The bibliography is designed to assist teachers and students at the secondary level in selecting printed and audiovisual materials related to health occupations. The 115 items relate to the following occupations: dental assistant, medical laboratory aide, practical nurse, nurse assistant, rehabilitation aide, physical therapy aide, radiologic aide, health care aide, respiratory therapy aide, medical assistant, mortuary aide, pharmacy aide, recreational therapy aide, and geriatric aide. The six-digit coding system used for arranging the bibliography consists of a numerical listing with a Health Occupations (HO) prefix. It is compatible with the ERIC system, allowing for cross referencing and expansion. An index lists the code numbers according to student or teacher materials. A two-page form is included for each document. The first page, which has the HO number and the OE code number for the occupations category, indicates: the title, name of developer or author, type of material, type of student or teacher who could use the item, if training is required for optimum use, availability of consulting services, copyright restrictions, provisions for acquiring, and an ordering address. The second page very briefly describes the document and its format and provides evaluator's comments. (MS)
An Annotated Bibliography for Health Occupations:
A Guide for Teachers and Students

by

Dr. Lindy Solon

Department of Curriculum and Instruction
College of Education
Chicago State University

in cooperation with the
Professional and Curriculum Development Unit
Division of Vocational and Technical Education
Board of Vocational Education and Rehabilitation
Illinois Office of Education

July 1975
ACKNOWLEDGEMENTS

The Project Director is very grateful to the following members of the "Jury of Health Occupations Experts" who evaluated the many pieces of printed and audio-visual materials that are included into this bibliography:

Margaret Davis
Belleville Township High School East

Janet Foreman
Glenbard West High School

Mary Larson
Decatur Area Vocational Center

Francis McCann
Assistant Dean, Health Careers
Triton Junior College

Thelma Mitten
Kankakee Area Vocational Career Center

Phillip N. Brunner
Department of Public Health
State of Illinois

Also a special thanks goes to the health consultants of DVTE who spent additional time and efforts in advising and directing each phase of the project:

Mary Lou Shea
Julie Larson
Rebecca Douglas

Thanks to Mr. Lonnie M. Hart, Project Coordinator, DVTE and William Reynolds for their administrative assistance.
FOREWARD

This Guide is designed to assist teachers and students at the secondary level in selecting printed and audio-visual materials that are related to secondary health occupations. The following suggested course sequence is applicable:

9th Grade: Introduction to Health Occupations
10th Grade: Health Occupations Orientation Core
11th Grade: Health Occupations Core of Skills
12th Grade: Specific Job Skill Training

The following is a listing to the various health occupations categories and related O.E. Code numbers used in this document:

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TABLE OF CONTENTS

HOW TO USE THIS DOCUMENT...

This document is indexed in a format compatible to that utilized by the Eric System. You will notice in the last paragraph of page one of the "Abstract Form" a place is provided for an Eric Number. Although only a few abstracts listed in this publication presently carry the Eric Number, future revisions will be cross referenced with the existing Eric System.

The coding system used for this document is simply a numerical listing of the content of the publication. The index number in the upper right hand corner of each page can be used in the same manner as a page number is used. The six digit code was selected because (1) it is compatible with the Eric System (2) it allows each entry to be cross indexed, and (3) it provides for future expansion of the document up to 999,999 entries. The (HO) prefix is a descriptor which identifies the bibliography as a Health Occupations publication. The (OE) prefix identifies the occupations category.

To use the document simply peruse the table of contents to find the section which contains abstracts in your area of concern. For instance, Health Occupations. Once you have located this section in the table of contents, you use the HO 000 000 number(s) contained therein in the same manner you would use page numbers. Each number listed within a category means there is a detailed abstract of curriculum materials which has direct relationship to that specific subject area.

I. TEACHER HEALTH OCCUPATIONS MATERIALS

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# OCCUPATIONAL CURRICULUM

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<tr>
<td>Chicago, Illinois 60602</td>
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continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

A report of a "Symposium on Occupational Therapy Education" sponsored by the National Committee on Employment of Youth.

FORMAT:

Edited minutes of the symposium, reports.

EVALUATOR'S COMMENTS:

Valuable to a school system attempting to institute an occupational therapy program or revise an existing program. Very tedious reading.
Demonstration Project on Developing Alternative Qualifications and Credentials for Paraprofessionals
Final Report: Phase II
Date developed and/or revised: 1973

National Committee on Employment of Youth of the National Child Labor Committee

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Paper Bound 99 Pages
Video Tape 1 Minutes
Film 1 Minutes
Slides & Film Strips [X] Color

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other
TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes [ ] No

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COPYRIGHT RESTRICTIONS: [X] Yes [ ] No ( ) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
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[ ] Other Explain

TO ORDER, PLEASE CONTACT:
J.C. Fergusbn Publishing Company
6 North Michigan Avenue
Chicago, Illinois 60602

Abstract Prepared in 1975
INTRODUCTION:

Project report on improving the credentialing procedures and criteria for paraprofessionals in health occupations.

FORMAT:

The report centered around the development of new options for the four occupations: addiction services, child development, occupational therapy, and teaching.

EVALUATOR'S COMMENTS:

Valuable tool for a person reviewing manpower needs, use and effectiveness.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

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<th>TITLE OF MATERIALS</th>
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Abstract Prepared in 1975
INTRODUCTION:

This book is related to the major duties and occupational tasks performed by dental assistants in Ohio. It includes a detailed list of tasks and an analysis of each as they relate to dental assistant training.

FORMAT:

The book is divided into the following sections: Job Description, Duties, and Task Statements. Each statement is divided into the following categories: Tools, Equipment, Materials, Objects Acted Upon, Performance Knowledge, Safety Hazard, Science, Math-Number Systems, and Communication.

EVALUATOR'S COMMENTS:

Very helpful aid in developing curriculum and planning course outlines for dental assisting programs at the secondary level.
**TITLE OF MATERIALS**

Nursing Procedures for the Practical Nurse

Date developed and/or revised: 1974

**NAME OF DEVELOPER(S) OR AUTHOR(S):**

The Instructional Materials Laboratory, Trade and Industrial Education, The Ohio State University

**TYPE OF MATERIALS:**

- [X] Health Occupations Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [ ] Hardcopy
- [ ] Paper Bound
- [X] Video Tape
- [ ] Film
- [ ] Slide Film Strips

- [ ] B & W
- [ ] Color
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- [ ] Hours
- [ ] Pages
- [ ] Sets
- [ ] Frames
- [ ] Audio
- [ ] Video

**FOR STUDENT USE:**

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**

- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [ ] Yes
- [X] No

**ARE CONSULTING SERVICES AVAILABLE?**

- [ ] Yes
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**COPYRIGHT RESTRICTIONS:**

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- [X] Purchase (Unit cost $4.00)
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**TO ORDER, PLEASE CONTACT:***

Trade and Industrial Instructional Materials Laboratory
1885 Neil Avenue
The Ohio State University
Columbus, Ohio 43210

Abstract Prepared in 1975
INTRODUCTION:

This is an instructional manual for students containing basic nursing procedures required for practical nurse training.

FORMAT:

Each nursing procedure sheet gives the recommended step-by-step method for completion on a perforated page with punched notebook holes. Key points are listed and stressed with an assurance of safety for both patient and practical nurse.

EVALUATOR'S COMMENTS:

The lesson plan guides are a valuable aid in teaching methodologies and techniques that are the normal responsibilities of the practical nurse. An excellent book for upper secondary students. Mostly printed materials with a few diagrams illustrating key points.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [ ] Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes ( ) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $1.00) [ ] Rent (Unit cost $ ) [ ] Free [ ] ERIC Number

[ ] Other Explain

TO ORDER, PLEASE CONTACT:

Trade and Industrial Instructional Materials Laboratory
1885 Neil Avenue
The Ohio State University
Columbus, Ohio 43210

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This guide is to assist the beginning instructor in teaching practical nursing. It is designed to help the teacher develop an understanding of the teaching-learning process as well as development of skills in using methods basic to successful teaching at the secondary level.

FORMAT:

The guide is developed around various topics related to a four-step teaching plan. It makes a convenient frame of reference around which to introduce concepts and methods to the beginning teacher. A series of problems are included at the end of each topic that requires the in-service teacher to think through the reasons for recommended techniques as well as providing actual practice in applying the methods described. The fourth step of the teaching plan is that of evaluation but was purposely omitted since it is included in the end-of-the-year evaluation of the in-service program.

EVALUATOR'S COMMENTS:

Requires an extensive nursing library due to many of the assignments. Designed strictly for in-service education to prepare the R.N. to become a competent classroom teacher.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS: Handbook for Instructors and Course Outline for Occupational Therapy Assistants

Date developed and/or revised: 1970

NAME OF DEVELOPER(S): State of Tennessee Board for Vocational Education Health Occupations Service

OR AUTHOR(S):

TYPE OF MATERIALS:
- [x] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [x] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Audio
- [ ] Sets

Pages: 76
Minutes: _
B & W: _
Color: _
Size: _

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [x] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes (x) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (x) No

If Yes, please fill out this section:

By whom: 
Other comment: 

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No (x) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:
- [x] Purchase (Unit cost $2.00)
- [ ] Rent (Unit cost $________)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

Explain:

TO ORDER, PLEASE CONTACT:
Tennessee State Board for Vocational Education
Division of Vocational and Technical Education
P.O. Box 1114, Murfreesboro, 37130

Abstract Prepared in 1975
INTRODUCTION:

The Tennessee Hospital Association and other medical organizations became aware of the shortage of registered occupational therapists and set up plans to develop a handbook on the training of occupational assistant therapists.

FORMAT:

The course outline for training physical therapists includes Philosophy, Objectives, Definitions, Advisory Committee, Faculty, Minimum Physical Facilities, Requirements for Applicants, Requirements for Certification, Student Expenses, Description of Courses and the Instructional Outline.

EVALUATOR'S COMMENTS:

Good resource material for designing curriculum for the twelfth grade level and above.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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FOR STUDENT USE: ☑ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: ☑ 9-10 ☐ 11-12

FOR PROFESSIONAL USE: ☑ Classroom Teacher ☐ Teacher Educator ☑ Guidance Personnel

☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☑ Yes ☐ No

ARE CONSULTING SERVICES AVAILABLE? ☑ Yes ☐ No

If Yes, Please Fill Out This Section:

☑ Other comment:

COPYRIGHT RESTRICTIONS: ☑ Yes ☐ No ☑ None Stated

Explain

---

PROVISIONS FOR ACQUIRING MATERIALS:

☑ Purchase (Unit cost $0.50), ☐ Rent (Unit cost $______) ☐ Free ☐ ERIC Number ☐ Other Explain

TO ORDER, PLEASE CONTACT: Tennessee State Board for Vocational Education Division of Vocational and Technical Education P.O. Box 1114, Murfreesboro, 37130

Abstract Prepared in 1975
INTRODUCTION:

This is a "Student Practical Nurse Handbook" to be used in introducing them into the nursing program. It can be used by high school dropouts, graduates, adults and unemployed.

FORMAT:

The handbook includes a Preface, Philosophy and Purpose of Vocational Education, Practical Nursing Philosophy, Objectives, History, Selection of Nurses, Uniform and Expenses, etc.

EVALUATOR'S COMMENTS:

None
Practical Nurse Education: Unit Tests

Date developed and/or revised: 1966

Tennessee State Board of Vocational Education
Health Occupations Service

TYPE OF MATERIALS: [X] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  [X] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

[ ] Pages  168 Pages  [ ] Minutes  [ ] Minutes  [ ] B & W  [ ] B & W  [ ] Color  [ ] Color  [ ] Size  [ ] Size

[ ] Sets

FOR STUDENT USE:  [X] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT:  [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [ ] Yes  [X] No

ARE CONSULTING SERVICES AVAILABLE?  [ ] Yes  [X] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:  [ ] Yes  [ ] No  [X] None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $ 4.25  )  [ ] Rent (Unit cost $ _______  )  [ ] Free  [ ] ERIC Number
[ ] Other  Explain

TO ORDER, PLEASE CONTACT: Tennessee State Board for Vocational Education
Division of Vocational and Technical Education
P.O. Box 1114, Murfreesboro, 37130

Abstract Prepared in 1975
INTRODUCTION:

The tests provided in this booklet are to be used as an aid to the practical nursing instructor and not as final examination in the units. It is hoped that these tests will be helpful in planning tests and examinations.

FORMAT:

The unit texts are arranged in multiple choice, matching, completion, best choice. They cover all the units related to practical nurse education. An answer booklet is included.

EVALUATOR'S COMMENTS:

Generally for use above 12th grade level but an excellent resource for text design.
Guidelines and Course Outline For Nursing Assistant Health Occupations

Date developed and/or revised: 1967

Tennessee State Board for Vocational Education
Health Occupations Service

TYPE OF MATERIALS:

Health Occupation Education [X]
Career Education [ ]

Hardcopy [ ]
Paper Bound [X]
Video Tape [ ]
Film [ ]
Slides & Film Strips [ ]

Pages 31
Minutes
B & W
Color
Size

Sets

FOR STUDENT USE:
Regular [ ]
Disadvantaged [ ]
Handicapped [ ]
Other [ ]

TARGET LEVEL OF STUDENT:
9-10 [ ]
11-12 [ ]

FOR PROFESSIONAL USE:
Classroom Teacher [X]
Teacher Educator [ ]
Guidance Personnel [ ]
Other [ ]

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [ ] Yes [X] No

ARE CONSULTING SERVICES AVAILABLE? [ ] Yes [X] No

If Yes, Please Fill Out This Section:
By whom:

Other comment:

COPYRIGHT RESTRICTIONS:
[ ] Yes [ ] No [X] None Stated

PROVISIONS FOR ACQUIRING MATERIALS:

Purchase (Unit cost $ .75 ) [X]
Rent (Unit cost $ ) [ ]
Free [ ]
ERIC Number [ ]
Other [ ]

TO ORDER, PLEASE CONTACT:
Tennessee State Board for Vocational Education
Division of Vocational and Technical Education
P.O. Box 1114, Murfreesboro, 37130

continued on reverse side
INTRODUCTION:

This course outline is a result of the need for preparation of health care workers to assist R.N.'s and L.P.N.'s at the bedside of the patient. It is designed to be used by health and educational agencies in organizing classes.

FORMAT:

The course outline includes Philosophy, Definitions, Objectives, Qualifications for Instructors, Requirements for Applicants, Advisory Committee, Organization of a Nursing Assistant Program, Description of the Program and Units of Instruction and Clinical Experience.

EVALUATOR'S COMMENTS:

An excellent resource book in designing curriculum guides for upper secondary level students.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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**TYPE OF MATERIALS:**
- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips

- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film

- [ ] Pages
- [116] Pages

- [ ] Minutes
- [ ] Minutes
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] Color

- [ ] Size
- [ ] Size

- [ ] Sets

**FOR STUDENT USE:**
- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**
- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**
- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
- [ ] Yes
- [X] No

**ARE CONSULTING SERVICES AVAILABLE?**
- [ ] Yes
- [X] No

If Yes, Please Fill Out This Section:

By whom: ____________________________

Other comment: ______________________

**COPYRIGHT RESTRICTIONS:**
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- [X] None Stated

Explain ____________________________

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- [X] Purchase (Unit cost $3.00)
- [ ] Rent (Unit cost $_________)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

Explain ____________________________

**TO ORDER, PLEASE CONTACT:**
Tennessee State Board for Vocational Education
Division of Vocational and Technical Education
P.O. Box 1144, Murfreesboro, 37130

Abstract Prepared in 1975
INTRODUCTION:

This "Lesson Plans" book was prepared to serve as an instructional tool for practical nurse teachers. It is to be used as a guide in making daily lesson plans.

FORMAT:

The course outline includes Lesson Objectives, References, Materials, Instructional Aids, Outline of Pertinent Materials to be Presented, Application and Tests and Summary.

EVALUATOR'S COMMENTS:

An excellent resource book for 12th grade as well as for the LRN level.
Guidelines and Course Outline: Geriatric Nursing Assistant

Date developed and/or revised: 1967

Tennessee State Board for Vocational Education, Health Occupations Service

TYPE OF MATERIALS: ☑ Health Occupation Education  [ ] Career Education

☑ Hardcopy  ☑ Paper Bound  ☐ Video Tape  ☐ Film  ☐ Slides & Film Strips

☑ 15 Pages  ☐ Minutes  ☐ Minutes  ☐ Color

☐ B & W  ☐ B & W  ☐ Frames

☐ Color  ☐ Color  ☐ Size  ☐ Size

[ ] Sets

FOR STUDENT USE: ☐ Regular  ☐ Disadvantaged  ☐ Handicapped  ☐ Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes ☑ No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

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By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes  ( ) No  ☑ None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

☑ Purchase (Unit cost $ .50)  ☐ Rent (Unit cost $ ________)  ☐ Free  ☐ ERIC Number

[ ] Other  ☑ Explain

TO ORDER, PLEASE CONTACT: Tennessee State Board for Vocational Education
Division of Vocational and Technical Education
P.O. Box 1114, Murfreesboro, 37130

Abstract Prepared in 1975
INTRODUCTION:

This guide for "Geriatric Nursing Assistant" is an attempt to prepare teachers in the writing of daily lesson plans for classroom instruction.

FORMAT:

The guide is divided into a curriculum for geriatric nursing that includes seven units and suggested hours for teaching, possible textbooks for students, teaching aids as well as Definitions, Objectives, Philosophy, Advisory Committee, Qualifications of Instructors, Minimum Physical Facilities, Requirements of Applicants, and Supervised Clinical Facilities.

EVALUATOR'S COMMENTS:

An excellent resource book for geriatric nursing assistant preparation at the 12th grade level and above.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE
Lesson Plans: Behavior and Working Relations
Date developed and/or revised: 1967

NAME OF DEVELOPER(S)
Tennessee State Board for Vocational Education Health Occupations Service

TYPE OF MATERIALS:
[ ] Health Occupation Education [ ] Career Education

FOR STUDENT USE:
[ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT:
[ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE:
[ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?
( ) Yes [X] No

ARE CONSULTING SERVICES AVAILABLE?
( ) Yes [ ] No

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By whom:
[ ] Other

COPYRIGHT RESTRICTIONS:
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PROVISIONS FOR ACQUIRING MATERIALS:
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[ ] Other [ ] Explain

TO ORDER, PLEASE CONTACT:
Tennessee State Board for Vocational Education Division of Vocational and Technical Education P.O. Box 1114, Murfreesboro, 37130

continued on reverse side
Abstract Prepared in 1975
INTRODUCTION:

This book serves as a guide for the instructor in making daily lesson plans for student practical nurses. The amount of class time is determined by the instructor.

FORMAT:

The book is designed with topics as individual units. Each is numbered, has a lesson name, aim of lesson and materials. The lesson is divided into steps for Introduction, Presentation, Application, Test and Summarization of Lesson.

EVALUATOR'S COMMENTS:

Good resource book for grade twelve teachers and above.
### Lesson Plans: Nutrition and Diet Therapy

**Title of Materials:** Lesson Plans: Nutrition and Diet Therapy  
**Date developed and/or revised:** 1967

**Name of Developer(s) or Author(s):** Tennessee State Board of Vocational and Technical Education  
Health Occupations Service

**Type of Materials:**
- [□] Hardcopy
- [X] Paper Bound  
- [ ] Video Tape  
- [ ] Film  
- [ ] Slides & Film Strips

**Pages:** 146  
**Minutes:**
- [ ] B & W  
- [ ] Color  
**Size:**
- [ ] B & W  
- [ ] Color  

**Target Level of Student:**
- [ ] 9-10  
- [ ] 11-12

**For Professional Use:**
- [X] Classroom Teacher  
- [ ] Teacher Educator  
- [ ] Guidance Personnel  
- [ ] Other

**Is Training Required for Optimum Use of These Materials?**
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**Are Consulting Services Available?**
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- [X] No

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**Copyright Restrictions:**
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- [X] None Stated

**Provisions for Acquiring Materials:**
- [X] Purchase (Unit cost $2.00)  
- [ ] Rent (Unit cost $______)  
- [ ] Free  
- [ ] ERIC Number  
- [ ] Other  

**To Order, Please Contact:**
Tennessee State Department of Education  
Division of Vocational and Technical Education  
Vocational Curriculum Laboratory  
P.O. Box 1114, Murfreesboro, 37130

Abstract Prepared in 1975
This guide is to assist instructors in preparation of their lesson plans for "Nutrition and Diet Therapy". The plans vary in length and content so that the individual instructor can delete materials or add at their convenience.

The guide is divided into two parts. Part I are lesson plans in nutrition and Part II are lesson plans in diet therapy. Each lesson plan includes the Name of the Lesson, Aims of Lesson, Materials, and Instructional Aids.

Some materials for demonstrations are listed but no student activities noted. These would enhance the guide for teachers.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

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By whom:

Other comment:

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<th>TO ORDER, PLEASE CONTACT:</th>
<th>State of Tennessee Department of Education Division of Vocational and Technical Education Vocational Curriculum Laboratory P.O. Box 1114 Murfreesboro, Tennessee 37130</th>
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Abstract Prepared in 1975
INTRODUCTION:

Two part lesson plan guide for teachers of practical nursing. Book covers the usual field of medical-surgical nursing topics.

