Intended as an example for other college libraries, this collection of 38 pathfinders and bibliographies was developed by the reference staff of the Calvin Coolidge Library at Castleton State College, Vermont. Designed to present the types of literature available in particular subject fields and those works readily available in the Coolidge Library, typical pathfinders include a cover page explaining the use of the card catalog and periodicals, and sections on research guides and bibliographies; dictionaries, encyclopedias, and handbooks; and indexes and abstracts. Each entry provides the author, title, call number, and a brief description of the reference tool. The pathfinders are as follows: (1) American History; (2) Art and Architecture; (3) Biology; (4) Business; (5) Business and Industry; (6) Careers; (7) Census Materials; (8) Chemistry; (9) Classical Literature; (10) Computer Science; (11) Criminal Justice; (12) Drunk Driving and the Drinking Age; (13) Economics; (14) Education; (15) English and American Literature; (16) English Composition; (17) European History; (18) French and Spanish Language and Literature; (19) Geography; (20) Geology; (21) Government Documents; (22) Indexes; (23) Investing in U.S. Stocks; (24) Law; (25) Marketing; (26) Mathematics; (27) Medical Aspects of Drug Abuse; (28) Mass Communications; (29) Nuclear Weapons and Disarmament; (30) Nursing; (31) Physical Education; (32) Political Science; (33) Psychology; (34) Research Papers; (35) Social Work; (36) Sociology; (37) Theater; and (38) World Literature. A sample cover page is provided. (KM)
Pathfinders: An Intellectual Guide to Libraries

Claudia Ruediger Jung
Nancy Luzer
Shelley Higgins

Calvin Coolidge Library, Castleton State College
June, 1987
This collection of approximately forty pathfinders and bibliographies was developed over a period of several years by the reference staff in the Calvin Coolidge Library at Castleton State College. Actively used by the staff and students alike, the collection provides a foundation for other college libraries wanting to develop their own set.

In writing the pathfinders, a variety of sources were consulted. Standard reference works such as Eugene Sheehy's Guide to Reference Books and ALA's Reference Sources for Small and Medium-Sized Libraries provided starting points; Castleton's own collection and the particular information needs of the student body rounded out the somewhat eclectic approach employed. Title suggestions from faculty and students have been welcomed during the entire process.

The pathfinder collection has been useful in many ways, some unforeseen. A bank of racks were installed near the reference desk to house them. This location provides high visibility and ease of access. The benefits of having a ready, annotated list of major works in a subject area, owned in-house, cannot be overstated. Librarians and students alike find them handy and towards mid-semester, the racks need to be replenished regularly. Frequently used by students writing research papers, the pathfinders present in a concise way, the types of literature available in a particular subject field and those particular works readily available in the Coolidge Library. A particularly important use is in the Library's bibliographic instruction program. Students receiving BI are given copies of appropriate
pathfinders, thus in this manner, pathfinders are used as a text for BI.

The process of constructing a pathfinder results in at least two benefits. First of all, while constructing a pathfinder, librarians acquire considerable knowledge of the Library's holdings in that specific subject area. Secondly, the process helps librarians discover what subject sources the Library lacks and may want to purchase. The process of developing pathfinders then becomes a collection development tool. Some libraries may find these a useful aid for collection development, but the pathfinders are primarily intended to act as a model for college libraries wanting to create their own set.

As used in the Calvin Coolidge Library, most of the pathfinders follow a standardized format. The cover page of each pathfinder is identical, consisting of two paragraphs; one on using the card catalog and one on using periodicals. The body of each pathfinder is then arranged in sections: Research Guides and Bibliographies; Dictionaries, Encyclopedias and Handbooks; and Indexes and Abstracts. Many however, have additional sections depending upon the subject. Done on a word processor, they are easily updated on a regular basis.

Though tailored for use in the Calvin Coolidge Library, this collection will hopefully prove useful to other college libraries.

Claudia Ruediger Jung
Nancy Luzer
Shelley Higgins

Calvin Coolidge Library, Castleton State College
June, 1987
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<td>Cover Page for Pathfinders</td>
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American History Pathfinder

IN THE CARD CATALOG GENERAL BOOKS ON AMERICAN HISTORY WILL BE FOUND UNDER THE HEADING:

UNITED STATES--HISTORY

SUBDIVISIONS BY TIME, WHICH ARE ARRANGED CHRONOLOGICALLY, PRECEDE OTHER DESCRIPTIVE SUBDIVISIONS, WHICH ARE ARRANGED ALPHABETICALLY:

U.S.--HISTORY--COLONIAL PERIOD
U.S.--HISTORY--REVOLUTION, 1775-1783
U.S.--HISTORY--CIVIL WAR
U.S.--HISTORY--MILITARY

RESEARCH GUIDES

INSTRUCTION IN THE USE OF HISTORY LITERATURE AND GUIDANCE BEYOND THE SCOPE OF THIS BRIEF LISTING ARE AVAILABLE IN:

907 BARZUN AND GRAFF.
B289m THE MODERN RESEARCHER.
DISCUSSES RESEARCH METHODOLOGY AND REFERENCE SOURCES.

REF FRICK, ELIZABETH.
900.07 LIBRARY RESEARCH GUIDE TO HISTORY: ILLUSTRATED
F9111 SEARCH STRATEGY AND SOURCES.
NO. 4 A BASIC STEP-BY-STEP GUIDE ON HOW TO DO HISTORY RESEARCH IN A LIBRARY.

REF MITCHELL, RALPH
342.73023 CQ'S GUIDE TO THE CONSTITUTION OF THE UNITED STATES.
M695c A READABLE AND HELPFUL GUIDE WHICH GIVES BACKGROUND AND HISTORICAL INFORMATION ABOUT THE DEVELOPMENT OF THE CONSTITUTION, ITS TEXT, AND A GLOSSARY OF TERMS USED.

REF POULTON, HELEN H.
016.9 THE HISTORIAN'S HANDBOOK: DESCRIPTIVE GUIDE TO REFERENCE WORKS.
P864h DISCUSSES TYPES OF REFERENCE WORKS AND SPECIFIC SOURCES USEFUL IN HISTORICAL RESEARCH.

REF WHITE, CARL.
016.3 SOURCES OF INFORMATION IN THE SOCIAL SCIENCES.
W582s2 CONTAINS LENGTHY SECTION ON HISTORY.
DICTIONARIES, ENCYCLOPEDIAS, AND CURRENT SURVEYS

REF
973.02
C237e
CARRUTH, GORTON ET AL.
THE ENCYCLOPEDIA OF AMERICAN FACTS AND DATES.
GIVES IN ONE VOLUME THE MOST INTERESTING EVENTS FROM AMERICAN HISTORY.

REF
973.03
Ad18
DICTIONARY OF AMERICAN HISTORY.
ALPHABETICAL ORDER BY SUBJECT. CLEAR, COMPACT ARTICLES. OMITS BIOGRAPHY.

REF
904
F119
FACTS ON FILE.
A WEEKLY CLASSIFIED DIGEST OF NEWS ARRANGED BY BROAD SUBJECTS. GOOD CUMULATIVE INDEX FOR EACH YEAR.

REF
973.02
M833e
MORRIS, RICHARD B., ED.
ENCYCLOPEDIA OF AMERICAN HISTORY.
IN 2 PARTS: ONE IN CHRONOLOGICAL ORDER COVERING MAJOR EVENTS, SECOND COVERING BROAD AREAS OF AMERICAN LIFE.

BIOGRAPHY: RETROSPECTIVE
(COVERING INDIVIDUALS NO LONGER LIVING)

REF
920.073
D561
DICTIONARY OF AMERICAN BIOGRAPHY. 1943-
SCHOLARLY, INCLUDES NOTEWORTHY PERSONS OF ALL PERIODS WHO LIVED IN THE U.S. EXCELLENT ARTICLES. OCCASIONAL INACCURACIES.

REF
071.471
M420
NEW YORK TIMES OBITUARY INDEX.
ALPHABETICAL LISTING OF ALL OBITUARIES APPEARING IN THE NEW YORK TIMES FOR THE DATES INDICATED. FOR MORE RECENT OBITUARIES LOOK IN THE NEW YORK TIMES INDEX FOR THE YEAR WHICH THE PERSON YOU ARE INVESTIGATING DIED, UNDER THE HEADING "DEATHS."

REF
920.72
J232h
NOTABLE AMERICAN WOMEN, 1607-1950: A BIOGRAPHICAL DICTIONARY.
EXTENSIVE, DETAILED BIOGRAPHICAL INFORMATION ABOUT PROMINENT WOMEN.

REF
920.073
W62w
WHO WAS WHO IN AMERICA.
SHORT BIOGRAPHICAL SUMMARIES OF DECEASED AMERICANS.
BIOGRAPHY: CURRENT

CURRENT BIOGRAPHY. 1940-1980
INCLUDES BIOGRAPHIES OF 3 TO 4 COLUMNS IN LENGTH OF PEOPLE OF VARIOUS NATIONALITIES WHO ARE CURRENTLY PROMINENT IN THEIR PARTICULAR FIELDS.

DIRECTORY OF AMERICAN SCHOLARS.
CONTENTS ARE HISTORY; ENGLISH, SPEECH AND DRAMA; FOREIGN LANGUAGES, LINGUISTICS AND PHILOLOGY; PHILOSOPHY, RELIGION AND LAW.

WHO'S WHO IN AMERICA, 1922-
CONTAINS CONCISE BIOGRAPHICAL DATA.

INDEXES AND ABSTRACTS

INDEXES PERIODICAL ARTICLES DEALING WITH AMERICAN STUDIES. SECTION B INDEXES BOOK REVIEWS. SUBJECT INDEX IN SECTION D.

BIBLIOGRAPHIC INDEX: A CUMULATIVE BIBLIOGRAPHY OF BIBLIOGRAPHIES. 1937-
INDEXES SUBSTANTIAL BIBLIOGRAPHIES IN BOOKS, PERIODICALS, AND PAMPHLETS.

ESSAY AND GENERAL LITERATURE INDEX. 1900-
INDEXES INDIVIDUAL ESSAYS PUBLISHED IN COLLECTIONS OF ESSAYS (BOOKS); INCLUDES SUBJECTS PERTINENT TO AMERICAN HISTORY.

HUMANITIES INDEX. 1974-
INCLUDES SCHOLARLY HISTORICAL JOURNALS.

INDEXES ARTICLES DEALING WITH WORLD HISTORY. (FROM 1964--U.S. HISTORY EXCLUDED; SEE AMERICA: HISTORY AND LIFE.) PART A - MODERN HISTORY 1450-1914. PART B - 20TH CENTURY HISTORY.

NEWSPAPER INDEXES

INDEX TO THE CHRISTIAN SCIENCE MONITOR. 1978-
BIBLIOGRAPHIES AND SOURCES

REF
INDEX
070.172
N42

NEW YORK TIMES INDEX. 1851-

REF
INDEX
070.172
W154

WALL STREET JOURNAL INDEX. 1977-

REFERENCES ARE GIVEN TO THE SOURCES OF ALL TABLES.

BIBLIOGRAPHIES AND SOURCES

REF
973.062
Am35

WRITINGS ON AMERICAN HISTORY.
ANNUAL BIBLIOGRAPHY OF BOOKS AND ARTICLES ON U.S. HISTORY.

REF
016.9
Am35

AMERICAN HISTORICAL ASSOCIATION.
GUIDE TO HISTORICAL LITERATURE.
SELECTIVE, ANNOTATED BIBLIOGRAPHY OF TREATIES AND SOURCE MATERIAL.

REF
016.9174
F881h

FREIDEL, FRANK.
HARVARD GUIDE TO AMERICAN HISTORY.
THE BASIC REFERENCE BIBLIOGRAPHY FOR AMERICAN HISTORY.

REF
016.9173
Un3

A GUIDE TO THE STUDY OF THE UNITED STATES OF AMERICA.
A COMPILATION OF WORKS ON VARIOUS ASPECTS OF AMERICAN CIVILIZATION.

REF
973
C735d9

COMMAGER, HENRY STEELE
DOCUMENTS OF AMERICAN HISTORY.
A SELECTION OF DOCUMENTS CONSIDERED IMPORTANT IN THE HISTORY OF AMERICA. THE DOCUMENTS DATE FROM 1492 TO THE 1970’S.

STATISTICS

REF
317.3
Un3h

U.S. BUREAU OF THE CENSUS.
COMPARATIVE HISTORICAL STATISTICS ON POLITICAL, SOCIAL AND ECONOMIC ASPECTS OF THE U.S.

REF
317.3
Un35

U.S. BUREAU OF THE CENSUS.
STATISTICAL ABSTRACT OF THE U.S.
GIVES QUANTITATIVE SUMMARY STATISTICS ON THE POLITICAL, SOCIAL AND ECONOMIC ORGANIZATION OF THE U.S. REFERENCES ARE GIVEN TO THE SOURCES OF ALL TABLES.
GOVERNMENT DOCUMENTS

REF
INDEX
011.53
Un3m

MONTHLY CATALOG OF UNITED STATES GOVERNMENT PUBLICATIONS. 1961-
INDEXES PUBLICATION OF THE VARIOUS BRANCHES, DEPARTMENTS AND AGENCIES OF THE U.S. GOVERNMENT.
Arntzen, Etta and Rainwater, Robert. Guide to the Literature of Art. History. Guide to over 4,000 basic and advanced research and reference tools in the field of art. Includes works on painting, sculpture, architecture, prints, drawings, photography, decorative arts. The bibliography is divided into four categories: general reference works, art history books, literature about art and serials.

Arts in America: A Bibliography. Comprehensive work concerning various aspects of the arts in America and their relationship to American art and culture.

Ehresman, Donald L. Fine Arts; A Bibliographic Guide to Basic Reference Works, Histories, and Handbooks. Updates Chamberlin's "Guide to Art Reference Books." Concise, authoritative annotations of art history books limited to those dealing with "two or more of the major arts of architecture, sculpture and painting." Author, title and subject indexes.

Jones, Lois Swan Art Research Methods and Resources. "The emphasis of this guide is on methods of research, the many ways reference tools can be used to find art information." - Introd. Most areas of art research are discussed, including art education and film. Bibliography of famous art libraries and research centers of Europe and North America.

Keaveney, Sydney Starr American Painting: A Guide to Information Sources. Bibliography and brief annotations of recent books and articles on American art, including a long section on individual artists. Includes directory of periodical publications, research libraries, national art organization, and important museums.

Lucas, E. Louise

Bibliography of books on history and theory of art, architecture, sculpture, painting, graphic arts and minor arts. Arranged under each subject by country. List of monographs on artists is very useful.

Muehsam, Gerd

Guide to Basic Information Sources in the Visual Arts.
Brief readable bibliographic essays in all areas of art. Arranged under four major subjects: 1) Core materials; 2) Periods of Western art; 3) Art forms and techniques; 4) National schools of art. Extensive bibliography books discussed in text.

Gowing, Lawrence

The Encyclopedia of Visual Art.
Volume 1, "A History of Art" is lavishly illustrated with scholarly, readable articles on art in all times and countries. Volume 2, "A Biographical Dictionary of Artist" contains brief biographies of major western artists and examples of their works.

Marks, Claude

Biographies of 312 outstanding artists from many countries who were influential during time period. Includes wide variety of styles and movements.

Pettys, Chris

Brief, biographical information about "thousands of women artists who played a part, however small, in women's art heritage" pref.

Concise biographical sketches of American artists.

Directory of artists, art historians, art critics, art editors, museum personnel, art educators, and lecturers in U.S. and Canada. Short biography and address. Geographical index.
INDEXES TO ILLUSTRATIONS AND REPRODUCTIONS

REF 730.16 Clapp, Jane
Scul[173p]ure Index.
Subject index to illustrations of works of sculpture in
approximately 950 publications. Arranged by author,
title and subject. For each sculpture gives artist,
original location, material of work, location of work,
and books in which sculpture appear.

REF 701.6 Korwin, Yala H.
Index to Two-Dimensional Art Works.
Locates reproductions of paintings, collages,
illustrations, frescoes, murals, stained glass, mosaics,
tapestries and embroideries.

REF 759.1 Monro, Isabel Stevenson and Monró, Kate M.
Index to Reproductions of American Paintings; A Guide
to Pictures Occurring in More Than Eight Hundred Books.
"Lists the works of artists of the U.S. occurring in 520
books and in more than 300 catalogs of annual exhibitions
held by art museums". Pref. Paintings listed by artist,
title and sometimes by subject. A related work is the
Monros' Index to Reproductions of European Paintings,
(REF/759.016/M757i).

DICTIONARIES, HANDBOOKS, AND ENCYCLOPEDIAS

Covers art and architecture in America from pre-colonial
times to present. Signed articles by specialists. Many
illustrations. Contains a guide to major American museums,
collections and comprehensive bibliography.

REF 703 Encyclopedia of World Art.
Comprehensive encyclopedia of the art and architecture
of all peoples and periods. Scholarly signed articles
cover major artists, styles, periods, countries, civil-
izations, and media. Extensive bibliographies of books
and periodicals. Beautiful colored plates at the end of
each volume.

REF 724.91 Forms and Functions of Twentieth-Century Architecture.
"Prepared under the auspices of the School of Architecture
of Columbia University" and compiled by specialists.
Covers elements of architecture, general principals of
design and composition, as well as the forms and functions
of all types of buildings which serve modern society.
Includes essays by architects. Well-illustrated.
Haggar, Reginald G.
A Dictionary of Art Terms.
"...terms and techniques from the practice and the literature, ancient and modern, of painting, sculpture and architecture." — pref.

Hall, James
Dictionary of Subject and Symbols in Art.
Explains principle themes and symbols of Western art. Devoted mainly to Christian and classical subjects.

Lucie-Smith, Edward
The Thames and Hudson Dictionary of Art Terms.
Defines over 2,000 terms from painting, sculpture, architecture, the decorative and applied art, and the graphic arts. Includes non-Western terminology.

Myers, Bernard L., and Shirley D. Myers, eds.
Authoritative articles covering artists, periods, styles, terms, museums, places, and countries. Large number of biographies of artists, sculptors, and architects. Well-illustrated.

The Oxford Companion to Art.
Comprehensive handbook in dictionary form. Articles by experts. Extensive bibliographies on all aspects of art.

Placzek, Adolf D. ed.
Macmillan Encyclopedia of Architects. 4v.
Over 2,400 biographies of architects from ancient times to the present from all countries. Includes illustrations.

DIRECTORIES

American Art Directory.
Directory of American art organizations covering museums, foundations, organizations, universities, and college art departments and art schools.

Cultural Directory III: Federal Funds and Services For The Arts and Humanities.
Descriptions of over 300 federal programs which offer assistance to individuals and organizations.

Fromme, Babbette Brandt
Curators' Choice: An Introduction to the Art Museums Of The U.S. 4v.
"... with recommended works to see from their collections. Describes all museums facilities offered, including tours, lectures, concerts, shops, restaurants,
parking and any special facilities."

REF
069.025
H868d2
Hudson, Kenneth & Nicholls, Ann eds.
The Directory of World Museums.
An international directory of museums and galleries of all types. Index of outstanding and special collections.

REF
069.025
M972
Museums of the World.
Directory of museums arranged under country. Brief entries for each include address, year of foundation and information on major holdings. Contains list of national and international museum organizations.

REF
708.13
Sh55a
Sherman, Lila
Describes collections in fine art museums in every state and Canada.

PERIODICALS INDEXES

REF
INDEX
760.016
Ar75
Art Index. 1929 -
Cumulative author and subject index to a selected list of fine arts periodicals and museum bulletins. Indexes American and foreign periodicals, museum bulletins, annuals, etc. covering the field of art, archeology, architecture, art and crafts, ceramics, decorations and ornaments, graphic arts, industrial design, interior decorations, landscape architecture, paintings, and sculpture. Author, subject index. Includes book reviews and exhibitions.

