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**IDENTIFIERS** \*Library Statistics; North Dakota

**ABSTRACT**

The bulk of this volume is comprised of the statistical report forms submitted to the state library by all of the academic libraries in the state of North Dakota. The data presented for each library includes: print resources (books, documents, serials, and microforms); audiovisual holdings; collection use in terms of in-library usage, circulation, and interlibrary loan; facility size and staffing data; operating hours; library income from various sources; and expenditures on personnel, materials, and technical processes. A summary table is included. (SL)

ED105879



*North Dakota*

# LIBRARY NOTES

AN OCCASIONAL PUBLICATION OF THE STATE LIBRARY COMMISSION

## NORTH DAKOTA

# ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974

VOLUME 6  
NUMBER 3  
  
MARCH  
1975

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RICHARD J. WOLFERT  
State Librarian



NORTH DAKOTA  
ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974



STATE LIBRARY COMMISSION

Bismarck, N.D.

March 1975

*RICHARD J. WOLFERT*

*State Librarian*





# NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2480

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

# SUMMARY

School \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Library Director \_\_\_\_\_

### RESOURCES - PRINTED

#### VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	1,170,845	393,746	14,289	9,407	20,307	173	647
(+) Added during year	119,180	31,505	1,277	1,152	3,543	61	765
(-) Withdrawn during year	9,628	4,198	200	-0-	-0-	-0-	-0-
At end of year	1,280,397	421,053	26,491	10,697	23,850	234	412
New titles added during year	40,062	1,582	1,248	490	-0-	-0-	-0-

### PERIODICALS

Number of titles currently received 16,546  
 Number of bound volumes in library 264,543  
 Number of unbound volumes in library 14,349  
 Number of microreproductions of  
 volumes in library  
     fiche 1,196  
     film 13,068  
     opaque -0-

### RESOURCES - AUDIO-VISUAL

#### VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
ERIC titles added during year

#### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
3,347	50	704	10,842	246
1,296	-0-	163	2,060	71
25	-0-	-0-	17	-0-
6,118	50	817	12,885	317
884	-0-	93	1,371	71

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films	Films	Films
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year	5,139	740	1,362	258	20	264
(+) Added during year	6,037	312	315	33	10	197
(-) Withdrawn during year	-0-	-0-	113	24	-0-	-0-
At end of year	14,176	1,152	1,664	262	30	463
New titles added during year	438	165	170	19	10	74

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (5) yes (10) no If so, in what year was it so designated? \_\_\_\_\_

State government? (5) yes (10) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned:

Books	<u>219,005</u>	Microcards	<u>125</u>	Tape cassettes	<u>6,801</u>
Pamphlets	<u>4,128</u>	Microfiche	<u>7,122</u>	Tape cartridges	<u>20</u>
Documents	<u>2,203</u>	Discs	<u>3,233</u>	Filmstrips	<u>754</u>
Periodicals	<u>55,680</u>	Films	<u>305</u>	Video tape	<u>74</u>
Microfilm	<u>4,043</u>	Slides	<u>1,410</u>		

In-library use of resources - Give estimates

Books	<u>82,091</u>	Microcards	<u>3</u>	Tape cassettes	<u>2,550</u>
Pamphlets	<u>5,900</u>	Microfiche	<u>2,648</u>	Tape cartridges	<u>35</u>
Documents	<u>2,600</u>	Discs	<u>900</u>	Filmstrips	<u>725</u>
Periodicals	<u>141,292</u>	Films	<u>-0-</u>	Video tape	<u>45</u>
Microfilm	<u>4,799</u>	Slides	<u>3,020</u>		

Interlibrary loans -

	Books	Periodicals
From your library .....	5,376	3,793
To your library .....	5,636	4,488

How many of the above loans were to or from out-of-state libraries? Books 3,801

How many photocopies were made in your library in lieu of loans? 38,657 Periodicals 29

PHYSICAL FACILITIES

How many square feet does the library contain? 390,522

What is the number of books or volumes which can be accommodated on shelves? 1,451,920

How many seats for readers does the library have? 3,959

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	_____	_____	_____	_____
Tuesday	_____	_____	_____	_____
Wednesday	_____	_____	_____	_____
Thursday	_____	_____	_____	_____
Friday	_____	_____	_____	_____
Saturday	_____	_____	_____	_____
Sunday	_____	_____	_____	_____
<b>TOTAL</b>	_____	_____	_____	_____

FINANCE - INCOME

From School District	\$ 84,467
From State	2,109,402
From Federal	95,592
From Private	93,997
<b>TOTAL</b>	<b>\$ 2,383,458</b>

FINANCE - EXPENSE

<u>Personnel (include fringe)</u>	\$ 1,078,225
<u>Materials</u>	
Books	\$ 585,424
Periodicals	396,327
Audio-visual	30,918
Microforms	22,141
<b>TOTAL</b> .....	<b>\$ 1,034,810</b>
<u>Binding &amp; Re-binding</u>	\$ 52,327
<u>Data Processing</u>	1,476
<u>Equipment</u>	73,718
<u>Other costs</u>	130,747
<b>TOTAL</b> .....	<b>\$ 258,268</b>

**GRAND TOTAL** ..... **\$ 2,371,303**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>63.55</u>	\$ 455,420
Professional staff other than librarians <u>5.125</u>	29,604
Clerical and other staff on library budget <u>55.00</u>	195,880
<b>TOTAL</b> .....	<b>\$ 680,904</b>

Staff serving on an hourly basis

Number of hours	<u>60,032</u>
Expenditures	<u>\$ 104,512</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>60,045</u>
Expenditures by library	<u>\$ 26,248</u>
Expenditures other than by library	<u>\$ 112,589</u>



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

#### Academic Libraries

July 1, 1973 - June 30, 1974

School Bismarck Junior College Library  
City Bismarck, ND Zip Code 58501  
Library Director Lois N. Engler

#### RESOURCES - PRINTED

##### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	24,223	N/A	Do not		0	0	
(+) Added during year	1 305		keep				
(-) Withdrawn during year	66		record				
At end of year	25 462			138			
New titles added during year	1 290						

#### PERIODICALS

Number of titles currently received 303  
Number of bound volumes in library 218  
Number of unbound volumes in library 2115  
Number of microreproductions of  
volumes in library  
fiche 0  
film 466  
opaque 0

#### RESOURCES - AUDIO-VISUAL

##### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes	Phonorecords
0	0	234	1076	0	
(+) Added during year		39	37		
(-) Withdrawn during year		0	0		
At end of year		273	1113		
New titles added during year		39	37		

RESOURCES - AUDIO VISUAL (cont.)

we have not differentiated so far

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
1157		212	85		
704		43	14		
1861	100	255	99		

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>7362</u>	Microcards <u>NA</u>	Tape cassettes <u>reels and 14</u>
Pamphlets <u>NA</u>	Microfiche <u>NA</u>	Tape cartridges <u>NA</u>
Documents <u>NA</u>	Discs <u>180</u>	Filmstrips <u>152</u>
Periodicals <u>NA</u>	Films <u>86</u>	Video tape <u>NA</u>
Microfilm <u>NA</u>	Slides <u>NA</u>	

In-library use of resources - Give estimates

Books <u>NA</u>	Microcards <u>NA</u>	Tape cassettes <u>NA</u>
Pamphlets <u>NA</u>	Microfiche <u>NA</u>	Tape cartridges <u>NA</u>
Documents <u>NA</u>	Discs <u>NA</u>	Filmstrips <u>NA</u>
Periodicals <u>1478</u>	Films <u>NA</u>	Video tape <u>NA</u>
Microfilm <u>NA</u>	Slides <u>NA</u>	

Interlibrary loans -

	Books	Periodicals
From your library .....	128	No different records kept.
To your library .....	112	

How many of the above loans were to or from out-of-state libraries?

Very few. No Books record kept.  
 Periodicals 3 or 4 perhaps

How many photocopies were made in your library in lieu of loans? 57

PHYSICAL FACILITIES

How many square feet does the library contain? 15,145

What is the number of books or volumes which can be accommodated on shelves? 30,000

How many seats for readers does the library have? 200

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	7:30 a.m. - 5:00 p.m.	12	8:00 a.m. - 12:00 p.m.	7
Tuesday	6:30 p.m. - 9:00 p.m.	12	1:00 p.m. - 4:00 p.m.	7
Wednesday	same	12	"	7
Thursday	same	12	"	7
Friday	7:30 a.m. - 5:00 p.m.	9½	same	7
Saturday	close			
Sunday	6:30 p.m. - 9:00 p.m.	2½		
<b>TOTAL</b>		<b>60</b>		<b>35</b>

FINANCE - INCOME

From State School Board	\$ 49,677	
From Federal	5,000	
From Private	920	gifts, fines, etc.
<b>TOTAL</b>	<b>\$ 55,597</b>	

FINANCE - EXPENSE

Personnel (include fringe) \$ 32,947 (does not include work study)

Materials

Books	\$10,541	
Periodicals	4,118	
Audio-visual	5,867	
Microforms	762	
<b>TOTAL</b> .....		<b>\$ 21,288</b>

Binding & Re-binding	\$ 102	
Data Processing	0	
Equipment	0	
Other costs	1631	
<b>TOTAL</b> .....		<b>\$ 1,733</b>

