International Studies: A Library Guide

ABSTRACT

This guide was prepared for inclusion in a handbook for seniors writing theses in the International Studies Program at Trinity University (Texas). A broad approach was taken in order to serve the wide range of topics selected by students of international affairs, which can range from business to the humanities. Intended as a convenient compilation of key sources, the guide contains the following sections: identifying books and reports (in the library catalog); indexing and abstracting services; newspapers and digests; sources of government information; United Nations publications; handbooks and yearbooks; selected sources (social sciences, business, the humanities); finding statistical information; and database searching (online and CD-ROM). Brief annotations are included with most sources listed. The Library of Congress call numbers that follow citations should generally conform with those at other academic libraries. It is hoped that the guide will also prove a useful tool for secondary-level teachers. (Author)
INTERNATIONAL STUDIES
A Library Guide

Prepared by
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by

Norma Carmack and Carl Hanson

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INTERNATIONAL STUDIES: A LIBRARY GUIDE

International Studies is a field that derives from a variety of disciplines, including political science, economics, history, law, sociology, business and, in some cases, literature and the arts. Consequently, researchers must often consult a wide variety of reference sources. Identifying which index, bibliography, guide, etc. to use in your research can be difficult. With that in mind, this library guide focuses on standard reference tools often used in the field of International Studies. Should you need assistance beyond that provided here, ask a Reference Librarian for help.

I. IDENTIFYING BOOKS AND REPORTS

Please note that books devoted to single countries are generally NOT included in this guide. These can be identified by using the Subject section of the Library's Public Catalog (on microfilm and microfiche).

For Example: MEXICO - ECONOMIC CONDITIONS
MEXICO - EMIGRATION AND IMMIGRATION
MEXICO - FOREIGN ECONOMIC RELATIONS
MEXICO - FOREIGN RELATIONS

When using this Subject Catalog, keep in mind that:

--Cross references are provided to the correct subject headings, or to other relevant headings.

--Newest books are listed first.

--Most United States documents available in the Library are listed in the public catalog. The catalog also contains listings for United Nations documents.

After identifying the appropriate call number and going to the shelves, you may want to examine nearby books for related titles. Another approach is to check the footnotes and bibliographies of books already found to be valuable. This step can be very effective in identifying additional sources for your research paper.

II. INDEXING AND ABSTRACTING SERVICES

The following indexes are located in the "Indexes and Abstracts" area of the Reference Department. Although most of them index only journal articles, several also include books, book reviews, newspapers, and government documents. Some provide abstracts, or brief summaries of each article or book. Publishers of printed indexes sometimes produce an online database which can be searched by computer (see Section XI). These online files generally cover only the last fifteen years, or even less. Databases on CD-ROM (compact disk - read only memory) available in Maddux Library are also described in Section XI.

Social Sciences Citation Index. Institute for Scientific Information. 1972-present. REF H 1 X2 S6 INDEX (Row 3)

SSCI indexes a very large number of journals. Its unique feature is the "Citation Index" which identifies all authors who are citing another author's work. Once you know an important author/key work, you can use the Citation Index to identify other authors who have cited that particular author/work. This makes it possible to trace a theory, or line of research, over a period of years. SSCI also provide indexes for authors (Source Index) -- key words (Permuterm Index) -- organizations (Corporate Index).

Historical Abstracts. Part D: Twentieth Century Abstracts. 1914-Present. ABC-Clio Press. 1955-preser-. REF D 299 H51 INDEX (Row 2)

Arrangement of entries is primarily geographical with author, subject indexes. This index does NOT cover the United States.


Provides a "current awareness" reference service for political scientists by reprinting the table of contents from approximately 300 journals. Subject and author indexes, cumulated annually.


An important abstracting service which indexes about 600 journals from around the world. Abstracts are in English and French, with a subject index in English.