REF
INDEX
011
B471
Bibliography Index. 1937 -
International subject list of bibliographies in books and periodicals. Individual artists listed as subjects.

REF
INDEX
800.011
Es73
Essay and General Literature Index. 1900 -
Index to essays and articles in collections. Alphabetized by author and subject.

REF
INDEX
001.3
H88
Humanities Index. 1974 -
Author and subject index to English language periodicals.
Biology Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

Instruction in the use of the literature of Biology and guidance beyond the scope of this brief listing are available in:

- **REF** Kirk, Thomas, G., Jr.
  **574.07** Library Research Guide To Biology.
  K6341 An excellent source of information concerning the preparation of a research paper in Biology. Step-by-step guide to basic tools of information gathering.

- **REF** Malinowsky, H. Robert and Richardson, Jeanne M.
  **016.5** Science and Engineering Literature.
  M295s Guide to major bibliographies and abstracting services.

- **REF** Smith, Roger C. and Reid, W. Malcolm
  **016.574** Guide to The Literature of the Life Sciences.
  Sm64g Covers major reference sources with emphasis on abstracts, journals, and taxonomic works.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

- **REF** Altman, P.L. and Dittmer, Dorothy S.
  **574.083** Biology Data Book.
  A179b2 Collection of great range of data. Tables.

- **REF** Chambers Dictionary of Science and Technology.
  **503** Comprehensive dictionary of commonly used scientific terms.
  D561

- **REF** Encyclopedia of the Animal World.
  **590** Comprehensive, illustrated guide to the animal kingdom. Includes coverage of the concepts and principles of zoology.
  En19

- **REF** Gray, P.
  **574.03** Dictionary of the Biological Sciences.
  G794d A dictionary of Biological terms.

- **REF** Gray, P.
  **574.03** Encyclopedia of the Biological Sciences.
  G794e Brief summary of topics. Includes index and some bibliographies.
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<th>Grzimek, Bernhard</th>
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<td>591</td>
<td>Grzimek's Animal Life Encyclopedia. Excellent index at end of each volume for individual organisms using common and scientific systematic classification.</td>
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<th>REF</th>
<th>McGraw-Hill Encyclopedia of Science and Technology.</th>
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<td>503</td>
<td>15,250 illustrations and 7,700 readable articles that provide coverage of the rapid advances that characterize many of the sciences in recent years.</td>
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**INDEXES AND ABSTRACTS**

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<td>Major abstracting service available in Biology.</td>
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<td>Index</td>
<td>Indexes literature in areas of Biology, Agriculture, Botany, Forestry, Conservation, etc.</td>
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<tr>
<td>Index</td>
<td>A subject index to periodicals covering a variety of scientific fields, including biology.</td>
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<td>G286s</td>
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<th>REF</th>
<th>Science Citation Index. 1985-</th>
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<tr>
<td>Index</td>
<td>Index to cited articles published in scientific journals.</td>
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<td>016.5</td>
<td>Provides author and subject access as well as geographic and organizational access to the literature.</td>
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<tr>
<td>Sc27</td>
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</table>

**ANNUAL REVIEWS**

Use these sources to obtain perspectives on current topics.

| 612.015 | Annual Review of Biochemistry. 1966- |
| An78 | |

| 574.505 | Annual Review of Ecology and Systematics. 1970- |
| An78 | |
HISTORIES

Mayr, Ernst

The Growth of Biological Thought.
Emphasises the background and development of ideas dominating modern biology.
BUSINESS PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
016.33
BB19w
Brownstone, David M.
Where to Find Business Information.
"... To show precisely and quickly where current business information is located and how to get it." Preface.

REF
016.33
Daniells, Lorna M.
Business Information Sources.
Selected, annotated list of business books and reference sources.

REF
016.33
En19
Encyclopedia of Business Information Sources.
Compiled to meet "the need for a quick survey of sources covering a subject, and the need for a fast, specific citation to a source dealing with a single point." Introduction.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
687.03
Kohler's Dictionary for Accountants.
K824d
Defines accounting and related terms.

REF
332.03
Dictionary of Banking and Finance.
D28d
Gives brief definitions of terms, phrases and abbreviations from fields of banking and finance.

REF
657
Handbook of Modern Accounting.
H191
Davidson, Sidney, and Weil, Roman ed.
Comprehensive, includes information on both theory and practice. Includes bibliographies.

REF
332.03
Glenn G. Munn's Encyclopedia of Banking and Finance.
M925e
Garcia; F. L., ed.
Enteries vary in length from 1 paragraph to several pages. Well-written definitions.

REF
658.003
The Encyclopedia of Management.
H514e
Heyel, Carl ed.
300 lengthy entries with references for further reading. Entries cover the gamut of the management field.
REF
657 Pescow, Jerome K.
Encyclopedia of Accounting Systems.
P437e Covers the accounting systems used by particular industries.

REF
332.603 Pessin, Allan H. and Ross, Joseph A.
Words of Wall Street.
P439w 2,000 terms and expressions used in the securities industry. Extensive explanations and examples help to illustrate the terms.

REF
650.0321 Oran, Daniel and Shafritz, Jay M.
The MBA's Dictionary.
Or1m A "mini- encyclopedia for managers and students of management."

REF
650.0321 Selden, W. and Nanassy, L.C.
The Business Dictionary.
Se48b Up-to-date reference manual of business terms.

INDEXES AND ABSTRACTS

REF
INDEX Wall Street Journal Index. 1977-
070.172 Index is arranged by both company names and subjects.
W154

REF
INDEX Business Periodicals Index. 1958-
650.016 Cumulative index to English language business periodicals.
B964

REF
INDEX FAIS (Public Affairs Information Service Bulletin). 1965 -
300.9 This index addresses public policy with an emphasis on factual and statistical information. It provides extensive business coverage and is very useful in finding company and industry information.
P96

STATISTICS

REF
330.05 U.S. Department of Commerce
Business Statistics. 1969-
Su79b Compilation of a variety of business related statistics from 1961 to date. Biennial.
DIRECTORIES

REF 658.1 Holtz, Herman
H745t 2001 Sources of Financing for Small Business.
      Gives advice to those seeking venture capital.
      Gives 2001 addresses of federal agencies and
      programs, state agencies, venture capitalists
      and contacts for special programs.

REF 338.0973 Million Dollar Directory.
D91 U.S. businesses with an indicated net worth of
      over $500,000 arranged alphabetically,
      geographically by industry classification. Brief
      company profiles are included. Annual.

REF 332.66 Moody's Bank and Finance Manual. 1983-
M771b Covers U.S. and some foreign banks and trust
      companies as well as insurance, investment
      and finance companies, U.S. real estate comp-
      anies, savings and loan associations. Inform-
      ation includes brief financial history, officers
      and directors, information on capital stock.

REF 332.67 Moody's Industrial Manual. 1983-
M771b Information includes a brief history of each
      company; subsidiaries; properties; business
      and products; officers and directors; compar-
      ative income statements.

REF 332.6725 Moody's Public Utility Manual. 1982-
M771i Financial manual for American and Canad:i:
      an public utility companies.

REF 332.6722 Moody's Transportation Manual. 1982-
M771t Covers U.S. and larger Canadian companies. In-
      formation includes a brief history of each com-
      pany; officers and directors; subsidiaries;
      comparative income statements; balance sheets;
      selected financial ratios; descriptions of out-
      standing securities. Statistics.

REF 658.022 Small Business Sourcebook
Sm18 Lists various sources of information and assistance
      specific to 140 different types of small businesses.

REF 658.151 Standard & Poor's Register of Corporations,
P7592 Directors & Executives
       Vol. 1 is an alphabetical listing of U.S. &
       Canadian companies - gives officers, products,
       SIC numbers, sales ranges and number of em-
       ployees. Vol. 2 is a list of executives and
INVESTMENT

REF 332.63 M771br
Moody's Bond Record. 1983-
Corporates, Convertibles, Governments, Municipals
and Commercial Paper Ratings, Preferred Stock
Ratings. Monthly. Includes call price, price
range, yield to maturity, assets to liabilities,
time charges earned, etc.

REF 332.63 M771b
Moody's Bond Survey. 1984-
Gives trends and prospects for the market and
for individual bonds, with recommendations for
purchase or sale.

REF 332.63 M771d
Moody's Dividend Record. 1983-
Semiweekly loose-leaf newsletter. Gives
information about dividends, including
common and preferred stocks, nonpaying issues,
income bonds, mutual funds and foreign
securities.

REF 332.67 M771h
Moody's Handbook of Common Stocks.
Contains price charts and concise financial
statistics for over 1,000 common stocks.
Data covers a 10 year period. Updated quarterly.

REF 332.6305 V249
Value Line Investment Survey. 1981-
Analyzes and reports on about 1500 stocks in
76 industries.

SPECIAL ISSUES OF PERIODICALS

Forbes.
"Annual Directory Issue" (May 15th issue)
Ranks 500 largest corporations by assets, sales,
net profits, stock market value, and assets
growth. 800 chief executives ranked by salary.
"Annual Mutual Fund Survey" (Aug. 15th issue)
"Annual Report on American Industry" (First
January issue)

Fortune.
Lists of largest companies appear in the fol-
lowing issues: 500 largest U.S. industrial
corporations in May; second largest 500
corporations in June; largest U.S. non-
industrial corporations (July); top foreign
corporations (August).

The library also receives Annual Reports to the stockholders of
certain companies.
Agricultural Statistics. Department of Agriculture. Annual. This publication presents statistics on prices, production, costs, consumption, and so forth for various agricultural products.

Almanac of Business and Industrial Financial Ratios. Annual. Profiles corporate performance in two analytical tables for each industry. Total receipts, cost of operations, advertising, inventory turnover, etc. are examples of the kinds of information available in this source.

Annual Statement Studies. (Robert Morris Assoc.) 1986. Contains financial and operating ratios for about 300 lines of business. Comparative historical data is also included.

Census of Manufacturers. Bureau of the Census. This census is an enumeration of establishments engaged in manufacturing activities. It is taken every five years in the years ending with 2 and 7. Manufacturing establishments are categorized under 450 classes. Statistics are provided on number and size of establishments, capital expenditures, quantity of output, inventories, employment, payroll, and consumption of fuel, materials, and energy. Additional reports cover special subjects, such as concentration ratios and plant and equipment expenditures. Separate state reports provide a geographical approach to the data. Interim reports include the Annual Survey of Manufactures, which updates in part the Census of Manufacturers, and the Current Industrial Reports, which contain monthly, quarterly, and annual reports on production, inventories, and orders for commodities. In all three publications data are arranged by SIC Code number.

Census of Mineral Industries. Bureau of the Census. This census is an enumeration of establishments primarily engaged in the extradition of minerals. It is taken every five years, in the years ending with 2 and 7. Statistics are available on some 42 mineral industries regarding such things as number of companies, production, number of employees, capital expenditures, water use, power equipment, and value of shipments. There are also area statistics covering states. Data are arranged by SIC Code number. Minerals Yearbook provides annual data which supplement the Census of Mineral Industries.
<table>
<thead>
<tr>
<th>Ref</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>Census of Retail Trade.</td>
<td>Bureau of the Census. This publication contains information on 100 kind-of-business classifications. Statistics are available on number of establishments, total sales, sales by merchandise lines, size of firm, employment and payroll for States, SMSAs, counties, and cities of 2500 or more. The census is taken every five years in the years ending with 2 and 7, and the data are arranged by SIC Code number. Interim publications include the Monthly Retail Trade.</td>
</tr>
<tr>
<td>C</td>
<td>Census of Selected Service Industries.</td>
<td>Bureau of the Census. This publication provides data on more than 200 kind-of-business classifications. Statistics are available on number of establishments, receipts, and payrolls for states, SMSAs, counties, and cities for service organizations such as hotels, barber shops, laundries, and so forth. The census does not include the finance, insurance, and real estate industries. Some data relating to health, educational, legal, and other services are included. Data is not available on the professions (with the exception of legal services). The census is taken every five years in the years ending with 2 and 7, and the data are arranged by SIC Code number. An interim publication is the Monthly Selected Service Receipts.</td>
</tr>
<tr>
<td>GP</td>
<td>Census of Transportation.</td>
<td>Bureau of the Census. This census involves four separate studies--Truck Inventory and Use Survey, National Travel Survey, Commodity Transportation Survey, and Motor Carrier and Public Warehousing Survey. The census is authorized every five years, in years ending with 2 and 7.</td>
</tr>
<tr>
<td>C</td>
<td>Census of Wholesale Trade.</td>
<td>Bureau of the Census. This publication presents data on 118 kind-of-business classifications. Statistics are available on number of establishments, sales, personnel, and payroll for states, SMSAs, counties, and cities. This census is taken every five years in the years ending with 2 and 7, and the data are arranged by SIC Code number. Interim publications include the Monthly Wholesale Trade: Sales and Inventories and Wholesale Trade. Annual</td>
</tr>
<tr>
<td>REF</td>
<td>Standard Industrial Classification Manual.</td>
<td>Office of Management and Budget. This document presents a numerical classification of business establishments according to the product or service involved. Covers all areas of the economy. Widely used</td>
</tr>
</tbody>
</table>
by both governmental and private organizations to collect and tabulate data. Commonly known as the SIC Code.

**REFERENCE**

*U.S. Industrial Outlook.*
U.S. Industry and Trade Administration. Annual. This publication presents a detailed analysis of about 200 manufacturing and nonmanufacturing industries. For each, information is given on recent development and outlook. Researchers find this publication useful for forecasting and market planning.

**COMPANY DATA AND FACTS: CONSULTANTS AND ASSOCIATIONS**

**REFERENCE**

*Consultants and Consulting Organizations Directory.*
Lists about 7000 firms and individuals, both U.S. and foreign. Each entry briefly describes services and field interest. Includes an index of firms arranged by subject area and state.

*Encyclopedia of Associations.*
Lists active trade, business, professional, and other organizations; each entry briefly describes the organization's activities and lists available publications. Inactive, defunct, and "missing" organizations are identified as such in the index.

**COMPANY DATA AND FACTS: DIRECTORIES**

*Directory of Corporate Affiliations.*
Section 1 lists parent companies; each entry includes divisions, subsidiaries, and affiliates. Section 2 is a straight alphabetical listing of all entries in Section 1 to aid in identifying parent companies of subsidiaries. A separate geographical index lists all parents and subsidiaries by state and city. A separate foreign index lists foreign holdings of U.S. companies.

*Million Dollar Directory.*
Volumes collectively listed over 120,000 U.S. businesses with an indicated net worth over $500,000. Each entry identifies officers, products, applicable SIC numbers, sales, and number of employees.

*Standard and Poor's Register of Corporations, Directors and Executives.*
Covers about 37,000 U.S., Canadian, and major international corporations, with same information as in the Dun's Directories. A biographical volume provides brief information of 75,000 executives and directories. Companies also arranged in an index volume by state and major city, and SIC Code number.
State Manufacturing Directories.
Directories are published for every state. A typical list is arranged by geographic location and includes company addresses, officers, products, and related data. A good source of available directories is The Directory of Directories.

Thomas Register.
Multi-volume source lists companies specific product or service. A separate alphabetical listing of manufacturers aids in keeping small companies. There is also a brand name/trademark index. If the city is known, telephone directories provide addresses for companies not listed elsewhere.

A source of hard to find data on private companies.

COMPANY DATA AND FACTS: FINANCIAL

Company Reports.
Company annual reports are useful sources of information. Business libraries and large public libraries with sizable business collections generally collect some of these reports, or they can be requested directly from the company. Among reports with the Securities and Exchange Commission, the annual 10-K report is the most detailed. Good source for quarterly financial data.

Fortune.
May-August issues provide information on sales, assets, profits, and so forth for the 1000 largest U.S. corporations, 50 largest banks, and the 50 largest life insurance, retailing, transportation, utility, and diversified-financial companies. Also ranks foremost firms, banks, and U.S. exporters.

Moody's Manuals.
Annual, plus regular news issues. The manuals include: Industrial, Public Utility, Transportation, and Bank and Finance. A typical listing includes location of agency or company, brief history description of operation, officers, subsidiaries, detailed current and historical financial data, securities information. The Banks and Finance volume also covers insurance companies and real estate and investment companies.
Advertising and Promotion Data

PER

Advertising Age. 1964-
Selected special issues: "U.S. Agency Income Profiles", annual March. Covers larger agencies. Each agency provides lists billing, figure, accounts won and lost, billings breakdown by media, gross income. "International Agency Billings," annual, April. Same data as above are given when available. Agencies arranged by county. "100 Leading National Advertisers," annual, September. For each, data on advertising expenditures, sales and profits, rank of leading product lines and brands, market share, sales, advertising personnel. Other issues published periodically include "Top 100 Markets" and "100 Leading Media Companies."

REF

Directory of U.S. and Canadian television and radio stations. Also includes television market data and additional industry-related information. A cable section includes information on cable systems in the U.S. and Canada.

REF

Standard Rate and Data Service, Inc.
Various titles, many issued monthly. Provides current advertising rates and related data for U.S. radio and TV stations, consumer magazines, business publications, newspapers, other media. Some market data included in the radio, TV, and newspaper volumes. The SRDS is considered the standard source of cost estimation for media planning.

INDEXES

REF

Business Periodicals Index. 1958 -
Provides access to business related periodicals. Useful for finding articles on specific companies and industries.

REF

PAIS (Public Affairs Information Service Bulletin).
1965 -
This index addresses public policy with an emphasis on factual and statistical information. Useful for finding business and industry information, and company histories in periodicals, books, and government documents.

REF

Wall Street Journal Index/Barrons Index. 1977 -
Useful for finding current corporate and industry news.
CAREERS PATHFINDER

RESEARCH GUIDES and BIBLIOGRAPHIES

650.14 Bolles, Richard N.
B638w What Color is Your Parachute? A Practical Manual For Job-Hunters and Career Changers. This annually published manual offers advice and specific strategies to those entering the job market for the first time as well as to those considering a career change.

REF Dickhut, Harold W.
650.14 The Professional Resume and Job Search Guide.
D559P Dickhut offers step-by-step instruction on how to prepare a resume, how to lead a job-search, and how to succeed in an interview.

REF Rockcastle, Madeline T.
331.702 Where to Start: An Annotated Career Planning Bibliography.
R59w An up-to-date bibliography of available career materials, arranged by career fields.

Dictionaries, Encyclopedias and Handbooks

Microfiche

Careers Collection. This useful source offers detailed, practical information about approximately 3,700 jobs, arranged by broad career categories. Hints on resume writing and interview techniques are also given.

REF En19 Encyclopedia of Careers and Vocational Guidance. Occupations are grouped by type and details regarding opportunities within fields, as well as alternatives in related areas, are included to guide job searches.


REF Levering, Robert
331.2 The 100 best companies to work for in America. Companies included in this compilation are seen as genuinely caring about the quality of the experience of everyone in the company. Though not chosen by scientific means, companies included were rated and compared on a basic set of criteria that included pay, benefits, job security, ambience, and a chance to move up.
The employment trends and outlooks for more than 800 occupations are cited in addition to job descriptions, qualifications, earnings and working conditions.

Complete job descriptions, evaluations of future job opportunities and full salary ranges are compiled in an easy to use format.

Indexes and Abstracts

U.S. Bureau of the Census. Census of Population. Alphabetical index of industries and occupations. This index provides about 20,000 industry and 29,000 occupation titles. These titles and their codes are useful when searching other documents such as the Dictionary of Occupational Titles listed above.

Directories

A source book which describes more than 500 corporate training programs. Useful for new college graduates and those wanting a career change.

Gives comprehensive information on prospective employers and career opportunities. College graduates and graduates-to-be seeking employment in professional and technical areas will find this book useful.

Provides the names of workers employed in non-traditional occupations, most usually women working in male-dominated fields.
Census Materials Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF

015.73
Morehead, Joe

Introduction to United States Public Documents.