FORMAT:

Each Lesson includes the Name of the Lesson, Aim of Lesson, Materials, Instructional Aids, References as well as the individual steps and key points.

EVALUATOR'S COMMENTS:

The part on Applications seems weak with few student activities as suggested in the lesson plans. An exception to this is Part I; Lesson 5: "Nursing Conditions of the Lower Respiratory Tract" in which the students are asked to demonstrate related procedures such as administration of oxygen and postural drainage.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Guidelines and Course Outline: Medical Secretary

Date developed and/or revised: 1970

NAME OF DEVELOPER(S)
Tennessee State Board for Vocational and Technical Education
Health Occupations Service

TYPE OF MATERIALS: ☑ Health Occupation Education ☐ Career Education

☐ Hardcopy ☐ Paper Bound ☐ Video Tape ☐ Film ☐ Slides & Film Strips

Pages 36Pages
Minutes Minutes
B&W B&W
Color Color
Size Size

_sets

FOR STUDENT USE: ☐ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: ☐ 9-10 ☐ 11-12

FOR PROFESSIONAL USE: ☑ Classroom Teacher ☐ Teacher Educator ☐ Guidance Personnel

☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☑ Yes ☐ No

ARE CONSULTING SERVICES AVAILABLE? ☐ Yes (☐)No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: (☐) Yes (☐) No ☑ None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

☑ Purchase (Unit cost $ 1.50) ☐ Rent (Unit cost $_______) ☐ Free ☐ ERIC Number

☐ Other ☐ Explain

TO ORDER, PLEASE CONTACT: State of Tennessee Board of Education
Division of Vocational and Technical Education
P.O. Box 1114, Murfreesboro, 37130

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

Part of the shortage of medical care workers are found in the offices and departments and medical records room in health care agencies. This guide is directed toward the training of these individuals.

FORMAT:

The guidelines include Medical Philosophy, Definitions, Course Objectives, Qualifications for Instructor, Requirements for Applicants, Student Expenses, Advisory Committee and Physical Facilities.

EVALUATOR'S COMMENTS:

Would be an excellent reference for the teacher of medical secretary courses.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

**TITLE OF MATERIALS**

Lesson Plans: Pharmacology

**Date developed and/or revised:** 1970

**NAME OF DEVELOPER(S)**

Tennessee State Board for Vocational and Technical Education

Health Occupations Service

**TYPE OF MATERIALS:**

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- [ ] Pages 124
- [ ] Minutes
- [ ] B & W
- [ ] Color
- [ ] Size

**FOR STUDENT USE:**

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**

- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**

- [ ] Yes
- [X] No

If Yes, please fill out this section.

By whom:

Other comments:

**COPYRIGHT RESTRICTIONS:**

- [ ] Yes
- [ ] No
- [X] None Stated

Explain:

**PROVISIONS FOR ACQUIRING MATERIALS:**

- [ ] Purchase (Unit cost $2.50)
- [ ] Rent (Unit cost $__________)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

Explain:

**TO ORDER, PLEASE CONTACT:**

State of Tennessee Board of Education
Division of Vocational and Technical Education
P.O. Box 1114
Murfreesboro 37130

Abstract Prepared in 1975
INTRODUCTION:

Prepared for practical nursing instructors and designed as a guide for planning individual lesson plans.

FORMAT:

The Lesson Plans are divided into Name of Lesson, Student Goal, Presentation (with Key Points), Application, Checkup or Test and Summarization of Lesson.

EVALUATOR'S COMMENTS:

A very excellent reference for instructors in practical nursing programs but not as a single model for course outline at the secondary level.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

### TITLE OF MATERIALS
- **Practical Nurse Education Program:**
  - Record of Clinical Experience
  - for Student

| Date developed and/or revised: | 1974 |

### NAME OF DEVELOPER(S)
- Tennessee State Board for Vocational and Technical Education
- Health Occupations Service

### TYPE OF MATERIALS:
- [X] Health Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [ ] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] 56 Pages
- [ ] 6 Minutes
- [ ] B & W
- [ ] Color
- [ ] Size

### FOR STUDENT USE:
- [X] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

### TARGET LEVEL OF STUDENT:
- [ ] 9-10
- [ ] 11-12

### FOR PROFESSIONAL USE:
- [ ] Classroom Teacher
- [ ] Teacher-Educator
- [ ] Guidance Personnel
- [ ] Other

### IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?
- [X] Yes
- [ ] No

### ARE CONSULTING SERVICES AVAILABLE?
- [ ] Yes
- [X] No

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### COPYRIGHT RESTRICTIONS:
- [ ] Yes
- [ ] No
- [X] None Stated

### PROVISIONS FOR ACQUIRING MATERIALS:
- [X] Purchase (Unit cost $00.50)
- [ ] Rent (Unit cost $___)
- [ ] Free
- [ ] ERIC Number
- [ ] Other
  **Explain:**

### TO ORDER, PLEASE CONTACT:
- State of Tennessee Board of Education
- Division of Vocational and Technical Education
- P.O. Box 1114, Murfreesboro 37130

---

Abstract Prepared in 1975
INTRODUCTION:

A checklist of clinical experiences for the student to:
1. assure accurate records
2. serve as a basis for assignments
3. for uniformity of record keeping

FORMAT:

The booklet is arranged into two parts. Part I: Record of Practical Experiences, and Part II: Record of Patient Conditions.

EVALUATOR'S COMMENTS:

This seems to have value for the above stated purposes but appears to be more task oriented than student oriented.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
Lesson Plans: Mother and Infant Care

Date developed and/or revised: 1970

NAME OF DEVELOPER(S)
Tennessee State Board of Vocational and Technical Education
Health Occupations Service

TYPE OF MATERIALS:
[ ] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  [ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

[ ] Pages  172

[ ] Minutes

[ ] B & W  [ ] B & W

[ ] Color  [ ] Color

[ ] Size

FOR STUDENT USE: [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes  ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes ( ) No

If Yes, Please Fill Out This Section.

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:
( ) Yes  ( ) No  ( ) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $3.00)  [ ] Rent (Unit cost $)  [ ] Free  [ ] ERIC Number

[ ] Other  Explain

TO ORDER, PLEASE CONTACT:
Tennessee State Department of Education
Division of Vocational and Technical Education
Vocational Curriculum Laboratory
P.O. Box 1114
Murfreesboro, Tennessee 37130

Abstract Prepared in 1975
INTRODUCTION:

This booklet is a product of the Health Occupations Conference whose goal was to revise lesson plans for maternal and child care nursing programs.

FORMAT:

The publication includes 32 Lessons that include Name of Lesson, Aim of Lesson, References, Equipment, Materials, and Instructional Aids.

EVALUATOR'S COMMENTS:

One weakness of program relates to the section "Application" that suggest student activities. These oftentimes consist of questions only with no activity.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

### TITLE OF MATERIALS

**The Licensed Practical Nurse: A Charge Nurse:**

*Instructor's Guide* No. HSM-72-6703

Date developed and/or revised: 1972

### NAME OF DEVELOPER(S)

U.S. Department of H.E.W.

Bureau of Public Health Services

### TYPE OF MATERIALS:

- [x] Health Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [ ] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

  - [ ] Pages 37
  - [ ] Minutes
  - [ ] B & W
  - [ ] Color
  - [ ] Size

- [ ] Sets

### FOR STUDENT USE:

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

### TARGET LEVEL OF STUDENT:

- [ ] 9-10
- [ ] 11-12

### FOR PROFESSIONAL USE:

- [x] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

### IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?

- [x] Yes
- [ ] No

### ARE CONSULTING SERVICES AVAILABLE?

- [x] Yes
- [ ] No

If Yes, Please Fill Out This Section:

- By whom:

  - Other comment:

### COPYRIGHT RESTRICTIONS:

- [ ] Yes
- [x] No
- [ ] None Stated

Explain

### PROVISIONS FOR ACQUIRING MATERIALS:

- [ ] Purchase (Unit cost $__________)
- [ ] Rent (Unit cost $__________)
- [x] Free
- [ ] ERIC Number
- [ ] Other

Explain

### TO ORDER, PLEASE CONTACT:

U.S. Department of H.E.W.

Bureau of Health Services Research

Division of Health Resources

5600 Fishers Lane

Rockville, Maryland 20852

Abstract Prepared in 1975

continued on reverse side
INTRODUCTION:

This guide contains suggestions for the planning, implementing and evaluating programs preparing LPN's for occupations in nursing homes, extended day care centers and other health care facilities.

FORMAT:

The guide is divided into two parts. Part I--Planning, Implementing, and Evaluation Activities, Part II--Materials and Resources.

EVALUATOR'S COMMENTS:

This publication is useful in preparation of LPN's for responsibilities as a charge nurse. Several evaluation forms are included as samples.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS: Recommendations for Homemaker/Home Health Aide Training and Services

DATE DEVELOPED AND/OR REVISED: 1969

NAME OF DEVELOPER(S): U.S. Department of H.E.W.
Bureau of Public Health Services

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

[ ] Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

[ ] 15 Pages [ ] Minutes [ ] Minutes [ ] Color

[ ] B & W [ ] B & W [ ] B & W

[ ] Color [ ] Color

[ ] Frames

[ ] Sets

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [ ] Yes [X] No

ARE CONSULTING SERVICES AVAILABLE? [ ] Yes [X] No

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By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [ ] Yes [X] No [ ] None Stated

Explain ________________________________

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $_______) [ ] Rent (Unit cost $_______) [X] Free [ ] ERIC Number
[ ] Other Explain ________________________________

TO ORDER, PLEASE CONTACT: U.S. Department of H.E.W.
Bureau of Health Services Research
Division of Health Resources
5600 Fishers Lane
Rockville, Maryland 20852

continued on reverse side
INTRODUCTION:

The guide includes recommendations on the recruitment, selection, training and utilization of the homemaker/home health aides.

FORMAT:

The booklet includes Community Readiness for Homemaker/Home Health Aides Services, Functions of the Aide, Recruitment, Requirements and Personal Qualifications; Preparation and Supervision.

EVALUATOR'S COMMENT:

Excellent basic overview of homemaker/home health aide.
### A Guide To Nutrition and Food Service For Nursing Homes and Homes for The Aged

**No. HSM-71-6701**  
Date developed and/or revised: 1971

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<th>[ ] Guidance Personnel</th>
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If Yes, Please Fill Out This Section:

**By whom:**

**Other comment:**

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<th>( ) No</th>
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**TO ORDER, PLEASE CONTACT:**

U.S. Department of H.E.W.  
Bureau of Health Services Research  
Division of Health Resources  
5600 Fishers Lane  
Rockville, Maryland  20852.

---

Abstract Prepared in 1975
INTRODUCTION:

A revised publication with direction to technical and educational aspects in quantity food service management.

FORMAT:

The guide includes material on policies and procedures, budgets, food production, distribution, contract, food services, the role of the dietitian and food service supervisors, influence of convenience foods on kitchen operation, the new revised recommended dietary allowances, training guidelines and an updated reference list.

EVALUATOR'S COMMENTS:

A valuable help in dietary management of groups of elderly in nursing or day care centers.
### OCCUPATIONAL CURRICULUM

### MATERIALS ABSTRACT

#### TITLE OF MATERIALS

**Activities Supervisor's Guide:**  
*A Handbook for Activities Supervisor In Long-Term Care Facilities*

Date developed and/or revised: 1969

#### NAME OF DEVELOPER(S)

U.S. Department of H.E.W.  
Bureau of Public Health Services

#### TYPE OF MATERIALS:

- [X] Health Occupation Education  
- [ ] Career Education

- [ ] Hardcopy  
- [ ] Paper Bound  
- [ ] Video Tape  
- [ ] Film  
- [ ] Slides & Film Strips

- [ ] Pages 63  
- [ ] Minutes  
- [ ] B & W

- [ ] Color  
- [ ] Size

FOR STUDENT USE:  
- [ ] Regular  
- [ ] Disadvantaged  
- [ ] Handicapped  
- [ ] Other

TARGET LEVEL OF STUDENT:  
- [ ] 9-10  
- [ ] 11-12

FOR PROFESSIONAL USE:  
- [X] Classroom Teacher  
- [ ] Teacher Educator  
- [ ] Guidance Personnel  
- [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  
- [X] Yes  
- [ ] No

ARE CONSULTING SERVICES AVAILABLE?  
- [ ] Yes  
- [ ] No

COPYRIGHT RESTRICTIONS:  
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PROVISIONS FOR ACQUIRING MATERIALS:

- [ ] Purchase (Unit cost $1.00)  
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- [ ] Free  
- [ ] ERIC Number  
- [ ] Other  

TO ORDER, PLEASE CONTACT:  
Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402

Abstract Prepared in 1975
INTRODUCTION:

States the purpose of an activities program to create a normal as possible situation that will encourage residents of long term facilities to exercise up to their abilities thus providing physical, intellectual, social and spiritual challenges similar to everyday life.

FORMAT:

The booklet describes the Qualifications of an Activities Supervisor, Activities in General, Establishing the Program, Organizing and Running the Program, Instructions for Selected Activities, Resources, and Continuing Education.

EVALUATOR'S COMMENTS:

An excellent description and guide for work with activities supervisors.
### OCCUPATIONAL CURRICULUM

**MATERIALS ABSTRACT**

<table>
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<th>TITLE OF MATERIALS</th>
<th>Date developed and/or revised: 1974</th>
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<tr>
<td>Working With Older People: A Guide to Practice</td>
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<td>Volume I: A Practitioner and the Elderly</td>
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<td>Bureau of Public Health Services</td>
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**TYPE OF MATERIALS:**

- [X] Health Occupation Education  
- [ ] Career Education

- □ Hardcopy
- [X] Paper Bound
- □ Video Tape
- □ Film
- □ Slides & Film Strips

- [ ] 54 Pages
- [ ] Minutes
- [ ] B & W
- [ ] Color
- [ ] Size

**FOR STUDENT USE:**

- □ Regular  
- □ Disadvantaged  
- □ Handicapped  
- [X] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10  
- [ ] 11-12

**FOR PROFESSIONAL USE:**

- [X] Classroom Teacher  
- [ ] Teacher Educator  
- [ ] Guidance Personnel

- [X] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [X] Yes  
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**

- [X] Yes  
- [ ] No

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By whom:

Other comment:

**COPYRIGHT RESTRICTIONS:**

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- ( ) None Stated

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- [ ] Rent (Unit cost $)  
- □ Free  
- □ ERIC Number  
- [X] Other  

Explain:

**TO ORDER, PLEASE CONTACT:**

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C.  
20402

Abstract Prepared in 1975
INTRODUCTION:

Focuses on the aging and world of practice related to aging. Stated goal of the practitioners is to maintain structure without major loss, and to help the patient attain and maintain the maximum physical and mental efficiency of which he is capable.

FORMAT:


EVALUATOR'S COMMENTS:

A good resource book for teachers.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

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<th>TITLE OF MATERIALS</th>
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Date developed and/or revised: 1972.

TYPE OF MATERIALS: ☑ Health Occupation Education ☐ Career Education

☐ Hardcopy ☑ Paper Bound ☐ Video Tape ☐ Film ☐ Slides & Film Strips

Pages 51 Minutes Minutes B & W B & W Color Color

Color Size Size

Sets

FOR STUDENT USE: ☐ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: ☑ Classroom Teacher ☐ Teacher Educator ☐ Guidance Personnel ☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☑ Yes ☐ No

ARE CONSULTING SERVICES AVAILABLE? ☐ Yes ☑ No

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By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ☐ Yes ☑ No ☐ None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

☑ Purchase (Unit cost $ .65) ☐ Rent (Unit cost $ ) ☐ Free ☐ ERIC Number

☐ Other ☐ Explain


53

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

A study of the biological, psychological and sociological aspects of aging emphasizing basic science's most directly related to the process of aging and the aged individual.

FORMAT:

The booklet is written with overview of the various aspects of aging and extended review of these three aspects. Suggested readings are included.

EVALUATOR'S COMMENTS:

A very basic and accurate "Guide to Practice" in working with the elderly.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

WORKING WITH OLDER PEOPLE: A GUIDE TO PRACTICE
VOLUME III: THE AGING PERSON: NEEDS AND SERVICES

DATE DEVELOPED AND/OR REVISED: 1974

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

□ Hardcopy □ Paper Bound [ ] Video Tape □ Film □ Slides & Film Strips

□ 90 Pages □ Minutes □ Minutes □ Color □ B & W □ Color □ B & W

□ B & W □ Color □ Frames □ Audio ( ) Yes ( ) No

FOR STUDENT USE: [ ] Regular □ Disadvantaged □ Handicapped □ Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:
By whom

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes (X) No ( ) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:
□ Purchase (Unit cost $ ________) [ ] Rent (Unit cost $ ________) □ Free [ ] ERIC Number

[ ] Other □ Explain

TO ORDER, PLEASE CONTACT:
Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

continued on reverse side

Abstract Prepared in 1976
INTRODUCTION:

This booklet deals with the many facets of social welfare as these relate to health status of the elderly, including sections on such problems as: food, clothing and shelter, environmental safety, mobility, leisure activities, legal protection, security and supportive services, and religion and attitudes toward death.

FORMAT:

The guide is divided into seven parts with fourteen chapters relating to the various needs and services for the elderly.

EVALUATOR'S COMMENTS:

An excellent sourcebook on needs and services.
Title of Materials: Working With Older People: A Guide To Practice
Volume IV: Clinical Aspects of Aging
Date developed and/or revised: 1971

Name of Developer(s) or Author(s): U.S. Department of H.E.W.
Bureau of Public Health Services

Type of Materials: [X] Health Occupation Education  [ ] Career Education

- Hardcopy
- Paper Bound
- Video Tape
- Film
- Slides & Film Strips

- Pages: 388
- Minutes
- B & W
- Color
- Size
- Sets

For Student Use: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other
Target Level of Student: [ ] 9-10 [ ] 11-12

For Professional Use: [X] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

Is Training Required for Optimum Use of These Materials? [X] Yes  [ ] No

Are Consulting Services Available? [X] Yes  [ ] No

If Yes, Please Fill Out This Section:

- By whom:
- Other comment:

Copyright Restrictions: [ ] Yes  [X] No  [ ] None Stated

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- Rent (Unit cost $_______)
- Free
- ERIC Number
- Other

To Order, Please Contact:
Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

Abstract Prepared in 1975
INTRODUCTION:

Written by specialists for the general practitioner and is related to diseases and disorders most relevant to single organ systems, clinical problems related to multiple organ systems and aspects special to allied health professions.

FORMAT:

The book is written in three sections with 20 parts all related to the medical aspects of the aging processes.

EVALUATOR'S COMMENTS:

Strickly a guide for the medically trained practitioner.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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<th>Instructor's Guide: Training the Nursing Aide</th>
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<td>Date developed and/or revised</td>
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| NAME OF DEVELOPER(S) | Hospital Research and Educational Trust |

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**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?** (x) Yes ( ) No

**ARE CONSULTING SERVICES AVAILABLE?** ( ) Yes (x) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

**COPYRIGHT RESTRICTIONS:** (x) Yes ( ) No ( ) None Stated

Explain

**PROVISIONS FOR ACQUIRING MATERIALS:**

- Purchase (Unit cost $6.00)
- Rent (Unit cost $)
- Free
- ERIC Number
- Other

**TO ORDER, PLEASE CONTACT:**

Robert J. Brady Company
A Subsidiary of Prentice-Hall, Inc.
130 Que Street, N.E.
Washington, D.C. 20002

Abstract Prepared in 1975

**continued on reverse side**
INTRODUCTION:

The Instructor's Guide is one of a series of on-the-job training publications in cooperation with many authorities in the health care field of nursing.

FORMAT:

This Guide is divided into 18 lessons. Each one coordinates with the 18 lessons in the Student Manual. Each contain the objectives, information to be taught, teaching aids and necessary equipment. Suggested teaching methods and student activities are listed.

EVALUATOR'S COMMENTS:

This is an excellent "how to teach" manual for anyone who has not received previous training in teaching methods.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Student Manual: Being a Nursing Aide

NAME OF DEVELOPER(S)

C I

TYPE OF MATERIALS:
[ ] Health Occupation Education [ ] Career Education

□ Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

□ Pages 192 Pages □ Minutes □ Minutes □ Color
□ B & W □ B & W □ B & W □ Frames
□ Color □ Film □ Size □ Size
□ Audio [ ] Yes [ ] No

□ Sets

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [X] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [ ] Yes [ ] No

ARE CONSULTING SERVICES AVAILABLE? [ ] Yes [ ] No

If Yes, Please Fill Out This Section

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [ ] Yes [ ] No [ ] None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:
[X] Purchase (Unit cost $ 4.95) □ Rent (Unit cost $__________) □ Free □ ERIC Number
□ Other Explain

TO ORDER, PLEASE CONTACT: Robert J. Brady Company
A Subsidiary of Prentice-Hall, Inc.
130 Que Street, N.E.
Washington, D.C. 20002

Abstract Prepared in 1975

continued on reverse side
INTRODUCTION:

This student manual was prepared for "on-the-job" training but can be adapted for classroom instruction with concurrent clinical training.

