This resource directory provides a variety of resources that can be useful in making vocational education accessible to all students. The information is organized in four sections. The first section, Organizations, contains a listing of various organizations that offer services to handicapped students and/or educational units. The address, target groups, and services provided by each organization are summarized. Section 2, Documents, presents a variety of publications on numerous issues related to accessibility. Among the items included are comprehensive bibliographies and directories, codes and regulations, in-service education materials, and planning information. Section 3, Federal Projects, provides a reference to several current and past U.S. Department of Education research projects that might be of use in program development. The fourth section of the directory is a step-by-step guide for developing a local resource directory.
Access to Vocational Education
A Planning System for Local Secondary and Post-Secondary Program and Facility Accessibility

Resource Directory
Resource Directory

Recommended Resources That May Be Useful to You in Making Vocational Education Accessible to All Students
Introduction

The material in this booklet is intended to assist you in developing accessible vocational education programs by suggesting a variety of resources that you may find useful. The information is organized in sections for your convenience. The four sections are related to organizations, contains a listing of projects, and how to develop a local resource directory. The first section, Organizations, contains a listing of various organizations that offer services to handicapped students and/or educational units. The address, target groups, and services provided by each organization are summarized.

The second section is Documents. In this section are presented a variety of publications on numerous issues related to accessibility. Topics of concern include comprehensive bibliographies and directories, codes and regulations, in-service education materials and planning information, among others. Titles and acquisition information are included for each item; annotation has been included for a number of important documents.

Section three, Federal Projects, provides a quick reference to several current and past U.S. Department of Education research projects that might be of use to you in program development.

The fourth section of the Resource Directory is a step-by-step guide for developing a Local Resource Directory. It is impossible to anticipate the needs of all educational administrators since each school environment is in many ways unique and beset with its own special set of problems and circumstances. Most administrators will find useful a more personalized resource guide containing information about local resources that can be utilized for special needs. You are encouraged to adapt and modify the format suggested here for your own use.
There follows a listing of some of the organizations that you might use as resources in program development. Effort was placed on providing a broad range of organizations rather than constructing a detailed or exhaustive list.

Academy of Dentistry for the Handicapped
1726 Champa Street
Denver, Colorado 80202
**Target Group(s):** Handicapped patients
**Services Provided:** Provides professionals and consumers with information relative to dentistry for the handicapped; provides names of dentists who treat handicapped patients.

Accent on Information, Inc.
P.O. Box 700
Bloomington, Illinois 61701
**Target Group(s):** Handicapped persons; those working with handicapped persons
**Services Provided:** Provides information on a variety of topics relative to daily living.

Advocates for the Handicapped
2200 Merchandise Mart
Chicago, Illinois 60654
**Target Group(s):** Handicapped citizens
**Services Provided:** Assists in assuring equal and maximum opportunity for handicapped citizens in all areas of life.

American League of Women
815 16th Street, NW
Washington, D.C. 20006
**Target Group(s):** Handicapped persons and the communities in which they reside
**Services Provided:** Provides rehabilitation programs and fund-raising for mentally and physically handicapped, retirees, social security recipients and victims of alcohol and drug abuse.

Alexander Graham Bell Association for the Deaf
3417 Volta Place, NW
Washington, D.C. 20007
**Target Group(s):** Hearing-impaired children and adults
**Services Provided:** Provides information services for parents, educators, libraries, hospitals and clinics, physicians, nurses, students and others about hearing impairment; maintains a library on hearing and speech.

American Alliance for Health, Physical Education, Recreation, and Dance Programs for the Handicapped
1201 16th Street, NW
Washington, D.C. 20036
**Target Group(s):** Impaired, disabled, handicapped and aged persons
**Services Provided:** Provides leadership preparation, research, program development and consultation; disseminates printed materials on various aspects of physical and outdoor activities for the handicapped.

American Association of Mental Retardation
5101 Wisconsin Avenue, NW
Washington, D.C. 20016
**Target Group(s):** Professionals serving the mentally retarded
**Services Provided:** Develops programs and evaluation standards for services and facilities for the retarded; advocacy and legislative action concerning rights and services for the retarded.

American Association of Occupational Health Nurses, Inc.
575 Lexington Ave.
New York, N.Y. 10022
**Target Group(s):** Registered nurses
**Services Provided:** Upgrades community health by improving nursing services to workers.
American Association for Rehabilitation Therapy
P.O. Box 93
North Little Rock, Arkansas 72116

**Target Group(s):**
Medical rehabilitation personnel interested in the rehabilitation of mentally and physically disabled people

**Services Provided:**
Promotes the curative and technological aspects of rehabilitation and stimulates research.

American Association of Workers for the Blind, Inc.
1511 K Street, NW
Washington, D.C. 20005

**Target Group(s):**
Blind persons

**Services Provided:**
Provides promotion, development and improvement of services to blind persons.

American Cancer Society, Inc.
777 Third Street
New York, N.Y. 10017

**Target Group(s):**
Cancer victims

**Services Provided:**
Provides research, education, service and rehabilitation programs at the national and local levels.

American Coalition of Citizens with Disabilities
1200 15th Street, NW, Suite 201
Washington, D.C. 20005

**Target Group(s):**
Disabled people

**Services Provided:**
Assists disabled people to secure their rights through education, rehabilitation and employment; provides information and dissemination programs and conducts research and training projects.

American Congress of Rehabilitation Medicine
30 N. Michigan Avenue
Chicago, Illinois 60602

**Target Group(s):**
Professionals in the rehabilitation field

**Services Provided:**
Provides a forum for members to contribute to the scientific progress of rehabilitation through interdisciplinary information exchange.

American Deafness and Rehabilitation Association, Inc.
814 Thayer Avenue
Silver Spring, Maryland 20910

**Target Group(s):**
Professionals and other organizations serving the deaf

**Services Provided:**
Promotes in-depth information sharing about the deaf, research, training and recruitment of professionals to do work with the deaf.

American Foundation for the Blind
15 West 16 Street
New York, N.Y. 10011

**Target Group(s):**
Blind persons

**Services Provided:**
Sponsors research, consultation, information dissemination, manufacture of aids and appliances for the blind, public education and legislative action programs.

The American Legion
700 N. Pa. Street
P.O. Box 1055
Indianapolis, Indiana 46204

**Target Group(s):**
Veterans

**Services Provided:**
Provides education, training and benefits for disabled veterans.

American Leprosy Missions, Inc.
1262 Broad Street
Bloomfield, New Jersey 07003

**Target Group(s):**
Leprosy victims

**Services Provided:**
Supplies drugs, medical services and counseling to leprosy patients; finances research and training of leprosy workers.

American Lung Association
1740 Broadway
New York, N.Y. 10019

**Target Group(s):**
General public

**Services Provided:**
Promotes educational programs on lung disease; improvement of community health and welfare; support of medical and social research.
American Medical Association
Department of Environmental, Public and Occupational Health
535 North Dearborn Street
Chicago, Illinois 60610
Target Group(s):
Physicians and general public
Services Provided:
Advises and trains physicians about preventive medicine; compiles resources about problems of handicapped persons.

American Red Cross
17th & D Streets, NW
Washington, D.C. 20006
Target Group(s):
Local communities
Services Provided:
(Determined largely by local needs)
Provides blood services, emergency relief, transportation for handicapped persons, visiting programs, and participates in the Special Olympics.

American Occupational Therapy Association
6000 Executive Boulevard
Rockville, Maryland 20852
Target Group(s):
Occupational therapists and assistants
Services Provided:
Advances the practice of occupational therapy and collects and disseminates information about occupational therapy manpower.

American Orthotic and Prosthetic Association
1444 N Street, NW
Washington, D.C. 20005
Target Group(s):
Orthopedically handicapped
Services Provided:
Provides professional orthotic and prosthetic services and legislative advocacy for orthopedically handicapped; serves as channel of communication between suppliers of products and services and facilities which prescribe those.

American Printing House for the Blind, Inc.
1839 Frankfort Avenue
Louisville, Kentucky 40206
Target Group(s):
Blind persons
Services Provided:
Provides literature and services to the blind.

American Personnel and Guidance Association
2 Skyline Place, Suite #400
Falls Church, Virginia 22041
Target Group(s):
Professionals involved in personnel and guidance work
Services Provided:
Identifies and communicates latest findings in guidance fields and improves coordination and cooperation among those various agencies providing guidance services.

American Physical Therapy Association
1156 15th Street, NW
Washington, D.C. 20005
Target Group(s):
Professional physical therapists
Services Provided:
Provides public education, professional services and research sponsorship as well as fosters better government relations.

American Podiatry Association
20 Chevy Chase Circle
Washington, D.C. 20015
Target Group(s):
Local podiatry groups
Services Provided:
Operates clearinghouse for information exchange with local programs; provides podiatry's assistance of the handicapped.

American Psychiatric Association
1700 Eighteenth Street, NW
Washington, D.C. 20009
Target Group(s):
Mentally ill, mentally retarded, and emotionally disturbed
Services Provided:
Provides mental health services, medical education and research.
American Speech, Language and Hearing Association  
10801 Rockville Pike  
Rockville, Maryland 20252  
Target Group(s): General public  
Services Provided: Operates public education, research, school and clinical programs and services.

American Veterans of WWII Korean and Vietnam  
1710 Rhode Island Avenue, NW  
Washington, D.C. 20036  
Target Group(s): Veterans  
Services Provided: Offers employment services, education, counseling, insurance, housing, recreation, hospitalization and veterans benefits.

Architectural and Transportation Compliance Board  
Compliance Board  
330 "C" Street, SW  
Washington, D.C. 20201  
Target Group(s): Handicapped persons and general public  
Services Provided: Ensures compliance with federal building standards and investigates non-compliance; offers consultation on barrier removal and distributes publications.

Arthritis Foundation  
3400 Peachtree Road, NE  
Atlanta, Georgia 30326  
Target Group(s): Arthritis patients  
Services Provided: Performs research, medical training, and information dissemination to doctors, patients and the public.

Association on Higher Education for the Handicapped; Office of Post Secondary Education  
Box 8256 University Station  
Grand Forks, North Dakota 58202  
Target Group(s): Handicapped students in post-secondary education  
Services Provided: Conducts conferences to promote information sharing on common problems and solutions.

Association of Junior Leagues, Inc.  
825 Third Avenue  
New York, New York 10022  
Target Group(s): The community  
Services Provided: Provides child advocacy, handicapped advocacy and volunteer training.

Blinded Veterans Association  
1735 De Sales Street, NW  
Washington, D.C. 20036  
Target Group(s): Blinded veterans whose blindness is service-connected  
Services Provided: Provides counseling, education and training, assistance in obtaining government benefits, employment services, outreach, public information, advocacy and representation.