Public Affairs Information Service Bulletin. (P.A.I.S.) Public Affairs Information Service. 1915-present. REF H 1 X2 P82 INDEX (Row 2)

A very practical, easy-to-use index which includes journal articles, books, government documents, pamphlets, reports of private and public agencies, etc. Its focus is on public affairs -- government from the local to the international level, business, economics, and social problems. Issued weekly with annual cumulations. Also available on CD-ROM.

Combined Retrospective Index Set to Journals in Political Science. 1886-1974. Carollton Press, 1977. 8 Volumes. REF JA 1 AI X2 C65 INDEX (Row 3)

"CRIS/PL SCI" attempts to access many journals never before indexed, or indexed only in recent years. Subject volumes 1-6 are organized by topic ("International Relations," etc.) and keywords within each topic. Volumes 7-8 contain the author index. NOTE: Each entry has a journal
code number--refer to the inside back cover for list of journal names by code number.

Index of Economic Articles. American Economics Association. REF HB 1 X2 I532 INDEX (Row 2)

Annual index for articles in journals and collective volumes. Entries are arranged numerically according to the Journal of Economic Literature classification with author and subject indexes. Publication "lag" is about 5 years with the more current articles available only in JEL.

Business Periodicals Index. REF HF 5001 X2 B9 INDEX (Row 3)

The standard index to selected periodicals in all areas of business. It is not particularly strong in the field of international business.

Predicasts: F and S Index United States and F and S Index International.
Predicasts, Inc. REF HF 5001 P73 INDEX (Row 3) Trinity owns: 1977-present; also Europe, 1979-1989.

Predicasts publishes the largest index for business. This is a very useful source for identifying articles on foreign companies and industries. Each index has 3 parts: (1) by SIC (product) number, (2) by region and country, and (3) by company.

Market Research Abstracts. REF HF 5415.2 M37 INDEX (Row 3)

British abstracting service which covers articles on marketing and market research. About half of the journals indexed are American.

HAPI. Hispanic American Periodicals Index. UCLA Latin American Center Publications. 1970-present. REF F 1401 X2 H5 INDEX (Row 2)

Author and subject index to journal articles, documents, reviews, and literary works in 250 journals worldwide. Journals chosen contain information on Latin America as well as Hispanics in the United States. Covers all disciplines except science. A very important index for the subject area.

Humanities Index. H. W. Wilson Co. 1974-present. REF HI 3 R493 INDEX SHELVES.

Cumulative index of English language periodicals. Includes numerous journals covering international arts and letters.

British Humanities Index. Library Association. 1962-present.
REF AI 3 E7 INDEX (Row 1)

Indexes over 300 British periodicals in the humanities, social sciences and business, as well as several important newspapers including the Times and Daily Telegraph. Important for information on the United Kingdom or the British viewpoint on world events.
REF AI 3 R48 INDEX (Row 1)

Indexes popular magazines including Time, Newsweek, Nation, etc.

III. NEWSPAPERS AND DIGESTS

Newspapers are not only excellent sources of information on recent news stories but are also valuable for contemporary accounts of events which occurred in years past. It is unfortunate that most newspapers are not indexed. The index (if one exists) serves as a guide to contents of the newspaper on microfilm. Recent papers are on current display and earlier issues, if kept, are on microfilm.

A. Important Newspapers with Indexes

New York Times Index. 1851-present. REF AI 21 N44 INDEX (Row 2)
Indexes general and corporate information which has been published in the New York Times. Earlier issues are on microfilm (MF 5).

Times (London) Index. 1790-present. REF AI 21 T4 INDEX (Row 2)
Newspapers on Microfilm: MF 190. Sunday Times (1822-present) on Microfilm: MF 190.2.


Wall Street Journal. 1955-present. REF HG 1 W26 INDEX (Row 3)
Indexes information which has been published in the Wall Street Journal and Barron’s. The microfilm for the WSJ is MF 7; Barron’s is MF 258.

Washington Post Index. 1972-present. REF AI 21 W38 INDEX (Row 2)


Houston Post Index. 1976-present. REF AI 21 HC5 INDEX SHELVES (Row 1) Newspapers on Microfilm: MF 384 (1976-present).

