This document is intended to aid those in Texas doing joint planning of vocational and technical education programs with programs conducted under the Job Training Partnership Act (JTPA), the Adult Education Act, Chapter I of the Education Consolidation and Improvement Act, the Education of the Handicapped Act, the Rehabilitation Act of 1973, and apprenticeship training programs. The document is the result of an assessment of the impact of two regional workshops that were held in 1987-88 and 1988-89 to inform postsecondary personnel of the need for and process of joint planning. Section 1 provides a list of programs, services, and activities that were in place in 1988-89 as a result of the workshop conducted early in 1988. Twelve jointly planned programs for at-risk youth and hard-to-serve adults and those exclusively for hard-to-serve adults are described. Provided are contact person, program goals, program description, and evaluation information. Section 2 provides a listing and brief description of programs, services, and activities that have been planned and are using or expect to be using multiple resources for implementation as a result of the 1988-89 workshops. The 64 programs serve the handicapped, at-risk youth and hard-to-serve adults. Program descriptions include information on contact persons, program goals, target populations, planned activities, and resources. (CML)
RESOURCE MANUAL OF
JOINTLY PLANNED/FUNDED
PROGRAMS/SERVICES/ACTIVITIES TO SERVE SPECIAL POPULATIONS

Prepared by the
University of North Texas
School of Human Resource Management

Suzanne V. LaBrecque
Bill E. Lovelace
Sharon R. Smith

June 1989

The project which produced this document was funded by the Texas Higher Education Coordinating Board through a grant utilizing funds from the Carl D. Perkins Vocational Education Act.

Project Number: 99104009
Project Year: 1989

BEST COPY AVAILABLE
FUNDING INFORMATION

Project Title: Joint Planning Assessment:
Follow-up of Carl Perkins/JTPA Workshops

Project Number: 99104009

Funding Source: Carl D. Perkins Vocational Education Act, Title IIB
Texas Higher Education Coordinating Board
Community Colleges and Technical Institutes Division

Coordinating Board Grants Manager: Mr. Larry Johnson
Assistant Director of Federal Projects
Texas Higher Education Coordinating Board
Community Colleges and Technical Institutes Division
Austin, Texas

Contractor: University of North Texas
School of Human Resource Management
Vocational Research and Development
Denton, Texas

Project Staff: Project Administrator, Dr. Suzanne V. LaBrecque
Principal Investigator, Dr. Bill E. Lovelace
Project Facilitator, Dr. Sharon R. Smith

Disclaimer: This publication was prepared pursuant to a contract with the
Texas Higher Education Coordinating Board, Community Colleges and Technical Institutes Division. Contractors undertaking such projects under government sponsorship are encouraged to express freely their judgement in professional and technical matters. Points of view or opinions do not, therefore, necessarily represent official Texas Higher Education Coordinating Board position or policy.
ACKNOWLEDGEMENTS

The project staff expresses its sincere appreciation to the following individuals who assisted in this project by serving as members of the advisory task force:

Mr. Horacio Acevedo
Executive Director
South Texas Private Industry Council
Laredo, Texas

Mr. Jim Boyd
Planner, Regional Planning
Work Force Development Division
Texas Department of Commerce
Austin, Texas

Dr. R. D. Bristow
Director of Vocational Funding and Compliance
Texas Education Agency
Austin, Texas

Dr. Loanne Boudreaux
Director, Occupational - Technical Education
San Jacinto College - South Campus
Houston, Texas

Ms. Rebecca Everhard
Employment Services Specialist
Family Support Resources Division
Texas Department of Human Services
Austin, Texas

Mr. Larry Johnson
Assistant Director of Federal Projects
Texas Higher Education Coordinating Board
Community Colleges & Technical Institutes Division
Austin, Texas

Dr. Faye Murphy
Assistant Director, Program Planning
Tarrant County Junior College District
Fort Worth, Texas

Mr. Willie Taylor
Service Delivery Area Director
Permian Basin Regional Planning Commission
Midland, Texas
Appreciation is extended to the following two individuals who attended the advisory task force meeting as designees for two members unable to attend the scheduled meeting:

Ms. Ima Nell Hill  
Supervising Accounts Examiner  
Texas Education Agency  
Austin, Texas

Ms. Phyllis Snyder  
Planner, Regional Planning  
Work Force Development Division  
Texas Department of Commerce  
Austin, Texas

We also would like to acknowledge the cooperation shown by the workshop participants who responded to the survey instruments used in this project. Their responses were vital to the success of the project.
PREFACE

The State Plan for Federal Vocational Education has assured that joint planning of technical and vocational education programs with programs conducted under the Job Training and Partnership Act (JTPA), the Adult Education Act, Chapter I of the Education Consolidation and Improvement Act, the Education of the Handicapped Act, the Rehabilitation Act of 1975, and with apprenticeship training programs will be an ongoing process in the state.

The Community Colleges and Technical Institutes (CCTI) Division of the Texas Higher Education Coordinating Board has provided leadership and support to a variety of activities and projects designed to enhance the achievement of the desired level of joint planning and coordination by public two year postsecondary institutions. Three projects were sponsored by the CCTI Division to encourage and assist joint planning and coordination of occupational training to serve populations common to two or more funding sources. Two sponsored projects provided regional workshops, in 1987-88 and 1988-89, for informing postsecondary personnel of the needs and process of joint planning. A third project assessed the impact of the joint planning workshops. This resource manual is a product of the assessment project.

It is hoped and anticipated that this resource manual will assist you in your efforts of joint planning and coordination with other entities such as JTPA to better serve common targeted populations needing occupational instruction and employment.

Larry Key
Director of Federal Projects
Community Colleges and Technical Institutes Division
Texas Higher Education Coordinating Board
This resource manual is a product of the project "Joint Planning Assessment: Follow-up of Workshops" sponsored by the Texas Higher Education Coordinating Board, Community Colleges and Technical Institutes Division. The Joint Planning Assessment Project conducted a series of surveys to determine the impact of workshops, conducted during the 1987-88 and 1988-89 program years, on joint planning between two-year public postsecondary institutions and JTPA entities.

This manual is presented in two sections. Section I provides a listing of programs, services, and activities that were in place (1989-89) as a result of the workshops conducted in the early months of 1988. Section II provides a listing and brief description of programs, services, and activities that have been planned and are using or expect to be using multiple resources for implementation.
## TABLE OF CONTENTS

### I. Jointly Planned Programs To Serve Special Populations (1938)

| A. Jointly Planned Programs for "At-Risk" Youth and "Hard-to-Serve" Adults | 2 |
| B. Jointly Planned Programs for "Hard-to-Serve" Adults | 9 |

### II. Jointly Planned Programs To Serve Special Populations (1989)

| A. Jointly Planned Programs for the Handicapped | 55 |
| B. Jointly Planned Programs for "At-Risk" Youth | 61 |
| C. Jointly Planned Programs for "At-Risk" Youth and "Hard-to-Serve" Adults | 97 |
| D. Jointly Planned Programs for "Hard-to-Serve" Adults | 103 |
Section I

Jointly Planned Programs To Serve Special Populations (1988)

Twelve jointly planned programs, resulting from the 1987-88 Joint Planning Workshops Project, are presented in the following format:

A. Jointly Planned Programs for "At-Risk" Youth and "Hard-to-Serve" Adults

B. Jointly Planned Programs for "Hard-to-Serve" Adults
Jointly Planned Programs

for

"At-Risk" Youth

and

"Hard-to-Serve" Adults
Report of Jointly
Planned, Funded, Conducted Projects/Activities/Services

For
"At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
Basic Skills Instruction for JTPA Eligible Recipients

Contact Person:
Kouider Mokhtari
Director, Center for Independent Study
North Lake College
5001 N. MacArthur Blvd.
Irving, Texas 75038
(214) 659 - 5265

Types of Participating Entities:
Postsecondary Institution
Local Education Agency
Service Delivery Area

Goals/Objectives of Program/Project:
To provide basic skills instruction to JTPA eligible youth and adults to increase their employment potential.

Duration of Program/Project:
July 1, 1988 - June 30, 1989

Program or Service Description:
In a joint effort between North Lake College and Irving ISD, basic skills instruction was provided to JTPA eligible "at-risk" and "dropout" youth and adults. The Local PLATO Delivery System I, a computer-assisted instruction program, was used to provide instruction in reading, writing, math, and job/life coping skills to two groups of participants.
Characteristics of students served:
Academically Disadvantaged

Number of students:
Females: 28  Males: 16  Age range of all students served: 16 yrs. to 55 yrs.

<table>
<thead>
<tr>
<th>Financial Arrangements:</th>
<th>Staffing</th>
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<tbody>
<tr>
<td>JTPA</td>
<td>Grant Manager</td>
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<tr>
<td>State and/or local funds</td>
<td>Grant Secretary</td>
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<tr>
<td>Irving Independent School District</td>
<td>Irving ISD Liaison</td>
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<tr>
<td></td>
<td>Project Coordinator</td>
</tr>
<tr>
<td></td>
<td>Instructor/Counselor - High School Group</td>
</tr>
<tr>
<td></td>
<td>Instructor/Counselor - Adult Group</td>
</tr>
</tbody>
</table>

Resource Materials/Activities/Services used:

- PLATO System Local PLATO Delivery System II
- Test of Adult Basic Education (TABE), McGraw-Hill
- Pre-employment Training Skills

Evaluation Results:
Highly successful
Program/Project Title:

123 At-Risk Youth Project

Contact Person:

Stephan M. Branch
Program Coordinator/Instructor
Northeast Texas Community College
P.O. Box 1307
Mt. Pleasant, Texas 75455
(214) 572 - 1911

Goals/Objectives of Program/Project:

The goals/objectives of this project were:

* To increase the grade level functioning of program participants by at least one grade point in basic education skill areas (reading, math, and writing) within a 10 week period for two semesters using the PALS and/or CCP.

* To provide entry-level skills in computer literacy, keyboarding and time-management for all participants in the PALS/CCP Model Program.

* To increase employability of the participants through vocational training in specific occupations, and general employability development.

Duration of Program/Project:

August 29, 1988 through December 15, 1988

Program or Service Description:

This project addressed the need for the development of a Remedial Education Program for Adult/Out-Of-School Youth, ages 16-21, residing in Camp and Wood Counties. The model developed an intensive basic skills instructional delivery system using state-of-the-art technology. The Comprehensive Competency Program (CCP) Model was used to provide basic skills training in reading, writing, mathematics, and social science to those at-risk-youth functioning below grade level. The Principle of the Alphabet Literacy System (PALS), a new interactive videodisc program developed by Dr. John Henry Martin for IBM, was integrated into the model to serve adult/out-of-school youth who were reading at the
0-5 grade level. In addition, this model provided support services, such as child care referrals and stipends for transportation, using local, state and federal resources that were available through the Carl Perkins Act, Department of Human Services, and the Department of Education. Careful coordination with the local school district was given priority, along with a system of identification/recruitment, placement/qualifying, instruction, counseling/referring, evaluation, and follow-up.

Characteristics of students served:
Academically Disadvantaged
Handicapped
Single Parent

Number of students:
Females: 8 Males: 8 Age range of all students served: 16 yrs. to 21 yrs.

Financial Arrangements:

<table>
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<tr>
<th>Staffing</th>
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<tr>
<td>(describe staff by position of program or service)</td>
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</tbody>
</table>

JTPA
Carl D. Perkins
Texas Department of Human Services
Adult Basic Education

1 Project Coordinator/Instructor

Resource Materials/Activities/Services used:
The Comprehensive Competency Program (CCP) and the Principle of the Alphabet Literacy System (PALS).

Evaluation Results:
Successful completion rate = 44%
Report of Jointly
Planned, Funded, Conducted Projects/Activities/Services

For
"At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
(PASS) Positive Alternatives for At-Risk Youth

Contact Person:  
Debbie Porter  
Director, At-Risk Youth Programs  
Northeast Texas Community College  
P.O. Box 1307  
Mt. Pleasant, Texas 75455  
(214) 572-1911

Types of Participating Entities:
Postsecondary Institution  
Local Education Agency  
Service Delivery Area  
Department of Commerce

Goals/Objectives of Program/Project:
To develop and implement a program for at-risk youth in the three county community college district in cooperation with local school districts, JTPA service providers, two private industry councils and an adult basic education cooperative.

Duration of Program/Project:
12 months with continuation possibilities

Program or Service Description:
To develop and implement a comprehensive model program designed for drop-out prevention and recovery of "at-risk" youth. These students will be assisted in achieving a high school education and prepared for entry into the labor force. PASS is a hybrid program using a multiplicity of resources to meet the educational and support services needs of the JTPA eligible students, ages 14-21.
Characteristics of students served:
Academically Disadvantaged
Single Parent

Number of students:
Females: 18  Males: 12  Age range of all students served: 14 yrs. to 21 yrs.