Boy Scouts of America  
Scouting for the Handicapped Division  
P.O. Box 61030  
Dallas/Ft. Worth Airport, Texas  
75261  
Target Group(s): Handicapped children  
Services Provided: Includes handicapped children in scouting programs; offers job preparation for handicapped scouts, stimulates creation of posts at schools and homes for the handicapped.

Joseph Bulova School of Watchmaking  
40-42 62nd Street  
Woodside, New York 11377  
Target Group(s): Disabled persons  
Services Provided: Offers watchmaking and watch repair training, vocational counseling and placement, medical and recreational services.

Komen for the Cure  
Association on Handicapped Student Services Programs at Post Secondary Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202  
Target Group(s): State agencies and groups providing services to the handicapped  
Services Provided: Provides support to states and higher education for teacher training in educating handicapped students; supports research and demonstration projects; produces and distributes media and supports model programs.
Target Group(s): Air force families who have children with physical, emotional or intellectual handicaps
Services Provided:
Provides for counseling, referral, parent group support, transportation, special recreation, legal guidance, financial assistance and medical needs.

The Council for Exceptional Children
1920 Association Drive
Reston, Virginia 22091
Target Group(s):
Handicapped and gifted children, major organization for professionals in the field of special education.
Services Provided:
Operates information services and publications; provides government relations, minority concerns, evaluation, planning, program development, child abuse and neglect projects, American Indian special education projects, policy, needs assessment, career education; sponsors ERIC Clearinghouse on Handicapped and Gifted. Division of Career Development specifically addresses the career and vocational needs of exceptional students.

Council of State Administrators of Vocational Rehabilitation
1522 K Street, NW, Suite 610
Washington, D.C. 20005
Target Group(s):
Chief administrators of public rehabilitation agencies for physically and mentally handicapped persons
Services Provided:
Furnishes input to State-Federal program of vocational rehabilitation; provides a forum for state administrators to study and act upon matters affecting handicapped persons.

Damien Dutton Society for Leprosy Aid, Inc.
616 Bedford Avenue
Bellmore, L.I., New York 11710
Target Group(s):
Leprosy patients
Services Provided:
Provides research support, rehabilitation, public education, and recreational facilities for leprosy patients.

Disabled American Veterans National Service and Legislative Headquarters
807 Maine Avenue, SW
Washington, D.C. 20024
Target Group(s):
Veterans of American wars
Services Provided:
Conducts program for securing claims; provides legislative program, scholarship program for children of DAV's, disaster relief, volunteer service and emergency relief.

FPHA, Inc.
5533 S. Western Avenue
Los Angeles, California 90063
Target Group(s):
Epilepsy victims
Services Provided:
Offers skill training, job finding and job holding skills, and socialization programs.

Epilepsy Foundation of America
1828 "L" Street, NW
Washington, D.C. 20036
Target Group(s):
Epilepsy victims
Services Provided:
Provides medical, social and information services.

Federation of the Handicapped, Inc.
211 West 14th Street
New York, New York 10011
Target Group(s):
Disabled people
Services Provided:
Provides personal aides to the homebound, high school homebound program, skill training, home employment program, group work and recreation and sheltered workshops.
The 52 Association, Inc.
147 East 50th Street
New York, New York 10022

**Target Group(s):**
Members and former members of armed forces injured in service

**Services Provided:**
Operates a sports and recreation center for amputees, paraplegics and the blind; provides driver training for handicapped individuals.

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ICD Rehabilitation and Research Center
340 East 24th Street
New York, New York 10010

**Target Group(s):**
Handicapped persons

**Services Provided:**
Furnishes patient services (medical, vocational, social adjustment, speech and hearing diagnosis, treatment and training); supports research and professional education.

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Gallaudet College
7th and Florida Avenue, NE
Washington, D.C. 20002

**Target Group(s):**
Deaf students

**Services Provided:**
Offers liberal arts higher education to deaf students; assists deaf citizens and communities through continuing education and public service programs.

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Industrial Home for the Blind
57 Willoughby Street
Brooklyn, New York 11201

**Target Group(s):**
Blind and deaf-blind persons

**Services Provided:**
Provides casework, counseling, early childhood education, special education, production of braille, large print and recorded texts, library services, medical and rehabilitation services, daycare centers, summer camps and prevocational training centers.

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Girl Scouts of the U.S.A.
Services for Girls With Special Needs
830 Third Avenue
New York, New York 10022

**Target Group(s):**
Girls with disabilities

**Services Provided:**
Operates mainstreamed troops for girls with disabilities.

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International Association of Laryngectomees
777 Third Avenue
New York, New York 10017

**Target Group(s):**
Individuals who have lost their larynx

**Services Provided:**
Furnishes workshops, public information, free speech lessons and training of instructors in esophageal voice; offers program in first aid for laryngectomees.

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Goodwill Industries of America
9200 Wisconsin Avenue, NW
Washington, D.C. 20014

**Target Group(s):**
Handicapped, disabled and disadvantaged

**Services Provided:**
Provides vocational counseling, work testing, training, social and medical services, evaluation, on-the-job training and job placement.

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International Handicapped Net
P.O. Box B
San Gabriel, California 91778

**Target Group(s):**
Handicapped radio amateurs

**Services Provided:**
Conducts radio programs and information dissemination.

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The Joseph P. Kennedy, Jr. Foundation
1701 K Street, NW, Suite 205
Washington, D.C. 20006

**Target Group(s):**
Mentally retarded

**Services Provided:**
Supports research; promotes programs for physical fitness and vocational supervision for retarded people; offers training of professionals to work with retarded people as well as public awareness endeavors.
Target Group(s):
Deaf young people

Services Provided:
Holds conventions, regional youth conferences, youth development camps, and advisors workshop.

The Menninger Foundation
P.O. Box 829
Topeka, Kansas 66601

Target Group(s):
Individuals suffering from mental illness

Services Provided:
Provides clinical services, research, prevention (community psychiatry office) and education.

Libby of Congress, National Library Service for the Blind and Physically Handicapped
Washington, D.C. 20542

Target Group(s):
Visually and physically impaired persons

Services Provided:
- Offers free library services to those unable to read standard print material, recorded and braille book distribution, bibliographic searches, international library loan, references on blindness and physical handicaps, training and coordination of volunteer activities and media research.

Multiple Sclerosis Society
257 Park Avenue, South
New York, New York 10005

Target Group(s):
MS persons and their families

Services Provided:
Local chapters provide direct services such as information and referral, counseling, medical equipment loans, social, recreational and home visiting programs, diagnostic, evaluation and rehabilitation services.

Mainstream, Inc.
1200 15th Street, NW
Washington, D.C. 20005

Target Group(s):
Disabled persons

Services Provided:
Develops multi-media presentations for the public to increase awareness of issues and to deal with concerns; conducts accessibility surveys of facilities to determine the most economic approach to barrier removal; publishes a newsletter on affirmative action for the handicapped and organizes conferences to discuss Federal regulations.

Muscular Dystrophy Association
810 Seventh Avenue
New York, New York 10019

Target Group(s):
Muscular dystrophy victims and related disorders

Services Provided:
Sponsors world-wide research program of grants and fellowships; offers medical services, appliances, educational and recreational activities, physical therapy, transportation aid, public health education program.

March of Dimes, Birth Defects Foundation
1275 Mamaroneck Avenue
White Plains, New York 10605

Target Group(s):
Victims of birth defects

Services Provided:
Sponsors research, medical service programs in genetics, perinatology, and intensive care nurseries, professional education and public health education.

National Association of Retarded Citizens
2050 Avenue E East
Arlington, Texas 76031

Target Group(s):
Those suffering from mental retardation

Services Provided:
Provides public education, family counseling and national clearinghouse activities.

National Association of the Deaf
814 Thayer Avenue
Silver Spring, Maryland 20910

Target Group(s):
Deaf citizens

Services Provided:
Sponsors speakers (experts) on socio-economic aspects of deafness to groups; conducts studies and workshops on professional services, problems and programs.
National Association of the Physically Handicapped
76 Elm Street
London, Ohio 43140
Target Group(s):
Physically handicapped persons
Services Provided:
Promotes legislative action, employment, barrier free design, publicity, housing, education and research, sports and recreation, library and transportation.

Target Group(s):
Physically handicapped persons
Services Provided:
Promotes legislative action, employment, barrier free design, publicity, housing, education and research, sports and recreation, library and transportation.

National Association of Rehabilitation Facilities
5530 Wisconsin Avenue, NW, #955
Washington, D.C. 20015
Target Group(s):
Handicapped persons, professionals involved in sheltered workshops and similar programs.
Services Provided:
Conducts educational seminars and annual conferences.

National Association of State Directors of Veterans Affairs
State Capitol
Des Moines, Iowa 50319
Target Group(s):
Veterans and organizations which serve them
Services Provided:
Conducts conferences and conventions.

National Association of State Mental Health Program Directors
10001 Third Street, SW, Suite 114
Washington, D.C. 20024
Target Group(s):
Mentally ill, mentally retarded, alcoholics and drug abusers and persons who operate programs which serve them.
Services Provided:
Operates as a forum for cooperation and exchange of ideas among directors of programs for the mentally disabled.

National Association of Vocational Education—Special Needs Personnel (NAVESNP)
American Vocational Association
1510 "H" Street, NW
Washington, D.C. 20005
Target Group(s):
Teachers, administrators, and others working with disadvantaged and handicapped students
Services Provided:
Promotes generation, collection and sharing of information related to providing vocational education for special needs students; facilitates sharing, cooperation and coordination between teachers, administrators and others interested in maximizing education for disadvantaged and handicapped.

National Center for a Barrier Free Environment
1140 Connecticut Avenue, NW, Room 1006
Washington, D.C. 20036
Target Group(s):
Those with physical limitations
Services Provided:
Operates national information center on elimination of barriers; sponsors forums and conferences to explain revised ANSI standard; and carries out projects and research.

The National Center for Research in Vocational Education
The Ohio State University
1960 Kenny Road
Columbus, Ohio 43210
Target Group(s):
Professionals involved in vocational education
Services Provided:
Develops, designs and disseminates materials in vocational education, including those for handicapped persons, nationwide.

National Congress of Organizations of the Physically Handicapped, Inc.
1627 Deborah Avenue
Rockford, Illinois 61103
Target Group(s):
Physically handicapped persons and their organizations
Services Provided:
Provides organizational, legislative, employment and community service information and experience; operates referral service to clubs needing special assistance; furnishes listing of periodicals published by clubs of handicapped persons.
The National Easter Seal Society for Cripple Children and Adults
2033 West Ogden Avenue
Chicago, Illinois 60612

Target Group(s):
Crippled children and adults

Services Provided:
Operates care and treatment services, diagnostic clinics, preschool programs, sheltered workshops, homebound employment, vocational programs, recreational projects; provides special equipment, transportation, information, referral and follow-up, research, public education, scholarships, and literature distribution.