For a list of Census Bureau statistical programs and their documents(series) refer to figure 26 "Census Bureau Programs and Products," on page 219.

U.S. Bureau of the Census

3.163/3:
Bureau of the Census Catalog.

This annual catalog provides bibliographic data, abstracts and ordering information for print and non-print materials produced by the Bureau of the Census each year.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

U.S. Bureau of the Census

3.238
Data User News.

item 148-c
This newsletter publishes brief articles about the most current censuses and surveys, products, programs and unpublished information sources (conferences) of the Bureau. Published monthly.

U.S. Bureau of the Census

3.252
Factfinder for the Nation.

item 131-F
These topical brochures are published on an irregular basis and each one features a different census program. Of particular interest is the "Factfinder" for Dec. 1982(CFF No. 18) which is an overview of Census Bureau programs and products.

U.S. Bureau of the Census

3.163/7
Monthly Product Announcement.

item 138
This is a list of all Census Bureau products that became available during the previous month.

INDEXES AND ABSTRACTS

REF

INDEX

011.53
Monthly Catalog of United States Government Publications, 1962-

Un3m
A general index to government publications. Each monthly issue consists of a main entry section followed by separate indexes for authors, titles, subjects, series/reports, stock numbers and title key words.
STATISTICS- UNITED STATES

C 3.186 U.S. Bureau of the Census
       Current Population Reports.
       Continuing, up-to-date statistics on population
       counts, characteristics and other special studies.

REF 317.3 U.S. Bureau of the Census
       Statistical Abstract of the United States.
       This annual publication serves not only as a
       summary of statistics on the social, political and
       economic characteristics of the United States, but
       also as a research guide to the analysis of data
       through notes which refer to primary sources.

STATISTICS- VERMONT

VT 312.0973 U.S. Bureau of the Census
       County Business Patterns, Vermont.
       This report provides annually compiled data on
       employment size of establishments and payrolls
       of selected industries. Annual.

VT 312.9743 Vermont State Data Center. Center for Rural
       Studies:
       1980 Census of Population and Housing for
       Vermont.
       State Data Centers were initiated by the Bureau
       of the Census in 1978 to improve access to each
       states' census data. The Vermont State Data files
       are located in the Vermont Room.

       Selected census tracts are listed in the author/
       title card catalog under the heading U.S. Bureau
       of the Census.
CHEMISTRY PATHFINDER

Research Guides and Bibliographies

REF
Antony, Arthur
540.7
Guide to Basic Information Sources in Chemistry.
An86g
Directs the reader to significant published sources of information in the field. Intended for the college student.

REF
Mellon, Melvin Guy
540
Chemical Publications, Their Nature and Use.
M489c
Describes the principal sources for reference and research. Includes chapters intended to aid students in chemical literature searching.

Dictionaries, Encyclopedias and Handbooks

REF
Bennett, H. ed.
660.28
The Chemical Formulary. 1933-1979
B439c
A collection of commercial formulas for making thousands of products. A list of chemicals and their suppliers is also included.

REF
Bretherick, Leslie
541.393
Handbook of Reactive Chemical Hazards.
B755h
Compilation of over 7,000 reactive chemical hazards. Arrangement is empirical formula-based with a helpful alphabetically arranged chemical index as well.

REF
Bynum, W.F. et al. ed.
509
Dictionary of the History of Science.
B995d
Presents short articles on leading ideas associated with the natural sciences. The focus is on developments in the West over the past five centuries.

REF
Condensed Chemical Dictionary.
540.3
H316c
18,000 entries present:
(1) technical descriptions of chemicals, raw materials and processes;
(2) expanded definitions of chemical entities, phenomena and terminology;
and
(3) description or identification of a wide range of trademarked products used in the chemical industries. Brief biographies of some early chemists are also included.
Dean, John A. ed. *Lange's Handbook of Chemistry.*
Extensive compilation of data useful to professional chemists and students of chemistry.

*Dictionary of Organic Compounds.*
This work is composed of the "constitution and physical, chemical and other properties of the principal carbon compounds and their derivatives, together with relevant literature references."

*Handbook of Chemistry and Physics.*

Clear definitions of theoretical and applied chemistry terminology.

15,000 illustrations and approximately 8,000 readable articles that characterize many of the sciences in recent years.

*Van Nostrand Reinhold Encyclopedia of Chemistry.*
A general chemistry encyclopedia covering approximately 1,300 topics.

**Indexes and Abstracts**

*Applied Science and Technology Index.*
1958-1983
Cumulative subject index to periodicals in the fields of science, automation, engineering, mathematics, industrial arts, transportation and related subjects.

*General Science Index.* 1983 -
A subject index to periodicals covering a variety of scientific fields, including chemistry.

*Monthly Catalog of United States Government Publications.* 1961-
A bibliography of publications in all subjects published by the government. Chemical topics might include items such as: Methods for Chemical Analysis of Water and Wastes. (EP 2.10: 16020).
REF  Science Citation Index. 1985 -
INDEX  Index to cited articles published in scientific journals.
016.5  Provides author and subject access as well as geographic
Sc27   and organizational access to the literature.

Biographies

REF  Gillispie, Charles C. ed.
509.22 Dictionary of Scientific Biography.
D561  Provides biographical information on the
      professional lives of scientists. All periods of
      science from classical antiquity to modern times
      are represented. Biographies of living scientists
      are not included.

REF  McGraw-Hill Modern Scientists and Engineers.
509.22 Indepth biographies of contemporary leaders of
M178   science around the world.
PATHFINDER ON CLASSICAL LITERATURE
RESEARCH GUIDES AND BIBLIOGRAPHIES

ERIC
Microfiche
ED 096 942

Describes various reference books dealing with Classical studies. For both beginners and advanced students.

REF
Patte'rson, Margaret C.
016.8
Literary Research Guide.
P2771
Includes a chapter on Classical literature.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
Feder, Lillian
880.3
Crowell's Handbook of Classical Literature.
F317C
Gives basic information on the subject matter, themes, and stylistic conventions of classical literature. Also gives historical and cultural background.

REF
Marsh, Philip Whaley
882.09
A Handbook of Classical Drama.
H251h
Designed to be a general introduction to the beginner as well as a brief guide to further critical material for the advanced student.

REF
Harvey, Sir Paul
913.38
Oxford Companion to Classical Literature.
H262
Gives information about the principal authors and their chief works. Also describes historical, political, social, and religious background which will aid the reader in understanding Classical literature.

REF
913.38
0x2c
Covers biography, literature, mythology, philosophy, religion, science, and geography. Includes bibliographical references.

REF
913.38
Who's Who in Greek and Roman Mythology.
292.003
KB869w
Helps clarify the family relationships of the gods.

INDEXES AND ABSTRACTS

REF
Essay and General Literature Index, 1900 -
INDEX
B00.011
Es73
Index to essays and articles in collection.
Alphabetized by author and subject with some titles.
Humanities Index, 1974 -
Author and subject index to English language periodicals
in the humanities, includes classics.

LITERARY, HISTORY AND CRITICISM

Grant, Michael.
Greek and Latin Authors, B.C. - A.D. 1000.
Covers more than 370 authors. Each entry consists of "an
account of the writer’s life, a description of the titles
and contents of his or her works, and a critical
commentary on the nature and quality of those works."
Preface.

Gwinup, Thomas.
A Checklist of Criticism.
Quick source for criticism on the most famous Greek and
Roman classical authors.
Computer Science Pathfinder

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
001.64
Bowker/Bantam Complete Sourcebook of Personal Computing.
B679
Provides information on all aspects of personal computing: equipment, services, manufacturers and related books and magazines.

REF
001.6404
Burton, Philip E., A Dictionary of Minicomputing and Microcomputing.
B956d
The author "attempted to define in clear, easy-to-understand terms all the essential vocabulary the student or layman needs to read and understand today's burgeoning computer literature."

REF
652.5
B956d
Restricted to words which would be of interest to a word processor only. Does not include the language of the general-purpose computer. For the layman or novice. Includes an appendix on printers and one containing a table of powers of 2 and tables of Hexadecimal Arithmetic.

REF
001.6403
Encyclopedia of Computer Science and Engineering.
R139e
A basic reference book for computer science and technology.

REF
503
McGraw-Hill Encyclopedia of Science and Technology.
M178
Includes numerous articles on computer related topics ranging from microprocessors to computer graphics.

REF
001.6403
Spencer, Donald D. Computer Dictionary for Everyone.
Sp33c
Intended for students, teachers, and businessmen.

DIRECTORIES

REF
381.4562
C82c
Lists manufacturers of hardware, software and turnkey systems products in the computer graphics field.

REF
001.6402
Data Sources.
'D262s
"a comprehensive guide to available data processing data communications equipment, software and companies." Published quarterly.
Microcomputer Market Place.
"A comprehensive resource guide to the microcomputer industry." Introduction.

INDEXES AND ABSTRACTS

Business Periodicals Index, 1959-
Subject index to selected periodicals in all fields of business.

Computer Literature Index, 1982-
Intended for computer users, consultants, manufacturing time-sharing users, and suppliers, etc.
Includes abstracts.

Microcomputer Index, 1982-
Includes abstracts. Indexes popular computer magazines.

Reader's Guide To Periodical Literature, 1890-
An index to articles in magazines such as Time, Newsweek, but also Personal Computing and Radio Electronics.

Wall Street Journal Index, 1977-
Index in two parts-general and corporate news.
Criminal Justice Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

Instruction in the use of the literature and guidance beyond the scope of this brief listing are available in:

REF 364.016 Felkenes, George T. and Becker, Harold K. Law Enforcement: A Selected Bibliography. F3351 This source provides a good reference for research as well as general reading in law enforcement and the general administration of justice.

REF 364.973 Hewitt, John et al. Criminal Justice in America 1952-1984: An Annotated Bibliography. H497c This is a selected collection of abstracts of books and journal articles dealing with police, courts, and corrections in the U.S.

REF 016.3632 O'Block, Robert L. Criminal Justice Research Sources. C128s A comprehensive research handbook for the criminal justice student.

REF 016.3632 Prostano, Emanuel & Martin L. Piccirillo. Law Enforcement: A Selective Bibliography. P9451 Includes books, pamphlets, audiovisual media, and list of serials.

REF 016.343 Tompkins, Dorothy. Administration of Criminal Justice. C128s Selected bibliography of materials concerned with the administrative aspects of criminology and corrections.

REF 364.016 Wright, Martin. Use of Criminology Literature. W934u A guide to the literature and reference tools. Subject index.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

Definitions of terms, introductions to a subject, background information, bibliographies and reference data may be found in:

REF 364.03 DeSola, Ralph Crime Dictionary. D466c Comprehensive. Includes abbreviations, signs and symbols, acronyms and slang.

Kadish, Sanford H., ed. Encyclopedia of Crime and Justice. 4 vol. "... offers the professional and lay user a breadth of coverage unavailable in any single existing resource." Introduction. Lengthy articles covering such topics as alcohol and crime, confessions, insanity defense, rural crime, and war crimes, to name only a very few. Bibliographies. Vol. 1 includes a guide to legal citations.


INDEXES AND ABSTRACTS

Indexing and abstracting services offer keys by which literature can be found and retrieved from journals, periodicals, reports and books.

Criminal Justice Abstracts. 1979-
In-depth abstracts of current literature, including dissertations, books, periodicals and reports.

Criminal Justice Periodical Index. 1975-
Author and subject index of articles in approximately 100 periodicals. Copies of many of these articles are available from UMI.

NCJRS Document Retrieval Index. 1972-
The National Criminal Justice Reference Service is an internal clearinghouse for information on law enforcement and criminal justice. The collection includes documents on microfiche indexed by subject, title and personal name. This Library owns the microfiche document collection from 1981 to the present.

Monthly Catalog of United States Government Publications. 1961-
A bibliography of publications issued by all branches of the government. Indexed by author, title and subject. Topics might include how to protect yourself from crime. (J26.8: C/86/7) or American prisons and jails (J28.2: P/93/2).
<table>
<thead>
<tr>
<th>REF</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>364</td>
<td>Sourcebook of Criminal Justice Statistics. 1974-</td>
</tr>
<tr>
<td></td>
<td>Brings together nationwide statistical data which interests the criminal justice community.</td>
</tr>
<tr>
<td>Un3s</td>
<td>Uniform Crime Reports for the United States. 1967-</td>
</tr>
<tr>
<td></td>
<td>Gives &quot;a nationwide view of crime based on police statistics contributed by state and local law enforcement agencies.&quot; Preface.</td>
</tr>
<tr>
<td>J1.2</td>
<td>Various topics - samples are marijuana, patterns of black crime, Attorney Generals of the U.S.</td>
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<tr>
<td>J1.20/2</td>
<td>Bibliographies and Lists of Publications. Sample topics of bibliographies are consumer fraud and police crisis intervention.</td>
</tr>
<tr>
<td>J26.2</td>
<td>Various topics - Establishing a citizen's watchdog group, gambling law enforcement.</td>
</tr>
<tr>
<td>J26.8</td>
<td>Various topics - How to protect yourself from crime, use of search warrants.</td>
</tr>
<tr>
<td>J26.9</td>
<td>Topics of bibliographies include police stress, also speedy trials.</td>
</tr>
<tr>
<td>J28.2</td>
<td>Various topics - Non-stranger violence, American prisons and jails.</td>
</tr>
</tbody>
</table>
DRUNK DRIVING AND THE DRINKING AGE

BOOKS

REF
Barnes, Grace M.
Alcohol and Youth: A Comprehensive Bibliography.
Nearly 5,000 citations directly related to alcohol and youth. Includes many dealing with drinking and driving and changing drinking laws.

362.292016
B261a

301.5
D712
The Domesticated Drug: drinking among collegians.
Summarizes research on drinking behavior among college students.

VT
Little, Joseph W.
Administration of Justice in Drunk Driving Cases.
A "report about the legal system developed to inhibit" drunk driving. Is concerned with the Vermont legal system.

Y'4.L11/4
S.HRG 98
1155
M. Fiche
Subcommittee on alcoholism and drug abuse.

345.0247
R733d
Ross, Hugh Lawrence.
Deterring the Drinking Driver: Legal Policy and Social Control.
Concerned with two aspects of drunk driving. The first is how effective the law is in deterring the drunk driver. The other is the more theoretical question of capabilities and limitations of law as a social control.

VT
613.8
V592n
Vermont Dept. of Social and Rehabilitation Services. Planning Division.
Vermont High School Survey Report: Patterns of Substance Abuse.

363.1251
W122a
Wagenaar, Alexander C.
Alcohol, Young Drivers and Traffic Accidents.
"This book focuses on the effectiveness of minimum-age laws in reducing young peoples involvement in alcohol-related automobile crashes." Introduction.

VT
344.052332
W156b
Waller, Julian A.
Baseline Data for Police Enforcement against Alcohol Impaired Driving in Vermont.
Project CRASH Report III-1. Report of a roadside survey which was done to determine the effectiveness of increased police enforcement upon alcohol impaired driving.
Waller, Julian A.
Baseline Data for Public Education about Alcohol and Highway Safety in Vermont. Project CRASH Report I-1.
Gives "information about knowledge, attitudes, and behaviors concerning alcohol and highway safety of four 'age categories' of drivers."

Wechsler, Henry.

ARTICLES

Magazine and newspaper articles may be found by searching in various indexes, a list of which follows. Subject headings will be different in each index. Here are some subject headings which you would use:

- Age-Law
- Alcohol
- Alcohol and automobile drivers
- Alcohol and youth
- Drinking age (law)
- Drinking and traffic accidents
- Drunken and reckless driving
- Drunkenness and automobile drivers
- Liquor
- Liquor control laws

INDEXES

Criminal Justice Periodicals Index, 1975-
New York Times Index, 1851-
Public Affairs Information Service Bulletin (PAIS), 1965-
Reader's Guide to Periodical Literature, 1890–

Social Sciences Index, 1974–
ECONOMICS PATHFINDER

Research Guides and Bibliographies

REF  Azevedo, Ross E.
Az251  Bibliography of books and periodicals on subjects ranging from unemployment and poverty to inflation and automation.

REF  Hoselitz, Bert F. ed.
016.3  A Reader's Guide to the Social Sciences.
H792r  Economics chapter gives excellent general survey of economics field, history of economic ideas and the main components of economic writings of most famous scholars in the field. Brief, clear explanation of various economic theories and their application.

REF  White, Carl M.
016.3  Sources of Information in the Social Sciences.
W582s2  A scholarly essay on the history and content of each discipline.

Dictionaries, Encyclopedias and Handbooks

REF  Ammer, Christine
330.03  Dictionary of Business and Economics.
Am65d  Entries range from "economic theory of the past and present to its numerous applications in the world of business firms and consumers, from price and income theory to real estate, insurance, business law and accounting, from public finance and labor economics to the world of the small investor."

REF  Encyclopedias of American Economic History: Studies of the Principle Movements and Ideas.
330.973  En19  Authoritative, readable encyclopedia which gives news of specialists on various aspects of American economic experience. Five parts of encyclopedia consist of: the historiography of American economic history; six chronological essays on economic history; economic growth; the institutional framework; and the social framework of economics.

REF  Encyclopedia of Economics.
330.0321  G855e  Articles written by scholars on approximately 200 subjects deemed most important in field of economics. Length varies according to importance and complexity of subject. Excellent bibliography of books and periodicals at end of each entry.

Moffat, Donald W. Economics Dictionary. Brief definitions of economic terms seen or heard in popular press and not in textbooks. "For expressions in controversy... a summary of the pros and cons."

Palgrave, Robert Dictionary of Political Economy. "...development of economic study in the English-speaking world." Articles signed by specialists and include bibliographies.

World Factbook. Produced annually by the CIA. Provides brief data on geography, population, government, communications and defense for each country of the world.

Indexes and Abstracts

Business Periodicals Index. Cumulative index to periodicals in major fields of business and economics.

Journal of Economic Literature. 1969 - This is the major reviewing, indexing, and abstracting service for the entire field of economics. Use this to access current economic literature.


Index of Economic Journals. 1886/1924-1964/65 Author and subject list of English language articles in major economic journals.

Public Affairs Information Service (PAIS) 1965- International index of books, articles and government documents on contemporary public affairs and policies in the social sciences.
Social Sciences Index 1974-
Subject and author index to professional journals in all areas of the social sciences.

Wall Street Journal Index 1977-
Arranged by company names and subjects.

Statistics

Business Conditions Digest. 1970 -
Contains numerous indicators of current business activity in chart and table form. Monthly.

Commodity Year Book
Statistical data for basic raw commodities and semi-finished products.

Economic Indicators. 1970-
Presents current statistical series considered to be key indicators of general business conditions, such as GNP and personal consumption expenditures. Monthly.

The Economic Report of the President
A review of the nation's economic condition documented by statistics.

Manheim, Jarol B., Allison
Data Map
Broad subject index to statistical tables in 28 published data sources including those of the United States government, United Nations and several other public and private organizations.

Statistical Abstract of the United States
Summary of social, political, and economic statistics of the United States. Guide to data from over 100 federal agencies and an equal number of private organizations.

Survey of Current Business. 1958 -
Provides a variety of statistical economic indicators covering areas such as general business, domestic trade, and industry statistics. Monthly.

United Nations Statistical Office
Yearbook of International Trade Statistics
Wasserman, Paul and Joanne Paskar ed. Statistics Sources: A Subject Guide to Data on Industrial, Business, Social, Educational, Financial and Other Topics For The United States and Internationally
"...alphabetical list of subjects- for each subject there is indicated the publication in which statistics on that subject are to be found."

**Atlases**

Maps of world commodity production and a statistical index arranged by country.

**Biographies**

Blaug, Mark
Great Economists Since Keynes.
"... describes the careers and contributions of 100 famous (20th century) economists." Pref.
RESEARCH GUIDES AND BIBLIOGRAPHIES

Instruction in the use of education literature and guidance beyond the scope of this brief listing are available in:

REF  Berry, Dorothea M.
B459b  Intended to assist students in the use of libraries in the field of education.

