Abstracts of Instructional Materials for Career Education.

Ohio State Univ., Columbus. Center for Vocational and Technical Education.


126p.; Bibliography Series No. 15

The Center for Vocational and Technical Education, 1960 Kenny Road, Columbus, Ohio 43210 ($2.25)

MF-$0.65 HC-$6.58

*Abstracts; *Annotated Bibliographies; *Career Education; Curriculum Guides; Indexes (Locators); *Instructional Materials; Manuals; Resource Materials; Teaching Guides

Materials described in this bibliography were selected from those acquired as the result of a national search for career education instructional materials. They include curriculum units, teacher guides, handbooks, and career related instructional materials. The resumes are arranged in accession number order and include the following information: (1) author(s), (2) title, (3) institutional source, (4) sponsoring agency, (5) source of availability, (6) descriptors and identifiers which characterize the content of the document, and (7) an abstract of the document. A grade level index is provided to help identify documents for specific grades. These documents also have been announced in "Abstracts of Instructional Materials in Vocational and Technical Education", a publication of The Center for Vocational and Technical Education, and most of them are available in the microfiche sets which support that publication. (JS)
ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION
MISSION

The Center for Vocational and Technical Education, an independent unit on The Ohio State University campus, operates under a grant from the National Center for Educational Research and Development, U.S. Office of Education. It serves a catalytic role in establishing consortia to focus on relevant problems in vocational and technical education. The Center is comprehensive in its commitment and responsibility, multidisciplinary in its approach and interinstitutional in its program.

The Center's mission is to strengthen the capacity of state educational systems to provide effective occupational education programs consistent with individual needs and manpower requirements by:

* Conducting research and development to fill voids in existing knowledge and to develop methods for applying knowledge.

* Programmatic focus on state leadership development, vocational teacher education, curriculum, vocational choice and adjustment.

* Stimulating and strengthening the capacity of other agencies and institutions to create durable solutions to significant problems.

* Providing a national information storage, retrieval and dissemination system for vocational and technical education through the affiliated ERIC Clearinghouse.
ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION

Documents cited in this publication appear in Volume 5, Number 3 and Volume 5, Number 4 of Abstracts of Instructional Materials in Vocational and Technical Education (AIM), Abstracts of Research Materials in Vocational and Technical Education (ARM), and Research in Education (RIE). Information and accession numbers needed for ordering microfiche or hard copy of the documents cited in this publication follow.

Documents appearing in AIM Volume 5, Number 3 are available on microfiche through RIE as ED 063 502. Within this ED number are the following VT numbers:

VT 014 371  VT 014 512  VT 014 516  VT 014 520  VT 014 521  VT 014 551  VT 014 556  VT 014 560  VT 014 564  VT 014 569
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VT 015 101  VT 015 169  VT 015 261  VT 015 323  VT 015 432  VT 015 596  VT 015 643  VT 016 039
VT 015 102  VT 015 176  VT 015 264  VT 015 325  VT 015 433  VT 015 598  VT 015 741  VT 016 113
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VT 015 209  ED 063 468  VT 016 323  ED 030 770  AIM Spr 69  ED 099 467
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VT 013 989  ARM Vol. 5, No. 2

ED 092 467
VT 013 057  AIM Vol. 5, No. 1
VT 013 102  AIM Vol. 5, No. 1
VT 013 514  AIM Vol. 5, No. 1
VT 013 590  AIM Vol. 5, No. 1
VT 013 628  AIM Vol. 5, No. 1
VT 013 952  AIM Vol. 5, No. 1
VT 013 989  AIM Vol. 5, No. 2
ABSTRACTS OF INSTRUCTIONAL MATERIALS FOR CAREER EDUCATION

ALLEN B. MOORE

THE CENTER FOR VOCATIONAL AND TECHNICAL EDUCATION

THE OHIO STATE UNIVERSITY

1960 KENNY ROAD

COLUMBUS, OHIO

1972
The material in this publication was prepared pursuant to a grant with the Office of Education, U.S. Department of Health, Education and Welfare. Contractors undertaking such projects under Government sponsorship are encouraged to express freely their judgment in professional and technical matters. Points of view or opinions do not, therefore, necessarily represent official Office of Education position or policy.

U.S. DEPARTMENT OF
HEALTH, EDUCATION AND WELFARE

National Institute for Education

Washington D.C. 20202
Finding and using relevant information frequently is a major task for curriculum specialists, teachers, administrators, and students. The Center for Vocational and Technical Education is dedicated to making useful and vital information accessible so it may be used to improve school practices.

The Center has assembled, under one cover, instructional materials specific to career education. These items, in the form of abstracts, are selections from a national search for career education instructional materials conducted by Palo Alto Educational Systems, Inc. under sub-contract to The Center. The search was for materials that might be used in the school-based comprehensive career education model under development by The Center. The materials announced in this publication were selected because of their availability to the profession, not necessarily because they were selected for review by the model staff. They also have been announced in Abstracts of Instructional Materials in Vocational and Technical Education (AIM) and are available in ERIC microfiche collections.

Other publications in the series, of which this is a part, include compilations of abstracts of instructional materials for agricultural education, business and office education, distributive education, home economics education, industrial arts education, and trade and industrial education. Compilations of instructional materials on any topic from the AIM document collection now are feasible and plans are being developed for possible future publication on such topics as occupational clusters, educational levels, and special problem areas.

We are indebted to Allen B. Moore, project director for Supportive Information for the Comprehensive Career Education Model, who coordinated the compilation of this publication. We also are indebted to Palo Alto Educational Systems, Inc. Appreciation is extended to all local and state education agencies which cooperated by submitting materials. Other members of the profession are encouraged to forward instructional materials for possible inclusion in future issues of AIM to the Acquisitions Specialist at The Center.

We hope that this publication will prove valuable to you in your particular endeavors.

Robert E. Taylor
Director
The Center for Vocational and Technical Education
INTRODUCTION

The materials included in this publication were acquired by Palo Alto Educational Systems, Inc., under a sub-contract with the Comprehensive Career Education Model, a USOE sponsored project of The Center for Vocational and Technical Education. Documents announced in this publication were indexed, abstracted and input to Abstracts of Instructional Materials in Vocational and Technical Education (AIM). The majority of the documents announced in the publication are available in Vol. 5, No. 3 and No. 4, 1972 of AIM. Commercially-prepared career education instruction materials will be announced in subsequent issues of AIM.

The materials indexed and abstracted in this publication include curriculum units, teacher guides, handbooks, and career related instructional materials. A grade level index is included in the back of the document for ready access to the abstracted materials.

Allen B. Moore
Project Director
Supportive Information for the Comprehensive Career Education Model
Outlines of Courses in Ornamental Horticulture.

Title.

Pennsylvania State Univ., University Park.
Dept. of Agricultural Education.
Office of Education (DHEW), Washington, D.C.
Div. of Adult, and Vocational Research.

Publication date and total number of printed pages.

Teacher-Lduc-Ser-v12-n1

Department of Agricultural Education, Pennsylvania State University, University Park, Pennsylvania 16802 ($1.00).

Pub Date - 71 56p.

DESCRIPTORS - *AGRICULTURAL EDUCATION; *CURRICULUM GUIDES; *ORNAMENTAL HORTICULTURE; HIGH SCHOOLS; *POST SECONDARY EDUCATION; LANDSCAPING; NURSERIES (HORTICULTURE); TURF MANAGEMENT; *TECHNICAL EDUCATION

ABSTRACT - Intended to suggest subject matter content of courses or programs in ornamental horticulture for high school and postsecondary vocational-technical programs, this curriculum guide was prepared by staff members of the Agricultural Education Department at the Pennsylvania State University, and tested in a workshop with vocational agriculture teachers. Contents are: (1) Outlines of Courses in Ornamental Horticulture, (2) Ornamental Horticulture Programs for Grades 10, 11, and 12, (3) Nursery Production. The content is presented in outline form under each topic, and is applicable to the United States and lower Canada. (GR)
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Abstracts of Instructional Materials in Vocational and Technical Education (AIM), upon which this publication is based, may be ordered by subscription at $11.00 for one year, $18.00 for two years, or $27.00 for three years. Back orders are available beginning with the Fall 1968 issue. These back issues provide indexes to, and abstracts of, instructional materials for all of the occupational service areas.

Subscription orders, accompanied by check or purchase order, may be placed with:
AIM
The Center for Vocational and Technical Education
1900 Kenny Road
Columbus, Ohio 43210

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INDUSTRIAL ARTS INSTRUCTIONAL GUIDE FOR
GRADRES K-6, ELEMENTARY SCHOOL PRACTICAL
ARTS. PUBLICATION EC-150.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF
INSTRUCTIONAL SERVICES
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 63 103P.

DESCRIPTORS - *CURRICULUM GUIDES; *TEACHING
GUIDES; *INDUSTRIAL ARTS; ELEMENTARY GRADES;
*STUDENT PROJECTS

ABSTRACT - THIS CURRICULUM GUIDE IS A
REVISION OF A 1953 GUIDE BY A LOCAL COMMITTEE
OF TEACHERS, SUPERVISORS, AND PRINCIPALS. IT
IS FOR USE BY ELEMENTARY TEACHERS AS A
PRACTICAL REFERENCE IN PLANNING FOR THE
INTEGRATION OF INDUSTRIAL ARTS ACTIVITIES IN
THE DAILY PROGRAM OF KINDERGARTEN THROUGH
GRADE 6. THE CONTENT IS ORGANIZED INTO THESE
SECTIONS: (1) LOCAL EDUCATIONAL PHILOSOPHY,
(2) KNOWLEDGE AND ACTIVITY OUTLINE, (3)
SAFETY OUTLINE, (4) BASIC HAND TOOL
OPERATIONS (ILLUSTRATED), (5) ILLUSTRATIONS
AND DESCRIPITIONS OF TOOLS, OPERATIONS, AND
MATERIALS, AND (6) PLANS FOR 50 SOCIAL
SCIENCE, SCIENCE, AND PERSONAL INTEREST
PROJECTS. (EM)

VT 009 161
SELF UNDERSTANDING THROUGH OCCUPATIONAL
EXPLORATION (SUTOE). TEACHER'S GUIDE.

OREGON STATE DEPT. OF EDUCATION, SALEM. DIV.
OF COMMUNITY COLLEGES AND VOCATIONAL
EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
DIVISION OF COMMUNITY COLLEGES AND CAREER
EDUCATION, OREGON BOARD OF EDUCATION, 942
LANCASTER DRIVE, N.E., SALEM, OREGON 97310.
PUB DATE - JUN69 220P.

DESCRIPTORS - *TEACHING GUIDES; CURRICULUM
GUIDES; *OCCUPATIONAL CHOICE; *VOCATIONAL
GUIDANCE; *CAREER PLANNING; LESSON PLANS;
VOCATIONAL COUNSELING; *PREVOCATIONAL
EDUCATION; VOCATIONAL INFORMATION; VOCATIONAL
INTERESTS; JUNIOR HIGH SCHOOL STUDENTS;
VOCATIONAL APPTITUDES

ABSTRACT - THIS TEACHER'S GUIDE WAS DEVELOPED
BY A VOCATIONAL GUIDANCE CONSULTANT WITH THE
ASSISTANCE OF TEACHERS AND INDUSTRIAL
ADVISORY PERSONNEL FOR USE IN PLANNING
LESSONS RELATING TO OCCUPATIONAL EXPLORATION
IN THE JUNIOR HIGH LEVEL. THE PRIMARY
OBJECTIVES OF THE SUGGESTED 16-HOUR COURSF
IS TO PREPARE STUDENTS TO MAKE WISE
OCCUPATIONAL DECISIONS AND CHICES. THE
PROGRAM PROVIDES THE STUDENT WITH FARLY
OPPORTUNITIES TO LEARN ABOUT DIFFERENT
OCCUPATIONS AND CAREERS, TO EVALUATE HIS OWN
ABILITIES, APPTITUDES, AND INTERESTS IN
OCCUPATIONAL TERMS, AND TO PLAN HIS FUTURE
EDUCATIONAL PROGRAM ACCORDINGLY. TOPICS ARE:
(1) PUPIL INVOLVEMENT, (2) SELF APPRAISAL AND
UNDERSTANDING, (3) RELATING SCHOOL TO CAREER
PLANNING, (4) THE INDIVIDUAL'S ROLE IN THE
ECONOMY, (5) STUDENT PREPARATION FOR IN-DEPTH
OCCUPATIONAL STUDY, (6) EXPLORATION OF JOBS
INVOLVING WORK WITH DATA, WITH PEOPLE, AND
WITH THINGS, (7) EXPERIENCE EVALUATION AND
PLANNING AHEAD, AND (8) COURSE EVALUATION AND
RECOMMENDATIONS. EACH UNIT CONTAINS
OBJECTIVES AND SUGGESTIONS FOR IMPLEMENTATION
AND EVALUATION. APPENDIXES SUGGEST RESOURCES
AND TEACHING TECHNIQUES AND LIST
SUPPLEMENTARY TEACHING AIDS SUCH AS
OCCUPATIONAL-ORIENTED GAMES AND PROJECTS,
SAMPLE FORMS, LETTERS AND DATA SHEETS, AND
SUGGESTED TESTS. A BIBLIOGRAPHY IS ALSO
PROVITED. A QUALIFIED TEACHER WITH GUIDANCE
AND COUNSELING AND OCCUPATIONAL EXPERIENCE
SHOULD TEACH THE COURSE. (AW)

VT 010 764
COMPUTERIZED VOCATIONAL INFORMATION SYSTEM
(CVIS)
WILLOWBROOK HIGH SCHOOL, VILLA PARK, ILL.; DUPAGE COLL., GLEN ELLYN, ILL. ILLINOIS RESEARCH AND DEVELOPMENT COORDINATING UNIT, SPRINGFIELD
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 17P.

DESCRIPTORS - *OCCUPATIONAL GUIDANCE; *SYSTEMS APPROACH; *COMPUTER ASSISTED INSTRUCTION; *DECISION MAKING; *VOCATIONAL DEVELOPMENT; STUDENT PARTICIPATION; OCCUPATIONS; HIGH SCHOOLS; GUIDANCE SERVICES; PROGRAM EVALUATION
IDENTIFIERS - *COMPUTERIZED VOCATIONAL INFORMATION SYSTEM; CVIS

ABSTRACT - COMPUTERIZING VOCATIONAL INFORMATION ALLOWS STUDENTS TO LEARN ABOUT ALL THE GATEWAYS TO CAREERS. WHILE LEARNING DECISION MAKING, STUDENTS OBTAIN INFORMATION ON OCCUPATIONS, EDUCATIONAL OPPORTUNITIES, APPRENTICESHIPS, LOCAL JOBS, AND THE MILITARY. STUDENTS USE THE SYSTEM BY APPOINTMENT IN 30-50 MINUTE SESSIONS AT ONE OF THE FIVE STUDENT COMPUTER TERMINALS, WHILE EACH OF THE 11 COUNSELORS HAS A TERMINAL IN HIS OFFICE. COUNSELORS ARE FREE FROM DATA RETRIEVAL AND COMPARISON FUNCTIONS TO USE THE SYSTEM'S RECALL OF SPECIFIC ITEMS, SUCH AS STUDENT RECORDS, UP-TO-DATE VOCATIONAL AND EDUCATION INFORMATION, PREVIOUS DECISIONS BY COUNSELORS, AND STUDENT PROGRAMS. THE THEORETICAL FRAMEWORK FOR THE SYSTEM (ROE'S TWO-DIMENSIONAL CLASSIFICATION OF OCCUPATIONS) AND THE COMPUTER HARDWARE AND PROGRAMING ARE DESCRIBED BRIEFLY. A MORE DETAILED DESCRIPTION OF CVIS IS AVAILABLE AS VT 308 285 (ARM SUMMER 1969). (CHI)

VT 011 339
INDUSTRIAL MECHANICS, CURRICULUM GUIDE.

OREGON STATE BOARD OF EDUCATION, SALEM. DIV. OF COMMUNITY COLLEGES AND CAREER EDUCATION.

DOCUMENT NOT AVAILABLE FROM EDRS.
THE OREGON STATE BOARD OF EDUCATION, 942 LANCASTER DRIVE, N.E., SALEM, OREGON 97310 ($2.50).
PUB DATE - SEP 69 186P.

DESCRIPTORS - *STATE CURRICULUM GUIDES; *TRADE AND INDUSTRIAL EDUCATION; SECONDARY GRADES; *TEACHING GUIDES; MECHANICAL SKILLS; MECHANICAL EQUIPMENT; MAINTENANCE; INSPECTION; *SAFETY EDUCATION; EDUCATIONAL FACILITIES; *MECHANICS (PROCESS); ACCIDENT PREVENTION; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES

ABSTRACT - THIS CURRICULUM GUIDE, DEVELOPED BY THE DIVISION OF COMMUNITY COLLEGES AND CAREER EDUCATION OF THE OREGON BOARD OF EDUCATION AS A COOPERATIVE EFFORT OF INDUSTRY AND EDUCATION, IS FOR TEACHER USE IN PREPARING GRADE 11 AND 12 STUDENTS TO ENTER ONE OF A BROAD GROUP OF OCCUPATIONS IN THE INDUSTRIAL MECHANICS FIELD. FROM A TOTAL OF 1,023 OCCUPATIONS ANALYZED, FIVE KEY OCCUPATIONS WERE CHOSEN AS REPRESENTATIVE OF KNOWING AND DOING SKILLS: (1) AUTOMOBILE MECHANIC, (2) CONSTRUCTION EQUIPMENT MECHANIC, (3) DIESEL MECHANIC, (4) GARAGE FOREMAN, AND (5) OFFICE MACHINE SERVICEMAN. TO ACQUAINT INDIVIDUALS WITH SYSTEMS AS THEY APPLY TO MECHANICS, TO GIVE BACKGROUND INSTRUCTION ON MECHANICAL EQUIPMENT AND POWER SUPPLIES, AND INSTRUCT IN DIAGNOSTIC TECHNIQUES AND PROCEDURES ARE SOME OBJECTIVES OF THE COURSE. THE CONTENT IS DIVIDED INTO FOUR OCCUPATIONAL SPECIALTY COURSES: (1) SYSTEMS TECHNOLOGY, (2) INSPECTION AND TESTING, (3) TECHNIQUES OF MECHANICAL MAINTENANCE, AND (4) COMMUNICATIONS TECHNOLOGY--INDIVIDUALIZED INSTRUCTION. THE FIRST THREE SPECIALTY COURSES LISTED ABOVE ARE INTENDED FOR 18 WEEKS, 10 HOURS PER WEEK. AN ACCIDENT PREVENTION PROGRAM FOR SCHOOL SHOPS AND LABORATORIES, AND A SUGGESTED EQUIPMENT AND FACILITIES LIST ARE APPENDED.
VT 013 057
JOHNSON, DORA
HANDWASHING.

NORTHERN COLORADO UNIV., GREELEY. CAREER DEVELOPMENT CENTER.
DOCUMENT NOT AVAILABLE FROM EDRS.
DEPARTMENT OF VOCATIONAL EDUCATION, CAREER DEVELOPMENT CENTER, PUBLICATION AND DISSEMINATION DIVISION, UNIVERSITY OF NORTHERN COLORADO, GREELEY, COLORADO 80631.
PUB DATE - 70 13P.

ABSTRACT - DEVELOPED BY A HEALTH OCCUPATIONS TEACHER COORDINATOR, THIS COLOR-CODED SELF-INSTRUCTIONAL UNIT ON HANDWASHING IS FOR STUDENT AND TEACHER USE. CONTENTS INCLUDE OBJECTIVES, SELF-ASSESSMENT, STUDY GUIDE REFERENCES, STUDY QUESTIONS, SUGGESTED ACTIVITIES, LABORATORY ACTIVITIES, UNIT SUMMARY, SELF-TEST, INSTRUCTOR'S KEY TO SELF-TEST, AND EVALUATION FORMS.

VT 013 102
LABOR UNIONS AND ORGANIZATIONS: A SELF-INSTRUCTIONAL UNIT FOR UNIT 18 OR THE VOCATIONAL ORIENTATION TEACHER'S GUIDE.

ARKANSAS UNIV., FAYETTEVILLE. DEPT. OF VOCATIONAL EDUCATION; ARKANSAS STATE DEPT. OF EDUCATION, LITTLE ROCK. DIV. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 25P.

ABSTRACT - DEVELOPED BY A HOME ECONOMICS TEACHER IN A GRADUATE COURSE IN VOCATIONAL EDUCATION, AND REFINED BY STAFF MEMBERS IN THE DEPARTMENT OF VOCATIONAL EDUCATION, COLLEGE OF EDUCATION, UNIVERSITY OF ARKANSAS, THIS SELF-INSTRUCTIONAL UNIT IS INTENDED FOR BOTH TEACHER AND STUDENT USE. IT IS PREPARED FOR USE WITH UNIT 18 OF THE VOCATIONAL ORIENTATION TEACHER'S GUIDE. THE TEACHER OBJECTIVES ARE TO PROVIDE STUDENTS WITH A BASIC UNDERSTANDING OF LABOR UNIONS AND A REALIZATION OF HOW UNIONS AFFECT INDIVIDUAL WORKERS. THE TEACHER SECTION INCLUDES: (1) TEACHER OBJECTIVES, (2) SUGGESTED TEACHING PROCEDURES, (3) REFERENCE LISTS, (4) ACKNOWLEDGEMENTS, AND (5) TRANSPARENCY MASTERS. THE STUDENT SECTION INCLUDES: (1) STUDENT BEHAVIORAL OBJECTIVES, (2) A PRETEST AND A POSTTEST, (3) THE BODY OF THE CONTENTS, (4) SUGGESTED EXPERIENCES, AND (5) REVIEW QUESTIONS.

VT 013 514
SMALL GAS ENGINES II, COURSE OF STUDY.
PITTSBURGH BOARD OF PUBLIC EDUCATION, PA. DIV. OF CURRICULUM AND INSTRUCTION. PENNSYLVANIA STATE DEPT. OF PUBLIC INSTRUCTION, HARRISBURG. BUREAU OF VOCATIONAL, TECHNICAL, AND CONTINUING EDUCATION.
MF AVAILABLE IN VT-ERIC SET.

PITTSBURGH PUBLIC SCHOOL, ADMINISTRATIVE BUILDING, BELLEFIELD AVENUE AT FORBES AVENUE, PITTSBURGH, PA. 15213 ($4.00, FOR LIBRARIES OF UNIVERSITIES AND SCHOOL DISTRICTS ONLY, ORDERS MUST BE PREPAID--MAKE CHECKS PAYABLE TO PITTSBURGH BOARD OF PUBLIC EDUCATION).
PUB DATE - AUG 69 40P.
Abstract - This course of study has been constructed to develop a basic knowledge of the theories and practices of all gasoline engine repair. Basically, the curriculum is designed to present an overview of elementary knowledge of engine repair and to develop skills which will be used in entry level positions related to employment in the small gas engine market. Topics are: (1) construction of multiple cylinder engines, (2) ordering and stocking of parts, (3) drive systems, (4) clutch, (5) transmission, and (5) product services. The content is presented by topics for study with suggested student learning activities and evaluating procedures. A bibliography is appended. A related document, "Small Gas Engines I," is available in this issue as VT 013 513. (GB)
ABSTRACT - THIS UNIT HAS BEEN DEVELOPED FOR STUDENT USE IN FINDING SOURCES OF INFORMATION ABOUT JOBS AND FILLING OUT APPLICATION FORMS USED BY STATE AND PRIVATE EMPLOYMENT AGENCIES. DRAWINGS, SAMPLE NEWSPAPER WANT ADS, EMPLOYMENT AGENCY APPLICATION FORMS, AND A SELF-INVENTORY FORM ARE INCLUDED IN THE TEXT. RELATED UNITS ARE AVAILABLE AS VT 013 888-891 IN THIS ISSUE. (SB1)

VT 014 371
ABAUGH, FRANKLIN D.
INDUSTRIAL ARTS, K-12+

DELAWARE STATE DEPT. OF PUBLIC INSTRUCTION, DOVER, DIV. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 15NOV70 105P.

ABSTRACT - DEVELOPED WITH THE HELP OF A CURRICULUM COMMITTEE AND MEMBERS OF A SUMMER INSTITUTE PROGRAM, THIS HANDBOOK IS DESIGNED TO ASSIST TEACHERS AND SCHOOL ADMINISTRATORS IN PLANNING AND CONDUCTING EFFECTIVE INDUSTRIAL ARTS PROGRAMS. SPECIFIC OBJECTIVES OF THE PROGRAM ARE TO (1) DEVELOP AN INTEREST, AND AN UNDERSTANDING OF, ALL ASPECTS OF INDUSTRY AND THE TRADES OR CRAFTS, (2) EXPLORE INDUSTRY, (3) DEVELOP SKILLS IN THE USE OF TOOLS, MACHINES, MATERIALS, AND PROCESSES, AND (4) MAKE A CONTRIBUTION AS PREPARATION FOR HOPE SELF-SUFFICIENT HOME LIVING. THE CURRICULUM IS EXPLAINED IN TERMS OF THE VARIOUS AREAS COVERED AND THE PROGRAMS ARE BRIEFLY DESCRIBED FOR ELEMENTARY, INTERMEDIATE, AND SECONDARY GRADES AND FOR ADULT EDUCATION. THE K-12 SEQUENCE, CHILD
LABOR REQUIREMENTS, A SUMMARY OF THE INTERMEDIATE EXPLORATORY AND HIGH SCHOOL PROGRAMS, A LIST OF FACTORS THAT AFFECT THE PROGRAM, GUIDELINES FOR FACILITIES PLANNING, A LIST OF EYE PROTECTION PUBLICATIONS, AND A LIST OF PROFESSIONAL RESPONSIBILITIES ARE APPENDED. (GEB))

VT 014 389
AN ACCELERATED PROJECT FOR A SYSTEMS PROGRAM APPROACHING NON-UNEMPLOYMENT OF VOCATIONAL STUDENTS (SPAN). EVALUATION REPORT, 1970-71. APPENDIX W TO ANNUAL INTERIM REPORT.

MEMPHIS CITY SCHOOL SYSTEM, TENN. DIV. OF VOCATIONAL EDUCATION; TENNESSEE UNIV., KNOXVILLE. BUREAU OF EDUCATIONAL RESEARCH AND SERVICE. BUREAU OF ADULT, VOCATIONAL, AND TECHNICAL EDUCATION (DHEW/OE), WASHINGTON, D.C. MF AVAILABLE IN VT-ERIC SET.
OEC-0-70-5181
PUB DATE - 30AUG71 114P.

DESCRIPTORS - EDUCATIONAL INNOVATION; *CAREER EDUCATION; *VOCATIONAL COUNSELING; OCCUPATIONAL GUIDANCE; CAREER PLANNING; *PROGRAM DEVELOPMENT; *PROGRAM EVALUATION; *REPORTS; SCHOOL COMMUNITY RELATIONSHIP; EDUCATIONAL TELEVISION; ELEMENTARY EDUCATION; JUNIOR HIGH SCHOOLS; KINDERGARTEN; JOB PLACEMENT; POTENTIAL DROPOUTS; SECONDARY EDUCATION; COOPERATIVE EDUCATION; CURRICULUM DEVELOPMENT; STUDENT NEEDS

ABSTRACT - DEVELOPED TO HELP MEET THE COGNITIVE AND AFFECTIVE NEEDS OF SELECTED STUDENTS, THIS PROJECT WAS DESIGNED TO INCLUDE VOCATIONAL EDUCATION COMPONENTS FOR GRADES K-6, GRADES 7-9, AND GRADES 10-12. MORE SPECIFICALLY THE ELEMENTARY PROGRAM WAS PLANNED TO PROVIDE LABORATORY EXPERIENCES IN OCCUPATIONAL SKILLS, FILMS FOR INSTRUCTIONAL TELEVISION, AND RELATED MATERIALS. TO COMPLEMENT THIS COMPONENT THE JUNIOR HIGH PROGRAM WAS DEVELOPED TO INTEGRATE AN OCCUPATIONAL GUIDANCE SERIES INTO INDUSTRIAL ARTS AND HOME ECONOMICS. AND FINALLY THE SENIOR HIGH PROGRAM WAS DESIGNED TO ESTABLISH A VOCATIONAL GUIDANCE AND JOB DEVELOPMENT CENTER, A COOPERATIVE WORK-STUDY PROGRAM, A BASIC SKILL PROGRAM, AND PROGRAMS FOR DROPOUTS. EVALUATION OF THE FIRST YEAR ACTIVITIES LED TO SEVERAL RECOMMENDATIONS INCLUDING: (1) THE SERIES OF TELEVISION FILMS DEVELOPED FOR THE ELEMENTARY PROGRAM SHOULD BE COMPLETED AND WIDELY UTILIZED, (2) THE JUNIOR HIGH PROGRAM, HAVING PASSED THROUGH THE DEVELOPMENTAL STAGE, SHOULD BECOME OPERATIONAL EARLY IN THE SCHOOL YEAR SO THAT THE FULL IMPACT OF THE PROGRAM CAN BE FELT AND EVALUATED, AND (3) THE SENIOR HIGH PROGRAM SHOULD DEVELOP BETTER METHODS OF IDENTIFYING THE NEEDS OF POTENTIAL DROPOUTS. RELATED DOCUMENTS ARE AVAILABLE AS VT 014 388 (ALSO IN THIS ISSUE AND VT 014 390, VT 014 391, AND VT 014 392 (IN AIM VOL. 5 NO. 3).}
IDENTIFIERS - *OCCUPATIONAL EXPLORATION

ABSTRACT - DEVELOPED FOR JUNIOR HIGH SCHOOL STUDENTS ENROLLED IN INDUSTRIAL ARTS AND HOME ECONOMICS CLASSES, THIS CURRICULUM GUIDE IS DESIGNED TO PROVIDE OCCUPATIONAL GUIDANCE IN TERMS OF EMPLOYMENT OPPORTUNITIES AND IN TERMS OF HELPING STUDENTS SELECT A COURSE OF STUDY. ARRANGED IN TABULAR FORM, THE COLOR-CODED GUIDE SUGGESTS CONCEPTS TO BE TAUGHT, LEARNING ACTIVITIES AND EXPERIENCES, AND RESOURCE MATERIALS. MAJOR SECTIONS OF THE GUIDE ARE: (1) GENERAL OBJECTIVES, (2) ORIENTATION TO THE WORLD OF WORK, (3) UNDERSTANDING SELF AND OTHERS, (4) CLUSTERS OF OCCUPATIONS IN HOME ECONOMICS, (5) OCCUPATIONS IN MECHANICS AND REPAIRING, (6) OCCUPATIONS IN BUILDING TRADES, AND (7) OCCUPATIONS IN PRINTING (GRAPHIC ARTS).

ADDITIONAL INFORMATION IS PROVIDED IN THE APPENDIX WHICH INCLUDES CASE STUDIES, A PERSONALITY INVENTORY, BULLETIN BOARD IDEAS AND SOURCES OF TEACHING AIDS. IT IS SUGGESTED THAT THIS UNIT CAN BE TAUGHT EITHER IN A 3-WEEK BLOCK OR BY INTEGRATING THE CONCEPTS WITH OTHER ACTIVITIES. RELATED DOCUMENTS ARE AVAILABLE AS VT 014 392 AND VT 014 390 (ALSO IN THIS ISSUE) AND VT 014 388 AND VT 014 389 (IN ARM VOL. 5 NO. 3). (JS)

VT 014 501
GLENN, C. STAN
LESSON PLANS, GRADES 7 AND 8.

HENDERSON COUNTY MIDDLE SCHOOL, KY.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 106P.

DESCRIPTORS - *LESSON PLANS; *VOCATIONAL EDUCATION; *INSTRUCTIONAL MATERIALS; GRADE 7; GRADE 8; LANGUAGE ARTS; MATHEMATICS; SCIENCES; SOCIAL STUDIES; GUIDANCE FUNCTIONS; *CAREER EDUCATION; *RESOURCE MATERIALS

ABSTRACT - DEVELOPED BY A COORDINATOR, THESE LESSON PLANS ARE FOR INSTRUCTOR USE IN TEACHING VOCATIONAL EDUCATION IN GRADES 7 AND 8. CONTENTS INCLUDE: (1) NINE UNITS FOR THE LANGUAGE ARTS DEPARTMENT, (2) SEVEN UNITS FOR MATHEMATICS, (3) EIGHT FOR THE SCIENCE DEPARTMENT, (4) EIGHT FOR SOCIAL STUDIES, (5) THREE IN GUIDANCE, (6) 14 UNITS CONCERNING CAREER EDUCATION, AND (7) AN OUTLINE FOR CAREER EDUCATION AND GROUP GUIDANCE ACTIVITIES IN THE EIGHTH GRADE EXPLORATORY SESSIONS. EACH UNIT INCLUDES STATED OBJECTIVES, BEHAVIORAL OBJECTIVES, ASSIGNMENTS, NEEDED MATERIALS, AND EVALUATION SUGGESTIONS. LISTS OF RECOMMENDED BOOKS, INSTRUCTIONAL MATERIALS AND SPECIAL WORKERS ARE INCLUDED. (GER)

VT 014 504
EXEMPLARY VOCATIONAL EDUCATION PROGRAM BASED ON ENVIRONMENTAL STUDIES K-14.

MINNESOTA ENVIRONMENTAL SCIENCES FOUNDATION, INC., MINNEAPOLIS; MINNESOTA INDEPENDENT SCHOOL DISTRICT 281, NEW HOPE.
BUREAU OF ADULT, VOCATIONAL, AND TECHNICAL EDUCATION (DHEW/OE), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.

DESCRIPTORS - *CAREER EDUCATION; *CURRICULUM DEVELOPMENT; PROGRAM DEVELOPMENT; *TEACHER WORKSHOPS: INSERVICE TEACHER EDUCATION; PROGRAM PLANNING; LEARNING ACTIVITIES; ACTIVITY LEARNING; ENVIRONMENT; PROGRAM EVALUATION; *DEVELOPMENTAL PROGRAMS
IDENTIFIERS - CAREER AWARENESS; *CAREER ORIENTATION

ABSTRACT - THIS REPORT DESCRIBES THE CONTENT AND ACTIVITIES OF A 1-WEEK, 30-HOUR INSERVICE PROGRAM DESIGNED AND CONDUCTED FOR 19 ELEMENTARY TEACHERS WHO ARE CURRENTLY FIELD

VT 014 506
OWEN, MARGARET
COMMERCIAL PREPARED MATERIALS. A "UNIVERSE MODEL" OF OCCUPATIONAL EDUCATION FOR PIKEVILLE, KENTUCKY, IN CONJUNCTION WITH THE PIKEVILLE MODEL CITIES PROGRAM.

KENTUCKY INDEPENDENT SCHOOL DISTRICT, PIKEVILLE, EASTERN KENTUCKY JUNIV., RICHMOND.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DECEMBER 1971.

DESCRIPTORS - VOCATIONAL EDUCATION; *BIBLIOGRAPHIES; *CAREER EDUCATION; *RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; *OCCUPATIONAL INFORMATION; PROGRAM DEVELOPMENT; VOCATIONAL COUNSELING

ABSTRACT - THE TWO SECTIONS OF THIS BIBLIOGRAPHY INCLUDE MATERIALS WHICH ARE USED IN THE CLASSROOM WITH STUDENTS AND MATERIALS WHICH HAVE BEEN USED BY TEACHERS, COUNSELORS, AND ADMINISTRATORS DURING INSERVICE PROGRAMS. LISTINGS FOR THE STUDENT MATERIALS ARE ARRANGED ALPHABETICALLY BY AUTHOR IN THE SUBJECT GROUPINGS OF: (1) AGRICULTURE, (2) COMMUNICATION, (3) CONSTRUCTION, (4) FAMILY, (5) FINANCE, (6) FISHERIES, (7) FORESTRY, (8) GENERAL, (9) GOVERNMENT, (10) GUIDANCE, (11) HOUSES, (12) MANUFACTURING, (13) MINERALS, (14) SERVICE, (15) TRANSPORTATION, (16) WHOLESALE AND RETAIL TRADE. THE REMAINDER OF THE BIBLIOGRAPHY INCLUDES: (1) DIRECTORY OF PUBLISHERS, (2) STAFF RESOURCES, (3) DIRECTORY OF BOOK PUBLISHERS LISTED IN STAFF RESOURCES, (4) FILMSTRIPS, (5) ADDRESSES OF FILMSTRIP PUBLISHERS, AND (6) ACTIVITY KITS - FLANNEL BOARDS, POSTERS, SUPPLIES, TRANSPARENCIES. THE BIBLIOGRAPHY SHOULD BE USEFUL IN REVIEWING RESOURCES RELATED TO OCCUPATIONAL OR CAREER EDUCATION PROGRAMS.

VT 014 512
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--SOCIAL STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NOVEMBER 1971.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; *SOCIAL STUDIES; *SERVICE OCCUPATIONS

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS THE HFLP THAT MAY BE FOUND THROUGH SOCIAL STUDIES. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE DEAL WITH THE SOCIAL PROBLEMS OF JOBS WITH THE JOB FAMILY, HOW THE JOB HAS CHANGED, AND THE FUTURE OF JOBS WITHIN THE FIELD.
VT 014 513
CAREERS UNLIMITED...MANUFACTURING--SCIENCE.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 5P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SCIENCE EDUCATION; *MANUFACTURING INDUSTRY; EDUCATIONAL NEEDS
IDENTIFIERS - *SKILL NEEDS

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN MANUFACTURING INDUSTRY. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SCIENCE MAKES TO MANUFACTURING INDUSTRIES. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE BECOMING FAMILIAR WITH SKILLS NEEDED, CHARACTERISTICS OF MATERIALS, MANUFACTURING'S RELATION TO THING-ORIENTED SERVICES, AND MACHINES AND EQUIPMENT USED.

VT 014 514
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--MATH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 12P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; EDUCATIONAL NEEDS; *MATH; *SERVICE OCCUPATIONS; SKILL DEVELOPMENT

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS MATHEMATICS FOR WORKERS SUCH AS GOVERNMENT EMPLOYEES, POLICEMEN, FIREMEN, WAITERS, AND COOKS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE THOSE CONCERNING JOB POSSIBILITIES, EDUCATION NEEDED FOR CERTAIN CAREERS, SKILL DEVELOPMENT, AND INVESTIGATING PAY SCALES.

VT 014 515
CAREERS UNLIMITED...SERVICES--PEOPLE ORIENTED--ENGLISH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 31P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEACHING GUIDES; EMPLOYMENT OPPORTUNITIES; EDUCATIONAL NEEDS; *ENGLISH; *SERVICE OCCUPATIONS; SKILL DEVELOPMENT

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN PEOPLE-ORIENTED SERVICE CAREERS. THIS PARTICULAR DOCUMENT CONCERNS ENGLISH FOR WORKERS SUCH AS GOVERNMENT EMPLOYEES, POLICEMEN, FIREMEN, WAITERS, AND COOKS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE THOSE CONCERNING JOB POSSIBILITIES, EDUCATION NEEDED FOR CERTAIN CAREERS, SKILL DEVELOPMENT, AND INVESTIGATING PAY SCALES.
MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN
PEOPLE-ORIENTED SERVICE CAREERS. THIS
PARTICULAR DOCUMENT CONCERNS THE NEEDS THAT
PERSONS PREPARING FOR SERVICE CAREERS HAVE
FOR ENGLISH. BEHAVIORAL OBJECTIVES ARE STATED
AND SUGGESTED ACTIVITIES ARE LISTED FOR
MEETING THE OBJECTIVES. THE OBJECTIVES IN
THIS GUIDE INCLUDE LEARNING ABOUT SKILLS
NEEDED AND OPPORTUNITIES AVAILABLE IN JOBS IN
OR AROUND PRIVATE HOMES, GOVERNMENT SERVICE,
LAW ENFORCEMENT, FIRE PREVENTION, FOOD
SERVICE, BEAUTY CULTURE, AND OTHER AREAS.

VT 014 516
CAREERS UNLIMITED...STRUCTURAL WORK--SOCIAL
STUDIES.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 8P.

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL
DISTRICT FOR USE IN A GUIDED OCCUPATIONAL
ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE
IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE
THE CONCEPTS OF ENGLISH, SOCIAL STUDIES,
MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN
ENTERTAINMENT AND COMMUNICATIONS. THIS
PARTICULAR DOCUMENT CONCERNS THE
CONTRIBUTIONS ENGLISH CAN MAKE TO PERSONS IN
THESE INDUSTRIES. BEHAVIORAL OBJECTIVES ARE
STATED AND SUGGESTED ACTIVITIES ARE LISTED
FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN
THIS GUIDE INCLUDE THOSE CONCERNED WITH
CAREERS IN SPORTS, THE PERFORMING ARTS, RADIO
AND TELEVISION, GRAPHIC ARTS, ADVERTISING,
AND THE DUTIES OF A HOUSEWIFE. (GEB)

VT 014 518
CAREERS UNLIMITED...ENTERTAINMENT AND
COMMUNICATIONS--SCIENCE.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 4P.