National Federation of the Blind
1629 K Street, NW, Office #10
Washington, D.C. 20006

Target Group(s):
Blind persons

Services Provided:
Provides public educational campaigns, assistance to blind persons who are victims of discrimination, research, consultation and scholarships to blind students.

National Foundation of Dentistry for the Handicapped
1726 Champa Street, Suite 422
Denver, Colorado 80202

Target Group(s):
Disabled persons

Services Provided:
Conducts national campaign of concern that includes educational materials dispensary and referral system.

National Handicapped Sports and Recreation Association (NHSRA)
Capitol Hill Station, P.O. Box 18664
Denver, Colorado 80218

Target Group(s):
Physically handicapped persons

Services Provided:
Provides recreational and competitive sports opportunities to physically handicapped persons; functions as authority on handicapped skiing; conducts regional and national ski championships.

The National Hemophilia Foundation
25 West 39th Street
New York, New York 10018

Target Group(s):
Hemophilia victims

Services Provided:
Fosters growth of comprehensive care clinics; provides scholarships for hemophilic students, summer camp programs, financial aid for victims and families, educational materials, conferences, blood donor program and research.

National Industries for the Blind
1455 Broad Street
Bloomfield, New Jersey 07003

Target Group(s):
Blind and multi-handicapped persons

Services Provided:
Conducts workshops; researches and recommends new products, prices and price revisions; develops quality control systems; procures raw materials for its workshops.

National Mental Health Association
1800 North Kent Street
Arlington, Virginia 22209

Target Group(s):
Victims of mental illness.

Services Provided:
Promotes improved care and treatment for mental hospital patients, aftercare and rehabilitation, community mental health services, treatment, education and special services for mentally ill children.

National Multiple Sclerosis Society
205 East 42nd Street
New York, New York 10017

Target Group(s):
Multiple sclerosis victims and those with related disorders

Services Provided:
Operates patient aid program, special clinics, research and research fellowships.

National Rehabilitation Association
1522 K Street, NW
Washington, D.C. 20005

Target Group(s):
Handicapped persons

Services Provided:
Offers forums and conferences for the sharing of information among professionals serving the handicapped; fosters research and professional training; sponsors national Rehabilitation Month (September).
National Rehabilitation Counseling Association  
1522 K Street, NW  
Washington, D.C. 20005  
**Target Group(s):**  
Rehabilitation counselors  
**Services Provided:**  
Sponsors national counselor certification program; fosters recruitment and placement for rehabilitation counseling personnel; provides committee studies in ethics, standards, training and research; sponsorship of training institutes and conferences.

National Safety Council  
425 Michigan Avenue  
Chicago, Illinois 60611  
**Target Group(s):**  
General public  
**Services Provided:**  
Serves as a clearinghouse of information about causes and prevention of accidents; stimulates accident prevention programs; consults with organizations; maintains world's largest library of accident prevention material and data; produces educational materials; and compiles and collects national data on accidents and accident prevention.

The National Society for Autistic Children  
1234 Massachusetts Avenue, NW  
Suite 1017  
Washington, D.C. 20005  
**Target Group(s):**  
Children and adults with severe disorders of communication and behavior  
**Services Provided:**  
Advocates for state and national policy changes; sponsors job exchange for employers and job seekers; provides audiovisual media; operates a bookstore, clearinghouse, and an information/referral service.

National Spinal Cord Injury Foundation  
369 Elliot Street  
Newton Upper Falls, Massachusetts 02164  
**Target Group(s):**  
Persons with spinal cord injury disease  
**Services Provided:**  
Identifies resources for use by victims; provides case consultation; develops independent living rehabilitation program and professional education programs.

National Therapeutic Recreation Society  
1601 North Kent Street  
Arlington, Virginia 22209  
**Target Group(s):**  
Nation's ill, handicapped, disabled and other special populations  
**Services Provided:**  
Conducts workshops, conferences, standard setting, technical assistance and consultation.

National Wheelchair Athletic Association  
40-42 62nd Street  
Woodside, New York 11377  
**Target Group(s):**  
Any competitor, supporter and/or organizer of wheelchair sports  
**Services Provided:**  
Develops, records and publishes rules for wheelchair athletics; selects sites for national championship meets.

Paralyzed Veterans of America  
4330 East-West Highway, Suite #300  
Washington, D.C. 20014  
**Target Group(s):**  
Veterans and all spinal cord afflicted persons  
**Services Provided:**  
Advocates removal of architectural barriers and construction of special housing; maintains 52 service officers for aid to veterans in litigation claims for disability; provides accessible sports, recreation and transportation.

Paraplegics Manufacturing Co., Inc.  
304 North York Road  
Bensenville, Illinois 60106  
**Target Group(s):**  
Paraplegics and other physically handicapped persons  
**Services Provided:**  
Operates as a sub-contractor to major manufacturer in assembly of electronic products and devices; has participated in OJT and JOBS training programs.
Perkins School for the Blind
175 North Beacon Street
Watertown, Massachusetts 02172

Target Group(s):
Blind, visually impaired and multi-impaired clients ages 5 to 35

Services Provided:
Offers diagnostics, 1-12 education programs; provides programs for multi-handicapped and deaf-blind, rehabilitation, counseling and family service.

The President's Committee on Employment of the Handicapped
111 20th Street, NW
Washington, D.C. 20036

Target Group(s):
Physically and mentally handicapped

Services Provided:
Sponsors National Employ the Handicapped Week as well as an annual 2-day program to highlight the progress of handicapped people. National dissemination of information on current employment of the handicapped, effective employment practices and programs.

President's Committee on Mental Retardation
7th and D Streets, SW
Washington, D.C. 20201

Target Group(s):
Victims of mental retardation

Services Provided:
Advocates for screening of young children, early intervention and promotion of legal rights of retarded individuals.

Rehabilitation Services Administration
Department of Education
330 “C” Street, SW
Washington, D.C. 20201

Target Group(s):
Handicapped, dependent families and children

Services Provided:
Deals with the supervision and management, development and promotion of the provisions of the Rehabilitation Act of 1973; provides matching funds, program support and guidance to state and local agencies administering several State-Federal programs.

Social Security Administration
Department of Education
Baltimore, Maryland 21235

Target Group(s):
Handicapped, dependent families and children

Services Provided:
Furnishes retirement, survivors and disability insurance; Office of Family Assistance sponsors grants to help defray state costs of providing financial assistance to families with needy children; provides supplemental security income to needy aged, blind and disabled people.

United Cerebral Palsy Association, Inc.
66 East 34th Street
New York, New York 10016

Target Group(s):
Cerebral palsy victims

Services Provided:
Offers professional service programs; sponsors research and professional training; supports infant care centers; provides adult vocational programs; participates in government activities and public education as well as providing assistance to various groups and organizations.

United Mine Workers of America Health and Retirement Funds
2021 K Street, NW
Washington, D.C. 20006

Target Group(s):
Retired and disabled bituminous coal miners, families and dependent survivors

Services Provided:
Provides medical, surgical and related services to ill persons; provides vocational and other rehabilitation services upon referral.
United Ostomy Association, Inc.
1111 Wilshire Boulevard
Los Angeles, California 90017

**Target Group(s):**
Persons who have lost normal function of bowel or bladder necessitating colostomy, illostomy or urinary diversion surgery

**Services Provided:**
Helps form local ostomy chapters; provides public education and public relations; furnishes mutual aid and moral support to all who have undergone ostomy services and need help.

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U.S. Council of the World Veterans Federation
1508 19th Street, NW
Washington, D.C. 20036

**Target Group(s):**
Members of U.S. Veterans Associations

**Services Provided:**
Organizes seminars and conferences; offers professional fellowship programs; provides medical and technical advisors; supports various special projects.

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United States Employment Service
Washington, D.C. 20213

**Target Group(s):**
Persons legally qualified to work, priority for veterans and special services for handicapped persons

**Services Provided:**
Appraises handicapped person’s interests, abilities and work experience; evaluates physical and mental capacities; provides referral to appropriate source to prepare person for competitive employment; provides referral for support services; restructures jobs so they can be performed by the handicapped; offers preferential treatment in job placement to disabled veterans.

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The Veterans Administration
Department of Medicine and Surgery
810 Vermont Avenue, NW
Washington, D.C. 20220

**Target Group(s):**
Disabled veterans and dependents

**Services Provided:**
Provides a broad range of medical care programs, rehabilitation, education, training, income support and benefits to eligible disabled veterans and their dependents.

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Veterans of Foreign Wars of the United States
34th and Broadway
Kansas City, Missouri 64111

**Target Group(s):**
Disabled and needy veterans, widows, orphans, and dependents

**Services Provided:**
Provides programs in the areas of community activities, safety, environment, veterans services, legislation, national security and foreign affairs and rehabilitation.

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United States Wheelchair Sports Fund
40-42 62nd Street
Woodside, New York 11377

**Target Group(s):**
Those interested or participating in wheelchair sports

**Services Provided:**
Promotes wheelchair sports and recreation as well as international cooperation with its international program and aids; supports, advises and cooperates with other charitable corporations.
BIBLIOGRAPHIES,
DIRECTORIES
AND RESOURCE GUIDES

   Information on products for the disabled.
   Accent Special Publication, Cheever Publishing, Inc., $10.00;
   PO Box 700; Bloomington, IL 61701.

2. Access: The Guide to a Better Life for Disabled Americans, Dr. Lilly Bruck,
   Random House, Inc., $12.95 (Hardcover + Postage & Handling), $5.95
   (Paperback + Postage & Handling);
   Attention: Customer Service; Westminster, MD 21157.

   National directory of consultants on environments for the handicapped,
   including architectural and design professions, state and local agencies,
   voluntary service associations and others who provide technical assistance
   on accessibility.
   National Center for a Barrier Free Environment, $3.25;
   Seventh and Florida, N.E.; Washington, DC 20002.

   A basic reference tool of names, addresses and telephone numbers of
   people who are in charge of programs which relate to handicapped
   concerns in the public, private, state, local and Federal sectors.
   Pius Publications, $15.00 per copy ($10 for subscribers to Handicapped
   American Reports);
   2626 Pennsylvania Avenue, N.W., Washington, DC 20037.

5. An Annotated Bibliography of Instructional Materials in Cooperative Vocational
   The State Board of Education, Illinois Office of Education;
   Springfield, IL 62705.