FORMAT:

The manual is divided into 18 chapters that are coordinated with the Instructor's Manual of 18 lessons. Each chapter includes a self-test and space for class notes.

EVALUATOR'S COMMENTS:

An excellent student manual for "on-the-job" training.

Text could be used for independent and/or review or with teacher-directed classroom presentations.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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| NAME OF DEVELOPER(S) | Texas Health Careers Programs  
| Texas Hospital Education and Research Foundation |

| TYPE OF MATERIALS: | [X] Health Occupation Education  
| [ ] Career Education |
| [ ] Hardcopy | [X] Paper Bound  
| [ ] Video Tape | [ ] Film  
| [ ] Slides & Film Strips |
| [ ] Pages | 91 Pages  
| [ ] Minutes | [ ] Minutes  
| [ ] B & W | [ ] B & W  
| [ ] Color | [ ] Color  
| [ ] Size | [ ] Size |
| [ ] Sets |

| FOR STUDENT USE: | [X] Regular  
| [ ] Disadvantaged | [ ] Handicapped | [ ] Other |

| TARGET LEVEL OF STUDENT: | [X] 9-10  
| [ ] 11-12 |

| FOR PROFESSIONAL USE: | [ ] Classroom Teacher  
| [ ] Teacher Educator | [ ] Guidance Personnel  
| [ ] Other |

| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | ( ) Yes  
| [X] No |

| ARE CONSULTING SERVICES AVAILABLE? | ( ) Yes  
| [X] No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

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| [X] No  
| ( ) None Stated |

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| [ ] Rent (Unit cost $_______) | [ ] Free  
| [ ] ERIC Number | [ ] Other |

| Other | Explain: Free to Texas Residents only. Charge not quoted. |

| TO ORDER, PLEASE CONTACT: | Texas Health Careers Program  
| P. O. Box 15587 | Austin, Texas 78761 |

Abstract Prepared in 1975
INTRODUCTION:

This booklet is designed as an orientation into the health occupations field. It includes Choosing a Career, Opportunities in Health Careers, Hospitals and Health Careers, and Working with Patients.

FORMAT:

The booklet is arranged into units that relate to the various types of health careers including doctors, nurses, assistants as well as other health careers in administration, food service, research and your future in the area of health.

EVALUATOR'S COMMENTS:

A good book for 9th and 10th grade orientation programs in the health related occupations.

STATE SUBMITTING ABSTRACT

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| Phone AC/ |
# Allied Health Manpower In Texas, 1973

**Title of Materials:** A Report On Manpower, Resources and Education

**Date developed and/or revised:** 1973

**Name of Developer(s):**
Texas Health Careers Programs
Texas Hospital Education and Research Foundation

**Target Level of Student:**
- 9-10
- 11-12

**FOR PROFESSIONAL USE:**
- Classroom Teacher
- Teacher Educator
- Guidance Personnel
- Other

**Is Training Required For Optimum Use Of These Materials?**
- Yes (√) No

**Are Consulting Services Available?**
- Yes (√) No

**Copyright Restrictions:**
- Yes ( ) No (√) None Stated

**Provisions for Acquiring Materials:**
- Purchase (Unit cost $___)
- Rent (Unit cost $___)
- Free
- ERIC Number
- Other (explain)

**To Order, Please Contact:**
Texas Health Careers Program
P.O. Box 15587
Austin, Texas 78761

Abstract Prepared in 1975
INTRODUCTION:

An allied health manpower survey prepared by the Texas Hospital Association and the Texas Medical Foundation. The main purpose is to serve as a baseline for evaluation, planning, and administration of allied health career education programs by determining (1) current employment of allied health manpower, and (2) projecting the direction of changes in health related employment in Texas.

FORMAT:

The booklet includes a Preface, Introduction, Project Methodology for carrying out the project. Section I: Allied Health Manpower and Education, Texas; II: Allied Health Manpower, Health Providers; Section III: Allied Health Manpower and Education, Texas State Planning Regions; and, Section IV: Allied Health Manpower and Education Counties.

EVALUATOR'S COMMENTS:

A good sourcebook on allied health professions for obtaining data related to one state—Texas.
<table>
<thead>
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<th>Title of Materials</th>
<th>Allied Health Education Programs in Texas, 1973-74</th>
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<td>OR Author(s)</td>
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**Type of Materials:**
- [X] Health/Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [ ] Video Tape
- [ ] Film
- [ ] Paper Bound
- [ ] Hardcopy
- [ ] Film
- [ ] Color
- [ ] B & W
- [ ] Minutes
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- [ ] Color
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- [ ] Frames
- [ ] Audio
- [ ] Yes
- [ ] No

**FOR STUDENT USE:**
- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**Target Level of Student:**
- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**
- [ ] Classroom Teacher
- [X] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
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**ARE CONSULTING SERVICES AVAILABLE?**
- [X] Yes  [ ] No

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- [ ] Free
- [ ] ERIC Number
- [ ] Other

Explain: Free to Texas residents only. No charge quoted.

**TO ORDER, PLEASE CONTACT:**
Texas Health Careers Program
P.O. Box 15587
Austin, Texas 78761

Abstract Prepared in 1975
INTRODUCTION:

This booklet describes a project in Texas by the Texas Hospital Association Education and Research Foundation called the Texas Health Careers Program which endeavors to educate the people in the state in health careers programs.

FORMAT:

A book of data related to the 30 allied health occupations identified through the Texas Health Careers Program. It divides these occupations into seven categories: Nursing, Laboratory, Therapy, Administrative/Clerical, Dental, Social Work and Other Health Services.

EVALUATOR'S COMMENTS:

An excellent sourcebook for data relating to health occupations in Texas.
Focusing on Health: Teacher's Edition

Date developed and/or revised: 1973

Haag, Jessie Helen

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

534 Pages [ ] Pages [ ] Minutes [ ] Minutes [ ] Color

[ ] B & W [ ] B & W [ ] B & W

[ ] Color [ ] Color [ ] Color

[ ] Sets [ ] Size [ ] Size

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

[ ] Other

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ARE CONSULTING SERVICES AVAILABLE? [X] Yes [ ] No

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PROVISIONS FOR ACQUIRING MATERIALS:

 Purchase (Unit cost $6.95) [ ] Rent (Unit cost $ ) [ ] Free [ ] ERIC Number

[ ] Other [ ] Other

TO ORDER, PLEASE CONTACT: Steck-Vaughn Company

P.O. Box 2028

Austin, Texas 78767

Abstract Prepared in 1975
INTRODUCTION:

This book is designed to be used as a starting point as well as a guide for the secondary student. It is basic and emphasizes key points for the students to understand. Concepts summarize main facts or they emphasize the factual information into key statements.

FORMAT:

The teacher's manual follows the same ten areas of the student's text. It points out the key concepts, rationale, suggested learning experiences, answer key, and suggested resource people and additional publications for student use.

EVALUATOR'S COMMENTS:

An excellent sourcebook for teachers writing curriculum guides.
MATERIALS ABSTRACT

TITLE OF MATERIALS
Focusing on Health: Student Text

NAME OF DEVELOPER(S)
Haag, Jessie Helen

TYPE OF MATERIALS:
[ ] Health Occupation Education
[ ] Career Education

Hardcopy
[ ] Paper Bound
[ ] Video Tape
[ ] Film
[ ] Slides & Film Strips

534 Pages

[ ] Minutes

[ ] B & W

[ ] Color

[ ] Size

[ ] Sets

FOR STUDENT USE:
[ ] Regular
[ ] Disadvantaged
[ ] Handicapped
[ ] Other

TARGET LEVEL OF STUDENT:
[ ] 9-10
[ ] 11-12

FOR PROFESSIONAL USE:
[ ] Classroom Teacher
[ ] Teacher Educator
[ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?
[ ] Yes
[ ] No

ARE CONSULTING SERVICES AVAILABLE?
[ ] Yes
[ ] No

COPYRIGHT RESTRICTIONS:
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[ ] No
[ ] None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $ 6.96)
[ ] Rent (Unit cost $)
[ ] Free
[ ] ERIC Number
[ ] Other

TO ORDER, PLEASE CONTACT:
Steck-Vaughn Company
P.O. Box 2028
Austin, Texas 78767

Abstract Prepared in 1975
INTRODUCTION:

Approaches health and anatomy as it relates to daily living. Also
the book is written in frank, straightforward terms that young adults
want and need in their education programs. The content is specific,
detailed and self-explanatory.

FORMAT:

The student text includes chapters on consumer health and health
careers and provides the students with a general overview of the
topics covered without requiring memorization of too many details.

EVALUATOR'S COMMENTS:

None stated.
### OCCUPATIONAL CURRICULUM

#### MATERIALS ABSTRACT

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Other comment:

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<th>Washington State Coordinating Council for Occupational Education 222 Airdustrial Way-Thurston Airdustrial Park Olympia, Washington 98504</th>
</tr>
</thead>
</table>

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This resource is to serve as a teaching guide for persons at the secondary level who are preparing to enter health occupations field as nursing aide or orderly in hospitals, nursing homes or other health care centers.

FORMAT:

Provides a detailed basic outline for a new instructor with suggested course objectives, time allotments, activities, audio-visual aids, text references and evaluations.

EVALUATOR'S COMMENTS:

The statement of philosophy cautions that the purpose of this text is only to provide a foundation upon which employing agencies should build.
### Range of Motion Exercise: Key to Joint Mobility

#### Publication No. 703

**Date developed and/or revised:** 1968

**Sister Kenny Institute**

**Type of Materials:**

- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] B & W
- [ ] Color
- [ ] Audio ( ) Yes ( ) No
- [ ] Color
- [ ] Frames
- [ ] 14 Pages
- [ ] 14 Minutes
- [ ] B & W
- [ ] Color
- [ ] Size
- [ ] Sets

**For Student Use:**
- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**Target Level of Student:**
- [ ] 9-10
- [ ] 11-12

**For Professional Use:**
- [ ] Classroom Teacher
- [X] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**Is Training Required for Optimum Use of These Materials?**
- [X] Yes ( ) No

**Are Consulting Services Available?**
- ( ) Yes (X) No

**Other Comment:**

**Copyright Restrictions:**
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- ( ) None Stated

**Provisions for Acquiring Materials:**
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- ( ) Rent (Unit cost $)
- ( ) Free
- ( ) ERIC Number
- ( ) Other

**To Order, Please Contact:**

Sister Kenny Institute

1800 Chicago Avenue

Minneapolis, Minnesota 55404

---

Abstract Prepared in 1975
INTRODUCTION:

This manual is intended to be a guide for individuals who may be involved with the care of an individual who requires physical rehabilitation and/or restorative nursing care.

FORMAT:

The manual consist mostly of photographs of exercises with captions explaining the methods and proper techniques to be used.

EVALUATOR'S COMMENTS:

Designed to be a self-study unit and/or reference book for the R.N. who will be helping to train nurses aides with range-in-motion exercises.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
xford-Care for the Hemiplegic
Publication No. 704
Date developed and/or revised: 1970

NAME OF DEVELOPER(S)
Sister Kenny Institute

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Hardcopy [X] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

- Pages 23 - Pages
- Minutes - Minutes
- B & W - B & W
- Color - Color
- Size - Size

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [X] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes [ ] No

ARE CONSULTING SERVICES AVAILABLE? [X] Yes [ ] No

COPYRIGHT RESTRICTIONS: [X] Yes [ ] No [ ] None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[X] Purchase (Unit cost $1.75) [ ] Rent (Unit cost $) [ ] Free [ ] ERIC Number [ ] Other Explain

TO ORDER, PLEASE CONTACT:
Sister Kenny Institute
1800 Chicago Avenue
Minneapolis, Minnesota 55404

continued on reverse side
Abstract Prepared in 1975
INTRODUCTION:

This manual is intended to be a guide to the individuals involved in the care of "stroke" patients. It is a self-care oriented activities booklet.

FORMAT:

The book includes an Introduction, Areas of Self-Care Defined, Why Rehabilitation?, Problems Common to Patients with Hemiplegia, and Teaching the Patient with Hemiplegia.

EVALUATOR'S COMMENTS:

The booklet serves as a guide that aides should follow in consultation with the family physician, physical therapist or R.N.
Communication Problems After a Stroke
Publication No, 709
Date developed and/or revised: 1971

Sister Kenny Institute

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

Pages: 23 Pages

Minutes [ ] Minutes

B & W [ ] B & W

Color [ ] Color

Size [ ] Size

[ ] Sets

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [X] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

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By whom

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No (X) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:

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Free [ ] ERIC Number

[ ] Other

Explain

TO ORDER, PLEASE CONTACT:
Sister Kenny Institute
1800 Chicago Avenue
Minneapolis, Minnesota 55404

Abstract Prepared in 1975
INTRODUCTION:

This booklet is designed to familiarize one with communication problems after a stroke. It describes "aphasia" and methods of assisting the patient to communicate.

FORMAT:

It includes topics such as Aphasia, Automatic Speech, Swearing, Mental Disturbance, Word Substitution, Written Language, Reading, Visual Problems, Recovery from Aphasia, etc.

EVALUATOR'S COMMENTS:

Useful to any health care worker who comes in contact with aphasia patients.
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<th>TITLE OF MATERIALS</th>
<th>Adaptations and Techniques for the Disabled Homemaker</th>
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<td>Publication No.</td>
<td>710</td>
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<tr>
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<td>NAME OF DEVELOPER(S)</td>
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<tr>
<td>TO ORDER, PLEASE CONTACT:</td>
<td>Sister Kenny Institute 1800 Chicago Avenue Minneapolis, Minnesota 55404</td>
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</tbody>
</table>
INTRODUCTION:

This booklet is designed for the family of a "disabled homemaker." Includes photographs of household adaptations which can be made and/or purchased to allow the disabled homemaker to continue to function in the home.

FORMAT:

The manual includes topics on equipment, durability, ease of cleaning, cost, suitability and additional reading materials. Photographs include captions which explain the method or techniques used in the various household tasks.

EVALUATOR'S COMMENTS:

The use of any of these devices should be a part of the total plan to rehabilitate this individual and should be prescribed by a physician, physical therapist, or in some cases, a R.N.
TITLE OF MATERIALS: Nursing Care of the Skin
Publication No. 711
Date developed and/or revised: 1967

NAME OF DEVELOPER(S): Sister Kenny Institute

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [X] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? (X) Yes ( ) No

COPYRIGHT RESTRICTIONS: (X) Yes ( ) No ( ) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $1.25) [ ] Rent (Unit cost $_________)
[ ] Free [ ] ERIC Number
[ ] Other Explain

TO ORDER, PLEASE CONTACT:
Sister Kenny Institute
1800 Chicago Avenue
Minneapolis, Minnesota 55404

Abstract Prepared in 1975
INTRODUCTION:

This booklet describes proper skin care for disabled patients. Its use will enable an aide to follow a skin care plan for patients who have been injured or have contacted a disease.

FORMAT:

This guide includes an Introduction, The Anatomy and Functions of the Skin, and Three Guides to Nursing Action: Maintain Cleanliness, Maintain Adequate Circulation, and Avoid Mechanical or Physical Injury.

EVALUATOR'S COMMENTS:

Any aide using this plan should be under the same plan prescribed by a physician, or a nurse only.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

[TITLE OF MATERIALS]
Career Opportunities: Health Technician

[DATE DEVELOPED AND/OR REvised]

[NAME OF DEVELOPER(S)]
Edited by Robert E. Kinsinger

[TYPE OF MATERIALS]
Health Occupation Education [ ] Career Education

[NUMBER OF PAGES]
386 Pages

[MINUTES]

[COLOR]

[SET(S)]

[FOR STUDENT USE]
Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

[TARGET LEVEL OF STUDENT]
[ ] 9-10 [ ] 11-12

[FOR PROFESSIONAL USE]
[ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

[IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS]
[ ] Yes [ ] No

[ARE CONSULTING SERVICES AVAILABLE]
[ ] Yes [ ] No

[BY WHOM]

[OTHER COMMENT]

[COPYRIGHT RESTRICTIONS]
[ ] Yes [ ] No [ ] None Stated

[EXPLAIN]

[PROVISIONS FOR ACQUIRING MATERIALS]
[ ] Purchase (Unit cost $9.65) [ ] Rent (Unit cost $________) [ ] Free [ ] ERIC Number
[ ] Other [ ] Explain

[TO ORDER, PLEASE CONTACT]
State Board for Vocational Education
900 East Boulevard Avenue
Bismarck, North Dakota 58505

[Abstract Prepared in 1975]
INTRODUCTION:

This book is the result of recent scientific advances in the fields of medical and health technology. It examines in detail 25 major medical and health care careers and the more than 150 specific job opportunities available to graduates of technical schools.

FORMAT:

The text describes in detail the major health careers and educational requirements of each, work duties, personal qualifications, licensure, and certification, who to contact for jobs, working conditions, earnings and fringe benefits.

EVALUATOR'S COMMENTS:

An excellent sourcebook for high school students enrolled in orientation health occupations programs. The descriptions are accurate and complete with actual on-the-job photographs.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | ☑ Yes ( ) No |

| ARE CONSULTING SERVICES AVAILABLE? | ☑ Yes ( ) No |

If Yes, Please Fill Out This Section:

- By whom:
  - Other comment:

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<tr>
<td></td>
<td>One Davis Boulevard</td>
</tr>
<tr>
<td></td>
<td>Suite 302</td>
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<td>Tampa, Florida 33606</td>
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Abstract Prepared in 1975
INTRODUCTION:

Third in a series of annual reports (1973) of the health manpower data prepared by the Bureau of Comprehensive Health Planning in cooperation with the Regional Medical Program. One of the stated reasons is for planning to alleviate geographic maldistribution of health manpower in Florida.

FORMAT:

The guide includes an Introduction, Health Manpower Issues, and Essential Factors for Effective Utilization of Health Manpower in Florida.

EVALUATOR’S COMMENTS:

Even though the study is directed to the state of Florida, many of the articles are good for a general use as a basis for understanding health manpower data.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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| [ ] Other | Explain |

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Abstract Prepared in 1975
INTRODUCTION:

This guide accompanies and interprets the Oregon Health Occupations program.

FORMAT:

The guide is divided into Part I: overall occupational cluster curriculum development and implementation, and Part 2: specific clusters implementation or improvement.

EVALUATOR'S COMMENTS:

A good program that could be adapted to local schools.
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Bywhom:

Other comment:

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<tr>
<td>Salem, Oregon 97310</td>
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Abstract Prepared in 1975
INTRODUCTION:

The State of Oregon model for Health Occupation Instruction.

FORMAT:

The guide includes Task Analysis, Objectives, Suggested Curriculum and Bibliography. List of films included.

EVALUATOR'S COMMENTS:

Good curriculum format which could be adapted to local school programs at the secondary level.
### Materials Abstract

**Title of Materials**
Health Occupations Education Program: Syllabus in Dental Assisting

**Date developed and/or revised:** 1973

**Name of Developer(s)**
The University of the State of New York
The State Education Department, Bureau of Secondary Curriculum Development

**Type of Materials:**
- [ ] Health Occupation Education
- [ ] Career Education
- [ ] Hardcopy (Paper Bound)
- [ ] Video Tape
- [ ] Film
- [x] Slides & Film Strips
- [ ] Color
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] B & W
- [ ] Frames
- [ ] Audio
- [ ] Yes
- [ ] No

**Pages:** 30

**Minutes:**
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] Color
- [ ] Size
- [ ] Size

**Sets:**
- [ ] Yes
- [ ] No

**FOR STUDENT USE:**
- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**Target Level of Student:**
- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**
- [x] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**Is Training Required for Optimum Use of These Materials?**
- [x] Yes
- [ ] No

**Are Consulting Services Available?**
- [ ] Yes
- [x] No

If Yes, Please Fill Out This Section.

By whom:

Other comment:

**Copyright Restrictions:**
- [x] Yes
- [ ] No
- [ ] None Stated

Explain:

**Provisions for Acquiring Materials:**
- [x] Purchase (Unit cost $0.50)
- [ ] Rent (Unit cost $)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**To Order, Please Contact:**
New York State Education Department
Education Building
Albany, New York 12234

Abstract Prepared in 1975
INTRODUCTION:

The syllabus is designed to help the instructor in planning a course in Dental Assisting. It is a cooperative effort of experienced health practitioners, dental health educators, related health occupation educators and occupational education curriculum developers.

FORMAT:

It states an outline of materials that a student should be able to perform as well as suggestions to the instructor on teaching methods. Included are resource list of books, periodicals, charts, film catalogs, slides and transparency masters.