**GRAND TOTAL** ..... \$ **55,968**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2</u>	\$ <u>27,122</u>
Professional staff other than librarians _____	_____
Clerical and other staff on library budget <u>1</u>	<u>4,440</u>
<b>TOTAL</b> <u>3</u>	<b>\$</b> <u>31,562</u>

Staff serving on an hourly basis

Number of hours 30 perschool week  
 Expenditures \$ 1385

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1526  
 Expenditures by library \$ 0  
 Expenditures other than by library \$ 2442



# NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

1974

RICHARD J. WOLFERT

State Librarian

PHONE 224-2480

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA  
STATE LIBRARY

School Mary College

City Bismarck

Zip Code 58501

Library Director Brother Paul D. Nyquist

### RESOURCES - PRINTED

#### VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	33946						
(+) Added during year	1854						
(-) Withdrawn during year							
At end of year	35800						
New titles added during year	1752						

### PERIODICALS

Number of titles currently received 460

Number of bound volumes in library 6500

Number of unbound volumes in library \_\_\_\_\_

Number of microreproductions of  
volumes in library  
fiche \_\_\_\_\_

film 600

opaque \_\_\_\_\_

### RESOURCES - AUDIO-VISUAL

#### Phonorecords

#### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
56		43	707	
56		43	707	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year						
(+) Added during year	178		18			125
(-) Withdrawn during year						
At end of year	178		18			125
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes ( ) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books _____	Microcard _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

From your library .....	Books 740	Periodicals 300
To your library .....	742	400

How many of the above loans were to or from out-of-state libraries? Books 10  
 How many photocopies were made in your library in lieu of loans? 300 Periodicals 10

PHYSICAL FACILITIES

How many square feet does the library contain? 8640  
 What is the number of books or volumes which can be accomodated on shelves? \_\_\_\_\_  
 How many seats for readers does the library have? 144



LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 am-11 pm	15	8 am- 5 pm	9
Tuesday	same	15	same	9
Wednesday	same	15	same	9
Thursday	same	15	same	9
Friday	8 am- 5 pm	9	same	9
Saturday	2-5 pm	3		
Sunday	2-11 pm			
<b>TOTAL</b>		<b>81</b>		<b>45</b>

FINANCE - INCOME

From State	\$	
From Federal	5000	
From Private		
<b>TOTAL</b>	<b>\$ 5000</b>	

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$	NA
<u>Materials</u>		
Books	14,000	
Periodicals	7,650	
Audio-visual	1,500	
Microforms		
<b>TOTAL</b> .....	<b>\$ 23,150</b>	
Binding & Re-binding	\$ 150	
Data Processing		
Equipment		
Other costs	2000	
<b>TOTAL</b> .....	<b>\$ 2150</b>	

**GRAND TOTAL** ..... **\$ 25,300.00**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2</u>	\$ NA
Professional staff other than librarians <u>1</u>	NA
Clerical and other staff on library budget <u>2 1/2</u>	NA
<b>TOTAL</b> <u>5 1/2</u>	<b>\$ NA</b>

Staff serving on an hourly basis

Number of hours \_\_\_\_\_  
Expenditures \$ \_\_\_\_\_

Work-study programs or other programs for which library makes partial or no payment:

Number of hours \_\_\_\_\_  
Expenditures by library \$ \_\_\_\_\_

Expenditures other than by library \$ 11,000



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

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### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
SEP 11 1974

NORTH DAKOTA  
STATE LIBRARY

School North Dakota State University Bottineau Branch  
City Bottineau, North Dakota Zip Code 58318  
Library Director Wendal J. Cushing

#### RESOURCES - PRINTED

VOLUMES  
At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	18,600				51		
(+) Added during year							
(-) Withdrawn during year	77						
At end of year	18,523				51		
New titles added during year	1,224						
	1,147						

#### PERIODICALS

Number of titles currently received 191  
Number of bound volumes in library 1,108  
Number of unbound volumes in library Unknown  
Number of microreproductions of  
volumes in library  
fiche 0  
film 73  
opaque \_\_\_\_\_

#### RESOURCES - AUDIO-VISUAL

VOLUMES  
At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year

#### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
38		99		
0		0		
0		0		
38		99		
		11		

ERIC Full Text Provided by ERIC 11 new titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
560		212	36		63
100		40	0		0
0		0	0		0
660		252	36		63

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

State government? (x) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>4,150</u>	Microcards <u>0</u>	Tape cassettes <u>48</u>
Pamphlets <u>200</u>	Microfiche <u>0</u>	Tape cartridges <u>20</u>
Documents <u>0</u>	Discs <u>116</u>	Filmstrips <u>54</u>
Periodicals <u>9,000</u>	Films <u>20</u>	Video tape <u>0</u>
Microfilm <u>25</u>	Slides <u>146</u>	Film Loops <u>18</u>

In-library use of resources - Give estimates

Books <u>4,000</u>	Microcards <u>0</u>	Tape cassettes <u>20</u>
Pamphlets <u>150</u>	Microfiche <u>0</u>	Tape cartridges <u>15</u>
Documents <u>0</u>	Discs <u>0</u>	Filmstrips <u>0</u>
Periodicals <u>10,000</u>	Films <u>0</u>	Video tape <u>0</u>
Microfilm <u>40</u>	Slides <u>3,000</u>	

Interlibrary loans -

	Books	Periodicals	
From your library .....	<u>34</u>		<u>13 No location</u>
To your library .....	<u>46</u>		

How many of the above loans were to or from out-of-state libraries? Books \_\_\_\_\_

How many photocopies were made in your library in lieu of loans? 7 Periodicals \_\_\_\_\_

PHYSICAL FACILITIES

How many square feet does the library contain? 6,912 sq. Ft.

What is the number of books or volumes which can be accommodated on shelves? 40,000

How many seats for readers does the library have? 80

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00 am to 5:00 pm	<del>12</del> 11 1/2	8:00 am to 5:00	9
Tuesday	7:00 pm to 9:30 pm	<del>12</del> 11 1/2		9
Wednesday	Same as above	<del>12</del> 11 1/2		9
Thursday	Same as above	<del>12</del>		9
Friday	8:00 am to 5:00 pm	9		9
Saturday	9:00 am to 5:00 pm	8		
Sunday	1:00 pm to 5:00 pm	4		
TOTAL		<u>71 6/12</u>		<u>45</u>

FINANCE - INCOME

From State	\$ 43,877.00
From Federal	0
From Private	0
TOTAL	\$ <u>43,877.00</u>

FINANCE - EXPENSE

Personnel (include fringe) \$ 22,834.00

Materials

Books	14,903.00
Periodicals	2,100.00
Audio-visual	200.00
Microforms	

TOTAL ..... \$ 17,203.00

Binding & Re-binding \$ 987.00

Data Processing \_\_\_\_\_

Equipment \_\_\_\_\_

Other costs \_\_\_\_\_

TOTAL ..... \$ 95,100

GRAND TOTAL ..... \$ 41,024  
43,877.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2</u>	\$ <u>18,018.00</u>
Professional staff other than librarians _____	_____
Clerical and other staff on library budget _____	_____
TOTAL	\$ <u>18,018.00</u>

Staff serving on an hourly basis

Number of hours 1,540

Expenditures \$ 2,465.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 552

Expenditures by library \$ 1,000.00

Expenditures other than by library \$ \_\_\_\_\_ **16**



# NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Lake Region Junior College  
City Devils Lake, ND Zip Code 58301  
Library Director Mrs. Donna Matter

### RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
VOLUMES							
At beginning of year	14,251						
(+) Added during year	2,725						
(-) Withdrawn during year	0						
At end of year	16,976						
New titles added during year	2,665						

### PERIODICALS

Number of titles currently received 216  
Number of bound volumes in library 3 titles  
Number of unbound volumes in library 0  
Number of microreproductions of  
volumes in library  
fiche 0  
film 94 reels (5 titles)  
opaque 0



### RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	12		104	420	
(+) Added during year	7		2	104	
(-) Withdrawn during year	0		0	0	
At end of year	19		106	524	
New titles added during year	7		2	104	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year	615	12	0	0	0	0
(+) Added during year	0	11	0	0	0	2
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	615	23	0	0	0	2
New titles added during year	0	11	0	0	0	2

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated?

State government? (x) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>8766</u>	Microcards <u>0</u>	Tape cassettes <u>80</u>
Pamphlets <u>55</u>	Microfiche <u>0</u>	Tape cartridges <u>0</u>
Documents <u>0</u>	Discs <u>215</u>	Filmstrips <u>21</u>
Periodicals <u>2744</u>	Films <u>0</u>	Video tape <u>0</u>
Microfilm <u>0</u>	Slides <u>90</u>	

In-library use of resources - Give estimates

Books <u>10,000</u>	Microcards <u>0</u>	Tape cassettes <u>100</u>
Pamphlets <u>125</u>	Microfiche <u>0</u>	Tape cartridges <u>0</u>
Documents <u>0</u>	Discs <u>300</u>	Filmstrips <u>0</u>
Periodicals <u>5,000</u>	Films <u>0</u>	Video tape <u>0</u>
Microfilm <u>14</u>	Slides <u>0</u>	

Interlibrary loans -

	Books	Periodicals
From your library .....	34	19
To your library .....	88	123

How many of the above loans were to or from out-of-state libraries? Books 0

How many photocopies were made in your library in lieu of loans? 24 Periodicals 0

PHYSICAL FACILITIES

How many square feet does the library contain? 4576 sq. ft.