6. An Annotated Bibliography of Pre-Vocational Materials for Students with
   Minnesota Instructional Materials Center;
   Division of Vocational-Technical Education, Special Needs;
   Minnesota Department of Education; Minneapolis, MN 55415.

7. Architectural Barriers Removal, Department of Health, Education and Welfare,
   Office for Handicapped Individuals and the Architectural and Transportation
   DHEW Publication No. (OHDS) 79-22006.
   Architectural and Transportation Barriers Compliance Board;
   Washington, DC 20201.
A listing of state and national resources to assist elementary and secondary regular classroom teachers in accommodating students with physical and mental handicaps. Includes references on in-service training, national, state and local agencies and organizations and literature and media on educational services for handicapped students.  
Mr. James Bennet, Director of Technical Assistance Unit; Office of Programs Review and Assistance, Office for Civil Rights; 330 Independence Avenue, N.W.; Washington, D.C. 20201.

300 products in 112 categories for use in the creation of barrier free environments or as aids for disabled persons.  
Michigan Center for a Barrier Free Environment, $5.00 + $1.00 for postage and handling; 6879 Heather Heath; West Bloomfield, MI 48033.

A collection of materials dealing with the delivery of special education, vocational education and industrial arts services to handicapped individuals.  
The President’s Committee on Employment of the Handicapped; Washington, D.C. 20210.

Of interest to teacher educators, counselor educators, researchers and curriculum developers in the field of education for the handicapped.  
ERIC Clearinghouse on Adult, Career and Vocational Education; The National Center for Research in Vocational Education; The Ohio State University; 1960 Kenny Road; Columbus, OH 43210.

A bibliography containing 150 annotated citations, divided into 9 sections covering all aspects of career education.  
ERIC Clearinghouse on Adult, Career and Vocational Education, $5.10  
The National Center for Research in Vocational Education;  
The Ohio State University; 1960 Kenny Road; Columbus, OH 43210.

A bibliography in a search reprint that contains material from both the ERIC Data Base and the Council for Exceptional Children’s Data Base. Contains 100 abstracted citations of books, articles and reports pertinent to the career education of handicapped children.  
The Council for Exceptional Children, $10.00  
1920 Association Drive; Reston, VA 22091.

An extensive listing of references to journals, books, articles, monographs and information sources.  
CEPP Project, Dept. of Counseling and Personnel Services 16 Hill Hall; University of Missouri; Columbia, MO 65211.

15. Disability Attitudes, A Film Index, 1977.  
An annotated list of films which deal specifically with attitudes toward the disabled.  
Disability Information Center, $2.00 (Contact Center for price of multiple copies).  
Center for Research and Advanced Study; University of Southern Maine; 246 Deering Avenue; Portland, ME 04102.
   Over 500 products available for residential, commercial and industrial use.
   National Handicapped Housing Institute, $20.00
   12 South Sixth Street; Minneapolis, MN 55402.

   Contains 1,500 annotated entries on research studies, surveys, books, and standards for creating a barrier free environment.
   Architectural and Transportation Barriers Compliance Board;
   Room 1010, Switzer Building; 330 "C" Street, S.W.; Washington, D.C. 20201.

   An aid for teachers of the handicapped in vocational education. Provides abstracts of available materials, definitions of handicapping conditions and a listing of community agencies and resources.
   Mississippi State University;
   Research and Curriculum Unit for Vocational-Technical Education;
   P.O. Drawer DX; Mississippi State, MS 39762.

   Selected list of publications concerning the handicapped which are available through the Department of Health Education and Welfare, other Federal agencies or the U.S. Government Printing Office.
   Office for Handicapped Individuals (single copy free);
   U.S. Department of HEW; Washington, D.C. 20201.

   Outcome of CUPA/HEATH project which selected and trained individuals to assist educators to achieve accessibility in their institutions.
   HEATH Resource, $1.00 for postage and handling.
   c/o AAHE; 1 Dupont Circle, Suite 700; Washington, DC 20036.

   Guide to independent living for the handicapped; their family and friends.
   Available in most book stores.

   An eight-page booklet listing selected resources on Barrier Free Design.
   National Center for a Barrier Free Environment, $.25.
   Seventh and Florida, N.E.; Washington, DC 20002.

   Designed as an aid for the vocational educator who teaches or has responsibility for the teaching of handicapped students. Contains information about curriculum materials, handicapped students and agencies offering services for the handicapped.
   Mississippi State University;
   Research and Curriculum Unit for Vocational-Technical Education;
   Mississippi State, MS 39762.

   Northwest Association of Rehabilitation Industries, $3.00;
   2819 First Avenue; Suite 300; Seattle, WA 98121.
CODES, REGULATIONS, STANDARDS AND LAWS

   A guide to the complaint process and enforcement rules used by the U.S. Architectural and Transportation Barriers Compliance Board.
   Architectural and Transportation Barriers Compliance Board; Washington, DC 20201.

   Illustrated Building Code Requirements for various states may be available from state building code offices.
   Illinois Capital Development Board; State Office Building; 401 South Spring Street; Springfield, IL 62706.

   A summary of Federal, District of Columbia, Maryland and Virginia laws designed to aid handicapped citizens of the Washington metropolitan area.
   Intended to serve as a model for similar regional handbooks around the country.
   President's Committee on Employment of the Handicapped; Washington, DC 20210.

   Easter Seal Society; 521 Second Avenue; Seattle, WA 98119.

5. An Illustrated Handbook of the Handicapped Section of the North Carolina State Building Code, Ronald L. Mace, AIA, 1979 revised.
   Special Office for the Handicapped, $2.50;
   North Carolina Department of Insurance; PO Box 26387; Raleigh, NC 27611.

   American National Standards Institute, $5.00
   1430 Broadway; New York, NY 10018.

   Manual designed to supplement the GSA Design Criteria, New Public Building Accessibility.
   General Services Administration; Public Building Service; Washington, DC 20405.

   Contains non-technical brief synopses of legislation enacted by the 95th Congress which affects mentally and physically handicapped persons.
   Designed to assist program planners, students and interested citizens in gaining insight into the impact of Congressional actions which authorize programs with varied provisions benefiting handicapped persons.
   Superintendent of Documents (Stock No. 017-060-00138-1);

   Explains the regulations of the State of New Jersey Department of the Treasury.
   Division of Building and Construction, $2.00;
   PO Box 1243; Trenton, NJ 08626.
   Developed pursuant to GSA's responsibilities under Section 2 of Public Law 90-480.
   General Services Administration; Public Building Service; Washington, DC 20405.

    A comprehensive resource guide that includes a compliance list for recipients of federal funds, describes affirmative action requirements and mandates for barrier free facilities for Federally owned, occupied or financed facilities.
    Federal Programs Advisory Service, $65.00 (Includes one year of monthly supplements);
    2120 “L” Street, N.W.; Suite 210; Washington, DC 20037.

12. **P.L. 94-142 and Deaf Children**, Gallaudet College, Fall 1977 (Reprint).
    A discussion of the effects and implications of PL 94-142 on deaf students.
    Gallaudet Alumni Newsletter;
    7th & Florida Aves., N.E.; Washington, DC 20002.

    A report to Congress on the implementation of Public Law 94-142; The Education for All Handicapped Children Act.
    The State Implementation Studies Branch; Bureau of Education for the Handicapped;
    U.S. Office of Education; Washington, DC 20201.

    An illustrated handbook.
    Massachusetts Architectural Barriers Control Board;
    Room 1319; 1 Ashburton Place; Boston, MA 02101.

    Explains the rights of handicapped people under Section 504.
    Department of Health, Education and Welfare;
    Washington, DC 20201.

    Compares the regulations and their implications.
    The Texas Regional Resource Center, $3.00;
    Austin, TX 78712.

**DESIGN SPECIFICATIONS**

   American Institute of Architects;
   1735 New York Ave., N.W.; Washington, DC 20006.

   Reprint from March 1979 issue of Management World.
   Administrative Management Society;
   CMS Building; Maryland Road; Willow Grove, PA 19090.
   A commonsense guide for those who need to know about Section 504 as it relates to the visually handicapped.
   Dialogue with the Blind;
   3100 Oak Park Avenue, Berwyn, IL 60402.

   Prepared to assess degree of accessibility and identify modifications for making Levi Strauss and Co. facilities accessible for all persons.
   Director, Property Management, Levi Strauss and Co.;
   Two Embarcadero Center; San Francisco, CA 94106.

5. Accessibility Modifications, Ronald L. Mace, AIA, 1976.
   Special Office for the Handicapped, $2.00
   N.C. Department of Insurance; PO Box 26387; Raleigh, NC 27611.

   Guide to interior and exterior design. Includes costs vs. benefits and modifications of existing buildings.
   Governor’s Committee on Employment of the Handicapped, $5.00
   4656 Heaton Road; Columbus, OH 43229.

   National Easter Seal Society;
   2023 West Ogden Avenue; Chicago, IL 60612.

   A guide to facility modifications to accommodate the disabled on college campuses. Applicable to community colleges as well as universities.
   State University Construction Fund;
   197 Washington Avenue; Albany, NY 12210.

   National Alliance of Businessmen;
   1730 “K” Street, N.W.; Washington, DC 20006.

    120 pp., 4 illus., 7 apps., 6 refs.
    Center for Vocational, Technical and Adult Education;
    University of Wisconsin-Stout; Menomonee, WI 54751.

    University of Michigan; Disabled Student Services;
    2211 Michigan Union; Ann Arbor, MI 48109.

    Dowden, Hutchinson & Ross, Inc.; Community Development Series;
    Stroudsburg, PA 18360.

    Research and studies forming the basis for this report were conducted by the American Society of Landscape Architects Foundation.
    Superintendent of Documents, $2.30;

    School of Art; University of Michigan;
    2000 Bonistell Blvd.; Ann Arbor, MI 48109.

    Environmental accommodations for hearing impaired people.
    Gallaudet College;
    7th and Florida Avenues, N.E.; Washington, DC 20002.
Institute of Real Estate Management;
430 North Michigan Avenue; Chicago, IL 60611.

Whitney Library of Design, $10.95;
American Institute of Architects;
1735 New York Avenue, N.W.; Washington, DC 20006.

Provides assistance to administrators facing the challenge of making programs and facilities accessible to handicapped people.
Association of Physical Plant Administrators of Universities and Colleges, $4.50;
11 DuPont Circle; Suite 250; Washington, DC 20036.

Describes types of disabilities, and their attendant physical impairments which require architectural accessibility features.
General Services Administration, $2.60;
819 Taylor Street; Ft. Worth, TX 76102.

PA Magazine;
600 Summer Street; Stamford, CT 06904.

McGraw Hill Book Co., $19.50;
1221 Avenue of the Americas; New York, NY 10020.

