As an aid for the descriptive cataloging of monographs, this pamphlet provides guidelines for using Chapter 6 of the Anglo-American Cataloging Rules (AACR), which covers this facet of cataloging practice. A table of contents to Chapter 6 is provided, followed by an alphabetical index of the terms and processes involved in descriptive cataloging with reference to the appropriate AACR rule. (SL)
INDEF

to

Revised Chapter 6

of the

ANGLO-AMERICAN CATALOGING RULES
(North American Text)

Indexer and compiler

Eric A. Rhee

Editor

William Pence

Malcolm A. Love Library
San Diego State University

1975
This index is dedicated to struggling catalogers everywhere. It was undertaken to meet the needs of students and practicing catalogers who are accustomed to the old rules for the descriptive cataloging of monographs, and for whom the realities of the International Standard Bibliographic Description and the computer present a departure from former experience.

The compilation of the index was encouraged and edited by Mr. William Pease, Head Catalog Librarian, San Diego State University. The table of contents was compiled by Ms. Sharon Butler, Library Assistant. Typing and layout were performed by Ms. Susan Rhee, Serials cataloger at the University of California, San Diego, library.
## Table of Contents

To

### Chapter 6

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>130. Organization of the description</td>
<td>3</td>
</tr>
<tr>
<td>131. Punctuation</td>
<td>4</td>
</tr>
<tr>
<td>132. Source of the description</td>
<td>6</td>
</tr>
<tr>
<td>133. Relationship of the title page to the description of a work</td>
<td>8</td>
</tr>
<tr>
<td>A. General rules</td>
<td>8</td>
</tr>
<tr>
<td>B. Works without title pages</td>
<td>10</td>
</tr>
<tr>
<td>C. Works with several title pages</td>
<td>11</td>
</tr>
<tr>
<td>134. Title and statement of authorship area</td>
<td>14</td>
</tr>
<tr>
<td>A. Punctuation</td>
<td>14</td>
</tr>
<tr>
<td>B. Transcription of the title proper</td>
<td>15</td>
</tr>
<tr>
<td>C. Transcription of parallel titles, other titles and other title information</td>
<td>16</td>
</tr>
<tr>
<td>D. Statement of authorship</td>
<td>22</td>
</tr>
<tr>
<td>135. Edition area</td>
<td>26</td>
</tr>
<tr>
<td>136. Imprint area</td>
<td>32</td>
</tr>
<tr>
<td>A. Order and source of elements</td>
<td>33</td>
</tr>
<tr>
<td>B. Punctuation</td>
<td>33</td>
</tr>
<tr>
<td>C. Works with more than one place and publisher</td>
<td>35</td>
</tr>
<tr>
<td>D. Photographically reproduced reprint and facsimile editions with only the original title page</td>
<td>36</td>
</tr>
<tr>
<td>E. Fictitious imprints</td>
<td>36</td>
</tr>
<tr>
<td>F. Inflections in imprint</td>
<td>37</td>
</tr>
<tr>
<td>137. Place of publication</td>
<td>37</td>
</tr>
<tr>
<td>A. Place unknown</td>
<td>37</td>
</tr>
<tr>
<td>B. Additions to place names</td>
<td>37</td>
</tr>
<tr>
<td>C. Abbreviated place names</td>
<td>37</td>
</tr>
<tr>
<td>D. Changed place names</td>
<td>38</td>
</tr>
</tbody>
</table>
138. Publisher
   A. General rule
   B. Essential parts of the publisher statement
   C. Unnecessary parts of the publisher statement
   D. Publisher as author

139. Date
   A. General rule
   B. Multiple volume works
   C. Loose-leaf volumes and works published in parts
   D. Dates not of the Christian era
   E. Chronograms
   F. Date uncertain
   G. Copyright date
   H. Other qualified dates

140. Printer's imprint

141. Collation area
   A. Punctuation
   B. Extent of text in one volume
   C. Extent of text in more than one volume
   D. Illustrative matter
   E. Size
   F. Accompanying materials

142. Series area
   A. General rules
   B. Works in several volumes
   C. Series title in two forms
   D. Series title combined with monograph title
   E. Author in series statement
   F. Works in more than one series

143. Notes area -- General rules
   A. Definition and purpose
   B. Categories of notes
   C. Style
   D. Order
| 141. | "At head of title" note | 82 |
| 145. | Notes of works bound together | 83 |
| 146. | Thesis note | 85 |
| 147. | "Habilitationssschriften," "Rektoratsreden," Programmschriften," etc. | 89 |
| 148. | Contents note | 90 |
| 150. | "Title romanized" note | 97 |
| 151. | Tracing | 98 |