Financial Arrangements:
JTPA
Carl D. Perkins
State and/or local funds

Staffing
(describe staff by position of program or service)
Project Director
Intake Advisor
Assessment Counselor
Remedial Instructor
Technical Advisor

Resource Materials/Activities/Services used:
1. Recruitment
2. Academic and vocational assessment
3. Instruction and remediation in basic skills
4. Instruction for occupational preparation
5. Motivational training
6. Support services
7. Employability skill development and transitional skills

Evaluation Results:
The project will be evaluated in terms of installation, process, products, and possibilities for replication.
Jointly Planned Programs

for

"Hard-to-Serve" Adults
Report of Jointly Planned, Funded, Conducted Projects/Activities/Services

For "At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
Hard-to-Serve Adults-Substance Abusers

Contact Person:
Dawn Boyer
Director, Guidance and Counseling
Texas State Technical Institute-Amarillo
P.O. Box 11197
Amarillo, Texas 79111
(806) 335-2316

Types of Participating Entities:
Postsecondary Institution
Service Delivery Area

Goals/Objectives of Program/Project:
Provision of a comprehensive program of enrollment, assistance to complement needs and educational and preventive activities for reformed substance abusers.

Duration of Program/Project:
July 1, 1987 - December 31, 1988

Program or Service Description:
Coordination of recruitment and services with parole and probation officers was accomplished in area counties through the project officer. Individuals were identified, tested to determine interests and aptitudes, counseled by TSTI staff, assisted with support services. A comprehensive on campus substance abuse program of education, prevention, treatment, and referral and intervention was provided.
Characteristics of students served:
Academically Disadvantaged
Handicapped

Number of students:
Females: 2 Males: 18 Age range of all students served: 22 yrs.

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<tr>
<td>Percent of cost paid by JTPA 68%</td>
<td>Coordinator of Special Project</td>
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<td>Percent of cost paid by Carl D. Perkins 8%</td>
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<tr>
<td>Percent of State and/or local funds 24%</td>
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</table>

Resource Materials/Activities/Services used:

A comprehensive on campus substance abuse program to serve the population was developed. The program included education, prevention, treatment, referral, and intervention. Participation opportunities in group counseling activities with peer alcohol/drug counselors and staff was provided.

Evaluation Results:

While success with all students enrolled was not accomplished due to a lack of student commitment, many took advantage (17) of the opportunity offered and progressed satisfactorily in training. Their attendance, attitude, and grades reflect their motivation to complete their programs of study and become job-ready participants.
Program/Project Title:

Section 123 - GED Training, Basic Remediation and Basic Literacy

Contact Person: Nancy Davis, Coordinator of Special Services

Brenda Kasseroler, Director

Lamar University
P.O. Box 10043
Beaumont, Texas 77710
Davis: (409) 880 - 8190  Kasseroler: (409) 880 - 8984

Types of Participating Entities:

Postsecondary Institution
Service Delivery Area
Texas Department of Human Services

Goals/Objectives of Program/Project:

To prepare adults for passing the GED by improving basic skills in reading, writing, and mathematics.

Duration of Program/Project:

4 months and has been promised extended funding for after June through July 1990 by JTPA and PIC

Program or Service Description:

Activities of the grant include preparation for the GED classes and activities for improving self esteem - weekly assemblies, class song, and lots of tutorial individualized instruction.
Characteristics of students served:
Academically Disadvantaged
Single Parent

Number of students:
Females: 82  Males: 4  Age range of all students served: 28 yrs. to 45 yrs.

Financial Arrangements:
JTPA $153,000
Carl D. Perkins In-bind counselor provided for consultation
Department of Human Services provided child care and transportation - $60,000
Texaco $10,000 private donation

Staffing
1 administrative assistant
1 male teacher
2 female teachers
1 full-time volunteer counselor

Resource Materials/Activities/Services used:
Community newspaper giving 9 articles -- Donation from Beaumont Enterprise
Texaco Star Industries giving one full-time degreed teacher for tutorial assistance
Computerized Networking System (IBM) for preparing for GED
Classroom instruction in basic skills: reading, writing, and mathematics

Evaluation Results:
Unknown other than Regional Planning Commission is currently "very pleased" with project. Classes started in March and meet 5 days a week for 8 hours. Newspaper publicity and community support has been fabulous. $10,000 donated tagged for learning materials.
Report of Jointly Planned, Funded, Conducted Projects/Activities/Services

For "At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:

Title IIA Classroom Training Programs

Contact Person:
Steve Nunley
JTPA Daily Operations Coordinator
Texoma Council of Governments
10000 Grayson Drive
Denison, Texas 75020
(214) 786-2955

Types of Participating Entities:

Postsecondary Institution
Service Delivery Area

Goals/Objectives of Program/Project:

To assist JTPA clients in classroom training programs.

Duration of Program/Project:

2 years

Program or Service Description:

Carl Perkins funding pays for child care and some transportation.

JTPA funding pays for tuition, fees, books, supplies, and some transportation.
Characteristics of students served:
Single Parent

Number of students:
Females: 4  Age range of all students served: 25 yrs. to 32 yrs.

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<tr>
<td>Percent of cost paid by JTPA 90%</td>
<td>Ms. Charlotte Bullard</td>
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<td>Percent of cost paid by Carl D. Perkins 10%</td>
<td>Guidance Counselor</td>
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<td>Grayson County College</td>
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Resource Materials/Activities/Services used:

Evaluation Results:
Good -- 100% completion rate of CRT students.
Report of Jointly Planned, Funded, Conducted Projects/Activities/Services

For "At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
Clerical Skills Training Program

Contact Person:
Patsy Blankenship
Coordinator, Office Careers
North Lake College
5001 N. MacArthur Blvd.
Irving, Texas 75038
(214) 659 - 5297

Types of Participating Entities:
Postsecondary Institution
Service Delivery Area
Texas Department of Human Services

Goals/Objectives of Program/Project:
The goal of the clerical skills training is to enhance the JTPA participants' employability. The program objective is for the participants to be placed in unsubsidized, full-time, training related employment at not less than $4.00 per hour.

Duration of Program/Project:
July 1, 1988 - June 30, 1989

Program or Service Description:
This 600-hour intensive training program teaches students entry-level skills for office employment and includes courses in typing, office machines, word processing, basic math, basic English, business communications, human development, office procedures, physical education, and special seminars in interviewing techniques, grooming, resume writing, assertiveness, and other topics. Classes meet Monday through Thursday for 7 1/2 hours per day (8:30 AM - 4:30 PM). Fridays are scheduled as open lab and may be used for make-up days for absences. After six months, students participate in an unpaid internship with local corporations. After the internship, job placement activities are undertaken.
Characteristics of students served:

- Single Parent

Number of students:
Females: 16  Males: 0  Age range of all students served: 19 yrs. to 37 yrs.

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<tr>
<th>Financial Arrangements:</th>
<th>Staffing</th>
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<tr>
<td>JTPA</td>
<td>(describe staff by position</td>
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<tr>
<td>State and/or local funds</td>
<td>of program or service)</td>
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<tr>
<td>Texas Department of Human Services</td>
<td>Grant Administrator</td>
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<td></td>
<td>Program Counselor and Job</td>
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<td>Placement Counselor</td>
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<td>Special Program Instructor</td>
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</tbody>
</table>

Resource Materials/Activities/Services used:

- **Resource Materials:** Textbooks, handouts, current publications, audiovisuals
- **Activities:** Seminars, community interaction, internships, job training, clothing drive, guest speakers, video taping, mock interviews and research interviews, and mentorship program
- **Services Used:** North Lake College Center for Independent Study for special tutoring, transportation remedy, needed dental work, emergency aid, Irving Aid, Alcoholics Anonymous, Narcotics Anonymous, Overeaters Anonymous, Catholic Charities, Family Guidance Center, Incest Recovery and TRC

Evaluation Results:

Current program is in placement stage. Previous programs placed graduates as follows in permanent positions:

- 1985 -- 70%
- 1986 -- 71%
- 1987 -- 69%
- 1989 -- Of the 15 graduates, 7 are currently placed. Others are expected before June 30.
Report of Jointly
Planned, Funded, Conducted Projects/Activities/Services
For
"At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
Clerical Skills Training Program (for AFDC Clients)

Contact Person:
Colleen Hager
Program Director, Continuing Education
Eastfield College
3737 Motley Drive
Mesquite, Texas 75150-2099
(214) 324 - 7020

Types of Participating Entities:
Postsecondary Institution
Service Delivery Area
Texas Department of Human Services

Goals/Objectives of Program/Project:
The goal of the clerical skills training is to enhance the JTPA participants' employability. The program objective is for the participants to be placed in unsubsidized, full-time, training related employment at not less than $4.00 per hour.

Duration of Program/Project:
July 1, 1988 - June 30, 1989

Program or Service Description:
This 600-hour intensive training program teaches students entry-level skills for office employment and includes courses in typing, child development, office machines, word processing, basic math, basic English, business communications, human development, office procedures, physical education, and special seminars in interviewing techniques, grooming, resume writing, assertiveness, and other topics. Classes meet Monday through Thursday from 8:30 AM - 5:00 PM. Fridays are scheduled as open lab and may be used for make-up days for absences. After five or six months, depending on schedule, students participate in an unpaid internship with local corporations. After the internship, job placement activities are undertaken.
Characteristics of students served:
Academically Disadvantaged
Single Parent

Number of students:
Females: 26  Age range of all students served: 18 yrs. to 35 yrs.

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<tr>
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<tr>
<td>JTPA</td>
<td>Program Director</td>
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<tr>
<td>Carl D. Perkins</td>
<td>Licensed Professional Counselor</td>
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<td>State and/or local funds</td>
<td>Job Placement Coordinator</td>
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<tr>
<td>Texas Department of Human Services</td>
<td>Part-time Faculty</td>
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</table>

Resource Materials/Activities/Services used:
See attachments

Evaluation Results:
26 students were enrolled -- all AFDC clients
18 completed coursework and were placed in internships
13 were graduated
10 were placed in jobs -- full-time, skill-related with an average of $5 - 7 per hour pay
PROGRAM OVERVIEW

Funded by? Dallas County Department of Human Services

What? Clerical Skills Training Program

Where? Eastfield College Mesquite, Texas

When? Mondays through Thursdays only September 26, 1988 - March 6, 1989 8:30 AM - 5:00 PM

For whom? A.F.D.C. Recipients
SCHEDULE

STEP 1
* SUCCESSFULLY COMPLETE ALL COURSES
SEPTEMBER 26 - MARCH 6

STEP 2
* SUCCESSFULLY COMPLETE
30-DAY INTERNSHIP
WITH COMPANY
MARCH/APRIL

STEP 3
* GRADUATION - WEEK OF APRIL 17

STEP 4
* PLACEMENT ASSISTANCE
PROVIDED THROUGH JUNE 30, 1989
Eastfield College - Service or Program Description -- Continued

STAFFING

ASSOCIATE DEAN OF CONTINUING EDUCATION **
Carolyn Stock

PROGRAM DIRECTOR **
Colleen Hager

LICENSED PROFESSIONAL COUNSELOR *
Guy Smith

PART/TIME FACULTY
(Combined funding source: College/Carl Perkins)

AIDE *
Betty Waldie

DIRECTOR OF JOB PLACEMENT CENTER **
Judy Brewster

JOB PLACEMENT SPECIALIST/
JOB SEARCH SKILLS INSTRUCTOR
Ken Ervin *

* Funded by Carl Perkins/Single Parent-Homemaker Grant
** Funded by College budget
**INTAKE PROCESS**

**HOW DO I GET ADMISSION?**

CERTIFICATION WITH DALLAS COUNTY DEPARTMENT OF HUMAN SERVICES

SUCCESSFUL COMPLETION OF EASTFIELD'S ASSESSMENT TESTS

INTERVIEW WITH EASTFIELD'S COUNSELOR

ENTER INTO PROGRAM
MARKETING

'88 - '89

1. LINKAGE/NETWORK: WORKING WITH FIELD WORKERS/CASE WORKERS IN STATE AND COUNTY DEPARTMENT OF HUMAN SERVICES FOR CLIENT REFERRALS.