B. Foreign Newspapers

Manchester Guardian Weekly. Library has v. 84-93 (1961-65) AD 4 M35; Microfilm: v.94- (1966-present) MF 335. Latest issue on Current Display.

Le Monde. (Paris) (Last three months only)

Die Zeit. (Hamburg) (Last two months only)
Pravda. (Moscow) (Last three months)
Literaturnaia Gazeta. (Moscow) (Last six months)
Excelsior. (Mexico City) (Last two months; Sunday edition only)
Asian Wall Street Journal. (Hong Kong) (Last two months)

C. News Digests.

A digest provides a quick way to find out facts, dates and names which have appeared in the news media.

Facts on File. 1940-present. REF D 410 FE. Looseleaf, updated weekly.

The standard source for summaries of news events, both national and international. The index to the news digest can be used alone to verify names and dates. The index cumulates frequently, annually, and every five years.

Congressional Quarterly Weekly Report. REF JK 1 C15

"Defense and Foreign Policy" section provides topical articles on international issues.

Current Digest of the Soviet Press.

An English-language, weekly digest of major Soviet newspaper and journal articles, including Pravda and Izvestia. This publication can be used at the University of Texas at San Antonio Library and the University of Texas at Austin. Trinity has: 1960-1975.

IV. SOURCES OF GOVERNMENT INFORMATION

The Maddux Library is a "partial depository" of United States publications. The Government documents are shelved in a separate collection on the Main floor. They are arranged according to the Superintendent of Documents Classification System. The SuDocs number assigned to each document begins with a letter (or letters) indicating the parent agency. For example, the SuDocs number (S 1.69/2: year) for Foreign Consular Offices in the United States indicates this was issued by the Department of State.

One approach for locating government publications is to consult the Library's public catalog (microfilm or microfiche) since thousands of recent documents are listed there. Quite often, you will need to use one of the following specialized indexes to help you identify a particular document. These indexes will supply the all-important SuDocs number. Please note that many documents are now being supplied to libraries in microfiche format.

A. Indexes to United States Publications

Index to U.S. Government Periodicals. 1970-present. Infordata International. REF AI 3 I6 INDEX (Row 1)
An author and subject index to about 180 periodicals issued by the federal government. Many of these are not indexed elsewhere.

**CIS/Index and Abstracts.** 1970-present. Congressional Information Service, Inc. REF Z 1223 Z7 C65 INDEX (Row 9)

The recommended indexing/abstracting service for locating Congressional publications: Hearings, documents, reports, prints, laws, etc. CIS has detailed indexes by keyword, personal name, title of bill or law, bill number, law number, etc.

Begin a subject search in the "Index" volume. The number(s) there will lead to the full citation and SuDocs number in the "Abstracts" volume.


This important index lists, with SuDocs numbers, most publications issued by the federal government. Cumulative semi-annual and annual indexes. Use the Cumulative Subject Index to the Monthly Catalog of U.S. Government Publications to search earlier years (1900-1971).

**World Factbook.** US DOCS PrEx 3.15: Latest year in Ready Reference. Gives a brief sketch of each country; issued annually by the U.S. Central Intelligence Agency.

**FET/Foreign Economic Trends and Their Implications for the United States.** US DOCS C 61.11: (arranged by country)

**Overseas Business Reports.** US DOCS C 61.12: (arranged by country)

Examples of titles in this series: *Doing Business with China; Marketing in New Zealand,* etc.

**Foreign Labor Trends.** US DOCS L 29.16: (arranged by country)

**B. Treaties and Presidential Documents**


This brings together the texts of a small number of highly important bilateral and multilateral treaties, with commentary.