**SPECIAL RULES**

| 152. | Issues and photoreproductions treated as such | 100 |
| 153. | Offprints | 101 |
| 154. | Detached copies of parts of works | 102 |
| 155. | Supplements, indexes, etc. | 103 |
| 156. | Photoreproductions to be described as such | 106 |
| 157. | Analytical entries | 104 |

**APPENDIX I:** Glossary (Additions and revisions) 114

**APPENDIX II:** Abbreviations (Additions and revisions) 117
APPENDIX V: Punctuation and diacritics 118
Concordance of rule numbers 121
Abbreviations, added revisions: Appendix III, p.117

Accompanying materials: 141F

Added entries as analytical entries: 157E

Added title page: Glossary, p.114

Advertisements in collation: 141B11

Alternative title: 134C4a

Analytical entries: 157
- definition: 157
- parts with separate title page and continuous paging: 157B
- parts without separate title page and continuous paging: 157B

Answer books: 141F

Area: Glossary, p.114

Areas: see Description

"At head of title" note: 144

Atlases: as accompanying materials: 141F2

Author:
- in series statement: 142F
- joint author note for thesis: 146F
- of edition in hand: 135D

Author statement: 134D
- additions to: 134D9
- alternate rule: footnote 8, p.22
- author's name, part of title: 134D3
- more than 3 authors: 134D7
- multiple authors, sequence of: 134D5
- omissions from: 134D6
- order of several names: 134D5
- relating to edition in hand but not to all editions of work: 135D
- rules for inclusion: 134D1
- source: 132B
"Bound with" note 145

Brackets 132B
for missing letters, inaccurate statements 133A2

Cases
collation 141C5

Chronograms 139E

Collation 141
accompanying materials 141f
advertisements in collation 141B1
complicated and irregular paging 141B3
double leaves 141B5
duplicate paging 141B6
extent of text in more than one volume 141C
terms used to describe
extent of text in one volume, general rules 141B1
folded leaves 141B4
incomplete copies 141B12
irregular paging 141B3
loose-leaf publications 141B.1c
music in collation 141B1
notes 143D3f
two-way paging 141B-
unpaged works 141B2, footnote 12, p. 52

Collective title
works with 134C5
works without 134C6

Colored illustrative matter 141D2

Columns 141B9

Contents notes 148
formal 148B
informal 148A
works of more than one volume 148B6
Copyright date: 139A; 139A; footnote 1, p.1

different from publication date 139C.

Corporate body

in author statement 139D
in series statement 139D

Date see also Copyright date

Date 139A
chronograms 139A
cover date 139A
general rule 139A
loose-leaf volumes 139C
multiple volume works 139B
not in Christian era 139D
other qualified dates 139H
printers' imprint 140
printing date 139A
uncertain date 139A
works published in parts 139C

Description footnote 3, p.3
areas 139A
elements 139A
organization 139A-8
punctuation 131
source 132A-8
use of paragraphs footnote 3, p.3

Detached copies of parts of works 154

Diacritical marks 134A; appendix 7, p.11c

Dissertations see Theses

Double leaves 14135

Duplicate paging 14136
Edition 135
abbreviations in 135C
brackets in 135C
choice of language 135C
determination of footnote 1, p. 1
notes 143D3d
ordinal numbers in 135C
punctuation 135B
sets with volumes of different editions 135E
statement of author relating to edition in hand only 135D

Edition statement
source of 132B

Editors 136A

Element Glossary, p.114

Elements see Descriptions

Facsimile edition Glossary, p.114

Facsimile editions
imprint 136D
notes 143D4e

Facsimile illustrations 141D1a; 141D3

Festschriften
contents note 148(3)

Fictitious imprints 136E

Folded leaves 141D3

Glossary Appendix I, p.114-116

Graph Glossary, p.114
Graphs:
collation 141Dla
definition appendix I, p. 111

Habilitationsschriften 147

"Hanging indentation." footnote 3; p. 3

Illustrations
particular types 141Dla
with little or no text 141D

Illustration statement 135F
collation 141D
colored illustrative matter 141D2
placement 1308

Imprint 130A3; 136-140
fictional 136F
more than one place and publisher 136C
notes 143D3e
order and source of elements 136A
photographically reproduced editions 136D
punctuation 136B
source 132B

Imprint date see also Date

Imprint date
in selection of title page 133C2c

Indexes 155

Inflected names in imprint 136F

International Standard Book Number (ISBN) 130A7
recording of 140
source 132B
International Standard Serial Number (ISSN)
142A1; footnote 17, p.65

Issues and photoreproductions treated as such
152; footnote 2, p.2

Joint authors of theses
notes, 146F

Language
additions to title page 134B4
author statement 134D2
note 143Blb
parallel title 133A4; 133C
publisher statement 138B4
title page determination 133C2e

Latin theses notes 146H

Leaves 141B

Lining papers
illustrative matter 141D6

Loose-leaf publications
collation note 141B3c

date 139C

Microforms
original editions 157C
photoreproductions 156

Monograph Glossary, p.114

Multiple authorship 134D5; 134D7

Music
collation 141B10

Notes 143-150
Notes (cont.)