2. PRESS RELEASE: 70 DALLAS AREA NEWSPAPERS/MAGAZINES/RADIO/TELEVISION CONTACTS

3. ADVERTISING: CONTINUING EDUCATION CATALOG MAILED TO 130,000 HOUSEHOLDS
<table>
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<tr>
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<tr>
<td>1. BASIC MATH</td>
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<td>2. BASIC ENGLISH</td>
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<td>3. HUMAN DEVELOPMENT</td>
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<td>4. PHYSICAL FITNESS/NUTRITION</td>
<td>20 HOURS</td>
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<tr>
<td>5. CHILD DEVELOPMENT</td>
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<td>6. SPECIAL TOPICS: JOB SEARCH SKILLS</td>
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<td>7. TYPING I</td>
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<td>8. TYPING II</td>
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<tr>
<td>9. BEGINNING OFFICE MACHINES</td>
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<td>10. INTERMEDIATE OFFICE MACHINES</td>
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<tr>
<td>11. WORD PROCESSING: WORDPERFECT</td>
<td>45 HOURS</td>
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<tr>
<td>12. BOOKKEEPING I</td>
<td>25 HOURS</td>
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<tr>
<td>13. BUSINESS COMMUNICATIONS I</td>
<td>16 HOURS</td>
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<tr>
<td>14. BUSINESS COMMUNICATIONS II</td>
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<tr>
<td>15. BUSINESS COMMUNICATIONS III</td>
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<tr>
<td>16. OFFICE PROCEDURES</td>
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**TOTAL** 600 HOURS
EXIT COMPETENCIES

STUDENTS WHO SUCCESSFULLY COMPLETE THE PROGRAM WILL HAVE OBTAINED THE FOLLOWING SKILLS:

1. ABILITY TO TYPE 40 WORDS PER MINUTE.
2. ABILITY TO USE WORD PROCESSING SOFTWARE & IBM-PCs.
3. ABILITY TO USE OFFICE MACHINES, PRIMARILY ELECTRONIC CALCULATIONS, WITH SPEED AND ACCURACY.
4. ABILITY TO KNOW AND TO USE FUNDAMENTAL BOOKKEEPING SYSTEMS.
5. KNOW AND USE BASIC MATH, INCLUDING PERCENTAGES.
6. DEMONSTRATE CORRECT USAGE OF GRAMMAR.
7. BE ABLE TO COMMUNICATE PROPERLY WITH BUSINESS CLIENTS, CUSTOMERS, COLLEAGUES, AND SUPERVISORS.
8. BE ABLE TO WRITE AND EDIT BUSINESS LETTERS, MEMOS AND REPORTS.
9. BE ABLE TO WRITE A RESUME.
10. BE ABLE TO SCHEDULE AND PARTICIPATE IN A SUCCESSFUL INTERVIEW.
11. KNOW HOW TO FIND A JOB.
12. KNOW AND USE APPROPRIATE PROCEDURES IN OFFICE SETTINGS.
13. BE ABLE TO USE THE TELEPHONE PROPERLY.
14. KNOW GOOD BUSINESS ETIQUETTE.
15. KNOW HOW TO DRESS PROPERLY FOR THE WORK ATMOSPHERE.
16. BE ABLE TO DEMONSTRATE CONFIDENCE AND COMMITMENT TO LONG-TERM EMPLOYMENT.
17. KNOW THE FUNDAMENTALS OF NUTRITION, FITNESS AND CHILD DEVELOPMENT AND HOW TO INCORPORATE THEM INTO THEIR LIVES.
ADDITIONAL SERVICES

1. **DAY CARE**

2. **DAILY ALLOWANCE** - COVERS TRANSPORTATION, LUNCH

3. **COUNSELING** - PERSONAL, CAREER, ACADEMIC

4. **TUTORING** - ENGLISH AND MATH (PRIVATE AND SELF-PACED)

5. **MENTOR PROGRAM** - SENIOR CITIZENS OF DALLAS

6. **CLOTHING/FINANCIAL ASSISTANCE** - MESQUITE SOCIAL SERVICE LEAGUE

7. **MAKE-OVER/STYLING** - THOM JONES SALON, DALLAS

8. **GUEST SPEAKERS** - NORA EPHERON, ANITA REED, (PARENTING SKILLS, MOTIVATION, SELF ESTEEM, ETC.)

9. **USE OF CAMPUS FACILITIES/SERVICES** -
   * LEARNING RESOURCE CENTER
   * CENTER FOR SUCCESS - PLATO
   * STUDENT PROGRAMS AND RESOURCES
     YEAR-LONG CONCERTS, GUEST APPEARANCES, CLUBS, WORKSHOPS, ETC.
INTERNSHIP/PLACEMENT

JOB TITLES: ENTRY-LEVEL CLERK, SECRETARY, RECEPTIONIST

COMPANY PROFILE
BASED ON PAST PLACEMENTS: LARGE NATIONAL CORPORATIONS, LAW FIRMS, CABLE TELEVISION, AND EDUCATIONAL INSTITUTIONS.

ENTRY-LEVEL SALARY RANGE: $5.40 - 8.00/HR (11,000 - 16,000)
INCLUDING FULL BENEFITS.
EASTFIELD COLLEGE
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

THIS IS TO CERTIFY THAT

has served as an
INTERN SUPERVISOR
for the

CLERICAL SKILLS TRAINING PROGRAM

President
GRADUATION

INTRODUCTIONS

COLLEGE PRESIDENT
DEANS
TEXAS DEPT. OF HUMAN SERVICES
DALLAS COUNTY DEPT. OF HUMAN SERVICES
FACULTY
STAFF

ADDRESS

ANITA REED

AWARDS FOR HIGH ACHIEVEMENT

ACADEMICS
PERSONAL DEVELOPMENT

GIFTS FROM MESQUITE SOCIAL SERVICE LEAGUE

RECEPTION
The President,
Faculty and Graduating Class
of
Eastfield College's
Clerical Skills Training Program
request the pleasure of your company
at their
Commencement Exercises
April 19, 1989
7:00 p.m.
Room C-100, Eastfield College
Reception following ceremony
EASTFIELD COLLEGE
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

THIS IS TO CERTIFY THAT

has successfully completed the listed requirements
for certification in the

CLERICAL SKILLS TRAINING PROGRAM

This _____ day of __________________, 19 _____

Carolyn Stock
ASSOCIATE CHAN, CONTINUING EDUCATION

President

Eastfield College - Service or Program Description -- Continued
Report of Jointly
Planned, Funded, Conducted Projects/Activities/Services
For
"At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:
Center for Reassessment Coordination With Project Self-Sufficiency

Contact Person:
Wanda Phillips
Special Programs Coordinator
Midland College
3600 N. Garfield
Midland, Texas 75705
(915) 685 - 4568

Types of Participating Entities:
Postsecondary Institution
Service Delivery Area
Midland College Housing (HUD)
Texas Department of Human Services
Texas Rehabilitation Commission

Goals/Objectives of Program/Project:
To provide housing payments and other services for low-income students who show motivation and desire to get training leading to jobs which will allow for self-sufficiency in one to three years

Duration of Program/Project:
Ongoing coordination since 1987

Program or Service Description:
See attachments
Characteristics of students served:
- Academically Disadvantaged
- Handicapped
- Limited English Proficient
- Single Parent

Number of students:
Females: 35  Males: 2  Age range of all students served: 19 yrs. to 45 yrs.

Financial Arrangements:
- JTPA: Tuition and fees - 20%
- Percent of cost paid by Carl D. Perkins 40%
- Percent of State and/or local funds 40%
- Department of Human Services - child care
  AFDC
  food stamps

Staffing
(describe staff by position
of program or service)
- 36 hour per week single parent
  career counselor
- 1 full-time Carl Perkins director

Resource Materials/Activities/Services used:
- COPs Vocational Interest Inventory
- Myers/Briggs Personality Inventory
- Math, reading, English assessment
- 9 hour orientation to college and work held once a month for new students

Evaluation Results:
- 27 enrolled in Fall 1988 -- average GPA of 2.84
PROJECT SELF-SUFFICIENCY
Policies and Procedures

Purpose: To provide assistance to low-income persons who have a desire and a plan leading to self-sufficiency.

A Plan Toward Self-Sufficiency may be:
A. Vocational training at Midland College
B. Earning GED in order to enter work or training.
C. On-job-training which could lead to permanent work
D. Other training such as beauty college, leading to a skill

Eligibility:
A. Single parent or low-income couple
B. Having legal custody of at least one minor child living in the home
C. Low-income as defined by PSS formula
D. Must be renting not buying

Process to apply:
A. Complete application
B. Three letters of reference
C. Make appointment at Midland College (685-4695)
D. Complete social history

Center for Reassessment for Testing/Career Planning:
A. COPS Interest Inventory
B. Personality Test
C. Math, Reading, English Assessment or copy of college transcript (if have attended college)

Progress - Rules & Regulations:
A. School - attendance with progress cards signed by instructors
B. Continuation satisfactorily on job
C. Working toward GED
D. Attend:
   1. Monthly orientations
   2. Monthly appointment at Center for Reassessment to report progress
   3. Monthly night meeting - last Wednesday of the month, 7:00-9:00 p.m., 1321 S. Goode. This meeting is mandatory - child care provided.
E. Complete monthly self-evaluation forms.
Program helps women reassess, rebuild lives

By CHRIS VAN WAGENEN
Staff Writer

$3.35 an hour.
Minimum wage doesn't pay the bills — and it doesn't get single mothers off welfare.

According to a U.S. commission study conducted for the Office of Educational Research and Improvement, 54 percent of all single-parent households were living below the poverty line in 1985. The report strongly identified a need for dropout-prevention programs, established educational sites for career and vocational development, with special assistance in child care coming from government, industry and labor unions.

While Midland is no closer to solving the day-care issue than the rest of the nation, it is making progress in getting mothers, the welfare rolls and into the mainstream.

One such program is Midland College's Center for Reassessment.
"Everyone can succeed if they can just find the right spot," says Wanda Phillips, the center's special projects coordinator. "The purpose is to locate this unskilled population and get them off welfare."

Established in 1983, with matching federal funds provided under the Carl Perkins Vocational Education Act, the center serves the disadvantaged, handicapped, those with limited English skills, single parents and displaced homemakers.

But Phillips says many of her clients are single mothers — women who a 1988 U.S. commission study identified as victims of extreme economic problems with considerable career development needs.

Many are minorities, particularly teen-age mothers forced to drop out of high school with limited job skills.

As of fiscal 1987, the Department of Human Resources in Midland County reported 826 families on public assistance. Of that number, 85 percent were identified as being single mothers.

The center works closely with DHS, as well as the Job Training Partnership Act, Project Self-Sufficiency and the Midland County Housing Authority, serving about 1,200 students annually.

Not all make it, but those who do stand a reasonable chance of creating a better life for themselves and their children.

Once a month, the center offers an orientation program for women interested in returning to school or seeking training to provide them a path out of the doldrums of welfare.

The majority of women I deal with are single parents on Aid to Families with Dependent Children," says Phillips. "Many of them have no idea how to change their lives by setting goals. Their usual pattern is crisis management — living for the moment."

Phillips says the day-long seminar teaches women to assess obstacles, make decisions and ultimately develop a career which is then carefully monitored.

"Many of these women take the attitude that they'll wait until another man shows up in their lives. A lot of that has to do with low self-esteem," but she adds that these women need to realize that the female's role today is dramatically shifting toward greater self-sufficiency.

For those willing to make the sacrifices, the center offers "Project Self-Sufficiency," a pilot program established under the Department of Housing and Urban Development in 1985, and then extended locally through the Permian Basin Planning Commission and the JTPA.

Successful applicants for Project Self-Sufficiency are eligible for subsidized rent payments for up to two years, as well as financial aid for tuition, books and fees up to $2,400 through JTPA plus monthly payments up to $300 for attending classes. Of the 36 single parents now in the program, 32 attend Midland College.

Last semester the group achieved a median grade-point average of 3.3 — a B+ — "which surprised us," says former project director Tom Burns. "When we give them the opportunity to get off welfare, they go crazy with it."

Unfortunately, funding for the program is limited. Ninety-eight families currently are on the waiting list.

Phillips says one of the largest concerns among these single parents who want to enter the workforce is child care. "That's probably the main reason why they tend to get emotionally dragged down."

Many receive subsidized child-care payments through the center. Those that don't usually qualify for such funds through JTPA and the Department of Human Services, Phillips claims.

Gerri Wallis, 25, the parent of a 5-year-old, is one of the fortunate few enrolled in the program.

Expected to graduate later this spring, Wallis is able to pay $250 a month under the program so that her son Matthew can go to day care at First Baptist Church.

"I knew I had to go back to school because a high school degree wasn't going to get me where I was going," she says. "He (Matthew) sometimes gets tired of me studying all the time, but I tell him that I need a job that can support me so that I can spend more time with him."

Phillips says many still must contend with the bureaucracies, such as DHS, for food stamp and child care assistance.

"But I tell them to play the game and keep their eyes always on their goals."

She also discourages them from seeking out minimum-wage jobs — jobs she says cut into Medicaid and other benefits provided by DHS.

Based on DHS' own 1987 statistics, an unemployed family of three which receives $575 in DHS benefits would lose all welfare payments upon taking a minimum-wage job, and face a reduction in food stamp payments from $203 to $119 per month.

Earnings from the job, which would total only $3 more per month than the welfare benefits, were compounded after four months, when all Medicaid benefits would have been taken away.

According to Phillips, most minimum-wage jobs don't offer medical benefits, so a single mother can suddenly find herself in a hole during an emergency.

"And you wonder why we tell women not to work for minimum wage — there's just no incentive," she notes.

Agreeing with that was Burns. "Why work for $3 more a month? It's just silly."

Burns thinks the federal government should take a more assertive role in the area of social services by providing funds for successful programs, such as "Project Self-Sufficiency."

"They don't need to throw money at the problem ... they need to get people back in the system," he says.

Adds Phillips: "It's to the point now that even to hold a secretarial job in Midland, oil companies are requiring B.A. degrees."

