

DOCUMENT RESUME

ED 370 218

EA 025 853

TITLE Coordinating Committee on Education-Related Federal Equipment. Interim Report.

INSTITUTION Office of Educational Research and Improvement (ED), Washington, DC. Programs for the Improvement of Practice.

REPORT NO PIP-94-1507

PUB DATE May 94

NOTE 31p.

PUB TYPE Reports - Descriptive (141)

EDRS PRICE MF01/PC02 Plus Postage.

DESCRIPTORS \*Compliance (Legal); Elementary Secondary Education; \*Equipment; Federal Programs; \*Federal Regulation; Federal State Relationship; Government Publications; \*Mathematics Education; Property Accounting; Public Schools; \*Recycling; \*Science Education; Science Equipment

IDENTIFIERS \*Federal Equipment; National Education Goals 1990

ABSTRACT

Executive Order 12821 encourages Federal departments and agencies to assist elementary and secondary educational institutions with mathematics and science education programs to meet the National Education Goals. The Executive Order established a committee responsible for assessing the availability of education-related Federal equipment and mechanisms for notifying and transferring equipment to elementary and secondary schools. The committee's goals, and the purpose of this report, are to develop guidelines that will help implement the Executive Order by Federal Agencies. The recommended criteria for distributing surplus and excess materials are that preference will be given to those schools that serve the poorest students, and to those schools that lack access to adequate outside resources. The committee identified three methods by which Federal agencies can transfer mathematical and scientific equipment to schools: direct transfer, donation program, and expedited education-related transfers. Applications of these methods are explained. Other issues discussed include supply and demand, getting the word out, defining education-related Federal equipment, and property availability/barriers. Four pilot projects are briefly described. Appendices list the committee members, state agencies for surplus property, and chief state school officers.

(MLF)

\*\*\*\*\*

\* Reproductions supplied by EDRS are the best that can be made \*  
 \* from the original document. \*

\*\*\*\*\*

ED 370 218

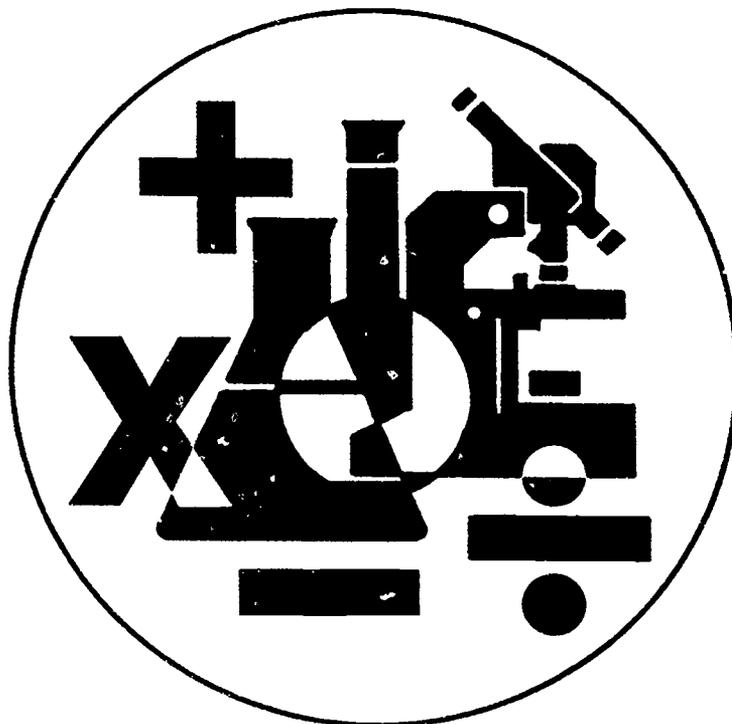
U.S. DEPARTMENT OF EDUCATION  
Office of Educational Research and Improvement  
EDUCATIONAL RESOURCES INFORMATION  
CENTER (ERIC)

- This document has been reproduced as received from the person or organization originating it.
- Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