REF  Burke, Arvid James and Mary A. Burke.
028.7  Documentation in Education.
B917d  A guide to the literature of education. Includes chapters on information storage and retrieval, locating educational information, and bibliographic searching.

REF  Kennedy, James R. Jr.
025.58  Library Research Guide to Education: Illustrated Search Strategy and Sources.
K3841  Discusses reference works in education as well as methods of doing library research in educational subjects.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

Definitions of terms, introductions to a subject, background information, bibliographies, and reference data may be found in:

REF  American Educators' Encyclopedia.
370.3  Contains almost 2,000 short articles on various topics in education in one volume.
D368a

REF  Burks, Mary P.
371.13  Requirements for Certification.
WB2r  State certification requirements for teachers, counselors, librarians and administrators in elementary schools, secondary schools and junior colleges. Includes recommendations of regional and national accrediting associations as well. Annual.

REF  Cohen, Sol comp.
370.973  Education in the United States: A Documentary History.
C66e  This work "attempts to bring together the most significant documents in the field of American education, extending from the 16th and 17th century English and European background to the earliest colonial beginnings to the present, and to locate them in their historical context." Pref.
Dictionary of Education.
Scholarly dictionary of terms that have special meaning in the educational field.

Educator's Index of Free Materials.
Provides complete, up-to-date information on selected free materials such as maps, magazines, books, posters, charts, etc. Updated annually.

Encyclopedia of Education.
Contains approximately 1000 articles on every facet of education offering "a view of the institutions and people, of the processes and products found in educational practice. The articles deal with history, theory, research, and philosophy, as well as with the structure and fabric of education." Preface.

Encyclopedia of Educational Research.
Articles are arranged alphabetically by subject and are written by specialists in the field. Contains long, selective bibliographies.

International Dictionary of Education.
More than 10,000 entries covering expressions and terms, international organizations, major national institutions and associations, educators, etc.

International Encyclopedia of Higher Education.
Provides information on all major aspects of international higher education.

Standard Education Almanac.
Contents include current issues, statistics, articles, reports and resources covering all aspects of education in the U.S. and Canada.

Indexes and Abstracts
Indexing and abstracting services offer keys by which literature can be found and retrieved. In education, indexes and abstracts are especially helpful in locating periodical articles and monographs.

Current Index to Journals in Education—ERIC.
1969-
Provides detailed indexing by author and subject for articles in more than 700 education-related periodicals.

Education Index, 1929-
Cumulative subject index to a selected list of approximately 240 periodicals, proceedings, and yearbooks.
Resources in Education—ERIC, 1966—

INDEX
370.016
R312

Author and subject index to educational research reports. Resumes are given for each document which in turn, is available in the ERIC microfiche collection.

Social Sciences Index, 1974—

INDEX
300.16
So13s

Author and subject index to a large number of scholarly periodicals in the social sciences, including education.

BIographies AND DiRECTORIES

The following materials provide survey information, biographical data and lists of schools.

Biographical Dictionary of American Educators.

Biographical Dictionary of American Educators.
370.973
Oh4b

Provides a "... ready source of biographical information about those people who have shaped American education from colonial times to the American bicentennial of 1976.

National Faculty Directory.

378.0025
N213

Alphabetical list, with addresses of faculty at institutions of higher learning in the U.S. Annual.

Patterson's American Education.

370.25
P277

Comprehensive list of public and private schools, colleges, universities and other schools arranged by state and by specialty. Annual.


923.7
W62

Illustrated biographical dictionary of educators in the U.S. and Canada.

STATISTICS

The Condition of Education.

370.973
N213c

Prepared by the National Center for Education Statistics. An annual statistical report.

Digest of Education Statistics.

379.1522
Un3d

Gives current statistical information on all levels of American education. Gives figures on enrollments, salaries, expenditures, federal programs, etc.

The Education Almanac.

370.973
Ed82

Put out by the NAESP. Contains articles on varied and timely topics such as excellence, state educations profiles, microcomputers in the schools, court rulings and homework, to name a few.
Projections are presented for enrolments, graduates, teachers, and expenditures. The Methodological Report presents the assumptions and methods in the Analytical Reports.
ENGLISH AND AMERICAN LITERATURE

Research Guides and Bibliographies

REF Bateson, Frederick Wilse
820.016 A Guide to English Literature and American Literature.
B319g Lists editions and commentaries essential for the serious study of English and American literature.

REF Patterson, Margaret C.
016.8 Literary Research Guide.
P2771 "An evaluative, annotated bibliography of important reference books and periodicals on American and English literature...".

REF Modern Language Association of America
016.8 MLA International Bibliography, 1921-
M72 Classified listing and subject index for books and periodicals on modern language, literature, folklore and linguistics.

REF Watson, George ed.
016.82 The New Cambridge Bibliography of English Literature.
W333n "Most comprehensive bibliography available... of English literature." Books by and about British authors and general works on various forms of literature. Covers earliest writing to 1950. Arranged chronologically under categories.

Dictionaries, Encyclopedias and Handbooks

REF Benet, William Rose
803 Reader's Encyclopedia.
B435r2 Comprehensive work which includes information on books, authors, fictitious characters, mythology and musical compositions.

REF Brewer, Ebenezer Cobham
803 Brewer's Dictionary of Phrase and Fable.
B758d Entries include phrases and fables in areas of mythology, fiction, religion, literature and real and fictitious names.

REF Encyclopedia of Poetry and Poetics.
809.103 Includes about 1000 scholarly entries on "history, theory, techniques and criticism of poetry from earliest times to present."
En19

REF Harvey, Paul
820.3 Oxford Companion to English Literature.
H260 Brief articles on English authors, literary works, mythological and fictional characters.
<table>
<thead>
<tr>
<th>REF</th>
<th>Author</th>
<th>Title</th>
<th>Description</th>
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<tbody>
<tr>
<td>810.3</td>
<td>Hart, James D.</td>
<td>The Oxford Companion to American Literature.</td>
<td>Dictionary of short articles on authors, literary works and characters.</td>
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<tr>
<td>H25105</td>
<td></td>
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<tr>
<td>REF</td>
<td>Holman, Clarence Hugh</td>
<td>A Handbook to Literature.</td>
<td>Defines literary terms, concepts and schools. List of major literary awards appended.</td>
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<td>803</td>
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<tr>
<td>REF</td>
<td>The Oxford English Dictionary.</td>
<td></td>
<td>Gives history, meaning and origin of every word in English language. Quotations used to illustrate meanings.</td>
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<td>423</td>
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<td>0x2</td>
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<tr>
<td>REF</td>
<td>Partridge, Eric</td>
<td>Dictionary of Slang and Unconventional English.</td>
<td>Definitions, etymology, area of use and illustrative quotations emphasizing British slang.</td>
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<tr>
<td>427.09</td>
<td></td>
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<tr>
<td>F258d</td>
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<td></td>
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<tr>
<td>REF</td>
<td>Roget, Peter Mark.</td>
<td>Roget's International Thesaurus.</td>
<td>Alphabetized index refers to categories of related or similar words.</td>
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<td>424</td>
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<td>R634t4</td>
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<td>REF</td>
<td>Webster's Third New International Dictionary of the English Language.</td>
<td>Unabridged dictionary of modern English. About 450,000 entries.</td>
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<td>423</td>
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**Indexes and Abstracts**

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<th>REF</th>
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<tr>
<td>Index</td>
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<tr>
<td>810.016</td>
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<td>Ab89</td>
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</table>
Bibliographic Index. (1937-)
International subject list of bibliographies in books and periodicals. Individual authors listed as subjects.

Cook, Dorothy Elizabeth
Short Story Index. (1950-)
Author, title and subject index to short stories in collections and periodicals.

Essay and General Literature Index. (1900-)
Index to essays and articles in collections. Alphabetized by author and subject with some titles.

Granger, Edith
Granger's Index to Poetry. (1951-)
Title-first line index to large number of standard poetry collections.

Humanities Index (1974-)
Author and subject index to English language periodicals in the humanities.

Ottemiller, John Henry
Ottemiller's Index to Plays in Collections.
Indexes plays in approximately 1000 collections published between 1900 and mid 1970 in England and the United States.

Play Index. (1949-)
Author, title and subject index to single plays and plays in collections.

Concordances

Bartlett, John
A Complete Concordance... of Shakespeare.
Gives "exact reference to act, scene and line" for every word or phrase in Shakespeare's works.

Strong, James
Exhaustive Concordance of the Bible.
Lists all words in the bible and passages when they can be found.
### Quotations and Proverbs

<table>
<thead>
<tr>
<th>REF</th>
<th>Author</th>
<th>Title</th>
<th>Notes</th>
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<tbody>
<tr>
<td>808.88</td>
<td>Bartlett, John</td>
<td><em>Familiar Quotations.</em></td>
<td>Arranged chronologically by author and includes subject, author and keyword indexes.</td>
</tr>
<tr>
<td>B284f</td>
<td>Stevenson, Burton Egbert</td>
<td><em>The Home Book of Quotations.</em></td>
<td>Quotes from people of all ages and countries, arranged by subject.</td>
</tr>
<tr>
<td>398.9203</td>
<td>Wilson, Frank Percy</td>
<td><em>The Oxford Dictionary of English Proverbs.</em></td>
<td>Alphabetically arranged by first important word, with full quotations source.</td>
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### Literary History and Criticism

<table>
<thead>
<tr>
<th>REF</th>
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<tr>
<td>810.9016</td>
<td></td>
<td><em>Articles on American Literature.</em> (1900-1950)</td>
<td>Extensive list of critical articles on authors and general subjects.</td>
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<td>AR78</td>
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<td>820.9</td>
<td></td>
<td><em>The Cambridge History of English Literature.</em> (1907-1933)</td>
<td>An important general history of the literature. Includes bibliographies.</td>
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<tr>
<td>C144</td>
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<tr>
<td>809.1</td>
<td></td>
<td><em>Critical Survey of Poetry</em></td>
<td>&quot;critical analysis of the principal poetic works of 340 English-language poets from Cynewulf to the present.&quot;</td>
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<td>CB69</td>
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<tr>
<td>820.9</td>
<td></td>
<td><em>The Critical Temper: a survey of modern criticism on English and American literature from the beginnings to 20th century.</em></td>
<td>Supplements Moulton's Library of Literary Criticism.</td>
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<td>810.9</td>
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<td><em>Literary History of the United States.</em></td>
<td>A survey from colonial times to present.</td>
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<td>L7i14</td>
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<td>809.3</td>
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<td><em>Critical Survey of Short Fiction.</em></td>
<td>Historical development of short story form and author arranged articles with in-depth critical examination of works.</td>
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<td>M272C</td>
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<td>820.9</td>
<td></td>
<td><em>Moulton Library of Literary Criticism.</em></td>
<td>Compilation of critical quotations on authors from 680-1904.</td>
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<td>MB621</td>
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<tr>
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<td><strong>Poupad, Dennis</strong></td>
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<td>809.03</td>
<td><em>Literature Criticism From 1400 to 1800: Excerpts From Criticism of the Works of Fifteenth, Sixteenth, Seventeenth, and Eighteenth-Century Novelists, Poets, Playwrights, Philosophers, and Other Creative Writers, From the First Published Critical Appraisals to Current Evaluations.</em></td>
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<td>PB661</td>
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<td><strong>Salem, James M.</strong></td>
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<td>Sa32g3</td>
<td>Citations to reviews of American plays and screenplays. Listed by author with title index.</td>
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<td>REFi</td>
<td><strong>Weiner, Alan R. and Means, Spencer</strong></td>
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<tr>
<td>809.016</td>
<td><em>Literary Criticism Index.</em></td>
<td></td>
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<tr>
<td>W4311</td>
<td>Index to bibliographies of criticism. Arranged by author.</td>
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### Biographical Sources

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<tr>
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<tr>
<td>REFi</td>
<td><strong>La Beau, Dennis</strong></td>
</tr>
<tr>
<td>920.073</td>
<td><em>Biographical Dictionaries Master Index.</em></td>
</tr>
<tr>
<td>L1126</td>
<td>Locates biographical information in current Who's Who and other collective biographies.</td>
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<tr>
<td>REFi</td>
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<tr>
<td>Index</td>
<td><em>Biography Index: A Cumulative Index to Biographical Material in Books and Magazine.</em></td>
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<tr>
<td>920.016</td>
<td>1946-</td>
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### Current

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<td>REFi</td>
<td><strong>Contemporary Authors</strong></td>
</tr>
<tr>
<td>920.03</td>
<td>Up-to-date information on authors including personal facts, all publications and comments on literary contributions.</td>
</tr>
<tr>
<td>C767p</td>
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<tr>
<td>REFi</td>
<td><strong>Current Biography 1940-</strong></td>
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<tr>
<td>920</td>
<td>Biographical information on currently important persons of various nationalities and professions.</td>
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<td>C936b</td>
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### Retrospective

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<tbody>
<tr>
<td>REFi</td>
<td><strong>American Writers: A Collection of Literary Biographies.</strong></td>
</tr>
<tr>
<td>810.9</td>
<td>Essays on major authors' lives with a critical analysis and interpretation of their work.</td>
</tr>
<tr>
<td>AM35</td>
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</table>
For each writer, major works, biographical information, critical appraisal and suggested readings are provided.

Dictionary of American Biography
Excellent essays on prominent deceased Americans from colonial time to present.

Dictionary of Literary Biography.
Both major and minor North American writers are the topic of this series. Biographical information, literary works and references are given for each writer. Numerous volumes make up the series with each addressing a different period or genre in American literary history.

Dictionary of National Biography.
Scholarly, extensive biographies of deceased inhabitants of British Isles.

Kunity, Stanley J. and Haycroft, Howard.
British Authors of the 19th Century
Short, biographies of authors and list of works.

Barron, Neil
Annotations and plot summaries arranged by author under three time periods, children's science fiction and foreign language science fiction. Part 2 on research aids. Includes bibliographic essays.

Barzun, Jacques, and Taylor, Wendell Hertig
Brief critical comments on crime novels and plays, and biographies notes on authors. Arranged by author under type of story.

Hagen, Ordean A.
Who Done It? A Guide to Detective, Mystery and Suspense Fiction.
Part 1 is an author listing of mystery fiction. Part 2 consists of mystery novels on the screen. Title index.
Bleiler, Everett F.

The Guide To Supernatural Fiction: A full description of 1,775 books from 1750 to 1960 including ghost stories, weird fiction, stories of supernatural horror, fantasy, gothic novels, occult fiction, and similar literature. Includes plot summaries and notes on author.

Bleiler, E.F.

Science Fiction Writers: Critical Studies of the Major Authors From the Early Nineteenth Century to the Present Day. Signed articles with a selected bibliography at the end of each one.

Bleiler, E.F.

Supernatural Fiction Writers: Fantasy and Horror. Critical articles on important authors of supernatural fiction.
Pathfinder on English Composition

WRITING GUIDES

Listed below is a selection of books published as guides to help students become better writers. These guides include sections on grammar, mechanics, punctuation, spelling and diction, research papers and writing style.

808.042 Murray, Donald
M962W A Writing Teacher Teaches Writing.

808.042 Elsbree, Langdem
E175h9 Heath's College Handbook of Composition's

REF Hodges, John C. et al.
808.042 Harbrace College Handbook
H666h10

808.042 Hodges, John C
K666h9 Writing Effectively, A Practical Guide.

808.042 Kerrigan, William
K468w Writing in College

808.042 Crosby, Harry H.
C838c College Writing

REF Zinnsser, William
808.042 On Writing Well
Z66o

REF Van Leunem, Mary-Laire.
808.042 A Handbook for Scholars
V26f

STYLE MANUALS

Style manuals generally describe conventions governing the written presentation or research. Typing, margins, footnotes and bibliographies are among the many topics covered.

REF MLA Handbook for Writers of Research Papers
808.02 Ac47h

REF MLA Style Manual
808.02 Ac47m

REF Turabian, Kate L.
808.02 A Manual For Writers
T841m4
Campbell, William Giles

Form and Style: Theses, Reports, Term Papers

The Chicago Manual of Style

DICTIONARIES,encyclopedias and handbooks

Roget's International Thesaurus

424

Helps a writer to find the exact expression to fit his thought.

Acronyms, Initialisms, and Abbreviations

Dictionary

423.1

A guide to Acronyms and similar abbreviated terms.

Partridge, Eric. A Dictionary of Slang and Unconventional English

472.09

Contains not only definitions but historical information.

INDEXES AND ABSTRACTS

Readers' Guide to Periodical Literature.

1900-

Cumulative Author and Subject Index to periodicals of general interest.

Separate listings for book reviews.

Humanities Index. 1907-

Reference tool indexing periodical literature by author and subject and book reviews by author.

MLA International Bibliography. 1921-

Classified listing and subject index for books and articles published on modern languages, literatures, folklore, and linguistics.
Essay and General Literature Index. 1900-
Serves many purposes but is particularly useful
in English composition because it leads readers
to biographical and critical matter about persons
and critical material about specific literary
works.
European History Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
016.9
Am35
American Historical Association.
Guide to Historical Literature.
Selective, annotated bibliography of treaties and source material.

REF
900.07
F9111
No. 4
Frick, Elizabeth.
Library Research Guide to History: Illustrated Search Strategy and Sources.
A basic step-by-step guide on how to do history research in a library.

REF
016.9
PB64h
Poulton, Helen J.
Discusses types of reference works and specific sources useful in historical research.

REF
016.3
W582s2
White, Carl
Sources of Information in the Social Sciences.
Contains lengthy sections on history.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
909.00202
L262e4
Encyclopedia of World History.
1 vol. Very brief entries in chronological order.

REF
909
Rulers and Governments of the World.
Rulers and governments from ancient times to present day.

REF
911
B27it
Times Atlas of World History.
Large color maps with narrative descriptions.

HISTORIES

REF
913
B959c
Cambridge Ancient History.
12 vols. Index in each volume.

330.94
C144
Cambridge Economic History of Europe from the Decline of the Roman Empire.
7 vol. covering different time periods.

940.2
N42
New Cambridge Modern History.
14 vol., includes atlas.
The Shorter Cambridge Medieval History.
2 vol. Contents: v.1 - later Roman Empire to 12th century; v.2 - 12th century to the Renaissance.

**STATISTICS**

Demographics, social and financial data.

