arthur Mervyn; Paine, Thomas: The Age of Reason. [1:7731].


From Part 1

BROWN, CHARLES BROCKDEN (1771-1810)


Fiction/Memoirs of Stephen Calvert (1799)


Novel/Arthur Mervyn (1799-1800)


The "see also classified section"

BROWN, CHARLES BROCKDEN (1771-1810)
See also classified section: 1:6713 ff.

means go to Part 1 to the volume and entry number indicated. The entries in this section will be listed under the author's name. "ff" means "and the following."
Other entries are to articles that discuss some aspect of an author's work, but which are not devoted exclusively to that subject, for example: comparisons. These will not be found directly under the author's name.

WEEMS, MASON LOCKE (1759-1823)

Biography/The Life and Memorable Actions of George Washington
(1800)


Prose/"God's Revenge against Adultery"


Refer to the "Master List of Periodicals in Acronym Order" (located in the front of Part 1) for full titles of journals. Full citations to books are included in the classified section.

Example:

*SCI The Sixteenth Century Journal
*SCL Studies in Canadian Literature
*SCLing Siouan and Caddoan Linguistics
*ScLJ Scottish Literary Journal: A Review of Studies in Scottish Language and Literature
*SCN Seventeenth-Century News
*ScotL Scottish Language: An Annual Review
*SCR South Carolina Review
*Scr Strumenti Critici: Rivista Quadrimestrale di Cultura e Critica Letteraria
*SCRev South Central Review: The Journal of the South Central Modern Language Association
Scriblerian The Scriblerian and the Kit Cats: A Newsjournal Devoted to Pope, Swift, and Their Circle

Note: prior to 1981 MLA was a one volume index and was arranged somewhat like Part 1 is now. There was no subject index. To use these volumes you need to know the nationality and century of your author (you can find out by checking in a more recent edition of MLA). Entries are alphabetical within these divisions.

The library's holdings of the MLA International Bibliography are from 1963 to the present. The library also owns earlier years of the MLA when it was published under the titles, Annual Bibliography (1956-1962) and the American Bibliography (1921-1955). The volumes for 1976 to the present are available online as the MLA Bibliography. See a reference librarian if you think a computer search of this index would be appropriate for your research.
Abstracts

INDEX PE
v. 1-21 1958-78 (22 1978-79) 23- 1979-
A2

This is a quarterly index to articles (with short abstracts) dealing with American and English literature.

You find the author's name in a cumulated "Index C" in the back of each volume. Periodical abbreviations are explained in "Index A."

Washington Irving

86-367. Clark, Michael. A Source for Irving's THE YOUNG ITALIAN. AL. 52. 1. 1980. 111-14. Washington Allston's Monaldi may be a source for Irving's The Story of the Young Italian in Tales of a Traveller. In each work, an observer is affected by a painting. The stories share many plot details and the setting of Italy, but differ in tone and emphasis.

86-368. Zlogar, Richard J. "Accessories That Covertly Explain": Irving’s Use of Dutch Genre Painting in RIP VAN WINKLE. AL. 54. 1. 1982. 44-62. Irving's reference to "an old Flemish painting" places the mountain episode in the context of Dutch genre painting of the 17th century and supports a moralistic interpretation of Rip Van Winkle. The attire and physical traits of the bearded men have visual counterparts in the paintings of the gesellschaft ('Merry Company') variety. Such paintings moralized through representation of the senses or through, in art theorist Samuel van Hoogstraten's terms, "accessories that covertly explain." The juxtaposition of the recollected painting and the tableau vivant of the aged Merry Company doubles Rip's moral instruction. Likewise, Irving pairs Rip with his son and the prewar villagers with the postwar citizens to continue his theme of "essential sameness in the presence of external change."

Irving, Washington 86-367, 368, 1226, 1227, 2543

BEST COPY AVAILABLE
P.A.S.L. Periodicals and Serials List

P.A.S.L. is a computer printout listing of all periodicals and serials owned by Atkins Library. Look here to see if the library has the periodical you need. Periodicals are listed alphabetically by title or by issuing organization. Each entry gives information on the volumes and years of a journal owned by the library, the format in which it appears, and the call number. P.A.S.L. copies are located on the first floor near the indexes and also on the 2nd, 3rd and 4th floors where the periodicals are kept.

Example:

```
title of journal

* NEW ENGLAND QUARTERLY *
* 1-38 1923-65 40- 1967-

years

volume number

indicating that we have been receiving this periodical continuously since this date

format

CURR/BD PER?
FL.N62

call number
```

LOCATION SYMBOLS (format in which the periodical is kept)

CURR: Current year issues of the periodical which are shelved by call number on the second floor CURRENT PERIODICALS area.

BD PER: Older issues which are in BOUND PERIODICAL format and are shelved in the library tower according to call number:

A-H  second floor tower
J-QC  third floor tower
QD-Z  fourth floor tower

MIC: MICROFICHE or MICROFILM volumes of a periodical. These are arranged by call number in metal cabinets in the documents area of the second floor.