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL
DISTRICT FOR USE IN A GUIDED OCCUPATIONAL
ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE
IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE
THE CONCEPTS OF ENGLISH, SOCIAL STUDIES,
MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN
ENTERTAINMENT AND COMMUNICATIONS. THIS
PARTICULAR DOCUMENT CONCERNS THE
CONTRIBUTIONS SCIENCE CAN MAKE TO PERSONS IN
THESE INDUSTRIES. BEHAVIORAL OBJECTIVES ARE
STATED AND SUGGESTED ACTIVITIES ARE LISTED
FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN
THIS GUIDE INCLUDE THOSE CONCERNED WITH
CAREERS IN SPORTS, THE PERFORMING ARTS, RADIO
AND TELEVISION, GRAPHIC ARTS, ADVERTISING,
AND THE DUTIES OF A HOUSEWIFE. (GEB)
GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; *STUDY GUIDES; TEXTBOOKS; TEACHING GUIDES; *SCIENCE EDUCATION; *COMMUNICATIONS IDENTIFIERS - *ENTERTAINMENT INDUSTRY

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN ENTERTAINMENT AND COMMUNICATIONS. THIS PARTICULAR DOCUMENT CONCERNS HOW SCIENCE RELATES TO WORK IN THESE AREAS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE RECOGNIZING THE DEPENDENCE OF SOCIETY UPON MECHANIZED COMMUNICATIONS NETWORKS, AND REALIZING THE EXISTENCE OF SCIENTIFIC BODIES OF KNOWLEDGE. (GEB)

VT 014 519
THE WORLD OF WORK, GUIDED OCCUPATIONAL ORIENTATION,

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 83P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; SUPPLEMENTARY TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *JOBS IDENTIFIERS - *WORLD OF WORK

ABSTRACT - THROUGH THE COOPERATION OF PERSONNEL IN THE STATE DEPARTMENTS OF AGRICULTURE AND TRADE AND INDUSTRIAL EDUCATION PLUS TEACHERS IN THESE AREAS, THIS CURRICULUM GUIDE WAS DEVELOPED TO AID INSTRUCTORS IN TEACHING VARIOUS MECHANICAL TRADES. UNITS INCLUDED IN SEVEN AREAS ARE: (1) SAFETY, (2) BASIC MEASUREMENT, (3) BLUEPRINT READING, (4) BECOMING A GOOD LEADER, (5) GAS WELDING, (6) OXYACETYLENE FUSION WELDING AND BRAZING, (7) ARC WELDING, (8) POSITION WELDING, (9) ENGINE OPERATION, (10) SERVICING SMALL ENGINES, (11) REPAIRING AND SHARPENING TOOLS, AND (12) METAL WORK. EACH INSTRUCTIONAL UNIT INCLUDES BEHAVIORAL OBJECTIVES, SUGGESTED ACTIVITIES FOR TEACHERS AND STUDENTS, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, VISUAL AIDS, TESTS, AND TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES ARE INCLUDED FOR FIVE LESSONS. A PRETEST, POSTTEST, SOCIAL SECURITY INFORMATION, INTERVIEW SHEETS, INFORMATION REGARDING LABOR UNIONS AND LAWS, APPLICATION BLANKS, AND A GLOSSARY ARE APPENDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 520
GENERAL MECHANICAL TRADES. A CURRICULUM GUIDE.

OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 71 270P.

DESCRIPTORS - *TRADE AND INDUSTRIAL EDUCATION; *CURRICULUM GUIDES; SAFETY; MEASUREMENT; DRAFTING; WELDING; POWER MECHANICS; METALS; EQUIPMENT MAINTENANCE; *TEACHING GUIDES; *BEHAVIORAL OBJECTIVES; *INSTRUCTIONAL MATERIALS; TESTS

ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS IN ENTERTAINMENT AND COMMUNICATIONS. THIS PARTICULAR DOCUMENT CONCERNS HOW SCIENCE RELATES TO WORK IN THESE AREAS. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE RECOGNIZING THE DEPENDENCE OF SOCIETY UPON MECHANIZED COMMUNICATIONS NETWORKS, AND REALIZING THE EXISTENCE OF SCIENTIFIC BODIES OF KNOWLEDGE. (GEB)
ANSWERS TO THE TEST. LINE DRAWINGS ARE USED FOR ILLUSTRATIONS. (GEB)

VT 014 521
HOME AND COMMUNITY SERVICES. A CURRICULUM GUIDE.
OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER. MF AVAILABLE IN VT-ERIC SET. PUB DATE - 71 263P.

DESCRIPTORS - *OCCUPATIONAL HOME ECONOMICS; CURRICULUM GUIDES; *FOOD SERVICE; *CLOTHING; *CHILD CARE; *TEACHING GUIDES; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS; TESTS; ANSWER KEYS; DISADVANTAGED YOUTH; CHILD CARE WORKERS; FOOD SERVICE WORKERS

ABSTRACT - DEVELOPED THROUGH THE COMBINED EFFORTS OF INSTRUCTORS, STATE DEPARTMENT OFFICIALS, AND OTHERS, THIS TEACHING GUIDE WAS DESIGNED TO AID INSTRUCTORS IN TEACHING HOME AND COMMUNITY SERVICES TO DISADVANTAGED YOUTH. UNITS IN THIS DOCUMENT ARE PRESENTED FOR THE AREAS OF: (1) CHILD CARE SERVICES, (2) CLOTHING SERVICES, AND (3) FOOD SERVICES. EACH INSTRUCTIONAL UNIT INCLUDES BEHAVIORAL OBJECTIVES, SUGGESTED ACTIVITIES FOR TEACHERS AND STUDENTS, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, VISUAL AIDS, TESTS, AND ANSWERS TO THE TEST. A REVISED VERSION, TO BE PUBLISHED IN 1972, WILL INCLUDE ADDITIONAL AREAS. (GEB)

VT 014 523
INSTRUCTIONAL MATERIALS VOCATIONAL RELATED SOCIAL STUDIES. COORDINATED VOCATIONAL EDUCATION TRAINING, PRELIMINARY DRAFT.
OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER. CURRICULUM AND INSTRUCTIONAL MATERIALS CENTER. OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C. MF AVAILABLE IN VT-ERIC SET.

PUB DATE - JUL 71 210P.

DESCRIPTORS - *SOCIAL STUDIES UNITS; *VOCATIONAL EDUCATION; *INSTRUCTIONAL MATERIALS; OCCUPATIONAL INFORMATION; *WORKBOOKS; STUDY GUIDES; TEACHING GUIDES; *EDUCATIONAL OBJECTIVES; TEXTBOOK ASSIGNMENTS; INDIVIDUALIZED INSTRUCTION; TESTS; ANSWER KEYS; HANDICAPPED STUDENTS

ABSTRACT - PREPARED DURING A TRAINING INSTITUTE FOR TEACHERS OF THE HANDICAPPED, THIS WORKBOOK WAS DESIGNED FOR STUDENTS AND INSTRUCTORS OF VOCATIONAL SOCIAL STUDIES COURSES. CONTENTS INCLUDE 23 UNITS UNDER THE TOPICS: (1) INDUSTRY IN OKLAHOMA, (2) GENERAL VOCATIONAL SOCIAL STUDIES, AND (3) REPRINTS FROM VOCATIONAL INSTRUCTIONAL MATERIALS. SAMPLE UNIT TITLES ARE: (1) THE CATTLE INDUSTRY, (2) LOCAL INDUSTRY, (3) YOUR CHECKING ACCOUNT, (4) ELECTRIC WIRE SIZES, (5) BUDGETING, (6) EMPLOYER EXPECTATIONS, AND (7) SALARY AND DEDUCTIONS. EACH UNIT CONTAINS STATED TERMINAL AND SPECIFIC OBJECTIVES, SUGGESTED ACTIVITIES, INSTRUCTIONAL MATERIALS, INFORMATION SHEETS, ASSIGNMENT SHEETS, TESTS, AND ANSWERS TO THE TESTS. (GEB)

VT 014 526
GENERAL CONSTRUCTION TRADES. A CURRICULUM GUIDE.
OKLAHOMA STATE DEPT. OF VOCATIONAL AND TECHNICAL EDUCATION, STILLWATER. MF AVAILABLE IN VT-ERIC SET. PUB DATE - 71 305P.

DESCRIPTORS - *CONSTRUCTION INDUSTRY; *TRADE AND INDUSTRIAL EDUCATION; *CURRICULUM GUIDES; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; TESTS; SAFETY; HAND TOOLS;
ABSTRACT - DEVELOPED BY STATE DEPARTMENT OFFICIALS, TEACHERS, AND GENERAL CONSTRUCTION TRADES PERSONNEL, THIS CURRICULUM GUIDE IS DESIGNED FOR INSTRUCTOR USE IN TEACHING THE GENERAL CONSTRUCTION TRADES IN VOCATIONAL EDUCATION. THE PROGRAM INCLUDES VOCATIONAL INSTRUCTION SO THAT STUDENTS MAY LEARN A SKILL WHILE ALSO ACQUIRING BASIC KNOWLEDGE IN THE RELATED FIELDS OF MATH, SCIENCE, ENGLISH, AND SOCIAL STUDIES. EACH OF THE 13 INSTRUCTIONAL UNITS INCLUDES TERMINAL AND SPECIFIC MEASURABLE OBJECTIVES, SUGGESTED ACTIVITIES, INFORMATION SHEETS, ASSIGNMENT SHEETS, JOB SHEETS, TRANSPARENCY MASTERS, A QUIZ, AND ANSWERS TO THE QUIZ. THE UNITS ARE INCLUDED UNDER THE FOLLOWING TOPICS: (1) SAFETY AND TOOLS, (2) MEASURING AND BLUEPRINT READING, (3) LEADERSHIP, (4) CARPENTRY, (5) CONCRETE, (6) PLUMBING, (7) PAINTING, AND (8) ELECTRICITY. THE DOCUMENT IS COLOR CODED FOR EASY IDENTIFICATION OF THE SECTIONS WITHIN EACH UNIT. (GEB)

VT 014 551
CAREERS UNLIMITED...MANUFACTURING--ENGLISH.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 52P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *HOSPITAL PERSONNEL

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH HOSPITAL CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 22 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)
VT 014 554
HEALTH CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 36P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *HEALTH PERSONNEL

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH HEALTH CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 16 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES.

VT 014 555
CAREERS IN CONSERVATION. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 34P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *CONSERVATION EDUCATION IDENTIFIERS - *CONSERVATION CAREERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CAREERS IN CONSERVATION. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR SEVEN ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES.

VT 014 556
TRANSPORTATION CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 61P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; *TRANSPORTATION CAREERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH TRANSPORTATION CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 33 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES.
INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 557
PEOPLE WHO WORK WITH ANIMALS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 29P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; TEXTBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; ANIMAL CARETAKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH PEOPLE WHO WORK WITH ANIMALS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 13 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 559
FASHION AND CLOTHING CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 39P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; CLOTHING; MERCHANDISING IDENTIFIERS - *FASHIONS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH FASHION AND CLOTHING CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 16 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 558
TELEPHONE CAREERS. GUIDED OCCUPATIONAL ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 26P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; *VOCATIONAL GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; WORKBOOKS; ELEMENTARY GRADES; LEARNING ACTIVITIES; TELEPHONE COMMUNICATIONS INDUSTRY

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH TELEPHONE CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 18 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)
WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING
ACTIVITIES AND ENRICHMENT PROJECTS ARE
INCLUDED FOR SIX ASSIGNMENTS. A PRETEST AND
POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW
SHEET, AND A GLOSSARY ARE INCLUDED. THE
DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES.

VT 014 560
SCHOOL WORKERS. GUIDED OCCUPATIONAL
ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 61P.

DESCRIPTORS - *CAREER EDUCATION;
*OCCUPATIONAL INFORMATION; *VOCATIONAL
GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES;
BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS;
TEACHING GUIDES; WORKBOOKS; ELEMENTARY
GRADES; LEARNING ACTIVITIES; TEACHERS;
*PARAPROFESSIONAL; SCHOOL PERSONNEL; SCHOOL
ADMINISTRATION

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR
OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE
DESIGNED FOR STUDENT AND TEACHER USE IN
LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS
DOCUMENT IS CONCERNED WITH SCHOOL WORKERS.
TOPICS INCLUDE: (1) NATURE OF WORK, (2)
REQUIREMENTS OF THE JOB, (3) CONDITIONS
OF WORK, AND (4) ADVANTAGES OF THE JOB.
LEARNING ACTIVITIES AND ENRICHMENT PROJECTS
ARE INCLUDED FOR 12 ASSIGNMENTS. A PRETEST
AND POSTTEST, A BIBLIOGRAPHY, STANDARD
INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED.
THE DOCUMENT IS ILLUSTRATED WITH LINE
SKETCHES. (GEB)

VT 014 561
RESTAURANT CAREERS. GUIDED OCCUPATIONAL
ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 43P.

DESCRIPTORS - *CAREER EDUCATION;
*OCCUPATIONAL INFORMATION; *VOCATIONAL
GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES;
BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS;
TEACHING GUIDES; WORKBOOKS; ELEMENTARY
GRADES; LEARNING ACTIVITIES; FOOD SERVICE
OCCUPATIONS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR
OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE
DESIGNED FOR STUDENT AND TEACHER USE IN
LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS
DOCUMENT IS CONCERNED WITH RESTAURANT
CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK,
(2) REQUIREMENTS OF THE JOB, (3) CONDITIONS
OF WORK, AND (4) ADVANTAGES OF THE JOB.
LEARNING ACTIVITIES AND ENRICHMENT PROJECTS
ARE INCLUDED FOR 29 ASSIGNMENTS. A PRETEST
AND POSTTEST, A BIBLIOGRAPHY, STANDARD
INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED.
THE DOCUMENT IS ILLUSTRATED WITH LINE
SKETCHES. (GEB)

VT 014 562
FIREFIGHTERS. GUIDED OCCUPATIONAL
ORIENTATION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 27P.

DESCRIPTORS - *CAREER EDUCATION;
*OCCUPATIONAL INFORMATION; *VOCATIONAL
GUIDANCE; PRETESTS; POST TESTING; GLOSSARIES;
BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS;
TEACHING GUIDES; WORKBOOKS; ELEMENTARY
GRADES; LEARNING ACTIVITIES; FIRE FIGHTERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR
OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE
DESIGNED FOR STUDENT AND TEACHER USE IN
LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS
DOCUMENT IS CONCERNED WITH FIREFIGHTING CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB.
LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR NINE ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 563
STORE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.
SYRACUSE CITY SCHOOL DISTRICT, N.Y. MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 27P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; WORKBOOKS; ELEMENTARY GRADES; *RETAILING; LEARNING ACTIVITIES; *NONPROFESSIONAL PERSONNEL; SALES WORKERS

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CAREERS FOR STORE WORKERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB.
LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR NINE ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 564
CAREERS UNLIMITED...WORKING ON THE LAND--SOCIAL STUDIES.
SYRACUSE CITY SCHOOL DISTRICT, N.Y. MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 8P.

DESCRIPTORS - *CAREER EDUCATION; *OCCUPATIONAL INFORMATION; VOCATIONAL GUIDANCE; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; INSTRUCTIONAL MATERIALS; TEACHING GUIDES; TEXTBOOKS; TEACHING GUIDES; *SOCIAL STUDIES; EMPLOYMENT OPPORTUNITIES;
ABSTRACT - DEVELOPED WITHIN A CITY SCHOOL DISTRICT FOR USE IN A GUIDED OCCUPATIONAL ORIENTATION PROGRAM, THIS STUDY GUIDE IS ONE IN A SERIES DESIGNED TO EXPLAIN AND REINFORCE THE CONCEPTS OF ENGLISH, SOCIAL STUDIES, MATHEMATICS AND SCIENCE NEEDED BY PERSONS WHO WORK THE LAND. THIS PARTICULAR DOCUMENT CONCERNS THE CONTRIBUTIONS SOCIAL STUDIES CAN MAKE TO THESE PEOPLE. BEHAVIORAL OBJECTIVES ARE STATED AND SUGGESTED ACTIVITIES ARE LISTED FOR MEETING THE OBJECTIVES. THE OBJECTIVES IN THIS GUIDE INCLUDE EXPLAINING THE EFFECTS OF POPULATION SHIFTS, EXPLORING INFORMATION CONCERNING PRODUCE AND ANIMALS, CONSERVATION PROBLEMS, AND GOVERNMENT ACTIONS. (GEB)

VT 014 565
POST OFFICE WORKERS. GUIDED OCCUPATIONAL ORIENTATION.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 24P.

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH POSTAL WORKERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR NINE ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 566
AUTO WORKERS. GUIDED OCCUPATIONAL ORIENTATION.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 30P.

ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH CARCERS IN THE AUTO INDUSTRY. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 15 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES. (GEB)

VT 014 567
NEWSPAPER CAREERS. GUIDED OCCUPATIONAL ORIENTATION.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
ABSTRACT - DEVELOPED BY THE CAREER CENTER FOR OCCUPATIONAL ORIENTATION, THESE MATERIALS ARE DESIGNED FOR STUDENT AND TEACHER USE IN LEARNING ABOUT SPECIFIC OCCUPATIONS. THIS DOCUMENT IS CONCERNED WITH NEWSPAPER CAREERS. TOPICS INCLUDE: (1) NATURE OF WORK, (2) REQUIREMENTS OF THE JOB, (3) CONDITIONS OF WORK, AND (4) ADVANTAGES OF THE JOB. LEARNING ACTIVITIES AND ENRICHMENT PROJECTS ARE INCLUDED FOR 22 ASSIGNMENTS. A PRETEST AND POSTTEST, A BIBLIOGRAPHY, STANDARD INTERVIEW SHEET, AND A GLOSSARY ARE INCLUDED. THE DOCUMENT IS ILLUSTRATED WITH LINE SKETCHES.

VT 014 713
CURRICULUM GUIDE FOR AGRI-BUSINESS OCCUPATIONS IN MINNESOTA.

STAPLES AREA VOCATIONAL SCHOOL, MINNESOTA; MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF AGRICULTURAL EDUCATION.

MF AVAILABLE IN VT-ERIC SET.

VT 014 569
RIUTCEL, LUCILLE, AND OTHERS ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.

MOBERLY SCHOOL DISTRICT, MO.; MISSOURI STATE DEPT. OF EDUCATION, JEFFERSON CITY.

MF AVAILABLE IN VT-ERIC SET.

ABSTRACT - DEVELOPED BY A CURRICULUM COMMITTEE, THIS CURRICULUM GUIDE IS DESIGNED FOR INSTRUCTOR USE IN PROVIDING CAREER DEVELOPMENT ACTIVITIES FOR ELEMENTARY STUDENTS. THIS GUIDE IS ONE IN A SERIES DEVELOPED AS A RESULT OF A FEDERAL GRANT TO PROVIDE A PROGRAM OF CAREER DEVELOPMENT IN GRADES K-12. OBJECTIVES ARE TO HELP EACH STUDENT TO: (1) DEVELOP AND MAINTAIN SELF RESPECT FOR SELF, FOR OTHERS AND THE WORLD OF WORK, (2) BE EXPOSED TO A WIDE VARIETY OF OCCUPATIONS, AND (3) DEVELOP THE ABILITY TO MAKE WISE DECISIONS. UNIT TOPICS INCLUDE: (1) UNDERSTANDING YOURSELF, (2) RAILROAD OPPORTUNITIES, (3) CAREERS IN THE SPACE AGE, (4) CAREERS IN ECOLOGY, (5) AN INTERESTING CAREER BOOKLET, (6) THE BANKER, AND (7) THE VETERINARIAN. EACH UNIT CONTAINS STATED DEVELOPMENTAL OBJECTIVES, A LIST OF SPECIFIC AREAS TO WHICH THE UNIT RELATES, TEXTS, LESSON TITLES, ACTIVITIES, MATERIAL AND RESOURCES, AND AN EVALUATION UNIT.

VT 014 713
CURRICULUM GUIDE FOR AGRI-BUSINESS OCCUPATIONS IN MINNESOTA.

STAPLES AREA VOCATIONAL SCHOOL, MINNESOTA; MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF AGRICULTURAL EDUCATION.

MF AVAILABLE IN VT-ERIC SET.

VT 014 569
RIUTCEL, LUCILLE, AND OTHERS ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.

MOBERLY SCHOOL DISTRICT, MO.; MISSOURI STATE DEPT. OF EDUCATION, JEFFERSON CITY.

MF AVAILABLE IN VT-ERIC SET.
AND PRESENTING AGRI-BUSINESS COURSES ON THE HIGH SCHOOL LEVEL. CONTENTS INCLUDE EIGHT TEACHING UNITS, COVERING: (1) ORIENTATION, (2) HUMAN RELATIONS IN AGRICULTURAL OCCUPATIONS, (3) EFFECTS OF AGRI-BUSINESS ON MODERN SOCIETY, (4) AGRI-BUSINESS OCCUPATIONS, (5) AGRI-BUSINESS ORGANIZATION, (6) AGRI-BUSINESS SALESMANSHIP, (7) BUSINESS PROCEDURES, AND (8) PERSONAL MONEY MANAGEMENT. EACH UNIT PROVIDES BROAD OBJECTIVES FOLLOWED BY TEACHING SUGGESTIONS AND CONTENT. ALSO INCLUDED IN EACH UNIT ARE A LIST OF REFERENCES, TRANSPARENCY MASTERS, TESTS, AND OTHER RELATED MATERIAL. ADDITIONAL TEACHING INFORMATION FOR THE FIRST THREE UNITS IS APPENDED. THE GUIDE IS COLOR-CODED FOR EASE IN USING.

VT 014 807
GEPPER, WILLIAM J., JR.; REIHER, JOHN F.
CAREER SCIENCE AND MATHEMATICS EDUCATION WORKSHOP WITH COMPUTER IMPLICATIONS. FINAL REPORT.
DELWARE STATE DEPT. OF PUBLIC INSTRUCTION, DOVER.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - DEC71 140P.

DESCRIPTORS - *MATHEMATICS EDUCATION; *SCIENCE EDUCATION; *COMPUTER ORIENTED PROGRAMS; *RELEVANCE (EDUCATION); WORKSHOPS; *INTEGRATED CURRICULUM; PROGRAM EVALUATION; PROGRAM IMPROVEMENT; CAREER EDUCATION

ABSTRACT - SINCE EDUCATION MUST BE ADAPTABLE TO A BROAD SPECTRUM OF PUPILS, SCHOOL SITUATIONS, AND COMMUNITIES, SCIENCE MUST BE TAUGHT IN WAYS WHICH ARE RELEVANT TO ALL CHILDREN. SCIENCE AND MATHEMATICS EDUCATION IS AT A CRITICAL POINT WHERE STUDENTS SHOULD LEARN ABOUT SCIENCE'S REDEEMING SOCIAL VALUES, NOW THAT IT IS BEING BLAMED FOR THE ILLS OF SOCIETY AND THE ENVIRONMENT. NOW, MORE THAN EVER, ALL CITIZENS MUST BE SCIENTIFICALLY LITERATE. IT IS NECESSARY THAT SCIENCE EDUCATORS INTEGRATE THE SCIENCE DISCIPLINE WITH OTHER AREAS SUCH AS MATHEMATICS, SOCIAL STUDIES, AND VOCATIONAL EDUCATION. THIS WORKSHOP, ATTENDED BY 38 SCIENCE AND MATHEMATICS TEACHERS, WAS DESIGNED TO DEVELOP A SET OF OVERALL OBJECTIVES FOR SCIENCE AND MATHEMATICS EDUCATION TO SERVE AS THE BASIS FOR CAREER EDUCATION USING THE COMPUTER AS THE VEHICLE.

VT 015 092
JUNIOR HIGH SCHOOL DRAMA--TO IMPROVE SPEECH IS TO HELP IMPROVE THE QUALITY OF A HUMAN BEING. TENTATIVE OUTLINE COURSE OF STUDY.
LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-488
PUB DATE - 53 65P.
ATTAIN POISE, DEVELOP A PLEASING VOICE, ESTABLISH FREEDOM OF ACTION AND CHARACTERIZATION, AND LOSE SELF-CONSCIOUSNESS. SUGGESTIONS FOR PRESENTING THE MATERIAL, RECOMMENDED TEACHING MATERIALS, AND A BIBLIOGRAPHY OF USEFUL BOOKS AND MAGAZINES FOR TEACHER USE ARE PROVIDED. (AW)

VT 015 093
SENIOR HIGH SCHOOL DRAMA 1 AND DRAMA 2—PLAY PRODUCTION. INSTRUCTIONAL GUIDE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-623
PUB DATE — 67 141P.PAES COLLECTION.

DESCRIPTORS — *TEACHING GUIDES; ADMINISTRATOR GUIDES; CURRICULUM GUIDES; PROGRAM DESCRIPTIONS; *CAREER EDUCATION; VISUAL AIDS; AUDIOVISUAL AIDS; INSTRUCTIONAL MATERIALS; INSTRUCTIONAL AIDS; SECONDARY GRADES; HUMANITIES; *DRAMA; THEATER ARTS; *DRAMATICS; PANTOMIME; PROMPTING; SKITS; ACTING; *LANGUAGE ARTS
IDENTIFIERS — *SELF AWARENESS; EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS;

ABSTRACT — PREPARED THROUGH THE COMBINED EFFORTS OF VARIOUS COMMITTEES CONCERNED WITH HIGH SCHOOL DRAMA INSTRUCTION, THIS GUIDE IS DESIGNED TO SERVE TEACHERS AND ADMINISTRATORS OF THE LOS ANGELES CITY SCHOOL SYSTEM BY OUTLINING THE DEVELOPMENTAL SEQUENCE OF THE SENIOR HIGH SCHOOL DRAMA PROGRAM, BY STATING THE AIMS OF EDUCATIONAL THEATER, AND BY PROVIDING INFORMATION ON THE EXPERIENCES AND RESOURCES THROUGH WHICH THESE AIMS MAY BE ACHIEVED. THE THREE COURSES OUTLINED MAKE UP A 3-SEMESTER PROGRAM WHICH PROVIDES A SEQUENTIAL PATTERN FOR CULTURAL AND PERSONAL GROWTH AND FOR THE DEVELOPMENT OF COMMUNICATION SKILLS. SUBJECT MATTER AND ACTIVITIES ARE ORGANIZED FOR FLEXIBILITY IN ADAPTING INSTRUCTIONAL UNITS TO CLASS NEEDS AND SCHOOL SITUATIONS; STANDARDS FOR PLAY SELECTION AND PERFORMANCE ARE CLARIFIED; AND EVALUATION PROCEDURES ARE DESCRIBED. EACH COURSE OUTLINE PROVIDES OVERVIEW AND OBJECTIVES FOLLOWED BY SPECIFIC UNITS OF STUDY WHICH INCLUDE AIMS, ACTIVITIES, SUPPLEMENTARY MATERIALS, MAJOR EMPHASIS, SKILLS AND KNOWLEDGE TO BE LEARNED, EVALUATION SUGGESTIONS, AND APPROXIMATE TIME REQUIRED FOR COVERAGE OF THE UNIT. RESOURCE MATERIALS, TEACHING AIDS, A GLOSSARY OF TERMS, SAFETY REGULATIONS, AND EXCERPTS FROM ADMINISTRATIVE POLICIES AND PROCEDURES ARE ALSO PROVIDED. (AW)

VT 015 094
ECONOMIC EDUCATION IN THE SOCIAL STUDIES. AN INSTRUCTIONAL GUIDE, KINDERGARTEN THROUGH GRADE 6.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-64; CVTF-N-53
PUB DATE — 66 101P.PAES COLLECTION.

DESCRIPTORS — *TEACHING GUIDES; CURRICULUM GUIDES; *SOCIAL STUDIES; ECONOMICS; *ECONOMIC EDUCATION; ELEMENTARY GRADES; INSTRUCTIONAL MATERIALS; *LEARNING ACTIVITIES; *LESSON PLANS; BUSINESS EDUCATION; CONCEPT TEACHING; MARKETING
IDENTIFIERS — *ECONOMIC AWARENESS

Providing teacher background information, and the fourth giving a brief historical overview of the development of economic thought. Section two, which makes up the major portion of the guide, is organized by grade levels, with the content for each grade level developed for the six economic areas of: (1) nature of economics, (2) factors of production, (3) division of labor, (4) the market, (5) money, banking, and credit, and (6) role of government. Also provided in this section are an example and explanation of each economic concept on the scope and sequence chart, suggested teaching guidelines, and pupil activities. A glossary of economic terms is also included. (AH)

VT 015 096
388 Civil Service preparation. Tentative course outline.

Los Angeles City Schools, Calif. Div. of Adult Education.

MF available in VT-ERIC set.

Pub Date - 69 6P Paes collection; 1969

Descriptors - *Review (reexamination); *Career education; *Adult Vocational Education; *Experimental Curriculum; *National Competency Tests; Guides; Instructional aids; Resource materials; Job applicants; Language skills; Arithmetic; Occupational guidance

Identifiers - Employment skills; *Civil Service Tests

Abstract - This tentative course outline for five-semester adult education course in Civil Service preparation contains a 1-page introduction, a brief explanation of course outline classifications which asks for teacher and administrator suggestions, and a 3-page outline with eight headings.

"Orientation," the first heading, outlines briefly points to include about Civil Service employment in the course. The next five headings cover basic knowledge necessary for Civil Service tests, such as arithmetic, English, and office skills. The seventh heading lists 13 types of aptitude testing found on Civil Service examinations, and the final heading, "Job Orientation," outlines procedures followed before taking a Civil Service position. (AG)

VT 015 097

Los Angeles City Schools, Calif. Div. of Instructional Planning and Services.

MF available in VT-ERIC set.

Pub Date - 59 6P Paes collection

Descriptors - *Experimental Curriculum; *Curriculum Guides; Grade 12; *Economics; *American Government (course); Lesson Plans; Learning Activities; Generalizations; Behavioral Objectives; Evaluation Techniques; Bibliographies; Vocabulary; *Instructional Materials; Textbooks

Identifiers - Economic awareness

Abstract - This 1959 experimental guide for a semester length course in Economics and Government for Grade 12 provides a basis for planning daily lessons. Developed by a writing committee of senior high school educators guided by the City-wide Committee on Economics, the tentative course outline presents 11 behavioral objectives, seven short instructional units, a textbook list, a bibliography, and a city policy statement on current events. For each unit, an overview, list of generalizations, suggested learning experiences, and sample evaluation ideas are provided. Space for the teacher's notes is given. Lists of key terms are included for
EVALUATION PURPOSES. (AG)

VT 015 098
MAN AND HIS RESOURCES. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-54
PUB DATE - 71 75P. PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL MATERIALS; GRADE 6; *SOCIAL STUDIES UNITS; QUESTIONING TECHNIQUES; *NATURAL RESOURCES; *HUMAN RESOURCES; CONSERVATION; *TEXTBOOKS; VISUAL AIDS; GLOSSARIES; LEARNING ACTIVITIES; INDEXES (LOCATERS)
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS TEXTBOOK FOR A GRADE 6 SOCIAL STUDIES UNIT PRESENTS SPECIFIC SELECTED TOPICS FOR DISCUSSION TO ANSWER QUESTIONS WHICH MAY ARISE ABOUT NATURAL AND HUMAN RESOURCES. DEVELOPED BY THREE TEACHERS, THE BOOKLET INCLUDES A FOREWORD, A GLOSSARY, AND AN INDEX. FIVE CHAPTERS DEAL WITH THE DEMAND FOR RESOURCES, THE NATURE AND DEVELOPMENT OF RESOURCES, HUMAN RESOURCES, AND CONSERVATION PROBLEMS. QUESTIONS AND LEARNING ACTIVITIES ARE PROVIDED FOR EACH CHAPTER. GRAPHS, DRAWINGS, AND OTHER VISUAL AIDS ILLUSTRATE THE TEXT. (AG)

VT 015 099
MAN AND HIS FOOD SUPPLY. PUPIL MATERIAL, SOCIAL STUDIES-GRADE SIX.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-55
PUB DATE - 70 68P. PAES COLLECTION

DESCRIPTORS - *INSTRUCTIONAL MATERIALS; GRADE 6; *SOCIAL STUDIES UNITS; TEXTBOOKS; LEARNING ACTIVITIES; GLOSSARIES; QUESTIONING TECHNIQUES; VISUAL AIDS; INDEXES (LOCATERS);
*FOOD; NUTRITION; *NATURAL RESOURCES; TRANSPORTATION
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS TEXTBOOK FOR A GRADE 6 SOCIAL STUDIES UNIT PRESENTS SPECIFIC SELECTED TOPICS FOR DISCUSSION, DESIGNED TO ANSWER QUESTIONS WHICH MAY ARISE ABOUT THE WORLD'S FOOD SUPPLY. FIVE CHAPTERS COVER FOOD IN CONNECTION WITH HOLIDAYS, NUTRITION, SUPPLIES, AND TRANSPORTATION. CHAPTER V BRIEFLY DISCUSSES PROBLEMS ENCOUNTERED BY FARMERS, RANCHERS, AND FISHERMEN. GRAPHS AND OTHER VISUAL AIDS ILLUSTRATE THE TEXT. THIS BOOKLET, DEVELOPED BY THREE TEACHERS, INCLUDES A FOREWORD, A GLOSSARY, AND AN INDEX. QUESTIONS AND LEARNING ACTIVITIES ARE PROVIDED FOR EACH CHAPTER. (AG)

VT 015 101
AMERICANS--THEN AND NOW; TEXTBOOK AND TEACHER RESOURCE MATERIAL.

LOS ANGELES CITY SCHOOLS, CALIF.
MF AVAILABLE IN VT-ERIC SET.
CVTE-N-56
PUB DATE - 66 73P. PAES COLLECTION

DESCRIPTORS - GRADE 5; *SOCIAL STUDIES UNITS; BIBLIOGRAPHIES; *MINORITY GROUPS; *AMERICAN HISTORY; *RESOURCE MATERIALS; *SUPPLEMENTARY TEXTBOOKS; GLOSSARIES; VISUAL AIDS; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS
IDENTIFIERS - *BIOGRAPHICAL SKETCHES; ATTITUDES APPRECIATIONS; EDUCATIONAL AWARENESS

ABSTRACT - THIS SUPPLEMENTARY TEXTBOOK ACCOMPANIED BY RESOURCE MATERIALS FOR A GRADE 5 SOCIAL STUDIES UNIT PROVIDES EIGHT BRIEF BIOGRAPHICAL SKETCHES OF AMERICANS IN HISTORY WHO OVERCAME OBSTACLES CAUSED BY PREJUDICE, POVERTY, AND FOREIGN BIRTH TO MAKE
OUTSTANDING CONTRIBUTIONS TO THE UNITED STATES. INTENDED TO DEVELOP FEELINGS OF PRIDE WITHIN PUPILS OF MINORITY RACES AND TO FOSTER APPRECIATIVE ATTITUDES TOWARDS ALL INDIVIDUALS, REGARDLESS OF ORIGIN, THE TEXTBOOK INCLUDES DIRECTIONS FOR THE TEACHER, A SHORT INTRODUCTION FOR THE PUPILS, AND A GLOSSARY. DRAWINGS ILLUSTRATE THE TEXT. THE CAREERS OF TWO JAPANESE IMMIGRANTS, FIVE NOTED NEGROES INCLUDING CRISPUS ATTUCKS AND HARRIET TUBMAN, AND THE PILOT JACQUELINE COCHRAN ARE DISCUSSED. THE LIVES OF FOUR MEN AND FOUR WOMEN ARE DESCRIBED IN THIS BOOK, DEVELOPED BY A STUDY GROUP OF TEACHERS, PRINCIPALS, AND SUPERVISORS AIDED BY CURRICULUM SPECIALISTS AND RESOURCE PEOPLE. THE RESOURCE MATERIALS PROVIDE SUPPLEMENTARY BACKGROUND INFORMATION, SUGGESTED LEARNING ACTIVITIES, BEHAVIORAL OBJECTIVES, BIBLIOGRAPHIES FOR EACH PERSON, AND SPACE FOR THE TEACHER'S NOTES. AN INTRODUCTORY RATIONALE IS INCLUDED. (AG)

VT 015 102
CONTEMPORARY COMMUNITIES SERIES—MOUNTAIN COMMUNITIES. BOOK ONE: MAN JUES THE MOUNTAINS AND TEACHER RESOURCE MATERIAL, AN INSTRUCTIONAL BULLETIN, GRADE 3.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET.
CVTE-N-62
PUB DATE — 64 72P.PAES COLLECTION

DESCRIPTORS — EXPERIMENTAL CURRICULUM; GRADE 2; GRADE 3; SOCIAL STUDIES UNITS; TELECOMMUNICATION; SUPPLEMENTARY TEXTBOOKS; FEEDBACK; GLOSSARIES; INDEXES (LOCATERS); INSTRUCTIONAL MATERIALS; PUBLIC FACILITIES; PHOTOGRAPHS; SERVICES
IDENTIFIERS — POSTAL SYSTEM; EDUCATIONAL AWARENESS

ABSTRACT — THIS EXPERIMENTAL SUPPLEMENTARY TEXTBOOK FOR A SOCIAL STUDIES UNIT IN GRADES 2 AND 3 ON THE POST OFFICE WILL DEVELOP AN UNDERSTANDING OF THIS COMMUNICATION SERVICE AND PROVIDE A REFERENCE FOR TEACHERS. FEEDBACK FROM TEACHERS, SUPERVISORS, AND PRINCIPALS IS REQUIRED FOR EVALUATION.
PURPOSES. CHAPTER I PRESENTS GENERAL INFORMATION ABOUT POST OFFICE FACILITIES AND MAIL. CHAPTER II DISCUSSES MAIL CARRYING SERVICES, WHILE CHAPTER III COVERS THE TERMINAL ANNEX MAIL DISTRIBUTION PROCESSES IN THE LOS ANGELES POST OFFICE. AN INTRODUCTORY LIST OF PHOTOGRAPHS ILLUSTRATING THE TEXT, INSTRUCTIONS TO THE TEACHER, A GLOSSARY, AND AN INDEX COMPLETE THE BOOK. DEVELOPED BY TEACHERS, SUPERVISORS, AND PRINCIPALS IN A STUDY GROUP WITH THE AID OF CURRICULUM SPECIALISTS AND CONSULTANTS, THESE INSTRUCTIONAL MATERIALS WERE REVIEWED BY POST OFFICE PERSONNEL. (AG)

VT 015 104
THE BAKERY. RESOURCE MATERIAL FOR TEACHERS, GRADE TWO.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-197; CVTE-N-64
PUB DATE - 57 42P.PAES COLLECTION,
EXCERPTS FROM "INSTRUCTIONAL GUIDF FOR TEACHING SOCIAL STUDIES, GRADE THREE"

DESCRIPTORS - GRADE 2; ANNOTATED BIBLIOGRAPHIES; *RESOURCE MATERIALS; REFERENCE MATERIALS; INSTRUCTIONAL MATERIALS; LEARNING ACTIVITIES; GRAINS (FOOD); *CAREER EDUCATION; *FOOD SERVICE INDUSTRY; *FOOD PROCESSING OCCUPATIONS; *SOCIAL STUDIES IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS PRELIMINARY EDITION OF A RESOURCE GUIDE FOR SECOND GRADE TEACHERS PROVIDES SPECIFIC SUGGESTIONS FOR INITIATING A STUDY OF THE BAKERY. THE BAKING PROCESS IS DESCRIBED IN DETAIL WITH SKETCHES OF EQUIPMENT INVOLVED, AND EMPHASIZING THE COMMUNITY SERVICE IT PROVIDES. REVISED AND EXPANDED MATERIALS ARE INCLUDED IN AN ANNOTATED BIBLIOGRAPHY FOR CHILDREN AND TEACHERS, AND A LIST OF AUDIOVISUAL AIDS IS INCLUDED. THESE RESOURCE MATERIALS, PREPARED BY THE ELEMENTARY STAFF MEMBERS OF THE CURRICULUM BRANCH OF THE LOS ANGELES DIVISION OF INSTRUCTIONAL SERVICES, ARE LARGELY REPRINTS TAKEN FROM "INSTRUCTIONAL GUIDE FOR TEACHING SOCIAL STUDIES, GRADE THREE." (AG)

VT 015 105
SMALL FARMS SOCIAL STUDIES INSTRUCTIONAL GUIDE, GRADE A2. PART I: TRUCK FARMS.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-EC-206; CVTE-N-65
PUB DATE - 59 169P.PAES COLLECTION,

DESCRIPTORS - CURRICULUM GUIDES; *TEACHING GUIDES; *LESSON PLANS; CAREER EDUCATION; GRADE 2; SOCIAL STUDIES; *SOCIAL STUDIES UNITS; INSTRUCTIONAL MATERIALS; *AGRICULTURAL SUPPLIES; AGRICULTURAL EDUCATION; FARMERS; *COMMUNITY COOPERATION; LEARNING ACTIVITIES IDENTIFIERS - *TRUCK FARMS; SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - FOR USE BY SECOND GRADE TEACHERS IN PRESENTING A SOCIAL STUDIES UNIT EMphasizing THE INTERDEPENDENCE OF PEOPLE WITH THEIR COMMUNITY, THIS GUIDE PROVIDES INFORMATION ON TRUCK FARMS IN GENERAL, AND SPECIFIC INFORMATION ON LETTUCE AND STRAWBERRY FARMS. THIS STUDY OF SMALL FARMS IS DESIGNED TO HELP THE STUDENT REALIZE THE NECESSITY FOR MANY PEOPLE AND MANY DIFFERENT KINDS OF FARMS IN ORDER TO PROVIDE A COMMUNITY WITH ITS DAILY FOOD SUPPLY, AND TO HELP HIM RECOGNIZE THE INTERRELATIONSHIPS BETWEEN THE DIFFERENT KINDS OF FARMS, OTHER AGENCIES PROVIDING COMMUNITY SERVICES, AND HIS OWN HOME. FOLLOWING GENERAL INFORMATION IN THE SOCIAL STUDIES PROGRAM AND A DIAGRAM OF FARM-COMMUNITY RELATIONSHIPS, THE UNIT PROVIDES DETAILED OUTLINES FOR THE STUDY OF
Each type of farm covered, including teacher information, suggested learning experiences, audiovisual materials, and references for students and teachers. A bibliography and a glossary of terms are also provided. (AW)

VT 015 106
How we secure our food—poultry farms. Teacher resource material and experimental materials.