EA 025 853

**BEST COPY AVAILABLE**



Interim Report

# Coordinating Committee on Education-Related Federal Equipment

May 1994

## TABLE OF CONTENTS

<b>Executive Summary . . . . .</b>	<b>1</b>
<b>Introduction . . . . .</b>	<b>3</b>
<b>Background . . . . .</b>	<b>3</b>
<b>Issues . . . . .</b>	<b>5</b>
<b>Supply and Demand . . . . .</b>	<b>5</b>
<b>Getting the Word Out . . . . .</b>	<b>5</b>
<b>Defining Education-Related Federal Equipment. . . . .</b>	<b>5</b>
<b>Property Availability/Barriers. . . . .</b>	<b>6</b>
<b>Criteria for Distributing Materials . . . . .</b>	<b>7</b>
<b>Pilot Projects . . . . .</b>	<b>8</b>
<b>Methods of Transferring/Donating Property . . . . .</b>	<b>9</b>
<b>Reporting Requirements . . . . .</b>	<b>9</b>
<b>Recommendations. . . . .</b>	<b>9</b>
<b>Appendix A: Members and Committee Attendees . . . . .</b>	<b>11</b>
<b>Appendix B: State Agencies for Surplus Property . . . . .</b>	<b>13</b>
<b>Appendix C: Directory of Chief State School Officers . . . . .</b>	<b>20</b>

## Executive Summary

The National Education Goals were adopted in 1990 to foster educational reform. Mathematics and science education play a significant role in the reform because they are central to the education process and because science and technology have a profound effect on the Nation's economic competitiveness. The eight National Education Goals are:

- By the year 2000, every child will start school ready to learn.
- By the year 2000, the high school graduation rate will increase to at least 90 percent.
- By the year 2000, American students will leave grades four, eight, and twelve having demonstrated competency in challenging subject matter including English, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography; and every school in America will ensure that all students learn to use their minds well, so they may be prepared for responsible citizenship, further learning, and productive employment in our Nation's modern economy.
- By the year 2000, the nation's teaching force will have access to programs for the continued improvement of their professional skills and the opportunity to acquire the knowledge and skills needed to instruct and prepare all American students for the next century.
- By the year 2000, U.S. students will be first in the world in science and mathematics achievement.
- By the year 2000, every adult American will be literate and will possess the knowledge and skills necessary to compete in a global economy and exercise the rights and responsibilities of citizenship.
- By the year 2000, every school in the United States will be free of drugs, violence, and the unauthorized presence of firearms and alcohol, and will offer a disciplined environment conducive to learning.
- By the year 2000, every school will promote partnerships that will increase parental involvement and participation in promoting the social, emotional, and academic growth of children.

The Federal Government can provide leadership in education by: forging needed collaboration to stimulate partnerships; leveraging resources from other sectors; developing model programs and exemplary materials; and using its own vast scientific resources to ensure that every child in America receives the best possible education.

Executive Order 12821 directs Federal agencies to donate or transfer education-related Federal equipment to elementary and secondary schools in support of the National Education Goals. The Coordinating Committee on Education-Related Federal Equipment was established for the purpose of developing guidelines that will help implement the Executive Order by Federal agencies. The Committee has identified three methods by which Federal agencies can transfer mathematical and scientific equipment to schools:

**A. Direct Transfer**

As authorized by the Stevenson-Wydler Act, Federal agencies can transfer property directly to the recipient. The property is considered a gift, and title immediately passes to the recipient.

**B. Donation Program**

Property can be donated through GSA's donation program as authorized by the Federal Property and Administrative Services Act of 1949, as amended.

**C. Expedited Education-Related Transfers**

Property can be transferred by an agency designating which educational institution will receive the property. The agency will notify GSA of the designation and GSA will transfer the property to the State Agency for Surplus Property for donation to that recipient.

If agencies do not have established internal policies and controls for direct transfers, they are encouraged to transfer property under methods B or C. Under methods B and C, recipients of Federal property must adhere to Federal and State restrictions before title passes to the recipient. In addition, service and handling charges are normally assessed under methods B and C. The Committee believes that to maintain the integrity of the program, the property must be used for its intended purpose and there be no misuse of Federal property.