While Midland is no closer to solving the day-care issue than the rest of the nation, it is making progress in getting mothers off the welfare rolls and into the mainstream.
Program/Project Title:

JTPA Summer Program: Preparing for School and Work

Contact Person: Wanda Phillips, Special Projects Coordinator
Cynthia Turland, Dir. of Adult Basic Education
Midland College
3600 N. Garfield
Midland, Texas 79705
Phillips: (915) 685 - 4568 Turland: (915) 687 - 3007

Goals/Objectives of Program/Project:

Prepare disadvantaged adults for college vocational program

Duration of Program/Project:

14 weeks

Program or Service Description:

Pre-enrollment vocational and academic assessment

Classroom instruction in college-bound skills leading to enrollment
Characteristics of students served:
Academically Disadvantaged

Number of students:
24 enrolled; 18 participants completed

Financial Arrangements:
Percent of cost paid by JTPA 90%
Percent of cost paid by Carl D. Perkins 5%
Percent of State and/or local funds 5%

Staffing
(describe staff by position of program or service)
1 Coordinator
3 Career Guidance Personnel
1 Classroom Instructor
1 Aide

Resource Materials/Activities/Services used:
Resource Materials: Midland College Learning Center and Reassessment Center
Activities: Assessments (personality, career, academic), seminars, tutoring, lectures, guest speakers, basic instruction

Evaluation Results:
75% completed program and enrolled in vocational programs at Midland College
Program/Project Title:

Single Parent/Displaced Homemakers Grant

Contact Person: Jennifer Cochran
Director
Odessa College
201 W. University
Odessa, Texas 79764
(915) 335 - 6583

Type of Participating Entities:

Postsecondary Institution
Service Delivery Area
Texas Department of Human Services

Goals/Objectives of Program/Project:

To reach the "hard-to serve" adults and assist them with their training needs as well as help with child care and transportation in order to develop their marketable skills and ultimately get them off welfare.

Duration of Program/Project:

9 months

Program or Service Description:

Students are enrolled in the following pre-employment classes:

1. Job Search I (Job Seeking Skills) - 12 hours
2. Job Search II (Job Keeping Skills) - 12 hours
3. Positive Image and Self Esteem - 30 hours
4. Communication Skills - 30 hours
5. Life Skills - 36 hours
6. Study Skills - 9 hours

After the completion of these classes, students are then counseled and enrolled into vocational training programs.
Characteristics of students served:
Academically Disadvantaged
Limited English Proficient
Single Parent

Number of students:
Females: 200  Males:  3  Age range of all students served:  20 yrs. to 45 yrs.

Financial Arrangements:
JTPA
Carl D. Perkins
State and/or local funds
Department of Human Services

Staffing
Jennifer Cochran - Director
3 secretaries
1 student aide
10 instructors

Resource Materials/Activities/Services used:
Instructor prepared workbooks from various sources

Evaluation Results:
Not all students continue into the vocational training, but there is a large percentage who do. We have found that if we can work with the students during the early part of the program to improve their academic skills, they are more determined to improve their situation.
Single Parents Prayer

Lord, grant me...

Time enough to do all the chores, join in the games, help with the lessons and say the night prayers - and still have a few moments left over for me...

Energy enough to be bread-baker and bread-winner, knee patcher and peacemaker, ball player and bill-juggler...

Hands enough to wipe away the tears, to reach out when I'm needed, to hug and hold, to tickle and touch...

Heart enough to share and to care, to listen and to understand, and to make a loving home for my family.
Single Parents: A Fresh Start

Services at no cost

Odessa College currently provides special services for single parents at no cost due to the Carl D. Perkins Vocational Education Act: Single Parent Grant. Given to promote instruction for adult vocational courses as well as basic skills training and pre-employment work skills, the grant also allows OC to provide career/educational counseling, support services and equipment and materials for the vocational courses.

Becoming a part of the program

Anyone who is a single parent with custody of a minor child or a homemaker who has been out of the job market for at least three years is eligible to join the program. Since this is not a typical semester course, enrollment is continuous and individuals may sign up at any time by simply calling Odessa College's continuing education department at 335-6583. Child care is available for qualified participants.

Participants in the program

The vast majority of people involved in the program are women, with 67 percent between the ages of 25 and 44. Seventy-seven percent are either divorced or single. Eighty percent of the participants have an annual income less than $10,000, and more than half have annual incomes less than $5,000.

Two-thirds of the students are unemployed, and most have expressed an interest in learning office and computer skills in order to join the workforce. Many of the women have worked in sales or clerical positions, yet very few have more than five years of work experience. The program goes beyond clerical skills, however, and includes training for other occupations.

Services of the program

The program provides services from personal counseling, assessment and testing to skills training, pre-employment preparation and job placement.

In personal counseling, an advisor meets individually with the students to discuss the program and the students' educational goals. Then, the students' current skill levels are assessed in order to place them in the appropriate classes. The advisor ensures that students receive adequate training in a G.E.D. program, continuing education or college credit courses.

In career/educational counseling, the advisor helps the students determine if they need to complete their secondary education or if they qualify for Odessa College's credit program. Through skills training, the program provides vocational classes including courses in computers, typing, legal and medical terminology, business machines and others as needed.

Once the students' skills are enhanced, the program's advisors prepare the students for a job by placing them in non-paying positions on campus to gain work experience. The advisors also assist with job placement and provide employment referrals. Throughout the entire program, staff members support the students, helping them make new friends and develop their own support group.

Developing life skills

Also included in the program are one-hour "brown bag" seminars to help students in their personal lives. Topics covered include time management, household management, parenting skills, relationships, financial concerns, coping with loss and assertiveness training. For each seminar, students bring their own "brown bag" meal and eat during the meeting.
Report of Jointly
Planned, Funded, Conducted Projects/Activities/Services

For
"At-Risk" Youth or "Hard-to-Serve" Adults

Program/Project Title:

Contact Person:
Dr. John E. Brooks
Dean, Continuing Education
Wharton County Junior College
911 Boling Highway
Wharton, Texas 77488
(409) 532 - 4560

Types of Participating Entities:
Postsecondary Institution
Service Delivery Area

Goals/Objectives of Program/Project:
1. To provide job entry skills to JTPA eligible clients.
2. To provide support services to mainstream disadvantaged in regular vocational programs.
3. To provide reentry for high school drop-outs.

Duration of Program/Project:
July 1, 1988 - June 30, 1989

Program or Service Description:
Job entry skills to JTPA eligible clients
Support services to mainstream disadvantaged in regular vocational programs
Reentry for high school drop-outs
Characteristics of students served:
Academically Disadvantaged
Handicapped
Limited English Proficient
Single Parent

Number of students:
Females: 60 Males: 40 Age range of all students served: 16 yrs. to 55 yrs.

Financial Arrangements:

JTPA: Tuition and fees
Carl D. Perkins: Supportive services 100%
Percent of State and/or local funds 60%

Staffing
(describe staff by position of program or service)

Resource Materials/Activities/Services used:

See attached brochures

Evaluation Results:

100% placement -- Title III
85% placement -- Title II
The connection between

THE CARL D. PERKINS
VOCATIONAL EDUCATION ACT

and

THE JOB TRAINING
PARTNERSHIP ACT

WHAT'S IN IT FOR ME?
Support through Tutoring
Support for the Handicapped
Support through Counseling
Support in Non-Traditional Career Exploration
Support through Jobs

Wharton County Junior College
Vocational Training Programs
- Air Conditioning & Refrigeration
- Automotive • Cosmetology • Data Processing
- Dental Hygiene • Drafting • Electronics
- G.E.D. • Industrial Maintenance Technology
- Law Enforcement • L.V.N. • ESL
- Medical Lab Technology • Microcomputer
- Office Education • Radiology
- Remedial Education

- Answering Service
- Career Planning
- Career Transition Skills
- Clerical/Secretarial Support
- Job Clubs
- Job Information Services
- Job Search Resource Library
- Job Search Workshops
- Needs Based Allowances
- Networking
- Resource Room and Work Area
- Self-Assessment
- State-of-the-Art Job Search Techniques and Training
- Typewriters-Computers-Word Processors

ALL SERVICES FREE:
Including training, tuition, books, lab tools, uniforms, and transportation for eligible participants.

Are you...

☐ An adult who’s thinking of college?
☐ Unemployed or under skilled?
☐ Needing support or training?
☐ Looking for new options?

Wharton County Junior College
Vocational Training Programs

J.T.P.A.
Title II A
DISLOCATED WORKERS
Title III
VOCATIONAL SUPPORT
(Carl Perkins)

Wondering where YOU fit?
VOCATIONAL SUPPORT SERVICES

The Vocational Support Services Program is designed to give vocational students with special needs the support required for them to succeed in the regular program at Wharton County Junior College, and to provide opportunities for personal development. All services, and seminars are offered free of charge.

SUPPORT THROUGH TUTORING

Students with: • Academic or financial disadvantage • Limited English Proficiency • Referral from Instructor

May apply for free individual or small group peer tutoring.

SUPPORT FOR THE HANDICAPPED

The special needs of the handicapped are met through:

• Assistance with registration • Modification of books, materials or equipment as necessary • Notetakers • Sign interpretation • Tutoring • Counseling

SUPPORT THROUGH COUNSELING

Often personal, financial, or physical problems can discourage our ambitions and dreams, but for many of these obstacles there are solutions. We're here to help you look for them!!

SUPPORT IN NON-TRADITIONAL CAREER EXPLORATION

Besides the traditional female careers in cosmetology, secretarial, nursing, clerical and dental hygiene, W.C.J.C. offers training for paid paying jobs in other careers.

SUPPORT THROUGH JOBS

"Limited Work Experience" program is available to provide additional income to third students.

WHO IS A DISLOCATED WORKER?

Individuals who are or will be unemployed as a result of structural changes in the economy which result in PERMANENT ELIMINATION OF THEIR JOBS OR OBsolescence of THEIR SKILLS.

Section 302 of the Job Training Partnership Act of 1982 defines a dislocated worker eligible for services as an individual who:

(1.) has been terminated or laid off or has received a notice of layoff or termination from employment; or

(2.) has been terminated or received a notice of termination as a result of any permanent closure of a plant or facility; or

(3.) is long-term unemployed and has limited opportunities for employment or re-employment in the same or similar occupation in the area in which such individual resides (including any older individual who may have substantial barriers to employment by reason of age); or

(4.) was self-employed (This INCLUDES FARMERS) and is unemployed as a result of general economic conditions in the community in which he resides.

For More Information Contact:

DISLOCATED WORKERS PROGRAM

DONALD KOPNICKY

Wharton County Junior College
911 Boling Highway
Wharton, Texas 77488

(409) 532-4560, Ext 299
Room 101-C
Administration Building

J. T. P. A.

WHAT IS THE JOB TRAINING PARTNERSHIP ACT OF 1982?

In 1982, Congress enacted legislation establishing the Job Training Partnership Act. This act establishes programs to prepare youth and unskilled adults for entry into the labor force and affords job training to economically disadvantaged individuals.

SERVICES RENDERED BY J. T. P. A.

According to the availability of slots, eligible J. T. P. A. applicants are selected to participate in vocational classroom training at Wharton County Junior College. The J. T. P. A. program pays tuition, fees, books and handtools. Other assistance includes support payments for transportation, child care and part-time employment while attending school.

ELIGIBILITY REQUIREMENTS

Participants must meet certain economic guidelines in order to qualify for the J. T. P. A. program.

The following information must be supplied.

1. Proof of gross family income for the past 6 months. (Check stubs or statement of earnings from employer)
2. Proof of residency (Utility bill or Driver's License or etc.)
3. Provide proof of age (Birth Certificate)
4. Provide proof of citizenship (Birth Certificate or Voter Registration Card)
5. Verify members of Household
6. Male citizens born on or after January 1, 1960 who have reached their 18th birthday must have registered with Selective Service.

THE SERVICE CENTER CONCEPT

The Texas Employment Commission operates several Employment and Training Service Centers within the Wharton County Junior College service area. The functions of the centers include outreach, intake, assessment, referral, job development, job placement, and follow-up. Individuals seeking training must apply for J. T. P. A. services through The Texas Employment Commission.
SKILLS TRAINING AVAILABLE THROUGH

J.T.P.A.

JOB TRAINING PARTNERSHIP ACT

AT

WJC

TRAINING PROGRAMS

- Air Conditioning
- Automotive
- Data Processing
- Electronics
- Vocational Nursing
- Microcomputer
- Office Education
- Cosmetology
- Industrial Maintenance Technology
- High School Equivalency Diploma (G.E.D.)

Learn and Earn

* * * * CONTACT * * * *

Wharton County Junior College

911 Boling Highway ★ Wharton, Texas 77488
(409) 532-4560, Ext. 239

Wharton County Junior College is an equal opportunity institution.

County Junior College is an equal opportunity institution. It does not discriminate on the basis of race, color, religion, sex or place of national origin. It complies with all relevant Federal, State and Local Laws and Regulations.
WHY THE JOB TRAINING PARTNERSHIP ACT OF 1982?