Los Angeles City Schools, Calif. Div. of Instructional Planning and Services. MF available in VT-ERIC set. CVTE-N-66

Pub date - 61 116p. PAES collection

Descriptors - Grade 2; *Career education; Elementary education; *Resource materials; Agricultural education; Farm occupations; Glossaries; *Social studies units; Cocurricular activities; Class activities; Community study; charts; diagrams; booklists; Farm production; Food; *Animal science; Experimental curriculum; Learning experience; Reference materials; Course content; *Units of study (subject fields); Teaching procedures; Instructional materials; Teaching guides; Resource guides
Identifiers - Educational awareness

Abstract - Teacher resource information on poultry farming in Southern California provides details on production, processing, distribution and consumption of eggs. Developed by a curriculum specialist with the help of a committee of teachers, principals, and supervisors in elementary education, this document would be used to answer questions which arise as part of the larger theme "How the community secures its food" in a second grade social studies program. An accompanying 84-page experimental guide provides suggested learning experiences, an overview of the second grade social studies program, general and specific pupil objectives, line diagrams and charts, a poultry information list, book list for teacher use, and a glossary.

Adaptability of the guidance materials to the differing needs of each class and the necessity for current agricultural information for classroom and cocurricular activities are stressed in the introductory directions to the teacher. Both the resource unit and the accompanying experimental guide are planned for use in conjunction with the guide "Small farms, Part I." (AG)

VT 015 107
America's bread basket. Pupil materials, social studies grade two.

Los Angeles City Schools, Calif. Div. of Instructional Planning and Services. MF available in VT-ERIC set. PUB-X-1; CVTE-N-67

Pub date - 62 33p. PAES collection

Descriptors - *Career education; Grade 2; *Grains (food); *Instructional materials; *Social studies units; Reference materials; Instructional aids; *High achievers; Units of study (subject fields); Land use; Farmers; *Reading materials
Identifiers - Educational awareness

Abstract - This experimental social studies reference material for advanced readers in Grade 2 is designed to further knowledge of basic concepts in the American economy and to stress the interdependencies of men and the land. Developed by a curriculum specialist working with a committee of teachers, principals, and supervisors in elementary education, the publication contains a short introduction for the teacher, a table of contents for the 26 separate 1-page topics concerning wheat farms in the United States, and an introduction for the pupils asking six questions about agricultural production and
WHEAT FARMING WHICH ARE ANSWERED IN THE READINGS. THIS PUPIL READING MATERIAL IS PLANNED FOR USE IN CONJUNCTION WITH THE LARGER STUDY UNIT, "HOW WE SECURE OUR FOOD, THE BAKERY," WRITTEN IN LARGE PRINT, EACH NUMBERED PAGE OF READING MATERIAL INCLUDES A TITLE AND TWO OR THREE PARAGRAPHS OF INFORMATION. (AG)

VT 015 111
A8 ENGLISH EDUCATIONAL DECISIONS UNIT. AN INSTRUCTIONAL BULLETIN.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET.
PUB-SC-644; CVTE-N-87
PUB DATE - 68 47
DESCRIPTIONS - *CAREER EDUCATION; *TEACHING GUIDES; CURRICULUM GUIDES; TEXTBOOKS; SUPPLEMENTARY TEXTBOOKS; BOOKS; REFERENCE MATERIALS; INSTRUCTIONAL MATERIALS; GRADE 8; *ENGLISH CURRICULUM; *DECISION MAKING SKILLS; LEARNING ACTIVITIES; APTITUDE; *EDUCATIONAL OPPORTUNITIES; EDUCATIONAL OBJECTIVES; EDUCATIONAL INTEREST IDENTIFIERS - DECISIONS; *EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED FOR USE BY TEACHERS IN PRESENTING INFORMATION INTENDED TO HELP EIGHTH GRADE STUDENTS MAKE DECISIONS ABOUT THEIR FUTURE EDUCATIONAL PLANS. PRIMARILY INTENDED TO BE COVERED IN ENGLISH CLASSES, THE UNIT MATERIAL ALSO SHOULD RECEIVE ATTENTION IN SOCIAL STUDIES CLASSES AND HOMEROOM. INITIATORY ACTIVITIES, INCLUDING MOTIVATION AND UNIT OVERVIEW, ARE FOLLOWED BY SECTIONS STRESSING INDIVIDUAL SELF-ASSESSMENT OF PUPILS' ABILITIES AND INTERESTS, AND EDUCATIONAL AND VOCATIONAL OPPORTUNITIES AVAILABLE TO STUDENTS IN HIGHER GRADES. THE FINAL SECTION IS CONCERNED WITH HELPING STUDENTS TO SUMMARIZE THEIR FINDING FROM THE EARLIER SECTIONS, AND BASED ON THESE FINDINGS, MAKE THEIR TENTATIVE EDUCATIONAL DECISIONS. MOST OF THE UNIT IS DIVIDED INTO ESSENTIAL AND OPTIONAL LEARNING EXPERIENCES FOR THE STUDENT. A LIST OF ESSENTIAL AND SUPPLEMENTARY INSTRUCTIONAL MATERIALS, SUGGESTIONS FOR PRESENTATION OF INFORMATION BY TEACHERS, EXAMPLES OF MAJOR EDUCATIONAL SEQUENCES AS RELATED TO OCCUPATIONAL LEVELS, BACKGROUND INFORMATION ON VOCATIONAL TRENDS, POST-HIGH SCHOOL EDUCATIONAL OPPORTUNITIES IN SOUTHERN CALIFORNIA, SUGGESTIONS FOR EFFECTIVE STUDY, BRIEF REVIEWS OF RELATED LITERATURE SUGGESTIONS, AND INFORMATION ON VARIOUS HIGH SCHOOL MAJORS ARE APPENDED. (AW)

VT 015 113
PURPOSES AND FUNCTION OF TENTH GRADE GUIDANCE.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET.
CVTE-N-132
PUB DATE - 61
DESCRIPTIONS - AUDIOVISUAL AIDS; GRADE 10; *CAREER EDUCATION; VOCATIONAL EDUCATION; *TEACHING GUIDES; *GUIDANCE OBJECTIVES; ROLE PLAYING; BIBLIOGRAPHIES; CHARTS; GROUP GUIDANCE; *CLASSROOM GUIDANCE PROGRAMS; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; SELF EVALUATION; REFERENCE MATERIALS; HUMAN RELATIONS; CITIZENSHIP RESPONSIBILITY; INTELLECTUAL DEVELOPMENT; CREATIVITY; *OCCUPATIONAL CHOICE; INDIVIDUAL DEVELOPMENT; RESOURCE MATERIALS IDENTIFIERS - *CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - THIS EXPERIMENTAL INSTRUCTIONAL GUIDE FOR A 10-WEEK REQUIRED 10TH GRADE COURSE IN GUIDANCE, IS DESIGNED TO HELP THE
STUDENT ADAPT TO HIS NEW EDUCATIONAL ENVIRONMENT, SUCCEED IN HIGH SCHOOL AND TO MAKE WISE EDUCATIONAL AND VOCATIONAL CHOICES. MAJOR OBJECTIVES ARE SELF-APPRAISAL AS A MEANS OF ACHIEVING SUCCESS WITHIN THE SENIOR HIGH AND POST-SECONDARY EDUCATIONAL FRAMEWORK, AWARENESS OF VOCATIONAL OPPORTUNITIES, AND PLANNING FOR THE FUTURE. FOR THE THREE TEACHING UNITS, SUGGESTED TIME ALLOTMENTS, OUTLINED GOALS WITH RELATED LEARNING EXPERIENCES, AND RESOURCE AND REFERENCE LISTS ARE INCLUDED. THE UNITS FOCUS ON STATED COGNITIVE OBJECTIVES THAT FORM THE BASIS FOR SUGGESTED STUDY QUESTIONS AND CLASS ACTIVITIES. THE APPENDIX INCLUDES A DISCUSSION OF GROUP GUIDANCE TECHNIQUES, POLICY STATEMENTS, EVALUATION SUGGESTIONS, A 10-PAGE BIBLIOGRAPHY FOR STUDENTS AND TEACHERS, AND A 4-PAGE DESCRIPTIVE CHART IN A 3-COLUMN FORMAT GIVING A GUIDANCE SEQUENCE FROM GRADE 7 THROUGH GRADE 12 COMPLETE. (AG)

VT 015 114
THAT'S LIFE. A SENIOR ENGLISH WORKBOOK.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
CVTE-N-133
PUB DATE - 71 108P.PAES COLLECTION

DESCRIPTORS - *WORKBOOKS; VISUAL AIDS; JOB APPLICATION; *COMMUNICATION SKILLS; GRADE 12; *ENGLISH INSTRUCTION; *VOCATIONAL DEVELOPMENT; *CAREER EDUCATION; CONSUMER ECONOMICS; OCCUPATIONAL GUIDANCE; ACTIVITY LEARNING; HUMANITIES; MANUALS; INSTRUCTIONAL MATERIALS; TELECOMMUNICATION; WORKSHEETS IDENTIFIERS - BEGINNING COMPETENCE; EMPLOYMENT SKILLS; CAREER AWARENESS

ABSTRACT - THIS GRADE 12 STUDENT MANUAL PROVIDES OPPORTUNITIES TO PRACTICE COMMUNICATION SKILLS IN ENGLISH BY FOLLOWING DIRECTIONS AND FILLING OUT JOB FORMS. THE 10

VT 015 117
SOCIOLOGY--AN OUTLINE OF CONTENT FOR AN ELECTIVE COURSE IN GRADES 11-12. AN INSTRUCTIONAL BULLETIN.
LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET.
PUB-SC-TCB PUB DATE - 71 15P.PAES COLLECTION DESCRIBERS - *SOCIOLOGY; GRADE 11; GRADE 12; *INSTRUCTIONAL MATERIALS; *CURRICULUM GUIDES; ELECTIVE SUBJECTS; *SOCIAL PROBLEMS; COURSE CONTENT; HEALTH; WELFARE IDENTIFIERS - ATTITUDES APPRECIATIONS
ABSTRACT - THIS OUTLINE IS DESIGNED TO AID TEACHERS IN ESTABLISHING AN ELECTIVE SOCIOLOGY COURSE FOR GRADES 11 AND 12. SOCIOLOGY IS OFFERED TO HELP STUDENTS DEVELOP A GREATER UNDERSTANDING OF THEIR SOCIAL ENVIRONMENT AND BECOME MORE AWARE OF THE FORCES AT WORK WITHIN OUR DEMOCRATIC SOCIETY. IT IS RECOMMENDED THAT SOCIOLOGY BE A 20-

WEEK, OR ONE SEMESTER COURSE BASED ON THE CONTENT IN THIS OUTLINE. UNIT TITLES ARE: (1) SOCIOLOGY - A SOCIAL SCIENCE; (2) THE INDIVIDUAL IN SOCIETY, (3) CULTURE - THE PATTERNED WAYS OF MEN, (4) SOCIAL ORGANIZATION, (5) SOCIAL INTERACTION, AND (6) SOCIAL PROBLEMS. (GEB)
INTO SHORT OUTLINES OF STUDY TOPICS
CONTAINING A STATEMENT OF THEME, BRIEF
ENUMERATED THEMATIC DESCRIPTIONS, AND
GENERALIZATIONS DERIVED FROM LISTED LEARNING
ACTIVITIES AND THEIR EXPECTED RESULTS. EACH
THEMATIC DESCRIPTION WITH ITS CORRESPONDING
GENERALIZATION IS KEYED SPECIFICALLY TO
RESOURCE MATERIALS. INSTRUCTIONS TO THE
TEACHER INCLUDE AN EXPLANATION OF THE PROGRAM
ORGANIZATION, DETAILED SUGGESTIONS CONCERNING
POSSIBLE TEACHING APPROACHES, AND A REQUEST
FOR THE TEACHER'S SUGGESTIONS FOR PROGRAM
IMPROVEMENT. A SEPARATE EXTENSIVE SUPPLEMENT
PROVIDES A SUGGESTED SEMESTER PLAN,
EVALUATION TECHNIQUES, A 2-PAGE LIST OF
AUDIOVISUAL MATERIALS, AND A 6-PAGE
BIBLIOGRAPHY FOR PUPILS AND TEACHERS. (AG)

VT 015 120
INSTRUCTION GUIDE FOR WORLD OF ART.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF
INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-595; CVTE-N-142
PUB DATE - 63 82P.PAES COLLECTION

DESCRIPTORS - ART EDUCATION; FINE ARTS;
ART ACTIVITIES; INSTRUCTIONAL MATERIALS;
SECONDARY GRADES; TEACHING GUIDES; COURSE
DESCRIPTIONS; BEHAVIORAL OBJECTIVES;
BIBLIOGRAPHIES; RESOURCE MATERIALS;
AUDIOVISUAL AIDS; TEACHING PROCEDURES;
CHARTS; VISUAL AIDS
IDENTIFIERS - BEGINNING COMPETENCE; CAREER
AWARENESS

ABSTRACT - THIS 1963 LOOSE LEAF TEACHING
GUIDE FOR A REQUIRED SEMESTER-LENGTH SENIOR
HIGH SCHOOL COURSE IN FINE ARTS FOR THOSE NOT
ENROLLED IN ANY OTHER COURSE IN THIS FIELD
WILL BE USEFUL FOR A BEGINNING TEACHER OF
FINE ARTS. WRITTEN BY A COMMITTEE OF TEACHERS
AND SUPERVISORS OF ART FOR LOS ANGELES,
TOGETHER WITH A CURRICULUM ADMINISTRATOR,

THIS GUIDE SUPPLEMENTS THE 1961 INSTRUCTIONAL
MATERIALS IN "ART FOR SENIOR HIGH SCHOOL."
AIMING TO PROMOTE AESTHETIC AWARENESS,
ARTISTIC CAPABILITIES, AN ART VOCABULARY, AND
VOCATIONAL OPPORTUNITIES, THE TEACHING UNIT
INCLUDES AN INTRODUCTION WITH OBJECTIVES AND
TEACHING PROCEDURES, AND SPECIFIC TEACHING
SUGGESTIONS. THE EXTENSIVE LEARNING
ACTIVITIES ARE GROUPED BY SUBJECT, SUCH AS
"AIDS AND DISPLAYS" OR "ADVERTISING." THE
SUPPLEMENTARY MATERIALS INCLUDE A CROSSFILE,
LISTS OF AUDIOVISUAL AIDS, AN HISTORICAL TIME
CHART AND A BIBLIOGRAPHY. (AG)

VT 015 121
CHILD DEVELOPMENT AND FAMILY HEALTH, ALL-A12.
AN INSTRUCTIONAL GUIDE--EXPERIMENTAL AND
SUPPLEMENT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF
INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-X-82; CVTE-N-143
PUB DATE - 68 189P.PAES COLLECTION

DESCRIPTORS - GRADE 11; GRADE 12; FAMILY
LIFE EDUCATION; HOME ECONOMICS SKILLS;
FAMILY HEALTH; CHILD DEVELOPMENT; VISUAL
AIDS; AUDIOVISUAL AIDS; FILMSTRIPS; FILMS;
INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS;
CLASSROOM ACTIVITIES; BEHAVIORAL OBJECTIVES;
CHECK LISTS; CARTOONS; RESOURCE MATERIALS;
REFERENCE MATERIALS; TEACHING GUIDES;
EXPERIMENTAL CURRICULUM; TESTS; CAREER
EDUCATION; PROGRAM GUIDES; EDUCATIONAL
OBJECTIVES; PROGRAM CONTENT; LEARNING
EXPERIENCE; DEVELOPMENTAL GUIDANCE
IDENTIFIERS - ATTITUDES APPRECIATIONS;
BEGINNING COMPETENCE

ABSTRACT - DEVELOPED BY A CITY CURRICULUM
COMMITTEE OF VOCATIONAL TEACHERS AND
SUPERVISORS IN SECONDARY EDUCATION, THIS
REVISED EXPERIMENTAL FAMILY LIFE TEACHING
GUIDE AIMS TO DEVELOP SELF-UNDERSTANDING IN
ADDITION TO AWARENESS OF CHILDREN'S NEEDS AND MOTIVATIONS. THIS SET OF RESOURCE MATERIALS AND TEACHING GUIDELINES FOR PART OF A 1-SEMESTER ELECTIVE HOME ECONOMICS COURSE IN GRADE 11 OR GRADE 12 INCLUDES AN INTRODUCTORY LIST OF STUDENT COURSE OBJECTIVES, INSTRUCTIONS FOR THE TEACHER, AND THREE TEACHING UNITS EACH OF WHICH INCLUDES SUGGESTED TOPICS FOR STUDY, STUDENT ACTIVITIES, AND UNIT OBJECTIVES AND THEIR EVALUATION. PART 1, STRESSES PARENTAL ADJUSTMENT AND THE NEEDS OF THE INFANT, PART 2 EMPHASIZES THE VALUE OF HOME NURSING SKILLS AND FAMILY COOPERATION IN TIMES OF ILLNESS AND PART 3 DISCUSSES THE IMPORTANCE OF THE FAMILY ENVIRONMENT AS AN INFLUENCE UPON A CHILD'S MATURATION. A 105-PAGE SUPPLEMENTARY INSTRUCTIONAL BULLETIN PROVIDES THREE ALTERNATE SEMESTER PLANS, SUGGESTIONS ON COURSE STRUCTURING, STUDENT GUIDANCE MATERIALS, AND AN EXTENSIVE LIST OF RESOURCE MATERIALS INCLUDING A VARIETY OF VISUAL AIDS AND WORK MATERIALS. (AG)

VT 015 122
MONTES, JORGE A.; SANCHEZ, FEDERICO A. MEXICAN AMERICAN STUDIES, GRADES 10-12. OUTLINE OF CONTENT.
LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET. PUB DATE - 68 57P. PAES COLLECTION


VT 015 127
THE CHANCES ARE--PROBABILITY AND STATISTICS FOR ELEMENTARY SCHOOL PUPILS (PUPIL MATERIAL-LEVELS 3-6). INQUIRY 1-6.
LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES. MF AVAILABLE IN VT-ERIC SET. PUB-EC-312-317 PUB DATE - 7C 124P. PAES COLLECTION

ABSTRACT - THIS PROGRAMED SET OF STUDENT WORKSHEETS FOR ADVANCED MATHEMATICS LEARNERS ON GRADE LEVELS 3 THROUGH 6 CONTAINS SIX SEPARATE INQUIRIES ON PROBABILITY AND STATISTICS. GEARED FOR INDEPENDENT WORK
WITHOUT A GIVEN TIME LIMIT, THIS STUDY GUIDE ENABLES STUDENTS TO DEVELOP A BASIC STATISTICAL VOCABULARY WHILE PRACTICING DATA INFORMATION PROCEDURES CONCERNING CHANCE AND THE OCCURRENCE OF ALTERNATIVE EVENTS. DEVELOPED BY A MATHEMATICS ADVISORY COMMITTEE AND AN ELEMENTARY CURRICULUM COUNCIL OF TEACHERS AND SUPERVISORS, THE STUDENT MANUAL DEVELOPS THE STUDENT'S ABILITY TO COMPILE AND ORGANIZE DATA IN MATHEMATICAL MODELS IN ORDER TO PREDICT OUTCOMES. EACH INQUIRY ALLOWS THE PUPIL TO CHECK HIS ANSWERS WITH A CORRESPONDING ANSWER KEY, ALTHOUGH SOME RESPONSES ALLOW LEEWAY FOR DISCUSSION AND FURTHER INVESTIGATION. SUPPLEMENTARY IDEAS FOR ENRICHMENT APPEAR IN BLOCKS LABELED "ON YOUR OWN." COMMENTS TO THE TEACHER AND SPECIFIC INSTRUCTIONS TO THE PUPIL FOR COMPLETION OF THE PROBABILITY AND STATISTICS QUESTIONS PRECEDE EACH INQUIRY. THE SIMPLE RESOURCE MATERIALS NEEDED ARE LISTED AT THE BEGINNING OF EACH INQUIRY. DIAGRAMS AND CHARTS ILLUSTRATE THE LEARNING MATERIALS.

VT 015 128
LIVING WITH CHANGE. A9 ENGLISH UNIT III, A TEACHER'S RESOURCE UNIT.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF INSTRUCTIONAL PLANNING AND SERVICES.
MF AVAILABLE IN VT-ERIC SET.
PUB-SC-660; CVTE-N-150
PUB DATE - 69 33P.PAES COLLECTION

ABSTRACT - THIS RESOURCE GUIDE WHICH FOCUSES ON THE THEME OF CHANGE FOR A JUNIOR HIGH SCHOOL ENGLISH CURRICULUM PROVIDES FOUR UNITS DEVELOPING INTERRELATED LANGUAGE SKILLS. THESE TOPICS RELATE TO: (1) LITERATURE, (2) COMPOSITION, (3) SEMANTICS, AND (4) SENTENCE STRUCTURE. INTRODUCTORY SUGGESTIONS INCLUDE CONSIDERATIONS FOR DEVELOPING A THEMATIC UNIT, AND POSSIBLE TEACHER-PUPIL PROCEDURES. SAMPLE CONCEPTS, TEACHING PROCEDURES, EVALUATION METHODS, AND IDEAS FOR RELATING UNIT ACTIVITIES TO OTHER AREAS ARE GIVEN. THE SUGGESTED TEACHING TECHNIQUES INCLUDE THE USE OF DISCUSSION QUESTIONS, LITERARY COMPOSITION, LIBRARY TOPICS, AND VOCABULARY BUILDING. DEVELOPED BY TEACHERS, SPECIALISTS, SUPERVISORS, AND ADMINISTRATORS IN JUNIOR HIGH SCHOOL EDUCATION OF THE CURRICULUM COMMITTEE ON REVISION OF THE JUNIOR HIGH SCHOOL ENGLISH COURSE, THIS INSTRUCTIONAL GUIDE IS FOR USE IN CONJUNCTION WITH THE "JUNIOR HIGH SCHOOL ENGLISH COURSE OF STUDY."

VT 015 134
WOOD, SANDY
INSURANCE.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.
CVTE-T-99
PUB DATE - ND 53P.PAES COLLECTION

DESCRIPTORS - *EDUCATIONAL OBJECTIVES; *LESSON PLANS; *SECONDARY GRADES; *CURRICULUM GUIDES; *INSURANCE PROGRAMS; EDUCATIONAL FINANCE; HEALTH INSURANCE; VISUAL AIDS; EDUCATIONAL RADIO; ACHIEVEMENT TESTS; RESOURCE MATERIALS; ANSWER KEYS; STUDENT DEVELOPED MATERIALS; INSTRUCTIONAL MATERIALS; TEACHING PROCEDURES
IDENTIFIERS - ATTITUDES APPRECIATIONS; ECONOMIC AWARENESS
ABSTRACT - This curriculum guide for a junior high school course on insurance, written by a junior high teacher, intends to develop appreciation of the value of life and health insurance, as well as social security benefits and other types of insurance. Unit goals and objectives precede the 23 daily lesson outlines, which give teaching procedures. Supplementary materials include a sample insurance claim and policy for a student-developed insurance company, in addition to a test with an answer key and a quiz. Worksheets, transparencies, a crossword puzzle, and a radio broadcast script enrich the unit. (AG)

VT 015 141
WOOD, SANDY
BANKING AND MONEY.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.

PUB DATE - ND 130P.PAES COLLECTION

ABSTRACT - This resource unit on banking and money for a junior high school class aims to develop both an understanding of banking services in our economy and the ability to use a checking account and other payment methods wisely. Three detailed pamphlets are reproduced for use as resource materials—"Fundamental Facts about U.S. Money," "The Story of Checks," and "Using Bank Services."

DAY-BY-DAY INSTRUCTIONS FOR THE TEACHER AND THE STUDENT INCLUDE PROCEDURES FOR KEEPING A NOTEBOOK OF CLASS ACTIVITIES AND A SCHEDULE FOR READING THE THREE BOOKLETS, FILLING OUT THE ENCLOSED WORKSHEETS AND STUDY SHEETS, AND TAKING THE PRETEST, QUIZZES, AND THE 60-QUESTION FINAL EXAMINATION. "The How & Why of Banking" provides a final series of 29 student worksheets for evaluating in detail the extent of unit comprehension. Topics covered for Day 1 through 12 include the history of money, "behind-the-scenes" banking operations involving the flow of money and banking services, and information on banking forms and standard procedures such as service charges and bank statements. Visual aids such as charts, transparencies, and sample checks form a major element of this teaching guide. (AG)

VT 015 169
I'M IMPORTANT--TO OTHERS TOO.

MESA PUBLIC SCHOOLS, ARIZ. CENTER FOR CAREER DEVELOPMENT.
MF AVAILABLE IN VT-ERIC SET.
CVTE-T-209

PUB DATE - ND 21P.PAES COLLECTION

ABSTRACT - Prepared for use in the Mesa Public Schools, this guide is designed to aid first grade teachers in conducting activities intended to help students to recognize the importance of "self" as an individual and as a worthy member of a group. Activities worksheets are included for 10 performance objectives, with each worksheet arranged in

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; BOOKS; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; GRADE 1; *BEHAVIORAL OBJECTIVES; *SELF CONCEPT; OBJECTIVES; *LEARNING ACTIVITIES; ROLE PLAYING; INDIVIDUAL CHARACTERISTICS IDENTIFIERS - *SELF AWARENESS

ABSTRACT - Prepared for use in the Mesa Public Schools, this guide is designed to aid first grade teachers in conducting activities intended to help students to recognize the importance of "self" as an individual and as a worthy member of a group. Activities worksheets are included for 10 performance objectives, with each worksheet arranged in
OUTLINE FORM PROVIDING: (1) DIRECTIONS FOR LEARNERS AND TEACHERS, (2) TYPE OF ACTIVITY, (3) SIZE OF GROUP, (4) TIME REQUIRED FOR THE ACTIVITY, (5) ADDITIONAL SUGGESTIONS FOR USE WITH FAST OR SLOW LEARNERS, (6) RESOURCES, INCLUDING TYPE, AVAILABILITY, AND COST, (7) TYPES OF APPROPRIATE TEACHING MEDIA, AND (8) EVALUATION TECHNIQUES AND SUGGESTIONS. (AW)

VOCATIONAL UNIT FOR THE UPPER ELEMENTARY GRADES LISTS COMMUNITY RESOURCE PEOPLE AS ROLE MODELS. DEVELOPED AS AN ELEMENTARY CAREER GUIDANCE PROJECT, THE VOCATIONAL EDUCATION CURRICULUMS INCLUDE ADDITIONAL RESOURCE LISTS AND IDEAS FOR POSSIBLE PROJECTS. (AG)

VT 015 188
ADDENDUM 12--PROUD EMPLOYMENT AGENCY.

PONTIAC CITY SCHOOL DISTRICT, MICH. MF AVAILABLE IN VT-ERIC SET.
CVTE-A-14

ABSTRACT - SPECIAL ACTIVITIES AND PROJECTS INVOLVING THE HUMAN RELATIONS COMMITTEE AT BETHUNE SCHOOL ARE DISCUSSED IN THE FIRST THREE PAGES OF THE ADDENDUM. ALSO, AN EMPLOYMENT AGENCY FOR 5TH AND 6TH GRADERS WAS SET UP IN EACH CLASSROOM, CONSISTING OF A TEAM OF INTERVIEWERS (THE PRINCIPAL, THE COUNSELOR, A TEACHER-REPRESENTATIVE FROM EACH SCHOOL ORGANIZATION) WHICH SELECTED PUPILS FOR SCHOOL POSITIONS THROUGHOUT THE YEAR. A SAMPLE APPLICATION FORM AND A SAMPLE RECOMMENDATION FORM FOR THE PROUD EMPLOYMENT AGENCY FOLLOW THE 1-PAGE EXPLANATION OF AGENCY PROCEDURES. A DISCUSSION OF SOME OF THE ACTIVITIES RELATING TO THE ORTHOPEDIC DEPARTMENT, A MONTH-BY-MONTH DESCRIPTION OF GIRLS CLUB MEETINGS WHICH INVOLVED 5TH AND 6TH GRADE GIRLS AND THEIR ADVISERS, AND ACTIVITIES OF A MODEL CAR CLUB AND AIRPORT CLUB FOR BOYS COMPLETE THE ADDENDUM ON SPECIAL ACTIVITIES AND PROJECTS. (AG)

ABSTRACT - IN SPRING 1971 THREE SPECIAL NEEDS COORDINATORS DEVISED AND TESTED THIS SHORT SAMPLE "MINI-COURSE" ON JOB HUNTING AND JOB INTERVIEW TECHNIQUES IN A 7-DAY COURSE OF STUDY. SUGGESTIONS FOR CAREER PLANNING, MANY SPECIFIC LISTS OF IMPORTANT FACTORS IN OBTAINING EMPLOYMENT, AND SAMPLE APPLICATION MATERIALS WITH A CHECKLIST ARE INCLUDED IN THE INSTRUCTIONAL GUIDE ON JOB HUNTING. A 7-PAGE "MINI-QUIZ" ON BASIC ARITHMETIC AND LANGUAGE ARTS SKILLS IS PROVIDED IN A SHORT SECTION ON JOB INTERVIEW TECHNIQUES.

ABSTRACT - DEVELOPED BY THE COMPREHENSIVE CAREER EDUCATION STAFF, THIS TEACHING GUIDE ON TRANSPORTATION FOR A 2 TO 4-WEEK UNIT FOR STUDENTS IN THE UPPER ELEMENTARY GRADES ENUMERATES SPECIFIC PERFORMANCE OBJECTIVES IMPLEMENTED BY SUGGESTED TEACHING PROCEDURES. SHEETS FOR THE TEACHER’S NOTES INCLUDE SUGGESTED RESOURCES AND ARE KEYED TO THE 10 PAGES OF APPENDED MATERIALS. THE APPENDIXES PROVIDE A SHORT TEST, THREE STUDENT WORKSHEETS, AND A SAMPLE TRUE-FALSE QUIZ. THE THREE WORKSHEETS INCLUDE A CHART FOR LISTING MEANS OF TRANSPORTATION, AN OCCUPATIONAL STUDY GUIDE, AND A CROSSWORD PUZZLE. A GENERAL RATIONALE FOR CAREER EDUCATION, A UNIT RATIONALE, DEFINITIONS OF TERMS, A BRIEF RESOURCE LIST, AND A LIST OF SEVEN BEHAVIORAL GOALS FOR THE UNIT COMPLETE THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 203
OFFICER FRIENDLY—FIRST GRADE, SECOND GRADE, AND TEACHER’S MANUAL.

ATLANTA PUBLIC SCHOOLS, GA.
ATLANTA DEPT. OF POLICE, GA. BUREAU OF CRIME PREVENTION; SEARS-ROEBUCK FOUNDATION, SKOKIE, ILL.
MF AVAILABLE IN VTERIC SET.
CVTE-A00593
PUB DATE - 71 57P.PAES COLLECTION

DESCRIPTIONS - INSTRUCTIONAL MATERIALS; TEACHING GUIDES; *RESOURCE UNITS; *POLICE COMMUNITY RELATIONSHIP; POLICE SCHOOL RELATIONSHIP; KINDERGARTEN; GRADE 1; GRADE 2; *STUDENT ATTITUDES; *LAW ENFORCEMENT; SERVICES; EVALUATION TECHNIQUES; *CAREER EDUCATION IDENTIFIERS - ATTITUDES APPRECIATIONS CARRIER AWARENESS

ABSTRACT - THE PURPOSE OF THIS PROGRAM, DESIGNED FOR KINDERGARTEN, FIRST, AND SECOND GRADES, ARE: (1) TO HELP CHILDREN DEVELOP A POSITIVE ATTITUDE TOWARD LAW ENFORCEMENT, (2) TO ESTABLISH A RAPPORT BETWEEN PRIMARY GRADE CHILDREN AND THE UNIFORMED OFFICER, AND (3) TO REINFORCE BASIC RULES AND REGULATIONS WHICH GIVE ACTIVITIES WITHIN THE CHILD’S ENVIRONMENT. INSTRUCTIONAL ACTIVITIES INCLUDE VISITS FROM OFFICER FRIENDLY PLUS VARIED SUPPLEMENTARY MATERIALS. AN EVALUATION OF THE CHILD’S PROGRESS CAN BE MADE USING TAPE RECORDINGS OF ANSWERS TO QUESTIONS AND COMPARING RESPONSES AS TIME PROGRESSES. THERE ARE 12 LESSONS INCLUDED FOR KINDERGARTEN, 12 FOR GRADE 1 AND EIGHT FOR GRADE 2. TOPICS INCLUDE: (1) MEETING OFFICER FRIENDLY, (2) TRAFFIC SIGNALS, (3) ROLES OF OFFICER FRIENDLY, (4) CALLING FOR HELP, (5) GOOD CITIZENSHIP, (6) BUS AND AUTO SAFETY, AND (7) DRUGS. THE TEACHERS MANUAL CONTAINS AN OUTLINE OF EACH LESSON AND INCLUDES SUGGESTED PAGES TO USE IN THE ACTIVITY BOOK, PURPOSE, DISCUSSION IDEAS, AND SUGGESTED ACTIVITIES. AN ACTIVITY BOOK IS PROVIDED FOR THE FIRST AND SECOND GRADES. (GEB)

VT 015 204
COORDINATORS’ GUIDE FOR PROGRAMS FOR EDUCATIONAL AND CAREER EXPLORATION (P. E. C. E.).

GEORGIA UNIV., ATHENS.
MF AVAILABLE IN VTERIC SET.
CVTE-B-18
PUB DATE - AUG7C 178P.PAES COLLECTION

DESCRIPTIONS - *RESOURCE GUIDES; SECONDARY GRADES; CURRICULUM GUIDES; TEACHING GUIDES;
ABSTRACT - COMPILLED FROM THE CONTRIBUTIONS OF LOCAL COORDINATORS WHO WERE IN TRAINING IN GEORGIA DURING THE SUMMERS OF 1969 AND 1970, THIS RESOURCE GUIDE FOR COORDINATORS OF PROGRAMS FOR EDUCATIONAL AND CAREER EXPLORATION (PECE) IN GRADES 7, 8, AND 9, INCLUDES AN INTRODUCTORY RATIONALE DESCRIBING SIX BROAD OBJECTIVES OF PECE AND STRESSES ACTUAL WORK PARTICIPATION AND JOBS DISCUSSIONS BASED UPON SELF AWARENESS, VOCATIONAL INFORMATION, AND DECISION MAKING ABILITIES. NINETEEN SUGGESTED INSTRUCTIONAL UNITS WITH SEPARATE REFERENCE LISTS, A REVIEW UNIT, AN EVALUATION SECTION WITH AN APPENDIX, A 50-PAGE TABLE OF SELECTED OCCUPATIONS CLASSIFIED BY GROUP AND LEVEL, AND A DETAILED OUTLINE OF AN INITIAL CLASS MEETING COMPLETE THE GUIDE. EACH UNIT LISTS BEHAVIORAL OBJECTIVES AND PROVIDES A VARIETY OF LEARNING EXPERIENCES INCLUDING FIELD TRIPS, SURVEYS, CLASSROOM ACTIVITIES, AND VISUAL AIDS. AN ORIENTATION TO PECE IN DETAILED OUTLINE FORM INCLUDES ADDITIONAL LEARNING ACTIVITIES AND MATERIALS. DIVIDED INTO THREE COLUMNS, THE 50-PAGE OCCUPATIONAL CHART LISTS WORK ROLES (VOCATIONS), WORK SETTINGS (PLACES OF EMPLOYMENT), AND ACTIVITIES DIRECTLY RELATED TO THOSE OCCUPATIONS. (AG)

VT 015 206
SELF AWARENESS THROUGH BLACK STUDIES.
ATLANTA UNIV., GA.
OFFICE OF EDUCATION (DHHEW), WASHINGTON, D.C.
*F AVAILABLE IN VT-ERIC SET.
CVTE-B-7

VT 015 211   ED 062 545
A SECONDARY PRE-VOCATIONAL CURRICULUM GUIDE FOR TEACHERS OF THE EDUCABLE MENTALLY RETARDED.
ABSTRACT - PREPARED BY A COMMITTEE OF EIGHT SECONDARY SPECIAL EDUCATION TEACHERS, THIS CURRICULUM GUIDE IS DESIGNED FOR SECONDARY TEACHERS WHO HAVE SPECIALIZED TRAINING IN THE AREA OF MENTAL RETARDATION. IT PROVIDES SUGGESTED TECHNIQUES AND RESOURCES FOR PLANNING AND IMPLEMENTING PROGRAMS FOR A 4-QUARTER SCHOOL YEAR THAT WILL HELP THE MENTALLY RETARDED SECONDARY STUDENT ACQUIRE THE KNOWLEDGE, SKILLS AND ATTITUDES NECESSARY TO BECOME A WELL-ADJUSTED, CONTRIBUTING MEMBER OF HIS COMMUNITY. THE GUIDE CONTAINS A COMPLETE LISTING OF COURSES (ENGLISH, MATHEMATICS, SOCIAL STUDIES, AND PREVOCATIONAL AND VOCATIONAL INFORMATION) FOR GRADES 8-12, AND THE CONTENT TO BE COVERED IN EACH COURSE IS OUTLINED ALONG WITH SPECIFIC BEHAVIORAL OBJECTIVES AND A LIMITED NUMBER OF INSTRUCTIONAL PROCEDURES. ALSO INCLUDED ARE SECTIONS ON INSTRUCTIONAL RESOURCES, TEACHING AIDS, AND EVALUATIVE TECHNIQUES. TO AID THE TEACHER IN LESSON PLANNING AND EVALUATING STUDENT PROGRESS, AN INSTRUCTIONAL MODEL COMPOSED OF A BEHAVIOR, CONTENT, AND EVALUATION DOMAIN IS DISCUSSED, DIAGRAMED, AND OPERATIONALIZED. THIS MODEL EMPHASIZES ASSESSING COMPETENCIES PRIOR TO INSTRUCTION AND ANALYZING THE INSTRUCTIONAL TASK IN LIGHT OF THESE COMPETENCIES. TEACHERS ARE ALSO ENCOURAGED TO USE THE GUIDE, "HELPING CHILDREN REACH THEIR POTENTIAL." (SB)

VT 015 212
RESERVE OFFICERS TRAINING CORPS JUNIOR DIVISION, U.S. ARMY CADET REGULATIONS.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-35
PUB DATE - ND 43P.PAES COLLECTION

ABSTRACT - THIS DETAILED STUDENT MANUAL FOR THE JUNIOR ARMY RESERVE OFFICER TRAINING CORPS (ROTC) IN ATLANTA PUBLIC SCHOOLS CONTAINS 21 SHORT SECTIONS LISTING SPECIFIC CADET REGULATIONS IN OUTLINE FORM. ILLUSTRATIONS OF CADET INSIGNIA AND A SAMPLE MERIT-DEMERIT REPORT FORM ARE INCLUDED IN A 14-PAGE APPENDIX. THE FOREWORD CALLS UPON SENIOR HIGH SCHOOL LEADERS TO DEFEND AMERICAN IDEALS BY COMBINING BASIC MILITARY TRAINING IN JUNIOR ROTC WITH ACADEMIC CAREER PREPARATION. GENERAL PROVISIONS AND RULES FOR THE ORGANIZATION OF JUNIOR ROTC, BEHAVIORAL STANDARDS AND TRAINING OBJECTIVES, AND AN EXPLANATION OF THE MERIT SYSTEM ARE INCLUDED IN THE CADET GUIDE. (AG)

VT 015 213
PHYSICAL EDUCATION 305.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-36
IN THE HEALTH OCCUPATIONS FIELD, THIS GUIDE IS ORGANIZED INTO THREE SECTIONS AND PRESENTED IN A LOOSE LEAF BINDER FOR THE TEACHER'S USE IN A 1-SEMESTER CLASS MEETING 1 HOUR EACH DAY OR 2 HOURS TWICE A WEEK. GENERAL OBJECTIVES OF THE COURSE, SUGGESTED PROCEDURES FOR ORGANIZING THE MATERIAL, A COURSE OUTLINE, AND AN APPENDIX INCLUDING INFORMATION TO STUDENTS AND ADMINISTRATIVE FORMS MAKE UP THE FIRST SECTION. A STUDY GUIDE EXPANDS THE COURSE OUTLINE AND PRESENTS THE SUBJECT MATTER IN FIVE UNITS, EACH OF WHICH CONTAINS AN ORIENTATION TO AND EXPLORATION OF CAREER OPPORTUNITIES, STUDENT SELF EVALUATION FOR A CAREER IN THE HEALTH FIELD, AND PLANS FOR AFTER HIGH SCHOOL. THIS SECOND SECTION CONTAINS DIRECTIONS FOR THE TEACHER, SUGGESTED CLASSROOM ACTIVITIES AND OBJECTIVES, LEARNING ACTIVITIES, RESOURCE MATERIALS, AN APPENDIX OF SUPPLEMENTARY COURSE MATERIALS FOR EACH UNIT, AND A BIBLIOGRAPHY OF HUMAN RESOURCES. IN THE FINAL SECTION, A DESCRIPTION FOR THE DEVELOPMENT OF A HEALTH OCCUPATIONS WORK-STUDY COURSE INCLUDES THE RATIONALE, OBJECTIVES, CRITERIA AND PROCEDURES FOR ORGANIZING A PROGRAM OF CLASSROOM INSTRUCTION COMBINED WITH ON-THE-JOB TRAINING. (AG)

VT 015 214
HEALTH CAREERS 301.
ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-B-38
PUB DATE - ND 86P.PAES COLLECTION

ABSTRACT - DESIGNED TO ACQUAINT 11TH AND 12TH GRADE STUDENTS WITH OPPORTUNITIES FOR CAREERS

VT 015 216
PHOTOGRAPHY--A CAREER PREPARATION UNIT WITHIN THE SCIENCE DEPARTMENT. MINI-GRANT REQUEST.
ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-A-47
PUB DATE - ND 10P.PAES COLLECTION

ABSTRACT - DESIGNED TO ACQUAINT 11TH AND 12TH GRADE STUDENTS WITH OPPORTUNITIES FOR CAREERS
EVALUATION TECHNIQUES; TEACHING TECHNIQUES IDENTIFIERS - BEGINNING COMPETENCE; CAREER AWARENESS; EMPLOYMENT SKILLS.