## **Introduction**

Issued on November 16, 1992, Executive Order 12821 encourages Federal departments and agencies to assist elementary and secondary educational institutions with mathematics and science education programs to meet the National Education Goals. The Executive Order requires that, among other things, executive agencies provide elementary and secondary schools, by direct transfer or donation, with excess or surplus education-related Federal equipment. (Excess equipment is equipment that is excess to the needs of the holding Federal agency. Surplus equipment is equipment that is no longer needed by any agency in the Federal government.)

The Executive Order established a Coordinating Committee on Education-Related Federal Equipment (Committee) responsible for assessing the availability of education-related Federal equipment and mechanisms for notifying and transferring equipment to elementary and secondary schools.

**The Committee's goals, and the purpose of this report, are to develop guidelines that will help implement the Executive Order by Federal agencies.**

The Committee is co-chaired by the U.S. Department of Education (ED), represented by Eve M. Bither, Director, Programs for the Improvement of Practice in the Office of Educational Research and Improvement, and the General Services Administration (GSA), represented by Lester D. Gray, Jr., Director, Property Management Division. The Committee membership, as directed by the Executive Order, includes the Departments of Defense (DOD), Energy (DOE), Health and Human Services (HHS), the National Science Foundation (NSF) and the National Aeronautics and Space Administration (NASA). The Departments of Agriculture (USDA) and Commerce (DOC) were invited and accepted the Committee's invitation to serve on the Committee.

The Committee convened on the following dates during 1993: July 15, July 30, August 17, and September 1.

The Committee discussed different strategies for getting all Federal agencies to work together toward implementation of Executive Order 12821. Additionally, the co-chairs appointed two subcommittees which met twice during the same period. One, chaired by Eve M. Bither, discussed strategies for reaching schools and school districts; the other, chaired by Lester D. Gray, Jr., discussed methods of donating/transferring property to elementary and secondary schools. The methods for donating and transferring property are outlined on page 9 of this report.

## **Background**

Executive Order 12821 requires agencies to give preference to elementary and secondary schools in the transfer or donation of education-related Federal equipment. Agencies may implement the Executive Order by either direct transfer of excess research equipment under a 1992 amendment to the Stevenson-Wydler Technology Innovation Act (15 U.S.C. 3710(i)) or by reporting excess education-related equipment to GSA for donation in accordance with the Federal Property and Administrative Services Act of 1949, as amended (The Property Act).

The 1992 Stevenson-Wydler Act amendment, enacted by Public Law 102-245, authorized Federal departments, agencies, or laboratories to make direct transfers of excess research equipment to educational institutions or nonprofit organizations to promote technical and scientific education and research activities. Under this legislation, title to the property passes to the recipient at the time of the direct transfer. Transfers of excess equipment under the Stevenson-Wydler Act amendment are made directly by the holding agency and, unlike most transfers of excess Federal property, do not require approval from GSA. Both the Federal Property Management Regulations (FPMR) and the Executive Order, however, require agencies to report these donations/transfers to GSA.

Under the Property Act, surplus personal property may be donated to public agencies for public purposes and to certain nonprofit tax-exempt activities. The Donation Program, as authorized by the Act, requires that such property be distributed to eligible donees by an agency established in each State for this purpose. These agencies are called State Agencies for Surplus Property (SASPs).

Federal executive agencies, including the Department of Defense, are required by the Property Act and its implementing regulations, the Federal Property Management Regulations (FPMR), to report their excess and surplus personal property to GSA after they determine they no longer require the property. GSA in turn maintains a nationwide inventory of excess and surplus personal property for review (screening) by other Federal agencies (utilization) and State Agencies for Surplus Property (donation). Under the provisions of the Property Act, excess property must be made available for transfer to other Federal agencies for further use before it is classified surplus and made available for donation.

#### Benefits to Educational Institutions

The transfer of mathematical and science equipment to schools by Federal agencies will not only assist in meeting the national Education Goals, but will be of real benefit to the schools. As President Clinton wrote to the Blue Ribbon Schools in October, 1993, "Excellence in education is the key to America's future. Every one of our educational institutions, from the smallest country schoolhouse to the largest state university, plays a vital role in preparing young Americans to succeed in the next century." In order for America to remain globally competitive, the schools need the scientific and technical equipment necessary to help students master challenging content standards.

Under Secretary of Education Richard Riley, the U.S. Department of Education has established as its mission "to ensure equal access to education and to promote educational excellence throughout the nation." This question of equity is very important in the distribution of any equipment.