What is the number of books or volumes which can be accomodated on shelves? 420 ft. of shelving

How many seats for readers does the library have? 90

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:30--5:00	11½	8--5	9
Tuesday	7PM--9PM same	11½	same	9
Wednesday	same	11½	same	9
Thursday	same	11½	same	9
Friday	8:30--5:00	9½	same	9
Saturday	----	0	same	9
Sunday	7PM--9PM	2		
TOTAL		57½		45

FINANCE - INCOME

From State	\$	_____
From Federal		_____
From Private		5,000
Institutional		22,400
TOTAL	\$	27,400

FINANCE - EXPENSE

Personnel (include fringe) \$ 14,400

Materials

Books	8268
Periodicals	3468
Audio-visual	448
Microforms	_____

TOTAL .....\$ 12,184

Binding & Re-binding \$ \_\_\_\_\_

Data Processing 816

Equipment \_\_\_\_\_

Other costs \_\_\_\_\_

TOTAL .....\$ 816

GRAND TOTAL .....\$ 27,400

STAFF

Full-time equivalents (FTE) of regular library staff positions      Salary Expenditures

Librarians \_\_\_\_\_ \$ 11,400

Professional staff other than librarians \_\_\_\_\_ 3,000

Clerical and other staff on library budget \_\_\_\_\_

TOTAL \_\_\_\_\_ \$ 14,400

Staff serving on an hourly basis

Number of hours none

Expenditures \$ none

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1620

Expenditures by library \$ none

Expenditures other than by library \$ 2,592

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
		23	1		16
		4	0		0
		0	0		0
		27	1		16
		4	0		0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (x) yes ( ) no If so, in what year was it so designated? 1968

State government? (x) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 20,702 Microcards \_\_\_\_\_ Tape cassettes 859  
 Pamphlets \_\_\_\_\_ Microfiche \_\_\_\_\_ Tape cartridges \_\_\_\_\_  
 Documents \_\_\_\_\_ Discs 122 Filmstrips \_\_\_\_\_  
 Periodicals 16,000 Films \_\_\_\_\_ Video tape \_\_\_\_\_  
 Microfilm \_\_\_\_\_ Slides \_\_\_\_\_

In-library use of resources - Give estimates

Books 4003 Microcards \_\_\_\_\_ Tape cassettes \_\_\_\_\_  
 Pamphlets \_\_\_\_\_ Microfiche \_\_\_\_\_ Tape cartridges \_\_\_\_\_  
 Documents \_\_\_\_\_ Discs \_\_\_\_\_ Filmstrips \_\_\_\_\_  
 Periodicals \_\_\_\_\_ Films \_\_\_\_\_ Video tape \_\_\_\_\_  
 Microfilm \_\_\_\_\_ Slides \_\_\_\_\_

Interlibrary loans -

	Books	Periodicals
From your library .....	88	165
To your library .....	226	318

Have subtracted Dix. Pub. Lib. requests.

How many of the above loans were to or from out-of-state libraries?

Books 12  
 Periodicals 3

How many photocopies were made in your library in lieu of loans? \_\_\_\_\_

PHYSICAL FACILITIES

How many square feet does the library contain? 27,000 sq. ft.

What is the number of books or volumes which can be accomodated on shelves? 7<sup>2</sup>,000 proper

How many seats for readers does the library have? 250



# NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA  
STATE LIBRARY

School DICKINSON STATE COLLEGE

City Dickinson

Zip Code 58601

Library Director Bernnett Reinke

### RESOURCES - PRINTED

#### VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	63384	10,079		201	4737		
(+) Added during year	2692	3,100		21	1400		
(-) Withdrawn during year	1073			0	0		
At end of year	65003	13,179		222	<del>6137</del> 6337		
New titles added during year							

### PERIODICALS

Number of titles currently received 662

Number of bound volumes in library 1576

Number of unbound volumes in library ?

Number of microreproductions of volumes in library

fiche 0

film 3807

opaque 0

### RESOURCES - AUDIO-VISUAL

#### VOLUMES

	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	648		13	777	
(+) Added during year	141		0	0	
(-) Withdrawn during year	0		0	0	
At end of year	789		13	777	
New titles added during year	101		0	0	

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>8:00-10:00</u>	<u>14</u>	<u>8:00-5:00 7:00-9</u>	<u>11</u>
Tuesday	<u>3:00-10:00</u>	<u>14</u>	<u>8:00-5:00 7:00-9</u>	<u>11</u>
Wednesday	<u>8:00-10:00</u>	<u>14</u>	<u>8:00-5:00 7:00-9</u>	<u>11</u>
Thursday	<u>8:00-10:00</u>	<u>14</u>	<u>8:00-5:00 7:00-9</u>	<u>11</u>
Friday	<u>8:00- 4:00</u>	<u>8</u>	<u>8:00-5:00</u>	<u>9</u>
Saturday	<u>1:00-4:00</u>	<u>3</u>		
Sunday	<u>3:00-10:00</u>	<u>7</u>		
TOTAL		<u>74</u>		<u>53</u>

FINANCE - INCOME

From State	<u>\$102,687</u>
From Federal	<u>5,000</u>
From Private	<u>0</u>
TOTAL	<u>\$107,687</u>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	<u>\$45,806</u>
<u>Materials</u>	
Books	<u>21,458 &amp; 1/4</u>
Periodicals	<u>7,641</u>
Audio-visual	<u>0</u>
Microforms	<u>3,392</u>
TOTAL .....	<u>\$32,487</u>
Binding & Re-binding \$	<u>0</u>
Data Processing	<u>0</u>
Equipment	<u>\$4,044</u>
Other costs	<u>25,350</u>
TOTAL .....	<u>\$29,394</u>
GRAND TOTAL .....	<u>\$107,687</u>

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>3.5</u>	<u>\$41,100</u>
Professional staff other than librarians <u>0</u>	
Clerical and other staff on library budget <u>1</u>	<u>5,200</u>
TOTAL <u>4.5</u>	<u>\$46,300</u>

Staff serving on an hourly basis

Number of hours	<u>12,127</u>
Expenditures	<u>\$20,008 (\$6108 + \$13,900)</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>8424</u>
Expenditures by library	<u>\$2200</u>
Expenditures other than by library	<u>\$11,120</u>



# NORTH DAKOTA STATE LIBRARY

**Bismarck, North Dakota**

**58501**

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

### Academic Libraries

July 1, 1973 - June 30, 1974

School Trinity Bible Institute  
City Ellendale, North Dakota Zip Code 58436  
Library Director Betty Jo Eliason

### RESOURCES - PRINTED

#### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	56,726	N/A	N/A	0	0	0	0
(+) Added during year	884	N/A	N/A				
(-) Withdrawn during year							
At end of year	57,610						
New titles added during year	N/A						

### PERIODICALS

Number of titles currently received 47  
Number of bound volumes in library 1,150  
Number of unbound volumes in library N/A  
Number of microreproductions of  
volumes in library  
fiche none  
film none  
opaque none

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SEP 3 1974  
NORTH DAKOTA  
STATE LIBRARY

### RESOURCES - AUDIO-VISUAL

#### Phonorecords

VOLUMES  
At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
37	None	None	None	None
(+) Added during year	192			
(-) Withdrawn during year	None			
At end of year	229			
New titles added during year	192	23		

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
450	None	46	None	None	None
None	None	None	None	None	None
450		46			
None					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? \_\_\_\_\_

State government? ( ) yes (X) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>4,880</u>	Microcards <u>none</u>	Tape cassettes <u>none</u>
Pamphlets <u>unknown</u>	Microfiche <u>"</u>	Tape cartridges <u>none</u>
Documents <u>none</u>	Discs <u>"</u>	Filmstrips <u>none</u>
Periodicals <u>none</u>	Films <u>"</u>	Video tape <u>none</u>
Microfilm <u>none</u>	Slides <u>"</u>	

In-library use of resources - Give estimates

Books <u>6,000</u>	Microcards <u>none</u>	Tape cassettes <u>50</u>
Pamphlets <u>100</u>	Microfiche <u>none</u>	Tape cartridges <u>none</u>
Documents <u>none</u>	Discs <u>"</u>	Filmstrips <u>"</u>
Periodicals <u>500</u>	Films <u>"</u>	Video tape <u>"</u>
Microfilm <u>None</u>	Slides <u>"</u>	

Interlibrary loans -

	Books	Periodicals
From your library .....	20	None
To your library .....	2	"

How many of the above loans were to or from out-of-state libraries? Books 10  
 How many photocopies were made in your library in lieu of loans? None Periodicals None

PHYSICAL FACILITIES

How many square feet does the library contain? 12,000  
 What is the number of books or volumes which can be accomodated on shelves? 58,500  
 How many seats for readers does the library have? 65

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

		<u>Winter</u>		<u>Total</u>	<u>Summer</u>	
		<u>Hours Open</u>			<u>Hours Open</u>	<u>Total</u>
Monday	8-12	1-5	6-9:30	11½	Closed	
Tuesday	"	"	"	"	"	
Wednesday	"	"	"	"	"	
Thursday	"	"	"	"	"	
Friday	"	"	"	"	"	
Saturday		9-12	1-5	7	"	
Sunday		Closed		0	"	
<b>TOTAL</b>				<b>64½</b>		