ABSTRACT - THIS SHORT OUTLINE FOR A PHOTOGRAPHY UNIT WITHIN A SENIOR HIGH SCHOOL SCIENCE CURRICULUM AIMS TO DEVELOP JOB ENTRY SKILLS IN PICTURE PRODUCTION AND TO PROMOTE AWARENESS OF VOCATIONAL OPPORTUNITIES IN PHOTOGRAPHY. EVALUATION PROCEDURES INCLUDE A DATA BANK OF INFORMATION ON THOSE WHO OBTAIN JOBS IN PHOTOGRAPHY, AND A COMMITTEE OF SEVERAL PROFESSIONAL PHOTOGRAPHERS WHO WILL EVALUATE STUDENT ACHIEVEMENT. COSTS FOR UNIT INSTALLATION ARE INCLUDED, AS WELL AS A RATIONALE, COURSE DESCRIPTION, REFERENCE LISTS, AND CONTENT OUTLINE. A LIST OF INSTRUCTIONAL MEDIA AND TEACHING SUGGESTIONS COMPLETE THE UNIT. (AG)

VT 015 221
RAPER, SUSIE, AND OTHERS OUTDOOR CAREERS--CAREERS IN AGRICULTURE. A RESOURCE UNIT FOR GRADES ONE AND TWO.

GEORGIA STATE DEPT. OF EDUCATION, ATLANTA. DIV. OF VOCATIONAL AND LEADERSHIP EDUCATION. AVAILABLE IN VT-ERIC SET.

CVTE-B-53
PUB DATE - 20AUG71 11P.PAES COLLECTION; DEVELOPED AT CAREER ORIENTATION WORKSHOP (ATHENS, GEORGIA, AUGUST 16-20, 1971).

DESCRIPTORS - GRADE 1; GRADE 2; *CAREER EDUCATION; *FARM OCCUPATIONS; *AGRICULTURE; *RESOURCE UNITS; STUDENT PROJECTS; LEARNING EXPERIENCE; *INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; BIBLIOGRAPHIES; FUNDAMENTAL CONCEPTS; EDUCATIONAL EQUIPMENT; SELF EVALUATION; STUDENT EVALUATION; AUDIOVISUAL AIDS IDENTIFIERS - EDUCATIONAL AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - DEVELOPED AT A STATE CAREER ORIENTATION WORKSHOP BY A COMMITTEE WHOSE 10 MEMBERS REPRESENT SEVEN DIFFERENT COUNTIES, THIS RESOURCE UNIT ON AGRICULTURAL CAREERS PROVIDES PUPILS IN GRADES 1 AND 2 WITH EXPERIENCES RELATED IN A POSITIVE WAY TO AGRICULTURAL WORK ROLES. AN INTRODUCTORY LIST OF 10 BEHAVIORAL OBJECTIVES CONCERNING AGRICULTURE AS AN OCCUPATION, VARIOUS LEARNING PROJECTS AND "REAL-LIFE" EXPERIENCES, RELATED CONCEPTS FROM MANY FIELDS, AND IDEAS FOR INSTRUCTIONAL AIDS FORM FOUR MAJOR SUBDIVISIONS OF THE RESOURCE UNIT, PRESENTED IN OUTLINE FORM. A 3-PARAGRAPH OVERVIEW STATING THE PROGRAM RATIONALE; A LIST OF EQUIPMENT AND MATERIALS, TEACHER AND PUPIL EVALUATIVE METHODS, AND A 5-PAGE BIBLIOGRAPHY INCLUDING BOOKS FOR THE TEACHER AND FOR THE PUPILS AS WELL AS FILMS, FILMSTRIPS, AND SONGS, COMPLETE THE GROUP OF RESOURCE TOPICS INVOLVING OUTDOOR CAREERS. (AG)

VT 015 222
DOUMNE, REINA, AND OTHERS OUTDOOR CAREERS (PLANT LIFE). A RESOURCE UNIT FOR GRADES THREE AND FOUR.

GEORGIA STATE DEPT. OF EDUCATION, ATLANTA. DIV. OF VOCATIONAL AND LEADERSHIP EDUCATION. AVAILABLE IN VT-ERIC SET.

CVTE-B-54
PUB DATE - 20AUG71 1CP.PAES COLLECTION; DEVELOPED AT CAREER ORIENTATION WORKSHOP (ATHENS, GEORGIA, AUGUST 16-20, 1971).

DESCRIPTORS - GRADE 3; GRADE 4; *RESOURCE UNITS; *CAREER EDUCATION; BEHAVIORAL OBJECTIVES; *LEARNING ACTIVITIES; BIBLIOGRAPHIES; COMMUNITY RESOURCES; FIELD TRIPS; INSTRUCTIONAL MATERIALS; EVALUATION TECHNIQUES; AGRICULTURAL OCCUPATIONS; *PLANT SCIENCE; TEACHING PROCEDURES; VOCABULARY; SERVICES IDENTIFIERS - EDUCATIONAL AWARENESS; CAREER
ABSTRACT - This resource unit on careers in plant life education for grades 3 and 4 outlines general and specific behavioral objectives, teaching suggestions, learning activities, and curriculum tie-ins. Lists of occupations, community resources, materials, and vocabulary are provided. A brief bibliography and suggestions for evaluation complete the guide which was developed by eight county educators at a 1971 career orientation workshop in Georgia. (AG)

VT 015 224
COLELLA, CATHY; SOURIFMAN, VIVIAN
COMMUNICATIONS UNIT, 4TH AND 5TH GRADES.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-11
PUB DATE - ND 29P. PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *COMMUNICATION (THOUGHT TRANSFER); *LANGUAGE SKILLS; *INTERMEDIATE GRADES; LEARNING ACTIVITIES; *UNIT PLAN; RESOURCE MATERIALS; REFERENCE MATERIALS; AUDIOVISUAL AIDS; DEFINITIONS; BEHAVIORAL OBJECTIVES; VOCATIONAL INTERESTS; INDUSTRIAL EDUCATION; INSTRUCTIONAL MATERIALS; FIELD TRIPS; ROLE PLAYING; TEACHING PROCEDURES; INTEGRATED CURRICULUM; INDUSTRY IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS

ABSTRACT - This unit for grades 4 and 5, adaptable to grades 6, 7, and 8, provides a basic program on communication careers for integration into a curriculum over a period of several months or more. Written by an elementary school teacher and a career education coordinator, the unit aims to develop awareness of abilities and interests, as well as an appreciation for business interrelationships in the communications fields. Language arts skills will be related to job tasks in communications. Learning activities focus on researching one of eight communication industries, role playing a specific job, and allowing industries to work together. A sample slide tape presentation on communication careers is included, together with a suggested unit introduction and activities. For each of the industries, performance objectives and "real-life" activities are given. Worksheets for use on a Bell telephone company tour are included. Teaching resources and suggestions, together with term definitions for television production, complete the unit. (AG)

VT 015 225
DE COND, ANTHONY; SOURIFMAN, VIVIAN
EMPLOYMENT BUREAU, 5TH GRADE.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-12
PUB DATE - ND 15P. PAES COLLECTION

DESCRIPTORS - *WORK EXPERIENCE PROGRAMS; SCHOOL ACTIVITIES; ACTIVITY LEARNING; JOB DEVELOPMENT; JOB APPLICATION; EMPLOYMENT INTERVIEWS; OCCUPATIONAL GUIDANCE; GRADE 5; *CAREER EDUCATION; *TEACHING GUIDES; INTERMEDIATE GRADES; OCCUPATIONAL INFORMATION; *VOCATIONAL DEVELOPMENT; *EMPLOYMENT SERVICES; VOCATIONAL COUNSELING; INSTRUCTIONAL MATERIALS IDENTIFIERS - CAREER AWARENESS

ABSTRACT - This program for a fifth grade career development employment bureau is designed to stimulate world-of-work activities for career education through on-the-job, in-school experiences. Overall objectives of the program and procedures are...
GIVEN FOR ESTABLISHING AN IN-SCHOOL EMPLOYMENT BUREAU TO PROVIDE STUDENTS WITH CAREER EDUCATION ON AN INDIVIDUALIZED BASIS AND TO ASSIST SPECIALITY TEACHERS TO WHOM THE TRAINEES REPORT. JOB DESCRIPTIONS AND APPLICATION FORMS USED FOR THE PROGRAM ARE SIMILAR IN FORMAT TO FORMS USED IN BUSINESS AND INDUSTRY. THE SAMPLE JOB DESCRIPTIONS INCLUDED LIST THE TASKS AND SKILLS TO BE LEARNED AND PERFORMED BY THE STUDENT, SUGGEST THE NUMBER OF HOURS THE STUDENT TRAINEE SHOULD WORK, SPECIFY THE PREFERRED QUALIFICATIONS OF THE STUDENT FOR THE JOB, AND STATE THE TEACHER DIRECTIONS FOR TRAINING THE APPLICANT. A CONTEST DESIGNED TO PUBLICIZE THE PROGRAM TO FUTURE TRAINEES MIGHT BE HELD TO FIND A NAME FOR THE JOB CORPS PROGRAM, WITH THE STUDENTS ALREADY IN TRAINING MAKING AND WEARING CAMPAIGN-TYPE BUTTONS GIVING THE NAME OF THE TRAINEE, HIS JOB TITLE, AND PICTURE. A LIST OF POSSIBLE JOBS IN AN ELEMENTARY SCHOOL SETTING IS PROVIDED. (RN)

VT 015 226
HEALTH OCCUPATIONS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER EDUCATION CENTER.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - NO 3P.PAES COLLECTION

DESCRIPTORS - UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *COURSE ORGANIZATION; GRADE 4; *HEALTH OCCUPATIONS; *OCCUPATIONAL INFORMATION; LEARNING ACTIVITIES; SPEAKING ACTIVITIES; FIELD TRIPS; ASSEMBLY PROGRAMS; *SCHOOL COMMUNITY COOPERATION; SERVICES IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS COURSE OUTLINE FOR A UNIT IN HEALTH OCCUPATIONS FOR FOURTH GRADE STUDENTS IS PRESENTED IN FOUR MAJOR DIVISIONS. THEY INCLUDE (1) AN INTRODUCTION WHICH IS CONCERNED WITH THE STRUCTURE, FUNCTION, AND CARE OF THE EYE, (2) A LIST OF VISITING PRACTITIONERS FROM THE COMMUNITY WHO SPEAK ABOUT THEIR OCCUPATIONS, (3) A LIST OF FIELD TRIPS TO BE TAKEN TO LOCAL COMMUNITY PLACES OF BUSINESS, AND (4) CULMINATING ACTIVITIES WHICH DEMONSTRATE THE LEARNING ACCOMPLISHED. (MU)

VT 015 227
ED IS EE
INDUSTRIAL PREP, VOLUME ONE, SOPHOMORE YEAR--INTRODUCTION MATHEMATICS.

HACKENSACK PUBLIC SCHOOLS, N.J.
EORS PRICE MF-$0.65 HC-$9.87.
CVTE-E-8
PUB DATE - NO 260P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *SHOP CURRICULUM; VISUAL AIDS; GRADE 10; BEHAVIORAL OBJECTIVES; *MATHEMATICS INSTRUCTION; *TEACHING GUIDES: CURRICULUM GUIDES; INSTRUCTIONAL AIDS; DEVELOPMENTAL PROGRAMS; PROGRAM CONTENT: STUDENT PROJECTS; WORKSHEETS; TESTS: LESSON PLANS; LEARNING ACTIVITIES; *INTERDISCIPLINARY APPROACH; INTEGRATED CURRICULUM IDENTIFIERS - CAREER EXPLORATION

ABSTRACT - AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM DEVELOPED BY A GROUP OF EDUCATORS FROM HACKENSACK HIGH SCHOOL, NEW JERSEY, THIS TEACHING GUIDE FOR A GRADE 10 MATHEMATICS UNIT IS DESIGNED AS A YEAR LONG STUDY OF MEASUREMENT IN PREPARATION FOR FURTHER TECHNICAL STUDY IN GRADES 11 AND 12. DAILY LESSON PLANS FOR THE FOUR SOPHOMORE UNITS STRESS BASIC CONCEPTS AND APPLICATIONS OF MATHEMATICAL MEASUREMENT. STUDENTS CONSTRUCT MODELS OF DUCTWORK, GEOMETRIC SOLIDS, DENSITIES OF METALS, AND PAPER BOX FABRICATION WHICH PROMOTE GROUP AND INDIVIDUAL PARTICIPATION IN DEVELOPING NECESSARY CONCRETE MATHEMATICAL SKILLS. THE PROGRAM INCORPORATES THE USE OF COMMUNITY RESOURCES FOR FIELD TRIPS AND PRESENTATIONS,
CURRENTLY RELEVANT TOPICS IN ENGLISH, BIOLOGY, ARCHITECTURAL SKILLS, AND OCCUPATIONAL GUIDANCE ARE AIMED AT DEVELOPING COMMUNICATION SKILLS WITHIN THE ENGLISH CURRICULUM. THE FOUR SUBJECTS DISCUSSED ARE (1) NEWSPAPERS AND MAGAZINES AS EXAMPLES OF MASS MEDIA, (2) SELF-UNDERSTANDING DERIVED FROM DISCUSSIONS OF SPEECH, PSYCHOLOGY, AND LITERATURE; (3) PHOTOGRAPHY; AND (4) CORRELATED LANGUAGE ARTS ACTIVITIES. METHODS OF IMPLEMENTING BEHAVIORAL OBJECTIVES FOR EACH OUTLINED UNIT ARE PRESENTED IN THE DETAILED UNIT AND PROGRAM INTRODUCTIONS. THE VOLUME IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 228-VT 015 231 IN THIS ISSUE. (AG)
NEEDS AND INTERESTS OF VOCATIONAL STUDENTS. The extensive economics unit deals with consumer credit and buying used cars. The unit on prejudice outlines the causes and effects of social discrimination, provides literary illustrations with suggested projects and a bibliography, and discusses prejudice in mass media. Multimedia resources and ideas for the guide include project lists, discussion questions, visual aids, and student reading materials. Procedures for implementing goals include use of student worksheets for each physics lesson, a student evaluation sheet, term definitions, and detailed daily lesson plans in outline form. Developed by a group of educators from Hackensack High School, New Jersey, this is the third volume in a comprehensive 3-year interdisciplinary program in industrial preparation for vocational students. Others are available as VT 015 227–VT 015 231 in this issue. (AG)

VT 015 230  ED (S EE
INDUSTRIAL PREP, VOLUME FOUR, JUNIOR YEAR--

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-E-8
PUB DATE - ND  279P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; GRADE 11; VISUAL AIDS; BEHAVIORAL OBJECTIVES; *MATHEMATICS INSTRUCTION; *TEACHING GUIDES; CURRICULUM GUIDES; LESSON PLANS; DEVELOPMENTAL PROGRAMS; INSTRUCTIONAL AIDS; PROGRAM CONTENT; STUDENT PROJECTS; WORKSHEETS; TESTS; LEARNING ACTIVITIES; *INTERDISCIPLINARY APPROACH; *CLASSROOM GUIDANCE PROGRAMS; GROUP GUIDANCE IDENTIFIERS - CAREER EXPLORATION

ABSTRACT - AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM IN INDUSTRIAL

PREPARATION FOR VOCATIONAL STUDENTS, THIS 11TH GRADE TEACHING GUIDE CONSISTS OF UNITS ON TECHNICAL MATHEMATICS AND GUIDANCE. DESIGNED AS SUPPORTIVE MATERIAL FOR RELATED PHYSICS AND ENGLISH CURRICULUMS, THE FIRST FOUR SECTIONS OF VOLUME 4 ON ALGEBRA, VECTORS, SIMPLE MACHINES, AND ELECTRICITY STRESS FUNDAMENTAL CONCEPTS BY MEANS OF DAILY LESSON PLANS. ACCOMPANIED BY CLASSWORK AND COCURRICULAR ASSIGNMENT WORKSHEETS AND TESTS, THE 117 MATHEMATICS LESSONS ARE ILLUSTRATED WITH DETAILED LINE DIAGRAMS, MEANINGFUL SELF-APPRAISAL THROUGH GROUP AND PERSONAL GUIDANCE, LEADING TO A SUCCESSFUL OCCUPATIONAL CHOICE IS THE AIM OF A GUIDANCE UNIT WHICH DESCRIBES THE FUNCTIONS OF INTERESTS, APTITUDES, NEEDS, MOTIVATIONS, AND ATTITUDES IN CAREER PLANNING. FURTHER INSIGHT INTO HUMAN RELATIONS IS PROVIDED BY A DISCUSSION OF PREJUDICE AND STEPS FOR SOLVING PROBLEMS. CASE STUDIES, REFERENCES, PROJECT LISTS, AND WORKSHEETS ALSO ENRICH THIS GUIDANCE UNIT. VOLUME 4 IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 227–VT 015 231 IN THIS ISSUE. (AG)

VT 015 231  ED (S EE
INDUSTRIAL PREP, VOLUME FIVE, SENIOR YEAR--ENGLISH, CHEMISTRY, SOCIAL STUDIES, AND OCCUPATIONAL RELATIONS.

HACKENSACK PUBLIC SCHOOLS, N.J.
EDRS PRICE MF-$0.65 HC-$13.16.
CVTE-E-9
PUB DATE - ND  358P.PAES COLLECTION

DESCRIPTORS - GRADE 12; BEHAVIORAL OBJECTIVES; *CAREER EDUCATION; VOCATIONAL EDUCATION; BIBLIOGRAPHIES; *TEACHING GUIDES; INTERDISCIPLINARY APPROACH; MULTIMEDIA INSTRUCTION; *ENGLISH CURRICULUM; INSTRUCTIONAL AIDS; WORK ATTITUDES; VISUAL AIDS; DEVELOPMENTAL PROGRAMS; HUMANITIES INSTRUCTION; RESOURCE MATERIALS; CURRICULUM GUIDES; *CHEMISTRY INSTRUCTION; OCCUPATIONAL
GUIDANCE; *SOCIAL STUDIES UNITS
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS 12TH GRADE TEACHING GUIDE PRESENTS FOUR UNITS IN INDUSTRIAL PREPARATION FOR VOCATIONAL STUDENTS WHICH SERVE AS A GENERAL AND SPECIFIC VOCATIONAL BASIS EITHER FOR IMMEDIATE POST-SECONDARY EMPLOYMENT OR FOR FURTHER FORMAL TECHNICAL EDUCATION. THE FIVE DIVERSE ENGLISH CURRICULUM UNITS RANGE FROM VOCATIONAL PREPARATION AND CHEMISTRY TOPICS TO DISCUSSIONS OF LEISURE TIME ACTIVITIES, THE FILM, AND CURRENT WAR AND PEACE ISSUES. A SOCIAL STUDIES UNIT DEALS PRIMARILY WITH THE SOCIOLOGICAL IMPACT OF URBANIZATION AND THE CIVIC RESPONSIBILITIES OF INDUSTRY. AN OCCUPATIONAL RELATIONS UNIT PROVIDES SAMPLE CASE STUDIES DESIGNED TO INCREASE SELF-UNDERSTANDING IN INTERPERSONAL VOCATIONAL RELATIONSHIPS, AND A LABORATORY UNIT OF INDUSTRIALLY-ORIENTED CHEMISTRY TOPICS IS DESIGNED TO DEVELOP NINE SPECIFIC LABORATORY SKILLS. DEVELOPED AS PART OF A 3-YEAR COMPREHENSIVE INTERDISCIPLINARY PROGRAM BY A GROUP OF EDUCATORS FROM HACKENSACK HIGH SCHOOL, NEW JERSEY, THE GUIDE EMPLOYS A WIDE VARIETY OF "REAL-LIFE" APPROACHES, SUCH AS ROLE-PLAYING, TO INSURE STUDENT INTEREST. GENERAL AND SPECIFIC PROGRAM GOALS AND RATIONALES AND TEACHING SUGGESTIONS PRECEDE THE STUDENT READING MATERIALS, MULTIMEDIA RESOURCE MATERIALS, PROJECT LISTS, AND BIBLIOGRAPHIES. THIS VOLUME IS PLANNED FOR USE WITH FOUR OTHERS, AVAILABLE AS VT 015 227-VT 015 230 IN THIS ISSUE. (AG)

VT 015 232
TORRE, BONNIE
CAREER DEVELOPMENT--A PSYCHO-SOCIAL APPROACH FOR LANGUAGE ARTS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER DEVELOPMENT CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-17

ABSTRACT - THIS PARTIALLY TESTED LANGUAGE ARTS RESOURCE UNIT FOR TEACHERS AND ADMINISTRATORS ENCOURAGES CREATIVITY BY DISCOVERING AND DEVELOPING HUMAN CAPABILITIES AND POTENTIAL THROUGH SUGGESTED GROUP EXPERIENCES. CONCEPTS AROUND WHICH CLASS ACTIVITIES ARE DESIGNED INVOLVE SELF-AWARENESS, LIFE GOALS AND VALUES, CAREER DEVELOPMENT, AND VOCATIONAL CHOICES. DIVIDED INTO TWO MAJOR UNITS OF SAMPLE MULTI-MEDIA STUDENT AND TEACHER MATERIALS PRESENTING BASIC AND ALTERNATE TEACHING PROCEDURES AND THEIR RATIONALES, THIS LEADER'S GUIDE PROVIDES THE INDIVIDUAL WITH THE MEANS TO REALIZE RELATIONSHIPS BETWEEN HIS LIFE GOALS AND HIS BASIC VALUES. DRAWING UPON INNOVATIVE TECHNIQUES OF THE HUMAN POTENTIALITIES MOVEMENT, THE AUTHOR'S INTENT IS TO PREPARE THE STUDENT FOR LIFE IN A MODERN SOCIETY. STUDENTS KEEP A JOURNAL THROUGHOUT THE COURSE AS THEY APPRAISE THEMSELVES, EXPLORE THEIR INTERESTS, AND THEN APPLY THIS INFORMATION TO POSSIBLE VOCATIONAL CHOICES. WEEK-BY-WEEK SEMESTER OUTLINES FOR SUGGESTED UNITS OF STUDY WHICH DISCUSS TEACHING APPROACHES AND AUDIOVISUAL AIDS CONSTITUTE MUCH OF THESE GUIDANCE MATERIALS. (AG)

VT 015 233
SAVAGE, EDWARD
THE FACTORY: A ROLE-PLAYING UNIT IN VOCATIONAL DEVELOPMENT FOR PRIMARY AND INTERMEDIATE SCHOOL STUDENTS.

HACKENSACK PUBLIC SCHOOLS, N.J. CAREER DEVELOPMENT CENTER.
MF AVAILABLE IN VT-ERIC SET.
CVTE-E-21
PUB DATE - ND
PAES COLLECTION

ABSTRACT - PREPARED BY THE CAREER DEVELOPMENT CENTER FOR PROBABLE USE AT THE 3RD GRADE LEVEL, THIS TEACHING GUIDE WITH EXTENSIVE SAMPLE STUDENT MATERIALS AND A 4-PAGE SAMPLE FILM OR SLIDE SCRIPT ALLOWS PUPILS TO PLAY MANAGERIAL, SUPERVISORY, AND PRODUCTIVE ROLES IN A FACTORY SITUATION. DESIGNED TO INTRODUCE PUPILS TO INDUSTRIAL ORGANIZATIONAL PROBLEMS BY PROVIDING MATERIALS AND METHODS TO PRODUCE PAPER PRODUCTS, THIS ROLE-PLAYING UNIT ALSO INCLUDES A 1-PARAGRAPH OVERVIEW, A DETAILED 4-PAGE INTRODUCTION ENUMERATING SIX STAGES OF CONCEPTUAL DEVELOPMENT BASED ON A DEFINITION OF A FACTORY IN ADDITION TO PROVIDING AN EXTENSIVE RATIONALE FOR THE SEVEN SUGGESTED LESSON PLANS, A LIST OF NEEDED MATERIALS, AND THREE BEHAVIORAL OBJECTIVES FOR THE UNIT. EACH OF THE SEVEN SUGGESTED LESSONS PRESENTS: (1) THE CONCEPT TO BE TAUGHT, (2) THE DESIRED BEHAVIORAL OBJECTIVE, (3) MATERIALS REQUIRED, AND (4) PROCEDURES. (AG)
ABSTRACT - THIS RESOURCE GUIDE FOR A 5 OR 6-WEEK LANGUAGE ARTS CAREER EDUCATION PROGRAM IN GRADE 8 ESTABLISHES A BASIS FOR OCCUPATIONAL AWARENESS BY INCREASING SELF-KNOWLEDGE, AS WELL AS STIMULATING INVESTIGATION OF THE WORKING WORLD. A VOCATIONAL RESOURCE CENTER FOR STUDENT USE AT SCHOOL IS EXPECTED TO PROVIDE JOB INFORMATION FOR CAREER GUIDANCE. SPECIFIC STUDENT INSTRUCTIONS CONTAIN A BRIEF RATIONALE AND A LIST OF OBJECTIVES FOR EACH OF THE THREE THEMATIC ACTIVITY GROUPS. LISTS OF STUDENT ACTIVITIES INCLUDING SAMPLES OF JOB FORMS CONSTITUTE MOST OF THE INSTRUCTIONAL MATERIALS AND AIDS. THE THREE TOPICS DISCUSSED IN THIS VOCATIONAL INFORMATION UNIT ARE: (1) "KNOW THYSELF," WHICH USES THE KUDER VOCATIONAL PREFERENCE INVENTORY, A JEFFERSON COUNTY SELF-ESTEEM INVENTORY, AND STUDENT WORKSHEETS FOR ASSESSING JOB POTENTIAL, (2) "JOBS FOR THE PRESENT," WHICH DEVELOPS JOB APPLICATION SKILLS AND KNOWLEDGE IN ADDITION TO EXPLORING IMMEDIATE JOB POSSIBILITIES FOR JUNIOR HIGH SCHOOL STUDENTS, AND (3) "WHAT ABOUT THE FUTURE?" WHICH EXTENDS CAREER PLANNING BY MEANS OF FURTHER STUDENT INQUIRY INTO VOCATIONAL OPPORTUNITIES. THE APPENDIX CONSISTS OF SUGGESTED READINGS AND REFERENCES FOR STUDENT VOCATIONAL GUIDANCE GROUPED BY SUBJECT AND A RESOURCE LIST OF FILMS AND FILMSTRIPS. THIS RESOURCE UNIT IS USED IN CONJUNCTION WITH PART II, VT 015 263, AVAILABLE IN THIS ISSUE. (AG)

VT 015 263
LANGUAGE, WORK AND YOU PART II. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.

ABSTRACT - THIS RESOURCE GUIDE FOR A 3 TO 4-WEEK VOCATIONAL EDUCATION PROGRAM FOR A GRADE 9 LANGUAGE ARTS CLASS CONTAINS A GENERAL UNIT PLAN WHICH DESCRIBES THE THREE PHASES OF THE UNIT, AS WELL AS THE FUNCTIONS OF THE EXTENSIVE APPENDIXES. A HIGH SCORE ON THE INCLUDED GRADE 9 PRETEST (APPENDIX B) ENABLES THE STUDENT TO SKIP PHASE I, WHICH IS KEYED TO THE WORKBOOK "JOBS IN YOUR FUTURE" PUBLISHED BY SCHOLASTIC BOOK SERVICES. PHASE II REQUIRES SELECTION OF FOUR OR FIVE ACTIVITIES FOR INCLUSION IN THE STUDENT-TEACHER "CONTRACT," OR WORK AGREEMENT. PHASE III LISTS FOUR OPTIONAL ACTIVITIES. THE TEACHING SUGGESTIONS RECOMMEND USE OF
RESOURCE SPEAKERS, RESEARCH ASSIGNMENTS, AND A FIELD TRIP, TOGETHER WITH FILMSTRIPS AND FILMS (SUCH AS THOSE IN APPENDIX A), FOR ENRICHING THE UNIT ACTIVITIES. USE OF THE KUDER PERSONAL PREFERENCE INVENTORY AND THE KUDER VOCATIONAL PREFERENCE INVENTORY GIVEN IN GRADE 8 IS REQUIRED TO HELP THE STUDENT UNDERSTAND HIMSELF. MOST OF THE GUIDE CONSISTS OF EXTENSIVE APPENDIXES INCLUDING A WIDE RANGE OF RESOURCE AND REFERENCE MATERIALS SUCH AS GUIDELINES FOR THE FIELD TRIP, THE FORMAT FOR THE WORKING "CONTRACT," AN INTERVIEW FORM, SUGGESTED STUDENT READINGS, AND A STUDENT DIRECTED UNIT EVALUATION QUESTIONNAIRE. THIS UNIT IS USED IN CONJUNCTION WITH PART I, VT 015 262, AVAILABLE IN THIS ISSUE. (AG)

VT 015 264
COMMUNICATION AND THE WORLD OF WORK. LANGUAGE ARTS RESOURCE UNIT.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, GCLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-1-94
PUB DATE - ND 40P.PAES COLLECTION
DESCRIPTORS - *CAREER EDUCATION; MONEY MANAGEMENT; SECONDARY GRADES; *RESOURCE UNITS; CAREER CHOICE; VOCATIONAL EDUCATION; THREE DIMENSIONAL AIDS; CONSUMER ECONOMICS; *LANGUAGE ARTS; LANGUAGE SKILLS; BEHAVIORAL OBJECTIVES; COURSE CONTENT; VALUES; PROBLEM SOLVING; VOCABULARY DEVELOPMENT; SELF CONCEPT; STUDENT ATTITUDES; INSTRUCTIONAL AIDS; VOCATIONAL DEVELOPMENT; OCCUPATIONAL GUIDANCE; JOB APPLICATION; RESOURCE GUIDES; ROLE PLAYING
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; SELF AWARENESS

ABSTRACT - THIS RESOURCE UNIT FOR A SHORT COURSE IN A SENIOR HIGH LANGUAGE ARTS CLASS ON VOCATIONAL AWARENESS IS DIVIDED INTO THREE PARTS: (1) ATTITUDES AND VALUES, WHICH STRESSES SELF KNOWLEDGE, (2) CAREER INVESTIGATION, WHICH PROVIDES A BASIS FOR CAREER CHOICES, AND (3) PROBLEMS WITH FINANCES, WHICH COVERS CONSUMER FINANCIAL TRANSACTIONS. A CHART WITH A 2-COLUMN FORMAT LISTS THREE BEHAVIORAL OBJECTIVES INVOLVING PERSONAL VALUES FOR PART I, ACCOMPANIED BY TEACHING PROCEDURES, A RESOURCE LIST KEYED TO THE APPENDIXES, AND IDEAS ABOUT STUDENT EVALUATION. THE SIX EXTENSIVE APPENDIXES FOR PART I INCLUDE STUDENT READING MATERIALS, TESTS FOR SELF ANALYSIS, AND EXAMPLES OF ETHICAL PROBLEMS TO SOLVE. THE FOUR APPENDIXES FOR PART II INCLUDE GUIDELINES FOR WRITING A RESEARCH PAPER ABOUT A VOCATION, A SAMPLE LETTER OF APPLICATION, INFORMATION ON JOB RESUMES, AND TYPICAL INTERVIEW QUESTIONS. A WIDE VARIETY OF INSTRUCTIONAL MEDIA, SUCH AS MOVIES, PAMPHLETS, A RESOURCE SPEAKER, AND A SIMULATION GAME ON MONEY MANAGEMENT FOR GROUP PARTICIPATION, IS UTILIZED IN PART III, WHICH DEALS WITH CONSUMER ECONOMICS. (AG)

VT 015 283
MARETT, ESTHER, AND OTHERS
GROOMING SERVICES. ELEMENTARY UNIT FOR GRADES 1 AND 2. COBB COUNTY OCCUPATIONAL AND CAREER DEVELOPMENT PROGRAM.

COBB COUNTY BOARD OF EDUCATION, MARIETTA, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 20P.PAES COLLECTION
DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; AUDIOVISUAL AIDS; INSTRUCTIONAL AIDS; RESOURCE MATERIALS; GRADE 1; GRADE 2; *SERVICE WORKERS; BARRIERS; COSMETOLOGISTS; BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; ROLE PLAYING; FIELD TRIPS
IDENTIFIERS - *GROOMING SERVICES; CAREER AWARENESS; DECISIONS; SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER DEVELOPMENT METHOD
ABSTRACT - THIS INSTRUCTIONAL UNIT IS DESIGNED TO AID TEACHERS IN INTRODUCING FIRST AND SECOND GRADE STUDENTS TO THE GROOMING SERVICES FIELD, EMPHASIZING BOTH THE RELATIONSHIP OF THE SUBJECT MATTER TO THE COMMUNITY AND THE FORMATION OF GOOD PERSONAL HEALTH AND GROOMING HABITS. USE OF THE CAREER DEVELOPMENT APPROACH ON THE ELEMENTARY LEVEL ALSO IS INTENDED TO STIMULATE STUDENT SELF-EVALUATION AND PROVIDE DECISION-MAKING EXPERIENCES. THE UNIT PROVIDES GENERAL AND BEHAVIORAL OBJECTIVES, CONCEPTS TO BE LEARNED, CONTENT, GENERAL OCCUPATIONAL LISTING AND DESCRIPTIONS WITHIN THE GROOMING SERVICES CLUSTER, MOTIVATIONAL AND STUDY ACTIVITIES, MATERIALS NEEDED, EVALUATION METHODS, TEACHER AIDS, A BIBLIOGRAPHY, AND ADDITIONAL SOURCES OF OCCUPATIONAL INFORMATION, BASIC ELEMENTS OF THE CAREER DEVELOPMENT METHOD OF IMPLEMENTATION INCLUDE USE OF RESOURCE PERSONS, FIELD TRIPS, ROLE PLAYING, INCREASING OCCUPATIONAL AWARENESS, CORRELATING ACADEMIC SUBJECT MATTER WITH OCCUPATIONAL INFORMATION, AND MANIPULATIVE ACTIVITIES. (AW)
OBJECTIVES; LEARNING ACTIVITIES; FIELD TRIPS; OCCUPATIONAL INFORMATION; OCCUPATIONAL GUIDANCE; VOCATIONAL COUNSELING; *CAREER CHOICE; CAREER PLANNING; VOCATIONAL ADJUSTMENT; *VOCATIONAL INTERESTS; INDIVIDUAL CHARACTERISTICS; *PSYCHOLOGICAL CHARACTERISTICS; DECISION MAKING SKILLS IDENTIFIERS - DECISIONS; *SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - DESIGNED TO HELP 11TH AND 12TH GRADE TEACHERS APPLY GENERAL PSYCHOLOGY PRINCIPLES TO PROBLEMS OF VOCATIONAL ADJUSTMENT, THIS INSTRUCTIONAL UNIT CONSISTS OF ACTIVITIES PROVIDING OPPORTUNITIES FOR STUDENTS TO EXPERIENCE THE RELATIONSHIPS BETWEEN SELF AWARENESS AND DECISION-MAKING ABILITIES AND PERSONAL CAREER CHOICE AND SUCCESS. FOLLOWING STATEMENTS OF OBJECTIVES AND CONCEPTS, THE UNIT PROGRESSES FROM INITIAL STUDY AND MOTIVATION ACTIVITIES THROUGH OCCUPATIONAL CORRELATING, RESEARCH, AND CULMINATING ACTIVITIES, INCLUDING OCCUPATIONAL INFORMATION, SUGGESTED RESOURCE MATERIALS AND PERSONS, EVALUATION SUGGESTIONS, AND A BIBLIOGRAPHY, SURVEY FORMS, VOCABULARY BUILDING Exercises, A PERSONALITY INVENTORY, AND A SAMPLE OCCUPATIONAL RESEARCH FORMAT ARE APPENDED.
COMPETENCE; ROLE PLAYING; FEEDBACK; DIRECTED READING ACTIVITY
IDENTIFIERS - ATTITUDES APPRECIATIONS

ABSTRACT - THIS RESOURCE UNIT, SUGGESTED FOR A GRADE 2 CLASS AS A 3-TO-5-WEEK COURSE COVERING BASIC COMMUNICATION SKILLS, DEALS WITH COURTEOUS AND CLEAR SPEAKING, LISTENING, TELEPHONE USAGE, AND INTRODUCTIONS. A CHECKLIST FOR USE BY THE TEACHER IS USED INSTEAD OF A PRETEST TO EVALUATE ORAL LANGUAGE SKILLS. A WIDE RANGE OF LEARNING ACTIVITIES SPECIFIED BY LESSON NUMBER INCLUDES CLASS DISCUSSIONS, USE OF AUDIOVISUAL AIDS, AND ORAL READINGS BY THE TEACHER. THE TEACHING SUGGESTIONS OFFER IDEAS FOR EVALUATION AND RESOURCE LISTS OF TEXTBOOKS, THE EXTENSIVE CLASS ASSIGNMENTS AND PROJECTS ALLOW FLEXIBILITY IN ACHIEVING THE COURSE CONCEPTS AND BEHAVIORAL OBJECTIVES. THE INTRODUCTORY AND CONCLUDING SUGGESTION LISTS FOCUS ON A CULMINATING BOOK PARTY TO UTILIZE SKILLS LEARNED IN THIS UNIT. AT THIS PARTY, A POSTTEST WITH A CHECKLIST WILL BE USED TO EVALUATE ACHIEVEMENT IN SPEAKING SKILLS. THE APPENDIX INCLUDES 10 TRANSPARENCIES, A LIST OF AUDIOVISUAL RESOURCE MATERIALS, AND A FEEDBACK SHEET FOR PUPIL AND PARENT EVALUATION OF THE UNIT. A GRADE 2 SOCIAL STUDIES UNIT, "NEIGHBORHOODS DEPEND ON EFFECTIVE COMMUNICATION AND TRANSPORTATION," MAY BE CORRELATED TO SOME DEGREE WITH THIS UNIT. (AG)