In 1982, Congress enacted legislation establishing the Job Training Partnership Act. This act establishes programs to prepare youth and unskilled adults for entry into the labor force and affords job training to economically disadvantaged individuals.

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TRAINING PROGRAMS

- AIR CONDITIONING & REFRIGERATION
- AUTOMOTIVE
- COSMETOLOGY
- DATA PROCESSING
- ELECTRONICS
- INDUSTRIAL MAINTENANCE TECHNOLOGY
- L.V.N.
- MICROCOMPUTER
- OFFICE EDUCATION
- G.E.D.

THE SERVICE CENTER CONCEPT

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Individuals seeking training must apply for J.T.P.A. services through:

Texas Employment Commission
117 South Fulton Street
Wharton, Texas 77488
(409) 532-1399

Texas Employment Commission
3926 Avenue H, Suite 6
Rosenberg, Texas 77471
(713) 342-0696

Texas Employment Commission
3614 Avenue F
Bay City, Texas 77414
(409) 245-4808

Texas Employment Commission
S.E.R.-J.T.P.A. Service Center
300 East Highway 290, Suite B
Prairie View, Texas 77446

Itinerant Offices:

S.E.R. Jobs for Progress Office
1126 Milam
Columbus, Texas 78934
(409) 732-6892

Texas Department of Human Resources
505 Bains St
Brookshire, Texas 77423
(713) 934-3971

(Interviewer available every Wednesday from 9:00 a.m. to 3:00 p.m.)

Texas Department of Human Resources
505 Bains St
Brookshire, Texas 77423
(713) 934-3971

(Interviewer available every Wednesday from 9:00 a.m. to 3:00 p.m.)
This program's objective is to evaluate current skills and abilities, help in job search, provide vocational training, classroom training, job referrals, and placement in a permanent, full-time job.

This program will provide outreach and intake personal and vocational counseling, and skill training to dislocated workers from the oil and gas industry, farming and agriculture business, general building contractors and related fields.

WHARTON COUNTY JUNIOR COLLEGE
911 Boling Highway • Wharton, Texas 77488
(409) 532-4560, Ext. 299

DISLOCATED WORKERS PROGRAM
Funded by
HOUSTON-GALVESTON COUNCIL OF GOVERNMENT
WHO IS A DISLOCATED WORKER?

Individuals who are or will be unemployed as a result of structural changes in the economy which result in PERMANENT ELIMINATION OF THEIR JOBS OR OBSOLESCENCE OF THEIR SKILLS.

Section 302 of the Job Training Partnership Act of 1982 defines a dislocated worker eligible for services as an individual who:

1. has been terminated or laid off or has received a notice of lay-off or termination from employment; or

2. has been terminated or received a notice of termination as a result of any permanent closure of a plant or facility; or

3. is long-term unemployed and has limited opportunities for employment or re-employment in the same or similar occupation in the area in which such individual resides (including any older individual who may have substantial barriers to employment by reason of age); or

4. was self-employed (This INCLUDES FARMERS) and is unemployed as a result of general economic conditions in the community in which he resides.

SERVICES PROVIDED

All participants will be placed in programs designed towards reasonable expectation of employment.

SHORT TERM TRAINING

* Job Development
* Job Search Training
* Job Readiness Clinics
* Resume Writing
* Interviewing Skills

TRAINING PROGRAMS OFFERED

* Industrial Maintenance Technology
* Microcomputer Classes or
  * Data Processing
* Air Conditioning & Refrigeration
* Office Education
* Automotive Mechanics
* L.V.N. or R.N.
* Radiologic Technology
* Cosmetology
* Electronics or Drafting
* Dental Hygiene
* Medical Lab Technician

Free vocational training and Free tuition, books, lab fees and some needs based allowances such as transportation will be provided to eligible participants.

ELIGIBILITY REQUIREMENTS

I. Official Birth Certificate (not a copy).

II. Current electric bill, gas bill, utility bill, including address and name.

III. Three (3) alternate names, and addresses (including zip code) and phone numbers (including area code).

IV. Written certification from employer of lay-off or termination, and

V. Written reason applicant is unlikely to return to previous industry or occupation, or

VI. Written verification from employer of lay-off or termination as a result of the closure of a plant or facility, or

VII. Written reason why there are limited opportunities for employment in same or similar occupation.

For More Information Contact:

DISLOCATED WORKERS PROGRAM

DONALD KOPNICKY

Wharton (r Junior College (409) 532 4560, Ext 299
911 Boling highway Room 101C
Wharton, Texas 77488 Administration Building
There is SUPPORT for You.

FOR MORE INFORMATION CALL OR WRITE:

VOCATIONAL SUPPORT SERVICES

WHARTON COUNTY JUNIOR COLLEGE
911 Boling Highway
WHARTON, TEXAS  77488
Phone: (409) 532-4560

Continuing Education & Community Services

EQUAL OPPORTUNITY STATEMENT
No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by Wharton County Junior College on any basis prohibited by applicable law, including, but not limited to race, color, age, marital status, national origin, religion, sex or handicap.

Vocational Support Services

Wharton County Junior College
VOCATIONAL SUPPORT SERVICES

The Vocational Support Services Program is designed to give vocational students with special needs the support required for them to succeed in the regular program at Wharton County Junior College, and to provide opportunities for personal development. All services, and seminars are offered free of charge.

SUPPORT THROUGH TUTORING

Students with:  
- Academic or financial disadvantage  
- Limited English Proficiency  
- Referral from Instructor
May apply for free individual or small group peer tutoring.

SUPPORT FOR THE HANDICAPPED

The special needs of the handicapped are met through:  
- Assistance with registration  
- Modification of books, materials or equipment as necessary  
- Notetakers  
- Sign interpretation  
- Tutoring  
- Counseling

SUPPORT THROUGH COUNSELING

Often personal, financial, or physical problems can discourage our ambitions and dreams, but for many of these obstacles there are solutions. We're here to help you look for them!

SUPPORT FOR WOMEN

The New Directions Program offers workshops and seminars designed to enable women to make desired changes in their lives or adapt to changes not of their choice.

SUPPORT IN VOCATIONAL CAREER EXPLORATION FOR WOMEN

Besides the traditional female careers in cosmetology, secretarial, nursing, clerical and dental hygiene, W.C.J.C. offers training for good paying jobs in:
- Accounting  
- Agriculture  
- Auto Mechanics  
- Air Conditioning & Refrigeration  
- Business Management  
- Criminal Justice  
- Data Processing  
- Industrial Maintenance  
- Medical Lab Technology  
- Electronics  
- Floral Design  
- Machine Shop  
- Drafting  
- Radiology  
- Law Enforcement

SUPPORT THROUGH JOBS

A "work study" program is available to provide additional income to qualified students.
Section II

Jointly Planned Programs To Serve Special Populations (1989)

Sixty-four jointly planned programs, resulting from the 1988-89 Joint Planning Workshops Project, are presented in the following format:

A. Jointly Planned Programs for the Handicapped
B. Jointly Planned Programs for "At-Risk" Youth
C. Jointly Planned Programs for "At-Risk" Youth and "Hard-to-Serve" Adults
D. Jointly Planned Programs for "Hard-to-Serve" Adults
Jointly Planned Programs

for

The Handicapped
CONTACT PERSON  Mr. Bill Demestihas  
Executive Director  
City of Austin/Travis County PIC  
4315 Guadalupe Street, Suite 303  
Austin, Texas 78751-3644  
512/458-3313

PROGRAM GOAL  Dropout prevention  
"Jobstart for Life"

TARGET POPULATIONS  Handicapped  
Academically disadvantaged

PLANNED ACTIVITIES  Vocational education/training  
Day care  
Transportation  
Supplemental or additional staff  
Supplemental or additional equipment  
Supplemental or additional materials  
Vocational assessment  
Job coaching  
Job development  
Academic program

RESOURCES  JTPA  
Goodwill Industries

INITIATE PROGRAM  Unknown (Submitted to DOE)
CONTACT PERSON
Mr. Rogerio V. Arredondo
Vocational Director
Brownsville ISD
1900 Price Road
Brownsville, Texas 78520
512/548-8272

PROGRAM GOAL
OJT in technical occupations

TARGET POPULATIONS
Handicapped
Academically disadvantaged

PLANNED ACTIVITIES
Vocational education/training

RESOURCES
Carl D. Perkins
JTPA

INITIATE PROGRAM
Already begun
Ms. Betsy Sheidler
Vocational/Academic Counselor (Special Education)
Castleberry ISD
315 Churchill Road
Fort Worth, Texas 76114
817/732-4455

Pre-employment skills for handicapped/disadvantaged

Handicapped
Academically disadvantaged

Vocational education/training
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Follow-up, transition, and placement

JTPA
Local school district funds

This summer (1989)
CONTACT PERSON
Mr. Mike Carran
Coordinator, Pasadena Evening School
Pasadena ISD
204 South Shaver
Pasadena, Texas 77505
713/477-1443

PROGRAM GOAL
Provide literacy services to mentally retarded adults

TARGET POPULATION
Handicapped

PLANNED ACTIVITIES
Supplemental or additional staff
Supplemental or additional materials

RESOURCES
ABE
Local school district funds

INITIATE PROGRAM
Already begun
CONTACT PERSON
Mr. Thomas Hoy
Counselor/Coordinator, Disabled Student Services
San Antonio College
1300 San Pedro Avenue
San Antonio, Texas 78284
512/733-2352

PROGRAM GOAL
Provide comprehensive support services for disabled students at the postsecondary educational level

TARGET POPULATION
Handicapped

PLANNED ACTIVITIES
Support Services: notetakers, interpreters, mobility assistance, test monitors, readers/writers, specialized equipment, adaptive furniture, computer software, etc.
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials

RESOURCES
Carl D. Perkins
Texas Rehabilitation Commission
Texas Commission for the Blind
Postsecondary education funds

INITIATE PROGRAM
Already begun
Jointly Planned Programs for "At-Risk" Youth
| CONTACT PERSON | Ms. Carolyn Welcome  
| Vocational Counselor  
| Cisco Junior College  
| 209 South Danville #B  
| Abilene, Texas 79605  
| 915/698-2212 |
| PROGRAM GOAL | Summer youth program for at-risk youth  
| (dropout prevention) |
| TARGET POPULATIONS | Economically disadvantaged  
| Academically disadvantaged  
| AFDC recipients  
| Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
| Transportation  
| Supplemental or additional staff  
| Supplemental or additional equipment  
| Supplemental or additional materials  
| Vocational assessment  
| Guidance and counseling |
| RESOURCES | JTPA  
| TDHS |
| INITIATE PROGRAM | This year |
CONTACT

Mr. Mike Pempsell
Coordinator
Venture High School
2315 Stonegate
Arlington, Texas 76010
817/460-7841

Mr. Lonny Porter
Principal, Ferguson Educational Center
Venture High School
2315 Stonegate
Arlington, Texas 76010
817/460-7841

PROGRAM

GOAL
Alternative school program for at-risk youth
Assessment lab
Computerized remediation lab
Computerized classroom instruction

TARGET
POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Dropouts or potential dropouts

PLANNED
ACTIVITIES
Vocational education/training
Vocational assessment
Supplemental or additional equipment

RESOURCES
Carl D. Perkins
JTPA
TDHS
TEC
University of Texas-Arlington, School of Social Work
Arlington Literacy Council
Armed Forces Recruiters

INITIATE
PROGRAM
Next year
CONTACT PEOPLE
Ms. Jackie Henry
Director, Alternative School
Big Spring, ISD
708 11th Place
Big Spring, Texas 79720
915/267-2102

Mr. Murray Murphy
Assistant Superintendent, Personnel/Instruction
Big Spring ISD
Box 590
Big Spring, Texas 79721
915/267-8245

PROGRAM GOAL
Alternative school implementation

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Single parent/homemaker
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials

RESOURCES
Carl D. Perkins
JTPA

INITIATE PROGRAM
Already begun and will continue next year
Mr. Raul Garcia
R&D Manager/Administrative Assistant
Cameron County Private Industry Council
285 Kings Highway
Brownsville, Texas 78521
512/548-6712

Program

tension program for at-risk youth who have been retained in ninth grade [This alternative program provides youth the opportunity to catch up with school peers via a basic skills curriculum approved by TEA (APL).]