**INDEXES AND ABSTRACTS**

<table>
<thead>
<tr>
<th>REF</th>
<th>Historical Abstracts. 1955-1982</th>
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<tbody>
<tr>
<td>INDEX</td>
<td>Indexes articles dealing with world history.</td>
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<td>Includes scholarly historical journals.</td>
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<td>001.3</td>
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<th>New York Times Index. 1851-</th>
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<tr>
<td>INDEX</td>
<td>Information about events and people in recent world history.</td>
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<tr>
<td>070.172</td>
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<th>REF</th>
<th>Public Affairs Information Service Bulletin (PAIS)</th>
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<tr>
<td>INDEX</td>
<td>Includes journal articles, books, reprints, documents.</td>
</tr>
<tr>
<td>300.9</td>
<td></td>
</tr>
<tr>
<td>P96</td>
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# French & Spanish Language & Literature Pathfinder

## Research Guides and Bibliographies

<table>
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<tr>
<th>REF</th>
<th>Author</th>
<th>Title</th>
<th>Description</th>
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<tr>
<td>016.86</td>
<td>Bleznick, Donald William.</td>
<td><strong>A Sourcebook for Hispanic Literature and Language.</strong></td>
<td>&quot;A practical guide to bibliography and other basic materials for those involved in Hispanic literary and linguistic research.&quot; Preface. Includes 1412 entries. For both beginners and advanced researchers.</td>
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<tr>
<td>B617s</td>
<td></td>
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<tr>
<td>016.86</td>
<td>Bryant, Shasta M.</td>
<td><strong>A Selective Bibliography of Bibliographies of Hispanic America.</strong></td>
<td>Purpose is &quot;to provide a useful and specific reference tool for students of Hispanic American literature.&quot; Preface. A student guide to bibliographies of Hispanic American literature.</td>
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<tr>
<td>B841s</td>
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<td>C111c</td>
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<tr>
<td>944.016</td>
<td>Chambers, Frances.</td>
<td><strong>France. (World Bibliographical Series).</strong></td>
<td>A bibliography of &quot;books and articles that deal with all aspects of French life and culture,&quot; including language and literature. Introduction.</td>
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<tr>
<td>C355b</td>
<td></td>
<td></td>
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<tr>
<td>016.86</td>
<td>Foster, David W. et al.</td>
<td><strong>Manual of Hispanic Bibliography.</strong></td>
<td>&quot;Represents the attempt to provide Spanish and Spanish-American literary scholarship with a comprehensive bibliographical guide to primary and important secondary sources.&quot; Introduction.</td>
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<tr>
<td>F812m</td>
<td></td>
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<tr>
<td>440.016</td>
<td>Osburn, Charles B.</td>
<td><strong>Research and Reference Guide to French Studies.</strong></td>
<td>&quot;The purpose of this book is to provide a starting point for research in French literature...&quot; Introduction. Contains approximately 6000 citations.</td>
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<td>0s2r</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>016.8</td>
<td>MLA International Bibliography. (1921-).</td>
<td><strong>Gives classified listing and subject index for books and articles published on modern languages, literatures, folklores, and linguistics.</strong></td>
<td></td>
</tr>
</tbody>
</table>
DICTIONARIES, ENCYCLOPEDIAS, AND HANDBOOKS

448.2  L'Art de Conjuger: Dictionnaire de Douze Mille Verbes.  Ar75

REF  Cassell's French Dictionary: French-English, English-French. 443.2  C472
Aimed at the reader of general books and articles. Includes some colloquial and slang terms.

REF  The Concise Oxford Dictionary of French Literature. 840.9  R272
Covers French literature from medieval times to early 1970's. Includes articles on authors and critics; works, places, and institutions; and includes general survey articles.

REF  Cuyas, Arturo. 463.2  Appleton's New Cuyas English-Spanish and Spanish-English Dictionary. C99a
A standard desk-sized dictionary.

REF  Frias-Sucre Girand, Alejandro. 468  Diccionario Comercial Español-Ingles, Ingles-Espanol. F91d
Attempts to be an "apt and obedient secretary" for the satisfactory composition of commercial correspondence between English and Spanish people." Preface.

REF  Harvey, Sir Paul & Heseltine, Janet E. 840.3  The Oxford Companion to French Literature. H262o
Covers from medieval times to approximately 1939. Includes articles on works, and general survey articles.

840.9  Lanson, Gustave.  L292m  Manuel Illustré d'Histoire de la Litterature Francaise.  Intended for students who are learning about French authors. This is a handbook on the history of French literature. Gives short biographical sketches and briefly analyzes works. Covers Middle Ages through 1950. Contains glossary of French literary terms. In French.

REF  Littre, Emile. 443  Dictionnaire de la Langue Francaise. L737d
Important for the history, etymology, and grammar of the French language. Includes quotations from literature with references to sources. In French.

REF  Moliner, Maria. 463  Diccionario de uso del espanol. M734d
"Serves as a dictionary of synonyms and of accepted grammatical usage. Resolves doubts about expressions..."
and constructions. From D. Bleznick's Sourcebook for Hispanic Literature and Language.

REF
Nouveau Petit Larousse: Dictionnaire Encyclopedique
Pour Tous.
L328n
A popular French desk dictionary.

REF
The Oxford Companion to Spanish Literature.
860.3
Mostly gives information on authors, but includes some
titles, terms, institutions, and literary movements. Includes entries on the more important authors and works from Latin and South America. Basque, Catalan, and Galician are included. Often gives bibliographic citations.

REF
Redfern, James.
330.0341
Basic Terms of Business and Finance: French-English.
English-French.
Gives translations of business terms.

INDEXES AND ABSTRACTS

REF
Bibliographic Index, 1937-
INDEX
International subject list of bibliographies in books
and periodicals. Individual authors listed as subjects.
O11
B471

REF
Essay and General Literature Index, 1900-
INDEX
Index to essays and articles in English language col-
lections. Works are drawn from the humanities and
social sciences. International in scope.
900.011
Es73

REF
Humanities Index, (1974-)
INDEX
Author and subject index to English language period-
icals in the humanities. International in scope.
001.3
H88

QUOTATIONS

REF
Harbottle, Thomas Benfield & Dalbiac, Philip Hugh.
840.82
Dictionary of Quotations (French & Italian).
H214
Separate section for each language. Arranged alpha-
betically by first word of quotation. Gives references
to sources.

REF
Martinez Kleiser, Luis.
398.96
Refranero general, ideologico espanol.
M366r
More than 65,000 familiar sayings are arranged un-
cumbered.
LITERARY HISTORY AND CRITICISM

REF Curley, Dorothy N. et al.
879.909 Modern Romance Literatures.
C928m Excerpts from critical writings appearing in scholarly
and popular journals and books. Includes mostly 20th
century writers.

860.9 Foster, David.
F812m Modern Latin American Literature.
Critical commentary on 20th century Latin American
authors.

REF Popkin, Debra.
840.009 Modern French Literature.
P812m Reprints of excerpts of criticism on twentieth century
French authors. Gives the exact reference so students
may find the original critical work for themselves.
# Geography Pathfinder

## RESEARCH GUIDES AND BIBLIOGRAPHIES

<table>
<thead>
<tr>
<th>REF</th>
<th>Author</th>
<th>Title</th>
<th>Description</th>
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## DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

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<th>Description</th>
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<tr>
<td>303</td>
<td>Monkhouse, F.</td>
<td>A Dictionary of Geography.</td>
<td>Almost 4,000 entries dealing with features of the earth’s surface.</td>
</tr>
</tbody>
</table>
INDEXES AND ABSTRACTS

REF
INDEX
Bibliographic Index. 1937-
011
B471
Alphabetical subject arrangement of bibliographies, both separately published and included in books and periodicals. Includes geographical topics.

REF
INDEX
Social Sciences Index. (formerly Social Science and Humanities Index) 1974-
300.16
So13s
Author and subject index to periodicals in many fields including geography. Includes book reviews.

REF
INDEX
Public Affairs Information Service. (PAIS) 1965-
300.9
P96
Subject index to current literature relating to economic and social conditions. Covers books, documents, pamphlets, reports of public and private agencies, articles in periodicals. Good for geographical topics.

REF
INDEX
Monthly Catalog of U.S. Publications. 1961-
011.53
Un3m
Current bibliography of publications issued by all branches of the government. Useful for identifying documents published by the U.S. Government on various topics in geography.

GAZETTEERS AND ATLASES

REF
912.7
N2137

REF
Columbia Lippincott Gazetteer of the World.
910.3
C723
The most complete English-language gazetteer.

REF
Rand McNally & Company
912
The New International Atlas.
R156
An atlas of the world intended for wide international usage. Maps are clear and easy to read. Uses the metric system.

REF
912
T482
The outstanding classic world atlas. Includes a large Index-Gazetteer.

REF
Webster’s New Geographical Dictionary.
910.45
W399
Desk-sized. Includes the world’s independent states, dependencies, major administrative subdivisions, largest cities, and significant natural physical features.
Geology Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF 016.5
Malinowski, H. Robert et al.

REF 550.016
Ward, Dederick C, et al.
Geological Reference Sources: A Subject and Regional Bibliography of Publications and Maps in Geological Sciences. General, subject, regional and map sections. Subject and geographic indexes. Some very brief annotations.

REF 550.016
Wonn, David N. ed.
Use of Earth Science Literature. Aims "to present a general picture of the structure of the literature." A guide to primary and secondary sources of knowledge. Includes a section on guides to geological maps.

DICTIONARIES, ENCYCLOPEDIAS & HANDBOOKS

REF 912.155
Androit, Laurie and Androit, Donna
Helps provide "most of the information needed for bibliographical searches of the U.S. Geological Survey maps in the geological and hydrological fields."

REF 550.3
Bates, Robert L. and Jackson, Julia A. eds.
Glossary of Geology.
Terms reflect American usage, emphasis is on current terms. Large scope encompasses many subdisciplines of geology.

REF 551.21
Bullard, Fred M.
Volcanoes of the Earth. Summarization of the present knowledge about volcanoes as well as descriptions of some of the important volcanoes and volcanic regions of the earth.

REF 550.3
Challinor, John
Dictionary of Geology.
Gives definitions of terms and shows usage by using quotations from the literature (generally British).
<table>
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<th>Title</th>
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<tr>
<td>551.46 F156E</td>
<td>Encyclopedia of Earth Science Series. A multivolumed work dealing with various disciplines and specialties in earth science.</td>
</tr>
<tr>
<td>503 M178</td>
<td>McGraw-Hill Encyclopedia of Science and Technology. Articles are written by leading authorities and are useful to the student and nonprofessional as well as to the professional. Brief bibliographies.</td>
</tr>
<tr>
<td>503 V33</td>
<td>Van Nostrand’s Scientific Encyclopedia. A single alphabetical arrangement of terms used in science and technology. Articles vary in length. Useful for both scientist and layman.</td>
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**BIography AND YEARBOOKS**

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<tbody>
<tr>
<td>920.025 Am35</td>
<td>American Men and Women of Science, A Biographical Directory. The Physical and Biological Sciences. Criteria for inclusion are achievement, quality of research, or attainment of position.</td>
</tr>
<tr>
<td>509.22 M178</td>
<td>McGraw-Hill Modern Scientists and Engineers. Scope is international. Covers leading scientists from the 1920’s to 1978 Nobel Prize winners. Many articles are autobiographical and are noted as such.</td>
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**INDEXES AND ABSTRACTS**

<table>
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</table>
**Applied Science and Technology Index.** 1958-1984
Cumulative subject index to English language periodicals in various scientific and technological fields, including earth science.

**Energ! Research Abstracts.** July 1981-
Indexes and abstracts scientific and technical reports, journal articles, conference papers and proceedings, books, patents, theses, and monographs originated by the U.S. Dept. of Energy. Also covers energy information which is in report form which originates from other domestic and foreign government organizations, universities and research organizations.

**General Science Index.** 1983 -
A subject index covering a variety of scientific fields, including earth science, and environment and conservation.

**Monthly Catalog of U.S. Government Publications**
1962- A current bibliography of publications issued by all branches of the federal government.

**Science Citation Index.** 1985 -
Index to cited article's published in scientific journals. Provides author and subject access as well as geographic and organizational access to the literature.

**Publications of the Geological Survey** 1879-
A checklist of the publications published by the U.S. Geological Survey.

**ATLASES**

**Atlas of Landforms.**
Illustrates a broad range of topographic features and geomorphic principles in a simple format.

**World Atlas of Geology and Mineral Deposits.**
"A guide to the Earth's outer crusts and the distribution of useful minerals in them."
REF 912.1551  Sn2lw
Snead, Rodman E.
Shows the distribution of particular land features. Detailed maps and charts include volcanoes, earthquakes, soils, lakes (man-made and natural), meteorite craters, drainage patterns, etc.

HISTORIES

550.9  6275f
Geikie, Archibald
The Founders of Geology.
This history focuses on the 18th and 19th centuries, and highlights the lives and works of outstanding geologists.
GOVERNMENT DOCUMENTS PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
015.73
MB13i

Morehead, Joe.
Introduction to United States Public Documents.
An introduction on how to use government documents.

REF
INDEX
RANGE

Publications Reference File.
(On microfiche in a box next to the Monthly Catalog.)
A stock number, Su Doc number, and key word listing of documents currently for sale by G.P.O. Also includes forthcoming and recently out-of-stock titles.

REF
INDEX
RANGE

A guide to using the G.P.O. Sales Publications Reference File. (next to PRF box.) Explains how to use the PRF.

REF
015.73053
Sch96g

Schwarzkopf, L.
Annotated subject lists of recent U.S. government publications. Examples of subjects covered include birds and wildlife, oceans, and smoking and health.

REF
015.73053
Se17u

Sears, Jean and Moody, Marilyn K.
Using Government Publications.
Provides a basic reference to the use of U.S. government documents. A great source to use when searching a particular subject area.

REF
011.55
Un3s

Subject Bibliographies.
These list titles which are available for purchase from the Superintendent of Documents. Arranged by subject.

INDEXES & ABSTRACTS

REF
312
Am35

Contains two parts; an index and an abstract section. Both parts are derived from the American Statistics Index. These are useful when one knows there is information on a topic in the 1980 Census publications but does not know which report to use.

REF
INDEX
016.15
In2

Monthly Catalog of United States Government Publications. 1961-

A general index to government publications. Each monthly issue consists of a main entry section followed by separate indexes for authors, titles, subjects, series/reports, stock numbers and title key words.

Public Affairs Information Service. 1965-

Indexes some federal documents by subject.

STATISTICS

Census of Manufacturers.
3.24
Contains statistics on establishments engaged in manufacturing activities.

Census of Population.
3.22/8
Presents population counts by states, counties, standard metropolitan statistical areas (SMSA’s), urbanized areas, county subdivisions, and other areas.

Census of Retail Trade.
3.255/2
Contains information of 100 kind-of-business classifications. Statistics are available on number of establishments, total sales, sales by merchandise lines, size of firm, etc.

County and City Data Book.
317.3
Contains census data pertaining to counties, SMSAs, and cities.

317.3
Un3h
A historical supplement to the Statistical Abstract, Historical Statistics presents data comparisons using consistent classifications and definitions.

Statistical Abstract of the United States. 1971-
317.3
Un3s
Gives quantitative summary statistics on the political, social, and economic organization of the U.S.. References are given to the sources of all tables.

CONGRESSIONAL PUBLICATIONS

Congressional Quarterly Weekly Reports.
328.73
C76cw
(Current issue is on newspaper table.) This is a digest of congressional activity for the
Covers the presidency, Supreme Court, and national politics. Discusses major legislation, press conferences, roll calls, rotes of members, etc.

**REF**  
Congressional Quarterly Almanac.  
Summarizes and indexes the previous year in Congress. Covers political campaigns and election results (presidential, congressional, and gubernatorial).

**periodicals**  
Congressional Record. 1892-  
(Daily on newspaper tables, back issues on microfiche or in storage.)  

**REF**  
The Digest of Public General Bills and Resolutions. 1970-  
Summarizes and indicates action taken on bills.

**FEDERAL LAWS AND REGULATIONS**

**REF**  
Code of Federal Regulations.  
A codification of materials which originally appeared in the Federal Register.

**shelved with**  
Federal Register. Latest two years.  
Contains proclamations and executive orders of the President and orders, rules, and regulations issued by executive agencies.

**REF**  
United States Code.  
The law is codified in the U.S. Code. This is arranged by subject and is revised every six years.

**REF**  
U.S. Statutes at Large. 1959-  
A chronological collection of all private and public laws of one session of Congress. Laws are first published as a slip law, arranged by Public Law number. Later they are compiled and bound in a volume of U.S. Statutes at Large.

**EXECUTIVE DEPARTMENT PUBLICATIONS**

**REF**  
Public Papers of the President. 1929-  
Contains the public messages, statements, and
speeches of the President.

<table>
<thead>
<tr>
<th>REF</th>
<th>Treaties in Force.</th>
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<tr>
<td>341.273</td>
<td>Lists treaties to which the U.S. is a party. Published annually by the State Department.</td>
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<tr>
<th>Un3t</th>
<th>United States Treaties and Other International Agreements. 1954-</th>
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<td>341.273</td>
<td>U.S. treaties and other diplomatic agreements.</td>
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<tr>
<th>periodicals</th>
<th>Weekly Compilation of Presidential Documents. 1983-</th>
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<td></td>
<td>Transcripts of the President's news conferences, messages to Congress, speeches, and statements.</td>
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### Pathfinder on Indexes

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<th>REF</th>
<th>INDEX</th>
<th>Subject Index</th>
<th>Description</th>
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<tr>
<td>Business Periodicals Index.</td>
<td>650.016</td>
<td>Business Periodicals Index</td>
<td>Important subject index to selected periodicals in all major fields of business. Covers English-language periodicals, primarily U.S.</td>
</tr>
<tr>
<td>Education Index.</td>
<td>370.016</td>
<td>Education Index</td>
<td>Cumulative subject index to a selected list of approximately 240 periodicals, proceedings and yearbooks.</td>
</tr>
<tr>
<td>General Science Index.</td>
<td>016.5</td>
<td>General Science Index</td>
<td>Subject index to periodicals covering the fields of astronomy, atmospheric science, biology, botany, chemistry, earth science, environment and conservation, food and nutrition, genetics, mathematics, medicine and health, microbiology, oceanography, physics, physiology and zoology.</td>
</tr>
<tr>
<td>Humanities Index.</td>
<td>001.3</td>
<td>Humanities Index</td>
<td>Author and subject index to scholarly periodicals in the fields of the classics, area studies, folklore, language and literature, performing arts, philosophy, and theology.</td>
</tr>
<tr>
<td>New York Times Index.</td>
<td>070.172</td>
<td>New York Times Index</td>
<td>Through this, one can find almost any article that has appeared in the New York Times.</td>
</tr>
<tr>
<td>Popular Periodical Index.</td>
<td>016.05</td>
<td>Popular Periodical Index</td>
<td>Subject index to general periodicals usually not covered by Reader’s Guide.</td>
</tr>
<tr>
<td>Social Sciences Index.</td>
<td>300.16</td>
<td>Social Sciences Index</td>
<td>Author and subject index to a large number of scholarly periodicals in the social sciences.</td>
</tr>
</tbody>
</table>
NEWS SUMMARIES AND REPORTS

REF
Editorial Research Reports. 1945-
INDEX Contains reports on subjects that are in the news. The 320.9 reports give background and discuss the various issues Ed48 involved in a specific topic. Cumulative index.

REF
Facts On File Yearbook. 1968-
INDEX Contains summaries of what is reported in foreign and 904 U.S. newspapers and magazines. Cumulative index. F119

STATISTICS

REF
Statistical Abstract of the United States. 1971-
INDEX Gives quantitative summary statistics on the political, 317.3 social, and economic organization of the U.S. Un3s References are given to the sources of all tables.

ERIC

REF
Current Index to Journals in Education (CIJE). 1969-
INDEX For articles in journals. Provides detailed indexing 370.016 by author and subject for articles in more than 700 C936 education and education related periodicals.

REF
Resources in Education (RIE). 1966-
INDEX For fugitive material: conference papers, projects, 370.016 studies done by school districts, unpublished studies. R312 Author and subject index to educational research reports. Resumes are given for each document which is in turn available in the RIE microfiche collection.

REF
Thesaurus of ERIC Descriptors.
INDEX Will help you use the correct ERIC vocabulary. 370.016 R132t
INVESTING IN U.S. STOCKS

This pathfinder is intended to aid CSC Library users interested in stock market investing. Sources listed concentrate mainly on U.S. companies and are intended to guide investors in making reasoned investment choices.

Price and Statistical Sources

Most recent stock prices can be found in daily newspapers such as the Wall Street Journal and the New York Times. Other helpful sources include:


Comprehensive source of all types of business and investment information from major stock market averages to a listing of the 100 largest U.S. corporations.


Contains price charts and financial statistics for over 900 listed stocks. Gives capitalization, quarterly earnings, dividends, EPS, P/E ratios and other appropriate information.

Investment Services

Moody's Manuals. New York: Moody’s Investors Service. 4 v. (annual with semi-weekly or weekly supplements)

Ref Moody's Bank and Finance Manual M771b
Ref Moody's Industrial Manual M771i
Ref Moody's Public Utilities Manual M771p
Ref Moody's Transportation Manual M771t
These manuals contain financial information about companies listed on the U.S. exchanges. Corporate history, subsidiaries, capital structure, income tables, products, balance sheets, record of earnings and letter to the stockholders are the kinds of information typically given for each company. Use Moody's Complete Corporate Index to determine in which volume a particular company can be found.