Practical design solutions to the problems of an inaccessible environment.
Whitney Library of Design, $25.00;
1515 Broadway; New York, NY 10036.

Inland Architecture Corporation, $12.00;
727 South Dearborn; Suite 900; Chicago, IL 60605.

24. Designing and Operating a Barrier Free Campus, Laurie Scott Potter and George T. Potter, 1979.
American Alliance for Health, Physical Education and Recreation, $1.67;
1701 16th Street, N.W.; Washington, DC 20036.

525 pages of technical information about barrier free design.
RIBA Publications Unlimited, $39.95;

College of Architecture and Urban Studies, $10.00;
Virginia Polytechnic Institute and State University; Blacksburg, VA 24061.

27. Design with the Handicapped in Mind, Archie Kaplan, April 1979.
Reprinted from Modern Office Procedures;
614 Superior Avenue West; Cleveland, OH 44113.

American Foundation for the Blind;
5 West 16th Street; New York, NY 10011.

30. How to Create Interiors for the Disabled, Jane Randolph Cary, 1979. Pantheon Books, $15.00 (cloth), $5.95 (paper); New York; NY 10020.

31. Museums and Handicapped Students, Harold W. Snider, Coordinator, 1979. Programs for the Handicapped, no charge; Room 3566; National Air and Space Museum; Smithsonian Institution; Washington, DC 20560.


36. The Physical Environment and the Visually Disabled, Per Gunnar Braf, Swedish Institute for the Handicapped, 1978. ICYA Information Centre, $3.00; FACK; S RD D/8; 161 03 Bromma 3, Sweden.


40. The Problem of Access to Buildings for the Physically Handicapped, Professor Timothy J. Nugent, Director, 1979. Division of Rehabilitation—Education Services, University of Illinois for Stanley Door Operating Equipment Division of Stanley Works. Stanley Door Operating Equipment; Division of the Stanley Works; Farmington, CT 06032.
   Includes items on common architectural, transportation and communications barriers, on-campus housing, accessibility to special facilities and life safety systems.
   Association of Physical Plant Administrators of Universities and Colleges, $5.50;
   11 Dupont Circle; Suite 250; Washington, DC 20036.

42. Yesterday's Special Design Becomes Tomorrow's Standard, President's Committee on Employment of the Handicapped, April 1976.
   Reprinted from the AIA Journal, official publication of the American Institute of Architects.
   President's Committee on Employment of the Handicapped; Washington, DC 20210.

43. You Can Get There From Here, 1978.
   Alliance of American Insurers;
   20 North Wacker Drive; Chicago, IL 60606.

EDUCATION

PROGRAM

DEVELOPMENT MATERIALS

   U.S. Department of Health, Education and Welfare;
   Office of Education: Bureau of Occupational & Adult Education;
   Division of Vocational and Technical Education; Washington, DC 20009.

   A discussion of six outstanding model programs dealing with career development for handicapped students.
   $6.30.
   U.S. Department of Health, Education and Welfare;
   Office of Education: Bureau of Occupational & Adult Education;
   Division of Vocational and Technical Education; Washington, DC 20009.

   Explores concept of educating people to assume a meaningful and satisfying role in society. 60-minute cassette.
   $10.00.
   U.S. Department of Health, Education and Welfare;
   Office of Education: Bureau of Occupational & Adult Education;
   Division of Vocational and Technical Education; Washington, DC 20009.

   Department of Health, Education and Welfare; Office of Education;
   Bureau of Education for the Handicapped; Washington, DC 20009.

   U.S. Department of Health, Education and Welfare; Office of Education;
   Bureau of Education for the Handicapped; Washington, DC 20009.

6. Developing Criteria for the Evaluation of Least Restrictive Environment Provision
   U.S. Department of Health, Education and Welfare; Office of Education;
   Bureau of Education for the Handicapped; Washington, DC 20009.

   U.S. Department of Health, Education and Welfare; Office of Education;
   Bureau of Education for the Handicapped; Washington, DC 20009.
The University of Nebraska;
Lincoln, NB 77006.

A product from the CEC's Invisible College Conference on Learning and Behavioral Problems of Handicapped Students in Secondary School Programs. Includes information on legal and financial implications, delivery systems, community resources, family involvement, academic, vocational and affective components of the curriculum and examples of ongoing successful programs.
The Council for Exceptional Children;
1920 Association Drive, Reston, VA 22091.

Allyn and Bacon, Inc.;
Boston, MA 02167.

American Institutes for Research;
Palo Alto, CA 94302.

American Institutes for Research;
Palo Alto, CA 94302.

American Institutes for Research;
Palo Alto, CA 94302.

Contains career education materials suitable for teachers, administrators and planners at all levels.
Michigan State University; Career Education Resources;
3rd Floor, Erickson Hall; East Lansing, MI 48824.

AAAS Membership Department;
1515 Massachusetts Avenue, N.W.; Washington, DC 20005.

A compilation of papers for educators to familiarize them with the nature of science education for handicapped students. Includes sections on materials, teacher training, career implications and needs of those with differing handicapping conditions.
National Science Teacher's Association, $6.00;
1742 Connecticut Avenue; Washington, DC 20009.

ERIC Clearinghouse on Adult Career and Vocational Education. Reviews the state-of-the-art career education for the handicapped.
ERIC Clearinghouse on Adult, Career and Vocational Education;
The National Center for Research in Vocational Education;
The Ohio State University;
1960 Kenny Road; Columbus, OH 43210.

A product from the CEC's Invisible College Conference on Learning and Behavioral Problems of Handicapped Students in Secondary School Programs. Includes information on legal and financial implications, delivery systems, community resources, family involvement, academic,
vocational and affective components of the curriculum and examples of ongoing successful programs.

Cassette Tape Album, $65.00

   Human Resources Center;
   Willett Road; Albertson, NY 11507.

   Describes modifications and adaptations of tools, equipment and machinery which have been successfully used for vocational education of handicapped students.
   John Gugerty, Wisconsin Vocational Studies Center;
   University of Wisconsin-Madison; 964 Educational Science Building;
   1025 W. Johnson Street; Madison, WI 53706.

   The Department of Vocational Education;
   Colorado State University; Ft. Collins, CO 80521.

   ERIC Clearinghouse on Adult Career and Vocational Education. A review of programming and techniques useful in providing vocational education to handicapped, secondary and postsecondary students. Appendix contains descriptions of information system on the handicapped.
   The ERIC Clearinghouse on Career Education;
   The Center for Vocational Education;
   The Ohio State University;
   1960 Kenny Road; Columbus, OH 43210.

   The Council for Exceptional Children;
   1920 Association Drive; Reston, VA 22091.

   Academic Therapy Publications;
   San Rafael, CA 94902.

   Olympus Publishing Company. Identifies and discusses major barriers preventing the severely handicapped from obtaining vocational training and employment. Includes a descriptions of strategies for overcoming these barriers.
   The American Institutes for Research in the Behavioral Sciences;
   Olympus Publishing Co.; Salt Lake City, UT.

EMPLOYMENT

   The Regional Rehabilitation Research Institute on Attitudinal, Legal and Leisure Barriers;
   George Washington University; Washington, DC 20006.

   The Administrative Management Society;
   MS Building; Maryland Road; Willow Grove, PA 19090.
   Published as special article in Job Safety and Health, October 1976.
   The President's Committee on Employment of the Handicapped;
   1111 20th Street, N.W.; Washington, DC 20036.

   Provides information illustrating what physical changes can be made to
   allow persons with mobility limitations to enter and conduct business
   independently in a particular building.
   Easter Seal Society of Washington;
   521 Second Avenue West; Seattle, WA 98119.

5. Pathways to Employment, President's Committee on Employment of the
   Handicapped, 1976.
   President's Committee on Employment of the Handicapped;
   1111 20th Street, N.W.; Washington, DC 20036.

   Explains the rights of employers of handicapped under Section 503,
   prepared under a grant from the Employment and Training Administration
   of the Department of Labor.
   Mainstream, Inc.;
   1200 15th Street, N.W.; Washington, DC 20005.

   Explains the rights of handicapped employees under Section 503, prepared
   under a grant from the Employment and Training Administration of the
   Department of Labor.
   Mainstream, Inc.;
   1200 15th Street, N.W.; Washington, DC 20005.

HOUSING

   for Accessible Housing, Barrier Free Environments, Inc., 1980.
   Special Office for the Handicapped, $2.00;
   N.C. Department of Insurance,
   P.O. Box 26387; Raleigh, NC 27611.

   Veteran's Administration; Department of Veteran Benefits;
   810 Vermont Avenue; Washington, DC 20420.

3. Housing and Handicapped People, Marie McGuire Thompson, 1976.
   President's Committee on Employment of the Handicapped, Free;
   Washington, DC 20210.

4. Housing and Home Services for the Disabled: Guidelines and Experience in
   Harper and Row, $20.00
   Medical Department;
   2350 Virginia Avenue; Hagerstown, MD 21740.

5. Housing for the Handicapped and Disabled, A Guide for Local Action, Marie
   NAHRO Publications, $5.00;
   2600 Virginia Avenue, N.W.; Suite 404; Washington, DC 20237.

   Stock No. 023-000-00393-7. Superintendent of Documents;
   U.S. Department of Housing and Urban Development;
   Washington, DC 20410.

8. Study and Evaluations of Integrating the Handicapped in HUD Housing,
   Battelle's Columbus Laboratory, 1976.
   Stock No. 023-000-00419-4; U.S. Government Printing Office;
   Washington, DC 20405.

TRANSPORTATION

   A 20-page brochure describing accessibility in 220 airport terminals.
   Consumer Information Center (single copies);
   Pueblo, CO 81009.
   Federal Aviation Administration (multiple copies);
   800 Independence Avenue, S.E.; Washington, DC 20591.

   Pocket guide.
   TransWorld Airlines;
   Corporate Communications;
   128 South State Street; Chicago, IL 60603.

3. Directory of Vehicles and Related System Components for the Elderly and the
   NTIS: PB 244-474.
   National Technical Information Service;
   Springfield, VA 22161.

   Provisions for elderly and handicapped pedestrians.
   U.S. Department of Transportation;
   Federal Highway Administration; Washington, DC 20405.

5. Transportation for Elderly or Physically Handicapped, Transportation Systems
   Center, Cambridge, MA, Technology Sharing Program Office, U.S. Dept. of
   A bibliography with abstracts.
   National Technical Information Service;
   Springfield, VA 22161.