FINANCE - INCOME

From State	\$	None
From Federal		None
From Private		1,357.03
<b>TOTAL</b>	<b>\$</b>	<b>1,357.03</b>

FINANCE - EXPENSE

Personnel (include fringe) \$ 15.00

Materials

Books	794.29
Periodicals	638.15
Audio-visual	
Microforms	

TOTAL ..... \$ 1,432.44

Binding & Re-binding \$ None

Data Processing " "

Equipment " "

Other costs 22.58

TOTAL ..... \$ 22.58

GRAND TOTAL ..... \$ 16,455.02  
~~1,455.02~~

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>1</u>	\$ <u>4,800</u>
Professional staff other than librarians _____	_____
Clerical and other staff on library budget <u>2</u>	<u>2,776.79</u>
<b>TOTAL</b>	<b>\$ <u>7576.79</u></b>

Staff serving on an hourly basis

Number of hours	<u>986</u>
Expenditures \$	<u>986</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	_____
Expenditures by library \$	_____
Expenditures other than by library \$	_____



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 234-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

**RECEIVED**  
AUG 7 1974

**NORTH DAKOTA  
STATE LIBRARY**

School North Dakota State University  
City Fargo, North Dakota Zip Code 58102  
Library Director K. L. Janecek

#### RESOURCES - PRINTED

##### VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	260,124	104,026					
(+) Added during year	17,569	11,221			36		
(-) Withdrawn during year	5,420	3,254					
At end of year	272,273	111,993			36		
New titles added during year	8,842	no statis. possible					

#### PERIODICALS

Number of titles currently received 4,144  
 Number of bound volumes in library 76,315  
 Number of unbound volumes in library NA  
 Number of microreproductions of  
 volumes in library  
   fiche 38  
   film 2,207  
   opaque 0

#### RESOURCES - AUDIO-VISUAL

##### VOLUMES

##### Phonorecords

	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year					
(+) Added during year	338			312	
(-) Withdrawn during year					
At end of year	338			312	
New titles added during year	202			176	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year						
(+) Added during year	4,530					
(-) Withdrawn during year						
At end of year	4,530					
New <u>titles</u> added during year	37					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1907  
 State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>38,249</u>	Microcards _____	Tape cassettes <u>395</u>
Pamphlets <u>116</u>	Microfiche _____	Tape cartridges _____
Documents <u>856</u>	Discs <u>175</u>	Filmstrips <u>1</u>
Periodicals <u>4,930</u>	Films _____	Video tape _____
Microfilm <u>3</u>	Slides <u>50</u>	

In-library use of resources - Give estimates

Books <u>10,034</u>	Microcards <u>3</u>	Tape cassettes <u>40</u>
Pamphlets <u>200</u>	Microfiche _____	Tape cartridges _____
Documents <u>500</u>	Discs _____	Filmstrips _____
Periodicals <u>85,000</u>	Films _____	Video tape _____
Microfilm <u>1,000</u>	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library .....	892	905
To your library .....	661	2,308

How many of the above loans were to or from out-of-state libraries? \_\_\_\_\_  
 How many photocopies were made in your library in lieu of loans? 924 (No distinction between books and per. but % for books is low)

Books \_\_\_\_\_ } 1902  
 Periodicals \_\_\_\_\_ } total

PHYSICAL FACILITIES

How many square feet does the library contain? 60,000 including branches  
 What is the number of books or volumes which can be accommodated on shelves? 250,000  
 How many seats for readers does the library have? 500

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter		Summer	
	Hours Open	Total	Hours Open	Total
Monday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Tuesday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Wednesday	8:00 A.M - Midnight	16	7:30 AM - 9:00 PM	13.5
Thursday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Friday	8:00 AM - 5:00 PM	9	7:30 AM - 5:00 PM	9.5
Saturday	9:00 AM - 5:00 PM	8	9:00 AM - 1:00 PM	4.0
Sunday	2:00 AM - 12 Mid.	10	2:00 PM - 9:00 PM	7.0
TOTAL		91.0		74.5

FINANCE - INCOME

From State	\$ 574,014.00
From Federal	28,404.66 (includes 23,404.66 Federal Work Study money)
From Private	2,828.23 (Experiment Station)
TOTAL	\$ 605,246.89

FINANCE - EXPENSE

Personnel (include fringe) \$ 253,758.00

Materials

Books	123,867.81
Periodicals	108,402.88
Audio-visual	779.82
Microforms	5,624.34

TOTAL .....\$ 238,674.85

Binding & Re-binding \$ 25,185.60

Data Processing 635.26

Equipment 31,000.00

Other costs 17,127.14

TOTAL .....\$ 73,948.00

GRAND TOTAL .....\$ 566,330.85

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians 11.5

Professional staff other than librarians 0

Clerical and other staff on library budget 19 3/4

TOTAL 31.25

Salary Expenditures

\$ 127,107.22

102,394.00

\$ 229,501.22

Staff serving on an hourly basis

Number of hours 9,137.0

Expenditures \$ 16,858.12

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1,676.20

Expenditures by library \$ 7,398.66

Expenditures other than by library \$ 23,404.66



RESOURCES - AUDIO VISUAL (cont.)

<u>VOLUMES</u>	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year	6	0	2	0	0	0
(+) Added during year	2	0	18	1	0	0
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	8	0	20	1	0	0
New <u>titles</u> added during year	2	0	9	1	0	0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (x) yes ( ) no If so, in what year was it so designated? 1890

State government? (x) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>50,695</u>	*Microcards <u>125</u>	*Tape cassettes <u>152</u>
Pamphlets <u>639</u>	*Microfiche <u>7,020</u>	Tape cartridges <u>NA</u>
Documents <u>1,222</u>	Discs <u>1,116</u>	*Filmstrips <u>6</u>
Periodicals <u>1,440 per yr</u>	Films <u>NA</u>	Video tape <u>NA</u>
*Microfilm <u>4,000 est.</u>	Slides <u>NA</u>	

\* no distinction between inhouse use and loan

In-library use of resources - Give estimates

Books <u>NA</u>	Microcards <u>NA</u>	Tape cassettes <u>NA</u>
Pamphlets <u>NA</u>	Microfiche <u>NA</u>	Tape cartridges <u>NA</u>
Documents <u>NA</u>	Discs <u>0</u>	Filmstrips <u>NA</u>
Periodicals <u>NA</u>	Films <u>NA</u>	Video tape <u>NA</u>
Microfilm <u>NA</u>	Slides <u>NA</u>	

Interlibrary loans -

	Items	
From your library (LENDING)	<u>2,323</u>	
To your library (BORROWING)	<u>2,682</u>	

How many of the above loans were to or from out-of-state libraries? Books 1,828  
 How many photocopies were made in your library in lieu of loans? 1,981

PHYSICAL FACILITIES

How many square feet does the library contain? 68,000  
 What is the number of books or volumes which can be accomodated on shelves? 300,000  
 How many seats for readers does the library have? 800

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00a.m. to 11:00p.m.	15	<u>SAME</u>	<u>      </u>
Tuesday	8:00 a.m. to 11:00 p.m.	15	<u>      </u>	<u>      </u>
Wednesday	8:00 a.m. to 11:00 p.m.	15	<u>      </u>	<u>      </u>
Thursday	8:00 a.m. to 11:00 p.m.	15	<u>      </u>	<u>      </u>
Friday	8:00 a.m. to 5:00 p.m.	9	<u>      </u>	<u>      </u>
Saturday	1:00 p.m. to 5:00 p.m.	4	<u>      </u>	<u>      </u>
Sunday	1:00 p.m. to 11:00p.m.	10	<u>      </u>	<u>      </u>
TOTAL	7 days	83 hrs.	<u>      </u>	<u>      </u>

FINANCE - INCOME

From State	\$ 712,918 (includes 22,918 income acct.)
From Federal	5,000
From Private	<u>      </u>
TOTAL	\$ 717,918

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 304,127
<u>Materials</u>	
Books	211,160
Periodicals	126,000
Audio-visual	*NA
Microforms	*NA
TOTAL .....	\$ <del>350,309</del> <sup>337,160</sup>
Binding & Re-binding	\$ 15,000
Data Processing	0
Equipment	10,746
Other costs	48,919
TOTAL .....	\$ 74,665

GRAND TOTAL .....\$ 715,952

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>18.5</u>	\$ <u>NA</u>
Professional staff other than librarians <u>      </u>	<u>NA</u>
Clerical and other staff on library budget <u>12</u>	<u>NA</u>
TOTAL <u>30.5</u>	\$ <u>NA</u>

Staff serving on an hourly basis

Number of hours	<u>16,400</u>
Expenditures	\$ <u>27,451</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>15,000</u>
Expenditures by library	\$ <u>2,549</u>
Expenditures other than by library	\$ <u>25,490</u>



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

#### Academic Libraries

July 1, 1973 - June 30, 1974

School Olaf H. Thormodsgard Law Library University of North Dakota

City Grand Forks, North Dakota Zip Code 58201

Library Director Roger Becker

Beginning October 1, 1974

#### RESOURCES - PRINTED

##### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	71,601	*	*	x	x	x	none
(+) Added during year	56,968						
(-) Withdrawn during year	none						
At end of year	128,569						
New titles added during year	N.A.						