Ref Value Line Investment Survey. New York: A. Bernhard & Co. (weekly loose-leaf service)
V249

Analyzes and reports on about 1700 stocks in nearly 100 industries. This service rates stocks on the basis of timeliness, safety and beta, as well as provides industry surveys. Information is very current.

Company and Industry Information

This information can be found in a variety of sources. The following is a listing of places to start.

Ref Annual Statement Studies. Philadelphia: Robert Morris Associates. (annual)
R542

Contains financial and operating ratios for about 300 lines of business. Comparative historical data is also included.

Periodical Business Week.

In various weekly issues throughout the year, lists providing useful and current company financial data are made available. These lists include: "Corporate Scoreboard", "Corporate Balance Sheet Scoreboard", and "Inflation Scoreboard".


Contains information on approximately 50 industries. Individual companies are ranked in profitability and growth.

D91

Gives brief company information on more than 160,000 U.S. businesses. Data such as SIC code, approximate sales, stock exchange, ticker symbol, and number of employees are given.
Statistics on industries can be found in the middle section (blue pages) of each monthly issue.

Over 20 financial ratios and percentages are given for each of the approximately 80 major industries included.

A source of hard to get data on private companies.

This Library maintains a collection of company annual reports. The reports are located past the Index Range near the reader/printers. Check the alphabetical card file (in the black box next to the reports) to determine which reports are owned.

* For a detailed guide to company and industry information, see CSC Library's pathfinder titled Business and Industry Information.

Investment Dictionaries and Encyclopedias

A practical reference tool for understanding and evaluating different types of investments. Advice on how to read the various statistical tables, such as Dow Jones averages, is included.

Information on financial organizations, the major stock exchanges and investment-related terminology is included in this work.

Defines 2,000 investment terms. Definitions are generally a paragraph in length.

Indexes

Ref
650.016 1958 - B964

This index provides access to business related periodicals. Articles on specific companies, industries or investing can all be found using this index. Terms to use related to stock market investing include:

- stock market
- stocks
- preferred stocks
- penny stocks
- securities - public offerings
- securities - valuation

Ref

This index addresses public policy with an emphasis on factual and statistical information. Of interest to the investor is the extensive business coverage. Useful terms for the investor to use include:

- stocks
- stock index futures
- (specific company names, such as American Air Lines)
- (names of industries, such as Air Transport)

Ref

Source of stock market information and corporate and industry news in the *Wall Street Journal* and *Barrons* newspapers. The index also includes day-by-day closing Dow Jones averages for the year. Terms to use for locating stock investing information include:

- stock market
- stock market-averages
- stock market-over-the-counter
- (names of specific companies)
Newspapers and Periodicals

In order to keep up-to-date on current economic and business trends related to investing, as well as to obtain investment advice, regularly consult the following sources.

**Barron's: national business and financial weekly.** 1986 -
"A newspaper which reports on events and trends that affect the value of stocks and other investments. Articles may discuss particular companies, industries, or describe general trends of the market. Many articles provide recommendations or predictions." (Katz, 1986)

**Business Week.** 1969 -
Weekly magazine providing current news about corporations and business trends. The "Investment Outlook Scoreboard" appears in the last issue in December.

**Forbes.** V.115, 1975 -
A news magazine reporting on companies, industries, the economy, technology, etc. Regular columns give information and advice on stock trends and various aspects of personal investing.

**Fortune.** V.1, 1930 -
A magazine providing current information on corporate performance, technology, money, markets, etc. and provides current information for the investor. Each issue contains economic forecasts and a column on personal investing. Throughout the year, various ranked lists are published, such as the "Fortune 500".

**Wall Street Journal.**
Published every working day, this newspaper is written for the business community and is "the" source for market information, analysis, predictions and prices.

Other Sources of Information

C869a

Investment information and how-to for the investor and would-be investor. Chapter 23 - Ticker Tape Review, and Chapter 24 - Wall Street Crapsshoot, will be of interest to the stock investor.
Describes business, economic and financial services that are published periodically or with regular supplements.

Under the heading Investment, newsletters and magazines related to investing are listed.

Books related to investing in the stock market.

Use the subject side of the card catalog. Useful terms to look under include:
- stocks
- stocks-prices
- stocks-U.S.
- stock-exchanges
- investments
- securities

* The New York Stock Exchange/Dept. of Public Information/11 Wall Street/New York, New York 10005 provides a variety of free information and publications.

Securities and Exchange Commission Information

* Securities and Exchange Commission/450 Fifth Street NW/Washington, DC 20549 - (202)272-3100

Provides full disclosure to the investing public and protects the interests of the public and investors against malpractices in the securities and financial markets. (U.S. Government Manual)

An individual can order a copy of any report (i.e. 10-K, 10-Q of individual companies) from the SEC.


1.1:

Comprehensive report detailing the activities and purpose of the SEC.
A listing of approximately 11,000 companies required to file annual reports with the SEC.

**Associations Related to Investing**

American Association of Individual Investors/612 N. Michigan Avenue/Chicago, IL 60611 - (312)280-0170
Educational and informational association for individual investors.

National Association of Investors Corporation/1515 E. 11 Mile Road/Royal Oak, MI 48067 - (313)543-0612
Association serving investment clubs.

National Association of OTC Companies/1735 K Street NW, Suite 200/Washington, DC 20006 - (202)728-8316
Serves as a clearinghouse for investment information.

**Computerized Information**

-Online Databases-

The following sources can be accessed by CSC Library's Reference Department. Users are charged all database costs for this service. See the Reference Staff for more information.

- **DIALOG Quotes and Trading** (accessed through DIALOG)
  Provides up-to-the-minute market information from the major stock exchanges.

- **Disclosure Financials** (accessed through DIALOG)
  Provides detailed financial information on over 10,000 public companies. The information is based on reports filed with the U.S. Securities and Exchange Commission (SEC).

- **Industry Data Sources** (accessed through DIALOG)
  Gives access to sources of industry data on 65 major industries in the U.S. and abroad.

- **Investext** (accessed through DIALOG)
  Provides full text of both company and industry research reports written by leading brokerage firms. Each report is written as an objective interpretation and forecast of corporate and industry activities.
LAW PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF 340.072 Cohen, Morris L.
C66h How to Find the Law.
Comprehensive introduction to law finding and legal
books.

REF 340.072 Lewis, Alfred J.
Describes legal literature and methods of research.

REF 347.3016 Reams, Bernard D.
R23a American Legal Literature.
An annotated survey of legal literature pertaining to the
federal government, District of Columbia, states, and
outlying U.S. territories. A checklist of current primary
legal materials is included.

DICTIONARIES, ENCYCLOPEDIAS, AND HANDBOOKS

REF 340.03 Black, Henry Campbell
B564b4r Black's Law Dictionary.
 Defines legal terms and phrases and gives citations
to appropriate cases. Foreign pronunciations,
ancient legal terms and legal maxims
included.

REF 320.973 Congressional Quarterly Service
C76c Congress and the Nation.
Summarizes legislation and politics during four-year
presidential terms.

REF 328.73 Congressional Quarterly Service
C76c Congressional Quarterly Almanac. 1979-
Summarizes all major legislation during a Congressional
session, including votes and lobby activities. Also
gives backgrounds and significance to legislation
covered.

REF 328.75 Congressional Quarterly Service
C76cw Congressional Quarterly Weekly Report.
Weekly coverage of Congressional activities, the
Presidency and Supreme Court.

G941 Simple definitions of legal terms and concepts.
Contains important acts, trials and historical events.
Describes Federal agencies and has photographs and
biographies of famous individuals. Includes pertinent
quotations, maxims and aspects of international laws.
which affect Americans.

REF 347.7326 C76  
**Guide to U.S. Supreme Court.**  
Background on the court and how it functions. Essays on major topics with extensive footnotes. Biographies of justices up to 1979 and brief entries on major decisions.

REF 015.73 M813i  
**Introduction to United States Public Documents.**  
Describes government publications.

REF 340.07 P931e  
**Effective Legal Research.**  
Comprehensive basic manual on legal research methods. Also includes chapters on Australian, New Zealand, and South African materials and international law.

INDEXES AND ABSTRACTS

REF 340.016 Oxbridge Communication, Inc.  
**Legal and Law Enforcement Periodicals: A Directory.**  
Subject arrangement of 3800 periodicals with a title index.

REF INDEX 070.172 N42  
**New York Times Index.** 1851-  
For current information on specific cases of the Supreme Court and lower legal courts on major issues.

REF 348.7g G935u  
**United States Supreme Court Decisions: An Index to Excerpts, Reprints, and Discussions.**  

HOUSE AND SENATE REPORTS AND DOCUMENTS

PER  
**Congressional Record.** 1977-  
"Substantially" verbatim transcript of legislative proceedings and debates.

PER  
**Congressional Record Index.**  
Subject index to federal legislation which gives House or Senate Bill number. Also contains "History of Bills and Resolutions" arranged by number, chamber and bill.

REF 015.73 Un3n  
**Numerical Lists and Schedules of Volumes.** 1934-  
Gives number, title and volume of reports and documents to aid location of materials in Serial Set.
# Federal Laws, Regulations, Bills and Resolutions

**Digest of Public General Bills and Resolutions**

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
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<tbody>
<tr>
<td>328.733</td>
<td>Digest of Public General Bills and Resolutions</td>
</tr>
<tr>
<td>L616d</td>
<td>Summarizes all bills and resolutions introduced in each session of Congress. Includes citations to committee reports and floor actions.</td>
</tr>
</tbody>
</table>

**Federal Register**

<table>
<thead>
<tr>
<th>REF</th>
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</thead>
<tbody>
<tr>
<td>340</td>
<td>Federal Register</td>
</tr>
<tr>
<td>C648f</td>
<td>Contains all presidential proclamations, executive orders, and rules and regulations of various bureaus and departments of the three branches of government. Arranged chronologically.</td>
</tr>
</tbody>
</table>

**Code of Federal Regulations**

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
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<tbody>
<tr>
<td>340</td>
<td>Code of Federal Regulations</td>
</tr>
<tr>
<td>C648</td>
<td>Title arrangement of all regulations from the Federal Register and latest monthly list of CFR Sections</td>
</tr>
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<td>MICRO</td>
<td>Affected.</td>
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**Education Law**

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<tr>
<th>REF</th>
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<tbody>
<tr>
<td>344.071</td>
<td>Education Law</td>
</tr>
<tr>
<td>R182e</td>
<td>Interprets and discusses principles of federal and state legislation relating to all aspects of education with many references to appropriate statutes and cases.</td>
</tr>
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</table>

**Slip Laws**

<table>
<thead>
<tr>
<th>REF</th>
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<tbody>
<tr>
<td>340</td>
<td>Slip Laws</td>
</tr>
<tr>
<td>Un3us</td>
<td>First publication of laws enacted by Congress.</td>
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</tbody>
</table>

**United States Statutes at Large**

<table>
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<tr>
<th>REF</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>340</td>
<td>United States Statutes at Large</td>
</tr>
<tr>
<td>Un3u</td>
<td>Contains public and private laws, resolutions, and presidential proclamations enacted by each session of Congress. Subject and names index. Supersedes slip laws.</td>
</tr>
</tbody>
</table>

**United States Code**

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>345.21</td>
<td>United States Code</td>
</tr>
<tr>
<td>Un31</td>
<td>Compilation of all laws passed by Congress and still in force, arranged by title.</td>
</tr>
</tbody>
</table>

# Supreme Court

**United States Reports**

<table>
<thead>
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<th>REF</th>
<th>Title</th>
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<tbody>
<tr>
<td>340.822</td>
<td>United States Reports</td>
</tr>
<tr>
<td>Un3u</td>
<td>Opinions and decisions of the Supreme Court.</td>
</tr>
</tbody>
</table>
VERMONT LAWS AND REGULATIONS, BILLS AND RESOLUTIONS

VT 353.9743 N899v
Nuquist, Andrew Edgerton

VT 328.743 L524
Vermont Legislative Directory and State Manual. 1969-
Contains brief biographies and pictures of Vermont Senate and House members, population according to latest census and general information on elections. Biographies and addresses of judges and state administrators.

VT 328.743 Se55
Journal of the Senate of the State of Vermont. 1865-
Brief descriptions of daily legislative proceedings.

VT 328.743 H816
Journals of the House of the State of Vermont. 1866-
Brief descriptions of daily legislative proceedings.

VT 340.9743 V592
Acts of Resolves Passed By the General Assembly of the State of Vermont. Contains all laws passed or amended during each session of legislature.

VT 340.9743 V592
Laws of Vermont. 1858-
Bound text of state's session laws in order of enactment.

VT 340.743 St29a
Vermont Statutes Annotated. Contains all laws of state thru 1957 arranged in titles by subject. Laws passed by subsequent legislatures are added as packet supplements. Notes show history, amendments and appeals of laws. There are also annotations of court decisions applying to law.

VERMONT SUPREME COURT

VT 340.9743 V592e
Vermont Reports. 1826-
"Reports of cases argued and determined in the Supreme Court of Vermont." Also contains digests of cases reported.
MARKETING PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
016.33
D228b
Daniells, Lorna M., comp. Business Information Sources. Excellent bibliography of reference tools in business and economics. Valuable to the marketer for its coverage of statistics sources and its section on market research sources. Many sources listed are published on a recurrent basis.

REF
016.33
En19
Encyclopedia of Business Information Sources. Arranged by subject, this work lists periodicals, statistics sources, directories, bibliographies, general works, and other sources.

PER
Journal of Marketing. 1971- "Marketing Abstracts" section, each issue. Published quarterly by the American Marketing Association. Contains an annotated bibliography of articles published within the last year in major business, economic, and social science periodicals.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
380.103
B175m
Macmillan Dictionary of Marketing and Advertising. Contains lengthy definitions of terms. This work has a slightly British slant.

REF
658.8003
Sh22d
Shapiro, Irving J. Dictionary of Marketing Terms. Over 5,000 terms with detailed and readable definitions.

INDEXES: BUSINESS

REF
650.016
B964
Business Periodicals Index. 1958- Important subject index to selected periodicals in all major fields of business. Covers English-language periodicals, primarily U.S. Monthly (except for August), with cumulations quarterly and annual.

REF
INDEX
070.172
W154
Wall Street Journal/Barron's Index. 1977- Monthly, with annual cumulations. Subject index to the Eastern edition. There are two sections: general news and corporate news.
GUIDES TO STATISTICAL SOURCES

C
3.163/3: Annual. A comprehensive annotated guide to Census publications, including data files and special tabulations. Publications cover agriculture, foreign trade, governments, population, and the economic censuses; retail trade, wholesale trade, selected service industries, construction industries, manufacturers, mineral industries, transportation. The catalog also lists available data files and special tabulations, which contain data not found in printed reports. The catalog is updated by two monthly Census Bureau publications, Data User News and Monthly Product Announcement.

REF Statistics Sources.
016.31 Paul Wasserman et al. ed. W283s7 A subject guide to business, industrial, financial, social, and other topics. Detailed subheadings are used under each subject.

MARKET GUIDES AND DATA

REF County and City Data Book.
317.3 Bureau of the Census. Un3co This publication contains census data pertaining to counties, SMSAs, and cities. Statistics are provided on population, income, education, employment, housing, retail and wholesales, and so forth. The data are compiled from numerous government and private agency publications with heavy emphasis in Census Bureau titles.

REF Market Guide.
658.8 Annual. Ed48 This publication contains data for 1500 U.S. and Canadian newspaper markets. Data include principle industries, population, transportation facilities; households, banks, retail outlets. Includes estimates based on government data.

912 Annual. This publication contains detailed 158 statistical areas (SMSAs), and principal business centers, covering trade, manufacturing, transportation, population, and related data. Each section includes maps and some business data for counties and cities. Includes estimates based on government data.

658.81 Sa32 This publication contains data on population, effective buying income, and retail sales data for U.S.
markets, also comparable data for Canada. Includes estimates based on government data. Provides tables ranking metropolitan areas and other markets according to population, income, and retail sales data for TV markets. Projects data for U.S. and Canadian markets. A separate Data Service volume provides additional data. Sales and Marketing Management also publishes a "Survey of Industry Purchasing Power" issue (annual, April) and a "Survey of Selling Costs" issue (annual, February).

**CONSUMER DATA**

C 3.224/3: Census of Housing.

This census, taken in conjunction with the Census of Population enumerates types of structures, size, year built, occupancy equipment (such as clothes washers, stoves, and air conditioners), and so forth. The 1980 Census of Housing included a "general housing characteristics" section for places with a population of 1000 or more, a "detailed housing characteristics" section for places of 2500 or more, and a "metropolitan housing characteristics" series provides considerable detail and cross-classification of housing subjects. These data have been found to be very useful for marketing research purposes. Interim information regards the percentage distribution of rental and home owner vacancies, general housing characteristics, urban and rural housing data, and other characteristics are furnished by the bureau's Current Housing Report series and Annual Housing Survey.

C 3.22/8: Census of Population.

Bureau of the Census.

This census presents population counts by states, counties, standard metropolitan statistical areas (SMSAs), urbanized areas, county subdivisions, and other areas. The 1980 Census of Population identified the population by age, sex, race, national origin, marital status, citizenship, family composition, employment status, income, and other demographic characteristics. The census is taken every 10 years, in the years ending with a zero. Various interim reports are prepared by the Census Bureau. The Current Population Report series is a continual updating of population figures. Data are presented on family characteristics, mobility, income, education, population estimates and projections, and other subjects.
Census of Population and Housing.

Taken in conjunction with the Census of Population and issued in three series: "Block Statistics", including data for individual city blocks on selected housing and population subjects for SMSAs and cities with a population of 1000 or more; "Census Tracts", including data on most subjects for tracts (similar to neighborhoods) in each SMSA and the tracted balance of each state; and "Summary Characteristics for Government Units", including additional data for each SMSA and other areas.
Dictionaries, Encyclopedias and Handbooks

REF
Beyer, William H. ed.
540.212 CRC Handbook of Mathematical Sciences.
B468c A very comprehensive reference manual which includes formulas, tables and concepts from algebra to probability and statistics. Financial tables (interest, annuity, etc.) are available here as well.

REF
Beyer, William H. ed.
519.02 Handbook of Tables for Probability and Statistics.
B468c A compilation of statistical tables and graphs. A lengthy chapter on descriptive statistics is also included.

REF
Encyclopedia of Statistical Sciences.
519.503 This multivolumed encyclopedia provides indepth information on a wide range of topics concerned with statistical theory and the applications of statistical methods. Short biographies of noted persons connected with the field are also included.

REF
Handbook of Applied Mathematics: Selected Results and Methods.
P317h Although this book has a good collection of mathematical tables and formulas, the emphasis is on the actual application and technique of using them for various functions.

REF
Johnstone, William D.
389.1 For Good Measure.
J659f This is a complete guide to international weights and measures. An historical overview of man's usage of weights and measures is included in the introduction.

REF
Mathematics Dictionary.
510.03 This book of mathematical definitions covers most topics undergraduates would encounter in college mathematics courses.

REF
VNR Concise Encyclopedia of Mathematics.
510.202 An illustrated encyclopedia of mathematics that includes numerous examples and how-to information.
Biographical Information

REF
Asimov, Isaac
Asimov's Biographical Encyclopedia of Science and Technology.
Biographies of the scientists from ancient times to the present are listed in chronological order of birth. The result is a history of science uniquely told through biographical information.

REF
Gillispie, Charles C. ed.
Dictionary of Scientific Biography.
Provides biographical information on the professional lives of scientists. All periods of science from classical antiquity to modern times are represented. Biographies of living scientists are not included.

REF
Siegel, Patricia J.
Includes a section of women mathematicians.