6. Transportation for the Elderly and Handicapped: Programs and Problems, U.S.
   Dept. of Transportation, 1977.
   Contains abridged versions of papers presented at a national conference
   held in December 1977.
   Technology Sharing Program Office (single copies);
   DTS-151, Transportation Systems Center;
   U.S. Department of Transportation, Research and Special Programs
   Administration;
   Kendal Square; Cambridge, MA 02142.

   United Massachusetts Transit Authority;
   Boston, MA 02215.
1. **Accessibility Is Good Business, 1978.**  
   A videotape produced by GTE Corporation.  
   National Easter Seal Society Information Center;  
   2023 West Ogden Avenue; Chicago, IL 60612.

2. **Across the Silence Barrier, 1977.**  
   Available as a film and videocassette. Looks at the ways deaf people learn to communicate and how they fit into a speaking and hearing world.  
   Time-Life Multimedia, Rental - $60.00;  
   100 Eisenhower Drive; Paramus, NJ 07652.

3. **All Things on Wheels Aren't Equal, 1978.**  
   Program for the higher education of the disabled. A 14-minute color film.  
   Hofstra University;  
   Hempstead, L.I., NY 11101.

4. **Approaches to Mainstreaming, 1978.**  
   A series of filmstrips for in-service training that provides information and suggestions for regular teachers in meeting the needs of special students in their classrooms.  
   The Council for Exceptional Children;  
   1920 Association Drive; Reston, VA 22091.

5. **Audiovisual Resources for Instructional Development, 1978.**  
   Provides information about audiovisual materials relevant to handicapped students. Contains about 1,000 annotations.  
   The Council for Exceptional Children; Publication Sales;  
   1920 Association Drive, Reston, VA 22091.

6. **Barrier Free Design Templates, Barrier Free Environments, Inc., 1978.**  
   A set of three vinyl overlay and tracing templates for use in planning for the disabled.  
   Barrier Free Environments, Inc., 1-10 sets @ $12.00; 11-49 sets @ $10.20, over 50 sets @ $9.00;  
   P.O. Box 30634; Raleigh, NC 27612.

7. **Beating the Averages, 1979.**  
   30-minute color film.  
   Chief, Distribution Section, $109.50 (also available for rental);  
   National A-V Center, General Services Administration;  
   Washington, DC 20409.

8. **Career Education: A Chance To Be, Office of Education, 1978.**  
   A 30-minute, 16mm color film produced by the Office of Education. Addresses the issue of education as preparation for a career, with particular emphasis on the needs encountered by members of special populations: women, minorities, the gifted and talented and the handicapped. Draws attention to the need to broaden work opportunities of their groups.  
   National Audiovisual, Sale: $174; Rental: $12.50;  
   Film N. A006711BK;  
   National Archives Trust Fund Board; Washington, DC 20405.

9. **Crip — Trips, 1979.**  
   A book by and about the physically handicapped, Center for Independent Living.  
   RSA Grant #44-P-45443/9-01.  
   Center for Independent Living; Berkeley, CA.

    Designed to foster better understanding between educators and parents. Covers funding, transportation and IEP's. Two filmstrips with one cassette.  
    Eye Gate Media;  
    146-01 Archer Avenue; Jamaica, NY 11435.
   Intended to sensitize school children to problems their handicapped classmates face. Two filmstrips and two cassettes.
   Sunburst Communications, $55 per set; 39 Washington Ave.; Pleasantville, NY 10570.

   A film that explores the development, implementation and review of an IEP. Stresses the importance of parent-teacher involvement.
   Available from Instructional Media Services; 128 East Pittsburgh Street; Greensburg, PA 15601.

   Twelve transparencies with one cassette. Intended for use with parents and staff involved with mainstreaming.
   Lansford Publishing Co., $119.95; Box 8711; 1088 Lincoln Avenue; San Jose, CA 95115.

   A film that documents one of the exemplary practices—instructional aide—that can be used in making regular secondary vocational education programs accessible to all students.
   WGBH; Education Foundation, 125 Western Ave.; Boston, MA 02103.

   Includes a four-part sound filmstrip for teachers on needs of cognitively, behaviorally and physically disabled and several in-depth monographs. Also includes two filmstrips designed to improve relationships between special students and their peers.
   Guidance Associates; 757 Third Avenue; New York, NY 10017.

   Teachers discuss problems and benefits of mainstreaming. Four cassettes.
   NEA Order Dept., $15; Academic Bldg.; Saw Mill Road; Westhaven, CT 06516.

   A narration of the personal frustrations of a handicapped person. 16mm film for 12 1/2 min.
   billy budd films, inc., Sale: $150.00, Rent: $15.00; 235 E. 57th; New York; NY 10022 (Phone: 212-755-3968).

   A multimedia package developed to help educators and parents understand the many facets of Public Law 94-142. Includes three captioned filmstrips and three audio cassettes. A copy of the law, a question and answer document, and a printed copy of the script for each filmstrip are also included.
   Council for Exceptional Children; Publication Sales; $50.00; 1920 Association Drive; Reston, VA 22091.

   Designed to assist administrators in dealing with sections 612 and 615 of P.L. 94-142.
   Council for Exceptional Children, Publication Sales; 1920 Association Drive; Reston, VA 22091.

   Focuses on the value of sibling involvement in modifying behavior.
   Council for Exceptional Children; Publication Sales; 1920 Association Drive; Reston, VA 22091.
   Discusses problems of children with learning disabilities. Useful for parent education, P.T.A. or community meetings.
   McGraw-Hill Films, Rental: $35.00;
   1221 Avenue of the Americas; New York, NY 10020.

   A series of 14 videotapes assessing the history and applicability of PL 94-142 and PL 93-112, section 504 of the Rehabilitation Act of 1973. The series is comprised of testimony and interpretations by legal and special education experts, simulations and analysis of procedures required by law and documentary coverage of instructional settings and approaches for educating the handicapped.
   Audio-Visual Center, available for purchase and rental;
   Indiana University; Bloomington, IN 47405.

   A slide and sound presentation on design for the disabled. Produced and available in connection with “Tooling Up for Accessibility” seminars sponsored by the National Easter Seal Society.
   Barrier Free Environments, Inc., Slides (80) $75.00, Instruction Manual with Text $10.00, Cassette Tape $15.00;
   P.O. Box 30634; Raleigh, NC 27612.

STAFF DEVELOPMENT MATERIALS

   Higgs finds that both help but recommends at least some contact to “bring the information home” to the respondent.
   Exceptional Children, Vol. 41, pp. 496-497.

   Regional Rehabilitation Research Institute on Attitudinal, Legal and Leisure Barriers;
   The George Washington University;
   1828 L. Street, N.W.; Suite 704; Washington, DC 20036.

   Describes instructional materials designed to be used by professionals in special education for pre- and in-service training.
   Handicapped Learner Materials Distribution Center;
   Indiana University; Audio-Visual Center; Bloomington, IN 47401.

   The writer describes successful attitude change procedure based on the force-field analysis technique.

   Developing a positive attitude. This self-instructional program for vocational teachers who teach or will teach handicapped students includes examples, exercises and assessment materials.
   American Institute for Research;
   Palo Alto, CA 94302.
   The Council for Exceptional Children; 1920 Association Drive; Reston, VA 22091.

   The author warns against "talking down" to teachers and favors "peer teaching" using expert or experienced teachers to help other teachers. Several states such as Colorado, Massachusetts and Michigan have identified "banks" of expert teachers.
   Allyn & Bacon; Boston, MA 02167.

   University of Illinois; Champagne-Urbana, IL 61820.

   Several simulations designed to develop empathy for children with various kinds of impairments are presented though they are not as personal as more recent efforts also in this list.
   N.Y. Center for Advanced Study in Education; Graduate School and University Center; City University of New York, NY 10464.

    Activities and workshops for developing sensitivity to handicapped students for use with four different age groups, the last one being high school. Discussions, speakers, and films are suggested to address six different attitudinal topics such as barriers and origins of handicaps.

    The results of this study suggest that in-service should include actual experience with handicapped persons, Dissertation Abstracts International.
    Dr. J.H. Hughes; P.O. Box 2345; Chapel Hill, NC 27514.

    Self-instructional materials directed toward changing attitudes of teachers and support personnel are described in detail.
    Resources in Education.

    Michael Lott, Supervisor for Special Instruction Programs, $12.50; Monroe County Intermediate School District; 1101 S. Raisinville Road; Monroe, MI 48161.

    This article is very general. Author reports priorities identified by teachers for in-service. He indicates where to get funding for in-service programs from both federal and state sources.
15. Vocational education for handicapped: methodology for planning and implementing in-service, I.D. Cook and V. Engleman, October 1978. Article recounts workshop held to train in-service leaders and has a list of in-service trainers from across country who are now available as a result of the workshop. *Education and Training of Mentally Retarded*, Vol. 13, No. 3, pp. 294-82.


18. Vocational Education: Teaching the Handicapped in Regular Classes, Robert Weisgerber, Editor, 1979. Designed to familiarize instructors with federal policy and program support for handicapped students, the regular classroom as the least restrictive environment, the importance of a success-oriented climate for learning, special considerations, about orthopedic and health impairments, visual impairments, mental retardation and communication impairments and developing individualized instruction for handicapped students. The Council for Exceptional Children; 1920 Association Drive; Reston, VA 22091.


21. Workshop Training Kit: Teaching Children with Communication Disorders, S.J. Levine, 1978. This material outlines a simulation to develop empathy for children with communication handicaps. Regional Instructional Materials; Center for Handicapped Children; Michigan State University; Lansing, MI 48901.

**INSTRUCTIONAL MATERIALS**

The following list of materials is intended to serve as a sampling of resources for teacher use in developing instructional strategies for handicapped students.


   Houghton Mifflin Co.;
   One Beacon Street; Boston, MA 02107.

   Educator's Publishing Service, $5.30;
   75 Moulton Street; Cambridge, MA 02138.

5. Creating Instructional Materials for Handicapped Learners (Kit), 1980.
   National Audio Visuals Center (#009688-$26.00);
   National Archives and Records Service; General Archives Administration;
   Order Section DA; Washington, DC 20409.

   Seal, Inc.;
   Dept. 2; Derby, CT 06418.

   Order No. ED069084.
   The ERIC Clearinghouse on Adult, Career and Vocational Education;
   The National Center for Research in Vocational Education;
   The Ohio State University;
   1960 Kenny Road; Columbus OH 43210.

   College Marketing Group, $32.50;
   6 Winchester Terrace; Winchester, MA 01850.

   Indiana University;
   Audio-Visual Center; Bloomington, IN 47401.

    Instructional Materials Laboratory;
    University of Missouri; Columbia, MO

    Mafex Association, Inc., $9.94;
    90 Cherry Street; Box 519; Johnstown, PA 15907.

    College Marketing Group, $10.00;
    6 Winchester Terrace; Winchester, MA 01890.