EVALUATOR'S COMMENTS:

This booklet is designed to meet the State requirements for New York. Designed to be taught by an experienced dental assistant. Not intended to be used as a course of study.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Health Careers Pathway Series

Health Careers Council of Illinois

DATE DEVELOPED AND/OR REVISED: OE 07.0900

NAME OF DEVELOPER(S)

Health Careers Council of Illinois

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

[ ] Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

[ ] Pages [ ] Pages [ ] Minutes [ ] Minutes [ ] Color

[ ] B & W [ ] B & W [ ] Frames

[ ] Color [ ] Color [ ] Audio

[ ] Sets [ ] Yes [ ] No

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [X] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

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BY WHOM:

OTHER COMMENT:

COPYRIGHT RESTRICTIONS: [ ] Yes [X] No [ ] None Stated

EXPLAIN:

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $_______) [ ] Rent (Unit cost $_______) [ ] Free [ ] ERIC Number

[ ] Other: [ ] Free Single Copies--or 6 for $1.00

TO ORDER, PLEASE CONTACT: Illinois Hospital Association
840 North Lake Shore Drive
Chicago, Illinois 60611

Abstract Prepared in 1975
INTRODUCTION:

A set of pamphlets covering the broad range of health care occupations. Gives a brief description of duties and educational requirements and lists schools for further information or programs.

FORMAT:

The pamphlets are:

Dentistry
Medical Technology
Radiological Technology
Medical Records
Practical Nursing
Psychology
Respiratory Therapy
Career Exploration And The Learning Tree

EVALUATOR'S COMMENTS:

A very concise set of pamphlets. They can be used individually or as a set. A good source.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
Health Career Exploration And The Learning Tree: A Checklist of Classroom Demonstrations

DATE DEVELOPED AND/OR REVISED: 1971

NAME OF DEVELOPER(S)
Health Careers Council of Illinois
Illinois Hospital Association

TYPE OF MATERIALS:
■ Health Occupation Education
 □ Career Education

□ Hardcopy □ Paper Bound □ Video Tape □ Film □ Slides & Film Strips

□ Pages □ Pages □ Minutes □ Minutes □ B & W □ B & C □ Color □ Color □ Frames

□ A Large Fold Out Brochure □ Sets □ Size □ Size □ Audio

FOR STUDENT USE: □ Regular □ Disadvantaged □ Handicapped □ Other

TARGET LEVEL OF STUDENT: □ 9-10 □ 11-12

FOR PROFESSIONAL USE: □ Classroom Teacher □ Teacher Educator □ Guidance Personnel □ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes (□) No

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By whom

Other comment

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□ Other □ Explain

TO ORDER, PLEASE CONTACT:
Illinois Hospital Association
840 North Lake Shore Drive
Chicago, Illinois 60611

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This brochure lists the types of classroom demonstrations that can be provided for the secondary school students interested in pursuing health careers.

FORMAT:

The guide is divided into an Outline of Possibilities in General Science, Physics, Chemistry, Mathematics, Arts and Crafts, Mechanical Drawing, Business, English, Home Economics, Psychology, Sociology and Social Problems, Driver's Education, Health and Physical Education.

EVALUATOR'S COMMENTS:

Excellent for obtaining a source of ideas for demonstrations and health speakers.
TITLE OF MATERIALS: Find a Career That Counts: In Hospital Financial Management

Date developed and/or revised:

NAME OF DEVELOPER(S) OR AUTHOR(S): Hospital Financial Management Association

TYPE OF MATERIALS: [X] Health Occupation Education  [ ] Career Education

□ Hardcopy  □ Paper Bound  □ Video Tape  □ Film  □ Slides & Film Strips

□ Pages  □ 24 Pages
□ Minutes  □ Minutes
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FOR STUDENT USE: [X] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [X] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes (X) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

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Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No (X) None Stated

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PROVISIONS FOR ACQUIRING MATERIALS:

□ Purchase (Unit cost $_________)  □ Rent (Unit cost $_________)  □ Free  □ ERIC Number

□ Other  Explain: No price quoted—only sliding scale for large orders.

TO ORDER, PLEASE CONTACT:

Hospital Financial Management Association
666 North Lake Shore Drive
Chicago, Illinois 60611

continued on reverse side
INTRODUCTION:

This booklet relates to the manpower needs in the field of hospital financial management with job descriptions including functions, duties, educational requirements and personal qualifications.

FORMAT:

This booklet includes topics on Careers in the Hospital Business Office, Careers in the Hospital Admitting Department, Careers in the Hospital Electronic Data Processing Department and Where To Write for Information on Schools and Other Training.

EVALUATOR'S COMMENTS:

Comprehensive and well organized.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Medical Librarianship A Professional Career

Date developed and/or revised: 1971

NAME OF DEVELOPER(S)
American Library Association

TYPE OF MATERIALS:
[ ] Health Occupation Education [ ] Career Education

□ Hardcopy  [ ] Paper Bound  [ ] Video Tape  □ Film  □ Slides & Film Strips

□ Pages  □ 10 Pages  □ Minutes  □ Minutes

(Brochure)  □ B & W  □ B & W  □ Color  □ Color

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FOR STUDENT USE: [ ] Regular  □ Disadvantaged  □ Handicapped  □ Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel

[ ] Other

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ARE CONSULTING SERVICES AVAILABLE?  ( ) Yes  ( ) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:  ( ) Yes  ( ) No  ( ) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

□ Purchase (Unit cost $________)  □ Rent (Unit cost $________)  [ ] Free  □ ERIC Number

[ ] Other  □ Explain

TO ORDER, PLEASE CONTACT:
American Library Association
50 E. Huron Street
Chicago, Illinois  60611

Abstract Prepared in 1975

continued on reverse side
INTRODUCTION:

This brochure provides an overview of the medical librarian career. It describes how this medical librarian fits into the scheme in the health field.

FORMAT:

It describes the job descriptions, educational requirements, salaries, job openings, financial assistance and continuing education.

EVALUATOR'S COMMENTS:

Lists the names of the medical librarian in the local area whom the students could discuss this career.
The Handicapped as Librarians

American Librarian Association

Date developed and/or revised: 1968

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Paper Bound [X] Video Tape [ ] Film [ ] Slides & Film Strips

Pages 12 Minutes
(Article)

B & W

Color

Sets

Size

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FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

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Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes (X) No ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $________) [ ] Rent (Unit cost $________) [X] Free [ ] ERIC Number

[ ] Other [ ] Explain

TO ORDER, PLEASE CONTACT:

American Library Association
50 East Huron Street
Chicago, Illinois 60611

Abstract Prepared in 1975
INTRODUCTION:

This article is an exploration of the topic "Counselling and Preparation of the Handicapped as a Source of Library Manpower."

FORMAT:

The article includes policy statements of the A.L.A. on the employment of the handicapped in libraries.

EVALUATOR'S COMMENTS:

none
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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<td>Chicago, Illinois 60611</td>
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Abstract Prepared in 1975
INTRODUCTION:

This pamphlet describes a brief overview of the medical Library Technical Assistant.

FORMAT:

It describes the duties, training and qualifications necessary to become a Library Technical Assistant.

EVALUATOR'S COMMENTS:

Caution must be made to check local library policies since training requirements vary considerably in different areas.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
Nursing Skills for Allied Health Services: Volume I

Date developed and/or revised: 1972

NAME OF DEVELOPER(S)
University of California, Los Angeles Allied Health Professions Project

NAME OF AUTHOR(S)

TYPE OF MATERIALS:
[ ] Health Occupation Education  [ ] Career Education

- Hardcopy  [ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips
  - Pages
  - Minutes
  - B & W
  - Color
  - Size

[ ] Sets

FOR STUDENT USE: [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel
  [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes ( ) No

If Yes, Please Fill Out This Section:
By whom:
Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No ( ) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $10.00 set)  [ ] Rent (Unit cost $_______)  [ ] Free  [ ] ERIC Number
[ ] Other  Explain

TO ORDER, PLEASE CONTACT:
W.B. Saunders Company Publishers
West Washington Square
Philadelphia, Pennsylvania 19105

Abstract Prepared in 1975
INTRODUCTION:

This book set contains a Student Text, A Teacher's Guide that can be used at the 12th grade level or above in teaching the tasks to be performed by all types of nursing personnel.

FORMAT:

The text uses the self-instructional modular form and provides for student performance goals, performance test and other evaluative instruments. A separate Teacher's Guide includes an introduction to planning, effective management, individualized instruction and administration problems.

EVALUATOR'S COMMENTS:

An excellent book for resource at the 11-12th grade levels. Would be valuable as a resource for student's use. Some chapters are beyond 12th grade level. Teacher's Guide is primarily a checklist to evaluate student performance.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Nursing Skills for Allied Health Services: Volume II

Date developed and/or revised: 1972

NAME OF DEVELOPER(S)

University of California, Los Angeles Allied Health Professions Project

OR AUTHOR(S)

OE 07.0300

TYPE OF MATERIALS:  

☐ Health Occupation Education  ☑ Career Education

□ Hardcopy  ☑ Paper Bound  ☐ Video Tape  □ Film  □ Slides & Film Strips

 Pages  ☑ 768 Pages  ☑ Minutes  ☑ Minutes  ☑ Color

□ B & W  ☑ B & W  ☑ B & W  ☑ Frame's

□ Color  ☑ Color  ☑ Color

□ Frames  ☑ Frames

☑ Sets • (Teacher's Guide)

FOR STUDENT USE:  ☐ Regular  ☐ Disadvantaged  ☐ Handicapped  ☐ Other

TARGET LEVEL OF STUDENT:  ☑ 9-10  ☑ 11-12

FOR PROFESSIONAL USE:  ☑ Classroom Teacher  ☐ Teacher Educator  ☐ Guidance Personnel

☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  ☑ Yes  ☐ No

ARE CONSULTING SERVICES AVAILABLE?  ( ) Yes ( ☑ ) No

COPYRIGHT RESTRICTIONS:  ☑ Yes  ☐ No  ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

☑ Purchase (Unit cost $10.00 set)  ☐ Rent (Unit cost $ _________)  ☐ Free  ☐ ERIC Number

☐ Other  ☐ Explain

TO ORDER, PLEASE CONTACT:

W.B. Saunders Company Publishers
West Washington Square
Philadelphia, Pennsylvania  19105
INTRODUCTION:

This is the second volume of the two book series. It includes materials related to 80% of all the tasks performed by nurses.

FORMAT:

Divided into 15 units that includes the Topic, Directions to the Student, General Performance Objective, Specific Performance Objectives, Vocabulary and Introduction. It contains materials on how to use basic equipment as well as important steps and key points.

EVALUATOR'S COMMENTS:

An excellent source book for use at the upper secondary levels.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT


DATE DEVELOPED AND/OR REVISED: 1973

NAME OF DEVELOPER(S) OR AUTHOR(S): The UCLA Secondary Schools Pilot and Demonstration Project - Allied Health Professions Project

TYPE OF MATERIALS: [X] Health Occupation Education
[ ] Career Education

- Hardcopy
  - Pages: 128
- Paper Bound
- Video Tape
- Film
- Slides & Film Strips

- Minutes
  - B & W
  - B & W
  - Color
  - Color

- Size

FOR STUDENT USE: [ ] Regular
[ ] Disadvantaged
[ ] Handicapped
[ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10
[ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher
[ ] Teacher Educator
[ ] Guidance Personnel
[ ] Other

TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes ( ) No

CONSULTING SERVICES AVAILABLE? [X] Yes ( ) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [ ] Yes ( ) No

None Stated

PROVISIONS FOR ACQUIRING MATERIALS:

- Purchase (Unit cost $3.00)
- Rent (Unit cost $)
- Free
- ERIC Number
- Other

TO ORDER, PLEASE CONTACT:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This monograph presents the summary evaluative report relating to the Secondary Schools Project. This was a three year project designed to enrich the secondary school programs with interesting and applicable knowledge, skills, attitudes in the field of health; to afford pertinent career education in secondary schools and cooperating hospitals; to provide induction at an appropriate level in the occupational field and reduce the number of dropouts at the high school level.

FORMAT:

Listed the Background of the Project, Students who Participated in the Program, Student Interest in the Learning Experiences Offered in the Program, General Quality and Effectiveness of the Program, Summary of Findings, etc.

EVALUATOR'S COMMENTS:

An excellent reference book for administrators of health occupations programs.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Introduction To Allied Health Careers Teacher's Manual</th>
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<td>COPYRIGHT RESTRICTIONS:</td>
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<td>PROVISIONS FOR ACQUIRING MATERIALS:</td>
<td>Purchase (Unit cost $ 15.00)</td>
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<tr>
<td>TO ORDER, PLEASE CONTACT: UCLA Division of Vocational Education Allied Health Professions Project 1003 Wilshire Boulevard Santa Monica, California 90401</td>
<td>11.3,</td>
</tr>
</tbody>
</table>
INTRODUCTION:

The teacher's manual for the "Allied Health Careers Introduction". It is a comprehensive guide for the teacher who may or may not be very familiar with the health occupations or health care delivery systems.

FORMAT:

This manual provides detailed instructions for the handling of the student materials that make-up the first year curriculum. It covers the three modules in the student text.

EVALUATOR'S COMMENTS:

Gives the teacher additional information, activities, objectives and checksheets for student's progress.
### OCCUPATIONAL CURRICULUM

#### MATERIALS ABSTRACT

<table>
<thead>
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<th>Title of Materials</th>
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<td>Date developed and/or revised:</td>
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| Name of Developer(s) OR Author(s) | UCLA Secondary Schools Pilot and Demonstration Project Allied Health Professions Project |

| Type of Materials: | [X] Health Occupation Education [ ] Career Education |

- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] Pages 269 Pages
- [ ] Minutes
- [ ] Minutes
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] Color
- [ ] Size
- [ ] Size

- [ ] Sets

| FOR STUDENT USE: | [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other |

| Target Level of Student: | [ ] 9-10 [X] 11-12 |

| FOR PROFESSIONAL USE: | [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other |

| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | [X] Yes [ ] No |

| ARE CONSULTING SERVICES AVAILABLE? | [X] Yes [ ] No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

| COPYRIGHT RESTRICTIONS: | [ ] Yes [ ] No [X] None Stated |

Explain ____________________________

| PROVISIONS FOR ACQUIRING MATERIALS: | [X] Purchase (Unit cost $5.00) [ ] Rent (Unit cost $_________) [ ] Free [ ] ERIC Number [ ] Other Explain |

| TO ORDER, PLEASE CONTACT: | UCLA Division of Vocational Education Allied Health Professions Project 1003 Wilshire Boulevard Santa Monica, California 90401 |

Abstract Prepared in 1979
INTRODUCTION:

This is a comprehensive manual for the first year high school student in a health occupations curriculum.

FORMAT:

The manual is divided into the following modules: Orientation to the Health Care System; Meeting the Need of the Patient Through Health Care Systems; and The Health Care Community. It is student activity oriented with objectives and supplemental activities.

EVALUATOR'S COMMENTS:

An excellent resource. Calls for much activity by students. Observation field trips are an integral part of this project. Covers many areas of health care. References and assignments are made in other publications so that the school would need to purchase these auxiliary books.
### OCCUPATIONAL CURRICULUM
### MATERIALS ABSTRACT

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| ARE CONSULTING SERVICES AVAILABLE? | [X] Yes | [ ] No |

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<tbody>
<tr>
<td>UCLA Division of Vocational Education Allied Health Professions Project 1003 Wilshire Boulevard Santa Monica, California 90401</td>
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</table>

Abstract Prepared in 1975
INTRODUCTION:

This project is a three-year student oriented career education program designed to introduce the secondary school students to the allied health occupations.

FORMAT:

The first year program is task oriented course of study integrated with exploratory visits and an overview of allied health occupations. The second year program is organized work experience programs where the students learn specific job tasks in an area of his/her choice. The third year part is devoted to cooperative education tailored to meet the needs of the individual student as much as possible.

EVALUATOR'S COMMENTS:

Guide is very specific and well organized.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>12 Student Training Record Booklets</th>
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| NAME OF DEVELOPER(S) | UCLA Secondary Schools Pilot and Demonstration Project  
|----------------------| Allied Health Professions Project |

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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | (X) Yes | ( ) No |

| ARE CONSULTING SERVICES AVAILABLE? | ( ) Yes | (X) No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

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| TO ORDER, PLEASE CONTACT: | UCLA Division of Vocational Education  
|--------------------------|---------------------------------------|
|                         | Allied Health Professions Project  
|                         | 1003 Wilshire Boulevard  
|                         | Santa Monica, California 90401 |

Abstract Prepared in 1975
INTRODUCTION:

These booklets list the task that the high school student should learn in the hospital setting.

FORMAT:

The booklets are the property of the student and when he has mastered each job task, the instructor signs and dates it thus giving them credit for task accomplishments. The following booklets are included:
46-a: Nurse Aide
46-b: Central Service
46-c: Hospital Business Office
46-d: Inhalation Therapy Aide
46-e: Personnel Training
46-f: Hospital Refrigeration and Air Conditioning
46-g: Pharmacy Aide
46-h: Occupational Therapy Aide
46-i: Social Worker Aide
46-j: Physical Therapy Aide
46-k: Radiologic Aide
46-l: Clinical Laboratory Aide (Assistant)

EVALUATOR'S COMMENTS:

These booklets could be utilized as a guide for the instructor in developing a listing of task accomplishments specific to the health facilities being used as the clinical site.
# Task Inventories For Use by Administrators

**Date developed and/or revised:** 1974

**UCLA Secondary Schools Pilot and Demonstration Project**

**Allied Health Professions Project**

<table>
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<th>TYPE OF MATERIALS:</th>
<th>[X] Health Occupation Education</th>
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**FOR STUDENT USE:** □ Regular □ Disadvantaged □ Handicapped □ Other

**TARGET LEVEL OF STUDENT:** 9-10 11-12

**FOR PROFESSIONAL USE:** □ Classroom Teacher □ Teacher Educator □ Guidance Personnel □ Other □ School Administrators

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?** (M) Yes ( ) No

**ARE CONSULTING SERVICES AVAILABLE?** ( ) Yes (M) No

If Yes, please fill out this section.

**By whom:**

**Other comment:**

**COPYRIGHT RESTRICTIONS:** ( ) Yes ( ) No (M) None Stated

**Explain:**

**PROVISIONS FOR ACQUIRING MATERIALS:**

[ ] Purchase (Unit cost $8.65)  [ ] Rent (Unit cost $________) [ ] Free  [ ] ERIC Number

[ ] Other

**TO ORDER, PLEASE CONTACT:**

UCLA Division of Vocational Education

Allied Health Professions Project

1003 Wilshire Boulevard

Santa Monica, California 90401
INTRODUCTION:

This book lists all of the occupational tasks performed in 25 allied health occupations identified by a panel of health experts.

FORMAT:

The book includes twenty-five health occupations and divides each into the various jobs related. The analysis of this task identification can be used in preparing special instructional units for on-the-job training programs and institutional upgrading.

EVALUATOR'S COMMENTS:

Each task is specific, consecutive, and stated so all involved should be able to interpret them.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

**TITLE OF MATERIALS**

Final Report: Development and Validation of Instructional Programs For the Allied Health Occupations

Date developed and/or revised: 1973

**NAME OF DEVELOPER(S)**

UCLA Secondary Schools Pilot and Demonstration Project

Allied Health Professions Project

**TYPE OF MATERIALS:**

[ ] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  [ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

__ Pages  248 Pages  __ Minutes  __ Minutes  __B & W  __B & W  __ Color  __ Color  __ Size  __ Size

[ ] Sets

FOR STUDENT USE: [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [X] Other School Administrators

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [X] Yes  [ ] No

ARE CONSULTING SERVICES AVAILABLE?  [ ] Yes  [X] No

If Yes, Please Fill Out This Section.

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:  [ ] Yes  [X] No  [ ] None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $___.65)  [ ] Rent (Unit cost $____)  [ ] Free  [ ] ERIC Number  [ ] Other, Explain

TO ORDER, PLEASE CONTACT:

UCLA Division of Vocational Education

Allied Health Professions Project

1003 Wilshire Boulevard

Santa Monica, California  90401

Abstract Prepared in 1975
INTRODUCTION:

This final report records the results of national surveys of the various health occupations in more than 60 hospitals, extended day care facilities, medical laboratories and dental facilities. Because the health industry is becoming one of the largest businesses in this country, a compilation of data related to present needs are being assessed for future demands.

FORMAT:

A research oriented program that includes Background, Methods and Procedures, Results and Conclusions.

EVALUATOR'S COMMENTS:

A good source for data related to supply and demand in health fields.
Laboratory Skills for Allied Health Occupations Volume I: Introduction to Laboratory Measurements, Inventory of Supplies

Date developed and/or revised: 1974

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

Type of Materials: [ ] Health Occupation Education [ ] Career Education

[ ] Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

__ Pages 287 Pages [ ] Minutes [ ] Minutes [ ] B & W [ ] B & W [ ] Color [ ] Color

[ ] Sets [ ] Color [ ] Size [ ] Size

For Student Use: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

Target Level of Student: [ ] 9-10 [ ] 11-12

For Professional Use: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

Is Training Required for Optimum Use of These Materials? [ ] Yes [ ] No

Are Consulting Services Available? [ ] Yes [ ] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

Copyright Restrictions: [ ] Yes [ ] No [ ] None Stated

Explain

Provisions for Acquiring Materials:

[ ] Purchase (Unit cost $6.95) [ ] Rent (Unit cost $) [ ] Free [ ] ERIC Number [ ] Other Explain

To Order, Please Contact:

6543 Paradise Drive
Corte Madera, California 94925

Abstract Prepared in 1975
INTRODUCTION:

The "Allied Health Professions Project's" objective was to develop instructional materials geared to today's occupational needs. Most of these materials are for pre-service and in-service instruction for programs ranging from on-the-job training through the Associate degree,

FORMAT:

Volume I is divided into Unit I: Introduction to Laboratory Measurements that contains 11 modules (self-contained segments of instruction) and Unit II: Inventory of Supplies that consist of 2 modules.