Historical Information

510.9
Kline, Morris
Mathematical Thought From Ancient to Modern Times.
A survey of the history of mathematics.

510
Kramer, Edna E.
In tracing the development of important mathematical concepts, this book weaves history, lore and biographical information in as well, producing an overall unified view of mathematical science.
RESEARCH GUIDES AND BIBLIOGRAPHIES

REF 362.29016
Andrews, Theodora.
Annotated. Includes general reference books and materials for specific subjects. Includes a section entitled "Pharmacology, Chemistry, Research, and Medical Aspects."

REF 362.29016
Lake, Sara.
Drug Abuse, a Special Interest Resource Guide.
An annotated bibliography on materials dealing with various aspects of drug abuse. Includes a section on Medical Research on Drug Effects.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF 613.8303
Lingeman, Richard R.
Drugs From A to Z.
A dictionary of the drug culture, its language and chemicals.

REF 610.7302
Lippincott Manual of Nursing Practice.
Purpose is to help nurses keep up with changes in healthcare. Includes a section on substance abuse. Describes the symptoms of patients who have abused various drugs.

REF 362.29
O'Brien, Robert and Sidney Cohen.
The Encyclopedia of Drug Abuse.
"... Has been designed to give an overall view of the issue, with entries ranging from descriptions of the medical and physical effects of drugs to psychological factors..." Preface includes a discussion of steroids.

REF 613.83

INDEXES AND ABSTRACTS

REF 610.73016
Cumulative Index to Nursing and Allied Health Literature, 1956 - Index to major nursing periodicals published in English.
<table>
<thead>
<tr>
<th>REF</th>
<th>Cumulated Index Medicus. Comprehensive index to world's medical literature. Technical but useful.</th>
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<tr>
<td>INDEX</td>
<td>610.016</td>
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<th>REF</th>
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<tr>
<td>INDEX</td>
<td>016.5</td>
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<tr>
<td>In2</td>
<td>An index to the periodicals produced by more than 100 agencies of the U.S. government.</td>
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<table>
<thead>
<tr>
<th>REF</th>
<th>Physical Education Index. 1985 -</th>
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<tr>
<td>INDEX</td>
<td>796.016</td>
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<tr>
<td>P569</td>
<td>Subject index to the periodical literature in the field of physical education.</td>
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<table>
<thead>
<tr>
<th>REF</th>
<th>Physical Fitness/Sports Medicine. 1978 -</th>
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<tr>
<td>INDEX</td>
<td>613.7</td>
</tr>
<tr>
<td></td>
<td>Subject/author index to journals in the areas of exercise physiology, sports injuries, physical conditioning and the medical aspects of exercise.</td>
</tr>
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<table>
<thead>
<tr>
<th>REF</th>
<th>Readers' Guide to Periodical Literature. 1890 -</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDEX</td>
<td>050.011</td>
</tr>
<tr>
<td>R227</td>
<td>Cumulative author and subject index to periodicals of general interest.</td>
</tr>
</tbody>
</table>

Many books on various aspects of drug abuse can be found by using the card catalog.
Pathfinder on Mass Communications

Research Guides and Bibliographies

REF
Blum, Eleanor
B625b Collection of reference materials pertinent to the field of mass communications.

REF
384.554 N213b A subject list of selected books in the field of broadcasting. An alphabetical list of appropriate periodicals is included as well.

REF
Friedman, Leslie J.
016.30141 Sex Role Stereotyping in the Mass Media: an annotated Bibliography.
F914s "This bibliography brings together the many studies, content analysis and published opinions concerning sex stereotypes in the media..." (introduction).

REF
Gitter, A. George
016.0015 Communication, a Guide to Information sources.
B447c Bibliography of books and journal articles concerned with interpersonal communication, international communication, political communication, attitude change, and mass communications.

Dictionaries, Encyclopedias and Handbooks

REF
Baume, Betty J.
152.384 A Dictionary of Gestures.
B327d A listing of culturally transmitted gestures and their meanings.

REF
Broadcasting/Cablecasting Yearbook.
384.54 B78y This is one of the most comprehensive directories to the Fifth Estate. Laws and regulations governing the industry, a listing of AM and FM stations in the U.S., detailed information on cable systems throughout the U.S. and Canada, as well as a history of the broadcast industry are just a sample of what's inside the cover. Published annually.

REF
Brown, Les
B813n Alphabetically arranged entries highlight the shows, personalities, people, organizations, and terminology associated with the television industry.
Burack, Sylvia K. ed.  
A collection of articles written by noted authors such as Asimov, Wallace, Chute, and Oates, plus directory type information that takes the reader through the entire publication process; idea, writing techniques, editors, agents and markets for the finished written products.

**Editor and Publisher International Year Book.**  
As "the encyclopedia of the newspaper industry," this work not only provides a multitude of key information about the industry but also about domestic and foreign newspapers themselves. Published annually.

Katz, Ephrain  
*The Film Encyclopedia.*  
Includes important film related organizations and events as well as biographies of film stars, producers, screenwriters, etc.

McLaughlin, Margaret L. ed.  
*Communication Yearbook.*  
Collection of essays, reviews and commentaries on current topics pertaining to the field of communications. This an annual publication takes a behavioral science perspective to the field.

Magill’s *Survey of Cinema.*  
Covers 1266 English language films released from 1927-1981.  
A short essay/review and production information are provided for each film.

Maltin, Leonard ed.  
*The Whole Film Sourcebook.*  
A directory of information related to the film. Film schools, film making grant support, film festivals, distributors and production companies are samples of the information provided. A comprehensive bibliography of books is also included.

Paneth, Donald  
*Encyclopedia of American Journalism.*  
This encyclopedia attempts to cover all aspects of the field of journalism and all of its forms. If one wants an article on the comic strip, the FCC, the *Los Angeles Times,* or Bob Woodward, for example, this is the source to use.
Van Alstyne, William W.

Interpretations of the First Amendment.
Presents interpretations of the speech and press clause of the first amendment.

Who's Who in Television and Cable.
A biographical encyclopedia providing information to over 2,000 individuals in the TV, video and cable industries.

World Press Encyclopedia.
A comprehensive source book on the international press that attempts to compare national news media in terms of both performance and environment.

Indexes and Abstracts

Business Periodicals Index. 1958-
An index to current articles on business subjects including advertising, public relations and communications. Indexes key journals in the communications field, most notably Broadcasting and Editor and Publisher.

Humanities Index. 1974-
This index's general focus is on the periodical literature of history, performing arts, language and literature. It also is a primary tool for literature searches about print and broadcast journalism.

Statistics

The Gallup Poll. 1972-
Gives the American viewpoint on social and political issues. This opinion poll is conducted and published annually.
SELECTED GUIDE TO MATERIALS ON NUCLEAR WEAPONS AND DISARMAMENT

The Library has a large amount of information about nuclear weapons and disarmament. To be able to manage information on this topic effectively, it is important to concentrate on a specific aspect of the subject. This CSC Pathfinder is intended to identify some broad aspects on the topic nuclear weapons and disarmament and to suggest a few sources and strategies for finding information.

When using the card catalog, a few of the subject headings that are appropriate in the case of nuclear weapons and disarmament are:

- Atomic warfare
- Atomic weapons
- Atomic weapons and disarmament
- Hiroshima
- Strategic Arms Limitation Talks
- U.S.--Military policy

In order to access information in periodicals, the periodical indexes listed below may be consulted. A few pertinent subject headings to check in each index have been listed.

REF INDEX
001.3
H88

Humanities Index
- Atomic bomb
- Atomic weapons
- Atomic warfare
- Disarmament

REF INDEX
050.011
R227

Reader's Guide to Periodical Literature
- Atomic bomb
- Atomic weapons
- Atomic warfare
- Disarmament

REF INDEX
300.16
S013

Social Sciences Index
- Atomic warfare
- Atomic weapons and disarmament
- Atomic weapons

REF INDEX
300.9
P96

Public Affairs Information Service Bulletin
- Atomic warfare
- Atomic weapons

REF INDEX
370.016
C936

Current Index to Journals in Education
- Disarmament
- Nuclear warfare
Atomic warfare
Atomic warfare--Safety measures--Handbooks, manuals, etc.
Atomic warfare and society
Atomic weapons and disarmament
Disarmament
**Nursing Pathfinder**

**RESEARCH GUIDES AND BIBLIOGRAPHIES**

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>610.7307</td>
<td>Binger, Jane L. and Jensen, Lydia M.</td>
<td><em>Lippincott's Guide to Nursing Literature: A Handbook for Students, Writers and Researchers.</em> This source provides quick-access to nursing journals and references.</td>
</tr>
<tr>
<td>610.73016</td>
<td>Strauch, Katina P. and Brundage, Dorothy J.</td>
<td><em>Guide to Library Resources for Nursing.</em> Annotated subject guide to selected topics in the nursing field.</td>
</tr>
</tbody>
</table>

**DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS**

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
<th>Description</th>
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<tbody>
<tr>
<td>610.7302</td>
<td>Dorland's Illustrated Medical Dictionary.</td>
<td>Comprehensive dictionary of medical terminology.</td>
</tr>
<tr>
<td>D734e26</td>
<td>Dunphy, John Englebert and Lawrence W. Way.</td>
<td><em>Current Surgical Diagnosis and Treatment.</em> Covers &quot;In concise form the basic information and most recent developments in general surgery.&quot;</td>
</tr>
<tr>
<td>611</td>
<td>Gray's Anatomy.</td>
<td>Almost every structure of the body is illustrated. Covers pathophysiology, physiology, microbiology, and clinical laboratory science.</td>
</tr>
<tr>
<td>6792a30</td>
<td>Howe, Jeanne et. al. (ed.)</td>
<td><em>The Handbook of Nursing.</em> Comprehensive, up-to-date reference dealing with the &quot;art and science&quot; of nursing.</td>
</tr>
<tr>
<td>610.73</td>
<td>Krupp, Marcus A.</td>
<td><em>Current Medical Diagnosis and Treatment.</em> Desk reference for health practitioners.</td>
</tr>
</tbody>
</table>

The Merck Index. An encyclopedia of chemicals, drugs and biological substances.

Miller, B. F. and Keane, C. B. Encyclopedia and Dictionary of Medicine, Nursing and Allied Health. Explanations are in clear, concise language. Some illustrations.

Netter, Frank H. CIBA Collection of Medical Illustrations. Pathological and anatomical paintings.

Rowland, Howard S. The Nurse's Almanac. Covers education, nursing and law, hospital administration, etc.

Cumulated Index Medicus. 1969- Comprehensive index to world's medical literature.

Cumulated Index to Nursing and Allied Health Literature. 1956- Index to major nursing periodicals published in English.

Loebl, Suzanne et. al. The Nurse's Drug Handbook. Arrangement of drugs is by type. Each entry includes information ranging from administration and storage to contraindications.

Nursing Drug Handbook. Specific information on each drug is arranged under name, indicators and dosage, side effects, interactions and nursing considerations. Published annually.

Physician's Desk Reference. Contains latest available information on pharmaceutical and diagnostic products. Published annually.
Physician's Desk Reference for Nonprescription Drugs.
Contains essential information on nonprescription products. Published annually.

EXAMINATION REVIEWS

Lewis, LuVerne Wolff.
Lippincott's State Board Exam Review for Nurses.
Review for people preparing to write registered nurse licensure examinations.

Mosby's Comprehensive Review of Nursing.
Information incorporates latest, knowledge, trends and practices in the profession of nursing to help candidates prepare for licensing examinations.

Mosby's Review of Practical Nursing.
A tool to prepare for the licensing examination.

DIRECTORIES

Directory of Medical Specialists.
Lists physicians who have been certified as specialists by their respective specialty boards.

"Directory of Nursing Organizations and Government Agencies."
Appears annually in the April issue of American Journal of Nursing. Lists international, national and state nurse's organizations as well as federal government agencies.
## PHYSICAL EDUCATION PATHFINDER

### RESEARCH GUIDES & BIBLIOGRAPHIES

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
<th>Description</th>
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<tbody>
<tr>
<td>016.79 Am35c</td>
<td>Completed Research in Health, Physical Education, Recreation and Dance. 1969-</td>
<td>Guide to journals, theses and doctoral dissertations. Major emphasis is on the physiological and medical aspects of sport.</td>
</tr>
<tr>
<td>796.016 G771s</td>
<td>Gratch, Bonnie. Sports and Physical Education.</td>
<td>A broad-based guide to the reference resources in sports and physical education.</td>
</tr>
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</table>

### DICTIONARIES, ENCYCLOPEDIAS & HANDBOOKS

<table>
<thead>
<tr>
<th>REF</th>
<th>Title</th>
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<tbody>
<tr>
<td>796.03 Ar53o</td>
<td>Arlott, John, ed. The Oxford Companion to Sports and Games.</td>
<td>Includes most sports and games that are competitive at the national or international level. Description, structure, techniques, traditions and personalities of the sport are covered.</td>
</tr>
<tr>
<td>796.03 C893i</td>
<td>Cuddon, J.A. The International Dictionary of Sports and Games.</td>
<td>Comprehensive coverage of continental sports and games.</td>
</tr>
<tr>
<td>796.03 En19</td>
<td>Encyclopedia of Physical Education, Fitness, and Sports.</td>
<td>Articles encompassing topics from the philosophy and history of physical education to individual sports.</td>
</tr>
<tr>
<td>796.03 W395</td>
<td>Webster's Sports Dictionary.</td>
<td>Definitions of terms used by players, sports writers and broadcasters.</td>
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</table>

### INDEXES & ABSTRACTS

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<th>REF</th>
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<th>Description</th>
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<tbody>
<tr>
<td>INDEX 610.016 C913</td>
<td>Cumulated Index Medicus. 1969-</td>
<td>Monthly index to biomedical literature. Physiological aspects of sports, physical fitness and physical conditioning are covered.</td>
</tr>
<tr>
<td>INDEX 370.016 C936</td>
<td>Current Index to Journals in Education. (CIJE) 1969-</td>
<td>Monthly author/subject index to education journals, including physical education.</td>
</tr>
</tbody>
</table>
REF INDEX Education Index. 1929-
370.016 Cumulative author/subject index to education journals, including physical education.
Ed83

REF INDEX Physical Education Index. 1985-
796.016 Subject index to the periodical literature in the field of physical education.
P569

REF INDEX Physical Fitness/Sports Medicine. 1978-
613.7 Subject/author index to journals in the areas of exercise physiology, sports injuries, physical conditioning and the medical aspects of exercise.
P569

REF INDEX Psychological Abstracts. 1952-
150.016 Index to periodical literature in psychology and related disciplines. Provides good coverage of sports psychology.
P959

REF INDEX Resources in Education. 1966-
370.016 Index to education literature, including physical education. Most documents are available in the ERIC microfiche collection.
R312

DIRECTORIES

REF 796.03 Kobak, Edward T.
K791c The Comprehensive Directory of Sports Addresses.
Foremost sports address directory. Includes international coverage.

STATISTICS

REF 796.0212 McWhirter, Norris, et al.
Comprehensive record of winners and champions for a total of 71 major and minor sports.
POLITICAL SCIENCE PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF Brock, Clifton.
016.32 The Literature of Political Science: A Guide for Students, Librarians and Teachers.
B7921 An introduction to library materials and research methods in political science.

REF Burns, Richard D. ed.
327.73016 Guide to American Foreign Relations Since 1700.
B937g A chronological/topical approach to printed works related to American diplomatic history.

REF Holler, Frederick
016.32 Information Sources of Political Science.
H72214 Provides a subject, author, and title approach to political information sources.

REF Kalvelage, Carl et al.
320.072 Bridges to Knowledge in Political Science: a handbook for research.
K127b A great guide that takes one through the entire process of writing a political science research paper. Everything from topic selection, finding sources of information, to constructing the paper's bibliography is covered.

REF U.S. Library of Congress.
Un3g A compilation of works on various aspects of American civilization.

DICTIONARIES, Encyclopedias AND HANDBOOKS

REF Encyclopedia of American Foreign Policy.
327.73 En19 "Contains essays which explore concepts, theories, doctrines, policies ... in the history of American foreign relations". Pref.

REF Encyclopedia of American Political History.
320.973 G823e This work treats major political "... issues, themes, institutions, processes, and developments as they have been manifest throughout U.S. history." Pref. One can find articles on such topics as the church and state, feminism, or slavery.

REF Europa Yearbook.
341.184 En74 Basic descriptive and statistical data on countries. Published annually.
Biography and background in methodology in the field of statistics.

Kurian, George Thomas
The Encyclopedia of the Third World.
A rich source of information on third world countries that goes beyond basic facts. Current and useful bibliographies are given for each country.

Articles are devoted to concepts, principles, theories, and methods in different disciplines, including political science.

Plano, Jack C.
The Dictionary of Political Analysis.
Defines key terms and concepts. Each entry contains a "paragraph of definition followed by a significance paragraph providing illustrations, examples, and applications for each defined concept." Preface.

Plano, Jack C. and Milton Greenberg.
The American Political Dictionary.
Terms are grouped under 18 topics. Index.

Political Handbook of the World.
Political background on individual countries.

Statesman's Yearbook.
A statistical and historical annual of the states of the world.

United States Department of State. Bureau of Public Affairs.
Background Notes.
Basic data on individual countries.

United States Department of State. Office of the Legal Advisor.
Treaties in Force.
U.S. treaties and other international agreements.

This official handbook of the federal government provides comprehensive information on the agencies of the legislative, judicial, and executive branches. Also included are commissions, boards, committees and quasi-official agencies.
INDEXES AND ABSTRACTS

REF INDEX
011.53
Index to Federal Publications. 1961-
A general index to federal publications.

REF INDEX
300.9
Public Affairs Information Service. (PAIS) 1965-
Includes books, government documents, articles relating to public affairs and policy.

REF INDEX
300.16
Social Sciences Index. 1974-
Indexes professional journals in the social sciences. Includes book reviews.

NEWSPAPER INDEXES AND SURVEYS

REF INDEX
904
Facts on File. 1968-
Contains summaries of what is reported in U.S. and foreign newspapers and magazines.

REF INDEX
070.172
Index to the Christian Science Monitor. 1978-

REF INDEX
070.172
New York Times Index. 1851-
Comprehensive index to the New York Times.

STATISTICS

REF
324.2021
Petersen, Svend.
A Statistical History of the American Presidential Elections.
Gives complete statistics for all presidential elections up to 1980.

REF
312.025
United Nations Demographic Yearbook. 1971-
Soci characteristics relation to geography by regions and subdivisions, rural-urban distributions and rates of change, birth and death rates, net population growth.

REF
310.25
United Nations Statistical Yearbook. 1975-
Educational, scientific, and cultural data.
Psychology Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
150.016 Alsip, Johnathan E.
A178r Research Guide in Psychology.
For the beginning researcher. Most of the book is
devoted to methodology with a section on specific
sources.

REF
016.15 McInnis, Raymond G.
M188r Research Guide for Psychology.
Designed to help individual investigators discover
information sources in the area of psychology.
Nearly 1200 works are arranged by subject.

REF
025.56 Reed, Jeffrey G. and Baxter, Pam M.
This book is intended to "bridge the gap between the
need a student embarking on a psychology research
project has for information and the information that
is available in the college library."

REF
133.8016 White, Rhea A.
W585p Parapsychology: Sources of Information.
Compilation of sources from books to a glossary of
terms in the area of parapsychology.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
150.7 American Psychological Association.
Am35g Graduate Study in Psychology and Associated Fields.
"... Prepared to assist those interested in graduate
study in psychology." Foreward. Some chapter titles
are: Selecting the Right Program, Interviews, APA Ac-
creditation Status, Degree Requirements, Internships,
Minority Considerations, etc.

150.5 Annual Review of Psychology. 1950-
An78 Yearly volumes are planned to present selective and
evaluative reviews of the status and recent progress
in several main areas of psychology.