VT 015 303
LETTERS TO THE AUTHORS.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO. MF AVAILABLE IN VT-ERIC SET.
CVTE-I-149
PUB DATE - ND 41P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 4; BEHAVIORAL OBJECTIVES; *RESOURCE UNITS; BIBLIOGRAPHIES; AUDIOVISUAL AIDS; DISCUSSION (TEACHING TECHNIQUE); INSTRUCTIONAL MATERIALS; CURRICULUM GUIDES; *LETTERS (CORRESPONDENCE); BUSINESS CORRESPONDENCE; HUMANITIES; LEARNING ACTIVITIES; WRITING; TRANSPARENCIES; WORKSHEETS; *AUTHORS; RESEARCH SKILLS; COMMUNICATION SKILLS IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS RESOURCE UNIT ON LETTER WRITING, SUGGESTED FOR A GRADE 4 CLASS, REVIEWS THE FRIENDLY LETTER FROM A GRADE 2 UNIT AND FOCUSES UP ON WRITING BUSINESS LETTERS TO AUTHORS. CORRESPONDENCE AND REFERENCE SKILLS WILL BE DEVELOPED BY DOING RESEARCH ON AN AUTHOR AND BY LEARNING HOW TO COMPOSE A LETTER DIRECTED TO HIM. A PRETEST INCLUDED IN THE APPENDIX DETERMINES WHETHER OR NOT STUDENTS SHOULD OMIT FOUR OF THE SIX PHASE I LESSONS. HALF OF THE CONCEPTS IMPLEMENTED BY OBJECTIVES FOR PHASE I WERE FIRST TAUGHT IN THE GRADE 2 LETTER WRITING UNIT. THE PHASE I TEACHING SUGGESTIONS INCLUDE USE OF FILMS, TRANSPARENCIES, AND DISCUSSIONS, AS WELL AS IDEAS FOR EVALUATION AND A RESOURCE LIST FOR EACH LESSON. EVALUATION CHECKLISTS FOR A FRIENDLY LETTER AND A BUSINESS LETTER WILL BE USED BY THE TEACHER TO CHECK STUDENT PERFORMANCE. THE NINE PHASE II ASSIGNMENTS PROVIDE OPTIONAL EXTENSIONS OF PHASE I WORK, CULMINATING IN SIX SUGGESTED PHASE III RESEARCH PROJECTS INVOLVING LETTERS, AUTHORS, AND MAIL. "FOLLOW-UP" SUGGESTIONS FOR THE UNIT ENRICH THE LESSON PLANS. THE APPENDIX CONTAINS AN ACTIVITY WORKSHEET, FOUR TRANSPARENCIES, THE PRETEST, LISTS OF RESOURCE MATERIALS, A BIBLIOGRAPHY, AND A TEACHER DIRECTED UNIT EVALUATION QUESTIONNAIRE. (AG)

VT 015 304
DICTIONARY SKILLS--CLUES TO LANGUAGE.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-150
PUB DATE - ND 75P.PAES COLLECTION

DESCRIPTORS - GRADE 4; *RESOURCE UNITS; *ENGLISH CURRICULUM; *LANGUAGE SKILLS; BEHAVIORAL OBJECTIVES; STUDENT PROJECTS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS; BIBLIOGRAPHIES; INSTRUCTIONAL MATERIALS; *DICTIONARIES; SPELLING INSTRUCTION; LANGUAGE ARTS; ACHIEVEMENT TESTS; PRONUNCIATION INSTRUCTION; ANSWER KEYS; LESSON PLANS; TEACHING TECHNIQUES; EVALUATION TECHNIQUES

IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS RESOURCE UNIT SUGGESTED FOR A GRADE 4 ENGLISH CURRICULUM EXTENDS AND REVIEWS THE GRADE 3 RESOURCE UNIT "LANGUAGE AND THE DICTIONARY" AS WELL AS ADDING MORE COMPLEX DICTIONARY AND THESAURUS SKILLS INVOLVING PRONUNCIATION, SYLLABLES, SPELLING, CROSS REFERENCES, SYNONYMS, AND ANTONYM. USE OF AN INCLUDED PRETEST WITH AN ANSWER KEY ALLOWS FOR INDIVIDUAL PLACEMENT IN THE COURSE ACTIVITIES. THE 36 LEARNING ACTIVITIES SUGGESTED FOR PHASE II ENABLE THE STUDENT TO APPLY HIS LANGUAGE SKILLS, AND THE 12 PHASE III SUGGESTED PROJECTS PROVIDE INDEPENDENT WORK FOR THE HIGH ACHIEVER. CORRELATION OF DICTIONARY SKILLS WITH OTHER AREAS IS ADVISED, AS WELL AS MAKING DICTIONARIES AVAILABLE FOR EACH STUDENT. FOR EACH OF THE LESSON PLANS, CONCEPTS AND OBJECTIVES ARE PROVIDED, IN ADDITION TO IDEAS FOR EVALUATION AND A RESOURCE LIST. THE TEACHING SUGGESTIONS INVOLVE THE USE OF TRANSPARENCIES, GAMES, DISCUSSIONS, AND REFERENCE MATERIALS. AN EXTENSIVE APPENDIX INCLUDES 14 STUDENT WORKSHEETS, SEVEN TRANSPARENCIES, A BIBLIOGRAPHY, A RESOURCE LIST, AND INFORMATION FOR CORRELATING THE PRETEST RESULTS TO LESSON PLACEMENT. (AG)

VT 015 305

LIBRARY.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-153
PUB DATE - ND 58P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; *LIBRARY INSTRUCTION; *LIBRARY SKILLS; CATALOGS; COURSE OBJECTIVES; LEARNING ACTIVITIES; BOOKS; *RESOURCE MATERIALS; GRADE 3; *COURSE CONTENT; PRETESTS; POST TESTING; TRANSPARENCIES

IDENTIFIERS - EDUCATIONAL AWARENESS

LET'S PRETEND.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKewood, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-151
PUB DATE - 71 69P.PAES COLLECTION

DESCRIPTORS - RESOURCE UNITS; CAREER EDUCATION; GRADE 1; LANGUAGE ARTS; BEHAVIORAL OBJECTIVES; CONCEPT FORMATION; AUDIOVISUAL AIDS; INSTRUCTIONAL MATERIALS; INTEGRATED CURRICULUM; COMMUNICATION SKILLS; WORKSHEETS; BIBLIOGRAPHIES; IMAGINATION; FANTASY; LEARNING ACTIVITIES; TEACHING TECHNIQUES; SUPPLIES; STUDENT PROJECTS; LISTENING SKILLS; SPEECH SKILLS
IDENTIFIERS - DECISIONS

ABSTRACT - THIS INTEGRATED LANGUAGE ARTS RESOURCE UNIT, SUGGESTED FOR THE SECOND SEMESTER OF A GRADE 1 CLASS WITHOUT ABILITY GROUPING, PROVIDES OPPORTUNITIES FOR DEVELOPING CREATIVE COMMUNICATION SKILLS IN THE AREAS OF LISTENING, SPEAKING, AND WRITING, IMAGINATIVE EXPRESSION OF THE REAL AND THE "MAKE-BELIEVE" THROUGH SITUATIONS INVOLVING ROLE-PLAYING, PUPPETS, AND PANTOMIME, EMPHASIZES THE DEVELOPMENT OF BASIC ORAL AND WRITTEN LANGUAGE ARTS ABILITIES. A WIDE RANGE OF LEARNING ACTIVITIES ENCOURAGES STUDENT DICTATION OF STORIES, THE USE OF BULLETIN BOARDS, PLAYING GAMES, AND VIEWING FILMS TO IMPLEMENT SPECIFIC LESSON CONCEPTS AND OBJECTIVES. ALSO INCLUDED IN THE SIX PHASE 1 LESSONS ARE IDEAS FOR STUDENT EVALUATION AND RESOURCE LISTS. THESE PHASE 1 LESSON PLANS, EXTENDED BY MEANS OF PHASE 2 TEACHING SUGGESTIONS FOR CLASS ASSIGNMENTS, CULMINE IN THE SUGGESTED CLASS PROJECTS OF PHASE III. THE APPENDIX INCLUDES 11 STUDENT WORKSHEETS, TEACHER DIRECTED SUGGESTIONS FOR MAKING PUPPETS AS WELL AS THEATERS, AND LISTS OF WRITTEN AND AUDIOVISUAL RESOURCES. DESCRIPTIONS OF FANCIFUL THEMES IN CLASSICAL MUSIC, A BIBLIOGRAPHY, AND A UNIT EVALUATION QUESTIONNAIRE FOR TEACHERS COMPLETE THIS GUIDE, WRITTEN BY FOUR TEACHERS IN THE ELEMENTARY GRADES. (AG)

MAKING A REPORT.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKewood, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-154
PUB DATE - ND 58P.PAES COLLECTION

DESCRIPTORS - TEACHING TECHNIQUES; TEACHING GUIDES; GRADE 5; INSTRUCTIONAL AIDS; RESOURCE MATERIALS; TRANSPARENCIES; ANSWER KEYS; PRETESTS; CAREER EDUCATION; SOCIAL STUDIES UNITS; QUESTIONNAIRES; EVALUATION TECHNIQUES; STUDENT EVALUATION; BEHAVIORAL OBJECTIVES; REPORTS; BIBLIOGRAPHIES; LEARNING ACTIVITIES; SPEECH SKILLS; WRITING SKILLS; SOCIAL SCIENCES
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS SUPPLEMENTARY TEACHING UNIT ON MAKING ORAL AND WRITTEN REPORTS IS GEARED FOR A 4 TO 6-WEEK PERIOD IN A GRADE 5 SOCIAL STUDIES CLASS. A LIST OF TEACHING CONCEPTS WITH BEHAVIORAL OBJECTIVES INCLUDES KNOWLEDGE ABOUT INFORMATION LOCATION, NOTE-TAKING TECHNIQUES, OUTLINE ORGANIZATION, AND THE SET-UP OF A BIBLIOGRAPHY. THESE SKILLS ENABLE THE STUDENT TO PREPARE ORAL AND WRITTEN REPORTS. APPLICATION OF PHASE 1 INFORMATION TO THE COMPLETION OF NINE SHORT ASSIGNMENTS IN PHASE 2 AND TO SIX SUGGESTED CLASS PROJECTS IN PHASE 3 SUPPLEMENTS THE TEACHING SUGGESTIONS AND TECHNIQUES PROVIDED IN THE SEVEN PHASE 1 LESSON PLANS. AN EXTENSIVE APPENDIX INCLUDES IDEAS FOR LEARNING ACTIVITIES, THREE TRANSPARENCIES, A 2-PAGE
PRETEST WITH AN ANSWER KEY, A RESOURCE LIST, A BIBLIOGRAPHY, IDEAS FOR BULLETIN BOARDS, AND A TEACHER'S QUESTIONNAIRE ABOUT UNIT IMPROVEMENT. METHODS OF IMPLEMENTING THE INSTRUCTIONAL PLANS INCLUDE STUDENT EVALUATION TECHNIQUES AND TEACHING SUGGESTIONS FOR STUDENTS WHO ARE NOT PROGRESSING SUFFICIENTLY. EACH LESSON ALSO CONTAINS A LONG RESOURCE LIST AND A VARIETY OF GENERAL AND SPECIFIC TEACHING IDEAS. (AG)

VT 015 309
LANGUAGE AND ATTITUDES. LANGUAGE ARTS RESOURCE UNIT, LEVEL 7.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-155
PUB DATE - ND 21P.PAES COLLECTION

DESCRIPTORS - *LANGUAGE ARTS; *RESOURCE UNITS; GRADE 7; BIBLIOGRAPHIES; WORKSHEETS; *CAREER EDUCATION; *STUDENT ATTITUDES; COMMUNICATION (THOUGHT TRANSFER); SELF CONCEPT; INSTRUCTIONAL MATERIALS; BEHAVIORAL OBJECTIVES; TEACHING TECHNIQUES; DEVELOPMENTAL TASKS; *EXPRESSIVE LANGUAGE; PROBLEM SOLVING; GROUP RELATIONS; LEARNING ACTIVITIES; HUMANITIES; DIAGRAMS
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS LANGUAGE ARTS RESOURCE UNIT WILL BE USEFUL AS A 2 OR 3-WEEK INTRODUCTION TO LANGUAGE AND ATTITUDES IN A GRADE 7 LANGUAGE ARTS PROGRAM. COOPERATION IN GROUP PROBLEM SOLVING AND SELF UNDERSTANDING ARE THE TWO MAJOR GOALS OF THESE LESSON PLANS. AWARENESS OF THE FUNCTION OF LANGUAGE IN COMMUNICATING ATTITUDES LEADS TO SUCCESSFUL GROUP INTERACTION BY THE END OF PHASE I, WHICH CONSISTS OF TEACHER DIRECTED LEARNING ACTIVITIES. IDEAS FOR ORIENTATION AND REVIEW ARE PROVIDED IN ADDITION TO CONCEPTS AND TEACHING TECHNIQUES FOR EACH OF THE FIVE PHASE I LESSONS. AFTER COMPLETION OF AT LEAST THREE OF THE FIVE ASSIGNMENTS IN PHASE II, STUDENTS WILL BE ABLE EITHER TO CREATE AN ORIGINAL PROJECT INVOLVING APPLICATION OF LANGUAGE SKILLS AND CONCEPTS LEARNED FROM PREVIOUS CLASSWORK, OR SELECT ONE OF EIGHT SUGGESTED PHASE III PROJECTS TO COMPLETE. DEVELOPED BY JUNIOR HIGH SCHOOL TEACHERS, A COUNSELOR, AND A LANGUAGE ARTS RESOURCE SPECIALIST, THE RESOURCE GUIDE INCLUDES AN APPENDIX CONTAINING TWO CLASS ACTIVITY WORKSHEETS, A FEEDBACK SHEET FOR STUDENT EVALUATIONS OF THE UNIT, AND A BRIEF BIBLIOGRAPHY. (AG)

VT 015 311
COMING OF AGE. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-155
PUB DATE - ND 37P.PAES COLLECTION

DESCRIPTORS - CAREER EDUCATION; *TEACHING GUIDES; *RESOURCE UNITS; UNIT PLAN; GRADE 8; *LEARNING ACTIVITIES; CONCEPT TEACHING; PERSONALITY ASSESSMENT; *PERSONALITY DEVELOPMENT; LITERATURE; *LANGUAGE ARTS
IDENTIFIERS - *SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS EIGHTH GRADE INSTRUCTIONAL UNIT IS FOR USE BY TEACHERS IN PRESENTING A 3-WEEK PROGRAM DESIGNED TO (1) FOCUS ATTENTION ON THE PROBLEMS THAT CONFRONT TEENAGEERS AT DIFFERENT MATURITY STAGES, AND (2) EMPHASIZE THE APPlicABILITY OF THE CONCEPTS OF MATURITY PORTRAYED IN LITERATURE. FOLLOWING THE GENERAL PLAN AND EXPLANATION OF THE UNIT, LESSONS AND ACTIVITIES COVERING THE 10 MAJOR CONCEPTS OF THE UNIT ARE PROVIDED, INCLUDING CONTENT, STRATEGIES FOR PRESENTING THE MATERIAL AND MOTIVATING STUDENT
PARTICIPATION, AND EVALUATION SUGGESTIONS. LEARNING ACTIVITIES INVOLVING READING, WRITING, INTERVIEWING, AND CONVERSATION ARE DESIGNED TO MAKE STUDENTS MORE AWARE OF THEIR POTENTIALITIES, INTERESTS, AND DEVELOPING PERSONALITIES. A PRETEST AND POSTTEST WITH ANSWERS ARE INCLUDED, AND WRITING DESIGN SHEETS, DISCUSSION SHEETS, A BIBLIOGRAPHY, AND A FEEDBACK SHEET ARE APPENDED. RECOMMENDED TEXT FOR THE UNIT IS THE MIRRORS SCHOLASTIC LITERATURE UNIT. (AW)

VT 015 312
THE NEWSPAPER. LANGUAGE ARTS RESOURCE UNIT, LEVEL 9.
JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-1-158
PUB DATE - ND 87P.PAES COLLECTION

ABSTRACT - THIS REVISED LANGUAGE ARTS RESOURCE UNIT ON NEWSPAPERS FOR A 9-WEEK GRADE 9 JOURNALISM CLASS INCLUDES A DETAILED INTRODUCTION WITH 19 UNIT CONCEPTS, A RATIONALE, SUGGESTIONS FOR THE TEACHER, AND A BRIEF OUTLINE OF 12 PHASE I LESSONS. THE TEACHING GUIDE ENUMERATES GENERAL AND SPECIFIC INSTRUCTIONAL STRATEGIES WITH ALTERNATES, CONCEPTS WITH OBJECTIVES, AND EVALUATION PROCEDURES FOR EACH SHORT PHASE I LESSON. PHASE II OFFERS ADDITIONAL ENRICHMENT MATERIAL FOR STUDENTS SUCCESSFULLY ACHIEVING THE PHASE I OBJECTIVES, WHILE PHASE III LISTS 11 POSSIBLE COCURRICULAR PROJECTS. A 49-PAGE APPENDIX INCLUDES A STUDENT PRE-TEST AND ANSWER SHEET TO GAUGE STUDENT READINESS FOR PHASE I LESSONS, MANY STUDENT MATERIALS INCLUDING WORK SHEETS, VISUAL AIDS, STUDY OUTLINES, A 1-PAGE FEEDBACK SHEET FOR STUDENTS CORRELATED TO A POST-LESSON STRATEGY FOR SUMMARY AND EVALUATION METHODS, AND A BRIEF 1-PAGE BIBLIOGRAPHY. (AG)

VT 015 313
MASS MEDIA: A STUDY OF RADIO AND T.V. LANGUAGE ARTS RESOURCE UNIT, LEVEL 8.
JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 87P.PAES COLLECTION

ABSTRACT - THIS RESOURCE UNIT ON COMMUNICATIONS PROVIDES CONCEPTS AND STRATEGIES FOR THE 8TH GRADE TEACHER OF A 4 OR 5 WEEK LANGUAGE ARTS PROGRAM STUDYING RADIO AND TELEVISION AS EXAMPLES OF MASS MEDIA. THE SEVEN LESSONS PRESENTED IN PHASE I BRIEFLY COVER THE THEORY, DEVELOPMENT, AND TECHNOLOGY OF COMMUNICATION, SPECIFICALLY DESCRIBING THE FUNCTIONS OF RADIO AND TELEVISION. CONCEPTS LEARNED IN PHASE I ARE APPLIED BY COMPLETING SOME OF THE ASSIGNMENTS LISTED IN PHASE II, LEADING IN PHASE III EITHER TO CREATION OF ORIGINAL PROJECTS OR SELECTING A PROJECT FROM A LIST OF 20 IDEAS.
THE APPENDIX INCLUDES A PRETEST, SAMPLE TRANSPARENCIES, A RADIO AND TELEVISION EVALUATION FORM, A "FEEDBACK" QUESTIONNAIRE FOR THE STUDENTS, AND A BIBLIOGRAPHY. METHODS OF IMPLEMENTING THE LESSON GOALS INCLUDE A UNIT ORIENTATION AND DIAGNOSIS FOR THE PRETEST RESULTS, SUGGESTIONS FOR EVALUATING STUDENT ACHIEVEMENT, AND WAYS TO HELP STUDENTS WHO ARE NOT PROGRESSING SUFFICIENTLY. (AG)

VT 015 314
JUST ME.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-160
PUB DATE - JUN71 61P.PAES COLLECTION

DESCRIPTORS - AUDIOVISUAL AIDS; *RESOURCE UNITS; GRADE 1; RESOURCE MATERIALS; REFERENCE MATERIALS; BIBLIOGRAPHIES; FILMS; *COMMUNICATION (THOUGHT TRANSFER); SELF EXPRESSION: LANGUAGE ARTS; *LANGUAGE SKILLS; *TEACHING GUIDES; EVALUATION TECHNIQUES; INSTRUCTIONAL AIDS; INSTRUCTIONAL MATERIALS; MUSIC ACTIVITIES; PROGRAM EVALUATION; TEACHER DEVELOPED MATERIALS; BEHAVIORAL OBJECTIVES; FUNDAMENTAL CONCEPTS; *SELF CONCEPT; LEARNING ACTIVITIES
IDENTIFIERS - SELF AWARENESS

ABSTRACT - WRITTEN BY FOUR ELEMENTARY SCHOOL TEACHERS FOR PUPILS IN THE FIRST SEMESTER OF GRADE 1, THIS LANGUAGE ARTS RESOURCE UNIT IS DESIGNED FOR USE WITHOUT CLASSROOM ABILITY GROUPINGS AND STRESSES ORAL COMMUNICATION FOR EXPRESSING IDEAS ABOUT ONEWSELF AND OTHERS. DIVIDED INTO THREE SEPARATE PHASES, THE LAST TWO PHASES PROVIDE OPTIONAL AND SUGGESTED IDEAS FOR STUDENT ACTIVITIES CORRELATED TO EACH OF THE FIVE LESSONS IN PHASE ONE. THE GUIDE ALSO INCLUDES AN INTRODUCTION, DETAILED CONCEPTS WITH OBJECTIVES FOR EACH OF THE FIVE LESSONS, AND EXTENSIVE APPENDED MATERIALS, INCLUDING 13 SAMPLE STUDENT ACTIVITY SHEETS, A 2-PAGE BIBLIOGRAPHY, A LIST OF SONGS FOR LESSONS 1, 3, AND 4, A RESOURCE LIST, TWO SUGGESTIONS FOR UNIT EVALUATION, AND A 2-PAGE TEACHER'S QUESTIONNAIRE REQUESTING COMMENTS ON THE UNIT. LISTENING, SPEAKING, AND WRITING OBJECTIVES DEVELOP DESCRIPTIVE ABILITIES INVOLVING THE PUPIL, HIS FRIENDS, FAMILY, AND SCHOOL. EACH LESSON INCLUDES MANY EDUCATIONAL STRATEGIES, A RESOURCE LIST, AND EVALUATION METHODS. (AG)

VT 015 322
CHARGE CARDS, CREDIT COUNSELING, AND DATA PROCESSING.

JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-173
PUB DATE - ND 120P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; BOOKS; AUDIOVISUAL AIDS; SECONDARY GRADES; *BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES; *CREDIT (FINANCE); *MONEY MANAGEMENT; DATA PROCESSING; BUSINESS EDUCATION; ECONOMICS; MARKETING; *BANKING; BANKING VOCABULARY; BUDGETING
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - FOR USE BY SECONDARY SCHOOL TEACHERS IN PRESENTING INFORMATION ON CREDIT, THIS INSTRUCTIONAL UNIT PRESENTS OBJECTIVES, PRE- AND POST-TESTS WITH ANSWERS, RESOURCE PERSONS SUGGESTED LEARNING ACTIVITIES, SPECIAL INFORMATION FOR TEACHERS, AND ADDITIONAL LEARNING RESOURCES FOR THE SUBJECTS OF CHARGE CARDS, CREDIT COUNSELING, AND DATA PROCESSING AS APPLIED TO THE BANKING INDUSTRY. THE DOCUMENT IS ILLUSTRATED WITH NUMEROUS CHARTS, TABLES, AND SAMPLE FORMS. (AW)
VT 015 323
TAXES.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-174
PUB DATE - ND 31P

DESCRIPTORS - *TAXES; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; *INSTRUCTIONAL MATERIALS; TEACHING TECHNIQUES; *PROGRAM SOLVING; EDUCATIONAL FINANCE; *MATHEMATICAL APPLICATIONS; *MATHEMATICS INSTRUCTION; PRETESTS; BUSINESS SKILLS; POST TESTING; CAREER EDUCATION; DEVELOPMENTAL VOCABULARY; GUIDES; TAX RATES
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS TEACHING UNIT ON TAXES ILLUSTRATES THE MATHEMATICAL PROCEDURES FOR COMPUTING VARIOUS INCOME TAXES, EDUCATIONAL FINANCE OPERATIONS, WITHHOLDING TAXES, AND FEDERAL ESTATE TAX SETTLEMENTS. EACH OF THE FIVE DEVELOPMENTAL LESSON PLANS INCLUDES SPECIFIC PROBLEMS TO SOLVE, A SAMPLE PROBLEM SOLUTION, AND RELATED LEARNING ACTIVITIES. DEFINITIONS OF TERMS FOR TEACHER USE, LISTS OF RESOURCE MATERIALS, AND SHORT PRE-TESTS OR POST-TESTS FOR EACH LESSON COMPLETE THE INSTRUCTIONAL OUTLINE. DETAILED INFORMATION SHEETS FROM A U.S. MASTER TAX GUIDE AND SAMPLE TAX FORMS AND TABLES SUPPLEMENT THE GUIDE. (AG)

VT 015 325
GUIDE FOR THE DEVELOPMENT OF RESPECT FOR SELF AND OTHERS: A SOURCE FOR EDUCATORS IN TEACHING WHOLEsome ATTITUDES TOWARD DAILY LIFE AND WORK. PRIMARY-INTERMEDIATE GRADES.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.

CVTE-I-176
PUB DATE - 71 122P

DESCRIPTORS - *SELF CONCEPT; RESOURCE MATERIALS; PRIMARY GRADES; INTERMEDIATE GRADES; INSTRUCTIONAL AIDS; *INSTRUCTIONAL MATERIALS; *STUDENT ATTITUDES; WORLD AFFAIRS; THEMATIC APPROACH; TEACHING PROCEDURES; VISUAL AIDS; BIBLIOGRAPHIES; LEARNING ACTIVITIES; EVALUATION TECHNIQUES; WORK ATTITUDES; HUMAN RELATIONS; SELF ESTEEM; FUNDAMENTAL CONCEPTS; *RESOURCE GUIDES IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS TENTATIVE GUIDE OFFERS METHODS OF TEACHING POSITIVE PRODUCTIVE ATTITUDES CONCERNING SELF RESPECT AND RESPECT FOR OTHERS, USING THE EVERYDAY EVENTS OF LIFE AS A VEHICLE FOR CONVEYING IDEAS TO PRIMARY AND INTERMEDIATE GRADES. DEVELOPED BY A COMMITTEE OF ELEMENTARY SCHOOL TEACHERS AND COUNSELORS AND INTENDED FOR INTEGRATION INTO A BROADER CURRICULUM, THIS RESOURCE GUIDE CONTAINS AN INTRODUCTORY OVERVIEW, TWO SAMPLE LESSON MODELS IN DIAGRAM FORM, SECTIONS ON RESPECT FOR SELF AND RESPECT FOR OTHERS, AND A BIBLIOGRAPHY FOR STUDENTS AND EDUCATORS. CONCEPTS, LEARNING ACTIVITIES, EVALUATION PROCEDURES, AND RESOURCE MATERIALS FOR THE THREE UNITS ON RESPECT FOR SELF AND THE SIX UNITS ON RESPECT FOR OTHERS ARE PRESENTED IN OUTLINE FORM, WITH SUGGESTED GRADE LEVELS (PRIMARY OR INTERMEDIATE) INDICATED. RESPECT FOR SELF IS STUDIED THROUGH SITUATIONS INVOLVING SELF DISCOVERY, SELF-DEVELOPMENT, AND SELF-CONFLICT SITUATIONS. SOCIAL GROUPS OF FAMILY, FRIENDS, COMMUNITY, NATIONS, AND WORLD ARE TOPICS USED IN EXPLORING THE AREA OF RESPECTING OTHERS. (AG)

VT 015 332
JOURNALISTIC WRITING--AN EXPERIENCE IN WRITTEN COMMUNICATION.
JEFFERSON COUNTY SCHOOL DISTRICT R-1,
LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.

ABSTRACT - RECOMMENDED FOR ALL SENIOR HIGH
STUDENTS WITHOUT PRIOR PREPARATION, THIS
LANGUAGE ARTS TEACHING GUIDE PROVIDES A
CONCISE INTRODUCTION TO JOURNALISTIC WRITING
AS A MEANS OF COMMUNICATION AND SELF
EXPRESSION. DESIGNED TO INCREASE SKILLS IN
OBSERVATION FOR SUCCESSFUL LIVING, THE
RESOURCE UNIT FOCUSES ON NEWSPAPER
TERMINOLOGY, REPORTING ETHICS, COPYEDITING,
AND WRITING NEWS STORIES. THE EXTENSIVE
STUDENT READING MATERIALS AND WORKSHEETS
CONSTITUTING OVER TWO-THIRDS OF THE GUIDE
ENABLE THE STUDENT TO PRACTICE WRITING,
EDITING, AND NEWS ANALYSIS SKILLS. TEACHING
SUGGESTIONS KEYED TO BEHAVIORAL OBJECTIVES
ARE REINFORCED BY MEANS OF SAMPLE TESTS AND
ANSWER KEYS, A SAMPLE STYLE MANUAL, AND OTHER
SOURCE MATERIALS FOUND IN THE APPENDIXES. A
2-COLUMN INSTRUCTIONAL FORMAT OUTLINES COURSE
GOALS ACCOMPANIED BY LESSON PLANS AND LISTS
OF RESOURCES AVAILABLE IN THE APPENDIXES OR
ELSEWHERE. THE TEACHING TECHNIQUES INCLUDE
DISCUSSION, ORAL READINGS, STUDENT PAPERS,
CLASS ASSIGNMENTS, AND USE OF AUDIOVISUAL
AIDS. SEVEN TEXTBOOKS ARE SUGGESTED FOR USE
IN THE COURSE. (AG)

VT 015 340
ART PROGRAM GUIDE, K-12.
DEPARTMENT OF PUBLIC HEALTH.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - JAN 1970

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; SECONDARY GRADES; OCCUPATIONAL CHOICE; *CAREER OPPORTUNITIES; CAREER LADDERS; CAREER PLANNING; *RESOURCE GUIDES; SUPPLEMENTARY READING MATERIALS; INSTRUCTIONAL AIDS; BEHAVIORAL OBJECTIVES; *HEALTH OCCUPATIONS; HEALTH PERSONNEL; OCCUPATIONAL INFORMATION; EMPLOYMENT QUALIFICATIONS; MANPOWER NEEDS; SALARIES IDENTIFIERS - CAREER AWARENESS; ELEMENTARY AND SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III


VT 015 347
CAREER DEVELOPMENT GUIDE, GRADES K-12.

OREGON CONSOLIDATED SCHOOLS.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.; OREGON STATE DEPT. OF EDUCATION, SALEM
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - 20 AUG 1971

DESCRIPTORS - *CAREER EDUCATION; *VOCATIONAL DEVELOPMENT; *CURRICULUM GUIDES; TEACHING GUIDES; ELEMENTARY GRADES; SECONDARY GRADES; BEHAVIORAL OBJECTIVES; *CONCEPT TEACHING; LESSON PLANS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; LEARNING ACTIVITIES; DEFINITIONS; EVALUATION METHODS; *SELF CONCEPT IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS; ELEMENTARY SECONDARY EDUCATION ACT TITLE III; ESEA TITLE III

ABSTRACT - FUNDED UNDER THE ELEMENTARY SECONDARY EDUCATION ACT (ESEA) TITLE III, THIS TEACHING GUIDE PROVIDES TOPICAL OUTLINES FOR GRADES K-12, DESIGNED TO INTEGRATE AND COORDINATE CAREER EDUCATION INTO THE CURRICULUM AT ALL LEVELS. OUTLINES FOR EACH GRADE INCLUDE CONCEPTS TO BE LEARNED, BEHAVIORAL OBJECTIVES, TOPIC-LEARNING ACTIVITIES, RESOURCES, DESIRED LEARNING OUTCOME OF EACH SPECIFIC ACTIVITY, AND EVALUATION PROCEDURES. A PACKET OF SUPPLEMENTARY MATERIALS FOR GRADES K-3 IS INCLUDED, AS WELL AS A LIST OF CAREER DEVELOPMENT TERM DEFINITIONS AND A SELECTED BIBLIOGRAPHY OF ARTICLES RELATING TO KINDERGARTEN EDUCATION. (AW)

VT 015 349
KEILHOLTZ, LINDA A.
WORLD OF WORK CAREER PROGRAM, K-6.

TOLEDO PUBLIC SCHOOLS, OHIO. DEPT. OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000234-X-CCEM
PUB DATE - 71 38P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; INSTRUCTIONAL AIDS; TEACHING TECHNIQUES; FIELD TRIPS; ROLE PLAYING; *ELEMENTARY GRADES; SELF CONCEPT; SERVICE OCCUPATIONS; STUDENT ATTITUDES; BEHAVIORAL OBJECTIVES; *SCHOOL COMMUNITY RELATIONSHIP; STUDENT SCHOOL RELATIONSHIP; LEARNING ACTIVITIES; DEVELOPMENTAL PROGRAMS; *TEACHING GUIDES; SERVICES; STUDENT EVALUATION; ACTIVITY LEARNING; CREATIVE ACTIVITIES
IDENTIFIERS - EDUCATIONAL AWARENESS


VT 015 351
PETERSON, MARLA, AND OTHERS
K-9 LEARNERS AND THE OCCUPAC APPROACH.

EASTERN ILLINOIS UNIV., CHARLESTON. CENTER FOR EDUCATIONAL STUDIES.
ILLINOIS STATE BOARD OF VOCATIONAL EDUCATION AND REHABILITATION, SPRINGFIELD. VOCATIONAL AND TECHNICAL EDUCATION DIV.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000138
PUB DATE - NOV71 9P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; *FUNDAMENTAL CONCEPTS; GENERALIZATIONS; *VOCATIONAL DEVELOPMENT; OCCUPATIONS; *SELF CONCEPT; ELEMENTARY GRADES; INSTRUCTIONAL AIDS; SECONDARY GRADES; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; *TEACHING GUIDES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THE BASIC CONCEPTS OF THE OCCUPAC APPROACH TO CAREER DEVELOPMENT ARE LISTED SEPARATELY FOR LEARNERS FROM GRADES K-3, 4 TO 6, AND 7 TO 9. FOR EACH OF THESE GRADE LEVELS, CONCEPTS ARE ORGANIZED IN FOUR GROUPS: (1) CAREER INFORMATION AS IT RELATES TO SPECIFIC OCCUPATIONS, (2) CAREER INFORMATION AS IT RELATES TO THE WORLD OF WORK, (3) THE SELF AS IT RELATES TO SPECIFIC OCCUPATIONS, AND (4) THE SELF AS IT RELATES TO THE WORLD OF WORK. MANY OF THESE FUNDAMENTAL UNDERSTANDINGS ARE REPEATED FOR EACH GROUP OF LEARNERS. THE OCCUPAC PROJECT COMMITTEE FOR THE RESOURCE LIST INCLUDED CONSULTANTS IN ELEMENTARY EDUCATION, INDUSTRIAL ARTS, AND HOME ECONOMICS. (AG)

VT 015 352
PETERSON, MARLA, AND OTHERS
CAREER DEVELOPMENT ACTIVITIES TO ACCOMPANY OCCUPACs (K-6).
ABSTRACT - THESE 10 OCCUPATIONAL ACTIVITY LISTS WERE DEVELOPED AS PART OF THE OCCUPAC PROJECT FOR DESIGNING AND TESTING MULTIMEDIA INSTRUCTIONAL MATERIALS FOCUSING ON THE STUDY OF SPECIFIC OCCUPATIONS FOR THE ELEMENTARY GRADES. FOR EACH OF THE 10 OCCUPATIONS, THE CAREER DEVELOPMENT ACTIVITIES INCLUDE THE SUGGESTED GRADE LEVEL AND FIELD TRIPS INVOLVING RESOURCE SPEAKERS. STUDENTS ARE ASKED TO PERFORM TASKS SIMILAR TO THOSE ENCOUNTERED FOR EACH JOB. CREATIVE ACTIVITIES, SUCH AS MAKING BULLETIN BOARDS, DRAWINGS, AND PUPPET SHOWS, ARE SUGGESTED. VISITING THE PLACE OF EMPLOYMENT FOR EACH OCCUPATION AND WATCHING DEMONSTRATIONS OF JOB SKILLS AND KNOWLEDGE MAKE UP MOST OF THE LEARNING ACTIVITIES. THE JOBS, ORIENTED TO THOSE PROVIDING HUMAN SERVICES, INCLUDE LANDSCAPER, NURSE, ELECTRICIAN, SECRETARY, CHEF, DENTAL ASSISTANT, AND OTHERS. (AG)
CURRICULUM CONTAINS A DETAILED STEP-BY-STEP RATIONALE, SPECIFIC OBJECTIVES FOR EACH MAIN IDEA, AND AN APPENDIX WHICH INCLUDES SAMPLES OF LOW ORGANIZATION GAMES AND SIMPLE RHYTHMIC ACTIVITIES. THIS UNIT IS USED IN CONJUNCTION WITH OTHER UNITS AVAILABLE IN THIS ISSUE AS VT 015 451 AND VT 015 452. (AG)

VT 015 362
MILES, VIRGINIA E.
THE INDIVIDUALIZED FIELD TRIP IN PRIMARY EDUCATION WITHIN A SOCIAL STUDIES AND ECONOMICS UNIT.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG. OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C. MF AVAILABLE IN VT-ERIC SET.
CVTE-CO0469
PUB DATE - ND 18P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; VOCATIONAL EDUCATION; *PRIMARY GRADES; *FIELD TRIPS; *INDIVIDUALIZED CURRICULUM; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; SOCIAL STUDIES UNITS; ECONOMIC EDUCATION; TEACHING PROCEDURES; TESTING; COGNITIVE DEVELOPMENT; LEARNING ACTIVITIES; SERVICES; COMMUNITY INVOLVEMENT; SCHOOL INDUSTRY RELATIONSHIP; PARENT SCHOOL RELATIONSHIP IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS GUIDE FOR INCORPORATING AN INDIVIDUALIZED FIELD TRIP AS PART OF A SOCIAL STUDIES AND ECONOMICS UNIT PROVIDES SUGGESTIONS FOR PUPIL OBSERVATION OF THEIR PARENTS' JOBS. PRELIMINARY PROCEDURES TO BE FOLLOWED BY THE PRINCIPAL AND TEACHER INCLUDE SENDING LETTERS TO THE PARENT AND TO HIS PLACE OF EMPLOYMENT, AND MEETING WITH THE PARENTS. THE PARENTS WILL TAKE PHOTOGRAPHS OF HIS CHILD'S VISIT AND THE PUPIL WILL TAKE NOTES OF THE TRIP. TO PREPARE THE PUPIL, A VOCABULARY LIST OF VOCATIONAL TERMS WILL BE DISCUSSED. BEHAVIORAL OBJECTIVES FOR INDIVIDUAL AND GROUP ACTIVITIES FOLLOWING THE FIELD TRIP ARE PROVIDED IN ORDER TO DEVELOP BASIC COGNITIVE SKILLS. THE USE OF REFERENCE BOOKS, AUDIOVISUAL AIDS, AND SIMPLE TESTS IS RECOMMENDED, IN ADDITION TO A DIAGRAM OF THE "CIRCULAR FLOW" OF MONEY BY MEANS OF GOODS, SERVICES, AND RESOURCES. DEVELOPMENT OF A CULMINATING CLASS PRESENTATION FOR PARENTS IS SUGGESTED. AN INCOMPLETE RESOURCE LIST INCLUDES BOOKS, FILMS, AND FILMSTRIPS. DEVELOPED BY THE PROJECT VIGOR COMMITTEE, WHICH SERVES AS OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION, THE DESCRIPTIVE GUIDE IS USED IN CONJUNCTION WITH "A TEN-UNIT PROJECT IN CAREER EDUCATION" AND "THE VENTURA PARK CAREER ENRICHMENT PROJECT," AVAILABLE AS VT 015 364 AND VT 015 363, RESPECTIVELY, IN THIS ISSUE. (AG)

VT 015 363
WINCHELL, RICHARD R., AND OTHERS
VENTURA PARK CAREER ENRICHMENT PROJECT, GRADES 4-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG. OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C. MF AVAILABLE IN VT-ERIC SET.
CVTE-CO0469
PUB DATE - ND 92P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; VOCATIONAL EDUCATION; AUDIOVISUAL AIDS; *RESOURCE MATERIALS; *CURRICULUM GUIDES; TEACHING PROCEDURES; LEARNING ACTIVITIES; COMMUNITY RESOURCES; HUMAN RESOURCES; *OCCUPATIONAL CLUSTERS; *INTERMEDIATE GRADES; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; OCCUPATIONAL INFORMATION; CHARTS; BOOKLISTS; ROLE PLAYING; INDUSTRY IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A CAREER EDUCATION CLASS FOR TEACHERS AND COORDINATORS IN GRADES 4, 5, AND 6 INCLUDES A CHART IN A 3-COLUMN FORMAT WHICH CORRELATES BEHAVIORAL
OBJECTIVES WITH LEARNING ACTIVITIES AND RESOURCE MATERIALS IN 11 SPECIFIC OCCUPATIONAL CLUSTERS. ALSO INCLUDED ARE A STUDENT DIRECTED EVALUATION SHEET ABOUT VOCATIONAL INFORMATION, A DAILY CAREER ENRICHMENT PROCEDURAL GUIDE FOR THE TEACHER, A DESCRIPTION OF THE PROJECT STEERING COMMITTEE, AND JOB DESCRIPTIONS FOR THE CAREER COORDINATOR AND ASSISTANT CAREER COORDINATOR. AN ANNOTATED BOOKLIST GROUPED BY SUBJECT AND SPECIFYING BEGINNING OR INTERMEDIATE READING LEVELS, AND EXTENSIVE AUDIOVISUAL AIDS CATALOG, AND SEVERAL UNIT EVALUATION SHEETS FOR COORDINATORS AND STUDENTS COMPLETE THE INSTRUCTIONAL OUTLINE. THE TEACHING SUGGESTIONS INVOLVE THE USE OF COMMUNITY RESOURCES, "REAL-LIFE" SITUATIONS SUCH AS SETTING UP A SCHOOL STORE AND ROLE-PLAYING, AND CREATIVE ACTIVITIES SUCH AS MAKING AN UNDERWATER SCENE. THIS PROJECT GUIDE IS USED IN CONJUNCTION WITH "THE INDIVIDUALIZED FIELD TRIP" AND "A TEN-UNIT PROJECT IN CAREER EDUCATION," AVAILABLE IN THIS ISSUE AS VT 015 362 AND VT 015 364, RESPECTIVELY. TWO TEACHERS AND A COUNSELOR IN ELEMENTARY EDUCATION WROTE THIS UNIT AS PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. IMPLEMENTATION OF THIS PROGRAM WILL BE CARRIED OUT BY A COMMITTEE OF ELEMENTARY SCHOOL EDUCATORS AND PARENTS. (AG)

VT 015 364
CLOUD, MARY LYNN, AND OTHERS
A TEN-UNIT PROJECT IN CAREER EDUCATION, GRADES 4-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - NO 25P.PAES COLLECTION

DESCRIPTORS - INDUSTRIAL EDUCATION; HOME ECONOMICS; *CAREER EDUCATION; VOCATIONAL EDUCATION; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; EVALUATION TECHNIQUES; RESOURCE MATERIALS; *TEACHING GUIDES; *INTERMEDIATE GRADES; HUMAN RESOURCES; COMMUNITY RESOURCES; *UNITS OF STUDY (SUBJECT FIELDS); FIELD TRIPS; INSTRUCTIONAL MATERIALS; LEARNING ACTIVITIES IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PROJECT GUIDE FOR A CAREER EDUCATION CLASS IN GRADES 4, 5, OR 6 PROVIDES BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, DETAILED LISTS OF RESOURCE MATERIALS AND PEOPLE, AS WELL AS IDEAS FOR EVALUATION FOR 10 SEPARATE VOCATIONAL AREAS. THESE 10 SHORT UNITS OF STUDY RANGE FROM AGRICULTURE TO TELEVISION BROADCASTING, INCLUDING A WIDE VARIETY OF HOME ECONOMICS AND INDUSTRIAL EDUCATION TOPICS. TIME SPANS ARE GIVEN FOR EACH UNIT. THE DESCRIPTIVE UNIT OUTLINES WERE DEVELOPED AS PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. THIS GUIDE IS USED IN CONJUNCTION WITH "THE INDIVIDUALIZED FIELD TRIP" AND "VENTURA PARK CAREER ENRICHMENT PROJECT," AVAILABLE IN THIS ISSUE AS VT 015 362 AND VT 015 363, RESPECTIVELY. (AG)

VT 015 365
SPIRES, JERALD V.; MCMAHON, EDWARD J.
CAREER EDUCATION: ELEMENTARY SCHOOL TEACHERS' GUIDE TO IDEAS. CAREER AWARENESS, GRADES 1-6.

DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00469
PUB DATE - 72 153P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; ELEMENTARY GRADES; *GUIDELINES; FILMS; FILMSTRIPS; *OBJECTIVES; LEARNING ACTIVITIES; *INSTRUCTIONAL AIDS; COMMUNITY RESOURCES; VOCATIONAL EDUCATION; BEHAVIORAL OBJECTIVES; COGNITIVE OBJECTIVES; AFFECTIVE OBJECTIVES;
EVALUATION TECHNIQUES; *DEVELOPMENTAL PROGRAMS; PSYCHOMOTOR OBJECTIVES; VISUAL AIDS IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS GUIDE, WHICH PROVIDES SUGGESTED STEPS FOR DEVELOPING A CAREER IDEA PLAN IN ADDITION TO DESCRIBING A VARIETY OF SPECIFIC SAMPLE OBJECTIVES FOR EACH ELEMENTARY GRADE, WILL BE USEFUL FOR TEACHERS WISHING TO DEVELOP THEIR OWN CAREER EDUCATION IDEAS IN THE ELEMENTARY GRADES. DEVELOPED AS A PROJECT WITHIN PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION, THESE GUIDELINES FOR EACH GRADE LEVEL CONTAIN A DEVELOPMENTAL SEQUENCE OF BEHAVIORAL, COGNITIVE, AFFECTIVE, AND PSYCHOMOTOR OBJECTIVES AND SUGGESTIONS FOR EVALUATION. A BRIEF BIBLIOGRAPHY AND SUGGESTIONS ABOUT AUDIOVISUAL AIDS ARE INCLUDED WITHIN THE PICTORIAL INTRODUCTION.

OBJECTIVES TO BE ACHIEVED BY THE END OF GRADE 6 INCLUDE PARTICIPATION IN INDIVIDUAL AND GROUP ACTIVITIES INVOLVING FIELD TRIPS, RESOURCE SPEAKERS, STUDENT INTERVIEWS, AND AUDIOVISUAL AIDS. VOCATIONAL AWARENESS AND THE STUDENTS' EXPLORATION OF FEELINGS ABOUT JOBS WILL ENCOURAGE POSITIVE ATTITUDES TOWARD WORK. THE BRIEF APPENDED MATERIALS INCLUDE SEVERAL INSTRUCTIONAL AIDS USEFUL IN PRESENTING CAREER EDUCATION MATERIALS. (AG)

VT 015 392 ED (S EE:A GUIDE FOR OCCUPATIONAL ORIENTATION—"THE WORLD OF WORK." GRADES 5-7.

TEXAS EDUCATION AGENCY, AUSTIN; PHARR-SAN JUAN-ALAMO INDEPENDENT SCHOOL DISTRICT, TEX. EDRS PRICE MF-$0.65 HC-$6.58. CVTE-00005 PUB DATE - 71 189P. PAES COLLECTION

SECONDARY GRADES; OCCUPATIONS; *VOCATIONAL DEVELOPMENT; LEARNING ACTIVITIES; BEHAVIORAL OBJECTIVES; *CAREER PLANNING; OCCUPATIONAL INFORMATION; *CAREER OPPORTUNITIES IDENTIFIERS - CAREER AWARENESS; SELF AWARENESS

ABSTRACT - PREPARED BY STAFF AND CONSULTANT COORDINATORS OF A PILOT PROJECT FROM THE CONTRIBUTIONS OF 27 ELEMENTARY AND JUNIOR HIGH SCHOOL TEACHERS, THIS CURRICULUM GUIDE IS DESIGNED TO ORIENT STUDENTS IN GRADES 5-7 TO THE WORLD OF WORK BY STIMULATING INTEREST IN PLANNING A CAREER OR VOCATION. THE MATERIALS ARE DIVIDED BY GRADE LEVEL INTO TWO SECTIONS, WITH GRADES 5 AND 6 CONCENTRATING ON CAREER AWARENESS THROUGH THE EXPLORATION OF 26 DIFFERENT OCCUPATIONS AND GRADE 7 CONCENTRATING ON SUCH CAREER DEVELOPMENT TOPICS AS SELF AWARENESS, EDUCATIONAL AWARENESS, EMPLOYMENT-SEEKING SKILLS, AND OTHER TYPES OF OCCUPATIONAL INFORMATION. THE FOLLOWING INSTRUCTIONAL COMPONENTS ARE PROVIDED FOR EACH OCCUPATION AND CAREER DEVELOPMENT TOPIC: (1) GENERAL AND BEHAVIORAL OBJECTIVES, (2) LEARNING EXPERIENCES, WHICH CONSIST OF SUCH ACTIVITIES AS STUDENT SKITS IN WHICH STUDENTS ROLE PLAY WORKERS, INDIVIDUAL ACTIVITIES, AND GROUP DISCUSSIONS STIMULATED BY RESOURCE PERSONS, FILMS, OR OTHER INSTRUCTIONAL AIDS, AND (3) A LISTING OF INSTRUCTIONAL MATERIALS AND RESOURCES. A BIBLIOGRAPHY OF FILMS, FILMSTRIPS, RESOURCE PERSONS, FIELD TRIPS, MAGAZINES, AND BOOKS IS INCLUDED. (SB)

VT 015 393 CHOICE 3R CHANCE, CAREER PLANNING AND DEVELOPMENT, GRADES SEVEN, EIGHT AND NINE.

OAKLAND UNIFIED SCHOOL DISTRICT, CALIF. MF AVAILABLE IN VT-ERIC SET. CVTE-C00363 PUB DATE - 68 866P. PAES COLLECTION
DESCRIPTORS - *INNOVATIVE INSTRUCTION; *PROGRAM GUIDES; GRADE 7; GRADE 8; GRADE 9; *CAREER EDUCATION; SEQUENTIAL APPROACH; *INTEGRATED CURRICULUM; BEHAVIORAL OBJECTIVES; AUDIOVISUAL AIDS; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; *CAREER PLANNING; BIBLIOGRAPHIES; TEACHING TECHNIQUES; DEVELOPMENTAL PROGRAMS; INSTRUCTIONAL MATERIALS; VOCATIONAL DEVELOPMENT IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS

ABSTRACT - DEVELOPED BY TEACHERS, COUNSELORS, AND STUDENTS IN TWO SUMMER CURRICULUM DEVELOPMENT WORKSHOPS, THIS COMPREHENSIVE PROGRAM GUIDE IS DESIGNED FOR AN INTEGRATED DEVELOPMENTAL CURRICULUM IN VOCATIONAL GUIDANCE FOR GRADES 7, 8, AND 9. THE THREE INSTRUCTIONAL UNITS PRESENT LESSON CHARTS WHICH PROVIDE GENERAL AND SPECIFIC BEHAVIORAL OBJECTIVES, STUDENT AND TEACHER ACTIVITIES, AND RESOURCE LISTS KEYED TO THE CLASS MATERIALS. THE TEACHING GUIDES EXPLORE VOCATIONAL INTERESTS AND APPTITUDES AND ATTEMPT TO DEVELOP POSITIVE ATTITUDES TO SCHOOL, WORK, AND SOCIETY. THE GRADE 7 ACTIVITIES COVERING SELF APPRAISAL AND BASIC JOB INFORMATION EXTEND TO A BROADER INVESTIGATION OF GENERAL OCCUPATIONAL CLUSTERS AND SPECIFIC VOCATIONS IN GRADES 8 AND 9. INNOVATIVE FEATURES OF THIS VOCATIONAL EDUCATION PROGRAM INCLUDE AN EXPECTED TOTAL INVOLVEMENT OF SCHOOL STAFF AND COMMUNITY RESOURCES. INSTRUCTIONS FOR PROGRAM PRE-PLANNING SESSIONS, FRAME-BY-FRAME DESCRIPTIONS OF FILMSTRIPS, VOCABULARY LISTS, AND STUDENT READING MATERIAL. APPLYING FOR AND OBTAINING A JOB ARE INTRODUCED BY MEANS OF A WIDE VARIETY OF OCCUPATIONAL TESTS AND SELF-ASSESSMENT WORKSHEETS. THE APPENDIX CONTAINS A SAMPLE UNIT PLAN FOR GRADE 7, INFORMATION FOR USING KUDEL PREFERENCE RECORD SCORES, AND INFORMATION ABOUT INDUSTRIAL APPRENTICESHIPS. (AG)

VT 015 411
PITT COUNTY MIDDLE GRADES PROJECT, I-III.
PITT COUNTY SCHOOLS, GREENVILLE, N. C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 184P

DESCRIPTORS - GRADE 7; GRADE 8; *CURRICULUM GUIDES; *CAREER EDUCATION; SELF CONCEPT; *OCCUPATIONAL INFORMATION; SERVICE OCCUPATIONS; PROFESSIONAL OCCUPATIONS; EVALUATION TECHNIQUES; TECHNICAL OCCUPATIONS; *INDIVIDUALIZED INSTRUCTION; DROPOUT IDENTIFICATION; EDUCATIONAL OBJECTIVES; TEACHING TECHNIQUES; LEARNING ACTIVITIES; *LEARNING LABORATORIES; AUDIOVISUAL AIDS; RESOURCE MATERIALS; REFERENCE MATERIALS IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE; ATTITUDES APPRECIATIONS

VT 015 412
HILL, LOUISE
PITT COUNTY MIDDLE GRADES PROJECT: GUIDANCE.
PITT COUNTY SCHOOLS, GREENVILLE, N.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 118P. PAES COLLECTION
DESCRIPTORS - OCCUPATIONAL CLUSTERS; *SELF CONCEPT; CHECK LISTS; MIDDLE SCHOOLS; VOCATIONAL DEVELOPMENT; SECONDARY GRADES; *OCCUPATIONAL GUIDANCE; VOCATIONAL COUNSELING; SUPPLEMENTARY READING MATERIALS; *GUIDANCE OBJECTIVES; GUIDANCE PROGRAMS; *RESOURCE UNITS; *CAREER PLANNING; PERSONALITY DEVELOPMENT; CAREER EDUCATION IDENTIFIERS - SELF AWARENESS; CAREER AWARENESS
ABSTRACT - THIS RESOURCE UNIT ON GUIDANCE FOR MIDDLE SCHOOL STUDENTS, DEVELOPED BY A COUNSELOR, WILL PROVIDE COUNSELORS WITH OPPORTUNITIES FOR INCREASING SELF AWARENESS OF STUDENTS IN RELATIONSHIP TO CAREER PLANNING. A WIDE RANGE OF STUDENT DIRECTED CHECK LISTS AND STUDENT READING MATERIALS COVERS SELF APPRAISAL, PERSONALITY DEVELOPMENT, OCCUPATIONAL CLUSTERS, AND THE IMPORTANCE OF HIGH SCHOOL. FOUR UNIT OUTLINES WITH BEHAVIORAL OBJECTIVES ARE PRESENTED, IN ADDITION TO FIVE GENERAL GUIDANCE OBJECTIVES AND RESOURCE LISTS. (AG)

VT 015 413
PITT COUNTY MIDDLE GRADES PROJECT: CONSTRUCTION INDUSTRIES, MANUFACTURING INDUSTRIES AND AGRICULTURAL OCCUPATIONS.
PITT COUNTY SCHOOLS, GREENVILLE, N.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000553
PUB DATE - ND 177P. PAES COLLECTION
DESCRIPTORS - GRADE 7; GRADE 8; STUDENT PROJECTS; CAREER EDUCATION; * VOCATIONAL EDUCATION; *INDUSTRIAL EDUCATION; GENERAL EDUCATION; INTEGRATED CURRICULUM; *CURRICULUM GUIDES; CONSTRUCTION INDUSTRY; NATURAL RESOURCES; MANUFACTURING; ASSEMBLY (MANUFACTURING); ACTIVITY UNITS; AGRICULTURAL OCCUPATIONS; BEHAVIORAL OBJECTIVES; PROGRAM CONTENT; INDIVIDUALIZED CURRICULUM; DROPOUT IDENTIFICATION; OCCUPATIONAL INFORMATION; SELF CONCEPT IDENTIFIERS - ECONOMIC AWARENESS
ABSTRACT - THIS CURRICULUM GUIDE FOR VOCATIONAL STUDENTS IN GRADES 7 AND 8 PROVIDES "HANDS-ON" LABORATORY ACTIVITIES RELATED TO CONSTRUCTION, MANUFACTURING, AND AGRICULTURAL OCCUPATIONS. DEVELOPED, FIELD TESTED, AND EVALUATED IN 1970 AND 1971 BY THE STAFF OF THE PITT COUNTY MIDDLE GRADES PROJECT, THE GUIDE REPRESENTS HALF OF THE LABORATORY COMPONENT IN A COMPREHENSIVE OCCUPATIONAL AWARENESS PROGRAM. A MULTIPLE ACTIVITY PROGRAM ALLOWS SEVERAL ROTATING GROUPS OF THREE OR FOUR STUDENTS EACH A SPECIFIC AMOUNT OF TIME TO SPEND IN SEVERAL LEARNING ACTIVITY MODULES, PROVIDING AN INDIVIDUALIZED APPROACH INTEGRATING VOCATIONAL EDUCATION INTO A TOTAL EDUCATIONAL FRAMEWORK, THE STUDENT PROJECTS CONSTITUTE A BROAD BACKGROUND OF GENERAL INDUSTRIAL EXPERIENCES. RELEVANCE TO STUDENT NEEDS IS EMPHASIZED BY PROVIDING OPPORTUNITIES FOR SELF APPRAISAL, VOCATIONAL EXPERIENCES, AND EMPLOYMENT INFORMATION FOR PITT COUNTY. IDENTIFYING AND AIDING THE POTENTIAL DROP-OUT AND RELATING STUDENT PROJECTS TO FUTURE OCCUPATIONAL CHOICES ARE TWO IMPORTANT DROP-OUT PROJECT PROCEDURES. PROJECT-RELATED OCCUPATIONS AND SUGGESTED AUDIOVISUAL AIDS ARE LISTED IN THE SEPARATE MODULE OVERVIEWS,
Which are grouped according to grade level.

VT 015 421
OVT EXPLORATORY PROGRAM. PHASE I, II, AND III. GRADES 6-8. COURSE OF STUDY.

PITTSBURGH PUBLIC SCHOOLS, PA. DIV. OF OCCUPATIONAL, VOCATIONAL, AND TECHNICAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00442
PUB DATE - JUL71 64P

DESCRIPTORS - *VOCATIONAL EDUCATION; CAREER EDUCATION; INDUSTRIAL ARTS; HOME ECONOMICS; BUSINESS; *CURRICULUM GUIDES; *TEAM TEACHING; *STUDENT CENTERED CURRICULUM; ACTIVITY LEARNING; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; BIBLIOGRAPHIES; OCCUPATIONAL INFORMATION; *SIMULATION; GRADE 6; GRADE 7; GRADE 8
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THESE UNEDITED WORKING COPIES FOR TEAM TEACHING VOCATIONAL PREPARATION CURRICULUMS IN GRADES 6, 7, AND 8 FOCUS ON HUMAN RELATIONS AND PERSONAL DEVELOPMENT, PRODUCTION, COMMUNICATIONS, AND CONSUMER EDUCATION IN BUSINESS, HOME ECONOMICS, AND INDUSTRIAL ARTS. GENERALIZATIONS, GENERAL AND SPECIFIC BEHAVIORAL OBJECTIVES, AND EVALUATION TECHNIQUES ARE PROVIDED FOR THE STUDENT-CENTERED LEARNING ACTIVITIES, WITH SUBJECT CORRELATIONS IN EACH UNIT. THE GRADE 6 CURRICULUM INCLUDES SAMPLE PLANS FOR ORGANIZATION OF A STUDENT COMPANY. EXTENDING THE IDEA TO DETAILED PLANS FOR COMPANIES WITH A 12-WEEK ROTATING SCHEDULE, THE GRADE 7 UNIT STRESSING CAREER EXPLORATION GIVES THE PROGRAM SCOPE AND SAMPLE COMPANY MATERIALS. BIBLIOGRAPHIES ARE INCLUDED FOR GRADES 7 AND 8. IN GRADE 8, THE STUDENTS WILL SELECT A WORK CONTRACT WITH PAY IN ORDER TO PRODUCE GOODS FOR RETAILING. VOCATIONAL INFORMATION WILL BE PROVIDED IN CONJUNCTION WITH THE SIMULATED WORK EXPERIENCES. THE GUIDES WERE WRITTEN BY A COMMITTEE OF THREE TEACHERS.

VT 015 431
THE WORK ORIENTED CURRICULUM, PHASE I-GRADE 9, PHASE II-GRADE 10, PHASE III-GRADE 11, PHASE IV-GRADE 12, AND GRADES 9-12.

MONTGOMERY COUNTY PUBLIC SCHOOLS, ROCKVILLE, MD.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00559ABCDE
PUB DATE - ND 764P

DESCRIPTORS - *VOCATIONAL EDUCATION; JOB SKILLS; *INTEGRATED CURRICULUM; *UNDERACHIEVERS; *PROGRAM GUIDES; *SECONDARY GRADES; VOCATIONAL INTERESTS; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; LEARNING ACTIVITIES; WORKSHEETS; RESOURCE MATERIALS; PROGRAM DESCRIPTIONS; AUDIOVISUAL AIDS; SELF CONCEPT; CAREER PLANNING; SKILL DEVELOPMENT
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS PROGRAM GUIDE FOR AN INTEGRATED CURRICULUM IN VOCATIONAL EDUCATION FOR UNDERACHIEVERS IN GRADES 9 THROUGH 12 EMPHASIZES: (1) THE STUDENT AS EMPLOYEE IN GRADE 9, (2) THE EMPLOYEE AS RELATED TO BUSINESS AND INDUSTRY IN GRADE 10, (3) SKILL DEVELOPMENT IN TWO VOCATIONAL INTEREST AREAS IN GRADE 11, AND (4) WORK IN ONE'S LIFE PATTERN IN GRADE 12. THE CURRICULUM GUIDE FOR GRADE 9, INTENDED AS A BASIS FOR DEVELOPMENT OF OTHER UNITS, PROVIDES GENERALIZATIONS, BEHAVIORAL OBJECTIVES, TEACHING PROCEDURES, LEARNING ACTIVITIES, RESOURCE LISTS, AND QUESTIONS FOR STUDENT EVALUATION. THE GRADE 10 CURRICULUM UNIT GIVES A WIDE VARIETY OF
INSTRUCTIONAL MATERIALS AND STUDENT WORKSHEETS, WHILE THE GRADE 11 GUIDE INCLUDES TEACHER-DIRECTED EVALUATION QUESTIONNAIRES FOR EACH SUBTOPIC AND STUDENT RESOURCE MATERIALS IN LANGUAGE ARTS. TEACHING TECHNIQUES FOR GRADE 11 INVOLVE THE USE OF AUDIOVISUAL AIDS, TEACHING SUGGESTIONS, AND STUDENT WORKSHEETS. THE SEVEN CAREER PREPARATION TOPICS FOR GRADE 12 RANGE FROM IMPROVEMENT OF JOB SKILLS TO HEALTH AND SAFETY AT HOME AND ON THE JOB. A SEPARATE INTRODUCTORY UNIT PRESENTS INFORMATION ON THE BACKGROUND AND IMPLEMENTATION OF THE WORK ORIENTED CURRICULUM PROGRAM, DEVELOPED BY SUMMER WORKSHOPS AND CURRICULUM COMMITTEES OF VOCATIONAL EDUCATORS. (AG)

VT 015 432
JORDAN, MABEL, COMP.
ARKANSAS GENERAL COOPERATIVE EDUCATION COURSE OF STUDY--FIRST YEAR, UNITS I-IV.

ARKANSAS UNIV., FAYETTEVILLE, DEPT. OF VOCATIONAL EDUCATION.
ARKANSAS STATE DEPT. OF EDUCATION, LITTLE ROCK, DIV. OF VOCATIONAL, TECHNICAL AND ADULT EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C0C383
PUB DATE - ND 60P.PAES COLLECTION

DESCRIPTORS - *TEACHING GUIDES; CURRICULUM GUIDES; *COOPERATIVE EDUCATION; WORK EXPERIENCE PROGRAMS; SECONDARY GRADES; *SCHOOL INDUSTRY RELATIONSHIP; *COMMUNICATION (THOUGHT TRANSFER); COMMUNICATION SKILLS; MATHEMATICS; *BUSINESS EDUCATION; LESSON PLANS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; TRANSPARENCIES
IDENTIFIERS - CAREER AWARENESS; ECONOMIC AWARENESS; EMPLOYMENT SKILLS

ABSTRACT - THIS GUIDE CONSISTS OF FOUR MANUALS WHICH PROVIDE HIGH SCHOOL TEACHER-COORDINATORS WITH INFORMATION, TEACHING AIDS, AND SUGGESTED TECHNIQUES DESIGNED TO AID IN PRESENTING A BEGINNING 1-YEAR COURSE IN GENERAL COOPERATIVE EDUCATION. THE MANUALS WERE ADAPTED UNDER THE DIRECTION OF STAFF AT THE UNIVERSITY OF ARKANSAS FROM MANUALS PRODUCED ORIGINALLY BY THE UNIVERSITY OF TEXAS DISTRIBUTIVE EDUCATION DEPARTMENT. TEACHER OBJECTIVES, STUDENT PERFORMANCE OBJECTIVES, GENERAL TEACHING SUGGESTIONS, AND DETAILED TEACHING OUTLINES ARE INCLUDED FOR UNITS ON SCHOOL AND BUSINESS RELATIONSHIP (WITH FOUR SUB-UNITS), COMMUNICATIONS (FIVE SUB-UNITS), BASIC MATH, AND ORGANIZATION OF BUSINESS AND INDUSTRY (NINE SUB-UNITS). THE GUIDE PROVIDES VARIOUS SAMPLE CHARTS, FORMS, RECORDS, AND RATING SHEETS, SEVERAL SKITS ILLUSTRATING SALES TECHNIQUES, AND NUMEROUS TRANSPARENCY MASTERS. (AW)

VT 015 433
CAREER ORIENTATION 7-8.

TOLEDO PUBLIC SCHOOLS, OHIO.
CVTE-000024
PUB DATE - ND 60P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 7; GRADE 8; *INTEGRATED CURRICULUM; PROGRAM DESCRIPTIONS; *CURRICULUM GUIDES; FINE ARTS; TEACHING GUIDES; HUMANITIES; INDUSTRIAL ARTS; PHYSICAL EDUCATION; RESOURCE MATERIALS; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; *OCCUPATIONAL CLUSTERS; TEACHING TECHNIQUES; *OCCUPATIONAL GUIDANCE; EVALUATION TECHNIQUES; INSERVICE EDUCATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS INTEGRATED CAREER ORIENTATION GUIDE FOR GRADES 7 AND 8 PROVIDES DETAILED INSTRUCTIONS FOR STRUCTURING A CAREER EDUCATION PROGRAM, UNIT OUTLINES BROKEN DOWN INTO SPECIFIC SUBJECT AREAS WITHIN EACH OCCUPATIONAL CLUSTER, AND A RESOURCE LIST COMPILED FROM COORDINATORS' RECOMMENDATIONS.

VT 015 451
SOCIAL STUDIES, GRADE ONE. UNIT II: FAMILY LIVING AT HOME.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000217A-2

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM GUIDE FOR A GRADE 1 TEACHING UNIT PROVIDES TEACHING INSTRUCTIONS FOR A VARIETY OF LEARNING EXPERIENCES FOCUSING ON THE DIFFERING ROLES AND FUNCTIONS OF FAMILIES. DRAWING UPON THEIR OWN EXPERIENCES, THE STUDENTS EXPLORE CONSUMER NEEDS AND THE IMPORTANCE OF INCOME IN FAMILY LIVING. THE

RELATIONSHIP OF THE FAMILY TO OTHER INTEREST GROUPS IS EMPHASIZED. PROBLEM SOLVING THROUGH ROLE PLAYING ENABLES STUDENTS TO UNDERSTAND VARYING POINTS OF VIEW. MULTI-ETHNIC RESOURCE MATERIALS EXTEND THE STUDENT DATA TO ALLOW FORMATION OF GENERALIZATIONS ABOUT SIMILAR AND DISSIMILAR FAMILIES. A "MODEL OF INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL APPROACHES TO DERIVE CONCEPTS AND PRODUCE INTERDISCIPLINARY THEMATIC STATEMENTS FROM FOUR MAJOR UNIT IDEAS. A WIDE RANGE OF INSTRUCTIONAL MATERIALS SUCH AS FILMS, BOOKS, PUZZLES, AND FLANNELBOARDS DEVELOP COGNITIVE SKILLS AND POSITIVE ATTITUDES. QUESTIONING AND DISCUSSION TECHNIQUES, INTERVIEWING, LISTING, AND CREATIVE ACTIVITIES SPECIFICALLY INTRODUCE, DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA. THE CURRICULUM CONTAINS A DETAILED STEP-BY-STEP RATIONALE, SPECIFIC OBJECTIVES FOR EACH MAIN IDEA, AND AN APPENDIX THAT INCLUDES UNFINISHED STORIES FOR CLASSROOM DISCUSSION, GIFT IDEAS FOR MOTHER'S DAY, AND SOURCES OF INFORMATION ABOUT JEWISH HOLIDAYS. THIS UNIT IS USED IN CONJUNCTION WITH UNITS AVAILABLE AS VT 015 358, AND VT 015 452 IN THIS ISSUE.

VT 015 452
SOCIAL STUDIES, GRADE TWO. UNIT I: WHERE WE LIVE AND UNIT II: SERVICES IN THE COMMUNITY.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000217A-3-4

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM GUIDE FOR A GRADE 2 TEACHING UNIT PROVIDES TEACHING INSTRUCTIONS FOR A VARIETY OF LEARNING EXPERIENCES FOCUSING ON THE DIFFERING ROLES AND FUNCTIONS OF FAMILIES. DRAWING UPON THEIR OWN EXPERIENCES, THE STUDENTS EXPLORE CONSUMER NEEDS AND THE IMPORTANCE OF INCOME IN FAMILY LIVING. THE

RELATIONSHIP OF THE FAMILY TO OTHER INTEREST GROUPS IS EMPHASIZED. PROBLEM SOLVING THROUGH ROLE PLAYING ENABLES STUDENTS TO UNDERSTAND VARYING POINTS OF VIEW. MULTI-ETHNIC RESOURCE MATERIALS EXTEND THE STUDENT DATA TO ALLOW FORMATION OF GENERALIZATIONS ABOUT SIMILAR AND DISSIMILAR FAMILIES. A "MODEL OF INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL APPROACHES TO DERIVE CONCEPTS AND PRODUCE INTERDISCIPLINARY THEMATIC STATEMENTS FROM FOUR MAJOR UNIT IDEAS. A WIDE RANGE OF INSTRUCTIONAL MATERIALS SUCH AS FILMS, BOOKS, PUZZLES, AND FLANNELBOARDS DEVELOP COGNITIVE SKILLS AND POSITIVE ATTITUDES. QUESTIONING AND DISCUSSION TECHNIQUES, INTERVIEWING, LISTING, AND CREATIVE ACTIVITIES SPECIFICALLY INTRODUCE, DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA. THE CURRICULUM CONTAINS A DETAILED STEP-BY-STEP RATIONALE, SPECIFIC OBJECTIVES FOR EACH MAIN IDEA, AND AN APPENDIX THAT INCLUDES UNFINISHED STORIES FOR CLASSROOM DISCUSSION, GIFT IDEAS FOR MOTHER'S DAY, AND SOURCES OF INFORMATION ABOUT JEWISH HOLIDAYS. THIS UNIT IS USED IN CONJUNCTION WITH UNITS AVAILABLE AS VT 015 358, AND VT 015 452 IN THIS ISSUE.
MATERIALS; *TEACHING MODELS; *PHYSICAL
ENVIRONMENT
IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS SOCIAL STUDIES CURRICULUM
GUIDE FOR TWO GRADE 2 TEACHING UNITS
EMPHASIZES INTERACTION BETWEEN MAN AND HIS
PHYSICAL AND SOCIAL ENVIRONMENT AS A MEANS OF
SOLVING SOCIAL PROBLEMS, IMPROVING HUMAN
RELATIONS, AND ENCOURAGING EFFECTIVE
CITIZENSHIP. BASED ON THE SIX LEARNING
PREMISES OF THE MINNEAPOLIS SOCIAL STUDIES
PROGRAM FOR ELEMENTARY GRADES, A "MODEL OF
INQUIRY" FORMAT USES INDUCTIVE DEVELOPMENTAL
APPROACHES TO DERIVE CONCEPTS AND PRODUCE
GENERALIZATIONS FROM SEVERAL MAJOR UNIT
IDEAS. COGNITIVE SKILLS AND POSITIVE
ATTITUDES ARE DEVELOPED BY MEANS OF EXPLORING
FEELINGS, CONSIDERING PROBLEMS, AND ANALYZING
VALUES. PERSONAL EXPERIENCES, ROLE PLAYING,
AND BOOKS ARE USED IN INTERRELATED LEARNING
ACTIVITIES WHICH SPECIFICALLY INTRODUCE,
DEVELOP, EXTEND, AND CONCLUDE EACH UNIT IDEA.
THE MAPPING UNIT ORIENTS THE STUDENTS TO THE
SCHOOL AND NEIGHBORHOOD THROUGH WALKING
TRIPS, MAPPING EXERCISES, AND ECOLOGY
DISCUSSIONS. THE UNIT ON COMMUNITY SERVICES
FOCUSES ON THE SUPERMARKET AS AN EXAMPLE OF
PRODUCER AND CONSUMER INTERDEPENDENCE, AND
SCHEDULES FIELD TRIPS TO THE SUPERMARKET,
WHOLESALE MARKET, AND BANK. THE GUIDE
INCLUDES A DETAILED STEP-BY-STEP RATIONALE, A
SUGGESTED ANNOTATED BIBLIOGRAPHY, SPECIFIC
UNIT OBJECTIVES, AND AN APPENDIX INCLUDING
UNFINISHED STORIES FROM UNIT II, GRADE 1, FOR
DISCUSSION PURPOSES. THESE UNITS ARE USED IN
CONJUNCTION WITH UNITS AVAILABLE AS VT 015
358 AND VT 015 451 IN THIS ISSUE. (AG)

VT 015 454
LEARNING TO MOVE--MOVING TO LEARN. MOVEMENT
EXPLORATION AND DISCOVERY.

LOS ANGELES CITY SCHOOLS, CALIF. DIV. OF
INSTRUCTIONAL PLANNING AND SERVICES.
ABSTRACT - THIS REPORT ON OCCUPATIONAL INFORMATION BRIEFLY SUMMARIZES RESOURCE MATERIALS AND TEACHING TECHNIQUES FOR USE IN INTEGRATED SEQUENTIAL CAREER EDUCATION CURRICULUMS FROM KINDERGARTEN THROUGH GRADE 7. A 5-PAGE INTRODUCTORY CHART PRESENTS THE GRADE LEVEL, NAME OF COURSE OR UNIT, NATURE OF INSTRUCTION INCLUDING TEXTBOOKS AND LEARNING ACTIVITIES, TOGETHER WITH THE UNIT DURATION IN HOURS. A SHORT FOREWORD AND CONCLUSION SUPPLEMENT THE REPORT, WHICH ALSO INCLUDES COPIES OF SURVEY FORMS WITH EXAMPLES OF RESPONSES IN THE EXTENSIVE APPENDIX. THIS SUMMARY OF RESULTS FROM TEACHER DIRECTED INQUIRIES IS NOT INTENDED TO BE COMPREHENSIVE, SINCE NOT ALL OF ATLANTA'S ELEMENTARY SCHOOLS ARE INCLUDED. (AG)

VT 015 488
OCCUPATIONAL INFORMATION IN THE CURRICULUM: KINDERGARTEN THROUGH SEVENTH GRADES. A SUMMARY REPORT.

ATLANTA PUBLIC SCHOOLS, GA.
MF AVAILABLE IN VT-ERIC SET.
CVTE-00232
PUB DATE - 71 46P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *BOOK CATALOGS; *INDEXES (LOCATORS); REFERENCE MATERIALS; VISUAL AIDS; ADULT EDUCATION; CONTINUING EDUCATION; EARLY CHILDHOOD EDUCATION; *SECONDARY GRADES; *ELEMENTARY GRADES; RESOURCE MATERIALS; ANNOTATED BIBLIOGRAPHIES

IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CATALOG OF FOLLETT BOOKS IN PRINT PROVIDES ORDER FORMS WITH INSTRUCTIONS FOR ORDERING THE INSTRUCTIONAL MATERIALS LISTED FOR PART I AND II. PART I CONTAINS EDUCATIONAL MATERIALS WITH A TITLE INDEX FOR THE AGE RANGES OF EARLY CHILDHOOD THROUGH GRADE 8. PART II CONTAINS LISTS OF HIGH
SCHOOL, ADULT, AND CONTINUING EDUCATION MATERIALS WITH A TITLE INDEX. COSTS ARE INCLUDED FOR THE BOOKS. DESCRIPTIVE PARAGRAPHS ARE PROVIDED FOR MANY OF THESE BOOKS. (AG)

VT 015 518
COBURN, DARREL W.
PROJECT DEVIÊTE. TEACHER'S GUIDE.
BILL PLANK SERVICE UNIT, ALLIANCE, NEBR.
OFFICE OF EDUCATION (DHEW), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000636600009XCEM
PUB DATE - 71 133P. PAES COLLECTION; THIRD REVISION

DESCRIPTORS - *CAREER EDUCATION; *ELEMENTARY GRADES; *DEVELOPMENTAL GUIDANCE; LEARNING ACTIVITIES; SELF CONCEPT; *VOCATIONAL DEVELOPMENT; *TEACHING GUIDES; REFERENCE MATERIALS; WORKSHEETS; RESOURCE MATERIALS; CATALOGS; VISUAL AIDS; OCCUPATIONAL INFORMATION; INSTRUCTIONAL AIDS; INSTRUCTIONAL FILMS; FILMSTRIPS; BOOKS
IDENTIFIERS - SELF AWARENESS; ATTITUDES APPRECIATIONS; CAREER AWARENESS

ABSTRACT - THE THIRD REVISION OF THIS CAREER EDUCATION GUIDE WILL HELP TEACHERS PROVIDE DEVELOPMENTAL CLASSROOM GUIDANCE FOR THE ELEMENTARY GRADES BY MEANS OF STIMULATING VOCATIONAL AWARENESS AND SELF APPRAISAL. COMPILED BY A PROJECT DIRECTOR AND TWO MEMBERS OF AN EDUCATIONAL SERVICE UNIT, THIS GUIDE IS INTENDED FOR USE BY TEACHERS AND VOCATIONAL GUIDANCE PERSONNEL. DESCRIPTIONS OF LEARNING ACTIVITIES IN VOCATIONAL EXPLORATION, TAKING AT LEAST A HALF HOUR WEEKLY, ARE PROVIDED FOR THE PRIMARY AND INTERMEDIATE GRADES. A WIDE RANGE OF APPENDIXES PRESENTS SUGGESTED STUDENT WORKSHEETS AND BACKGROUND VOCATIONAL INFORMATION FOR THE TEACHER. EXTENSIVE CATALOG MATERIALS, INCLUDING BOOKS, FILMSTRIPS, AND AN ANNOTATED FILM LIST, GIVE THE SUGGESTED GRADE LEVEL, FORMAT, AND VOCATIONAL INTEREST AREA. REFERENCE MATERIALS COMPLETE THE UNIT, ILLUSTRATED BY DIAGRAMS AND DRAWINGS. (AG)

VT 015 528
KAVIEFF, MELVIN C., AND OTHERS
INDUSTRIAL ARTS EDUCATION, ELEMENTARY SCHOOL GRADES 4-8. INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS.
DETROIT BOARD OF EDUCATION, MICH.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000327
PUB DATE - 70 236P. PAES COLLECTION

DESCRIPTORS - *INDUSTRIAL ARTS; INTERMEDIATE GRADES: GRADE 7; GRADE 8; *CURRICULUM GUIDES; *STUDENT PROJECTS; PROJECT TRAINING METHODS; RESOURCE MATERIALS; REFERENCE MATERIALS; TEACHING PROCEDURES; *INSTRUCTIONAL MATERIALS; *BEGINNING TEACHERS; VISUAL AIDS
IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS CURRICULUM GUIDE FOR INDUSTRIAL ARTS CLASSES IN GRADES 4 THROUGH 8 CONTAINS INSTRUCTIONAL MATERIALS FOR BEGINNING TEACHERS THAT INCLUDE A TIME ALLOCATION CHART, WORK PLANS, PROJECT TEACHING PROCEDURES, AND SUGGESTED IDEAS FOR EACH OF THE 10 SEMESTER UNITS. THE LEARNING ACTIVITIES SHOULD DEVELOP SKILLS IN ELECTRICITY, METALWORKING, PLASTICS, AND WOODWORKING. INTENDED BOTH AS AN INTRODUCTORY AID FOR THE NEW INDUSTRIAL ARTS TEACHER AND AS A BASIS FOR FURTHER DEVELOPMENT OF TEACHING MATERIALS, THE GUIDE WAS DEVELOPED BY A COMMITTEE OF ELEMENTARY SCHOOL EDUCATORS COORDINATED BY A PRINCIPAL AND A SUPERVISOR IN INDUSTRIAL EDUCATION. THE TEACHING PROCEDURES OUTLINE THE OPERATIONAL STEPS, REQUIRED BACKGROUND KNOWLEDGE, NECESSARY PROJECT MATERIALS, REFERENCE BOOKS, TIME SPANS FOR EACH ACTIVITY, AND UNIT TESTS WITH
ANSWER KEYS. DRAWINGS OF THE PROJECTS AND LINE DIAGRAMS ILLUSTRATE THE TEACHING UNITS. (AG)

VT 015 535
WORKERS IN HEAVY CONSTRUCTION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 41P.PAES COLLECTION

DESCRIPTORS - *BUILDING TRADES; *UNITS OF STUDY (SUBJECT FIELDS); *OCCUPATIONAL INFORMATION; WORKSHEETS; *CURRICULUM GUIDES; BIBLIOGRAPHIES; INTERVIEWS; LEARNING ACTIVITIES; AUDIOVISUAL AIDS; WAGES; VISUAL AIDS; INSTRUCTIONAL MATERIALS; *CONSTRUCTION INDUSTRY IDENTIFIERS - CAREER AWARENESS; *OCCUPATIONAL ORIENTATION

ABSTRACT - THIS CURRICULUM GUIDE, DEVELOPED BY A CAREER CENTER, PROVIDES OCCUPATIONAL ORIENTATION FOR CAREERS IN HEAVY CONSTRUCTION. THE UNIT INCLUDES A PRE- AND POST-TEST, WORKSHEETS, ENRICHMENT ACTIVITIES, A BIBLIOGRAPHY, AND AN INTERVIEW SHEET. AUDIOVISUAL AIDS ARE USED, AND DRAWINGS ILLUSTRATE THE TEXT. THE LEARNING ACTIVITIES FOCUS ON OCCUPATIONAL REQUIREMENTS, WORKING CONDITIONS, THE NATURE OF THE JOB, AND JOB BENEFITS. WAGE RATES FOR CONSTRUCTION WORKERS AND A CROSSWORD PUZZLE ARE INCLUDED IN THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 536
WORKERS IN HOUSE CONSTRUCTION.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 35P.PAES COLLECTION

DESCRIPTORS - CAREER EDUCATION; *CURRICULUM GUIDES; *BUILDING TRADES; CONSTRUCTION (PROCESS); *WORKSHEETS; VISUAL AIDS; WAGES; BIBLIOGRAPHIES; INTERVIEWS; GLOSSARIES; *OCCUPATIONAL INFORMATION; *INDUSTRIAL EDUCATION; JOB ANALYSIS; PRETESTS; POST TESTING; LEARNING ACTIVITIES; SECONDARY GRADES IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A UNIT ON HOUSE CONSTRUCTION WORKERS, DEVELOPED BY A CAREER CENTER, PROVIDES OCCUPATIONAL ORIENTATION BY MEANS OF WORKSHEETS, A PRE- AND POST-TEST, AND ENRICHMENT ACTIVITIES. A BIBLIOGRAPHY, INTERVIEW SHEET, AND A GLOSSARY COMPLETE THE UNIT. THE LEARNING ACTIVITIES FOCUS ON THE NATURE OF THE CONSTRUCTION JOBS, VOCATIONAL REQUIREMENTS, WORKING CONDITIONS, AND JOB BENEFITS. DRAWINGS ILLUSTRATE THE TEXT. WAGE RANGES FOR CONSTRUCTION WORK ARE INCLUDED. (AG)

VT 015 550
POLICE CAREERS.

SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND 28P.PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL INFORMATION; *WORKSHEETS; *STUDY GUIDES; *POLICE; *CAREER EDUCATION; VISUAL AIDS; AUDIOVISUAL AIDS; FIELD TRIPS; TESTS; CAREER LADDERS; CREATIVE ACTIVITIES; GLOSSARIES; BIBLIOGRAPHIES; GOVERNMENT (ADMINISTRATIVE BODY); SECONDARY GRADES; INTERVIEWS; INSTRUCTIONAL MATERIALS; REFERENCE BOOKS; RESOURCE MATERIALS IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS OCCUPATIONAL EXPLORATION UNIT, WRITTEN BY A CAREER CENTER, PROVIDES STUDENT WORKSHEETS ON CAREERS IN POLICE WORK. THE MANUAL FOCUSES ON THE NATURE OF POLICE WORK, THE JOB REQUIREMENTS, THE WORKING
CONDITIONS, AND THE JOB BENEFITS. ENRICHMENT ACTIVITIES, A PRE- AND POST-TEST, A BIBLIOGRAPHY, A GLOSSARY, AND AN INTERVIEW SHEET ARE INCLUDED IN THE INSTRUCTIONAL MATERIALS. DRAWINGS ILLUSTRATE THE TEXT. TEACHING TECHNIQUES INCLUDE THE USE OF AUDIOVISUAL AIDS, REFERENCE BOOKS, A FIELD TRIP, AND CREATIVE ACTIVITIES. CAREER LADDERS IN POLICE WORK ARE DISCUSSED. (AG)

VT 015 552
OFFICE CAREERS.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND  37P.PAES COLLECTION

DESCRIPTORS - *OFFICE OCCUPATIONS EDUCATION; INSTRUCTIONAL MATERIALS; *WORKSHEETS; *LEARNING ACTIVITIES; *OCCUPATIONAL INFORMATION; *STUDY GUIDES; UNITS OF STUDY (SUBJECT FIELDS); AUDIOVISUAL AIDS; PRE TESTS; POST TESTS; INTERVIEWS; BIBLIOGRAPHIES; GLOSSARIES; FIELD TRIPS; RESOURCE MATERIALS; VISUAL AIDS; REFERENCE BOOKS; SECONDARY GRADES
IDENTIFIERS - CAREER AWARENESS; OCCUPATIONAL EXPLORATION


VT 015 561
CAREERS UNLIMITED...TEACHER RESOURCE BOOK--ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
OFFICE OF EDUCATION (DHED), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
PUB DATE - ND  28P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; GRADE 7; GRADE 8; GRADE 9; *RESOURCE GUIDES; BIBLIOGRAPHIES; *PROGRAM PLANNING; VISUAL AIDS; PROGRAM DEVELOPMENT; TEACHING PROCEDURES; *HUMANITIES; RESOURCE MATERIALS; INSTRUCTIONAL AIDS; *INTEGRATED CURRICULUM; SOCIAL STUDIES
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS RESOURCE GUIDE FOR A JUNIOR HIGH SCHOOL PROGRAM IN CAREER ORIENTATION ALLOWS OPPORTUNITIES FOR SELF ASSESSMENT AND VOCATIONAL GUIDANCE. THE PROGRAM IS EXPECTED TO ENABLE THE STUDENT TO CHOOSE ONE OF SEVEN CAREER FIELDS AND STUDY IT SIMULTANEOUSLY IN FOUR SUBJECT AREAS: ENGLISH, SOCIAL STUDIES, MATHEMATICS, AND SCIENCE. THE GUIDED OCCUPATIONAL ORIENTATION PROGRAM WILL CONSIST OF IDEA GUIDES WITH OBJECTIVES AND ACTIVITIES IMPLEMENTED BY EACH SCHOOL IN ITS OWN WAY. PLANS FOR THE PROGRAM ARE DESCRIBED, GIVING INSTRUCTIONAL AIDS, IDEAS FOR STAFF ORGANIZATION AND TEACHING PLANS AS WELL AS A BIBLIOGRAPHY. A CHART FOR PLANNING PROGRAM ACTIVITIES AND A LIST OF CHARACTERISTICS DISTINGUISHING INDIVIDUALIZING FROM NON-INDIVIDUALIZING TEACHERS CONCLUDE THE UNIT. (AG)

VT 015 563
AIRPORT WORKERS.
SYRACUSE CITY SCHOOL DISTRICT, N.Y.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00351
ABSTRACT - This series of curriculum guides will be useful for providing career development activities for the elementary grades. The general and developmental objectives for each grade are keyed to the general project objectives and to the concluding unit goals which will be evaluated by teacher developed tests. Curriculum tie-ins and activity lists with resource materials are provided for each grade. The learning activities include teaching suggestions and are intended as a developmental basis for additional career education ideas. Written by a career development curriculum committee, the career units aim to provide students with occupational information, help them develop decision making skills, and teach them respect self and others. Notebook preparation, role playing, giving reports, and ratings of student decision making skills are teaching techniques used in the guides.

VT 015 573
RUTCEL, LUCILLE, AND OTHERS
ELEMENTARY GUIDE FOR CAREER DEVELOPMENT.

MOBERLY SCHOOL DISTRICT, MO.
OFFICE OF EDUCATION (DOHEDW), WASHINGTON,
D.C.; MISSOURI STATE DEPT. OF EDUCATION,
JEFFERSON CITY
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00399

INFORMATION; STUDENT EVALUATION; *VOCATIONAL
DEVELOPMENT; TEACHING TECHNIQUES; ROLE
PLAYING; DECISION MAKING SKILLS; WORK
ATTITUDES
IDENTIFIERS - ATTITUDES APPRECIATIONS; CAREER
AWARENESS

ABSTRACT - This instructional unit contains worksheets about airport workers, a pretest or posttest, a bibliography, a glossary, and an interview sheet. Learning activities about the occupational requirements of airport work, working conditions, job benefits, and the functions of each worker are included in the manual. Suggested enrichment activities include a model plane contest, a field trip, a resource speaker, an interview, and book reports. Developed by a career center for an occupational orientation unit, this guide to airport vocations provides a chart of job earnings. A filmstrip presentation called "Airport Workers" accompanies the first learning activities involving descriptions of airport occupations.

VT 015 574
GETTING IT TOGETHER. TEACHER'S MANUAL. TEN
CAREER ORIENTATION UNITS DESIGNED FOR JUNIOR
HIGH SCHOOL STUDENTS.

BOWLING GREEN STATE UNIV., OHIO.; NORTHWEST
OHIO EDUCATIONAL TELEVISION FOUNDATION,
BOWLING GREEN.
OHIO STATE DEPT. OF EDUCATION, COLUMBUS. DIV.
of VOCATIONAL EDUCATION
DOCUMENT NOT AVAILABLE FROM EDRS.
CVTE-C0073
OHIO EDUCATIONAL TELEVISION NETWORK COMM.,
2470 NORTH STAR ROAD, COLUMBUS, OHIO 43221
ABSTRACT - THIS TEACHING MANUAL INCLUDES A RATIONALE AND TEACHING SUGGESTIONS FOR A CAREER ORIENTATION PROGRAM IN THE JUNIOR HIGH GRADES ORGANIZED AROUND 10 LESSONS ON INSTRUCTIONAL TELEVISION. THESE ON-LOCATION SOUND FILMS AND INTERVIEWS ALLOW THE STUDENT TO OBSERVE WORKERS INTERACTING IN THEIR OWN NATURAL WORK-ENVIRONMENT. SUGGESTED TEACHING TECHNIQUES INCLUDE FIELD TRIPS, ROLE PLAYING, INTEGRATED ACTIVITIES, AND USE OF RESOURCE MATERIALS. NINE OCCUPATIONAL CLUSTERS ARE DESCRIBED, EMPHASIZING NEWER CAREERS AND OTHER-THAN-PROFESSIONAL CAREERS WHICH ARE TRADITIONALLY IGNORED. SOME ARE HIGHLIGHTED, OTHERS LISTED. A WIDE RANGE OF PROJECTS AND DISCUSSION QUESTIONS IS PROVIDED FOR EACH LESSON. VOCABULARY LISTS AND GLOSSARY ARE INCLUDED WITH THE MANUAL, DEVELOPED BY TEACHERS AND CONSULTANTS. LINE DRAWINGS ILLUSTRATE THE TEXT. A BIBLIOGRAPHY AND AN EIGHT-PAGE ARTICLE ON JOB FUTURES REPRINTED FROM THE "OCCUPATIONAL OUTLOOK HANDBOOK" CONCLUDE THE INSTRUCTIONAL MATERIALS. (AG)

VT 015 575

NEUWIRTH, ELIZABETH M., AND OTHERS

CAREER DEVELOPMENT.

ROBBINSDALE INDEPENDENT SCHOOL DISTRICT 281, MINN.

MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL. DIV. OF VOCATIONAL AND TECHNICAL EDUCATION

ABSTRACT - THIS TENTATIVE CURRICULUM GUIDE FOR A CAREER EXPLORATION PROGRAM IN GRADES 7, 8, AND 9 FOR ENGLISH, MATHEMATICS, SCIENCE, AND SOCIAL STUDIES UNITS PROVIDES SUGGESTED SKILL GOALS, LEARNING TECHNIQUES, BEHAVIORAL OBJECTIVES, SPECIFIC UNIT CONCEPTS, CLASS ACTIVITIES, REQUIRED MATERIALS, AND SAMPLE STUDENT WORKSHEETS. A SEPARATE OVERVIEW FOR EACH GRADE LEVEL AND DISCIPLINE INCLUDES GENERAL AND SPECIFIC SUBJECT CONTENT. THE DEVELOPMENTAL ENGLISH UNITS FOCUS ON JOB APPLICATION SKILLS; THE MATH UNITS PRESENT THE OCCUPATIONAL IMPLICATIONS OF MATH; THE SCIENCE UNITS DEAL WITH INTERDISCIPLINARY PROJECTS IN THE OUTDOORS; AND THE SOCIAL STUDIES UNITS CENTER ON TOPICS IN SOCIOLOGY, POLITICAL SCIENCE, AND ECONOMICS. SUGGESTED TEACHING TECHNIQUES INVOLVE ROLE PLAYING, SIMULATIONS, DISCUSSION, READING, AUDIOVISUAL AIDS, OBSERVATIONS, AND COMMUNITY RESOURCES. DEVELOPED BY A CAREER DEVELOPMENT COMMITTEE, THIS GUIDE INTENDS TO SHOW THE EFFECTIVENESS OF CAREER EDUCATION INTEGRATED AS A LEARNING VEHICLE IN A COURSE. AN INTRODUCTORY TEACHER-DIRECTED EVALUATION SHEET, FACILITATING FURTHER REVISION, AND A BIBLIOGRAPHY COMPLETE THE SUGGESTED INSTRUCTIONAL MATERIALS. SAMPLE JOB INFORMATION MATERIALS AND DIAGRAMS OF OCCUPATIONAL CLUSTERS ENRICH THE COURSE CONTENT. (AG)
HOME ECONOMICS JUNIOR HIGH SCHOOL CURRICULUM, CONCEPTS AND GENERALIZATIONS.

DISTRICT OF COLUMBIA PUBLIC SCHOOLS, WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000562
PUB DATE - 69 567P.PAES COLLECTION

DESCRIPTIONS - *CURRICULUM GUIDES; *SECONDARY GRADES; *STUDENT CENTERED CURRICULUM; BEHAVIORAL OBJECTIVES; GENERALIZATIONS; *CONCEPTUAL SCHEMES; *HOME ECONOMICS EDUCATION; LEARNING ACTIVITIES; EVALUATION TECHNIQUES; ENRICHMENT ACTIVITIES; RESOURCE MATERIALS; GLOSSARIES; LESSON PLANS; COMMUNITY RESOURCES; FAMILY LIFE; GRADE 7; GRADE 8; GRADE 9
IDENTIFIERS - *ATTITUDES APPRECIATIONS; SELF AWARENESS; EDUCATIONAL AWARENESS

ABSTRACT - THIS GUIDE FOR HOME ECONOMICS CURRICULUMS IN GRADES 7, 8, AND 9 PRESENTS STUDENT CENTERED COURSES WITH A CONCEPTUAL APPROACH INTENDED TO PREPARE STUDENTS FOR PERSONAL AND FAMILY LIVING. GENERALIZATIONS, BEHAVIORAL OBJECTIVES, CONCEPTS, AND GOALS ARE PROVIDED FOR THE LEARNING AND ENRICHMENT ACTIVITIES. THE GUIDE INCLUDES AN OVERVIEW, IDEAS FOR IMPLEMENTING THE COURSES, SUGGESTIONS FOR PARENTAL INVOLVEMENT, RESOURCE LISTS, EVALUATION METHODS, A GLOSSARY, AND SAMPLE LESSON PLANS. CHECKLISTS AND STUDENT WORKSHEETS ARE ALSO GIVEN. DEVELOPED BY A STEERING COMMITTEE OF ADMINISTRATIVE AND SUPERVISORY PERSONNEL, WITH THE AID OF A PRODUCTION COMMITTEE OF TEACHERS, A CURRICULUM WRITER, AND AN ILLUSTRATOR, THE AREAS OF STUDY COVER SUCH TOPICS AS CLOTHING, CHILD CARE, FOODS, HEALTH AND SAFETY, AND HOME MANAGEMENT. COMMUNITY AND SOCIAL LIVING ARE DISCUSSED IN GRADE 9. (AG)

PIERRO, MIKE, AND OTHERS
CAREER RELATED MATH UNITS, CLUSTER INFORMATION.

ROBBINSDALE INDEPENDENT SCHOOL DISTRICT 281, MINN.
MINNESOTA STATE DEPT. OF EDUCATION, ST. PAUL.
DIV. OF VOCATIONAL AND TECHNICAL EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-000125
PUB DATE - NOV71 40P.PAES COLLECTION

DESCRIPTIONS - *CAREER EDUCATION; VOCATIONAL EDUCATION; OCCUPATIONAL CLUSTERS; *UNITS OF STUDY (SUBJECT FIELDS); *MATHEMATICS; VOCATIONAL INTERESTS; *OCCUPATIONAL INFORMATION; INSTRUCTIONAL AIDS; SECONDARY GRADES; INSTRUCTIONAL MATERIALS; GUIDES; CAREER OPPORTUNITIES IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS UNIT PROVIDES GENERAL DESCRIPTIONS OF 14 OCCUPATIONAL CLUSTERS, RELATING THEM TO A SEPARATE CAREER KIT GIVING MATH PROBLEMS FOR EACH CAREER. AN INTRODUCTORY LIST OF CAREER UNITS FOR EACH CLUSTER IS KEYED TO THE CAREER KIT IN ORDER TO GIVE FURTHER VOCATIONAL INFORMATION. DIRECTIONS TO THE STUDENT ARE INCLUDED FOR USING THE INSTRUCTIONAL MATERIALS IN CONJUNCTION WITH THE CAREER KIT. PAY RANGES AND EMPLOYMENT OPPORTUNITIES ARE DISCUSSED FOR EACH OCCUPATIONAL CLUSTER. THIS UNIT, PREPARED BY THREE SENIOR HIGH MATH TEACHERS AND A WORK EXPERIENCE COORDINATOR, WAS UNDER THE DIRECTION OF A VOCATIONAL COORDINATOR AND A MATH CONSULTANT. (AG)

BIBLIOGRAPHY FOR OCCUPATIONAL ORIENTATION. PRELIMINARY DRAFT.

MISSISSIPPI RESEARCH COORDINATING UNIT FOR
VOCATIONAL-TECHNICAL EDUCATION, STATE COLLEGE.
MISSISSIPPI STATE DEPT. OF EDUCATION, JACKSON. DIV. OF VOCATIONAL AND TECHNICAL EDUCATION
MF AVAILABLE IN VT-ERIC SET.
CVTE-000231
PUB DATE - ND 100P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *BIBLIOGRAPHIES; *REFERENCE MATERIALS; *CLASSIFICATION; BOOKS; PAMPHLETS; FILMS; FILMSTRIPS; *INSTRUCTIONAL AIDS; OCCUPATIONAL GUIDANCE
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PRELIMINARY DRAFT FOR A BIBLIOGRAPHY ON OCCUPATIONAL ORIENTATION, PREPARED BY A CURRICULUM COORDINATING UNIT, SUPPLEMENTS A CURRICULUM GUIDE IN CAREER EDUCATION. EIGHT OCCUPATIONAL CATEGORIES, A MISCELLANEOUS CATEGORY, AND A LIST OF OCCUPATIONAL ORIENTATION KITS ARE INTENDED TO SIMPLIFY THE TASK OF SELECTING CAREER EDUCATION MATERIALS FOR THE CLASSROOM. THE FIRST NINE CATEGORIES ARE BROKEN DOWN INTO: (1) BOOKS, (2) BRIEFS AND PAMPHLETS, (3) FILMS, AND (4) FILMSTRIPS. AN INTRODUCTION, A LIST OF REFERENCES FOR CAREER EDUCATORS, AND AN EXTENSIVE DIRECTORY OF PUBLISHERS' ADDRESSES COMPLETE THE BIBLIOGRAPHY. COSTS ARE INCLUDED FOR THE REFERENCE MATERIALS. (AG)

VT 015 614
THOMAS, DICK
ELECTRICITY--ELECTRONICS COURSE OF STUDY, GRADES 9-12.
DAVID DOUGLAS PUBLIC SCHOOLS, PORTLAND, OREG. OFFICE OF EDUCATION (DHED), WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00466
PUB DATE - ND 38P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *ELECTRONICS; *TRADE AND INDUSTRIAL EDUCATION; *SECONDARY GRADES; *COURSE DESCRIPTIONS; REFERENCE MATERIALS; EDUCATIONAL OBJECTIVES; INSTRUCTIONAL AIDS; TESTING; REVIEW (REEXAMINATION); INSTRUCTIONAL MATERIALS
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS CURRICULUM GUIDE FOR VOCATIONAL EDUCATION COURSES IN ELECTRONICS FOR GRADES 9 THROUGH 12 PROVIDES GENERAL DESCRIPTIONS AND SPECIFIC OUTLINES OF FOUR HIGH SCHOOL ELECTRONICS COURSES. REFERENCE LISTS, COURSE OBJECTIVES, UNIT SUBDIVISIONS, AND TIME SPANS ARE GIVEN FOR EACH COURSE. EACH COURSE CONTAINS A SECTION FOR REVIEW AND TESTING. WRITTEN BY TWO ELECTRONICS INSTRUCTORS WITH THE HELP OF A VOCATIONAL ELECTRONICS ADVISORY COMMITTEE AND THE OREGON STATE BOARD OF EDUCATION, THE GUIDE INCLUDES AN INTRODUCTION AND GENERAL CONSIDERATIONS. THIS UNIT MAKES UP PART OF PROJECT VIGOR, OREGON'S FEDERAL EXEMPLARY PROGRAM IN CAREER EDUCATION. (AG)

VT 015 622
THE GREGG/MCGRAW-HILL CURRICULUM GUIDE FOR OFFICE EDUCATION.
GREGG/MCGRAW-HILL ADVISORY COMMITTEE FOR OFFICE EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
PUB DATE - ND 66P.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *OFFICE OCCUPATIONS EDUCATION; *CURRICULUM PLANNING; *INSTRUCTIONAL PROGRAMS; POST SECONDARY EDUCATION; SECONDARY EDUCATION; OFFICE OCCUPATIONS; TRAINING OBJECTIVES; *RESOURCE MATERIALS; CURRICULUM ENRICHMENT; STUDENT NEEDS; ADULT EDUCATION; TEXTBOOK SELECTION; UNITS OF STUDY (SUBJECT FIELDS); BUSINESS SUBJECTS; TEACHING GUIDES; COURSE
ABSTRACT - THIS GUIDE TO CURRICULUMS IN OFFICE OCCUPATIONS EDUCATION, INTENDED TO ACCOMPANY THE "GREGG/MCGRAW-HILL PROGRAM PLANNING GUIDE FOR OFFICE EDUCATION," WILL BE USEFUL FOR EDUCATORS PLANNING TRAINING PROGRAMS IN BUSINESS EDUCATION ON THE SECONDARY, POST-SECONDARY, AND ADULT LEVELS. A LIST OF 5C JOB TITLES USING BASIC BUSINESS SKILLS IS KEYED TO AN INDEX OF 59 INSTRUCTIONAL MODULES FOR OFFICE OCCUPATIONS CURRICULUMS. DETAILED DESCRIPTIONS OF THE MODULES PROVIDE THE TIME SPAN, ACADEMIC LEVEL, COURSE OUTLINE, OBJECTIVES, COURSE PREREQUISITES, PRIMARY SOURCE MATERIALS, AND ENRICHMENT MATERIALS FOR EACH COURSE. THE PRIMARY MATERIALS LIST TEXTBOOKS, WORKBOOKS, TESTS, AND TEACHING GUIDES ACCORDING TO GRADE LEVEL AND SPECIAL INSTRUCTIONAL NEEDS. AN IMPORTANT FEATURE IS THE INCLUSION OF CURRENT NET PRICES FOR ALL INSTRUCTIONAL MATERIALS. TEACHER-DIRECTED MATERIALS WILL BE PROVIDED FREE TO TEACHERS USING THE CORRESPONDING CLASSROOM TEXTS. THE GUIDE, PREPARED BY THE EDITORS OF GREGG/MCGRAW-HILL, CONCLUDES WITH A MODEL FOR A PROGRAM PLANNING WORKSHEET.

VT 015 626
JENSEN, A.K., AND OTHERS
WORLD OF WORK. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

Clemson Univ., S.C. Vocational Education Media Center; South Carolina State Dept. of Education, Columbia. Office of Vocational Education.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 260P.

ABSTRACT - THIS ROUGH DRAFT OF A VOCATIONAL ORIENTATION UNIT FOR GRADES 9 AND 10 CONTAINS 20 LEARNING ACTIVITIES WITH BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. A RATIONALE, RESOURCE LISTS, STUDENT WORKSHEETS, AND VISUAL AIDS COMPLETE THE UNIT. PREPARED BY SIX TEACHERS, THIS TEACHING GUIDE INCLUDES A FIELD TRIP, A STUDENT JOB INTERVIEW, IDEAS FOR CAREER PLANNING, AND MONEY MANAGEMENT SUGGESTIONS. (AG)

VT 015 627
SUGGESTIONS FOR IMPLEMENTING AND ORGANIZING PREVOCATIONAL EDUCATION PROGRAMS FOR SOUTH CAROLINA. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - 71 52P.

ABSTRACT - THIS RESOURCE GUIDE IS A ROUGH DRAFT FOR THE USE OF SCHOOL ADMINISTRATORS AND VOCATIONAL COORDINATORS IN DEVELOPING CAREER EDUCATION PROGRAMS FOR GRADES 9 AND 10
IN SOUTH CAROLINA, IT INCLUDES A 6-PAGE INTRODUCTORY RATIONALE AND RESOURCE LISTS OF FACILITIES, EQUIPMENT, AND SUPPLIES. THESE LISTS OF MULTI-MEDIA MATERIALS AND COSTS COVER A VOCATIONAL ORIENTATION UNIT AND 16 OCCUPATIONAL UNITS DEVELOPED BY 16 TEACHERS. THE 16 6-WEEK CAREER EDUCATION UNITS, INTENDED TO FACILITATE OCCUPATIONAL CHOICES, COVER A WIDE RANGE OF AREAS, FROM AGRICULTURE TO SEWING. (AG)

VT 015 628
REENSTJERNA, SWANNEE
OFFICE OCCUPATIONS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

WILSON AREA VOCATIONAL CENTER, COLUMBIA, S.C.; SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 48P.PAES COLLECTION
DESCRIPTORS - *OFFICE OCCUPATIONS EDUCATION; VISUAL AIDS; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; TEACHING PROCEDURES; SECONDARY GRADES; *TEACHING GUIDES; UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *LEARNING ACTIVITIES; FIELD TRIPS; TEACHING TECHNIQUES; CAREER OPPORTUNITIES; OFFICE MACHINES; *OFFICE PRACTICE; INSTRUCTIONAL MATERIALS; OCCUPATIONAL INFORMATION IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS DRAFT FOR A 6-WEEK COURSE IN OFFICE OCCUPATIONS FOR THE SECONDARY GRADES PROVIDES A GUIDE TO 21 LEARNING ACTIVITIES AND AN INTRODUCTORY RATIONALE. EACH ACTIVITY CONTAINS A BEHAVIORAL OBJECTIVE, MATERIALS LISTS, AND TEACHING PROCEDURES. TRANSPARENCIES AND CHARTS ILLUSTRATE THE TEXT. THE LEARNING EXPERIENCES INCLUDE WRITING A CHECK, FILING, USING THE TELEPHONE, AN INTRODUCTION TO BUSINESS MACHINES AND SHORTHAND, AND A FIELD TRIP. TEACHING TECHNIQUES INCLUDE DISCUSSION, DEMONSTRATION, AND STUDENT PARTICIPATION. AN EQUIPMENT AND MATERIALS LIST COMPLETES THE UNIT, WRITTEN BY A VOCATIONAL CENTER TEACHER TO INCREASE STUDENT AWARENESS OF CAREER OPPORTUNITIES IN BUSINESS. (AG)

VT 015 629
METALWORKING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 47P.PAES COLLECTION
DESCRIPTORS - UNIT PLAN; *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; BEHAVIORAL OBJECTIVES; *METAL WORKING OCCUPATIONS; SHEET METAL WORK; WELDERS; SECONDARY GRADES; OCCUPATIONAL INFORMATION; TEACHING PROCEDURES; WORKSHEETS; *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; FIELD TRIPS; EDUCATIONAL EQUIPMENT; *LEARNING ACTIVITIES IDENTIFIERS - CAREER AWARENESS: BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON METALWORKING OCCUPATIONS CONTAINS AN INTRODUCTORY RATIONALE AND 21 "HANDS-ON" LEARNING ACTIVITIES INVOLVING MACHINE SHOP, SHEET METAL, AND WELDING. WORKSHEETS AND LISTS OF EQUIPMENT WITH COSTS ARE PROVIDED. TWO FIELD TRIPS ARE INCLUDED. STUDENTS WILL LEARN HOW TO READ SIMPLE BLUEPRINTS AND HOW TO USE BASIC TOOLS. EACH ACTIVITY CONTAINS AN OBJECTIVE, MATERIALS LISTS, AND TEACHING PROCEDURES. (AG)

VT 015 630
EPSTING, HELEN
CHILD CARE. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.
COLUMBIA AREA VOCATIONAL CENTER, S.C.; SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET. CVTE-CO0415 PUB DATE - JUN71 44P. PAES COLLECTION

DESCRIPTORS - *LESSON PLANS; *CHILD CARE OCCUPATIONS; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; *DAY CARE SERVICES; LEARNING ACTIVITIES; *UNITS OF STUDY (SUBJECT FIELDS); NURSERY SCHOOLS; KINDERGARTEN; *TEACHING GUIDES; REFERENCE MATERIALS; VISUAL AIDS; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; EDUCATIONAL EQUIPMENT

IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON CHILD CARE, WRITTEN BY A TEACHER, CONTAINS AN INTRODUCTORY RATIONALE, 10 LEARNING ACTIVITIES, REFERENCE AND MATERIALS lists, AND VISUAL AIDS. EACH ACTIVITY CONTAINS BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. CHILD-CARE CENTERS, ART, MUSIC, LITERATURE, AND SCIENCE ACTIVITIES ARE DISCUSSED. (AG)

VT 015 631
WRIGHT, JAMES E.
BUILDING CONSTRUCTION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. CLEMSON UNIV., S.C. VOCATIONAL EDUCATION MEDIA. MF AVAILABLE IN VT-ERIC SET. CVTE-CO0415 PUB DATE - JUN71 98P. PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *TEACHING GUIDES; *BUILDING TRADES; CONSTRUCTION INDUSTRY;

OCCUPATIONAL INFORMATION; BEHAVIORAL OBJECTIVES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; REFERENCE MATERIALS; LEARNING ACTIVITIES; JOB SKILLS; TEACHING PROCEDURES; EDUCATIONAL EQUIPMENT; VISUAL AIDS; TEACHING TECHNIQUES

IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT FOR A TEACHING GUIDE ON BUILDING CONSTRUCTION, WRITTEN BY A TEACHER, CONTAINS AN INTRODUCTORY RATIONALE AND 16 LEARNING ACTIVITIES FOCUSING ON CARPENTRY, PLUMBING, HOUSEWIRING, AND BRICKLAYING. EACH ACTIVITY CONTAINS A BEHAVIORAL OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TRANSPARENCIES AND DIAGRAMS ILLUSTRATE THE TEXT. TEACHING TECHNIQUES INCLUDE THE USE OF AUDIOVISUAL AIDS, DISCUSSIONS, DEMONSTRATIONS, AND "HANDS-ON" PROJECTS. RESOURCE AND REFERENCES LISTS COMPLETE THE UNIT. (AG)

VT 015 632
SANDERS, HARRY E.
POWER MECHANICS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

TRI-COUNTY TECH SCHOOL, COPE, S.C.; SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET. CVTE-CO0415 PUB DATE - JUN71 67P. PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *AUTO MECHANICS (OCCUPATION); *POWER MECHANICS; *TEACHING GUIDES; OCCUPATIONAL INFORMATION; BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; REFERENCE MATERIALS; VISUAL AIDS; EQUIPMENT; TRADE AND INDUSTRIAL EDUCATION

IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE
COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON POWER MECHANICS, WRITTEN BY A MECHANICS INSTRUCTOR, FOCUSES ON AUTO MECHANICS BY MEANS OF 12 LEARNING ACTIVITIES. A WIDE VARIETY OF DIAGRAMS ILLUSTRATE THE TEXT. EACH ACTIVITY INCLUDES A BEHAVIORAL OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TEACHING TECHNIQUES INCLUDE FIELD TRIPS, RESEARCH, USE OF AUDIOVISUAL AIDS, DISCUSSIONS, AND "HANDS-ON" LEARNING EXPERIENCES. THE INTRODUCTORY RATIONALE BRIEFLY DESCRIBES CAREER OPPORTUNITIES IN POWER MECHANICS. RESOURCE AND REFERENCE LISTS COMPLETE THE UNIT. (AG)

VT 015 633
SMITH, NELLE C.
HEALTH OCCUPATIONS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 28P.PAES COLLECTION

DESCRIPTIONS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *HEALTH OCCUPATIONS EDUCATION; *HEALTH SERVICES; FIRST AID; BEHAVIORAL OBJECTIVES; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; TEACHING PROCEDURES; *TEACHING GUIDES; REFERENCE MATERIALS; LEARNING ACTIVITIES; TEACHING TECHNIQUES; INSTRUCTIONAL MATERIALS IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE ON HEALTH OCCUPATIONS CONTAINS AN INTRODUCTORY RATIONALE, 20 LEARNING ACTIVITIES, AND ADDITIONAL TEACHING SUGGESTIONS. REFERENCE AND MATERIALS LISTS ARE ALSO INCLUDED IN THIS UNIT, WHICH WAS
VT 015 635
STABLER, NICK
GRAPHIC ARTS. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 38P.PAES COLLECTION

DESCRIPTORS - *UNITS OF STUDY (SUBJECT FIELDS); *LESSON PLANS; *LEARNING ACTIVITIES; *TEACHING GUIDES; BEHAVIORAL OBJECTIVES; TEACHING TECHNIQUES; TEACHING PROCEDURES; VISUAL AIDS; COMMUNICATIONS; RESOURCE MATERIALS; BUSINESS EDUCATION; *GRAPHIC ARTS; PRINTING; INSTRUCTIONAL MATERIALS; COSTS; FIELD TRIPS

IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER ON GRAPHIC ARTS WILL DIRECT THE STUDENT TOWARD ADVANCED WORK IN VOCATIONAL EDUCATION AND ALLOW EXPLORATION OF CAREER OPPORTUNITIES IN GRAPHIC ARTS. THE UNIT INCLUDES 20 LEARNING ACTIVITIES WITH BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. DIAGRAMS ILLUSTRATE THE TEXT. RESOURCE LISTS WITH COSTS COMPLETE THE GUIDE. TEACHING TECHNIQUES INCLUDE DISCUSSION, A FIELD TRIP, "HANDS-ON" EXPERIENCES, AND THE USE OF AUDIOVISUAL AIDS. (AG)

VT 015 636
MORGAN, BOBBY
AIR CONDITIONING AND REFRIGERATION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

DILLON AREA VOCATIONAL CENTER, S.C.; SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.

MF AVAILABLE IN VT-ERIC SET.
CVTE-C00415
PUB DATE - JUN71 34P.PAES COLLECTION

DESCRIPTORS - *LEARNING ACTIVITIES; *CAREER EDUCATION; *CAREER OPPORTUNITIES; *UNITS OF STUDY (SUBJECT FIELDS); *FOOD SERVICE OCCUPATIONS; RESOURCE MATERIALS; *REFERENCE MATERIALS; STUDENT EVALUATION; FOOD SERVICE
WORKERS; TEACHING TECHNIQUES; AUDIOVISUAL AIDS; INSTRUCTIONAL AIDS; SECONDARY GRADES
IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT OF A 30-HOUR INSTRUCTIONAL UNIT ON FOOD SERVICE INCLUDES 21 LEARNING ACTIVITIES, A RESOURCE LIST, AND A STUDENT EVALUATION WORKSHEET. THE ACTIVITIES FOCUS ON VOCATIONAL AWARENESS, APITUDE TESTING FOR FOOD SERVICE, AND THE TECHNIQUES OF FOOD SERVICE. EACH ACTIVITY CONTAINS AN OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. THE UNIT, WRITTEN BY A TEACHER, USES AUDIOVISUAL AIDS, DISCUSSIONS, RESOURCE SPEAKERS, AND FIELD TRIPS AS TEACHING TECHNIQUES, TOGETHER WITH LABORATORY WORK. AN INTRODUCTORY RATIONALE, AN OBSERVATION WORKSHEET FOR FOOD SERVICE ESTABLISHMENTS, AND REFERENCE MATERIALS COMPLETE THE UNIT. (AG)

VT 015 638
STEADMAN, JERRY
MECHANICAL DRAWING, TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET. CVTE-C00415 PUB DATE - JUN71 49P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; INDUSTRIAL EDUCATION; *DRAFTING; PREVOCATIONAL EDUCATION; VISUAL AIDS; TEACHING GUIDES; TEACHING PROCEDURES; EDUCATIONAL OBJECTIVES; RESOURCE MATERIALS; INSTRUCTIONAL MATERIALS; *EDUCATIONAL EQUIPMENT; *ENGINEERING DRAWING; CONSTRUCTION (PROCESS); WORKSHEETS; UNIT PLAN; REFERENCE MATERIALS; *LEARNING ACTIVITIES IDENTIFIERS - BEGINNING COMPETENCE

ABSTRACT - THIS ROUGH DRAFT FOR AN INSTRUCTIONAL UNIT ON BASIC MECHANICAL DRAWING PROVIDES A BASIS FOR LEARNING DRAFTING. TEN CLASS ACTIVITIES GIVE TIME SPANS, OBJECTIVES, MATERIALS, AND TEACHING PROCEDURES. AN INTRODUCTORY RATIONALE DESCRIBES VOCATIONAL OPPORTUNITIES IN DRAFTING. AN EQUIPMENT LIST AND FIVE WORKSHEETS COMPLETE THE UNIT, WRITTEN BY A TEACHER. (AG)

VT 015 639
HICKS, BILL
ELECTRICITY, TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET. CVTE-C00415 PUB DATE - JUN71 49P.PAES COLLECTION

DESCRIPTORS - *CAREER EDUCATION; *LEARNING ACTIVITIES; CAREER OPPORTUNITIES; FIELD TRIPS; OBJECTIVES; *ELECTRIC CIRCUITS; INSTRUCTIONAL AIDS; ELECTRICITY; *UNITS OF STUDY (SUBJECT FIELDS); TEACHING PROCEDURES; EQUIPMENT; COSTS; RESOURCE MATERIALS; *INDUSTRIAL ARTS; SECONDARY GRADES IDENTIFIERS - BEGINNING COMPETENCE; CAREER AWARENESS

ABSTRACT - THIS ROUGH DRAFT OF A 30-HOUR BEGINNING INSTRUCTIONAL UNIT ON ELECTRICITY PRESENTS CAREER INFORMATION AND 25 LEARNING ACTIVITIES INVOLVING THE ASSEMBLY OF ELECTRIC CIRCUITS. EACH 'HANDS-ON' ACTIVITY INCLUDES A PERFORMANCE OBJECTIVE, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. DIAGRAMS AND DRAWINGS ILLUSTRATE THE TEXT, WHICH WAS WRITTEN BY A TEACHER. FIELD TRIPS AND RESOURCE SPEAKERS PROVIDE OPPORTUNITIES FOR VOCATIONAL ORIENTATION. A LIST OF TOOLS AND EQUIPMENT WITH COSTS COMPLETES THE UNIT. (AG)
VT 015 640
ANDERSON, MIRIAM
DISTRIBUTIVE EDUCATION. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.
SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0415
PUB DATE - JUN71 17P.PAES COLLECTION
DESCRIPTORS - BEHAVIORAL OBJECTIVES; TEACHING PROCEDURES; *TEACHING GUIDES; COMMUNITY RESOURCES; *DISTRIBUTIVE EDUCATION; LESSON PLANS; LEARNING ACTIVITIES; *COOPERATIVE EDUCATION; COSTS; OCCUPATIONAL INFORMATION; RESOURCE MATERIALS; MARKETING; RETAILING; EDUCATIONAL EQUIPMENT; ON THE JOB TRAINING IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE
ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER ON DISTRIBUTIVE EDUCATION PROVIDES 12 COOPERATIVE LEARNING ACTIVITIES, AN INTRODUCTORY RATIONALE, AND A MATERIALS LIST WITH COSTS. DESIGNED FOR CLASSROOM INSTRUCTION AND ON-THE-JOB TRAINING, THE UNIT WILL BE DIRECTED BY A VOCATIONAL EDUCATION COORDINATOR WITH THE COOPERATION OF THE BUSINESSMEN IN THE COMMUNITY. EACH ACTIVITY INCLUDES BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. TEACHING TECHNIQUES INCLUDE THE USE OF INTERVIEWS AND "HANDS-ON" EXPERIENCES INVOLVING SELLING, MARKETING, AND LAYOUT, AND STORE SERVICES. (AG)

VT 015 641
FINLEY, JUNE C.
COSMETOLOGY. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.
SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-CC0415
PUB DATE - JUN71 52P.PAES COLLECTION
DESCRIPTORS - VOCATIONAL EDUCATION; OCCUPATIONAL INFORMATION; TEACHING PROCEDURES; BEHAVIORAL OBJECTIVES; *COSMETOLOGY; *TEACHING GUIDES; LESSON PLANS; FIELD TRIPS; HUMAN SERVICES; *RESOURCE MATERIALS; TEXTBOOKS; *UNITS OF STUDY (SUBJECT FIELDS); LEARNING ACTIVITIES; VISUAL AIDS; COSTS IDENTIFIERS - CAREER AWARENESS; BEGINNING COMPETENCE
ABSTRACT - THIS ROUGH DRAFT OF A TEACHING GUIDE WRITTEN BY A TEACHER FOR A 30-DAY CAREER EXPLORATION UNIT ON COSMETOLOGY PRESENTS 29 LEARNING ACTIVITIES, AN INTRODUCTORY RATIONALE, AND A MATERIALS LIST WITH COSTS. TWO FIELD TRIPS AND TRANSPARENCIES ARE INCLUDED IN ADDITION TO THE "HANDS-ON" ACTIVITIES. EACH ACTIVITY CONTAINS BEHAVIORAL OBJECTIVES, EQUIPMENT AND MATERIALS LISTS, AND TEACHING PROCEDURES. THE TEACHING TECHNIQUES INCLUDE THE USE OF VISUAL AIDS, DISCUSSION, EXPLANATION, AND DEMONSTRATION OF INSTRUCTIONAL AIDS. CHAPTERS FROM A TEXTBOOK ON COSMETOLOGY ARE REVIEWED IN THE LESSONS. (AG)

VT 015 642
COLLINS, CONNIE M.
SEWING. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.
GREENWOOD AREA VOCATIONAL CENTER, S.C.; SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTF-CC0415
PUB DATE - JUN71 40P.PAES COLLECTION
DESCRIPTORS - *CAREER EDUCATION; *SEWING INSTRUCTION; COMMUNITY RESOURCES; FIELD TRIPS; INTERVIEWS; EDUCATIONAL OBJECTIVES;
**BIBLIOGRAPHIES; HUMAN SERVICES; MANUFACTURING; *LEARNING ACTIVITIES; *CLOTHING INSTRUCTION; NEEDLE TRADES; INSTRUCTIONAL MATERIALS; *TEACHING GUIDES; RESOURCE MATERIALS; TEACHING PROCEDURES; VOCATIONAL DEVELOPMENT; *PREVOCATIONAL EDUCATION**

**IDENTIFIERS - CAREER AWARENESS**

**ABSTRACT - THIS 1971 DRAFT OF AN INSTRUCTIONAL UNIT ON SEWING DESCRIBES 24 LEARNING ACTIVITIES AND FOUR SUPPLEMENTARY ACTIVITIES, EACH GIVING OBJECTIVES, EQUIPMENT, MATERIALS, AND TEACHING PROCEDURES. THE INTRODUCTION BRIEFLY DESCRIBES VOCATIONAL OPPORTUNITIES IN SEWING. EQUIPMENT COSTS AND A BIBLIOGRAPHY COMPLETE THE UNIT WHICH WAS WRITTEN BY A TEACHER AT A VOCATIONAL CENTER. THE CLASS ACTIVITIES FOCUS ON FIELD TRIPS, AN INTERVIEW, A RESOURCE SPEAKER, SIMPLE SEWING, AND USE OF A SEWING MACHINE. (AG)**

**VT 015 643**

TAYLOR, W.C.