"at head of title" note 144

Collation 143D3f

Contents 148

General rules 143

Habilitationsschriften, etc. 147B

ISBN 140

Indispensable notes 143D61

Order of 143D1

Original title note 143D2

Relation to other editions 143D4

Scope, etc. 143D5e

Style 143C

Thesis notes 146

Title romanized 150

Works bound together 145

Number of volumes (statement of) 135G

Numbered series see Series

Offprints 153

Organization and description 133

Original title 134C2

Original title note see Notes

Other title Glossary, p.115

Other title information Glossary, p.115

Pagination 141B

Pamphlets (Collation) 141C5

Parallel title 130A

In several languages 133A1

Original title 134C2
Parts of a work

collation 141C5
detached parts 154

Phonodiscs (as accompanying materials) 141F2

Photoreprint edit on note 143D4e

Photoreproduction
  as issue 152C
  described as such 156
  description of original 156A
  imprint 136D
  physical description 156B3

Pieces collation 141C5

Place names (additions to) 137B

Place of printing see Place of publication

Place of publication 137
  abbreviated 137C
  additions to place names 137B
  changed place names 137D
  unknown (sine loco, s. l.) 137A

Plate Glossary, p.115

Plates (leaves) 141B1:141B4

Pockets
  accompanying materials 141F
  illustrative matter 141D5
  portfolios 141C5, 141F2
  praeses and respondent 146G

Preliminaries Glossary, p.115
Preliminaries

edition statement 135C
source of description 1328
subsidiary authorship 135D1

Printer’s imprint 140

Programmschriften 147

Publisher

as author 138D
choice of language 138B4
divided responsibility with more than one publisher 138B2
esential parts 138B
general rule 138A
name unknown (sine nomine; s.n.) 138A
unnecessary parts 138C1

Punctuation 131; appendix V, p. 11E
examples; title and statement of authorship area 134A4

Rektoratsreden 147

Related editions notes 143B1a; 143D2; 143D4

Reprint editions imprint 136D

Romanization of title 134C3
note 150

Sequels 143D1b

Series

author in series statement 142F
combined with monographic title 142D
genral rules 142
in several volumes 142B
international standard serial number ISSN 142A1
numbered series 142B
punctuation 142A2
series title 142A2
in two forms 142C
tracings 151D
works in more than one series 142F, footnote 18, p. 68

Series statement
publisher's series footnote 15, p. 63
source 132B

Shared authorship 134D

Sine loco (use of) 137A

Sine nomine (use of) 138A

Size 141E
broadsides and single sheets 141E3
height 141 E1
unusual formats 141E6
width 141E2

Size statement (punctuation) 141A3

Source of description 132

Statement of authorship 130A; 134D
note 143D3c

Subseries glossary, p.115

Subseries series statement 142F2

Subsidiary authorship 130A
see also
editor
translators
writers of prefaces
statement not appearing on title page or colophon 134D1
Subtitle
in several languages 133A1
transcription of 134C1b

Supplements
main work under author 155A1
main work under title 155A2
noted briefly 155B

Symbols 134B1

Tables 141D1b

Teacher's manuals 141E

Theses 146
abstract or abridgement 146B2
edited texts 146E
joint authors 146G
non-thesis edition note 146K
note 146

Title Glossary, p.115

Title
abridgement of 134B2
additions 134B4
alternative title 134C4a
author's name in 134B3
beginning with numerals or abbreviations 134B4b
original 134C2
original title note 143D2
punctuation 134A
source of 132B
supplied 134B5
transcription of 134B4

Title page
additions to 133A1
as basis for description 133A
Title page (cont.)
bilingual dictionaries 133C2f
collective and individual title both mentioned 134C5
facsimile editions 133C2d
general rule 133
inaccurate 133A2
language preference 133C2k
more than one language 133C2g
relation to description of a work 133A
reprint editions 133C2d
selection of 133C2
transcription of 134B1
works with several 133C
works without 133A5

Title proper glossary, p. 116
Title romanized 134C3
note 150

Translators 134A

Typeographic peculiarities 134B1

Uniform title 134B2f; footnote 3, p. 3
alternative rule footnote 29, p. 76
unpaged works 141B2

Vita in thesis (notes) 140J

Volumes
bibliographical vs physical 140C1
number statement 13 4, 13 5.