REF
150.321 Corsini, Raymond J. ed.
C818e Encyclopedia of Psychology.
Provides balanced coverage of all important aspects
of psychology. This work also includes extensive
biographical coverage of eminent psychologists living
and dead.
Goldenson, Robert M. ed.  
**Longman Dictionary of Psychology and Psychiatry.**  
"Emphasis is on current terms the reader is likely to encounter in the professional literature and professional practice of today."

Handbook of General Psychology.  
"... Stresses the elements common to the highly diversified special areas of psychology without pretending to cover all the common elements ..."  

Harre, Rom and Roger Lamb.  
**The Encyclopedic Dictionary of Psychology.**  
Signed articles of various lengths, some quite lengthy, brief bibliographies, index.

Represents the social sciences in the 1960s. Articles are devoted to concepts, principles, theories, and methods in the social sciences, including psychiatry and psychology.

Wolman, Benjamen B.  
**Dictionary of Behavioral Science.**  
For college and university students and laymen. Intended as a comprehensive dictionary covering experimental and developmental psychology, personality learning, perception, motivation, and intelligence. Also covers applied psychology.

Zusne, Leonard  
**Biographical Dictionary of Psychology.**  
Aims to "present short biographical statements on several hundred deceased psychologists and individuals from other fields who made contributions to psychology." Pref. Includes references for further information.

INDEXES AND ABSTRACTS

Bibliographic Index: A Cumulative Bibliography of Bibliographies. 1937-  
Indexes substantial bibliographies on books, periodicals and pamphlets.

Psychological Abstracts. 1952-  
Monthly compilation of summaries of the world's literature in psychology and related disciplines.
Social Science Index. 1974-
Author and subject index to a large number of scholarly periodicals in the social sciences, including psychology.

TESTING

Buros, O. K.
Mental Measurements Yearbooks.
"Designed to assist test users in education, psychology, and industry to choose more discriminatingly from the many tests available." Introduction. Arranged in three parts; tests and reviews, books and reviews, and indexes.

Buros, O. K.
Personality Tests and Reviews.
Includes test reviews and references on personality tests which were found in the first 6 Mental Measurements Yearbooks, also new material on personality testing.

Mitchell, James V.
Tests in Print III: An Index to Tests, Test Reviews and the Literature on Specific Tests.
Bibliography of standard tests, also serves as an index and supplement to the first eight Mental Measurements Yearbooks.

Cattell, Raymond B. and Frank W. Warburton.

Sweetland, Richmond C. et al.
Tests.
Basic descriptive information on tests used in the fields of psychology, education and business.
BASIC RESEARCH STEPS

1. Overview
   Read an encyclopedia article or a general survey book on the subject you are interested in.

2. Research Guides
   A general research guide is:

   W893

   To find a research guide on your specific subject look in the subject card catalog under the appropriate heading with BIBLIOGRAPHY as a subheading.

   BIOLOGY- BIBLIOGRAPHY
   HISTORY- BIBLIOGRAPHY
   LITERATURE- BIBLIOGRAPHY

   By using these headings you may find a research guide for your subject area. A research guide lists specific works useful in your subject area, and many discuss the methodology you should use for researching your paper.

   Here are some examples:

   REF Frick, Elizabeth
   900.07 Library Research Guide to History: Illustrated Search
   F9111 Strategy and Sources.

   REF Kirk, Thomas G.
   574.07 Library Research Guide to Biology: Illustrated Search
   K6341 Strategy and Sources.

   REF Patterson, Margaret C.
   016.0168 Literary Research Guide.
   P2771
3. SPECIAL ENCYCLOPEDIA

When you have chosen a topic look again in a general and then a subject encyclopedia for background information and bibliographies for further reading. Use the index and look under all possible terms.

4. CARD CATALOG

Check in the author/title card catalog under either the author or title. To find other books in the library on your topic look in the subject card catalog under the appropriate heading.

U.S.- History- Civil War

You may need to consult Library of Congress Subject Headings, located on the table by the card catalog, to find the proper headings.

Copy the call numbers from the upper left-hand corner of the catalog card for each book you want.

973.782 This number represents one book only. There may be several books starting with 973.782.

6394r narrows it down to your book.

5. PERIODICAL INDEXES

If you need very current information you will need to locate magazine or newspaper articles. You will also need to look for magazine and newspaper articles if you are unable to find books on your topic or if you need more information.

To locate articles consult periodical indexes. Look at the introduction to your index to find out what types of publications and what subject areas it covers. Consult the Library Pathfinder on Indexes or ask the reference librarian to find out which indexes you could use for your topic.

The index will tell you the author and title of the article, title of the journal, volume, page numbers and date. Using this information, consult the CSC Library Periodical Holdings List located with the indexes for details on our holdings and locations of issues.

6. BIBLIOGRAPHIES

A bibliography will help you find other sources for further reading. You will find bibliographies by looking under the subheading BIBLIOGRAPHY under your subject in the subject card catalog. (This is the same way you located a research guide).
7. INTERLIBRARY LOAN
It may be possible to obtain materials not available in the Calvin Coolidge Library through Interlibrary Loan. Consult the Pathfinder on Interlibrary Loan for more information or see the reference librarian.

8. GOVERNMENT DOCUMENTS
Frequently these are overlooked because they are usually not found by using the card catalog. The *Monthly Catalog of United States Government Publications* is a general index to government publications. There is a Pathfinder on Government Documents.

9. STYLE MANUALS
Style manuals generally describe conventions governing the written presentation of research. Typing, margins, footnotes and bibliographies are among the many topics covered.

**REF**
CBE Style Manual. Published by the Council of Biology Editors this serves as a writing guide for authors, editors, and publishers in the biological sciences.

**REF**
Campbell, William Giles
Form and Style. Theses, Reports, Term Papers.

**REF**
The Chicago Manual of Style.

**REF**
Handbook of Current English.

**REF**
MLA Handbook for Writers of Research Papers, Theses, and Dissertations.

**REF**
Turabian, Kate L.
A Manual for Writers of Term Papers, Theses, and Dissertations.

Pathfinders on most subjects taught at CSC are available at the Reference Desk.
Social Work Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF  Conrad, James H.
361.3016 Reference Sources in Social Work.
C763r An annotated bibliography useful in locating information on organizations, legislation, concepts and treatment techniques in the field of social work.

REF  Murin, William J.
361.6016 Public Policy.
M945p A guide to the literature of public policy, including housing, civil rights and welfare.

REF  Poole, Dennis L.
361.016 Rural Social Welfare.
P785r Annotated bibliography for education and practice in rural social welfare.

REF  Trattner, Walter I. and W. Andrew Achenbaum, eds.
T692s Annotated citations to articles and books dealing with the process and progress of social welfare in America.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOK

REF  Encyclopedia of Social Work. 1965-
360.3 Fairly lengthy articles. Seeks to draw together "1) the professional practices of social work, 2) the social problems and welfare institutions . . . , 3) the realities of the wider social, political, economic, and physical environment."
En19

303 Concepts, principles, theories and methods in many disciplines, including sociology.
In8

REF  Mitchell, G. Duncan ed.
300.321 A New Dictionary of the Social Sciences.
M693n Includes lengthy explanations of terminology.

VT Vermont Social Welfare Laws.
350.84 Contains Title 33, the welfare laws of the state of Vermont, and pertinent sections from other titles of Vermont Statutes Annotated that are important to this field.
V592s
### INDEXES AND ABSTRACTS

<table>
<thead>
<tr>
<th>REF</th>
<th>Journal of Human Services Abstracts. 1976-</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDEX</td>
<td>Published by Project SHARE, a National Clearinghouse for Improving the Management of Human Services. Contains abstracts of documents and articles acquired by Project SHARE.</td>
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<tr>
<td>360.16</td>
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<th>REF</th>
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<tr>
<td>INDEX</td>
<td>Indexes publications of the various branches, departments and agencies of the U.S. government. Useful for social work related topics.</td>
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<tr>
<td>011.53</td>
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<tr>
<td>INDEX</td>
<td>Indexes articles in international periodicals in the field of psychology. A summary of the article accompanies each entry.</td>
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<tr>
<td>150.016</td>
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<tr>
<td>INDEX</td>
<td>Indexes books, pamphlets, periodical articles and government documents in the field of public affairs. Particularly good for social and economic subjects.</td>
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<tr>
<td>300.9</td>
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<td>P96</td>
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<th>Social Sciences Index. 1974-</th>
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<tr>
<td>INDEX</td>
<td>Indexes articles in over 150 scholarly periodicals in the social sciences.</td>
</tr>
<tr>
<td>300.16</td>
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<tr>
<th>REF</th>
<th>Social Work Research and Abstracts. 1969-</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDEX</td>
<td>Includes both original research papers and abstracts of articles previously published in social work and related fields.</td>
</tr>
<tr>
<td>361.016</td>
<td></td>
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<td>So13</td>
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<th>REF</th>
<th>Sociological Abstracts. 1953-</th>
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<tr>
<td>INDEX</td>
<td>Indexes a broad range of sociological articles in a wide range of international periodicals. Each entry includes a brief summary of the article.</td>
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<tr>
<td>301.016</td>
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<td>So16</td>
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### DIRECTORIES

<table>
<thead>
<tr>
<th>REF</th>
<th>Cole, Katherine W., ed.</th>
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<tr>
<td>305.8</td>
<td>Minority Organizations: A National Directory.</td>
</tr>
<tr>
<td>M666</td>
<td>Attempts to provide &quot;a comprehensive listing of organizations established by minority group members or which were established for the benefit of minority groups.&quot; Introduction.</td>
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<tr>
<th>REF</th>
<th>Croner, Helga B.</th>
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<tr>
<td>N213</td>
<td>Includes agencies that give direct help to individual applicants.</td>
</tr>
</tbody>
</table>
Directory of Agencies.

"Provides information on the membership, purposes, and programs of more than three hundred national voluntary agencies, and international agencies whose work is related to the profession of social work." Preface section.

Kruzal, Anthony T.
Social Service Organizations and Agencies Directory.
"Identification and description of ... state and national leadership groups is the primary purpose of the work." Preface.

Romanofsky, Peter ed.
Social Service Organizations.
Provides historical and analytical agency and associational biographies.

STATISTICS

U.S. Bureau of the Census
County and City Data Book.
Population, economic and social statistics by state, county and city in the United States.

U.S. Bureau of the Census
Comparative historical statistics on political, social and economic aspects of the U.S.

U.S. Bureau of the Census
Statistical Abstract of the U.S. 1971-
Includes quantitative summary statistics on political topics pertinent to the U.S. Gives a statistical "picture" of the U.S.
SOCIOLOGY PATHFINDER

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
301.07 Bart, Pauline
The Student Sociologist's Handbook.
B281s Methods of writing papers and research and resource materials in field of sociology.

REF
301.072 McMillan, Patricia
A very useful book for a beginning sociology student who is writing a term paper. Gives information on basic search strategy and discusses basic sociological reference sources.

REF
309.1016 Mark, Charles
Sociology of America.
M34s Annotated list of 1900 books on sociology of American life.

REF
301.072 White, Carl M.
Materials and Methods for Sociology Research.
G921m Introduces information sources in sociology and ways to use them effectively in research.

DICTIONARIES, ENCYCLOPEDIAS & HANDBOOKS

REF
301.03 Encyclopedia of Sociology.
En19 Concise articles on language, theories, institutions and important people in field of sociology.

REF
303 Gould, Julius & Kolb, William L., eds.
A Dictionary of the Social Sciences.
G733d Brief essays by specialists on key concepts in fields of sociology, economics, psychology, political science and anthropology.

REF
306 Inge, Thomas M. ed.
Handbook of American Popular Culture.
In4 Articles on popular literature, music, art, food and recreation. "Each chapter provides a brief chronological survey of the development of the medium; a critical guide in essay form to the standard or most useful bibliographies, reference works, histories, critical studies and journals; a description of the existing research centers and collections of primary and secondary materials."—Pref.

REF Mann, Michael ed. The International Encyclopedia of Sociology. Brief, interesting entries on words, terms and eminent individuals in all fields of sociology.


INDEXES

REF Public Affairs Information Service. (PAIS) 1965- INDEX International index of books, articles and government documents on contemporary public affairs and policies in the social sciences.

REF Social Sciences Index. 1974- INDEX Subject and author index to professional journals in the social sciences.

REF Sociological Abstracts. 1953- INDEX Indexes a broad range of sociological articles in international periodicals giving brief abstracts of the article. Includes abstracts of books.

STATISTICS

REF Mitchell, Brian R. European Historical Statistics 1750-1970 M692e Data on labor, agriculture, industry, trade, transportation, communication, finance and education for 26 European countries.


U.S. Bureau of the Census.  

*Historical Statistics of the United States: Colonial Times to the Present.*  
Comparative historical statistics on political, social and economic aspects of the United States.
Theatre Pathfinder

RESEARCH GUIDES AND BIBLIOGRAPHIES

REF
Whalon, Marion K.
016.7902
Performing Arts Research: A Guide to information sources.
An annotated guide to performing arts resource materials.

DICTIONARIES, ENCYCLOPEDIAS AND HANDBOOKS

REF
Bordman, Gerald
792.0973
The Oxford Companion to American Theatre.
A source of information on plays, actors, producers, etc., as well as theatre terminology, with a mainstream Broadway slant.

REF
Bowman, Ned A.
790.202
Handbook of Technical Practice for the Performing Arts.
An all around theatre scene shop "cookbook."

REF
Bowman, Walter P. and Ball, Robert H.
729:03
Theatre Language.
Definitions of words and phrases pertaining to theatre in the U.S. and Great Britain.

REF
Hartnoll, Phyllis
792.03
The Oxford Companion to the Theatre.
International in scope and covers all periods of theatre history, including playwrights and actors/actresses.

REF
Historic Costume in Pictures.
391
125 plates depicting European, Asian and Near Eastern dress from ancient times through the late 19th century.

REF
Leonard, William T.
792.95
Theatre: Stage to Screen to Television.
A chronicle of American and English theatrical productions presented in three media: stage, screen and television.

REF
802.2
A rich collection of pictures and articles encompassing all facets of world drama.
Magill, Frank N. ed.  
*Critical Survey of Drama.*  
Plays, other important literary works, professional achievements, biographical overviews of dramatists' lives and critical analyses of their works are all part of the lengthy coverage this source provides on English language dramatists. Over 20 essays on various aspects of English language drama are also included.

Yarwood, Doreen  
*Encyclopedia of World Costume.*  
Descriptions covering the history and development of garments as they were worn in various parts of the world at different periods. Illustrated.

**INDEXES AND ABSTRACTS**

Breed, Paul F. and Sniderman, Florence M.  
*Dramatic Criticism Index.*  
Index of criticisms on the works of approximately 300 American and foreign playwrights.

Connor, John M. and Connor, Billie M.  
*Ottemiller’s Index to Plays in Collections.*  
An author and title index to plays appearing in collections published between 1900 and 1975.

Eddleman, Floyd E.  
*American Drama Criticisms: Interpretations 1890-1977.*  
A useful volume for checking criticisms of particular plays.

*Humanities Index.* 1974-  
Author and subject index to English language periodicals.  
Subject fields indexed include performing arts.

*Play Index.* 1949-  
An author, title and subject index to single plays and plays in collections. Author entries include brief descriptions of their plays.
DIRECTORIES

Charles, Jill ed.
Regional Theatre Directory
Directory type information to America's regional theatre. Provides brief background data on the theatres, and employment and internship information for students and job seekers.
WORLD LITERATURE PATHFINDER

Research Guides and Bibliographies

REF
016.01
B464w

REF
016.8
M72
MLA International Bibliography, (1921-)
Gives classified listing and subject index for books and articles published on modern languages, literatures, folklore and linguistics.

REF
016.8
P2771
Patterson, Margaret C. Literary Research Guide.
Emphasis is on American and English literature but does include basic resources for other national literatures.

Dictionaries, Encyclopedias and Handbooks

REF
803
St3c
Cassell's Encyclopedia of World Literature. Includes entries for histories of national literatures and general literary subjects as well as brief biographical sketches of literary figures.

REF
803
C723
Columbia Dictionary of Modern European Literature. A scholarly dictionary which includes biographical sketches with critical evaluations of the important twentieth century European literary artists.

REF
809.103
En19
Encyclopedia of Poetry and Poetics. International in scope, contains special articles on poetry of various nations.

REF
803
En19
Encyclopedia of World Literature in the 20th Century. Contains entries for individual writers, literary movements, and survey articles on national literatures.

REF
809.2
G217
Gassner, John and Quinn, Edward. The Reader's Encyclopedia of World Drama. Concerned with drama as literature, not as theatre. Includes literary terms, playwrights, works, histories of national dramas. Contains bibliographical references.
809.2 A rich collection of pictures and articles encompassing all facets of world drama.
M178

808.82 Has articles on modern drama of individual countries, playwrights, works, and technical terms. Fairly brief entries.
M427m

Indexes and Abstracts

Bibliographic Index. (1937-)
INDEX International subject list of bibliographies in books and periodicals. Individual authors are listed as subjects.
001 B471

Cook, Dorothy Elizabeth. Short Story Index.
016.808B (1953-). Author, title and subject index to short stories in collections and periodicals. Includes authors throughout the world.
Sh81

Essay and General Literature Index. (1900-)
INDEX Index to essays and articles in collections. Alphabetized by author and subject with some titles.
B800.011 Es73 International in scope.

Granger's Index to Poetry.
808.81 Title-first line index to large number of standard poetry collections. Includes foreign poetry.
G76516

Humanities Index. (1974-)
INDEX Author and subject index to English language periodicals in the humanities. International in scope.
001.3 H88

Quotations and Proverbs

Bartlett, John. Familiar Quotations.
808.88 Arranged chronologically by author and includes subject, author and key word indexes. Includes quotes from authors from all over the world.
B284f

Oxford Dictionary of Quotations.
808.882 A standard quotation book. Includes quotes from foreign authors.
0x2
Literary History and Criticism

REF Curley, Dorothy. *Modern Romance Literatures.*
879.909 C928m "... intended as a reference guide to the criticism of the more important European Romance writers..."
Foreword, contains excerpts of critical statements concerning various authors.

REF Magill, Frank N.
809.3 M272c *Critical Survey of Long Fiction, Foreign Languages.*
A study of long fiction foreign writers.
Includes sections on the development of long fiction in different geographic areas.

REF Magill, Frank N. *Magill's Bibliography of Literary Criticism.*
809.016 M175 Lists studies of works of fiction, drama and poetry. Includes foreign works available in English translation.

REF Major Modern Dramatists.
809.2 St34m Gives excerpts from critical reviews, articles, and books. Included are 20th century dramatists from America, Britain, Ireland, Germany, Austria, and Switzerland.

Biography

REF *The International Author's and Writer's Who's Who.*
928.2 In8 Very brief biographies of living authors of all nationalities.

REF Jackson, William T.H.
809.984 J139e *European Writers: The Middle Ages and the Renaissance.*
Long, signed articles with select bibliographies which "give an account of a writer's works; his life; his situation, public and literary; and the relations among all of these". Pre

REF Kunitz, Stanley J. *European Authors, 1000-1900.*
920.04 K962 967 biographies of European writers born 1000 or who died before 1925. Brief bibliographies.

REF Magill, Frank N. *Cyclopedia of World Authors.*
803 M271c2 Discusses life and works of more than 750 authors, living and deceased. Contains bibliographical references.

REF *The Penguin Companion to European Literature.*
809.894 T392p Discusses the more important European authors, both contemporary and those no longer living. Lists their main works and critical commentaries on their works.
Twentieth Century Authors.  
Gives biographical information on 20th century writers from all over the world.

REF  
920.003  
K962b  


Great Books  

Great Books of the Western World.  
A collection of noted works of literature from Homer to Freud.  With only several exceptions the complete work is given.

The Harvard Classics.  
A collection of writings chosen as the world's great literature.  Works are complete except for a few.
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title of pathfinder

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