**Treaties and Other International Acts.** (TIAS) U.S. Department of State. US DOCS S 9.10:

TIAS series is issued in unbound (slip) form and contains the text of agreements and treaties to which the United States has become a party during the year. Use the Current Treaty Index (S 9.12: year) to find the TIAS number.
**United States Treaties and Other International Agreements.**

US DOCS (S 9.12: ) Arranged by TIAS number with these cumulative indexes: Numerical, chronological, country, and subject.

**Treaties in Force.** U.S. Department of State. US DOCS S 9.14:

Annual list of treaties and international agreements of the United States which are in force. Information on current status of treaties is published monthly in the *Department of State Bulletin*.


Contains presidential addresses and remarks, communications to Congress, veto messages, press conferences, White House releases, etc.

C. **International and Foreign Government Documents and Guides**

1. **Special Indexing Services**

**Foreign Broadcast Information Service Index.** Newsbank, Inc.

REF Z 1223 Z 27 P6778 INDEX (Row 10)

FBIS is a U.S. government agency which monitors foreign broadcasts, government statements, news releases, newspapers, and periodicals. The *FBIS Daily Reports*, translations of this material, are located in the Government Documents Microfiche Cabinets in drawers marked "FBIS".

**Trinity's holdings for FBIS**

*Asia & Pacific: Microfiche 1978-1987

*Ceased 1987; reissued under new title.
TRANSDEX Index to the JPRS. Bell and Howell Company.
REF Z 1223 Z75 INDEX (Row 10). Trinity's holdings of
index and JPRS microfiche: 1978-present

This indexes the U.S. Joint Publications Research Service
translations. These translations, made at the request of
government agencies, are from books, newspapers, or
magazines published throughout the world. They are in
microfiche format and are located in the Government
Documents Microfiche Cabinets in drawers marked "JPRS".

V. United Nations Publications


Describes yearly proceedings and activities of the U.N.
and related intergovernmental organizations. It includes
the full text of U.N. resolutions. Publication is slow,
generally lagging 3-4 years. Use the UN Chronicle for
more current information.

REF JX 1977 n2.

UNDEX is essential for identifying meetings, resolutions,
voting records, and documents issued by the General
Assembly, Security Council, and other U.N. bodies.

VI. Handbooks and Yearbooks


Annual reference guide to the nations of the world and
international organizations. This provides rather
detailed political and economic information for each
country.

Political Handbook of the World. State University of New York

Excellent source for a political and cultural overview of
individual countries, including information on political
leaders and parties, and the media.

Area Handbooks (Country Studies). US DOCS D 101.22:550-
(arranged by country) Issued irregularly by the
Department of Defense.

A series of in-depth studies on approximately 100
countries. These books focus on each country's history,
cultural background, economy, government and politics, and
military strength. Contains useful bibliographies.
Comecom Data. Victoria Institute for Comparative Economic Studies/Greenwood Press. REF HC 244 C186

Annual compilation of economic data for the communist countries in Europe.


Valuable compilation of international population data and demographic trends. Older yearbooks remain valuable because each featured a specific topic, i.e., Marriage, Divorce, Migration, etc.


Valuable source of data drawn from surveys conducted in all major world regions and more than 130 countries. The surveys not only deal with topics of current interest, but also with long-standing concerns. This includes public opinion polls conducted in the United States.

NOTE: An important related source is The Gallup Poll, REF HN 90 P8 G3


An annual review of military facts and opinion. Features new equipment, selected military forces.


Each yearbook contains analytical articles designed to stimulate thought and provide information on topics relevant to peace and conflict in the world.

World Development Report. World Bank. REF HC 59.7 W67

The standard source for data on international capital and economic development. Issued annually and includes basic statistics for each country, with interpretative text and historical overview.

World Military and Social Expenditures: An Annual Report on World Priorities. REF HJ 7479 W6

Summarizes military growth, nuclear power, arms control and disarmament, wars/war deaths, violence, and official terrorism. Ranks countries according to military and social expenditures. NOTE: World Military Expenditures and Arms Transfers provides related information, but publication is slow. (US DOCS AC 1.16: Ready Reference)
Yearbook on International Communist Affairs. Hoover Institution Press. REF HX 1 Y4

A review of policies, activities, and international relations of Marxist-Leninist parties throughout the world.