13. Mainstreaming Programming
    This Capital Area Career Center and Central Michigan University project in curriculum development includes materials for prevocational training in exploration, assessment and instruction and vocational training with support instruction, pre-employment and skills support training.
    Pat Sullivan, Capital Area Career Center; Dissemination Project;
    611 Hagadorn Road; Mason, MI 48854.

    Mafex Association, Inc., $10.55;
    90 Cherry Street; Box 519; Johnstown, PA 15907.

15. Modifying Vocational Programs for the Handicapped, Dr. Lloyd Tindall, 1979.
    Vocational Studies Center;
    321 Education Building; Box 49;
    University of Wisconsin; Madison, WI 53706.
   University of Southern California;
   University Park; Los Angeles, CA 90007.
17. Occupational Education for Students with Special Needs (17-volume series),
   Board of Cooperative Education Services for Nassau County;
   Divisions of Occupational and Special Education; Westbury, NY 11590.
   National Society for the Prevention of Blindness;
   79 Madison Avenue; New York, NY 10016.
19. Remediating Reading Disabilities: Simple Things That Work, Jimmie E. Cook
   College Marketing Group, $24.50;
   6 Winchester Terrace; Winchester, MA 01890.
20. SCIL (Systematic Curriculum for Independent Living), Marta A. Hannah, et al.,
    1979.
   Academic Therapy Publications;
   P.O. Box 899; 1539 Fourth Street; San Rafael, CA 94901.
21. Selected Instructional Materials for Daily Living Skills, Personal-Social Skills and
    Life-centered career education: a competency based approach.
    Council for Exceptional Children;
    1920 Association Drive; Reston, VA 22091.
    Interpretive Education;
    400 Bryant Street; Kalamazoo, MI 49001.
    VORT Corporation;
    P.O. Box 11132; Palo Alto, CA 94306.
    State Board of Vocational Education;
    Special Needs Program; Len B. Jordan Bldg.;
    650 West State Street; Boise, ID 83720.
25. Steps to Independence: A Skills Training Series for Children with Special
    Needs, Bruce L. Baker, Alan J. Brightman, Louis J. Heifetz and Diane M.
    Murphy, 1976.
    Research Press;
    Box 31778; Champaign, IL 61820.
    Charles C. Thomas, Publisher;
    301-327 East Lawrence Avenue; Springfield, IL 62703.
27. Teaching the Emotionally Disturbed/Learning Disabled Child: A Practical
    Acropolis Books, Ltd., $36.00;
    2400 17th Street, N.W.; Washington, DC 20009.
    College Marketing Group, $18.95;
    6 Winchester Terrace; Winchester, MA 01890.
    Exceptional Child Development Center, Inc.;
    725 Liberty Avenue; TEC; Pittsburgh, PA 15222.
    College Marketing Group;
    6 Winchester Terrace; Winchester, MA 01890.
   Boston State College; Boston, MA 01432.

   Northwest Regional Educational Laboratory; Portland, OR 97207.

   State Dept of Vocational and Technical Education; Curriculum and Instruction Materials Center; 1515 West Sixth Avenue; Stillwater, OK 74074.

   Vocational-Technical Education; Program Services; Nashville, TN 37219.

   Academic Therapy Publications; 1539 Fourth Street; San Rafael, CA 94901.

   Minnesota Instructional Materials Center; 3554 White Bear Ave.; White Bear Lake, MN 55110.

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PLANNED CHANGE

The following sources offer information on change strategies in education and planning for change from the perspective of the educational administrator.


   Center for the Advanced Study of Educational Administration; Eugene, OR 97403.

   Educational Administration Quarterly, Vol. 3

   Council of Chief State School Officers; Arlington, VA 22216.

   Presented at the American Educational Research Association Meeting, Chicago, IL 60654.

   Education Turnkey Systems, Inc.; Washington, DC 20006.
   Perspectives on Social Change; G. Zaltman and R. Schwartz (Eds.);  
   Wiley Interscience;  
   New York, NY 12208.

   McGraw-Hill;  
   New York, NY 10010.

   The Free Press;  
   New York, NY 10010.

10. Cooperative special education services in remote and sparsely populated areas,  
    Educational Programming for the Severely and Profoundly Handicapped;  
    E. Sontag (Ed.);  
    Council for Exceptional Children;  
    1920 Association Drive; Reston, VA 22091.

    JWK International;  
    Annandale, VA 22003.

    Change Processes in the Public Schools, Carlson, et al. (Eds.)  
    Center for the Advanced Study of Educational Administration;  
    Eugene, OR 97403.

    Northwestern University;  
    Evanston, IL 60204.

    Organization Development in Schools, R. Schmuck and M. Miles (Eds.).  
    National Press Books;  
    Palo Alto, CA 94302.

    SRI International;  
    Menlo Park, CA 94025.

    Division of Vocational Education;  
    Department of Public Instruction: Raleigh, NC 27611.

17. Influence of internal and external change agents in a simulated educational organization, Martin Scurrah, Moshe Shani, and Carl Zipfet, 1971.  
    Administrative Science Quarterly, Vol. 16, No. 1, pp. 113-120.


    Idaho State Department of Education;  
    Boise ID 83703.


Donald L. Clark, Associate Dean for Research; College of Education; Texas A&M University; College Station, TX 77843.


Research Implications for Educational Diffusion; Michigan Department of Education; Lansing, MI 48901.


CASEA (Center for the Advanced Study of Educational Administration); Eugene, OR 97403.


University of Michigan Press; P.O. Box 1104; Ann Arbor, MI 48106.


Council for Exceptional Children, $3.50; 1920 Association Drive; Reston, VA 22091.


The Association of Physical Plant Administrators of Universities and Colleges, $3.00 (1-25 copies), $2.00 (25 or more copies); Suite 250, Eleven Dupont Circle; Washington, DC 20036.


Regional Rehabilitation Research Institute on Attitudinal, Legal and Leisure Barriers, limited number of copies free, $1.00 each for order of 2-10; The George Washington University; 1828 L Street, Suite 704; Washington, DC 20036.


Center for Research on Utilization of Scientific Knowledge; University of Michigan; Ann Arbor, MI 48106.


Personal and Organizational Change Through Group Methods; John Wiley & Sons; New York, NY 12208.


Knowledge Production and Utilization in Educational Administration, Eidell and Kitchel (Eds.); CASEA and UCEA; Eugene, OR 97403.


Far West Laboratory for Educational Research and Development; San Francisco, CA 94117.

32. Recommended criteria for assessment techniques for evaluation of LEAs of their compliance with the notice and consent requirements of P.L. 94-142, L. Kotin, 1978.

33. Resistance to the adoption of audiovisual aids by elementary teachers: contrast and similarities to agricultural innovation, Gerhard C. Eicholz and Everett M. Rogers, 1964.
   Innovation in Education. Matthew Miles (Ed.).
   Teachers College Press;
   Columbia University; New York, NY 10028.

34. Study of Procedures for Determining the Least Restrictive Environment Placement of Handicapped Children,
   Applied Management Science, Inc.;
   Silver Spring, MD 20910.
   Bureau of Education of the Handicapped;
   Washington, DC 20202.

   Educational Technology Publications;
   Englewood Cliffs, NJ 07632.

   Council for Educational Development and Research, Inc.;
   Washington, DC

   Science and Behavior Books;
   Palo Alto, CA 94302.

38. The role of the advocate and directed change, Art Gallaher, Jr., 1964.
   Media and Educational Innovation, Wesley (Ed.)
   University of Nebraska Press and Extension Division;
   Lincoln, NB 68504.

   System Development Corporation, Professional Paper SP-2025;
   Santa Monica, CA 90403.

   Institute for Social Research;
   University of Michigan; Ann Arbor, MI 48106.


COSTS

   Kern Alexander, Director;
   Institute for Educational Finance;
   University of Florida; Gainesville, FL 32601.

   The Rand Corporation
   Santa Monica, CA 90406.

   Office for Civil Rights, Publication #Aa-414-76;
   Washington, DC 20009.
   Council for Exceptional Children, $4.95; 1920 Association Drive; Reston, VA 22091.

   A brochure that explores some of the dollar costs of barrier free design. Available on tape.
   Mainstream, Inc.; 1200 15th Street, N.W.; Washington, DC 20005.

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**FUNDING SOURCES**

   Provides basic information and guidelines for communities that may need public works assistance.
   U.S. Department of Commerce; Economic Development Administration; Washington, DC 20201.

2. *Federal Assistance for Programs Serving the Handicapped*, Office for Handicapped Individuals; September 1978.
   Offers a description of programs providing assistance to the handicapped or people working with or for them. Information was excerpted from the 1978 Catalogue of Federal Domestic Assistance. Includes a bibliography on resource groups and public and private sector funding.
   The Superintendent of Documents, Stock No. 017-000-00215-5, $5.00; U.S. Government Printing Office; Washington, DC 20402.

   Council for Exceptional Children, $4.25; 1920 Association Drive; Reston, VA 22091.

   Council for Exceptional Children, $.75; 1920 Association Drive; Reston, VA 22091.

   HEW Office of Handicapped Individuals; Washington, DC 20009.

   The Library of Special Education; Riverside, NJ 08370.

   The Council for Exceptional Children, $2.75; 1920 Association Drive; Reston, VA 22091.

   A listing of services ranging from the enforcement of accessibility standards to vocational rehabilitation.
   Clearinghouse on the Handicapped; Office for Handicapped Individuals; Office of Human Development Services; Room 338 D, Hubert Humphrey Building; Washington, DC 20201.
OTHER RESOURCES

   A brief look into the aids and appliances program of the American Foundation for the Blind.
   American Foundation for the Blind;
   15 West 16th Street; New York, NY 10011.

2. APPA Hotline (202) 234-1663, undated.
   An information service of the Association of Physical Plant Administrators of Universities and Colleges' Central Office of Section 504 regulations and accessibility.

3. Arts and the Handicapped, an Issue of Access, Educational Facilities Laboratory and the National Endowment for the Arts, 1975.
   Educational Facilities Laboratories, $4.00;
   850 Third Avenue; New York, NY 10022.

   Donald L. Clark;
   The College of Education;
   Texas A&M University; College Station, TX 77843.

   American Association for the Advancement of Science;
   1515 Massachusetts Ave., N.W.; Washington, DC 20005.

   One of a series of reports produced in connection with the Consumer Survival Kit, a national program service of the Maryland Center for Public Broadcasting.
   Maryland Center for Public Broadcasting;
   Owings Mills, MD 21117.

   Internal Revenue Service regulation 7.190-177, reprint.
   Commerce Clearinghouse:
   4025 West Paterson Avenue; Chicago, IL 60646.