EVALUATOR'S COMMENTS:

Suggested to be used as a source book for teachers planning instruction units for the upper secondary levels.
### Laboratory Skills for Allied Health Occupations Volume 2: Specimen Processing, Media Preparation

**Date developed and/or revised:** 1974

**Allied Health Professions Project Division of Vocational Education University of California, Los Angeles**

### Type of Materials:
- [X] Health Occupation Education  [ ] Career Education

- [X] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

- 407 Pages  [ ] Minutes  [ ] Minutes  [ ] B & W  [ ] B & W  [ ] Color  [ ] Color  [ ] Frames

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### FOR STUDENT USE:
- [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

### Target Level of Student:
- [ ] 9-10  [ ] 11-12

### FOR PROFESSIONAL USE:
- [X] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

### Is Training Required for Optimum Use of These Materials?
- [X] Yes  [ ] No

### Are Consulting Services Available?
- [ ] Yes, Yes ( ) No

- If Yes, Please Fill Out This Section:
  - By whom:
  - Other comment:

### Copyright Restrictions:
- [X] Yes, Yes ( ) No

- Explain

### Provisions for Acquiring Materials:
- [X] Purchase (Unit cost $5.00)
- [ ] Rent (Unit cost $__________)
- [ ] Free  [ ] ERIC Number
- [ ] Other
  - Explain

### To Order, Please Contact:
  - 5643 Paradise Drive
  - Corte Madera, California 94925

---

*Abstract Prepared in 1975*
INTRODUCTION:

The Allied Health Professions Project's objective was to develop instructional materials geared to today's occupational needs. Most of these materials are geared for pre-service and in-service instruction for programs ranging from on-the-job training through the Associate degree.

FORMAT:

Volume 2 is divided into Unit III: Specimen Processing and Unit IV: Media Preparation in a clinical environment.

EVALUATOR'S COMMENTS:

This book is above the 12th grade level of competence. It would be an excellent sourcebook for planning instructional units that could be modified for secondary use.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS: Medical Records: Instructional Unit for Filing

Date developed and/or revised: 1974

NAME OF DEVELOPER(S) OR AUTHOR(S):
Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

[ ] Hardcopy [X] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

Pages 24 Minutes

[ ] B & W [ ] B & W [ ] Color [ ] Color

[ ] Frames

[ ] Audio [ ] Yes ( ) No

[ ] Sets 100 Practice File Cards

Size

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [X] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [X] Yes ( ) No ( ) None Stated

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PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $ 3.50) [ ] Rent (Unit cost $ ) [ ] Free [ ] ERIC Number

[ ] Other Explain

TO ORDER, PLEASE CONTACT: UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This is an instructional unit for students studying medical record filing.

FORMAT:

This is a self-instructional module with 100 practice cards to "learn-by-doing" by following a programmed format in the manual.

EVALUATOR’S COMMENTS:

A very good source of material for a 12th grade program in any type of medical office training.
### Occupational Analysis: Medical Office Assistant

**Date developed and/or revised:** 1974

**ALLIED HEALTH PROFESSIONS PROJECT**

**Division of Vocational Education**

**University of California, Los Angeles**

---

**TYPE OF MATERIALS:**

- [X] Health Occupation Education
- [ ] Career Education

- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] Set

**FOR STUDENT USE:**

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**

- [ ] Classroom Teacher
- [X] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [X] Yes
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**ARE CONSULTING SERVICES AVAILABLE?**

- [X] Yes
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Other comment:

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**PROVISIONS FOR ACQUIRING MATERIALS:**

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- [ ] Rent (Unit cost $)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**TO ORDER, PLEASE CONTACT:**

UCLA Division of Vocational Education

Allied Health Professions Project

1003 Wilshire Boulevard

Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This is an occupational analysis study of medical office assistants who assist physicians in different health care settings.

FORMAT:

This occupational analysis survey includes Introduction, Procedures, Data Analysis, and Results of Survey.

EVALUATOR’S COMMENTS:

A good source for identifying tasks for curriculum construction and unit planning.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
A Career Model for the Clinical Laboratory Occupations

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)
Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS:
[✓] Health Occupation Education [ ] Career Education
[ ] Hardcopy
[ ] Paper Bound
[ ] Video Tape
[ ] Film
[ ] Slides & Film Strips

Pages: 129
Minutes: ______
B & W: ______
Color: ______
Size: ______

Sets: ______

FOR STUDENT USE:
[ ] Regular
[ ] Disadvantaged
[ ] Handicapped
[ ] Other

TARGET LEVEL OF STUDENT:
[ ] 9-10
[ ] 11-12

FOR PROFESSIONAL USE:
[✓] Classroom Teacher
[ ] Teacher Educator
[ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [✓] Yes [ ] No

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Other comment:

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PROVISIONS FOR ACQUERING MATERIALS:
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[ ] ERIC Number
[ ] Other Explain

TO ORDER, PLEASE CONTACT:
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Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975

continued on reverse side
INTRODUCTION

This was the results of the occupational analysis and task inventory for clinical laboratory occupations.

FORMAT:

This survey was divided into the following stages for the curriculum:
Stage I: entry-level general laboratory skills and knowledge;
Stage II: basic skills in the clinical laboratory section.

EVALUATOR'S COMMENTS:

A good resource for teachers setting up or revising a clinical laboratory program at the upper secondary levels.
TITLE OF MATERIALS

Occupational Analysis of Tasks Performed in a Medical Record Department

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)
Allied Health Professions Project Division of Vocational Education University of California, Los Angeles

TYPE OF MATERIALS:
[X] Health Occupation Education

[ ] Career Education

☑ Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film
[ ] Slides & Film Strips

[ ] Minutes [ ] Minutes [ ] B & W [ ] B & W
[ ] Color [ ] Color [ ] Frames

Audio [ ] Yes [ ] No

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [X] Teacher Educator [ ] Guidance Personnel
[ ] Other

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Other comment:

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PROVISIONS FOR ACQUIRING MATERIALS:
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[ ] Other [ ] Explain

TO ORDER, PLEASE CONTACT:

UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This is a summary report of the functional analysis of the occupational area of Medical Records.

FORMAT:

This was a survey instrument used to identify tasks performed by medical records personnel in health care facilities. It includes the following: Introduction, Procedures, Data Analysis, Results and Conclusions.

EVALUATOR'S COMMENTS:

An excellent source for teachers writing units and lesson plans for secondary programs.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Career Model for Nurse Practitioners

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)
Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS:
[ ] Health Occupation Education
[ ] Career Education

Paper Bound
Video Tape
Film
Slides & Film Strips

Hardcopy

Pages
Minutes
B & W
Color
Size

FOR STUDENT USE:
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[ ] Other

TARGET LEVEL OF STUDENT:
[ ] 9-10
[ ] 11-12

FOR PROFESSIONAL USE:
[ ] Classroom Teacher
[ ] Teacher Educator
[ ] Guidance Personnel
[ ] Other

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[ ] Free
[ ] ERIC Number
[ ] Other

TO ORDER, PLEASE CONTACT:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This study was the result of findings of "A Study of Nursing Occupations" conducted by UCLA Allied Health Professions Project that identified the nursing tasks performed by all types of nurses.

FORMAT:

The curriculum is divided into: Stages I and II for Students, and Stages III - V to prepare students and administrators and teacher researchers.

EVALUATOR'S COMMENTS:

This program offers ideas that could be used in a core curriculum with instructional units and approaches to student evaluation.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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If Yes, Please Fill Out This Section:

By whom:

Other comment:

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<tr>
<th>TO ORDER, PLEASE CONTACT:</th>
<th>UCLA Division of Vocational Education Allied Health Professions Project 1003 Wilshire Boulevard Santa Monica, California 90401</th>
</tr>
</thead>
</table>

Abstract Prepared in 1975
INTRODUCTION:

This is a study of the nursing occupations from RN, LPN/LVN and nursing aides in health care facilities.

FORMAT:

This document is divided into Introduction, Procedures, Data Analysis, Data Analysis by Functional Area and Concluding Remarks. It includes approximately 60% of the designated nursing tasks that could be used in designing a basic course in nurse training for the above categories.

EVALUATOR’S COMMENTS:

An excellent source for nursing aide curriculum planning and in-service teacher training programs at the secondary levels.
### A Study of an Emerging Occupation: The Gastroenterology Assistant

**Title of Materials**

**Name of Developer(s) or Author(s)**

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

**Date developed and/or revised:** 1972

**OE 07.0900**

**Type of Materials:**

- [X] Health Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] 40 Pages
- [ ] Minutes
- [ ] B & W
- [ ] Color
- [ ] Size

**FOR STUDENT USE:**

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10
- [X] 11-12

**FOR PROFESSIONAL USE:**

- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**

- [ ] Yes
- [X] No

**COPYRIGHT RESTRICTIONS:**

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- [X] None Stated

**PROVISIONS FOR ACQUIRING MATERIALS:**

- [X] Purchase (Unit cost $1.35)
- [ ] Rent (Unit cost $__)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**TO ORDER, PLEASE CONTACT:**

UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This is the study of the occupational analysis of a gastroenterology assistant who has the training to accurately perform laboratory tests for diseases of the stomach and digestive tract.

FORMAT:

This study was conducted as an occupational analysis and includes: Introduction, Procedure and Results.

EVALUATOR'S COMMENTS:

This specialization should be a low priority on a reference list at this time.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

A Study of Purchasing Occupations in Health Care Facilities

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS:

[ ] Health Occupation Education  [ ] Career Education

Hardcopy  Paper Bound  Video Tape  Film  Slides & Film Strips

Pages  1-50  Minutes  Minutes

B & W  B & W  Color  Color

Audio ( )Yes ( )No

[ ] Sets

FOR STUDENT USE:  [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT:  [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE:  [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [ ] Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE?  ( )Yes (X)No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:

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PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $ 4.10)  [ ] Rent (Unit cost $ ________)  [ ] Free  [ ] ERIC Number

[ ] Other  Explain

TO ORDER, PLEASE CONTACT:

UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California  90401

Abstract Prepared in 1975
INTRODUCTION:

A summary report of the functional analysis of the occupational area of Health Care Facility Purchasing.

FORMAT:

The summary includes the research areas of Summary, Introduction, Procedure, Results, Discussions and Recommendations and Conclusion.

EVALUATOR'S COMMENTS:

Not recommended for health occupations use at the secondary level—only as a source for information.
### A Study of the Occupation of Electroencephalographic Technician

**Date developed and/or revised:** 1972

**Name of Developer(s) or Author(s):**

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

---

**Type of Materials:**

- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [ ] Video Tape
- [ ] Film
- [ ] Paper Bound
- [ ] Hardcopy
- [ ] B & W
- [ ] B & W
- [ ] 9 ft W
- [ ] Color
- [ ] Color
- [ ] Frames
- [ ] Audio ( )Yes ( )No
- [ ] Other

**Pages:** 59

**Minutes:**
- [ ] 9-10
- [ ] 11-12

**Regular Disadvantaged Handicapped Other**

**Target Level of Student:**

<table>
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<th>Classroom Teacher</th>
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<th>Guidance Personnel</th>
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**For Professional Use:**

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**Is Training Required for Optimum Use of These Materials?**

- [X] Yes ( ) No

**Are Consulting Services Available?**

- [X] Yes ( ) No

If Yes, Please Fill Out This Section:

- [ ] Other

**Copyright Restrictions:**

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**Explain**

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**Provisions for Acquiring Materials:**

- [X] Purchase (Unit cost $2.25)
- [ ] Rent (Unit cost $________)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**To Order, Please Contact:**

UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401
INTRODUCTION:

This is the study of the occupational analysis of task for the electroencephalographic technician.

FORMAT:

This report is the summary of the task analysis for this emerging occupation.

EVALUATOR'S COMMENTS:

Useful in identifying tasks and comparing "core of tasks" for aides in different health care areas.
A Study of the Clinical Laboratory Occupations

Date developed and/or revised: 1971

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS: [✓] Health Occupation Education

[ ] Career Education

[ ] Paper Bound

[ ] Video Tape

[ ] Film

[ ] Slides & Film Strips

[ ] Hardcopy

[ ] Minutes

[ ] B & W

[ ] Color

[ ] Size

[ ] Regular

[ ] Other

[ ] Disadvantaged

[ ] Handicapped

TARGET LEVEL OF STUDENT: [ ] 9-10

[ ] 11-12

FOR PROFESSIONAL USE: [✓] Classroom Teacher

[ ] Teacher Educator

[ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (✓) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (✓) No

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By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No (✓) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:
[✓] Purchase (Unit cost $3.50)

[ ] Rent (Unit cost $________)

[ ] Free

[ ] ERIC Number

[ ] Other

Explain

TO ORDER, PLEASE CONTACT:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975
INTRODUCTION:

This report is a summary of the functional analysis for the Clinical Laboratory occupations in a health care institution.

FORMAT:

Summary of the research procedures and findings as they related to clinical laboratory occupations.

EVALUATOR'S COMMENTS:

An excellent source for deciding which tasks are required that should be taught and at what levels.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
A Survey of Practices in Hospital Pharmacies
Date developed and/or revised: 1971

NAME OF DEVELOPER(S)
Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS: (X) Health Occupation Education

□ Hardcopy  □ Paper Bound  □ Video Tape  □ Film  □ Slides & Film Strips
□ Pages  407 Pages  □ Minutes  □ Minutes
□ B & W  □ B & W  □ Color  □ Color
□ Size  □ Size  □ Audio ( ) Yes (X) No
□ Sets

FOR STUDENT USE: □ Regular □ Disadvantaged □ Handicapped □ Other
TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  (X) Teacher Educator  [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:
By whom:
Other comment:
COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No (X) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:
□ Purchase (Unit cost $ 3.00)  □ Rent (Unit cost $ _______)
□ Other  □ Free  □ ERIC Number

TO ORDER, PLEASE CONTACT:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

Abstract Prepared in 1975.
INTRODUCTION:

This survey was conducted to determine what procedures are used in health care facility pharmacies for the performance of tasks previously selected for inclusion in a proposed curriculum for Pharmacy Technician.

FORMAT:

This study was conducted as an occupational analysis and includes: Introduction, Procedure, and Results.

EVALUATOR'S COMMENTS:

To be useful in a specific local environment, the tasks would have to be adapted.
### Title of Materials

**The Dental Auxiliary Occupations: Task Analysis Data**

Date developed and/or revised: 1971

### Name of Developer(s)

Allied Health Professions Project  
Division of Vocational Education  
University of California, Los Angeles

### Target Level of Student

9-10 11-12

### Type of Materials

- [x] Health Occupation Education  
- [] Career Education
- [] Video Tape  
- [] Film  
- [] Slides & Film Strips
- [] Paper Bound  
- 97 Pages  
- [] Minutes  
- [] B & W  
- [] Color
- [] Sets

### FOR STUDENT USE

- [] Regular  
- [] Disadvantaged  
- [] Handicapped

### FOR PROFESSIONAL USE

- [x] Classroom Teacher  
- [] Teacher Educator  
- [] Guidance Personnel

### IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?

- [x] Yes  
- [ ] No

### ARE CONSULTING SERVICES AVAILABLE?

- [x] Yes  
- [ ] No

If Yes, Please Fill Out This Section:

- By whom:
- Other comment:

### COPYRIGHT RESTRICTIONS

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- [ ] No  
- [x] None Stated

### PROVISIONS FOR ACQUIRING MATERIALS:

- [x] Purchase (Unit cost $4.00)  
- [ ] Rent (Unit cost $)  
- [ ] Free  
- [ ] ERIC Number
- [ ] Other  
- Explain

### TO ORDER, PLEASE CONTACT:

UCLA Division of Vocational Education  
Allied Health Professions Project  
1003 Wilshire Boulevard  
Santa Monica, California  
90401

---

Abstract Prepared in 1975
INTRODUCTION:

This survey was conducted to identify tasks performed by dental assistants, hygienists and laboratory technicians in health care facilities.

FORMAT:

The materials are used in identifying tasks used by dental assistants, dental laboratory technicians and dental hygienist and their type of training, certification status, salaries and distribution of job tasks. The purpose of this project was to prepare instructional materials based upon the task analysis.

EVALUATOR'S COMMENTS:

A good reference for planning curricular materials and teaching units and course objectives.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

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FOR STUDENT USE: □ Regular □ Disadvantaged □ Handicapped □ Other

TARGET LEVEL OF STUDENT: [ ] 9-10" [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher □ Teacher Educator □ Guidance Personnel □ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes ( ) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No ( ) None Stated

Explain: ________________________________

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $3.00) □ Rent (Unit cost $____________) □ Free □ ERIC Number
□ Other Explain ________________________________

TO ORDER, PLEASE CONTACT:

UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This is the study of the occupational analysis of the tasks performed by food service workers in 48 health care facilities.

FORMAT:

The study includes the occupational tasks performed by the general helper, food production supervisor, food service supervisor, assistant dietitian, dietitian and food service administrator. It also includes suggested instructional units for each occupation.

EVALUATOR'S COMMENTS:

The suggested curriculum materials could be readily adapted to local school programs with slight modification.
Respiratory Care/Inhalation Therapy: Occupational Analysis

Date developed and/or revised: 1974

Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

TYPE OF MATERIALS: [ ] Health Occupation Education [ ] Career Education

Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

96 Pages

For Student Use: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

For Professional Use: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

Is Training Required for Optimum Use of These Materials? [ ] Yes ( ) No

Are Consulting Services Available? ( ) Yes ( ) No

If Yes, Please Fill Out This Section:
By whom:

Other comments:

Copyright Restrictions: ( ) Yes ( ) No ( ) None Stated

Explain

Provisions for Acquiring Materials:
[ ] Purchase (Unit cost $3.00) [ ] Rent (Unit cost $______) [ ] Free [ ] ERIC Number
[ ] Other [ ] Explain

To Order, Please Contact:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California 90401
INTRODUCTION:

This was a study of the new field of allied health professions and the extent to which various personnel employed in health care facilities identified their occupational tasks.

FORMAT:

The study was related to the occupational tasks of the aides, orderlies, technicians, therapists, administrators, and supervisors. The objectives of the program were to develop curricula and instructional materials as well as innovative pre-service and in-service training programs and an ongoing evaluation and upgrading of the occupations.

EVALUATOR’S COMMENTS:

The analysis of this material and data can be useful in designing relevant instructional programs at the upper secondary levels.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Hospital Radiologic Technologist: Occupational Analysis

NAME OF DEVELOPER(S)
Allied Health Professions Project
Division of Vocational Education
University of California, Los Angeles

DATE DEVELOPED AND/OR REVISED
1974

TYPE OF MATERIALS:
[ ] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  [ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

   Pages  87  Pages  Minutes  Minutes  Color
   B & W  B & W  Color
   Size  Size  Audio

FOR STUDENT USE:
[ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT:
[ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE:
[ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?
[ ] Yes  [ ] No

ARE CONSULTING SERVICES AVAILABLE?
[ ] Yes  [ ] No

COPYRIGHT RESTRICTIONS:
[ ] Yes  [ ] No  [ ] None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $3.00)  [ ] Rent (Unit cost $______)  [ ] Free  [ ] ERIC Number
[ ] Other  Explain

TO ORDER, PLEASE CONTACT:
UCLA Division of Vocational Education
Allied Health Professions Project
1003 Wilshire Boulevard
Santa Monica, California  90401

Abstract Prepared in 1975
INTRODUCTION:

This survey identified 195 occupational tasks performed by the radiologic technicians.

FORMAT:

The project includes an Introduction, Procedures, Data Analysis, Results and Findings and Implications for Curriculum Development.