\* Included in books per HEW Survey Standards

#### PERIODICALS i.e. Serials

Number of titles currently received est. 1,000 eg microforms

Number of bound volumes in library 111,773 eg microforms

Number of unbound volumes in library N.A.

Number of microreproductions of volumes in library

fiche see above

film see above

opaque see above

RECEIVED  
NOV 13 1974  
NORTH DAKOTA  
STATE LIBRARY

#### RESOURCES - AUDIO-VISUAL

##### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes	Phonorecords				
none	none	none	none	none					

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Filmstrips		Films	Films	Film
	Slides	Sound	16 mm	8 mm	Loops
At beginning of year	none	none	none	none	none
(+) Added during year					
(-) Withdrawn during year					
At end of year					
New titles added during year					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (✓) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes (✓) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned      WE DO NOT LOAN

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates      NO RECORDS

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library .....	N.A.	N.A.
To your library .....	N.A.	N.A.

see below

0 Books NA  
 Periodicals NA  
 est. 35,000 eg materials  
 xeroxed

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans?

PHYSICAL FACILITIES

How many square feet does the library contain? 28,800

What is the number of books or volumes which can be accommodated on shelves? 140,000

How many seats for readers does the library have? 211

by Chester-Fritz

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>All To Law Students</u>	<u>24</u>	<u>8 am - 5 pm</u>	<u>9</u>
Tuesday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Wednesday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Thursday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Friday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Saturday	<u>"</u>	<u>24</u>	<u>-----</u>	<u>0</u>
Sunday	<u>"</u>	<u>24</u>	<u>-----</u>	<u>0</u>
TOTAL	<u>"</u>	<u>168</u>		<u>45</u>

FINANCE - INCOME

From State	<u>\$152,805</u>
From Federal	<u>          </u>
From Private	<u>          </u>
TOTAL	<u>\$152,805</u>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	<u>\$45,922.00</u>
<u>Materials</u>	
Books	<u>28,598.00</u>
Periodicals	<u>64,004.00</u>
Audio-visual	<u>700.00</u>
Microforms	<u>included in books and periodical</u>
TOTAL .....	<u>\$92,002.00</u>
Binding & Re-binding	<u>\$3,949.00</u>
Data Processing	<u>-----</u>
Equipment	<u>4,277.00</u>
Other costs	<u>6,655.00</u>
TOTAL .....	<u>\$14,881.00</u>

GRAND TOTAL ..... \$133,805.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2.8</u>	<u>\$33,922.00</u>
Professional staff other than librarians <u>-----</u>	<u>-----</u>
Clerical and other staff on library budget <u>3</u>	<u>12,000.00</u>
TOTAL <u>5.8</u>	<u>\$45,922.00</u>

Staff serving on an hourly basis

Number of hours	<u>5,000</u>
Expenditures	<u>\$12,000.00</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>1,040</u>
Expenditures by library	<u>\$227.00</u>
Expenditures other than by library	<u>\$-----</u>



# NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

## ANNUAL STATISTICAL REPORT

### Academic Libraries

July 1, 1973 - June 30, 1974

School University of North Dakota, School of Medicine  
City Grand Forks Zip Code 58201  
Library Director Charles R. Bandy

### RESOURCES - PRINTED

#### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	12138						
(+) Added during year	430						
(-) Withdrawn during year	0						
At end of year	12568						
New titles added during year	430						

### PERIODICALS

Number of titles currently received 509  
Number of bound volumes in library 22,650  
Number of unbound volumes in library NA  
Number of microreproductions of  
volumes in library  
fiche NONE  
film NONE  
opaque NONE



### RESOURCES - AUDIO-VISUAL

#### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

#### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
1500				

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Slides	Sound			
At beginning of year			15		
(+) Added during year			5		
(-) Withdrawn during year			-		
At end of year	3000		15		
New titles added during year			5		

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>3246</u>	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals <u>2714</u>	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates NA

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library .....	99	1629
To your library .....	32	440

How many of the above loans were to or from out-of-state libraries? Books NA

How many photocopies were made in your library in lieu of loans? NA Periodicals NA

PHYSICAL FACILITIES

How many square feet does the library contain? 6,942

What is the number of books or volumes which can be accommodated on shelves? 70,000

How many seats for readers does the library have? 95

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8AM-12PM	16	8AM-5PM	9
Tuesday	"	16	"	9
Wednesday	"	16	"	9
Thursday	"	16	"	9
Friday	8AM-10PM	14	"	9
Saturday	9AM- 5PM	8	9AM-5PM	8
Sunday	1PM-12PM	11	1PM-5PM	4
<b>TOTAL</b>		<b>97</b>		<b>57</b>

FINANCE - INCOME

From State	\$ 61,841.00
From Federal	4,106.51
From Private	
<b>TOTAL</b>	<b>\$ 65,947.51</b>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 26,155.00
<u>Materials</u>	
Books	6,414
Periodicals	22,142
Audio-visual	0
Microforms	0
<b>TOTAL</b> .....	<b>\$ 28,556.00</b>
Binding & Re-binding	\$ 5427
Data Processing	-
Equipment	-
Other costs	1703
<b>TOTAL</b> .....	<b>\$ 7130.00</b>

**GRAND TOTAL** ..... **\$ 61,841.00**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians 3.5	\$ 21,825.00
Professional staff other than librarians	
Clerical and other staff on library budget	
<b>TOTAL</b>	<b>\$ 21,825.00</b>

Staff serving on an hourly basis

Number of hours	1732
Expenditures	\$ 4,330

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	NONE
Expenditures by library	\$
Expenditures other than by library	\$



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

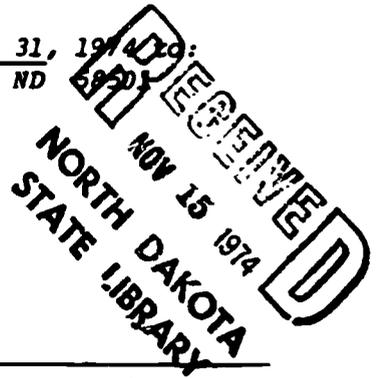
PHONE 224-2460

Please complete the following form and return by August 31, 1974:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974



School Jamestown College  
City Jamestown Zip Code 58401  
Library Director Harold B. Kelly

#### RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	54400						
(+) Added during year	2860						
(-) Withdrawn during year	100						
At end of year	57160 <del>57260</del>		9,000				
New titles added during year							

#### VOLUMES

#### PERIODICALS

Number of titles currently received 527  
Number of bound volumes in library 4500  
Number of unbound volumes in library 2771  
Number of microreproductions of  
volumes in library  
fiche 868  
film 250  
opaque N/A

#### RESOURCES - AUDIO-VISUAL

#### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
669	--	135	3267	46
(+) Added during year	67	--	10	28
(-) Withdrawn during year	0	--	0	0
At end of year	736	--	145	3295
New titles added during year	67	--	10	200

#### VOLUMES

At beginning of year  
(+) Added during year  
(-) Withdrawn during year  
At end of year  
New titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
640	43	20	53	--	--
160	19	0	0	--	--
0	0	0	24	--	--
800	61	20	29	--	--
160	19	0	0	--	--

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>8240</u>	Microcards <u>0</u>	Tape cassettes <u>495</u>
Pamphlets <u>60</u>	Microfiche <u>30</u>	Tape cartridges <u>0</u>
Documents <u>50</u>	Discs <u>225</u>	Filmstrips <u>30</u>
Periodicals <u>30</u>	Films <u>36</u>	Video tape <u>26</u>
Microfilm <u>15</u>	Slides <u>1100</u>	Reserve <u>2641</u>

In-library use of resources - Give estimates

Books <u>--</u>	Microcards <u>--</u>	Tape cassettes <u>--</u>
Pamphlets <u>--</u>	Microfiche <u>--</u>	Tape cartridges <u>--</u>
Documents <u>--</u>	Discs <u>--</u>	Filmstrips <u>--</u>
Periodicals <u>--</u>	Films <u>--</u>	Video tape <u>--</u>
Microfilm <u>--</u>	Slides <u>--</u>	

Interlibrary loans -

	Books	Periodicals
From your library .....	127	94
To your library .....	365	219

How many of the above loans were to or from out-of-state libraries? \_\_\_\_\_

Books 18

How many photocopies were made in your library in lieu of loans? 470

Periodicals 10

PHYSICAL FACILITIES

How many square feet does the library contain? 36000

What is the number of books or volumes which can be accomodated on shelves? 85000

How many seats for readers does the library have? 245

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Total</u>	<u>Summer</u>		<u>Total</u>
	<u>Hours Open</u>			<u>Hours Open</u>		
Monday	8:30/5:00	6:00/10:	12.5	8:30/5:00		8.5
Tuesday	"	"	12.5	8:30/5:00	6:/10:	12.5
Wednesday	"	"	12.5	8:30/5:00		8.5
Thursday	"	"	12.5	8:30/5:00	6:/10	12.5
Friday	8:30/5:00		8.5	8:30/5:00		8.5
Saturday	1:00 - 5:00		4	closed		0
Sunday	2:00 -10:00		8	closed		0
TOTAL			70.5	total		50.5