Target

Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
AFDC recipients
Sex equity
Migrants
Immigrants/aliens
Dropouts or potential dropouts

Planned Activities

Vocational education/training
Transportation
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Follow-up, transition, and placement

Resources

Carl D. Perkins
JTPA
ABE
TDHS
TEC

Initiate Program

Already begun
| CONTACT PERSON | Mr. Tommy Horner  
Director of State & Federal Programs  
Brownwood ISD  
P.O. Box 730  
Brownwood, Texas 76804  
915/643-5644 |
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>PROGRAM GOAL</td>
<td>To help at-risk youth remain in school</td>
</tr>
</tbody>
</table>
| TARGET POPULATIONS | Economically disadvantaged  
Academically disadvantaged  
Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
Day care  
Transportation |
| RESOURCES | Carl D. Perkins  
JTPA |
| INITIATE PROGRAM | Already begun |
CONTACT PERSON
Ms. Dorothy Ottinger
Director of Vocational Education
Corpus Christi ISD
801 Leopard Street
Corpus Christi, Texas 78403
512/886-9053

PROGRAM GOAL
To provide instruction for the attainment of a high school diploma coupled with CVAE (Coordinated Vocational Academic Education)

TARGET POPULATIONS
Handicapped
Economically disadvantaged
Academically disadvantaged
Single parent/homemakers
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
Local school district funds

INITIATE PROGRAM
This year
CONTACT PERSON  
Ms. Irma Caballero  
Director of Jobs Training  
Corpus Christi/Nueces County SDA  
5110 Wilkinson Drive  
Corpus Christi, Texas  78415-3004  
512/855-7640  

PROGRAM GOAL  
To provide a portion of the funding for an alternative high school  

TARGET POPULATIONS  
Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Dropouts or potential dropouts  

PLANNED ACTIVITY  
Vocational education/training  

RESOURCES  
Carl D. Perkins  
JTPA  

INITIATE PROGRAM  
Already begun
Dr. Margie Gregory  
Assistant Superintendent of Instruction  
Daingerfield ISD  
P.O. Drawer V  
Daingerfield, Texas 75638  
214/645-2239

Prevent dropouts and serve at-risk youth

Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Single parent/homemaker  
Dropouts or potential dropouts

Vocational education/training  
Transportation  
Supplemental or additional staff  
Vocational assessment  
Guidance and counseling  
Follow-up, transition, and placement

Carl D. Perkins  
JTPA  
ABE

Already begun
| CONTACT PERSON | Mr. Roy Jackson  
| Migrant Director  
| Region I Education Service Center  
| 1900 West Schunior  
| Edinburg, Texas 78539  
| 512/383-5611 |
| PROGRAM GOAL | To remediate and have high school seniors master the TEAMS exit level test |
| TARGET POPULATIONS | Economically disadvantaged  
| Academically disadvantaged |
| PLANNED ACTIVITIES | Vocational education/training  
| Transportation  
| Supplemental or additional staff  
| Guidance and counseling |
| RESOURCES | JTPA  
| Local and State Compensatory Funds |
| INITIATE PROGRAM | Already begun |
CONTACT
PERSON
Mr. John Estrada
Coordinator
Gang Intervention Program
City of El Paso
2 Civic Center Plaza
El Paso, Texas 79901
915/541-4243

PROGRAM
GOAL
To establish an El Paso Network to provide support and coordination to the institutions and groups dedicated to youth issues and concerns

TARGET
POPULATIONS
Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
AFDC recipients
Sex equity
Migrants
Immigrants/aliens
Dropouts or potential dropouts

PLANNED
ACTIVITIES
Those necessary to establish the network

RESOURCES
City of El Paso
Department of Criminal Justice
Department of Health and Human Services,
Youth-at-Risk Program
Department of Human Services
Department of Mental Health
El Paso Community College
El Paso Private Industry Council
Four H
LULAC Youth Leadership Program

INITIATE
PROGRAM
Already begun
CONTACT PERSON
Ms. Sue Pratt-Bissell  
Coordinator, Teen Parent Program  
El Paso Community College  
P.O. Box 20500  
El Paso, Texas 79998  
915/534-4087

PROGRAM GOAL
To serve pregnant or parenting youth, ages 17-21, who have dropped out of school and for whom returning to school would result in academic failure

TARGET
Economically disadvantaged  
Academically disadvantaged  
Single parent/homemaker  
Pregnant and parenting youth  
AFDC recipients  
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training  
Day care  
Transportation  
Supplemental or additional staff  
Supplemental or additional materials  
Guidance and counseling  
Follow-up, transition, and placement

RESOURCES
JTPA - 100% Funded  
Inkind Services:  
El Paso Community College  
El Paso YMCA "Project Redirection Program"

INITIATE PROGRAM
Already begun
Ms. Lorri Patrick
Coordinator, Special Education and Developmental Services
Region XIX Education Service Center
6611 Boeing Drive
El Paso, Texas 79925
915/779-1551

To plan for transition
To address the needs of homeless children

Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Dropouts or potential dropouts

Vocational education/training
Job Coaches
Supplemental or additional staff
Guidance and counseling
Follow-up, transition, and placement

Carl D. Perkins
JTPA
TEC

Already begun
CONTACT PERSON: Mr. Carl Cooper
Vocational Director
Socorro ISD
12300 East Lake Drive
El Paso, Texas 79927
915/858-0912

PROGRAM GOAL: To provide funds for an at-risk youth program

TARGET POPULATIONS: Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Dropouts or potential dropouts

PLANNED ACTIVITIES: Vocational education/training
Transportation

RESOURCES: Carl D. Perkins
JTPA

INITIATE PROGRAM: Already begun
| CONTACT PERSON | Ms. Carol Wilder  
| Program Administrator, Project Redirection  
| YWCA  
| 1918 Texas  
| El Paso, Texas 79901  
| 915/533-1114 |

| PROGRAM GOALS | To assist teen parents in obtaining parenting skills, completing their education, and preparing for employment  
| To prevent teen parents from dropping out of school |

| TARGET POPULATIONS | Economically disadvantaged  
| Pregnant and parenting teens  
| Dropouts or potential dropouts |

| PLANNED ACTIVITIES | Transportation  
| Supplemental or additional staff  
| Follow-up, transition, and placement  
| Development of business mentor program |

| RESOURCES | JTPA  
| ISDs  
| YMCA (inkind) |

| INITIATED PROGRAM | Unknown |
| CONTACT PERSON | Ms. Betty H. Murphy  
Instructor, Butz Learning Progressive Center (LPC)  
Fort Stockton ISD  
400 South Young  
Fort Stockton, Texas  
79735  
915/336-7504 |
| PROGRAM GOAL | To continue the Butz LPC program already in progress for dropout recovery and at-risk youth |
| TARGET POPULATIONS | Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Single parent/homemaker  
AFDC recipients  
Dropouts and potential dropouts |
| PLANNED ACTIVITIES | Regular classroom training |
| RESOURCES | JTPA  
Local school district funds |
| INITIATE PROGRAM | Already begun |
Dr. Henry Burgoon
Vocational Director
Birdville ISD
6125 East Belknap Street
Fort Worth, Texas 76117
817/831-0951

Program Goal
Alternative school

Target Population
Dropouts or potential dropouts

Planned Activities
Vocational education/training
Day care
Transportation
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

Resources
Department of Criminal Justice
Texas Alcohol and Drug Abuse
Carl D. Perkins
JTPA

Initiate Program
Next year
Ms. DeDe Barth
Single Parent Grant Coordinator
Birdville ISD
Haltom High School
3120 Carson Street
Fort Worth, Texas 76117
817/831-0741, ext. 34

To provide support services, vocational training and guidance to help teenage parents stay in school

Single parent/homemakers
Dropouts or potential dropouts

Vocational education/training
Day care
Transportation
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

Carl D. Perkins
JTPA

Unknown
CONTACT PERSON
Mr. Cliff Stephens
Principal
Friona High School
P.O. Box 607
Friona, Texas 79035
806/247-3951

PROGRAM GOAL
Plan summer school with funds as well as summer work through JTPA

TARGET POPULATIONS
Academically disadvantaged
Single parent/homemaker
Migrants
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Supplemental or additional staff

RESOURCES
Carl D. Perkins
JTPA

INITIATE PROGRAM
Unknown
<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Mr. Tom Loftin</th>
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<tbody>
<tr>
<td></td>
<td>Assistant Superintendent</td>
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<tr>
<td></td>
<td>Gainesville ISD</td>
</tr>
<tr>
<td></td>
<td>1201 Lindsay</td>
</tr>
<tr>
<td></td>
<td>Gainesville, Texas 76240</td>
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<tr>
<td></td>
<td>817/665-4362</td>
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<tr>
<td>PROGRAM GOAL</td>
<td>To establish a learning center for at-risk students</td>
</tr>
<tr>
<td>TARGET POPULATIONS</td>
<td>Dropouts or potential dropouts</td>
</tr>
<tr>
<td>PLANNED ACTIVITIES</td>
<td>Computer curriculum system</td>
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<td>Supplemental or additional equipment</td>
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<td>RESOURCES</td>
<td>JTPA</td>
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<td></td>
<td>Local education funds</td>
</tr>
<tr>
<td>INITIATE PROGRAM</td>
<td>Next year</td>
</tr>
</tbody>
</table>
| CONTACT PERSON | Mr. Stephen M. Vassberg  
| Associate Dean  
| TSTI - Harlingen  
| P.O. Box 2628  
| Harlingen, Texas 78551  
| 512/425-0607 |
| PROGRAM GOAL | Provide summer activity for at-risk youth |
| TARGET POPULATIONS | Handicapped  
| Economically disadvantaged  
| Academically disadvantaged  
| Limited English proficient  
| Single parent/homemaker  
| AFDC recipients  
| Sex equity  
| Migrants  
| Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
| Supplemental or additional equipment  
| Vocational assessment  
| Guidance and counseling |
| RESOURCES | Carl D. Perkins  
| JTPA |
| INITIATE PROGRAM | This year |
| CONTACT PERSON | Mr. John White  
| Vocational Education Director  
| Keller ISD  
| 101 Indian Trail  
| Keller, Texas 76248  
| 817/431-2585, ext. 346 |
| PROGRAM GOAL | To jointly fund single parent part-time skills training with JTPA and single parent grant funds |
| TARGET POPULATIONS | Economically disadvantaged  
| Academically disadvantaged  
| Single parent/homemaker  
| Sex equity |
| PLANNED ACTIVITIES | Vocational education/training  
| Day care  
| Transportation  
| Supplemental or additional staff  
| Supplemental of additional materials  
| Vocational assessment  
| Guidance and counseling  
| Follow-up, transition, and placement |
| RESOURCES | Carl D. Perkins  
| JTPA  
| TDHS  
| TEC |
| INITIATE PROGRAM | Already begun |
| CONTACT PERSON | Ms. Robin Battershell  
Coordinator of Guidance and At-Risk Programs  
Killeen ISD  
200 N. W. S. Young  
Killeen, Texas 76540  
817/526-3361 |
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<tr>
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<tbody>
<tr>
<td>PROGRAM GOAL</td>
<td>To provide high school at-risk students basic educational skills through computer assisted lab</td>
</tr>
</tbody>
</table>
| TARGET POPULATIONS | Economically disadvantaged  
Academically disadvantaged  
Limited English Proficient  
Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Transportation  
Tutoring  
Supplemental or additional staff  
Guidance and counseling |
| RESOURCES      | JTPA  
ABE  
Compensatory Education |
| INITIATE PROGRAM | Unknown |
| CONTACT PERSON | Ms. Mary Ann Colin  
|                | Vocational Education Chairman  
|                | Kingsville ISD  
|                | P.O. Box 871  
|                | Kingsville, Texas 78363  
|                | 512/592-6401, ext. 54 |
| PROGRAM GOAL   | To promote student success and prevent dropouts |
| TARGET POPULATIONS | Handicapped  
|                  | Economically disadvantaged  
|                  | Academically disadvantaged |
| PLANNED ACTIVITIES | Vocational education/training  
|                    | Supplemental or additional staff  
|                    | Supplemental or additional equipment  
|                    | Supplemental or additional materials  
|                    | Guidance and counseling  
|                    | Other support services: Summer school center and personnel  
|                    | 15 hours a week job and support service |
| RESOURCES        | Carl D. Perkins  
|                  | JTPA |
| INITIATE PROGRAM | This year (June 5, 1989) |
### CONTACT PERSON

<table>
<thead>
<tr>
<th>Mr. W. D. Powell, Jr.</th>
</tr>
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<tbody>
<tr>
<td>JTPA Director</td>
</tr>
<tr>
<td>South Plains Community Action Association</td>
</tr>
<tr>
<td>P.O. Box 610</td>
</tr>
<tr>
<td>Levelland, Texas 79336-0610</td>
</tr>
<tr>
<td>806/894-6104</td>
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</tbody>
</table>

### PROGRAM GOAL

To serve at-risk youth and students who have already dropped out of school

### TARGET POPULATIONS

- Economically disadvantaged
- Academically disadvantaged
- Limited English proficient
- Single parent/homemaker
- Dropouts or potential dropouts

### PLANNED ACTIVITIES

- Supplemental or additional staff
- Supplemental or additional equipment
- Supplemental or additional materials
- Guidance and counseling