TEXTILES. TEACHER'S GUIDE. A UNIT IN PREVOCATIONAL EDUCATION.

SOUTH CAROLINA STATE DEPT. OF EDUCATION, COLUMBIA. OFFICE OF VOCATIONAL EDUCATION. MF AVAILABLE IN VT-ERIC SET. CVTE-C00415

**PUB DATE - JUN71 33P. PAES COLLECTION**

**DESCRIPTORS - *CAREER EDUCATION; *TEACHING GUIDES; INSTRUCTIONAL MATERIALS; *PREVOCATIONAL EDUCATION; RESOURCE MATERIALS; REFERENCE MATERIALS; TEACHING PROCEDURES; EDUCATIONAL OBJECTIVES; EDUCATIONAL EQUIPMENT; *VISUAL AIDS; *LEARNING ACTIVITIES; UNITS OF STUDY (SUBJECT FIELDS) UNIT PLAN; VOCABULARY; *TEXTILES INSTRUCTION; MANUFACTURING**

**IDENTIFIERS - BEGINNING COMPETENCE**

**ABSTRACT - THIS ROUGH DRAFT OF A BEGINNING INSTRUCTIONAL UNIT ON TEXTILES PROVIDES 10 LEARNING ACTIVITIES WITH DIAGRAMS AND ILLUSTRATIONS OF KNOT TYING. A VOCABULARY LIST, TRANSPARENCY LIST, AND STUDENT READING MATERIALS ARE INCLUDED. A LIST OF RESOURCE AND REFERENCE MATERIALS COMPLETES THE UNIT, WRITTEN BY A VOCATIONAL SCHOOL TEXTILES INSTRUCTOR. AN INTRODUCTORY RATIONALE DISCUSSES VOCATIONAL OPPORTUNITIES IN THE TEXTILE INDUSTRY. EACH ACTIVITY CONTAINS OBJECTIVES, MATERIALS AND EQUIPMENT LISTS, AND TEACHING PROCEDURES. (AG)**

**VT 015 694 ED 15 EE HEALTH. AN INSTRUCTIONAL GUIDE.**

LOS ANGELES CITY SCHOOLS, CALIF. EDRS PRICE MF-$0.65 HC-$26.31. CVTE-N-11B-X-LEA

**PUB DATE - ND 753P. PAES COLLECTION**

**DESCRIPTORS - *HEALTH EDUCATION; *CURRICULUM GUIDES; TEACHING GUIDES; *SECONDARY GRADES; GRADE 11; GRADE 12; EDUCATIONAL OBJECTIVES; LEARNING ACTIVITIES; BIBLIOGRAPHIES; RESOURCE MATERIALS; EVALUATION TECHNIQUES; COURSE CONTENT; INSTRUCTIONAL MATERIALS**

**ABSTRACT - THIS CURRICULUM GUIDE HAS BEEN PREPARED TO ASSIST SENIOR HIGH SCHOOL TEACHERS IN PROVIDING A 1-SEMESTER COURSE IN HEALTH FOR GRADE 11 OR 12. DEVELOPED BY TEACHERS, HEALTH COORDINATORS, SCHOOL HEALTH SERVICES PERSONNEL, AND REPRESENTATIVES OF 23 COMMUNITY HEALTH ORGANIZATIONS AND AGENCIES, THE GUIDE FIRST PRESENTS AN OVERVIEW OF THE BASIC CONCEPTS AND UNDERSTANDINGS TO BE DEVELOPED IN EACH OF THE SEVEN UNITS, WHICH COVER SUCH TOPICS AS NUTRITION, NARCOTICS, ALCOHOL, FIRST AID, AND CONSUMER PROTECTION. CONTAINED IN EACH UNIT ARE: (1) A DISCUSSION OF THE SCOPE OF THE UNIT, INCLUDING UNIT OBJECTIVES AND SUGGESTED TIME ALLOTMENTS WHICH RANGE FROM 1 TO 4 WEEKS, (2) AN OUTLINE**
OF THE CONTENT WHICH IS CORRELATED TO LEARNING ACTIVITIES AND RESOURCES, AND (3) AN EXPLANATION OF SUGGESTED EVALUATION PROCEDURES, INCLUDING TESTS AND INVENTORIES, CLASSWORK PERFORMANCE, SELF-APPRAISAL, AND TEACHER OBSERVATIONS. A BIBLIOGRAPHY OF BOOKS FOR EACH UNIT IS PROVIDED. (SB)

VT 015 741
SEMANTICS.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-145-X-LEA
PUB DATE - ND 39P PAES COLLECTION
DESCRIPTORS - *RESOURCE UNITS; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; GENERALIZATIONS; *UNITS OF STUDY (SUBJECT FIELDS); GRADE 5; *LESSON PLANS; EVALUATION TECHNIQUES; VISUAL AIDS; PRETESTS; POST TESTING; ANSWER KEYS; TEACHING PROCEDURES; ENRICHMENT ACTIVITIES; *SEMANTICS; *COMMUNICATION (THOUGHT TRANSFER); FEEDBACK IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS 3- OR 5-WEEK RESOURCE UNIT ON SEMANTICS FOR GRADE 5 DEALS WITH THE PROCESS OF COMMUNICATION BY MEANS OF PHASE I LEARNING EXPERIENCES WITH CONCEPTS AND BEHAVIORAL OBJECTIVES, CORRELATED ASSIGNMENTS SELECTED FROM 13 PHASE II ACTIVITIES, AND 11 SUPPLEMENTARY PHASE III PROJECTS. THE APPENDED MATERIALS INCLUDE A TRANSPARENCY, A PRETEST AND A POSTTEST WITH ANSWER KEYS, A BIBLIOGRAPHY, AND A TEACHER DIRECTED FEEDBACK QUESTIONNAIRE. A BRIEF SOURCE LIST AND A CHECKLIST FOR THE PRETEST, INTENDED TO AID THE TEACHER IN STUDENT PLACEMENT FOR THE UNIT ACTIVITIES, COMPLETE THE RESOURCE MATERIALS. AN EXPLANATION OF THE UNIT STRUCTURE AND IDEAS FOR INTRODUCTORY ACTIVITIES ARE PROVIDED. EACH LESSON PLAN INCLUDES TEACHING PROCEDURES, A RESOURCE LIST, AND SUGGESTIONS FOR STUDENT EVALUATION. ADDITIONAL TEACHING IDEAS ENRICH THE UNIT. (AG)

VT 015 742
LANGUAGE AND THE DICTIONARY. SUGGESTED GRADE 3.

JEFFERSON COUNTY SCHOOL DISTRICT R-1, LAKEWOOD, COLO.
MF AVAILABLE IN VT-ERIC SET.
CVTE-I-147-X-LEA
PUB DATE - ND 73P PAES COLLECTION
DESCRIPTORS - *RESOURCE UNITS; RESOURCE MATERIALS; TEXTBOOKS; *LANGUAGE SKILLS; GENERALIZATIONS; BEHAVIORAL OBJECTIVES; *LESSON PLANS; GRADE 3; *DICTIONARIES; EVALUATION TECHNIQUES; TEACHING PROCEDURES; *ENRICHMENT ACTIVITIES; WORKSHEETS; TRANSPARENCIES; BIBLIOGRAPHIES; FEEDBACK; PRETESTS; POST TESTING IDENTIFIERS - EDUCATIONAL AWARENESS

INVESTIGATING CAREER OPPORTUNITIES FOR THE FUTURE. CURRICULUM GUIDE (TENTATIVE).

LITTLE ROCK PUBLIC SCHOOLS, ARK.
ARKANSAS STATE BOARD OF VOCATIONAL EDUCATION, LITTLE ROCK.
MF AVAILABLE IN VT-ERIC SET.
CVTE-C00385-X-CCEM
PUB DATE - ND 29CP.PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; *VOCATIONAL DEVELOPMENT; *SECONDARY GRADES; LEARNING LABORATORIES; *SIMULATION; *OCCUPATIONAL CLUSTERS; TEACHING PROCEDURES; VISUAL AIDS; BEHAVIORAL OBJECTIVES; RESOURCE MATERIALS; INDUSTRIAL ARTS; HOME ECONOMICS; BUSINESS; OCCUPATIONAL INFORMATION; TESTS; ANSWER KEYS; INSTRUCTIONAL AIDS
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TENTATIVE CURRICULUM GUIDE ON CAREER EXPLORATION FOR THE JUNIOR HIGH SCHOOL GRADES CONTAINS SIMULATED WORK EXPERIENCES IN LABORATORIES FOR OCCUPATIONAL CLUSTERS IN INDUSTRIAL ARTS, HOME ECONOMICS, AND BUSINESS EDUCATION. DEVELOPED BY A CURRICULUM COMMITTEE OF EDUCATORS IN THESE SUBJECT AREAS, THE UNIT INCLUDES TEACHING PROCEDURES CORRELATED TO RESOURCE MATERIALS SUCH AS HANDOUTS AND TRANSPARENCIES. BEHAVIORAL OBJECTIVES, OCCUPATIONAL INFORMATION, PRE- AND POST-TESTS, AND OTHER EVALUATION METHODS ARE ALSO PROVIDED. ANSWER KEYS ARE GIVEN FOR THE TESTS AND WORKSHEETS. FIVE SUPPLEMENTARY FORMS COMPLETE THE INSTRUCTIONAL MATERIALS.

VT 015 808
AUTO MECHANICS. PREVOCATIONAL FEEDER PROGRAM FOR GRADES 7 AND 8.

EASTON PUBLIC SCHOOLS, SOUTH EASTON, MASS. MF AVAILABLE IN VT-ERIC SET.
CVTE-C00046-X-CCEM
PUB DATE - ND 59CP.PAES COLLECTION

DESCRIPTORS - GRADE 7; GRADE 8; *AUTO MECHANICS (OCCUPATION); *TRADE AND INDUSTRIAL EDUCATION; *OCCUPATIONAL INFORMATION; *TEACHING GUIDES; RESOURCE MATERIALS; BEHAVIORAL OBJECTIVES; PERFORMANCE
Abstract - This guide for an orientation course on auto mechanics for grades 7 and 8, developed by three industrial occupations teachers and two administrators, provides a rationale and occupational information enabling the student to decide if he wants to pursue this vocational area further. A bibliography and resource lists are included, as well as information on job categories and working conditions. Lists of behavioral objectives correlated to performance contracts supplement the unit. Learning activities are given for each contract. (AG)

VT 015 820
ED (SEE JOLLY, WILLIAM W., ED.
HANDS ON. A COMPREHENSIVE PROGRAM OF CAREER ORIENTATION FOR HIGH SCHOOL STUDENTS.

KNOX COUNTY DEPT. OF PUBLIC INSTRUCTION, KNOXVILLE, DEPT. OF VOCATIONAL EDUCATION. EDRS PRICE MF-$0.65 HC-$9.87.
CVTE-000094-X-CCEM
PUB DATE - 71

Abstract - This publication is the completed portion of the high school segment of a comprehensive program for contemporary curriculum design in vocational education. The entire program embraces career development curriculum for kindergarten through grade 12 and utilizes extensive teacher-student participation in the development of instructional materials. This document presents completed materials of the planned four major units of: (1) self-awareness, (2) occupational information, (3) work attitudes, and (4) job exploration with hands-on experiences. The first chapter is devoted to a discussion of career orientation including statements of philosophy and objectives. The second chapter includes...
INSTRUCTIONAL MATERIAL FOR THE UNIT ON JOB EXPLORATION WITH HANDS-ON EXPERIENCES.

SPECIFIC TOPICS INCLUDE: (1) APPLIANCE SERVICE, (2) AUTO INDUSTRIES, (3) COMMERCIAL FOODS, (4) HEALTH OCCUPATIONS, (5) ORNAMENTAL HORTICULTURE, AND (6) WELDING. PERTINENT QUESTIONS AND ANSWERS REGARDING GENERAL OCCUPATION INFORMATION, AND ILLUSTRATED ACTIVITIES ARE PRESENTED FOR EACH TOPIC.

(GEB) VT 015 853
FACING FACTS ABOUT PREPARING FOR YOUR FUTURE.

PRUDENTIAL INSURANCE CO. OF AMERICA, NEWARK, N.J.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000203-X-CEM
PRUDENTIAL, BOX 36, NEWARK, N.J., 07101
PUB DATE - ND 34P

DESCRIPTORS - *PAMPHLETS; *COLLEGE ADMISSION; *CAREER PLANNING; SECONDARY GRADES; *OCCUPATIONAL GUIDANCE; *SELF CONCEPT; VOCATIONAL DEVELOPMENT; REFERENCE MATERIALS; CAREER EDUCATION
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS PAMPHLET ON VOCATIONAL GUIDANCE FOR SENIOR HIGH STUDENTS, COUNSELORS, AND PARENTS PROVIDES SPECIFIC INFORMATION ON POST-GRADUATE TRAINING WITH AN EMPHASIS ON COLLEGE SELECTION AND SELF ASSESSMENT. PREPARED BY THE PRUDENTIAL INSURANCE COMPANY OF AMERICA, NEWARK, NEW JERSEY, THIS PAMPHLET INCLUDES A LIST OF REFERENCE MATERIALS. (AG) VT 015 881
GUIDE FOR OCCUPATIONAL INFORMATION. JUNIOR HIGH SPECIAL CURRICULUM, GRADES 7-8-9.

BALTIMORE CITY PUBLIC SCHOOLS, MD. DIV. OF SPECIAL EDUCATION.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000326-X-CEM
PUB DATE - 69 211P

DESCRIPTORS - GRADE 7; GRADE 8; GRADE 9; *OCCUPATIONAL INFORMATION; *PREVOCATIONAL EDUCATION; *SPECIAL EDUCATION; *TEACHING GUIDES; *VOCATIONAL DEVELOPMENT; JOB APPLICATION; EDUCABLE MENTALLY HANDICAPPED; GENERALIZATIONS; RESOURCE MATERIALS; LEARNING ACTIVITIES; VISUAL AIDS; JOB PLACEMENT
IDENTIFIERS - CAREER AWARENESS

ABSTRACT - THIS TRIAL TEACHING GUIDE FOR SPECIAL CLASSES IN GRADES 7, 8, AND 9
Provides occupational information on unskilled and semiskilled vocations by means of generalizations correlated with subject content and learning activities. Resource materials are listed, together with a table for placement of units at each grade level. The extensive appendixes cover sample job application forms and vocational requirements to aid in job placement. Developed by a special curriculum writing team, this unit will help prepare the special student for the working world. (AG)

VT 015 931
Huckabee, Mary, and others
Houston Independent School District, Tex.
MF available in VT-ERIC set.
CVTE-000519-X-CCEM
Pub date - 71 107P.

Descriptors - Kindergarten; Services; Grade 1; Grade 2; Developmental programs; Vocational Development; Curriculum guides; Language arts; Integrated activities; Resource materials; Behavioral objectives; Evaluation techniques; Audiovisual aids; Career education; Self concept; Vocal music; Literature
Identifiers - Self awareness; Career awareness

Abstract - This curriculum guide for a developmental program in vocational awareness for kindergarten, grade 1, and grade 2 provides at each grade level integrated learning activities correlated to specific behavioral objectives and resource materials. The general objective of the unit is to develop self-awareness in relationship to career possibilities. Evaluation techniques at each grade level, correlated with behavioral objectives are included. Examples of resource materials include songs, poems, books, and audiovisual aids. The unit, prepared by a coordinator and consultants, focuses on language arts. (AG)

VT 015 932
Huckabee, Mary
Handbook for Occupational Awareness 3-4.
Houston Independent School District, Tex.
MF available in VT-ERIC set.
CVTE-000519-X-CCEM
Pub date - 71 59P.

Descriptors - Educational objectives; Worksheets; Learning activities; Resource materials; Curriculum guides; Grade 3; Grade 4; Student evaluation; Self concept; Integrated curriculum; Teaching procedures; Work attitudes; Career education; Vocational development; Developmental programs
Identifiers - Self awareness; Attitudes; Appreciations; Career awareness

Abstract - This curriculum guide on occupational awareness for grades 3 and 4 contains a rationale, general and specific career education objectives related to learning activities and resource lists, and ideas for student evaluation. Student worksheets supplement the teaching procedures. Prepared by a coordinator and consultants, the unit constitutes part of a developmental career education program for integration into elementary curriculums. Self awareness and appreciation for work, workers, and school will be developed to insure positive attitudes towards careers. (AG)

VT 015 933
Huckabee, Mary, and others
Handbook for Occupational Awareness, 5-6.
Houston Independent School District, Tex.
MF available in VT-ERIC set.
CVTE-000519-X-CCEM
PUB DATE - 71 73P PAES COLLECTION

DESCRIPTORS - *CURRICULUM GUIDES; GRADE 5;
GRADE 6; *DEVELOPMENTAL PROGRAMS; *INTEGRATED
ACTIVITIES; VOCATIONAL DEVELOPMENT; *CAREER
EDUCATION; BEHAVIORAL OBJECTIVES; RESOURCE
MATERIALS; *SOCIAL STUDIES; SELF CONCEPT;
VISUAL AIDS; EVALUATION TECHNIQUES; SOCIAL
SCIENCES
IDENTIFIERS - SELF AWARENESS; CAREER
AWARENESS

ABSTRACT - THIS CURRICULUM GUIDE FOR A
DEVELOPMENTAL PROGRAM IN GRADES 5 AND 6 ON
VOCATIONAL AWARENESS PROVIDES INTEGRATED
LEARNING ACTIVITIES CORRELATED WITH SPECIFIC
BEHAVIORAL OBJECTIVES AND RESOURCE MATERIALS.
DEVELOPED BY A COORDINATOR AND CONSULTANTS,
THE UNIT FOCUSES ON SOCIAL STUDIES. THE
GENERAL PROGRAM OBJECTIVE CONSISTS OF
DEVELOPING SELF-AWARENESS IN RELATIONSHIP TO
CAREER POSSIBILITIES. CIRCLE GRAPHS AND
DIAGRAMS ILLUSTRATE THE TEXT. EVALUATION
TECHNIQUES FOR EACH GRADE LEVEL, CORRELATED
WITH BEHAVIORAL OBJECTIVES, CONCLUDE THE
UNIT. (AG)

VT 015 941

VOCATIONAL EDUCATION PROGRAM OF STUDIES.
TRANSPORTATION CLUSTER, VOLUME I-VII.

PENNSYLVANIA STATE DEPT. OF JUSTICE,
HARRISBURG. BUREAU OF CORRECTION.
OFFICE OF EDUCATION (DH)E, WASHINGTON, D.C.
MF AVAILABLE IN VT-ERIC SET.

CVTE-00C557-X-CCEM
PUB DATE - 72 33P PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL CLUSTERS;
*TRANSPORTATION; *TRADE AND INDUSTRIAL
EDUCATION; BASIC SKILLS; TECHNICAL
OCCUPATIONS; *TEACHING GUIDES; INTEGRATED
CURRICULUM; CONCEPTUAL SCHEMES; RESOURCE
MATERIALS; *MECHANICAL EQUIPMENT;

BIBLIOGRAPHIES; TEACHING PROCEDURES;
INDIVIDUALIZED INSTRUCTION; BEHAVIORAL
OBJECTIVES; PERFORMANCE CRITERIA; TIME
BLOCKS; SECONDARY GRADES
IDENTIFIERS - ELEMENTARY AND SECONDARY
EDUCATION ACT TITLE I; CAREER AWARENESS; ESEA
TITLE I; BEGINNING COMPETENCE; EMPLOYMENT
SKILLS

ABSTRACT - THIS INSTRUCTIONAL UNIT CONSISTS
OF SEVEN TEACHING GUIDES COVERING
OCCUPATIONAL CLUSTERS IN TRANSPORTATION
INDUSTRIES, SUCH AS AUTOMOTIVE SERVICES AND
FARM EQUIPMENT. THESE PRIMARILY TECHNICAL
MATERIALS FOR AN INTEGRATED CURRICULUM ARE
INTENDED TO PROVIDE STUDENTS WITH ENTRY LEVEL
SKILLS IN THE TRANSPORTATION AREAS. EACH
SEPARATE GUIDE, GEARED FOR INDIVIDUALIZED
INSTRUCTION, IS BROKEN DOWN INTO 20 UNITS
WITH LESSON PLANS, GIVING 120 CLASSROOM HOURS
OF INSTRUCTION. EACH LESSON STATES THE
SUBJECT AREA, A BEHAVIORAL OBJECTIVE, LISTS
OF RESOURCES, REFERENCES, AND EQUIPMENT,
TOGETHER WITH TEACHING PROCEDURES AND
GENERALIZATIONS. TECHNICAL CONCEPTS AND
DEVELOPMENTAL IDEAS IN RELATED AREAS SUCH AS
SCIENCE, MATH, COMMUNICATIONS, AND SOCIAL
STUDIES ARE PRESENTED IN THREE-COLUMN FORMAT.
LEARNING ACTIVITIES, QUESTIONS TO USE AS
EVALUATION GUIDELINES, AND SUGGESTED TIME
BLOCKS ARE PROVIDED. A BIBLIOGRAPHY COMPLETES
EACH GUIDE. (AG)

VT 015 959

PILUSO, GENEVIEVE
SECRETARIAL CLUSTER PROGRAM.
LEBANON UNION HIGH SCHOOL, OR.
MF AVAILABLE IN VT-ERIC SET.

CVTE-000521-X-CCEM
PUB DATE - 70 33P PAES COLLECTION

DESCRIPTORS - *OCCUPATIONAL CLUSTERS;
*SECRETARIES; EDUCATIONAL OBJECTIVES;
*RESOURCE MATERIALS; VISUAL AIDS; *OFFICE
OCCUPATIONS EDUCATION; *PROGRAM DESCRIPTIONS;
CURRICULUM GUIDES; COMMUNICATIONS;
COOPERATIVE PROGRAMS; ON THE JOB TRAINING;
JOB APPLICATION; SIMULATION
IDENTIFIERS - CAREER AWARENESS; BEGINNING
COMPETENCE; EMPLOYMENT SKILLS

ABSTRACT - THIS SPIRAL BOUND RESOURCE GUIDE,
WRITTEN BY A HIGH SCHOOL TEACHER FOR A
SECRETARIAL CLUSTER PROGRAM, PRESENTS GENERAL
AND SPECIFIC COURSE AND BEHAVIORAL
OBJECTIVES, A LIST OF SECRETARIAL
OCCUPATIONS, STUDENT APPLICATION FORMS, AND
EMPLOYER WORK EXPERIENCE FORMS, VOCATIONAL
COURSES IN THE SECRETARIAL FIELD ARE
DESCRIBED, FOCUSING ON A COURSE IN
SECRETARIAL PRACTICE. THIS CURRICULUM
OUTLINES BUSINESS MACHINES NEEDED, TEACHING
PROCEDURES, AND COURSE REQUIREMENTS. STUDENTS
WILL COMPILE A HANDBOOK, WORK IN A SIMULATED
MODEL OFFICE, AND ACQUIRE COOPERATIVE ON-THE-
JOB WORK EXPERIENCE. PROCEDURES FOR FIELD
TRIPS AND DETAILS OF OFFICE SIMULATION ARE
DISCUSSED. DIAGRAMS ILLUSTRATE THE TEXT. (AG)

VT 015 962
CAREER DEVELOPMENT CURRICULUM GUIDE.

EAU CLAIRE PUBLIC SCHOOLS, WIS.
MF AVAILABLE IN VT-ERIC SFT.
CVTE-000636-X-CEM
PUB DATE - JUL71 176P

DESCRIPTIONS - INTEGRATED CURRICULUM;
DEVELOPMENTAL PROGRAMS; VOCATIONAL
DEVELOPMENT; CAREER DEVELOPMENT; ELEMENTARY
GRADERS; SECONDARY GRADERS; CURRICULUM GUIDES;
BEHAVIORAL OBJECTIVES; LEARNING ACTIVITIES;
RESOURCE MATERIALS; STUDENT EVALUATION;
VISUAL AIDS; INDEXES (LOCATES); GLOSSARIES;
WORKSHEETS
IDENTIFIERS - CAREER AWARENESS; ATTITUDES
APPRECIATIONS

ABSTRACT - THIS SPIRAL BOUND CURRICULUM GUIDE FOR THE ELEMENTARY AND SECONDARY GRADERS PRESENTS SEPARATELY FOR THE PRIMARY, INTERMEDIATE, JUNIOR HIGH, AND HIGH SCHOOL GRADERS GENERALIZATIONS CORRELATED WITH BEHAVIORAL OBJECTIVES AND LEARNING ACTIVITIES. THE DEVELOPMENTAL PROGRAM INCLUDES, RESOURCES KEYED TO GOALS AND STUDENT EVALUATION PROCEDURES. SPACE FOR THE TEACHER'S NOTES IS PROVIDED IN THIS GUIDE, DEVELOPED BY A WORKSHOP OF 25 TEACHERS, COUNSELORS, AND ADMINISTRATORS. DIAGRAMS AND A CONCEPT INDEX BY GRADE LEVEL ARE GIVEN. A WIDE RANGE OF APPENDIXES INCLUDES A GLOSSARY, A STAFF CAREER DEVELOPMENT MODEL, STUDENT WORKSHEETS, AND A RATIONALE FOR CAREER EDUCATION. (AG)

VT 015 977
GUIDE FOR INTEGRATION OF CAREER DEVELOPMENT, GRADERS K-5.

UNION GROVE HIGH SCHOOL, WIS.
WISCONSIN STATE DEPT. OF PUBLIC INSTRUCTION,
MADISON
MF AVAILABLE IN VT-ERIC SFT.
PUB DATE - AUG71 169P
EDUCATORS IN A CAREER DEVELOPMENT WORKSHOP. THE UNIT IS INTENDED AS A FIRST STEP, FOR LOCAL USE ONLY, IN INCREASING SELF AWARENESS, KNOWLEDGE OF THE WORKING WORLD, AND CAREER PLANNING. GENERALIZATIONS ARE CORRELATED WITH BROAD BEHAVIORAL OBJECTIVES AND LEARNING ACTIVITIES. RESOURCES, SPECIFIC GOALS, AND SUGGESTIONS FOR STUDENT EVALUATION ARE INCLUDED, AS WELL AS AN INTRODUCTORY RATIONALE. (AG)

VT 015 980
FOCUS ON CAREER DEVELOPMENT. K-12 CURRICULUM GUIDE.

GUIDANCE AND COUNSELING CAREER RESOURCE CENTER, CUMBERLAND, WIS.
MF AVAILABLE IN VT-ERIC SET.
CVTE-002014-X-CCEM
PUB DATE - 71 186P.PAES COLLECTION

DESCRIPTORS - INSTRUCTIONAL MATERIALS; RESOURCE MATERIALS; *CURRICULUM GUIDES; *VOCATIONAL DEVELOPMENT; *CARER AWARENESS; *DEVELOPMENTAL PROGRAMS; *INTEGRATED ACTIVITIES; VISUAL AIDS; GENERALIZATIONS; BEHAVIORAL OBJECTIVES; EVALUATION TECHNIQUES; VOCABULARY; ELEMENTARY GRADES; SECONDARY GRADES; CAREER PLANNING; SELF CONCEPT IDENTIFIERS - CAREER AWARENESS; SELF AWARENESS; ATTITUDES APPRECIATIONS

ABSTRACT - THIS TENTATIVE DEVELOPMENTAL CURRICULUM GUIDE FOR AN INTEGRATED PROGRAM IN CAREER EDUCATION FOR THE ELEMENTARY AND SECONDARY GRADES STRESSES INTERACTION BETWEEN SELF-AWARENESS, THE WORKING WORLD, AND CAREER PLANNING TO ENABLE STUDENTS TO IDENTIFY THEIR GOALS. SUGGESTED LEARNING ACTIVITIES CODED TO RESOURCE MATERIALS, BEHAVIORAL OBJECTIVES, AND EVALUATION TECHNIQUES ARE PROVIDED FOR EACH OF 16 GENERALIZATIONS INCLUDED SEPARATELY AT EACH GRADE LEVEL. A CAREER DEVELOPMENT MODEL AND A CONCEPT INDEX BY GRADE LEVEL ARE INCLUDED. TERM DEFINITIONS FOR CAREER DEVELOPMENT AND MULTI-MEDIA RESOURCE LISTS ARE INCLUDED. DEVELOPED BY EDUCATORS AT A CAREER DEVELOPMENT WORKSHOP, THIS GUIDE WILL BE REVISED YEARLY, ADDING A MORE COMPLETE RESOURCE SECTION. (AG)

VT 016 001
HOW TO INITIATE AND ADMINISTER A COMMUNITY RESOURCE VOLUNTEER PROGRAM.

MINNEAPOLIS PUBLIC SCHOOLS, MINN.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000222-X-PAES
PUB DATE - 71 162P.PAES COLLECTION

DESCRIPTORS - *ELEMENTARY GRADES; *INSTRUCTIONAL MATERIALS; *PROGRAM ADMINISTRATION; *COMMUNITY RESOURCES; VOLUNTEER TRAINING; *VOLUNTEERS; PROGRAM DEVELOPMENT; CURRICULUM ENRICHMENT; EVALUATION TECHNIQUES; QUESTIONNAIRES; ANSWER KEYS; PROGRAM GUIDES; EDUCATIONAL FINANCE IDENTIFIERS - EDUCATIONAL AWARENESS

ABSTRACT - THIS BOOKLET ON THE INITIATION AND ADMINISTRATION OF A COMMUNITY RESOURCE VOLUNTEER PROGRAM FOR CURRICULUM ENRICHMENT IN THE ELEMENTARY GRADES, PATTERNED AFTER THE MINNEAPOLIS PROGRAM, CONTAINS AN INTRODUCTION AND CHAPTERS ON INITIATION, ADMINISTRATION, PROGRAM EVALUATION, STAFFING, AND FINANCING. A CONCLUDING SUMMARY PRESENTS GUIDELINES FOR TEACHERS AND VOLUNTEERS AND SPECIFIC INFORMATION ON VOLUNTEERS IN THE PROGRAM. EXAMPLES OF QUESTIONNAIRES USED IN THE PROGRAM AND SUMMARIES OF QUESTIONNAIRE RESPONSES CONSTITUTE MOST OF THE INSTRUCTIONAL AIDS. PROCEDURES INVOLVED IN USING VOLUNTEERS ARE DESCRIBED. (AG)

VT 016 032
CAREER EXPLORATION AND EDUCATION, A SELECTED BIBLIOGRAPHY.

ATLANTA PUBLIC SCHOOLS, GA.
ABSTRACT - THIS BIBLIOGRAPHY OF CAREER EXPLORATION AND EDUCATION MATERIALS LISTS BOOKS, REFERENCE BOOKS, AND AUDIOVISUAL AIDS. GRADE LEVELS ARE GIVEN FOR THE AUDIOVISUAL AIDS. ITEMS MARKED WITH AN ASTERISK ARE AVAILABLE FOR CIRCULATION FROM THE PROFESSIONAL LIBRARY OF THE LEARNING RESOURCES CENTER IN ATLANTA. (AG)

VT 016 115
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN INSTRUCTOR'S HANDBOOK.
NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-G00790
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($,50)
PUB DATE - 70 33P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *TEACHING GUIDES; *PROGRAMED INSTRUCTION; *TEACHING PROCEDURES; *BEHAVIORAL OBJECTIVES; SECONDARY GRADES; MARKETING; MANUALS; CONSUMER ECONOMICS
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS TEACHING MANUAL IS FOR USE WITH A SERIES OF CONSUMER EDUCATION PROGRAMMED INSTRUCTION UNITS, AVAILABLE AS VT 016 116 THROUGH VT 016 129 IN THIS ISSUE. IT PROVIDES SUGGESTIONS FOR THE TEACHER ON PROCEDURES FOR USING THE PROGRAMMED STUDY MATERIALS AND BEHAVIORAL OBJECTIVES FOR EACH UNIT. BEHAVIORAL GOALS IN THE FORM OF GENERAL PRINCIPLES OF CONSUMER PURCHASING ARE DETAILED. THESE UNITS, DEVELOPED BY AN HONORARY BUSINESS FRATERNITY, WERE FIELD
TESTED IN GRADES 9 THROUGH 12. (AG)

VT 016 116
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN GENERAL PRINCIPLES OF CONSUMER PURCHASING. UNIT I.
NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON. MF AVAILABLE IN VT-ERIC SET.
CTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56092 ($ .50)
PUB DATE - 70 25P.PAES COLLECTION
DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; *BUDGETING; MARKETING; SECONDARY GRADES
IDENTIFIERS - *ECONOMIC AWARENESS
ABSTRACT - THIS FIRST UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH GENERAL PRINCIPLES OF CONSUMER PURCHASING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 127 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 117
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING CONSUMER CREDIT WISELY. UNIT III.
NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON. MF AVAILABLE IN VT-ERIC SET.
CTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56092 ($ .50)
PUB DATE - 70 19P.PAES COLLECTION
DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; *CREDIT (FINANCE); MARKETING; SECONDARY GRADES
IDENTIFIERS - *ECONOMIC AWARENESS
ABSTRACT - THIS THIRD UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING CONSUMER CREDIT WISELY. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT
PAES COLLECTION

REQUIRES THE STUDENT TO FILL IN 71 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 119
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (FOOD). UNIT IV, PART I.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON. MF AVAILABLE IN VT-ERIC SET. CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 39P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *FOOD; SECONDARY GRADES IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART I) IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING FOOD. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 140 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 120
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (CLOTHING). UNIT IV, PART II.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON. MF AVAILABLE IN VT-ERIC SET. CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 39P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *CLOTHING; SECONDARY GRADES IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART II) IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING CLOTHING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 182 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 121
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING GOODS (HOUSEHOLD FURNISHINGS AND APPLIANCES). UNIT IV, PART III.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON. MF AVAILABLE IN VT-ERIC SET. CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70 36P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *HOME FURNISHINGS; SECONDARY GRADES IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FOURTH UNIT (PART III) IN A
SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH BUYING HOUSEHOLD FURNISHINGS AND APPLIANCES. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 125 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 122
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN BUYING SERVICES. UNIT V.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($0.50)
PUB DATE - 70 23P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *MOTOR VEHICLES; SECONDARY GRADES IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS FIFTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH AUTOMOTIVE PURCHASING AND UPKEEP. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 178 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 124
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN USING LEISURE TIME, ENERGY, AND MONEY. UNIT VII.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($0.50)
PUB DATE - 70 15P.PAES COLLECTION

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; *LEISURE TIME; SECONDARY GRADES IDENTIFIERS - ECONOMIC AWARENESS
ABSTRACT - THIS SEVENTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING LEISURE TIME WISELY. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 46 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 125
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN HOUSING. UNIT VIII.

ABSTRACT - THIS EIGHTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING HOUSING. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 133 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 126
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN MAKING USE OF INSURANCE. UNIT IX.

ABSTRACT - THIS NINTH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH USING INSURANCE. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 360 RESPONSES FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 127
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN SAVINGS AND INVESTMENTS. UNIT X.
IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS 10TH UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH SAVINGS AND INVESTMENTS. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 227 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

VT 016 128
CONSUMER EDUCATION PROGRAMMED LEARNING INSTRUCTION IN CONSUMER TAXES. UNIT XI.

NORTHERN ILLINOIS UNIV., DEKALB. ALPHA PHI CHAPTER OF DELTA PI EPSILON.
MF AVAILABLE IN VT-ERIC SET.
CVTE-000799
DELTA PI EPSILON NATIONAL OFFICE, GUSTAVUS ADOLPHUS COLLEGE, ST. PETER, MINNESOTA 56082 ($1.00)
PUB DATE - 70

DESCRIPTORS - *CONSUMER EDUCATION; *PROGRAMED MATERIALS; *CONSUMER ECONOMICS; *MONEY MANAGEMENT; ANSWER KEYS; STUDENT CENTERED CURRICULUM; MARKETING; SECONDARY GRADES

IDENTIFIERS - ECONOMIC AWARENESS

ABSTRACT - THIS LAST UNIT IN A SERIES OF 12 ON CONSUMER EDUCATION CONTAINS PROGRAMED LEARNING MATERIALS WHICH DEAL WITH CONSUMER RIGHTS AND RESPONSIBILITIES. WRITTEN IN NARRATIVE FORM WITH SPACES FOR ANSWERS, THE UNIT REQUIRES THE STUDENT TO FILL IN 70 RESPONSES, FOR WHICH AN ANSWER KEY IS GIVEN. THESE UNITS WERE DEVELOPED BY AN HONORARY BUSINESS FRATERNITY. (AG)

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**VT 015 302**  
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