EVALUATOR'S COMMENTS:

The data from this study can be used in curriculum guide planning at the 12th grade levels.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

**Title of Materials:** Nurse Assistant: A Course of Study  
**Date developed and/or revised:** 1971

**Name of Developer(s) or Author(s):** Curriculum and Instructional Materials Center, Division of Health Occupations Education

**Type of Materials:**  
- [X] Hardcopy  
  - Pages: 123
- [X] Paper Bound
- [X] Video Tape  
  - Minutes: ___
  - B & W: ___
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  - Size: ___
- [X] Slides & Film Strips  
  - Minutes: ___
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- [X] Film  
  - Minutes: ___
  - B & W: ___
  - Color: ___

**FOR STUDENT USE:**  
- Regular  
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- Handicapped  
- Other

**Target Level of Student:** [ ] 9-10  
[ ] 11-12

**FOR PROFESSIONAL USE:**  
- Classroom Teacher  
- Teacher Educator  
- Guidance Personnel  
- Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**  
- Yes [X]  
- No [ ]

**ARE CONSULTING SERVICES AVAILABLE?**  
- Yes [X]  
- No [ ]

If Yes, please fill out this section:

- By whom:

**COPYRIGHT RESTRICTIONS:**  
- Yes [X]  
- No [ ]  
- None Stated [ ]

**Explain:**

**Provisions for Acquiring Materials:**  
- Purchase (Unit cost $10.00)  
- Rent (Unit cost $_______)
- Free
- ERIC Number
- Other  

**To Order, Please Contact:**  
Curriculum and Instructional Materials Center  
State Department of Vocational-Technical Education  
1515 West Sixth Avenue  
Stillwater, Oklahoma  
74074

---

Abstract Prepared in 1975
INTRODUCTION:

A program to prepare a nursing assistant to perform basic nursing skills at the secondary level.

FORMAT:

This publication includes instructional units with objectives, suggested activities, information sheets, job sheets, visual aids, additional references, tests and answers. Each unit contains terminal and specific objectives that assist the instructor in planning the entire program.

EVALUATOR'S COMMENTS:

An excellent program for upper secondary students.

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OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

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Abstract Prepared in 1975
INTRODUCTION:

This publication is designed to be used for the beginning course in nursing at the secondary level.

FORMAT:

It is in loose-leaf notebook form with color coded pages to distinguish between objectives, information sheets, assignments sheets, answer sheets and testing sheets. Transparency masters are included.

EVALUATOR'S COMMENTS:

References are often made to other sources most of which are found in an adequate school library. It lends itself to various presentation methods from individual study to total class involvement with use of additional resources. Very suitable for 12th and post-secondary use. The first section could be used in 11th grade. Sections 2 and 3 require hospital equipment for skill practice and would require a clinical instructor to supervise student's work with patients. A very good text for skill training.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

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<td>Miami, Florida 33131</td>
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continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This is a reference manual on hospital-health careers to assist the high school counselor in guiding youth into meaningful careers.

FORMAT:

The manual is divided into the following: Part I - Careers, Part 2 - Training Programs Listed by Schools, Part 3 - General Scholarship/Loan Information.

EVALUATOR'S COMMENTS:

This manual is for the state of Florida, but the careers are the same in most other states as they are described. Includes more than 300 career opportunities.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
Health Career Clubs

DATE DEVELOPED AND/OR REVISED: 1974

NAME OF DEVELOPER(S)
South Florida Hospital Association

NAME OF AUTHOR(S)

TYPE OF MATERIALS:
[ ] Health Occupation Education
[ ] Career Education

[ ] Hardcopy
[ ] Paper Bound
[ ] Video Tape
[ ] Film
[ ] Slides & Film Strips

Pages: 35
Minutes:__B & W__B & W
Color:__B & W__Color
Size:__Size__Size

[ ] Sets

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes ( ) No

If Yes, Please Fill Out This Section:
By whom:

[ ] Other comment:

COPYRIGHT RESTRICTIONS:
[ ] Yes ( ) No ( ) None Stated

Explain: Not to be reproduced without written permission.

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $1.50)
[ ] Rent (Unit cost $________)
[ ] Free
[ ] ERIC Number
[ ] Other

Explain:

TO ORDER, PLEASE CONTACT:
Hospital Health Careers
South Florida Hospital Association
2 Coral Way
Miami, Florida 33131

Abstract Prepared in 1975
DESCRIPTOR:

INTRODUCTION:

A guide for assisting the instructor in health careers or counselors in the establishment of clubs at the secondary level.

FORMAT:

The guide is divided into: Part 1 - Organization; Part 2 - Constitution and By-Laws; Part 3 - Resource Persons and Their Duties; Part 4 - Programs and Projects; and Part 5 - Program Ideas.

EVALUATOR'S COMMENTS:

A good guide for the school that does not have a club or for the club sponsor who needs stimulating ideas to boost present members into more action.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

<table>
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**TYPE OF MATERIALS:**
- [X] Health-Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] Minutes
- [ ] Minutes
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] Color
- [ ] Frames

- [ ] Sets

**FOR STUDENT USE:**
- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**
- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**
- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
- [X] Yes

**ARE CONSULTING SERVICES AVAILABLE?**
- [X] Yes

If Yes, please fill out this section:

By whom:

Other comments:

**COPYRIGHT RESTRICTIONS:**
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- [ ] No

Explain: Not to be reproduced without written permission.

**PROVISIONS FOR ACQUIRING MATERIALS:**
- [ ] Purchase (Unit cost $ 1.50)
- [ ] Rent (Unit cost $_______)
- [ ] Free
- [ ] ERIC Number

- [ ] Other

**TO ORDER, PLEASE CONTACT:**
Hospital Health Careers
South Florida Hospital Association
2 Coral Way
Miami, Florida 33131

*continued on reverse side*
INTRODUCTION:

A listing of health career films recommended for allied health profession.

FORMAT:

The guide list the Career, Title of Film, Description and Distributor of each film.

EVALUATOR'S GUIDE:

All films should be previewed before showing to students.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

### Title of Materials

**Health Careers of Ohio**

Date developed and/or revised: 1973

### Name of Developer(s)

Health Careers of Ohio

### Type of Materials:

- [X] Health Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [ ] Paper-Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- _Pages:_
- _Pages:_
- _Minutes:_
- _Minutes:_
- _B & W:_
- _B & W:_
- _Color:_
- _Color:_
- _Frames:_
- _Color:_
- _Color:_
- _Size:_
- _Size:_
- Audio ( )Yes ( )No

- [X] Sets 40 Career Pamphlets

### FOR STUDENT USE:

- [X] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

### Target Level of Student:

- [X] 9-10
- [ ] 11-12

### For Professional Use:

- [ ] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

### Is Training Required for Optimum Use of These Materials?

- [ ] Yes
- [X] No

### Are Consulting Services Available?

- ( )Yes ( )No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

### Copyright Restrictions:

- ( ) Yes
- ( ) No
- [X] None Stated

Explain:

### Provisions for Acquiring Materials:

- [ ] Purchase (Unit cost $_______)
- [ ] Rent (Unit cost $_______)
- [ ] Free
- [ ] ERIC Number
- [X] Other, Explain:

Would welcome contributions for each set.

### To Order, Please Contact:

Health Careers of Ohio
P.O. Box 5574
Columbus, Ohio  43221

Abstract Prepared in 1975
INTRODUCTION:

A set of 40 pamphlets about health careers.

FORMAT:

Each pamphlet gives a Career Description, Outlook, Employment Opportunities, Financial Rewards, Advancement, Educational Requirements, Registration or licensure, Financial Assistance and Want to Know More?

EVALUATOR'S COMMENTS:

Highly recommended for the program in orientation at the secondary level.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
A Curriculum Manual: Hospitality Education

Date developed and/or revised: 1973

NAME OF DEVELOPER(S)
New Mexico State Department of Education, The Vocational/Technical Division

TYPE OF MATERIALS:
[ ] Health Occupation Education
[ ] Career Education

Hardcopy
Paper Bound
Video Tape
Film
Slides & Film Strips

Pages
Pages
Minutes
Minutes

5 Blocks of Units: B & W
1-14 units per block B & W
6012 pages per unit B & W

Sets

FOR STUDENT USE: Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:
By whom:
Other comment:

COPYRIGHT RESTRICTIONS: (X) Yes ( ) No ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $12.00) [ ] Rent (Unit cost $________) [ ] Free
[ ] ERIC Number [ ] Other Explain

TO ORDER, PLEASE CONTACT:
State of New Mexico
Department of Education
Vocational-Technical Education Area
Education Building
Santa Fe, New Mexico 87501

Abstract Prepared in 1975
**INTRODUCTION:**

This manual is in line with the latest teaching/learning techniques. It is designed to assist the secondary instructor in teaching this aspect of health careers.

**FORMAT:**


**EVALUATOR'S COMMENTS:**

This manual is written primarily for services of food and lodging. Many of these units could be integrated into a health occupation curriculum with appropriate skills taught for the interpersonal relationship of the health occupation worker and the patient. The use made would be as a resource or aid to the program.

---

**STATE SUBMITTING ABSTRACT**

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<tr>
<td>Address</td>
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<td>Phone</td>
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### Hospital Education: Student Material

**Date developed and/or revised:** 1973

**New Mexico State Department of Education, Division of Voc-Tech**

**TYPE OF MATERIALS:**
- [X] Health Occupation Education
- [ ] Career Education

**Hardcopy**
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- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

**Pages**
- [ ] 5 Blocks of Units
- [ ] 1-14 Units per Block
- [ ] 6-10 Pages per Unit
- [ ] Sets

**FOR STUDENT USE:**
- [X] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**
- [ ] 9-10
- [X] 11-12

**FOR PROFESSIONAL USE:**
- [ ] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**
- [ ] Yes
- [X] No

(if Yes, please fill out this section:

**By whom:**

**Other comment:**

**COPYRIGHT RESTRICTIONS:**
- [X] Yes
- [ ] No
- [ ] None Stated

**PROVISIONS FOR ACQUIRING MATERIALS:**
- [X] Purchase (Unit cost $4.50)
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- [ ] Free
- [ ] ERIC Number
- [ ] Other

**TO ORDER, PLEASE CONTACT:**
State of New Mexico
Department of Education
Vocational-Technical Education
Education Building
Santa Fe, New Mexico 87501
INTRODUCTION:

This is a student workbook designed for the "Hospitality Curriculum" manual.

FORMAT:

The manual is a student workbook that includes The Hospitality Industry, Personal Appearance, Greeting the Guest, Setting the Table, Safety, Sanitation, and Medical Emergencies, Economics and Professionalism, and Applying for a Job.

EVALUATOR'S COMMENTS:

Some of the units in this manual could be implemented into a good health occupations program at the secondary level. The manual does not have an index of contents.
### OCCUPATIONAL CURRICULUM

### MATERIALS ABSTRACT

**TITLE OF MATERIALS**

Health Careers Cooperative Education

In Georgia High Schools

Date developed and/or revised: 1974

**NAME OF DEVELOPER(S) OR AUTHOR(S)**

Health Occupations Teacher Education Program, Division of Vocational Education, College of Education

University of Georgia

**TYPE OF MATERIALS:**

- [X] Health Occupation Education
- [ ] Career Education

- [ ] Hardcopy
- [ ] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] 109 Pages
- [ ] Minutes
- [ ] Minutes
- [ ] B & W
- [ ] B & W
- [ ] Color
- [ ] Color
- [ ] Size
- [ ] Size

- [ ] Sets

**FOR STUDENT USE:**

- [ ] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**

- [ ] 9-10
- [ ] 11-12

**FOR PROFESSIONAL USE:**

- [ ] Classroom Teacher
- [X] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**

- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**

- [ ] Yes
- [X] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

**COPYRIGHT RESTRICTIONS:**

- [X] Yes
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- [ ] None Stated

Explain:

**PROVISIONS FOR ACQUIRING MATERIALS:**

- [ ] Purchase (Unit cost $_______)
- [ ] Rent (Unit cost $_______)
- [X] Free
- [ ] ERIC Number

[ ] Other

Explain

**TO ORDER, PLEASE CONTACT:**

Health Occupations Teacher Education Program

University of Georgia

413 Tucker Hall

Athens, Georgia 30602

Abstract Prepared in 1975
INTRODUCTION:

This curriculum guide is a result of a project to "Develop a Health Occupations Cooperative Program" for the Georgia Department of Education during 1973-74.

FORMAT:


EVALUATOR'S COMMENTS:

A good resource book for planning cooperative health occupations programs at the secondary level.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Health Career Education Programs in Georgia High Schools</th>
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<tr>
<td>Name of Developer(s)</td>
<td>Health Occupations Teacher Education Program, Division of Vocational Education, University of Georgia</td>
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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | (X) Yes ( ) No |

| ARE CONSULTING SERVICES AVAILABLE? | ( ) Yes ( ) No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

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<th>(X) Yes ( ) No ( ) None Stated</th>
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<tr>
<td>413 Tucker Hall</td>
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<td>Athens, Georgia 30602</td>
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continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This is a companion volume related to the "Health Careers Cooperative Education in Georgia High Schools."

FORMAT:

This guide is a three-year program overview that identifies options, and realistic planning for relevant health careers programs at the secondary levels in Georgia.

EVALUATOR'S COMMENTS:

An excellent source for planning first, second and third year high school Health Careers programs.
 OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Teacher Education for Allied Health Occupations: Toward Competency-Based Programs

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)

Health Occupations Teacher Education Program, Division of Vocational Education, University of Georgia

TYPE OF MATERIALS:

[ ] Health Occupation Education
[ ] Career Education

☐ Hardcopy
[ ] Paper Bound
☐ Video Tape
☐ Film
☐ Slides & Film Strips

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FOR STUDENT USE: [ ] Regular
[ ] Disadvantaged
[ ] Handicapped
[ ] Other

TARGET LEVEL OF STUDENT:

[ ] 9-10
[ ] 11-12

FOR PROFESSIONAL USE:

[ ] Classroom Teacher
[ ] Teacher Educator
[ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?

[ ] Yes
[ ] No

ARE CONSULTING SERVICES AVAILABLE?

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Other comment:

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[ ] ERIC Number
[ ] Other

Explain:

TO ORDER, PLEASE CONTACT:

Health Occupations Teacher Education Program
University of Georgia
413 Tucker Hall
Athens, Georgia 30602

Abstract Prepared in 1975
INTRODUCTION:

This publication is the result of a project, "Workshop-Internship for Teacher Trainers in Allied Health," sponsored by the University of Georgia during the 1972-73 academic year.

FORMAT:

This publication includes a Foreward, Part I: From Health Professionals to Education Professional-The Problem and Challenge, Part II: Assumptions About Teacher Education for Allied Health Occupations Personnel, Part III: Teacher Education for Health Professionals- A Rationale, Part IV: Competency-Based Teacher Education for Health Professionals, Part V: Accessibility of Teacher Education, and Part VI: The Setting for a Teacher Education Program for Health Professionals.

EVALUATOR'S COMMENTS:

A good sourcebook for a teacher based competency health occupations training program.
### OCCUPATIONAL CURRICULUM

**MATERIALS ABSTRACT**

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<th>Workbook for Dental Records</th>
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**FOR STUDENT USE:** [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

**TARGET LEVEL OF STUDENT:** [ ] 9-10 [X] 11-12

**FOR PROFESSIONAL USE:** [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?** [X] Yes [ ] No

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If Yes, Please Fill Out This Section:

**By whom:**

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**COPYRIGHT RESTRICTIONS:** ( ) Yes ( ) No (X) None Stated

Explain:

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- [X] Purchase (Unit cost $4.00)
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**TO ORDER, PLEASE CONTACT:**

New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Abstract Prepared in 1975
INTRODUCTION:

This guide is prepared to provide samples of various dental records, tax and banking forms for student practice units.

FORMAT:


EVALUATOR'S COMMENTS:

A very comprehensive workbook for training students in Dental Records occupations at the secondary level.
### OCCUPATIONAL CURRICULUM

#### MATERIALS ABSTRACT

<table>
<thead>
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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | [ ] Yes | ( ) No |

| ARE CONSULTING SERVICES AVAILABLE? | ( ) Yes | ( ) No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

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<th>COPYRIGHT RESTRICTIONS:</th>
<th>[ ] Yes</th>
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<tr>
<th>TO ORDER, PLEASE CONTACT:</th>
<th>New Jersey Vocational-Technical Curriculum Laboratory</th>
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<td></td>
<td>Rutgers University</td>
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<tr>
<td></td>
<td>Building 4103-Kilmer Campus</td>
</tr>
<tr>
<td></td>
<td>New Brunswick, New Jersey 0890</td>
</tr>
</tbody>
</table>

continued on reverse side
INTRODUCTION:

This manual is to be used in training students in health occupations as an assistant nurse to work in general or mental hospitals.

FORMAT:

The guide is divided into the following units: Introduction to Nursing, Introduction to Hospitals, Morning Care, Treatment Time, Meal Time, Afternoon Responsibilities, Patients With Special Needs, Caring for Mothers and Infants, and Caring for the Mentally Ill.

EVALUATOR'S COMMENTS:

A good guide for planning secondary programs for nurse assistants.

<table>
<thead>
<tr>
<th>Name of State</th>
<th>New Jersey</th>
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<tbody>
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<td>Agency</td>
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</tr>
<tr>
<td>Address</td>
<td>Rutgers University, New Brunswick, N.J.</td>
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### Nurse Aide: A Suggested Guide for a Training Course

**Date developed and/or revised:** 1967

**State of New Jersey, Department of Education, Division of Vocational Education**

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**FOR STUDENT USE:** □ Regular □ Disadvantaged □ Handicapped □ Other

**TARGET LEVEL OF STUDENT:** [ ] 9-10 [ ] 11-12

**FOR PROFESSIONAL USE:** [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?** (☐) Yes ( ☐ No

**ARE CONSULTING SERVICES AVAILABLE?** (☐) Yes ( ☐ No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

**COPYRIGHT RESTRICTIONS:** (☐) Yes ( ☐ No ( ☐ None Stated

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**PROVISIONS FOR ACQUIRING MATERIALS:**

[ ] Purchase (Unit cost $1.50) [ ] Rent (Unit cost $______) [ ] Free [ ] ERIC Number

[ ] Other Explain

**TO ORDER, PLEASE CONTACT:**

New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Abstract Prepared in 1975
INTRODUCTION:

This guide was developed to assist administrators and teachers in developing curriculum for nurse aide training programs.

FORMAT:

The curriculum guide includes the Training Course for Nurse Aides: General Plan of the Course, Job Functions, Course Objectives, Instructor's Qualifications, Selection of Trainees, and Length of Course and Course Units.

EVALUATOR'S COMMENTS:

Some of the units and materials could be adapted to local needs in planning high school programs for nurse aide training.

STATE

SUBMITTING

ABSTRACT

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<th>Name of State</th>
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<td>Agency</td>
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<tr>
<td>Phone</td>
<td>AC/</td>
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</table>
Title of Materials: Nutrition: Part I and Part II

Name of Developer(s): State of New Jersey, Department of Education, Division of Vocational Education

Date developed and/or revised: 1972 and 1973

Type of Materials: [☑] Health Occupation Education

FOR STUDENT USE: [☑] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

Target Level of Student: [ ] 9-10 [X] 11-12

For Professional Use: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

Is Training Required for Optimum Use of These Materials? [X] Yes [ ] No

Are Consulting Services Available? [X] Yes [ ] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

Copyright Restrictions: [☑] Yes [ ] No [ ] None Stated

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Provisions for Acquiring Materials:

[☑] Purchase (Unit cost $2.50 @) [ ] Rent (Unit cost $_______) [ ] Free [ ] ERIC Number

[ ] Other [ ] Other Explain per Volume

To Order, Please Contact:
New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Continued on reverse side
Abstract Prepared in 1975
INTRODUCTION:

This manual is a general analysis of nutrition and dietetics, designed to answer the needs of vocational students in food occupations.

FORMAT:

The manual is a self-contained, with three major sections on basic nutrition, dietetics and home economics. It is a workbook for students, an information and planned activities book for individual or class assignments. Part I is nutrition, Part II dietetics and home economics.

EVALUATOR'S COMMENTS:

Very comprehensive manual for secondary students studying nutrition and dietetics occupations.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Practical Nursing Curriculum: A Teaching Plan</th>
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**TYPE OF MATERIALS:**
- [X] Health Occupation Education
- [] Career Education

- [ ] Hardcopy
- [X] Paper Bound
- [ ] Video Tape
- [ ] Film
- [ ] Slides & Film Strips

- [ ] 278 Pages
- [ ] Minutes
- [ ] Minutes
- [ ] B & W
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**FOR STUDENT USE:**
- [ ] Regular
- [X] Disadvantaged
- [ ] Handicapped
- [ ] Other

**TARGET LEVEL OF STUDENT:**
- [ ] 9-10
- [X] 11-12

**FOR PROFESSIONAL USE:**
- [X] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other Classroom or Clinical Instructors

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**
- [X] Yes
- [ ] No

If Yes, Please Fill Out This Section:

- By whom:
  - Other comment:

**COPYRIGHT RESTRICTIONS:**
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**PROVISIONS FOR ACQUIRING MATERIALS:**
- [X] Purchase (Unit cost $5.00)
- [ ] Rent (Unit cost $_______)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**TO ORDER, PLEASE CONTACT:**
New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Abstract Prepared in 1975
INTRODUCTION:

This is a curriculum development and teaching aid for instructors of practical nursing - both classroom and clinical.

FORMAT:

The guide contains Course Outlines, Teacher Guides, Text References, and Student Outside Assignment Guides.