Provides business information for 142 countries engaged in world trade. The country reports, 20-40 pages in length, were developed by the International Trade Administration of the U.S. Department of Commerce.


An important source of information on European intergovernmental organizations, i.e., Council of Europe, Benelux, etc. Contains a chronology of events, lists of members, texts of documents issued by these groups. All information appears in both English and French.

NOTE: Debates of the European Parliament are on Microfiche: MFF 137.

USSR Facts and Figures Annual. Academic International Press. REF HA 1466 U17

Annual review of developments in the Soviet Union including treaties in force, biographies of the Council of Ministers, etc. A variety of official sources are used--Soviet and U.S. Governments, and the U.N. Statistics must occasionally be estimated.

Asia and Pacific Review: The Economic and Business Report. REF HC 411 A73 (Earlier years in stacks)

This presents an annual overview of the region and cites major developments during the year. The reports on each country cover key economic indicators, foreign investment, political climate, and a "Business Guide."

Middle East Review: The Economic and Business Report. REF HC 410.7 M517 (Earlier years in stacks)

See description of the Asia and Pacific Review above.

VII. Selected Sources: Social Sciences

In addition to the general bibliographies listed below, there are specialized compilations that deal with a particular topic.
You can find these works by looking up your topic in the Subject section of the Public Catalog and then going to the subheading "Bibliographies." For example: JAPAN-ECONOMIC CONDITIONS-BIBLIOGRAPHIES

**An Encyclopedia of World History**  REF  D21 L27 1972

Good source for dates, names, events, etc., needed for historical background.

**International Bibliography of the Social Sciences-Political Sciences**  REF  JA 27 X2 I52

Prepared on behalf of UNESCO, this annual listing of key works on political science includes titles from throughout the world. Intended for retrospective rather than current research, this source has excellent indexes.

**International Bibliography of the Social Sciences-Economics**  REF  HB 9 X2 I52

See annotation immediately above.

**Recently Published Articles.**  REF  D1 X2 R4 INDEX (Row 2)

Triennial journal listing articles in history published in U.S. and abroad.

**The Blackwell Encyclopaedia of Political Thought.**  REF  JA 61 B57 1987

Covers major ideas, doctrines, and individuals.

**The Blackwell Encyclopaedia of Political Institutions.**  REF  61 B56 1987

Covers central concepts in studying political institutions in advanced industrial societies, major political organizations and movements, and the main forms of political community. Includes biographical entries.

**World Encyclopedia of Political Systems and Parties.**  REF  JF 2011 W67 1987

Contains extended entries on national governments. Topics include their systems of government, executive branch, judiciary, legislature, and electoral system. Especially useful for sections on political parties and opposition forces.
Political Handbook of the World. REF JF 37 P6 1989
Provides information on all countries of the world, including data on heads of state, cabinet members, political parties, legislatures, government organizations, and mass media.

Political Parties of the World. REF JF 2051 D39 1988
An alphabetical (by country) list of active political parties that gives information on party leadership, history, orientation, structure, membership, publications, and international affiliation.

Plano, Jack C. The International Relations Dictionary. REF JX 1226 P55 1988

A compendium of political, economic and social information, and explanation of terms used in diplomacy and international law.

Constitutions of the Countries of the World. REF K 3157 A2 B58

Kurian, G. T. Encyclopedia of the Third World. REF HC 59.7 K87 1987

Trade Unions of the World. REF HD 4814 T722 1987

Revolutionary and Dissident Movements. REF JC 328.3 D43 1988
Valuable source on groups not usually addressed in conventional reference works.

Guide to American Foreign Relations Since 1700. REF E 183.7 X2 G84 1983

Goehlert, Robert U. The Department of State and American Diplomacy: A Bibliography. REF JX 1706 X2 G63 1986
Includes biographical material for each Secretary of State.