FINANCE - INCOME

<del>From State</del>	\$ 7,000.	Title III
From Federal	5,000.	Title II
From Private	63,828.78	
TOTAL	\$ 75,828.78	

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 33,342.00
<u>Materials</u>	
Books	16,639.02
Periodicals	13,018.51
Audio-visual	4,164.97
Microforms	493.69
TOTAL .....	\$ 34,316.19
Binding & Re-binding	\$ 276.34
Data Processing	---
Equipment	4,810.14
Other costs	3,084.11
TOTAL .....	\$ 8,170.59

GRAND TOTAL .....\$ 75,828.78

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>3</u>	\$ _____
Professional staff other than librarians _____	_____
Clerical and other staff on library budget <u>3</u>	_____
TOTAL <u>6</u>	\$ <u>33,342.00</u>

Staff serving on an hourly basis

Number of hours \_\_\_\_\_  
Expenditures \$ \_\_\_\_\_

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4,745  
Expenditures by library \$ \_\_\_\_\_  
Expenditures other than by library \$ 8,540.11



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J WOLFERT

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

#### Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
STATE LIBRARY

School Mayville State College  
City Mayville, N.D. Zip Code 58257  
Library Director Clenora E. Guanbeck

#### RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
VOLUMES							
At beginning of year	60,230	No separate call		0	0	0	0
(+) Added during year	1,252			0	0	0	0
(-) Withdrawn during year	27			0	0	0	0
At end of year	61,455		2,125	0	0	0	0
New titles added during year	1,250			0	0	0	0

#### PERIODICALS

Number of titles currently received 348  
Number of bound volumes in library 3,369  
Number of unbound volumes in library no count  
Number of microreproductions of volumes in library  
fiche \_\_\_\_\_  
film 269  
opaque \_\_\_\_\_

#### RESOURCES - AUDIO-VISUAL

##### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
130	0	45	2,039	0
(+) Added during year	10	0	42	0
(-) Withdrawn during year	0	0	0	0
At end of year	140	0	2,081	0
New titles added during year	19	0	40	0

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
146	37	198	10	0	70
0	0	0	0	0	0
0	0	0	0	0	0
146	37	198	10	0	70

We added both slides and filmstrips in kits--but I did not count these.

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 5,072 Microcards 0 Tape cassettes 50  
 Pamphlets 32 Microfiche 0 Tape cartridges 0  
 Documents Not separated Discs Checked out to Music Dept. only 6 Filmstrips No record kept  
 Periodicals Not checked out Films 6 Video tape No record kept  
 Microfilm Not checked out Slides No record kept

In-library use of resources - Give estimates

Books 4,650 Microcards 0 Tape cassettes 200  
 Pamphlets 50 Microfiche 10 Tape cartridges 0  
 Documents Not separated Discs 400 Filmstrips 0  
 Periodicals 1,814 Films 0 Video tape 0  
 Microfilm 20 Slides 0

Interlibrary loans -

	Books	Periodicals
From your library .....	84	6
To your library .....	41	12

How many of the above loans were to or from out-of-state libraries? Books 6  
 How many photocopies were made in your library in lieu of loans? 0 Periodicals 0

PHYSICAL FACILITIES

How many square feet does the library contain? 16,508  
 What is the number of books or volumes which can be accommodated on shelves? 80,000  
 How many seats for readers does the library have? 190

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 A.M. - 5 P.M.	11½	7:50 A.M. - 5 P.M.	11½
Tuesday	6:30 P.M. - 9:00 P.M.	11½	6:30 P.M. - 8:30 P.M.	11½
Wednesday	" "	11½	" "	11½
Thursday	" "	11½	" "	11½
Friday	8 A.M. - 4 P.M.	8	7:30 A.M. - 3 P.M.	7½
Saturday	10:00 - 12:00 A.M.	2		
Sunday	7:00 - 9:00 P.M.	2	7:00 - 9:00 P.M.	2
<b>TOTAL</b>		<b>58</b>		<b>55½</b>

FINANCE - INCOME

From State	\$ 54,435
From Federal	
From Private	
<b>TOTAL</b>	<b>\$ 54,435</b>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 39,656
<u>Materials</u>	
Books	3,000
Periodicals	2,000
Audio-visual	
Microforms	
<b>TOTAL</b> .....	<b>\$ 11,000</b>
Binding & Re-binding	\$ 200
Data Processing	
Equipment	1,279
Other costs	2,300
<b>TOTAL</b> .....	<b>\$ 3,779</b>

**GRAND TOTAL** ..... **\$ 54,435**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2.5</u>	\$ <u>31,656</u>
Professional staff other than librarians <u>0</u>	
Clerical and other staff on library budget	<u>8,000</u>
<b>TOTAL</b> <u>2.5</u>	<b>\$ <u>39,656</u></b>

Staff serving on an hourly basis

Number of hours	<u>38.7</u>
Expenditures \$	<u>7,176.08</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>2,772</u>
Expenditures by library \$	<u>803.92</u>
Expenditures other than by library \$	<u>3,160.72</u>



# NORTH DAKOTA STATE LIBRARY

**Bismarck, North Dakota**

**58501**

**RICHARD J. WOLFERT**

State Librarian

PHONE 224-2460

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND. 58501

## ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
NOV 8 1974

NORTH DAKOTA  
STATE LIBRARY

School Minot State College

City Minot

Zip Code 58701

Library Director George C. Clark

### RESOURCES - PRINTED

	Books	Documents*	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
<u>VOLUMES</u>							
At beginning of year	76,725	44,756	n/a	231	125		
(+) Added during year	4,911	5,602		637	0		
(-) Withdrawn during year	608	0		0	0		
At end of year	81,028	50,358		868	125		
New titles added during year	4,525	n/a		8	0		

\* Does not include periodicals or depository volumes cataloged into the general or reference collections.

### PERIODICALS

Number of titles currently received 1,603

Number of bound volumes in library 26,500

Number of unbound volumes in library 500

Number of microreproductions of volumes in library

fiche 290

film 3,410

opaque \_\_\_\_\_

### RESOURCES - AUDIO-VISUAL

#### Phonorecords

<u>VOLUMES</u>	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	460			1,188	0
(+) Added during year	223			417	6
(-) Withdrawn during year	0			5	
At end of year	683			1,600	6
<u>W titles added during year</u>	123			417	6

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
		Sound	Silent			
At beginning of year		2	0			
(+) Added during year	1 set	205	48			
(-) Withdrawn during year		0	0			
At end of year	1 set	207	48			
New titles added during year	1 set	69	13			

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1925

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	<u>35,246</u>	Microcards	<u>                    </u>	Tape cassettes	<u>**</u>
Pamphlets	<u>1,355</u>	Microfiche	<u>n/a</u>	Tape cartridges	<u>                    </u>
Documents	<u>                    </u>	Discs	<u>**</u>	Filmstrips	<u>**</u>
Periodicals	<u>8,119</u>	Films	<u>                    </u>	Video tape	<u>**</u>
Microfilm	<u>n/a</u>	Slides	<u>                    </u>	** non-print materials	<u>603</u>

In-library use of resources - Give estimates

Books	<u>17,000</u>	Microcards	<u>                    </u>	Tape cassettes	<u>1,500</u>
Pamphlets	<u>500</u>	Microfiche	<u>2,500</u>	Tape cartridges	<u>                    </u>
Documents	<u>2,000</u>	Discs	<u>                    </u>	Filmstrips	<u>600</u>
Periodicals	<u>15,000</u>	Films	<u>                    </u>	Video tape	<u>15</u>
Microfilm	<u>3,500</u>	Slides	<u>                    </u>		

Interlibrary loans -

	Books	Periodicals	ERIC
From your library .....	306	427	
To your library .....	186	499	30

How many of the above loans were to or from out-of-state libraries? Books 12  
 How many photocopies were made in your library in lieu of loans? 421 Periodicals 3

PHYSICAL FACILITIES

How many square feet does the library contain? 30,360 sq. ft. (22,948 sq. ft. for library purposes)  
 What is the number of books or volumes which can be accommodated on shelves? 110,000  
 How many seats for readers does the library have? 308  
45

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>		
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>	
Monday	<u>7:30-10:00</u>	<u>1½</u>	<u>7:00-9:30</u>	<u>1½</u>	classes met during summer quarter '74 on a four day week-Tuesday through Friday.
Tuesday	<u>7:30-10:00</u>	<u>1½</u>	<u>7:00-9:30</u>	<u>1½</u>	
Wednesday	<u>7:30-10:00</u>	<u>1½</u>	<u>7:00-9:30</u>	<u>1½</u>	
Thursday	<u>7:30-10:00</u>	<u>1½</u>	<u>7:00-9:30</u>	<u>1½</u>	
Friday	<u>7:30-4:00</u>	<u>8½</u>	<u>7:00-4:00</u>	<u>9</u>	
Saturday	<u>(1-5) only the final two of each quarter (4)</u>				
Sunday	<u>2:00-10:00</u>	<u>8</u>			
<b>TOTAL</b>		<u>71½</u>		<u>67</u>	