EVALUATOR'S COMMENTS:

A rather comprehensive guide especially the references provided to the teacher as a source of A-V aids, etc.
### Exploring Health Careers

**Date developed and/or revised:** 1974

**Vocational-Technical Curriculum Laboratory, Rutgers - The State University**

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**FOR STUDENT USE:** □ Regular □ Disadvantaged □ Handicapped □ Other

**TARGET LEVEL OF STUDENT:** □ 9-10 □ 11-12

**FOR PROFESSIONAL USE:** □ Classroom Teacher □ Teacher Educator □ Guidance Personnel □ Other

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?** □ Yes □ No

**ARE CONSULTING SERVICES AVAILABLE?** □ Yes □ No

If Yes, Please Fill Out This Section:

By whom:

**COPYRIGHT RESTRICTIONS:** □ Yes □ No □ None Stated

Explain______________________________

**PROVISIONS FOR ACQUIRING MATERIALS:**

□ Purchase (Unit cost $ 2.50) □ Rent (Unit cost $ __________) □ Free □ ERIC Number □ Other

Explain______________________________

**TO ORDER, PLEASE CONTACT:**

New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103 - Kilmer Campus
New Brunswick, New Jersey 08903

Abstract Prepared in 1975
INTRODUCTION:

This guide is designed to offer a way of implementing a program to introduce students to health career opportunities.

FORMAT:

The guide includes a Foreword, Introduction and the following units: The Establishment of Teacher-Student Relationships; Evaluation of Student—Present Knowledge of Students; Survey of Health Careers; Field Trips; Guest Speakers; School Interests and Some Related Health Careers; and Hospital Job Opportunities.

EVALUATOR'S COMMENTS:

An excellent guide for the orientation to health careers program at the secondary level.
### OCCUPATIONAL-CURRICULUM

#### MATERIALS ABSTRACT

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| NAME OF DEVELOPER(S) | State of New Jersey, Department of Education, Division of Vocational Education |

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Other comment:

COPYRIGHT RESTRICTIONS: | ☑ Yes | ☐ No | ☐ None Stated |

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TO ORDER, PLEASE CONTACT: New Jersey Vocational-Technical Curriculum Laboratory
Rutgers University
Building 4103-Kilmer Campus
New Brunswick, New Jersey 08903

Abstract Prepared in 1975
INTRODUCTION:


FORMAT:

The instructional materials in the book are those written by faculty members of vocational-technical schools in New Jersey. Each has been field tested for one year. The materials are listed in alphabetical order, title and description.

EVALUATOR'S COMMENTS:

An excellent sourcebook for career opportunities for the secondary level.

STATE SUBMITTING ABSTRACT

Name of State
New Jersey

Agency
Department of Education

Address
Rutgers University, New Brunswick, N.J.

Phone AC/
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Being A Nursing Aide: Student Manual

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)

Hospital Research and Educational Trust, American Hospital Association.

TYPE OF MATERIALS:

[ ] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  --- Pages  190  --- Minutes

[ ] Paper Bound  --- Minutes

[ ] Video Tape  --- B & W

[ ] Film  --- Color

[ ] Slides & Film-Strips  --- Color

[ ] Sets

[ ] Film

[ ] Slides & Film-Strips

FOR STUDENT USE: [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [ ] Yes  [ ] No

ARE CONSULTING SERVICES AVAILABLE?  [ ] Yes  [ ] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:

[ ] Yes  [ ] No  [ ] None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $5.50)  [ ] Rent (Unit cost $)

[ ] Free  [ ] ERIC Number

[ ] Other  Explain

TO ORDER, PLEASE CONTACT:

Robert J. Brady Company
Bowie, Maryland  20715

Abstract Prepared in 1975
INTRODUCTION:

An orientation for students into the health care field of nurse aide.

FORMAT:


EVALUATOR'S COMMENTS:

An excellent text for secondary students in nurse aide training.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Training the Nurse Aide:
Instructor's Guide (with Overhead Transparencies)

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)

Hospital Research and Educational Trust, American Hospital Association

NAME OF AUTHOR(S)

TYPE OF MATERIALS:

- Health Occupation Education [ ] Career Education

- Hardcopy
- Paper Bound [ ] Video Tape
- Pages - 256
- Minutes
- 102 Transparencies
- B & W
- 157 Overlays
- Color
- Size
- Color
- Size

- Other

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ( ) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section.

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) No ( ) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

- Purchase (Unit cost $ ________ ) [ ] Rent (Unit cost $ ________ ) [ ] Free [ ] ERIC Number
[ ] Other

Explain: Manual $7.00 English or Spanish. Transparencies $310.00 set.

TO ORDER, PLEASE CONTACT: Robert J. Brady Company
Bowie, Maryland 20715

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

This set of instructor's guide and overhead transparencies are used along with the student manual. They provide for methodology and illustrations in working in the classroom environment.

FORMAT:

The instructor's guide is divided into a lesson page that includes: objectives stated in behavioral terms (skills, attitudes, cognition), basic information, listed by major topic and instructional units, preparations for teaching including aids and equipment. The content includes class discussions, suggestions, activities guides, suggested class questions and extra activities. The transparencies include 102 in number with 157 overlays for the set. They include: Unit 1 - Introduction and Orientation; Unit 2 - The Working Environment; Unit 3 - Lifting, Moving and Transporting Patients; Unit 4 - Personal Care of the Patient; Unit 5 - Special Procedures 1 and 2 (Unit 6); and Unit 7 - Anatomy.

EVALUATOR'S COMMENTS:

An outstanding set of teacher materials for the training of nurse aides. Technically well done and with professional class in methodology and teaching techniques.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS
Training the Food Service Worker:
Instructor's Guide

Date developed and/or revised: 1972

NAME OF DEVELOPER(S)
Hospital Research and Educational Trust, American Hospital Association

TYPE OF MATERIALS:
[X] Health Occupation Education  [ ] Career Education

FOR PROFESSIONAL USE: [X] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [X] Yes  ( ) No

ARE CONSULTING SERVICES AVAILABLE?  ( ) Yes (X) No

COPYRIGHT RESTRICTIONS:  (X) Yes  ( ) No  ( ) None Stated

PROVISIONS FOR ACQUIRING MATERIALS:
[X] Purchase (Unit cost $_________)  [ ] Rent (Unit cost $_________)  [ ] Free  [ ] ERIC Number
[ ] Other  Explain Guide $5.00 English, $5.50 Spanish. Transparencies $152.00 for 3 Units.

TO ORDER, PLEASE CONTACT:
Robert J. Brady Company
Bowie, Maryland  20715

Abstract Prepared in 1975
INTRODUCTION:

This set includes the instructor's guide and a set of overhead transparencies and 3 cutout sheets.

FORMAT:

The instructor's guide include 20 lessons that correlate with the 20 chapters in the student manual. The set of 30 transparencies include: Unit 1 - Practicing Cleanliness and Safety; Unit 2 - Understanding Foods and Nutrition; and Unit 3 - Understanding Food Supplies, Costs and Cooking Methods.

EVALUATOR'S COMMENTS:

An excellent set of teacher materials and learning aids for teaching students for food service occupations.
TITLE OF MATERIALS

Being A Food Service Worker: Student Manual

NAME OF DEVELOPER(S)

Hospital Research and Educational Trust, American Hospital Association

DATE DEVELOPED AND/OR REVISED: 1974

TYPE OF MATERIALS:

[ ] Health Occupation Education  [ ] Career Education

[ ] Hardcopy  [ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides & Film Strips

[ ] Pages  [ ] Minutes  [ ] Minutes  [ ] Color

[ ] B & W  [ ] B & W  [ ] Color

[ ] Size  [ ] Size

FOR STUDENT USE: [ ] Regular  [ ] Disadvantaged  [ ] Handicapped  [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10  [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel  [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [ ] Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section

By whom

Other comment

COPYRIGHT RESTRICTIONS:  (X) Yes ( ) No ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $_______)  [ ] Rent (Unit cost $_______)  [ ] Free  [ ] ERIC Number

[ ] Other  Explain $5.00 - English, $5.50 - Spanish

TO ORDER, PLEASE CONTACT:

Robert J. Brady Company
Bowie, Maryland  20715

Abstract Prepared in 1975
INTRODUCTION:

This manual is to serve as a guide to the orientation to the health care food service worker.

FORMAT:

The manual includes 20 chapters for the student. The chapters are:
1 - Orientation; 2-3 - Sanitation; 4 - Housekeeping and Safety;
5 - Nutrition; 6 - Nutrition-2; 7 - Introduction to Food Service;
8 - Introduction to Food Service-2; 9-10-11 - Introduction to Food Preparation; 12 - Production Planning; 13 - Nonfood Supplies; 14 - Employee Food Service; 15-16 - Patient Service; 17 - Cost Control;
18 - Supplementary Unit on Meat Cookery; 19 - Supplementary Unit on Fish, Egg and Poultry Cookery; and 20 - Supplementary Unit on Cold Foods.

EVALUATOR'S COMMENTS:

An excellent student manual for secondary students or above.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS: Training the Housekeeping Aide: Instructor's Guide

Date developed and/or revised: 1973

NAME OF DEVELOPER(S): Hospital Research and Educational Trust, American Hospital Association

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

☑ Hardcopy [ ] Paper Bound ☐ Video Tape ☐ Film ☐ Slides & Film Strips

☑ Pages 271 Minutes Minutes Minutes

₅₆ Transparencies ☐ B & W ☐ B & W ☐ Color ☐ Color

₆₇ Overlays ☐ Color ☐ Color ☐ Frames

[ ] Sets Instructor's Manual and Transparencies

FOR STUDENT USE: ☐ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [X] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☑ Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ☑ Yes ( ) No ( ) None Stated

Explain ____________________________

PROVISIONS FOR ACQUIRING MATERIALS:

☐ Purchase (Unit cost $_______) ☐ Rent (Unit cost $_______) ☐ Free ☐ ERIC Number

☐ Other Explain Manual: $6.50-English, $7.00-Spanish; $180.00 - Transparencies per set

TO ORDER, PLEASE CONTACT: Robert J. Brady Company

Bowie, Maryland 20715

continued on reverse side Abstract Prepared in 1975
INTRODUCTION:

This set of instructor’s guide with the overhead transparencies are used in conjunction with the student guide. They provide for methodology and classroom techniques in teaching housekeeper aides.

FORMAT:

The instructor’s guide is divided into lesson pages that includes: objectives, basic information listed by major topics and instructional units, preparations for teaching including aids and equipment. The transparencies include: Unit 1 - Understanding Health Care, Cleanliness, and Safety; Unit 2 - Basic Housekeeping Skills, Floor and Carpet Care; Unit 3 - Special Housekeeping Tasks-1 and Unit 4 Basic Housekeeping Tasks-2.

EVALUATOR’S COMMENTS:

Another outstanding set of teacher instructional materials for training housekeeper aides.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS

Being a Housekeeping Aide: Student Manual

Date developed and/or revised: 1973

NAME OF DEVELOPER(S)

Hospital Research and Educational Trust, American Hospital Association

TYPE OF MATERIALS:

☐ Health Occupation Education  ☐ Career Education

☐ Hardcopy  ☐ Paper Bound  ☐ Video Tape  ☐ Film  ☐ Slides & Film Strips

☐ Pages  320 Pages

☐ Minutes  ☐ Minutes

☐ B & W  ☐ B & W

☐ Color  ☐ Color

☐ Size  ☐ Size

Audio ☐ Yes ☐ No

FOR STUDENT USE: ☐ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: ☐ 9-10 ☐ 11-12

FOR PROFESSIONAL USE: ☐ Classroom Teacher  ☐ Teacher Educator  ☐ Guidance Personnel  ☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☑ Yes ☐ No

ARE CONSULTING SERVICES AVAILABLE? ☐ Yes ☑ No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: ☑ Yes ☐ No ☐ None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

☐ Purchase (Unit cost $ _________) ☐ Rent (Unit cost $ _________) ☐ Free ☐ ERIC Number

☐ Other  Explain $5.00 - English, $5.50 - Spanish

TO ORDER, PLEASE CONTACT:

Robert J. Brady Company
Bowie, Maryland  20715

Abstract Prepared in 1975

continued on reverse side
DESCRIPTOR:

INTRODUCTION:

An orientation to the housekeeping aide in a health care institution.

FORMAT:

The following chapters are included in the guide: 1 - Orientation; 2 - Principles of Sanitation and Disinfection; 3 - Making Movement Count; 4-5 - Basic Cleaning Procedures; 6 - Maintaining Floors; 7 - Cleaning Other Surfaces; 8 - Stain Removal; 9 - Controlling Hospital Pests; 10 - Cleaning Patient Units; 11 - Cleaning Isolation Units; 12 - Special Cleaning; 13-14 - Area Cleaning; 15 - Care and Upkeep of Housekeeping Equipment; 16 - Preventing Accidents; 17-18 - Specialized Housekeeping Tasks.

EVALUATOR'S COMMENTS:

This student guide must be used with the instructor's guide for maximum use by teacher and student. The set also includes a set of overhead transparencies that provide additional information and techniques.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS
Training the Ward Clerk: Instructor's Guide

Date developed and/or revised: 1972

NAME OF DEVELOPER(S)
Hospital Research and Educational Trust, American Hospital Association

OR AUTHOR(S)

TYPE OF MATERIALS:
☒ Health Occupation Education  ☐ Career Education

☐ Hardcopy  ☒ Paper Bound  ☐ Video Tape  ☐ Film  ☐ Slides & Film Strips

☐ Pages  216 Pages

☐ Minutes  ☐ Minutes  ☐ Minutes  ☐ Color

☐ B & W  ☐ B & W  ☐ B & W

☐ Color  ☐ Color  ☐ Frames  ☐ Audio

[☒] Sets Instructor's Guide and Transparencies

FOR STUDENT USE: ☐ Regular ☐ Disadvantaged ☐ Handicapped ☐ Other

TARGET LEVEL OF STUDENT: 9-10  11-12

FOR PROFESSIONAL USE: ☒ Classroom Teacher  ☐ Teacher Educator  ☐ Guidance Personnel  ☐ Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? ☒ Yes  ☐ No

ARE CONSULTING SERVICES AVAILABLE? ☐ Yes ☒ No

If Yes, Please Fill Out This Section:

By whom:

Other comments:

COPYRIGHT RESTRICTIONS: ☒ Yes  ☐ No  ☐ None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

☐ Purchase (Unit cost $________)  ☐ Rent (Unit cost $________)  ☐ Free  ☐ ERIC Number

☐ Other  Explain $6.00 - English, $6.50 - Spanish, Transparencies set $169.00

TO ORDER, PLEASE CONTACT: Robert J. Brady Company
Bowie, Maryland  20715

continued on reverse side  Abstract Prepared in 1975
INTRODUCTION:

This set of instructor's guide with the transparencies are to be used in conjunction with the student guide for ward clerk.

FORMAT:

The instructor's guide is divided into lesson pages that follow the student guide chapters. They include objectives stated in behavioral terms, basic information listed by major topic and instructional unit, preparations of teaching including aids and equipment. The transparencies include: Unit 1 - Understanding The Working Environment and the Interdepartmental Relationships; Unit 2 - Understanding the Medical Terminology, Recording Techniques and Patient Care Procedures.

EVALUATOR'S COMMENTS:

An excellent student-teacher program for teaching the health care occupation of ward clerk.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

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| FOR STUDENT USE: | [X] Regular | □ Disadvantaged | □ Handicapped | □ Other |

| TARGET LEVEL OF STUDENT: | [ ] 9-10 | [X] 11-12 |

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<th>[ ] Guidance Personnel</th>
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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | (X) Yes | ( ) No |

| ARE CONSULTING SERVICES AVAILABLE? | ( ) Yes | (X) No |

If Yes, Please Fill Out This Section:

By whom:

Other comment:

| COPYRIGHT RESTRICTIONS: | ( ) Yes | ( ) No | ( ) None Stated |

Explain

| PROVISIONS FOR ACQUIRING MATERIALS: |

| □ Purchase (Unit cost $_________) | □ Rent (Unit cost $_________) | □ Free | □ ERIC Number |
| [X] Other | Explain | $5.50, Spanish $5.50 |

| TO ORDER, PLEASE CONTACT: |
| Robert J. Brady Company | Bowie, Maryland 20715 |

**Abstract Prepared in 1975**
INTRODUCTION:

This guide is to orient the students with the health care field of the ward clerk.

FORMAT:


EVALUATOR'S COMMENTS:

This guide is to be used with the instructor's guide and transparencies for direction and orientation of the complete program both for teacher and student.
### Caring For Children In The Hospital: Instructor's Guide

**Date developed and/or revised:** 1973

**NAME OF DEVELOPER(S)**

Hospital Research and Educational Trust, American Hospital Association

**TYPE OF MATERIALS:**

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If Yes, Please Fill Out This Section:

- By whom:

- Other comment:

**COPYRIGHT RESTRICTIONS:**

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Explain

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<th>☐ Explain</th>
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</table>

**TO ORDER, PLEASE CONTACT:**

Robert J. Brady Company
Bowie, Maryland 20715

---

Abstract Prepared in 1975
INTRODUCTION

This guide is the instructor's supplement for "Being A Nurse Aide".

PURPOSE

The guide can be used as lesson plans that follow the chapters in the student guide. They include objectives, lecture, demonstrations, time frame, and test information and preparation for teaching.

SUMMARY

An excellent supplement for "Being A Nurse Aide".
## OCCUPATIONAL CURRICULUM
### MATERIALS ABSTRACT

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<td>1973</td>
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<th>NAME OF DEVELOPER(S)</th>
<th>Hospital Research and Educational Trust, American Hospital Association</th>
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**TYPE OF MATERIALS:**
- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [X] Video Tape
- [ ] Film
- [ ] Hardcopy
- [ ] Paper Bound
- [ ] Audio
- [ ] Video
- [ ] Film

**FOR STUDENT USE:**
- [X] Regular
- [ ] Disadvantaged
- [ ] Handicapped
- [ ] Other

**FOR PROFESSIONAL USE:**
- [ ] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**TARGET LEVEL OF STUDENT:**
- [ ] 9-10
- [X] 11-12

**IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?**
- [X] Yes
- [ ] No

**ARE CONSULTING SERVICES AVAILABLE?**
- [ ] Yes
- [ ] No

If Yes, please fill out this section:
- By whom:
- Other comment:

**COPYRIGHT RESTRICTIONS:**
- [X] Yes
- [ ] No
- [ ] None Stated

**EXPLAIN:**

**PROVISIONS FOR ACQUIRING MATERIALS:**
- [X] Purchase (Unit cost $3.95)
- [ ] Rent (Unit cost $______)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**TO ORDER, PLEASE CONTACT:**
Robert J. Brady Company
Bowie, Maryland  20715

---

*Abstract Prepared in 1975*
INTRODUCTION:

This book is a supplement to "Being A Nurse Aide".

FORMAT:

The guide includes 16 chapters related to working with children in hospital environments. Each chapter deals with a specific topic and includes pertinent information related to each. Tests at the end for student evaluation.

EVALUATOR'S COMMENTS:

A good supplement for the nurse aide training programs at the 11-12th grade levels.
Vocations: Medical Careers

Date developed and/or revised: 1971

A.I.M.S. Instructional Media Services

TYPE OF MATERIALS:
[X] Health Occupation Education  [ ] Career Education

Hardcopy

Paper Bound

Video Tape

Film

Slides & Film Strips

Video Tape

Film

Color

B & W

Color

B & W

Sets 5 Sets (Student+Counselor Guide)

FOR STUDENT USE: [X] Regular  □ Disadvantaged  □ Handicapped  □ Other

TARGET LEVEL OF STUDENT: [X] 9-10  [□] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher  [ ] Teacher Educator  [X] Guidance Personnel  [□] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?  [X] Yes  □ No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom: ___________________________

Other comment: ___________________________

COPYRIGHT RESTRICTIONS:  (X) Yes  (□) No  (□) None Stated

Explain ___________________________

PROVISIONS FOR ACQUIRING MATERIALS:

□ Purchase (Unit cost $ _________)  □ Rent (Unit cost $ _________)  □ Free  □ ERIC Number

[X] Other  Explain $150.00 Set with Record or $170.00 Set with Cassettes

TO ORDER, PLEASE CONTACT:

A.I.M.S Instructional Services, Inc.

P.O. Box 1010

Hollywood, California 90028

Abstract Prepared in 1975
INTRODUCTION:

The Medical Careers programs consists of 50 sound strips describing various job classifications for health occupations. Each Set includes a Student Guide and Counselor Guide for additional information, sources, educational requirements and points of entry.

FORMAT:

The filmstrip series includes 50 job descriptions divided into 5 Sets. Each set contains 10 titles, nine describing specific jobs available in this field and one title is an overview describing the duties and work responsibilities.