### RESOURCES

- JTPA
- Local funds

### INITIATE PROGRAM

Already begun
<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Mr. Don McCullough</th>
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<tbody>
<tr>
<td></td>
<td>Director</td>
</tr>
<tr>
<td>Lubbock/Garza Private Industry Council</td>
<td></td>
</tr>
<tr>
<td>1220 Broadway Street, Suite 805</td>
<td></td>
</tr>
<tr>
<td>Lubbock, Texas 79401-3201</td>
<td></td>
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<tr>
<td>806/765-5038</td>
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<table>
<thead>
<tr>
<th>PROGRAM GOALS</th>
<th>Assist students in getting a GED (16-21 years)</th>
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<tbody>
<tr>
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<td>Assist students in preparing to return to school</td>
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<table>
<thead>
<tr>
<th>TARGET POPULATIONS</th>
<th>Economically disadvantaged</th>
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<tbody>
<tr>
<td></td>
<td>Academically disadvantaged</td>
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<tr>
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<td>Dropouts or potential dropouts</td>
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<tr>
<th>PLANNED ACTIVITIES</th>
<th>Transportation</th>
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<tbody>
<tr>
<td></td>
<td>Vocational assessment</td>
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<tr>
<td></td>
<td>Guidance and counseling</td>
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<table>
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<tr>
<th>RESOURCES</th>
<th>Carl D. Perkins</th>
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<tr>
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<td>JTPA</td>
</tr>
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<p>| INITIATE PROGRAM | Already begun |</p>
<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Mr. Charles Tankersley</th>
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<tbody>
<tr>
<td></td>
<td>Coordinator</td>
</tr>
<tr>
<td></td>
<td>Permian Basin Regional Planning Commission</td>
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<tr>
<td></td>
<td>P.O. Box 6391</td>
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<td></td>
<td>Midland, Texas 79711</td>
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<td></td>
<td>915/563-1061</td>
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<tr>
<td>PROGRAM GOAL</td>
<td>To provide curriculum enrichment to rural schools in West Texas</td>
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<tr>
<td>TARGET POPULATIONS</td>
<td>Economically disadvantaged</td>
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<tr>
<td></td>
<td>Academically disadvantaged</td>
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<td></td>
<td>Limited English proficient</td>
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<td></td>
<td>Dropouts or potential dropouts</td>
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<tr>
<td>PLANNED ACTIVITIES</td>
<td>Research and creation of teaching materials</td>
</tr>
<tr>
<td></td>
<td>Television programming</td>
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<tr>
<td>RESOURCES</td>
<td>JTPA</td>
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<td>TEA</td>
</tr>
<tr>
<td>INITIATE PROGRAM</td>
<td>Next year</td>
</tr>
</tbody>
</table>
CONTACT PERSON
Mr. Ken Emery
Director, Vocational Education
Paris ISD
2400 Jefferson Road
Paris, Texas 75460
214/6374

PROGRAM GOALS
Summer youth employment/training
Dropout prevention/dropout recovery program for single parents

TARGET POPULATIONS
Handicapped
Economically disadvantaged
Academically disadvantaged
Single parent/homemaker
AFDC recipients
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Supplemental or additional staff
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
TDHS
TEC

INITIATE PROGRAM
This year
Ms. Linda Gossett
Director, Carver Service Center
Pecos-Barstow-Toyah ISD
P.O. Box 869
Pecos, Texas 79772
915/447-7255

Dropout recovery expanding to dropout prevention and basic skills remediation for at-risk youth

Economically disadvantaged
Academically disadvantaged
Limited English proficient
AFDC recipients
Dropouts or potential dropouts

Basic skills
GED preparation
College preparation

JTPA
Local school district funds

Next school year (September 1989)
CONTACT PERSON
Ms. Ann Lessem
Education Manager
Rural Capital Area PIC
P.O. Box 1565
Round Rock, Texas 78680-1565
512/244-7966

PROGRAM GOALS
Serve at-risk youth to help keep them in school
Screen for IIB participants for JTPA summer program
Dropout recovery

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Transportation
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
JTPA
ISD (inkind)

INITIATE PROGRAM
Already begun
CONTACT PERSON
Ms. Claudette Yarbrough
Administrative Assistant/Program Evaluator
Communities in Schools
P.O. Box 791049
San Antonio, Texas 78216
512/349-9094

PROGRAM GOAL
To provide nontraditional educational curriculum in a nontraditional educational setting to at-risk youth and dropouts. (Human and social services along with pre-employment skills training and job related activities will be provided.)

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
AFDC recipients
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Basic education curriculum
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Vocational assessment
Guidance and counseling (entire range of human and social services counseling)
Follow-up, transition, and placement

RESOURCES
JTPA
ISDs
National Communities in Schools
Burger King Corporation
USAA Insurance Company
Valero Energy Corporation
San Antonio Savings Association

INITIATE PROGRAM
This year
Ms. Kaye Fenn  
Coordinator  
North East ISD  
2523 Bitters Road  
San Antonio, Texas  78217  
512/653-5071

To assist pregnant and parenting teens to access appropriate services in their community

Economically disadvantaged  
Academically disadvantaged  
Single parent/homemaker  
AFDC recipients  
Sex equity  
Dropouts or potential dropouts

Vocational education/training  
Day care  
Transportation  
Vocational assessment  
Guidance and counseling  
Follow-up, transition, and placement

Carl D. Perkins  
JTPA  
TDHS  
TEC

Next year
CONTACT PERSON
Dr. Dolores Munoz
Assistant Superintendent
San Benito CISD
195 West Adele Street
San Benito, Texas 78586
512/399-3372

PROGRAM GOAL
Recovery program for dropouts

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Migrants
Dropouts or potential dropouts

PLANNED ACTIVITIES
GED preparation for dropouts
Guidance and counseling

RESOURCES
JTPA
Local school district funds

INITIATE PROGRAM
Already begun
| CONTACT PERSON       | Ms. Jane Westbrook  
|                     | Director, Adult and Community Education  
|                     | Weatherford ISD  
|                     | P.O. Drawer N  
|                     | Weatherford, Texas 76086  
|                     | 817/594-7458  
| PROGRAM GOAL        | To implement a plan for a county-wide alternative school  
|                     | utilizing ABE, JTPA, Criminal Justice, Drug Free Schools and Communities, and Carl Perkins funds to provide comprehensive services to high-risk youth  
| TARGET POPULATIONS  | Economically disadvantaged  
|                     | Academically disadvantaged  
|                     | Single parent/homemaker  
|                     | Dropouts or potential dropouts  
| PLANNED ACTIVITIES  | Vocational education/training  
|                     | Day care  
|                     | Transportation  
|                     | Supplemental or additional staff  
|                     | Supplemental or additional equipment  
|                     | Supplemental or additional materials  
|                     | Vocational assessment  
|                     | Guidance and counseling  
| RESOURCES           | Carl D. Perkins  
|                     | JTPA  
|                     | ABE  
|                     | Criminal Justice  
|                     | Drug Free Schools and Communities  
| INITIATE PROGRAM    | Next year (subject to approval of funding)  

94
Ms. Sandrea Marvel  
Vocational Administrator  
Wichita Falls ISD  
1609 Blonde  
Wichita Falls, Texas 76301  
817/720-3224

Serve at-risk youth with academic remediation  
Accelerate to high school graduation  
Receive high school credits during JTPA summer program  
at Carrigan Career Center and Harrell Career Center

Handicapped  
Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Single parent/homemaker  
AFDC recipient  
Dropouts or potential dropouts

Supplemental or additional staff  
(Existing equipment and supplies of centers  
will be used in summer program)

Carl D. Perkins  
JTPA

This year (Summer 1989)
Additional Information: Existing Programs (for at-risk youth during school year) *

I. Corrigan Center (1988-89, 38 students)
   Computers purchased with local dollars and JTPA dollars
   Comprehensive Competencies Program (CCP) purchased with Carl Perkins and matching local dollars
   Staff paid by JTPA and local dollars

II. Harrell Center (1988-89, 100 students)
   Computers purchased with JTPA dollars
   Software and instructional supplies provided by local dollars
   Staff: Teacher - state dollars
    Aide - Carl Perkins and matching local dollars
    Counselor - Carl Perkins and matching local dollars

III. Single Parent Program (Wichita Falls High School if transportation required; otherwise, student could attend another school)
   Program funds:
   Texas Education Agency (TEA) Single Parent Grant (Carl Perkins funds)
   Local dollars
   Federal dollars - equipment and software
   JTPA and AFDC - child care
   Note: Twenty (20) local agencies cooperate in program for single parents

* All programs have inkind matches (facilities, etc.) and all students receive vocational education and training.
Jointly Planned Programs
for
"At-Risk" Youth
and
"Hard-to-Serve" Adults
CONTACT PERSON
Mr. Johnny Raymond
Executive Director
Panhandle Community Action Committee
P.O. Box 32150
Amarillo, Texas 79120
806/372-2531

PROGRAM GOALS
Assist single parents with dependent children in obtaining ABE or GED
Locate at-risk youth for enhancement training in reading

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Displaced homemakers
Older workers
AFDC recipients
Migrants
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Supplemental or additional staff
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
TDHS
DHHS (special demonstration grant, federal award)

INITIATE PROGRAM
Unknown
| CONTACT PERSON | Mr. Norm Haley  
Regional Planning Facilitator  
Upper Rio Grande Private Industry Council  
1155 Westmoreland Drive, Suite 130  
El Paso, Texas 79925-5649  
915/772-5627 |
<table>
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<tr>
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<tbody>
<tr>
<td>PROGRAM GOAL</td>
<td>To provide the training needed for a skilled workforce for the 1990's and beyond</td>
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</tbody>
</table>
| TARGET POPULATIONS | Handicapped  
Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Single parent/homemaker  
Displaced homemakers  
Dislocated workers  
Older workers  
AFDC recipients  
Sex equity  
Migrants  
Dropouts and potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
Day care  
Transportation  
Vocational assessment  
Guidance and counseling  
Follow-up, transition, and placement |
| RESOURCES       | Carl D. Perkins  
JTPA  
TDHS  
TEC |
| INITIATE PROGRAM| Already begun |
| CONTACT PERSON | Mr. William Whitlow  
Manager, Contract Administrator  
Houston Job Training Partnership Council  
1919 Smith, Suite 500  
Houston, Texas 77002  
713/654-1919 |
|----------------|-----------------------------------------------|
| PROGRAM GOAL   | Dropout prevention - 4 contracts - Houston ISD  
Vocational skills - 2 contracts - community colleges |
| TARGET POPULATIONS | Economically disadvantaged  
Academically disadvantaged  
Limited English proficient  
Single parent/homemaker  
Displaced homemakers  
AFDC recipients  
Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
Day care  
Supplemental or additional staff  
Vocational assessment  
Guidance and counseling |
| RESOURCES       | Carl D. Perkins  
JTPA  
ABE  
TDHS  
TEC |
| INITIATE PROGRAM | Next year |
| CONTACT PERSON | Mr. Mike Jenkins  
               | Regional Planner  
               | East Texas Council of Governments  
               | 3800 Stone Road  
               | Kilgore, Texas 75662  
               | 214/984-8641 |
|----------------|-------------------------------------------------|
| PROGRAM GOAL   | To provide training programs for at-risk youth, single parents, and disadvantaged adults |
| TARGET POPULATIONS | Handicapped  
                      | Economically disadvantaged  
                      | Academically disadvantaged  
                      | Single parent/homemaker  
                      | Dropouts or potential dropouts |
| PLANNED ACTIVITIES | Vocational education/training  
                        | Day care  
                        | Transportation  
                        | Guidance and counseling |
| RESOURCES      | Carl D. Perkins  
               | JTPA |
| INITIATE PROGRAM | This year |
**CONTACT PERSON**
Ms. Cherry Mills-Boggess  
Coordinator, Adult/Community Education  
Waco ISD  
P.O. Box 27  
Waco, Texas 76703  
817/756-3374 or 817/756-3373

**PROGRAM GOAL**
To provide a remediation program for at-risk youth and hard-to-serve adults using the Educational Development Laboratory, a computer program. Students enrolled will have an opportunity for a head start on GED preparation and remediation in the areas of English, Math, Writing and Language Arts. Funding sources are: SDA, local school district and postsecondary institution.