   Publication Department;
   The American Institute of Architects;
   1735 New York Avenue, N.W.; Washington, DC 20006.
Federal Projects

Over the past several years, vocational education for special needs populations, particularly handicapped students, has been a major priority in the U.S. Department of Education, Office of Vocational and Adult Education. A number of research projects of national significance have been carried out and should be considered in developing accessible programs. Among the projects of note are the following:

<table>
<thead>
<tr>
<th>Project Director's Address</th>
<th>Title of Project</th>
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<tbody>
<tr>
<td>Dr. Lloyd W. Tindall</td>
<td>Modifying Vocational Curriculum for the Handicapped</td>
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<td>Wisconsin Vocational Studies Center</td>
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<td>964 Educational Science Building</td>
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<td>1025 West Johnston Street</td>
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<tr>
<td>Madison, Wisconsin 53706</td>
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<tr>
<td>Dr. Caren Von Hippel</td>
<td>Individual Educational Plans for Handicapped Students in Vocational Education</td>
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<td>CRC Education and Human Development, Inc.</td>
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<td>26 Brighton Street</td>
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<tr>
<td>Belmont, Massachusetts 02178</td>
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<tr>
<td>Mr. Roger Smith</td>
<td>Media Presentation on Mainstreaming the Handicapped</td>
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<td>WGBH Educational Foundation</td>
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<td>125 Western Avenue</td>
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<td>Boston, Massachusetts 02134</td>
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<tr>
<td>Dr. John Gugerty</td>
<td>A Catalog to Help You Assist Handicapped Individuals</td>
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<td>Dr. James S. Kakalik</td>
<td>Issues in the Cost and Finance of Special Education</td>
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<td>Rand Corporation</td>
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<tr>
<td>Santa Monica, California 90426</td>
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<tr>
<td>Dr. Donald W. Drewes</td>
<td>State Planning for Delivery of Vocational Education to Special Populations</td>
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<tr>
<td>Conserva, Inc.</td>
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<tr>
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<tr>
<td>401 Oberlin Road</td>
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<tr>
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Developing Your Own Resource Directory

Although national resource directories are valuable, you will probably find your specific information needs met more effectively by a more personalized resource guide which includes resources in and near your geographic area. Developing your own resource directory will require some time investment by you or someone you designate to carry out the task; however, the benefits will exceed the costs in time and effort. There are many information needs that can be met at little cost to your educational unit simply by knowing whom to contact and having the information at hand when the need arises. Your resource directory should be a working document that is in a form that can and will be used by you and your staff. Its organization can take several forms depending on which you prefer for your own use. The format suggested here is merely for illustration. You are encouraged to adapt and modify the ideas according to your own needs and purposes.

Before you begin the actual work of putting together the information for your resource guide, you must consider the full meaning of the term, "resource." As you do this, you may uncover resources that would not have come to mind.

The formal definition of resource is "a source of supply or support or something to which one has recourse in difficulty." Resources can be categorized by type. Three major categories are: manpower, materials, and money. There are other categories such as time, information, etc., and you may be able to think of others. For these purposes, please concentrate on the three broad categories and their subcategories. The following organizational scheme offers one organization for resource type:

Category: Manpower
Subcategories: Professional
                           Management
                           Ancillary
                           Clerical
                           Volunteer

Category: Materials
Subcategories: Equipment
                          Facilities
                          Supplies

Category: Money
Subcategories: Public
                          Private

Add other categories and subcategories as you see fit.
MANPOWER

In thinking about resources you must consider not only sources but also the tasks or jobs to be performed. Potential tasks in removing barriers and creating accessible programs may include:

- curriculum planning
- instructional materials adaptation
- facilities modification
- school policy review
- typing
- instruction/tutoring
- assessment of students
- transporting of special students
- medical examination and treatment of special students
- family counseling
- public/community relations
- lobbying
- home visitations

Consider the potential pool of community people who are capable of performing these tasks. In some educational units, schools have been able to enlist the aid of retired volunteers as well as professionally trained housewives to tutor, make home visits and transport students. Involving retired community people as volunteers has, in many areas, proved to be a very successful public relations technique. In addition, many existing community organizations and civic groups have special projects or committees whose charge is to assist handicapped people in the community. These organizations are excellent sources of information about what other community resources may exist in the area of people power.

When professional assistance is needed and funds are lacking, sometimes it is possible to obtain the necessary personnel on loan from another agency. State and local governments normally employ planners who may be of assistance to schools as they plan for program accessibility.

Retired citizens, housewives and other volunteers may be willing to assist with the letter-writing campaigns, surveying, data collection, typing and report preparation. Likewise, high school typing and business classes may be willing to perform some of the duties related to implementation of the Planning System as a part of their course work or for extra credit assignment.

MATERIALS

It will be necessary to do a thorough study of all required tasks in the Planning System, including barrier removal before a complete inventory of materials needs can be compiled. Nevertheless, it is possible to estimate materials needs by outlining roughly the tasks to be performed on the Planning Record. Vocational training equipment often can be obtained on loan or by donation from business and industry. Such equipment can be adapted and modified for use by handicapped students. Vehicles sometimes can be obtained in the same way; likewise, a civic group may wish to supply transportation needs to handicapped students as a special service project.

Facilities, rooms, and buildings owned by cities, businesses or private citizens often lie idle and may be available for the asking. Do not overlook those facilities that may need some repair or modifications. Carpentry classes in the school may be able to make the necessary repairs and structural modifications to make usable a facility that might otherwise not be used at all, much less in a vocational capacity.

Supplies include disposable instructional and office materials. A careful inventory of businesses in the community may uncover potential donations or supplies available at reduced rates.
MONEY

When one considers resources, the most typical source that comes to mind is the financial category. Although there clearly are other kinds of resources, it is exceedingly difficult to bring about educational accessibility without financial support.

There are public as well as private sources of funds available to schools for making programs accessible to handicapped students. For example, public sources include monies available from the special provisions of P.L. 94-142. Although there are no funds provided for renovation, some financial assistance is available for structural renovations. State monies as well as in-kind services from various state agencies are available for other kinds of activities associated with accessibility. Check with the State Department of Education, Divisions of Vocational Education and Special Education, the Department of Labor, the Department of Vocational Rehabilitation and the Department of Social Services/Human Resources.

In many instances, private sources of funding may be more readily obtainable than public sources due to several drastic budget cutbacks to education and the toll taken by inflation on the public tax dollars. Financing for student diagnostics and medical intervention may be available from a family's private insurance. Foundations and advocacy groups may be willing to supply funding for various activities directed toward making programs accessible to handicapped students. Additionally, administrators should be aware that various community and civic organizations are often willing to assist schools financially as a special project. Donations also might come from private industry, families and individuals.

DEVELOPMENT OF AN INVENTORY

The directory you compile may take any form you choose, whether it be on index cards, card-x file, loose-leaf notebook or computer. The major requirement is that the directory contain complete, accurate information in a form that is usable. Information, regardless of how elaborate and extensive, is useless unless it can be retrieved easily when needed. The following steps are provided for your use in compiling your directory.

Step 1: Identify Resource Needs.
Before listing actual resources, it will be helpful to compile a list of the actual and anticipated needs in the barrier removal process. This list can be generated by one person or by a group of people knowledgeable about existing and anticipated needs. The list generated may include headings such as:

- transportation
- diagnostic tests
- tutoring
- counseling
- financial assistance
- staff training
- equipment
- services for the blind
- physicians
- homemaker services
- migrant health services
- child care
- bilingual services
- halfway houses
- volunteers

Think of this list as your key word list; use it to help stimulate your thinking about potential resources.
Step 2: Survey Existing Printed Information. Use the information provided in this section of materials and collect other resource guides and directories that exist in your community. Many civic clubs and organizations have resource directories as do hospitals, mental health centers, departments of social services and vocational rehabilitation as well as various divisions of state government. Your local telephone directory, in the “Yellow Pages”, will have much of the needed information compiled under listings for “Organizations,” “Associations,” and “Social Service Agencies.” The information collected about each resource should include:

- the name of the resource in such a way that it is distinguished from other resources
- the address where the resource can be contacted or accessed
- the telephone number
- the type of service or assistance that the resource supplies
- to whom the service is available
- the cost of the service
- the availability of the service (times, days, schedules, etc.)

No idea is too outlandish. It is important to generate as many alternatives as possible. Irrelevant or deadend sources can be weeded out later. It is helpful to remember when contacting potential resources that the worst thing that can happen is that someone will say no! The more likely occurrence is that if an organization, agency or person cannot serve as a resource, they can identify alternatives for you.

Step 4: Decide on How Information is to be Stored. Determine which storage system is easiest for you and your staff to use. Index cards, paper, bound volume, loose-leaf notebook and computer are all possible storage methods. The decision about which method to use is a critical one since it can make the difference as to whether the information you have collected will be used or filed away on a shelf.

Step 5: Check to See That the Resources Collected Meet the Information Needs You Identified in Step 1. There may be resources which do not fit any of those headings that you listed in Step 1. Unless some are clearly irrelevant, include them in your directory since it is highly unlikely that you will be able to anticipate all your resource needs. Take time to expand the list of resources to meet the most critical needs you identified in Step 1.

Step 6: Develop a Resource Grid. If you have developed a particularly long list of resources, it may be helpful to develop a grid or matrix to assist resource directory users in identifying resources to meet particular problems quickly. Refer to the key word list you developed in Step 1 and choose the five or ten most common problems or barriers in your school. These will become column headings for your grid. Row headings will be the agency or organization resources available to meet those needs. The examples below serve as an illustration.
<table>
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The grid will expand as you plot the specific resources available within each of the agency or organization row headings. The grid can be expanded further by asking others to add to those resources already listed. This “hitch-hiking” of ideas provides a rich pool of information. A grid of this type can also serve as a useful referral device since it is problem oriented rather than agency oriented.

**Step 7: Map Resources.** For education units in or near large metropolitan areas, it will be useful to have available a display of resources organized geographically. The easiest way to do this is with maps. By having a pictorial display of where resources are located, it is a simple matter to bring the most convenient and easily accessible resources to bear on specific problems.

To save cost, time and effort, clear plastic overlays can be prepared to conform to a basic map of the city or metropolitan area. The basic map should depict all streets and thoroughfares with the resources depicted on overlays. One overlay may depict the locations of all public agencies, another may show civic organizations, another schools and training centers, and so forth. The overlays may be color-coded, making it easy to use several overlays at once. Color-coding is also useful when maps are used for group presentations or group planning meetings.

**Step 8: Update the Resource List.** Your directory should be checked periodically to insure that information is up-to-date and accurate. Likewise, new resources should be added as they are identified.