FINANCE - INCOME

From State	<u>\$ 193,838</u>
From Federal	<u>5,000</u>
From Private	<u>4,373</u>
<b>TOTAL</b>	<u>\$ 203,211</u>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	<u>\$ 96,919</u>
<u>Materials</u>	
Books	<u>47,395</u>
Periodicals	<u>19,407</u>
Audio-visual	<u>9,257</u>
Microforms	<u>10,384</u>
<b>TOTAL</b> .....	<u>\$ 86,443</u>
Binding & Re-binding	<u>\$ 1,050</u>
Data Processing	<u>25</u>
Equipment	<u>9,844</u>
Other costs	<u>8,930</u>
<b>TOTAL</b> .....	<u>\$ 19,849</u>

**GRAND TOTAL** ..... \$ 201,730

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>4</u>	<u>\$ 45,100</u>
Professional staff other than librarians <u>2.625</u>	<u>17,175</u>
Clerical and other staff on library budget <u>3.75</u>	<u>16,560</u>
<b>TOTAL</b> <u>10.125</u>	<u>\$ 78,835</u>

Staff serving on an hourly basis (student assistants)

Number of hours	<u>6,637</u>
Expenditures	<u>\$ 9,302</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>4,173</u>
Expenditures by library	<u>\$ 1,255</u>
Expenditures other than by library	<u>\$ 6,270</u>



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J WOLFERT

State Librarian

PHONE 224-2480

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Northwest Bible College

City Minot

Zip Code 58701

Library Director Clyde Root

#### RESOURCES - PRINTED

##### VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	17551	NA	NA				
(+) Added during year	1734						
(-) Withdrawn during year							
At end of year	19285						
New titles added during year	1734						

#### PERIODICALS

Number of titles currently received 56

Number of bound volumes in library NA

Number of unbound volumes in library NA

Number of microreproductions of volumes in library  
fiche \_\_\_\_\_

film \_\_\_\_\_

opaque \_\_\_\_\_

#### RESOURCES - AUDIO-VISUAL

##### Phonorecords

##### VOLUMES

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
	50	50		
(+) Added during year				
(-) Withdrawn during year				
At end of year				
New titles added during year				

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 3320 Microcards \_\_\_\_\_ Tape cassettes 300  
 Pamphlets \_\_\_\_\_ Microfiche \_\_\_\_\_ Tape cartridges \_\_\_\_\_  
 Documents \_\_\_\_\_ Discs 200 Filmstrips \_\_\_\_\_  
 Periodicals 200 Films \_\_\_\_\_ Video tape \_\_\_\_\_  
 Microfilm \_\_\_\_\_ Slides \_\_\_\_\_

In-library use of resources - Give estimates

Books 7000 Microcards \_\_\_\_\_ Tape cassettes 600  
 Pamphlets \_\_\_\_\_ Microfiche \_\_\_\_\_ Tape cartridges \_\_\_\_\_  
 Documents \_\_\_\_\_ Discs \_\_\_\_\_ Filmstrips \_\_\_\_\_  
 Periodicals 2000 Films \_\_\_\_\_ Video tape \_\_\_\_\_  
 Microfilm \_\_\_\_\_ Slides \_\_\_\_\_

Interlibrary loans -

	Books	Periodicals
From your library .....		
To your library .....	6	5

How many of the above loans were to or from out-of-state libraries? Books \_\_\_\_\_  
 How many photocopies were made in your library in lieu of loans? Periodicals \_\_\_\_\_

PHYSICAL FACILITIES

How many square feet does the library contain? \_\_\_\_\_  
 What is the number of books or volumes which can be accomodated on shelves? 25,000  
 How many seats for readers does the library have? 30

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8-12;1-5;6-10	12	8-12;1-5	8
Tuesday	8-12;1-5;6-10	12	8-12;1-5	8
Wednesday	8-12;1-5;6-10	12	8-12;1-5	8
Thursday	8-12;1-5;6-10	12	8-12;1-5	8
Friday	8-12;1-5	8	8-12;1-5	8
Saturday	10-12;1-4	6		
Sunday				
TOTAL		62		40

FINANCE - INCOME

From State	\$ _____
From Federal	_____
From Private	16,800
TOTAL	\$ 16,800

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 9,800
<u>Materials</u>	
Books	6,000
Periodicals	500
Audio-visual	100
Microforms	_____
TOTAL .....	\$ 6,600
Binding & Re-binding	\$ _____
Data Processing	_____
Equipment	300
Other costs	100
TOTAL .....	\$ 400
GRAND TOTAL .....	\$ 16,800

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>1</u>	\$ 8,000
Professional staff other than librarians <u>1/2</u>	1,800
Clerical and other staff on library budget _____	_____
TOTAL	\$ 9,800

Staff serving on an hourly basis

Number of hours NA  
 Expenditures \$ \_\_\_\_\_

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 160 per wk.  
 Expenditures by library \$ 132 per wk.

Expenditures other than by library \$ 132 per wk.



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
JUL 1 1974  
NORTH DAKOTA  
STATE LIBRARY

School \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Library Director \_\_\_\_\_

#### RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
<u>VOLUMES</u>							
At beginning of year	,	,	,		--	-0-	-0-
(+) Added during year	.	.	.		--	-0-	-0-
(-) Withdrawn during year	.	.	.		--	-0-	-0-
At end of year	.	.	.		--	-0-	-0-
New titles added during year	,	,	,		--	-0-	-0-

#### PERIODICALS

Number of titles currently received \_\_\_\_\_  
Number of bound volumes in library \_\_\_\_\_  
Number of unbound volumes in library \_\_\_\_\_  
Number of microreproductions of  
volumes in library  
fiche -0-  
film \_\_\_\_\_  
opaque --

#### RESOURCES - AUDIO-VISUAL

##### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
	--	24	295	-0-
(+) Added during year	--	--	20	-0-
(-) Withdrawn during year	--	--	1	-0-
At end of year	--	24	303	-0-
New titles added during year	28	--	20	-0-

RESOURCES - AUDIO VISUAL (cont.)

<u>VOLUMES</u>	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year						
(+) Added during year						
(-) Withdrawn during year						
At end of year						
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated? 1973

State government? ( ) yes ( ) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books _____	Microcards _____	Tape cassettes <u>40</u>
Pamphlets _____	Microfiche _____	Tape cartridges <u>0</u>
Documents <u>5</u>	Discs _____	Filmstrips <u>117</u>
Periodicals _____	Films <u>2</u>	Video tape <u>0</u>
Microfilm _____	Slides _____	

In-library use of resources - Give estimates

Books _____	Microcards _____	Tape cassettes <u>40</u>
Pamphlets _____	Microfiche _____	Tape cartridges <u>0</u>
Documents _____	Discs _____	Filmstrips <u>125</u>
Periodicals _____	Films _____	Video tape <u>0</u>
Microfilm _____	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library _____		
To your library _____		

How many of the above loans were to or from out-of-state libraries? Books \_\_\_\_\_

How many photocopies were made in your library in lieu of loans? 145 Periodicals 0

PHYSICAL FACILITIES

How many square feet does the library contain? \_\_\_\_\_

What is the number of books or volumes which can be accommodated on shelves? 0,000

How many seats for readers does the library have? \_\_\_\_\_

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>7:45AM - 2:00 PM.</u>	<u>17</u>	<u>7:20AM - 2:00; 5:30-9:00 PM.</u>	<u>12 1/6</u>
Tuesday	<u>"</u>	<u>17</u>	<u>"</u>	<u>12 1/6</u>
Wednesday	<u>"</u>	<u>13</u>	<u>"</u>	<u>12 1/6</u>
Thursday	<u>"</u>	<u>13</u>	<u>"</u>	<u>12 1/6</u>
Friday	<u>7:15AM - 4:00PM.</u>	<u>0</u>	<u>7:20AM - 4:00PM.</u>	<u>8 2/3</u>
Saturday	<u>--</u>	<u>---</u>	<u>--</u>	<u>---</u>
Sunday	<u>3:00PM - 9:00PM.</u>	<u>0</u>	<u>--</u>	<u>---</u>
<b>TOTAL</b>		<u>67</u>		<u>57 1/3</u>

FINANCE - INCOME

From State	\$ <u>67,000</u>
From Federal	<u>4,000</u>
From Private	<u>2,443</u>
<b>TOTAL</b>	\$ <u>73,443</u>

FINANCE - EXPENSE

<u>Personnel (include fringe)</u>	\$ <u>40,215</u>
<u>Materials</u>	
Books	<u>15,500</u>
Periodicals	<u>4,010</u>
Audio-visual)	<u>3,640</u>
Microforms )	
<b>TOTAL</b> .....	\$ <u>26,140</u>
<u>Binding &amp; Re-binding</u>	\$ _____
<u>Data Processing</u>	_____
<u>Equipment</u>	<u>3,500</u>
<u>Other costs</u>	<u>3,640</u>
<b>TOTAL</b> .....	\$ _____

**GRAND TOTAL** ..... \$ 73,443

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2.72</u>	\$ <u>47,130</u>
Professional staff other than librarians _____	<u>-0-</u>
Clerical and other staff on library budget <u>2.00</u>	<u>13,005</u>
<b>TOTAL</b> <u>4.72</u>	\$ <u>60,215</u>

Staff serving on an hourly basis

Number of hours	<u>1,561 3/4</u>
Expenditures	\$ <u>2,531.00</u>

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	<u>4403</u>
Expenditures by library	\$ <u>1426.29</u>
Expenditures other than by library	\$ <u>1000.00</u>



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

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NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
AUG 6 1974  
NORTH DAKOTA  
STATE LIBRARY