**TARGET POPULATIONS**
- Economically disadvantaged
- Academically disadvantaged
- Single parent/homemaker
- Displaced homemaker
- Dislocated workers
- Older workers
- AFDC recipients
- Dropouts or potential dropouts

**PLANNED ACTIVITIES**
- Day care
- Supplemental or additional equipment
- Supplemental or additional materials
- Guidance and counseling

**RESOURCES**
- JTPA
- ABE

**INITIATE PROGRAM**
Already begun
Jointly Planned Programs

for

"Hard-to-Serve" Adults
CONTACT PERSON
Mr. Joseph DeLeon
Regional Planner
Work Force Development Division
Texas Department of Commerce
P.O. Box 12728
Austin, Texas 78711
512/834-6320

PROGRAM GOAL
To investigate and determine different delivery systems for utilizing apprenticeship programs in small business environments

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Dislocated workers
AFDC recipients
Sex equity
Migrants
Immigrants/aliens
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
ABE

INITIATE PROGRAM
Unknown
| CONTACT PERSON          | Ms. Patti Myers  
|                       | Counselor  
|                       | Bee County College  
|                       | 3800 Charco Road  
|                       | Beeville, Texas  78102  
|                       | 512/358-3130, ext. 720  
| PROGRAM GOAL          | Single parent program ("Adult Outreach Program")  
| TARGET POPULATIONS    | Handicapped  
|                       | Economically disadvantaged  
|                       | Academically disadvantaged  
|                       | Limited English proficient  
|                       | Single parent/homemaker  
|                       | Displaced homemakers  
|                       | Dislocated workers  
|                       | AFDC recipients  
|                       | Dropouts or potential dropouts  
| PLANNED ACTIVITIES    | Vocational education/training  
|                       | Day care  
|                       | Guidance and counseling  
| RESOURCES             | Carl D. Perkins  
|                       | JTPA  
| INITIATE PROGRAM      | Unknown  

| CONTACT PERSON | Mr. Robert Ramirez  
| Planner  
| Corpus Christi/Nueces County SDA  
| 5110 Wilkinson Drive  
| Corpus Christi, Texas 78415-3004  
| 512/855-7640 |
| PROGRAM GOAL | To stop the AFDC family from continuing the AFDC trend and to use as many funding programs as possible |
| TARGET POPULATIONS | Economically disadvantaged  
| Academically disadvantaged  
| Single parent/homemaker |
| PLANNED ACTIVITIES | Day care  
| Transportation  
| Supplemental of additional equipment  
| Supplemental or additional materials  
| Guidance and counseling |
| RESOURCES | Carl D. Perkins  
| JTPA  
| TDHS |
| INITIATE | Unknown |
Mr. Luis Macias  
Program Director  
Texas Department of Human Services  
Family Self-Support Services Division  
P.O. Box 10276  
El Paso, Texas 79994  
915/595-1700

Program Goal:  
Joint planning effort to give hard-to-serve adults exposure to different occupational arenas  
(This will help clients make career decisions which then will assist caseworkers in knowing where to refer them.)

Target Population:  
AFDC recipients

Planned Activities:  
In planning stage  
(JTPA and community colleges)

Resources:  
Ca. D. Perkins  
JTPA  
TDHS

Initiate Program:  
This year
CONTACT
PEOPLE

Dr. Mary Brumbach
Research Consultant
Brookhaven College
3939 Valley View Lane
Farmers Branch, Texas 75244-4997
214/620-4857

Ms. Cynthia Morton
Program Coordinator
Brookhaven College
3939 Valley View Lane
Farmers Branch, Texas 75244-4997
214/620-4114

PROGRAM GOAL

Training for AFDC Clients

TARGET POPULATIONS

Economically disadvantaged
Academically disadvantaged
Single parent/homemaker
Displaced homemaker
Dislocated workers
AFDC recipients

PLANNED ACTIVITIES

Vocational education/training
Day care
Transportation

RESOURCES

Carl D. Perkins
TDHS
JTPA
TEC

INITIATE PROGRAM

Unknown
Mr. Norman Stewart  
Coordinator of Special Projects  
Tarrant County Junior College District  
1500 Houston Street  
Fort Worth, Texas  76102-6599  
817/877-9255

Literacy training for disadvantaged

Handicapped  
Economically disadvantaged  
 Academically disadvantaged  
 Limited English proficient  
 Single parent/homemaker  
 Displaced homemakers  
 Dislocated workers  
 AFDC recipients  
 Dropouts or potential dropouts

Vocational education/training  
Transportation  
Supplemental or additional staff  
Supplemental or additional equipment  
Supplemental or additional materials  
Follow-up, transition, and placement

Carl D. Perkins  
JTPA

Already begun
<table>
<thead>
<tr>
<th>CONTACT PERSON</th>
<th>Dr. Monroe Neff</th>
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<tbody>
<tr>
<td>Dean, Adult and Continuing Education</td>
<td></td>
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<tr>
<td>Houston Community College System</td>
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</tr>
<tr>
<td>1401 Alabama</td>
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<tr>
<td>Houston, Texas 77004</td>
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<td>713/630-7277</td>
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<tr>
<td>PROGRAM GOAL</td>
<td>Adult Literacy Project, Grades 0-5</td>
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<td>TARGET POPULATIONS</td>
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<td>PLANNED ACTIVITIES</td>
<td>Adult literacy for grades 0-5 and on to GED</td>
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<td>ABE</td>
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<td>INITIATE PROGRAM</td>
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</table>
CONTACT PERSON
Ms. Sandra Whitlow
Program Specialist
North Harris County College District
250 North Belt East
Houston, Texas 77060
713/591-3524

PROGRAM GOAL
Maximize program funding for hard-to-serve adults

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Single parent/homemaker
AFDC recipients
Sex equity
Dropouts or potential dropouts

PLANNED ACTIVITIES
Day care
Transportation
Supplemental or additional staff
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
North Harris County College District is currently working with the Houston-Galveston COG. This SDA pays tuition (JTPA Title IIA funds) for long-term vocational training. Carl Perkins funds [single parent and sex equity (nontraditional training)] pay for transportation, books and supplies. This type of coordination will be extended next year to include the other two SDAs that the college district encompasses (City of Houston and Balance of Harris County).

INITIATE PROGRAM
Already begun
Dr. Diane Jackson
Director, Internal Projects and Governmental Liaison
Spring Branch Independent School District
955 Campbell Road
Houston, Texas 77024
713/464-1511

Amnesty, English, and basic literacy classes for parents of students

Economically disadvantaged
Academically disadvantaged
Limited English proficient

Vocational education/training (in the future)
Tuition-free classes
Supplemental or additional staff

Carl D. Perkins (in process)
JTPA

Next year
| CONTACT PERSON          | Dr. Joe Hendrix  
|                       | Dean, Longview Center  
|                       | Kilgore College  
|                       | 300 South High  
|                       | Longview, Texas 75601  
|                       | 214/753-2642  |
| PROGRAM GOAL          | To provide basic education for hard-to-serve adults  |
| TARGET POPULATIONS    | Economically disadvantaged  
|                       | Academically disadvantaged  
|                       | Dislocated workers  
|                       | Older workers  |
| PLANNED ACTIVITIES    | Supplemental or additional staff  |
| RESOURCES             | JTPA  
|                       | ABE  |
| INITIATE PROGRAM      | Already begun
CONTACT PERSON
Dr. Deana Lusk
Dean, Community Services
Midland College
3600 North Garfield
Midland, Texas  79705
915/685-4515

PROGRAM GOAL
Successful placement and retention of disadvantaged adults and out-of-school youth in vocational training

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Displaced homemakers
Dislocated workers
Older workers
AFDC recipients
Dropouts or potential dropouts

PLANNED ACTIVITIES
Vocational education/training
Day care
Supplemental or additional staff
Supplemental or additional equipment
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
ABE

INITIATE PROGRAM
Unknown
CONTACT PERSON
Ms. Wanda Phillips
Special Projects Coordinator
Midland College
3600 North Garfield
Midland, Texas 79705
915/697-3449

PROGRAM GOALS
Serve single parents in cooperative effort
Serve JTPA students

TARGET POPULATIONS
Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Displaced homemakers
Dislocated workers
Older workers
AFDC recipients
Sex equity

PLANNED ACTIVITIES
Vocational education/training
Day care
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
TDHS
HUD

INITIATE PROGRAM
This year
CONTACT PERSON

Dr. Jack Foreman
Executive Dean, Instructional and Resource Development
Northeast Texas Community College
P.O. Box 1307
Mt. Pleasant, Texas 75455
214/572-1911

PROGRAM GOAL

To coordinate services of JTPA, TEC, TDHS, and 3 community colleges to serve the employment (refocus) needs of single parents (AFDC)

TARGET POPULATIONS

Handicapped
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
AFDC recipients
Sex equity
Dropouts or potential dropouts

PLANNED ACTIVITIES

Vocational education/training
Day care
Transportation
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Tutoring
Vocational assessment
Guidance and Counseling
Follow-up, transition, and placement

RESOURCES

Carl D. Perkins
JTPA
TDHS
TEC
ABE

INITIATE PROGRAM

Unknown
| CONTACT PERSON | Dr. Judy Traylor  
Director of Adult and Developmental Education  
Northeast Texas Community College  
P.O. Box 1307  
Mt. Pleasant, Texas 75455  
214/572-1911 |
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<tr>
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<tbody>
<tr>
<td>PROGRAM GOAL</td>
<td>To provide adult education instruction to AFDC clients</td>
</tr>
</tbody>
</table>
| TARGET POPULATIONS | Academically disadvantaged  
AFDC recipients |
| PLANNED ACTIVITIES | Vocational education/training  
Supplemental or additional staff  
Supplemental or additional materials  
Vocational assessment  
Guidance and counseling  
Follow-up, transition, and placement |
| RESOURCES      | Carl D. Perkins  
Adult Basic Education  
Texas Department of Human Services |
| INITIATE PROGRAM | Already begun |
| CONTACT PEOPLE | Mr. Rick Bilheimer  
JTPA Counselor  
San Jacinto College  
8060 Spencer Highway  
Pasadena, Texas 77505  
713/476-1888 |
|----------------|-------------------------------------------------------------|
| Mr. James T. Matlock III  
Evening Director, Technical/Vocational Education  
San Jacinto College  
8060 Spencer Highway  
Pasadena, Texas 77505  
713/476-1806 |

| PROGRAM GOAL | To provide occupational training to hard-to-serve adults and  
assist them in finding unsubsidized employment |
|--------------|-------------------------------------------------------------|

| TARGET POPULATIONS | Economically disadvantaged  
Academically disadvantaged  
Single parent/homemaker  
AFDC recipient  
Dropouts or potential dropouts |
|--------------------|--------------------------------------------------------------------------------|

| PLANNED ACTIVITIES | Vocational education/training  
Day care  
Supplemental or additional staff |
|--------------------|--------------------------------------------------------------------------------|

| RESOURCES | Carl D. Perkins  
JTPA |
|-----------|-------------------------------------------------------------|

<table>
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<tr>
<th>INITIATE PROGRAM</th>
<th>This year (July 1, 1989)</th>
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</table>
| CONTACT PERSON | Mr. Homer Hayes  
| San Antonio College  
| 1300 San Pedro  
| San Antonio, Texas 78284  
| 512/733-2440 |
| PROGRAM GOAL | Vocational education dropout prevention |
| TARGET POPULATIONS | Handicapped  
| Economically disadvantaged  
| Academically disadvantaged  
| Limited English proficient  
| Single parent/homemaker  
| Displaced homemakers  
| Sex equity  
| Immigrants/aliens |
| PLANNED ACTIVITIES | Vocational education/training  
| Day care  
| Transportation  
| Vocational assessment  
| Guidance and counseling  
| Job placement  
| Follow-up, transition, and placement |
| RESOURCES | Carl D. Perkins  
| ABE |
| INITIATE PROGRAM | Unknown (submitted application to DOE) |
CONTACT PERSON: Ms. Jackie Gorman
Project Coordinator
Texas Engineering Extension Service
P.O. Box 40
San Antonio, Texas 78291-0040
512/227-8217

PROGAM GOAL: To provide integrated comprehensive services to welfare clients interested in pursuing postsecondary vocational education

TARGET POPULATIONS: AFDC recipients

PLANNED ACTIVITIES:
- Vocational education/training
- Transportation
- Supplemental or additional staff
- Guidance and counseling
- Follow-up, transition, and placement

RESOURCES: Carl D. Perkins
JTPA

INITIATE PROGRAM: This year (if funded)
CONTACT PERSON
Ms. Ermer Pondexter
Director, Administration and Job Training
Ark-Tex Council of Governments
P.O. Box 5307
Texarkana, Texas 75505-5307
214/832-8636

PROGRAM GOAL
To serve more JTPA eligible LVN students at Texarkana College

TARGET POPULATIONS
Handicapped
Economically disadvantaged
AFDC recipients

PLANNED ACTIVITIES
Vocational education/training
Supplemental or additional staff
Vocational assessment
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA

INITIATE PROGRAM
This year
CONTACT PERSON
Ms. Nancy Smith
Director, Adult Basic Education
College of the Mainland
8001 Palmer Highway
Texas City, Texas 77591
409/938-1211

PROGRAM GOAL
Dropout recovery

TARGET POPULATIONS
Handicapped
Economically disadvantaged
Academically disadvantaged
Single parent/homemaker
AFDC recipients
Dropouts or potential dropouts (main purpose)

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Guidance and counseling

RESOURCES
Carl D. Perkins
JTPA

INITIATE PROGRAM
Already begun
CONTACT PERSON
Dr. Roberto Aguero
Dean of Instructional Services
Southwest Texas Junior College
Garner Field Road
Uvalde, Texas 78801
512/278-4401

PROGRAM GOAL
To produce Associate Degree Nurse (ADN) graduates for the Maverick County Hospital District

TARGET POPULATIONS
Economically disadvantaged
Academically disadvantaged
Limited English proficient
Single parent/homemaker
Displaced homemakers

PLANNED ACTIVITIES
Vocational education/training
Day care
Transportation
Supplemental or additional staff
Supplemental or additional equipment
Supplemental or additional materials
Guidance and counseling
Follow-up, transition, and placement

RESOURCES
Carl D. Perkins
JTPA
Maverick County Hospital District
Howard County Junior College District (Big Spring)

INITIATE PROGRAM
Next school year (August 1989)