East Asian Economies: A Guide to Information Sources. REF HC 412 X2 L43

VIII. Selected Sources: Business


America's Corporate Families and International Affiliates. Dun & Bradstreet. 2 vols. REF HG 4056 A147
Useful for tracking subsidiaries and their U.S. or foreign "ultimate parents."


Provides business information for 142 countries engaged in world trade. The country reports, 20-40 pages in length, were developed by the International Trade Administration of the U.S. Department of Commerce.

Basic Guide to Exporting. International Trade Administration, U.S. Department of Commerce. US DOCS C 61.8: Ex7/3/(year)

Annual guide on how to export profitably. Contains directories for federal exporting assistance, state agencies, and contacts for overseas markets.

Encyclopedia of Associations. Gale Research. READY REF HS 17 E52


Price Waterhouse: Doing Business in...call numbers vary. Check under "Price Waterhouse" as author in the public catalog.

A series of information guides on business conditions in countries where Price Waterhouse firms are located.

XI. Selected Sources: The Humanities

Philosophy and Religion


Art History


Language and Literature


X. Finding Statistical Information

The sources listed below are compilations of social, political, and economic statistics for countries of the world. There are also federal publications which provide U.S. foreign trade data.

*Index to International Statistics*. REF Z1223 Z7 A455 INDEX (Row 10)

The IIS indexes statistical publications of intergovernmental agencies, i.e., the U.N. European Community, OPEC, OAS, OECD, etc.

*Sourcebook of Global Statistics*. REF HA 12 X2 K46 1985

*Statistical Yearbook*. United Nations. REF HA 12.5 U63

Detailed data for a variety of subject areas: Population, trade, agriculture, manufacturing, mineral resources, etc. This is the primary source for data on the Third World. Use the U.N. *Monthly Bulletin of Statistics* (Current Periodical Area) for current data. Earlier years in stacks.

*World Tables*. REF HC 59 W669 1989

A World Bank compilation of economic and social data for over 100 countries.

*Direction of Trade Statistics*. International Monetary Fund. REF HF 91 D5

Contains data on all countries' exports and imports.
**International Financial Statistics.** International Monetary Fund. HG 3881 A1 1626 (monthly periodical)

**American Statistics Index (ASI).** REF Z 1223 Z7 A45 INDEX (Row 10)

ASI indexes statistics issued by the U.S. Government. Trinity owns most of the documents with a black dot in the entry. Others can be found in the ASI Microfiche Collection at the U.T.S.A. Library or obtained through interlibrary loan.

**Statistical Abstract of the United States.** US DOCS C 3.134:(yr.) READY REFERENCE

Gives summary figures on U.S. imports, exports, and trade balance.

**Highlights of U.S. Export and Import Trade.** (monthly) US DOCS C 3.164: Documents Microfiche Cabinets

**U.S. Foreign Trade Highlights.** (annual) US DOCS C 61.28/2: (year)

**Statistical Abstract of Latin America.** UCLA Latin American Center Publications. REF HA 935 S8

Annual compilation of demographic, social, economic, and political statistics for Latin American countries. Includes data on legal and illegal immigration into the United States.

**XI. DATABASE SEARCHING: ONLINE AND ON DISC**

Many titles on International Studies can be obtained from online and CD-ROM databases. Maddux Library offers online searching in numerous databases containing information on international politics and business. Should you wish to have an online search done, consult a Reference Librarian.

The Library also has available relevant databases on CD-ROM (Compact Disk - Read Only Memory). One of these databases, P.A.I.S. (Public Affairs Information Service), which is also available online, is a key source on International Studies. Unlike many other databases, P.A.I.S. includes numerous titles published in foreign journals. Another CD-ROM product, ABI/Inform, contains many recent sources on international business. Ask for these and other discs at the Reference Desk. Usage guides are available at the workstation near the Reference Desk. Reference Librarians will be happy to show you how to use our CD-ROM products.