School NORTH DAKOTA STATE SCHOOL OF SCIENCE

City Wahpeton, North Dakota

Zip Code 58075

Library Director Jerald K. Stewart

#### RESOURCES - PRINTED

##### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	32,752		8,929	8,625	--	--	--
(+) Added during year	3,933		1,009	370	--	--	--
(-) Withdrawn during year	798		--	--	--	--	--
At end of year	35,887		9,938	8,995	--	--	--
New titles added during year	3,561		980	358	--	--	--

#### PERIODICALS

Number of titles currently received 673

Number of bound volumes in library 2,368

Number of unbound volumes in library 8,413

Number of microreproductions of volumes in library

fiche --

film 1,267

opaque --

#### RESOURCES - AUDIO-VISUAL

##### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

##### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
860	--	--	782	200
71	--	--	25	60
0	--	--	0	0
931	--	--	807	260
68	--	--	19	60

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES  
 At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
1,558	488	178	57	20	83
200	50	28	8	10	22
0	0	0	0	0	0
1,758	538	306	65	30	105
78	40	28	8	10	22

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_  
 State government? ( ) yes (x) no If so, in what year was it so designated? \_\_\_\_\_

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>14,682</u>	Microcards <u>N/A</u>	Tape cassettes <u>3,864</u>
Pamphlets <u>896</u>	Microfiche <u>61</u>	Tape cartridges <u>N/A</u>
Documents <u>N/A</u>	Discs <u>183</u>	Filmstrips <u>303</u>
Periodicals <u>9,033</u>	Films <u>155</u>	Video tape <u>48</u>
Microfilm <u>N/A</u>	Slides <u>24</u>	

In-library use of resources - Give estimates

Books <u>17,000</u>	Microcards _____	Tape cassettes _____
Pamphlets <u>4,500</u>	Microfiche _____	Tape cartridges _____
Documents <u>N/A</u>	Discs _____	Filmstrips _____
Periodicals <u>18,000</u>	Films _____	Video tape _____
Microfilm _____	Slides _____	

Non-print material must be signed for and is in above count.

Interlibrary loans -

	Books	Periodicals
From your library .....	228 + 38 pamphlets	102
To your library .....	82 + 4 "	49 + 61 Microfiche

How many of the above loans were to or from out-of-state libraries? \_\_\_\_\_  
 How many photocopies were made in your library in lieu of loans? 143  
 Not kept in 73-74  
 Books Now being kept.  
 Periodicals \_\_\_\_\_

PHYSICAL FACILITIES

How many square feet does the library contain? 36,992  
 What is the number of books or volumes which can be accommodated on shelves? 90,000  
 How many seats for readers does the library have? 450

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Tuesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Wednesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Thursday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Friday	8 A.M. - 4:30 P.M.	8 1/2	8 A.M. - 4:30 P.M.	8 1/2
Saturday	Closed	0	Closed	0
Sunday	6 P.M. - 10 P.M.	4	Closed	0
<b>TOTAL</b>		<b>68 1/2</b>		<b>44 1/2</b>

FINANCE - INCOME

From State	\$ 125,106.00
From Federal	11,102.00
From Private	1,407.00
<b>TOTAL</b>	<b>137,615.00</b>

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$ 64,520.00
<u>Materials</u>	
Books	41,641.00
Periodicals	7,738.00
Audio-visual	3,382.00
Microforms	1,375.00
<b>TOTAL</b> .....	<b>\$ 54,136.00</b>
Binding & Re-binding	\$ NOT AVAILABLE
Data Processing	-0-
Equipment	3,580.00
Other costs	9,277.00
<b>TOTAL</b> .....	<b>\$ 12,857.00</b>

**GRAND TOTAL** ..... **\$ 131,513.00**

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>34</u>	\$ 38,240.00
Professional staff other than librarians <u>1</u>	7,629.00
Clerical and other staff on library budget <u>3</u>	15,174.00
<b>TOTAL</b>	<b>\$ 61,043.00</b>

Staff serving on an hourly basis

Number of hours	-0-
Expenditures	\$ -0-

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	6,842
Expenditures by library	\$ 3,477.00
Expenditures other than by library	\$ 6,102.00



# NORTH DAKOTA STATE LIBRARY

## Bismarck, North Dakota

58501

RICHARD J WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:  
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND

### ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED  
NOV 26 1974  
NORTH DAKOTA  
STATE LIBRARY

School UNIVERSITY OF NORTH DAKOTA - WILLISTON CENTER

City WILLISTON

Zip Code 58801

Library Director Juanita Shemorry

#### RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
VOLUMES							
At beginning of year	15,518	N.A.	860.	-0-	71	N.A.	N.A.
(+) Added during year	389	N.A.	18	-2-	18	N.A.	N.A.
(-) Withdrawn during year	28	N.A.	-0-	-0-	-0-	N.A.	N.A.
At end of year	15,379	N.A.	878	-2-	89	N.A.	N.A.
New titles added during year	389	N.A.	18	2	18	N.A.	N.A.

#### PERIODICALS

Number of titles currently received 178

Number of bound volumes in library 1302

Number of unbound volumes in library 550

Number of microreproductions of  
volumes in library  
fiche N.A.

film 625

opaque N.A.

#### RESOURCES - AUDIO-VISUAL

##### Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
90	N.A.	-0-	316	N.A.
60	N.A.	15	158	N.A.
-0-	N.A.	-0-	-0-	N.A.
150	N.A.	15	474	N.A.
60	N.A.	15	158	N.A.

#### VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year  
 (+) Added during year  
 (-) Withdrawn during year  
 At end of year  
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
-0-	N.A.	71	N.A.	N.A.	N.A.
160	N.A.	116	N.A.	N.A.	N.A.
-0-	N.A.	-0-	N.A.	N.A.	N.A.
160	N.A.	187	N.A.	N.A.	N.A.
160	N.A.	116	N.A.	N.A.	N.A.

GOVERNMENT DOCUMENTS

Is the library a document depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? N.A.  
 State government? ( ) yes (x) no If so, in what year was it so designated? N.A.

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>2,332</u>	Microcards <u>N.A.</u>	Tape cassettes <u>126</u>
Pamphlets <u>348</u>	Microfiche <u>Not Recorded</u>	Tape cartridges <u>N.A.</u>
Documents <u>N.A.</u>	Discs <u>489</u>	Filmstrips <u>245</u>
Periodicals <u>904</u>	Films <u>N.A.</u>	Video tape <u>N.A.</u>
Microfilm <u>N.A.</u>	Slides <u>Not Recorded</u>	

In-library use of resources - Give estimates Individual Records Not Kept

Books <u>                    </u>	Microcards <u>N.A.</u>	Tape cassettes <u>                    </u>
Pamphlets <u>                    </u>	Microfiche <u>N.A.</u>	Tape cartridges <u>                    </u>
Documents <u>N.A.</u>	Discs <u>                    </u>	Filmstrips <u>                    </u>
Periodicals <u>                    </u>	Films <u>                    </u>	Video tape <u>N.A.</u>
Microfilm <u>                    </u>	Slides <u>                    </u>	TOTAL: <u>7,309</u>

Interlibrary loans -

Individual Records Not Kept:

From your library .....

Books

Periodicals

To your library .....

TOTAL: 124

TOTAL: 426

How many of the above loans were to or from out-of-state libraries?                     

Books Not Recorded

How many photocopies were made in your library in lieu of loans? 87

Periodicals                     

PHYSICAL FACILITIES

How many square feet does the library contain? 4187

What is the number of books or volumes which can be accommodated on shelves? 15,000

How many seats for readers does the library have? 95

**LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)**

	<u>Winter</u>		<u>Summer (May and August)</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Tuesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Wednesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Thursday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Friday	8 a.m.-5 p.m.	9	8 a.m.-5 p.m.	9
Saturday	-0-		-0-	
Sunday	-0-		-0-	
<b>TOTAL</b>		<b>61</b>		<b>61</b>

**FINANCE - INCOME**

From State	\$ 12,400	From Local District	
From Federal	5,000	From Title II A Grant	
From Private	N.A.		
<b>TOTAL</b>	<b>\$ 17,400</b>		

**FINANCE - EXPENSE**

<b>Personnel</b> (include fringe)	\$ 12,824
<b>Materials</b>	
Books	6,165.
Periodicals	1,502.92
Audio-visual	873.06
Microforms	114.16
<b>TOTAL</b> .....	<b>\$ 8765.16</b>
Binding & Re-binding	\$ -0-
Data Processing	-0-
Equipment	500.00
Other costs	-0-
<b>TOTAL</b> .....	<b>\$ 500.00</b>

**GRAND TOTAL** ..... \$ ~~9265.16~~ **\$ 22,089.16**

**STAFF**

<b>Full-time equivalents (FTE) of regular library staff positions</b>	<b>Salary Expenditures</b>
Librarians	\$ -0-
Professional staff other than librarians	-0-
Clerical and other staff on library budget	2
<b>TOTAL</b>	<b>\$ 6,450.</b>

**Staff serving on an hourly basis**

Number of hours	N.A.
Expenditures \$	N.A.

**Work-study programs or other programs for which library makes partial or no payment:**

Number of hours	1672
Expenditures by library \$	711.10
Expenditures other than by library \$	2,133.30