Content by Set:

1. Nursing Service Order Number 1435
2. Medical Technicians Order Number 1436
3. Medical Aides Order Number 1437
4. Hospital Administration Order Number 1438
5. Medical Therapists Order Number 1439

EVALUATOR'S COMMENTS:

Set 4: Hospital Administration and Set 5: Medical Therapists not applicable for the secondary level since they require more training than high school entry-level preparation. An excellent series of filmstrips for 9th and 10th grade orientation programs.
## OCCUPATIONAL CURRICULUM

### MATERIALS ABSTRACT

#### TITLE OF MATERIALS

**Jobs in Health Service**

Date developed and/or revised: 1971

#### NAME OF DEVELOPER(S)

Coronet Instructional Media

#### TYPE OF MATERIALS:

- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [X] Color
- [ ] B & W
- [ ] Video Tape
- [ ] Minutes
- [ ] B & W
- [ ] Paper Bound
- [ ] Minutes
- [ ] B & W
- [ ] Film
- [ ] B & W
- [ ] Film Strips
- [ ] Color
- [ ] Color
- [ ] Size
- [ ] Size
- [ ] Sets
- [ ] Frames
- [ ] Video Tape
- [ ] Minutes
- [ ] Audio
- [ ] Yes
- [ ] Yes
- [ ] Yes
- [ ] No
- [ ] No
- [ ] No
- [ ] None Stated

#### FOR PROFESSIONAL USE:

- [ ] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

#### IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?

[ ] Yes

#### ARE CONSULTING SERVICES AVAILABLE?

[ ] Yes

#### COPYRIGHT RESTRICTIONS:

[ ] Yes

#### PROVISIONS FOR ACQUIRING MATERIALS:

- [ ] Purchase (Unit cost $________)
- [ ] Rent (Unit cost $________)
- [ ] Free
- [ ] ERIC Number
- [X] Other

#### TO ORDER, PLEASE CONTACT:

Coronet Instructional Media
65 East South Water Street
Chicago, Illinois 60601
INTRODUCTION:

Provides the students with an introduction (orientation) to 8 jobs in the health services. Additional career information regarding each is contained in a handbook which accompanies the filmstrips.

FORMAT:

The set of filmstrips and/or records or cassettes includes information on the following careers: Nurse Aide, Nuclear Laboratory Assistant, Optometric Assistant, Optical Technician, Dental Assistant, Dental Laboratory Technician, Medical Photographer and Radiology Technician. The handbook includes qualifications, income levels, employment outlook, negative aspects, looking for employment and where to obtain additional information on these careers.

EVALUATOR'S COMMENTS:

These careers in health services are well presented for orientation programs at the 9th and 10th grade levels.
### Rescue Squad C-3112

**Date developed and/or revised:** 1972

**Type of Materials:**
- [X] Health Occupation Education
- [ ] Career Education
- [ ] Slides & Film Strips
- [ ] Video Tape
- [X] Film
- [ ] Paper Bound
- [ ] Audio
- [ ] Hardcopy
- [ ] Other
- [ ] Slides & Film Strips
- [ ] B & W
- [ ] Color
- [X] B & W
- [X] Color
- [ ] Other
- [ ] B & W
- [ ] Office
- [ ] Color
- [ ] Frames
- [ ] Slides & Film Strips
- [ ] Color
- [ ] Frames

**For Student Use:**
- [X] Regular
- [ ] Other

**Target Level of Student:**
- [X] 9-10
- [ ] 11-12

**For Professional Use:**
- [ ] Classroom Teacher
- [ ] Teacher Educator
- [ ] Guidance Personnel
- [ ] Other

**Is Training Required for Optimum Use of These Materials?**
- [X] Yes
- [ ] No

**Are Consulting Services Available?**
- [ ] Yes
- [ ] No

**Copyright Restrictions:**
- [X] Yes
- [ ] No
- [ ] None Stated

**Provisions for Acquiring Materials:**
- [X] Purchase (Unit cost $185.00)
- [ ] Rent (Unit cost $)
- [ ] Free
- [ ] ERIC Number
- [ ] Other

**To Order, Please Contact:**
Encyclopaedia Britannica Educational Corporation
425 North Michigan Avenue
Chicago, Illinois 60611

Abstract Prepared in 1975
INTRODUCTION:

This film is a document for a typical day and night in the work of the rescue squad.

FORMAT:

It is first of all a documentary to foster a greater understanding and empathy for the people involved as well as to increase awareness in the wide range of career possibilities.

EVALUATOR'S COMMENTS:

An excellent documentary film to introduce rescue workers and their daily life duties.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Intern: A Long Year</th>
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<tbody>
<tr>
<td>Date developed and/or revised:</td>
<td>1972</td>
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<tr>
<th>NAME OF DEVELOPER(S)</th>
<th>Encyclopaedia Britannica Educational Corporation</th>
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<tr>
<td>OR AUTHOR(S)</td>
<td></td>
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<th>[ ] Health Occupation Education [ ] Career Education</th>
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<tbody>
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<td>___ Color</td>
<td>___ Frames</td>
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<tr>
<td>___ Audio</td>
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<th>[ ] Handicapped</th>
<th>[ ] Other</th>
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<tr>
<td>TARGET LEVEL OF STUDENT:</td>
<td>[ ] 9-10</td>
<td>[ ] 11-12</td>
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<table>
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<tr>
<th>FOR PROFESSIONAL USE:</th>
<th>[ ] Classroom Teacher</th>
<th>[ ] Teacher Educator</th>
<th>[ ] Guidance Personnel</th>
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<td>[ ] Other</td>
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| IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? | [ ] Yes | [ ] No |

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<tr>
<th>ARE CONSULTING SERVICES AVAILABLE?</th>
<th>[ ] Yes</th>
<th>[ ] No</th>
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If Yes, Please Fill Out This Section:

- By whom:
- Other comment:

| COPYRIGHT RESTRICTIONS: | [ ] Yes | [ ] No | [ ] None Stated |

- Explain:

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<tr>
<th>TO ORDER, PLEASE CONTACT:</th>
<th>Encyclopaedia Britannica Educational Corporation</th>
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<tbody>
<tr>
<td></td>
<td>425 North Michigan Avenue</td>
</tr>
<tr>
<td></td>
<td>Chicago, Illinois 60611</td>
</tr>
</tbody>
</table>

Abstract Prepared in 1975
INTRODUCTION:

This film depicts the responsibilities and demanding schedules that are a part of an intern's routine.

FORMAT:

The objectives of the film include his responsibilities and schedule, but also to provide an insight into the internship year as one aspect of the medical world of work as well as to expose students to the problems that doctors confront in their professional practice.

EVALUATOR'S COMMENTS:

Good views of intern's daily life. Class should be prepared ahead of time with the scenes of the overdose patient, labor and delivery, and geriatric patients.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

The Trainex Library of Audio-Visual Training Aids for the Health Care Field

Date developed and/or revised: 1974

Trainex Corporation, Subsidiary of Medcom Inc., Garden Grove, California

TYPE OF MATERIALS: [ ] Health Occupation Education [ ] Career Education

[ ] Slides & Film Strips [ ] Color

[ ] B & W

[ ] Audio (X) Yes ( ) No

FOR STUDENT USE: Regular □ Disadvantaged □ Handicapped □ Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: (X) Yes ( ) No ( ) None Stated

Explain ________________________________

PROVISIONS FOR ACQUIRING MATERIALS:

□ Purchase (Unit cost $__________) □ Rent (Unit cost $__________) □ Free □ ERIC Number

□ Other

Explain $60.00 set with record, $70.00 set cassette, $85.00 16mm and tape cartridge

TO ORDER, PLEASE CONTACT: Trainex Corporation
P.O. Box 116
Garden Grove, California 92642

Abstract Prepared in 1975
INTRODUCTION:

This book includes a listing of more than 450 health training programs of which more than 180 programs are currently being used for nurse aide programs at the high school level.

FORMAT:

Each program consists of an instructor's guide, program objectives, script, tasks sheets and a bibliography. Student tests are provided so that they can evaluate their performance.

EVALUATOR'S COMMENTS:

Very well prepared and documented audio-visuals. Every high school instructor should include many of these film loops into their existing programs.
MATERIALS ABSTRACT

TITLE OF MATERIALS: Ethic for the Nursing Assistant

Date developed and/or revised: 1973-74

NAME OF DEVELOPER(S) OR AUTHOR(S): Career Aids, Inc.

TYPE OF MATERIALS: [ ] Health Occupation Education [ ] Career Education
[ ] Slides & Film Strips

[ ] Paper Bound [ ] Video Tape [ ] Film

[ ] Color

[ ] B & W

[ ] B & W

[ ] Color

[ ] B & W

[ ] Size

[ ] Size

[ ] Audio

[ ] Cassettes/records

FOR STUDENT USE: [ ] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [ ] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel
[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes [ ] No

ARE CONSULTING SERVICES AVAILABLE? [ ] Yes [X] No

If Yes, Please Fill Out This Section:
By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [X] Yes [ ] No [ ] None Stated

EXPLAIN

PROVISIONS FOR ACQUIRING MATERIALS:
[ ] Purchase (Unit cost $________) [ ] Rent (Unit cost $________) [ ] Free [ ] ERIC Number
[ ] Other Explain $50.00 with records - $55.00 cassettes

TO ORDER, PLEASE CONTACT: Career Aids, Inc.
5024 Lankershim Boulevard
North Hollywood, California 91601

Abstract Prepared in 1975
INTRODUCTION:

This is an audio-visual flexible learning system consisting of film loops with record or cassette designed to assist the instructor in allied health occupations programs.

FORMAT:

The set includes the film loops, tapes/records, a training guide for the instructor and evaluations with pre-tests and post-tests. The set includes: Ethics for the Nursing Assistant; Observing the Patient; Planning Nursing Care; Health and Safety: Maintaining A Clean Environment; The Nursing Team and the Law; Care of the Geriatric Patient; Introduction to Shock Management; Nursing Staff Oral Communications; Care of the Terminally Ill and Respiratory Emergencies.

EVALUATOR'S COMMENTS:

The film loop on "Ethics" has a good description of health aide's role in relation to patients. Could be used in 9-10th grade but entire set is geared for 11-12th or higher. The loop, "Communications", is a good view of the importance of attitude, tone of voice, word choice, gestures, in communicating with others. Could be used for 9-10th grades. The other remaining loops are 11-12th grade level. The exact placement of all films would have to be determined by the instructor after previewing all in each set. Technically well done.
OCCUPATIONAL CURRICULUM
MATERIALS ABSTRACT

TITLE OF MATERIALS

Patient Adjustment

Date developed and/or revised: 1974

NAME OF DEVELOPER(S)

Career Aids, Inc.

TYPE OF MATERIALS:

[X] Health Occupation Education

[ ] Career Education

Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film

Pages

Minutes

B & W

Color

Sets 3 film loops

Color

Size

Video

Minutes

B & W

Color

Size

Targets Level of Student:

[ ] 9-10

[ ] 11-12

FOR PROFESSIONAL USE:

[X] Classroom Teacher

[ ] Teacher Educator

[ ] Guidance Personnel

[ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?

[X] Yes ( ) No

ARE CONSULTING SERVICES AVAILABLE?

( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS:

[X] Yes ( ) No ( ) None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $_______)

[ ] Rent (Unit cost $_______)

[ ] Free

[ ] ERIC Number

[ ] Other

Explain $50.00 with records - $55.00 with cassettes

TO ORDER, PLEASE CONTACT:

Career Aids, Inc.

5024 Lankershim Boulevard

North Hollywood, California 91601

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

A flexible learning system of film loops with cassettes or records designed to assist the instructor in health occupations programs.

FORMAT:

Each set includes a teacher's guide, objectives, activities, tests and bibliography. This set includes: Isolated Patient; Understanding the Difficult Patient.

EVALUATOR'S COMMENTS:

Technically well done program set. Placement is difficult since some of the loops are above high school level and several could be used at 9-10th grade levels.
**OCCUPATIONAL CURRICULUM**

**MATERIALS ABSTRACT**

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Personal Health Education Series</th>
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<tr>
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<td>Date developed and/or revised: 1973-74</td>
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<th>NAME OF DEVELOPER(S)</th>
<th>Career Aids, Inc.</th>
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<tr>
<td>OR AUTHOR(S)</td>
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<tr>
<th>TYPE OF MATERIALS:</th>
<th>[X] Health Occupation Education  [ ] Career Education</th>
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<tbody>
<tr>
<td>□ Hardcopy</td>
<td>[ ] Paper Bound  [ ] Video Tape  [ ] Film  [ ] Slides &amp; Film Strips</td>
</tr>
<tr>
<td><em>Pages</em></td>
<td><em>Pages</em></td>
</tr>
<tr>
<td>□ Sets: Flip Chart Booklets with tapes, guidelines, <em>Size</em></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>FOR STUDENT USE:</th>
<th>Regular □ Disadvantaged □ Handicapped □ Other</th>
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<tbody>
<tr>
<td>TARGET LEVEL OF STUDENT:</td>
<td>9-10 [X] 11-12</td>
</tr>
</tbody>
</table>

| FOR PROFESSIONAL USE: | Classroom Teacher  [ ] Teacher Educator  [ ] Guidance Personnel |
|                      | [ ] Other |

<table>
<thead>
<tr>
<th>IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS?</th>
<th>(X) Yes ( ) No</th>
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<tr>
<th>ARE CONSULTING SERVICES AVAILABLE?</th>
<th>( ) Yes (X) No</th>
</tr>
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</table>

If Yes, Please Fill Out This Section:

By whom:

| Other comment: |

<table>
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<tr>
<th>COPYRIGHT RESTRICTIONS:</th>
<th>(X) Yes ( ) No ( ) None Stated</th>
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Explain

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<th>PROVISIONS FOR ACQUIRING MATERIALS:</th>
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<tr>
<td>□ Purchase (Unit cost $_________)</td>
</tr>
<tr>
<td>□ Free</td>
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<td>□ Other Explain</td>
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Set includes 6 Learning Packets ($14.95 each packet)

<table>
<thead>
<tr>
<th>TO ORDER, PLEASE CONTACT:</th>
</tr>
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<tbody>
<tr>
<td>Career Aids, Inc.</td>
</tr>
<tr>
<td>5024 Lankershim Boulevard</td>
</tr>
<tr>
<td>North Hollywood, California 91601</td>
</tr>
</tbody>
</table>

Abstract Prepared in 1975
INTRODUCTION:

A set of six individualized learning packets for students and teachers in health occupations programs.

FORMAT:

Each of the six packets include tapes, guidelines and additional resources for study. Included are: The Pill, Pre-Natal Care, Basic Human Sexuality, Stomach Distress, Lower Back Pain. A pre-test with additional information and simple illustrations and a post-test are included.

EVALUATOR'S COMMENTS:

The material seems geared to a broad range of learning abilities (possibly 10th through post secondary) and a teacher would have to preview and evaluate where it would best fit into her program at the secondary level.
# OCCUPATIONAL CURRICULUM

## MATERIALS ABSTRACT

<table>
<thead>
<tr>
<th>TITLE OF MATERIALS</th>
<th>Career Development and Guidance Series: Health Occupations</th>
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<tbody>
<tr>
<td>Date developed and/or revised:</td>
<td>1975</td>
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<table>
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<tr>
<th>NAME OF DEVELOPER(S)</th>
<th>Educational Projections Corporation</th>
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<tr>
<th>TYPE OF MATERIALS:</th>
<th>(X) Health Occupation Education</th>
<th>[ ] Career Education</th>
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<tr>
<td>□ Hardcopy</td>
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<td>_Pages</td>
<td>_Minutes</td>
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<tr>
<td>[X] Sets of 12 film strips</td>
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FOR STUDENT USE: (X) Regular | □ Disadvantaged | □ Handicapped | □ Other

TARGET LEVEL OF STUDENT: (X) 9-10 | [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher | [ ] Teacher Educator | [ ] Guidance Personnel | [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? (X) Yes | ( ) No

ARE CONSULTING SERVICES AVAILABLE? ( ) Yes (X) No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: (X) Yes | ( ) No | ( ) None Stated

Explain ____________________________

PROVISIONS FOR ACQUIRING MATERIALS:

□ Purchase (Unit cost $__________) | □ Rent (Unit cost $__________) | □ Free | □ ERIC Number

[X] Other | Explain VG Set #15, $135.00 for 12 loops and Teacher's Manual

TO ORDER, PLEASE CONTACT: Educational Projections Corporation

3070 Lake Terrace

Glenview, Illinois 60025

continued on reverse side

Abstract Prepared in 1975
INTRODUCTION:

A set of 12 filmstrips that presents a success story by telling of someone who went back to school or continued schooling to qualify for a job in health occupations.

FORMAT:

The series are in the following parts: Part 1 - tells of the person who goes back to school and what is involved in the training; Part 2 - gives job specifics, outlines course of study, promotional chances, salary potential and personal rewards. The series includes:

- 2034-A: Surgical Technician
- 2034-B: Optometric Assistant
- 2035-A: Nurse's Story
- 2035-B: Ward Clerk, Hospital
- 2036-A: Practical Nurse
- 2036-B: Certified Laboratory Technician
- 2037-A: Electronic Technician
- 2037-B: Business Machine Mechanic
- 2038-A: Business Education
- 2038-B: Cosmetology
- 2039-A: Technical Drafting
- 2039-B: Commercial Cooking

EVALUATOR'S COMMENTS:

An excellent series for 9-10th grade orientation programs.
MATERIALS ABSTRACT

TITLE OF MATERIALS - Careers in Nursing

Name of Developer(s) or Author(s) - Pathescope Educational Films, Inc.

Date developed and/or revised - 1973

OE 07.0300

Type of Materials: [X] Health Occupation Education

[ ] Career Education

[ ] Slides & Film Strips

[ ] Color

[ ] B & W

[ ] Audio

[ ] 160 Frames

[ ] Sets

[ ] Pages

[ ] Minutes

[ ] Color

[ ] Size

[ ] B & W

[ ] Video Tape

[ ] Minutes

[ ] B & W

[ ] Handicapped

[ ] Other

[ ] 9-10

[ ] 11-12

[ ] Classroom Teacher

[ ] Teacher Educator

[ ] Guidance Personnel

[ ] Other

[ ] Yes ( ) No

[ ] Yes ( ) No

Other comment:

COPYRIGHT RESTRICTIONS: ( ) Yes ( ) None Stated

Explain

PROVISIONS FOR ACQUIRING MATERIALS:

[ ] Purchase (Unit cost $)

[ ] Rent (Unit cost $)

[ ] Free

[ ] ERIC Number

[ ] Other

Explain $42.00 records, $46.00 Cassettes

TO ORDER, PLEASE CONTACT:

Pathescope Educational Films, Inc.

71 Weyman Avenue

New Rochelle, New York 10802

Abstract Prepared in 1975
INTRODUCTION:

This series describes the field of nursing as a profession, what they do, how they function on the health team and various hospital nursing duties.

FORMAT:

Part I of this filmstrip provides the broad picture of the career area using interviews with real people. Part II focuses on the job itself by providing details, etc.

EVALUATOR'S COMMENTS:

Technically well done program that could be used for orientation program at the lower high school levels.
OCCUPATIONAL CURRICULUM

MATERIALS ABSTRACT

TITLE OF MATERIALS: Careers in Health Services

Date developed and/or revised: 1973

NAME OF DEVELOPER(S): Pathoscope Educational Films, Inc.

DATE DEVELOPED AND/OR REVISED: 1973

TYPE OF MATERIALS: [X] Health Occupation Education [ ] Career Education

Hardcopy [ ] Paper Bound [ ] Video Tape [ ] Film [ ] Slides & Film Strips

[X] Pages [ ] Pages [ ] Minutes [ ] Minutes [ ] Color

[X] B & W [ ] B & W [ ] Color

[X] B & W [ ] B & W [ ] Color

Audio [X] Yes [ ] No

FOR STUDENT USE: [X] Regular [ ] Disadvantaged [ ] Handicapped [ ] Other

TARGET LEVEL OF STUDENT: [X] 9-10 [ ] 11-12

FOR PROFESSIONAL USE: [ ] Classroom Teacher [ ] Teacher Educator [ ] Guidance Personnel [ ] Other

IS TRAINING REQUIRED FOR OPTIMUM USE OF THESE MATERIALS? [X] Yes [ ] No

ARE CONSULTING SERVICES AVAILABLE? [X] Yes [ ] No

If Yes, Please Fill Out This Section:

By whom:

Other comment:

COPYRIGHT RESTRICTIONS: [X] Yes [ ] No [ ] None Stated

Explain:

PROVISIONS FOR ACQUIRING MATERIALS:

[X] Purchase (Unit cost $________) [ ] Rent (Unit cost $________) [ ] Free [ ] ERIC Number

[ ] Other Explain $42.00 for records, $46.00 for cassettes

TO ORDER, PLEASE CONTACT: Pathoscope Educational Films, Inc.

71 Weyman Avenue

New Rochelle, New York 10802

Abstract Prepared in 1975
INTRODUCTION:

The series of filmstrips takes a "why you might be attracted to this career" approach using a two part approach. The first part covers the broad spectrum of all the careers and the second part focuses on the details of the careers.

FORMAT:

Each program contains two color filmstrips with approximately 80 frames, sound on record or cassette for 30 minutes running time as well as a teacher's manual. The series includes careers in and around hospitals from technicians to housekeepers as well as outside the hospitals in industry, volunteer services and government.

EVALUATOR'S COMMENTS:

Technically well done. A good series for 9-10th grade orientation programs.