The latest report of the National Education Goals Panel (1993) found that only 20% of eighth-graders have computers in their classrooms. Three years ago the National Council of Teachers of Mathematics recommended that all students use computers and calculators in their classes. In 1990, only 4% of eighth-grade teachers reported that their students used computers once a week. In the same report, only 56% of eighth-grade science teachers stated that they are well-supplied with instructional materials and resources.

Clearly, access to equipment and computers is a worthy goal for those 80% of eighth-graders who do not have the access to them at present. Access to equipment and tools is essential if the kind of mathematics and science instruction that develops reasoning and problem-solving skills is to be available to all American students.

## **Issues**

To ensure that elementary and secondary schools benefit from the program, a strong and solid foundation must be laid to implement the Executive Order. Accordingly, the Committee discussed the following issues:

### Supply and Demand

Federal agencies' ability to supply elementary and secondary schools with the type and quantity of research equipment they need is of great importance to the success of the program. However, it is likely that schools' demand for property will exceed the Federal government's ability to meet that demand. Additionally, schools are not the only eligible recipients of Federal surplus property, and competition for property will be intensified.

### Getting the Word Out

An issue related to supply and demand is promoting visibility of the program or getting the word out to the intended beneficiaries, the schools, about the availability of research equipment. In the case of direct transfers under the Stevenson-Wydler Act, the transferring agency would be responsible for informing schools about the availability of equipment. In some cases, Federal agencies and labs may already have ongoing relationships with elementary and secondary schools through work-study programs for individual students, Adopt-A-School and Partnership-in-Education programs for nearby schools. Such programs offer avenues of communication to advise schools of available property.

The State Agencies for Surplus Property have the capacity to play a vital role in informing the schools about the program and encouraging them to be active donees. Periodically, GSA provides the SASPs with a list of available surplus property. Thus, SASPs have the means to keep schools advised on available property. The Federal government donated almost \$200 million in property, through the SASPs, to public and private educational institutions in fiscal year 1993.

### Defining Education-Related Federal Equipment

The Executive Order defines education-related Federal equipment as excess or surplus personal computers and related peripheral equipment, research equipment, and education-related equipment that is appropriate for use in mathematics and science curricula in elementary and secondary education. Research equipment is further defined as excess or surplus Federal property appropriate for mathematics and science education activities at the elementary and secondary education levels, as defined by and in accordance with the regulations of the agency that owns the research equipment.

The definitions provided by the Executive Order are broad and can be interpreted differently based on agency mission and inventory. To identify possible categories of property, a uniform definition was proposed based on the Federal Property Management Regulations (101-43.314(b)(2)(iv)) definition of scientific equipment. Therefore, research equipment will include, but not be limited to:

- Electrical and Electronic Equipment Components
- Instruments and Laboratory Equipment
- Medical, Dental, and Veterinary Equipment and Supplies
- Photographic Equipment
- Communications, Detection, and Coherent Radiation Equipment
- General Purpose Automatic Data Processing Equipment (including firmware) and Software, Supplies, and Support Equipment
- Pumps and Compressors
- Valves

### Property Availability/Barriers

#### Property Availability

There has been increased interest in disposing of and obtaining excess and surplus personal property by means other than those provided in the Property Act. Congress has passed laws that make various organizations high on the priority list for receiving excess and surplus property. These laws tend to limit property availability for those organizations without a legislative priority (Federal, State, or local).

#### Condition of Property

Property transferred/donated to the education community should be in working order once in the possession of the recipient. Schools receiving excess/surplus property may not have the resources to finance the rehabilitation of obsolete computers or high-tech equipment. Transferring obsolete equipment to schools that are unable to repair the property would defeat the intentions of the Executive Order.

There are a number of nonprofit organizations that recycle obsolete or outdated computers that have expressed an interest in rehabilitating Federal excess equipment, usually for their own organizations. However, these organizations may also be of some assistance to Federal and State organizations if barriers such as cost of refurbishing and accountability of equipment can be overcome.

#### Compliance

Under provisions in the Property Act, the donee has conditional title to the property until a specified period of time in use has elapsed and the donee has fulfilled all Federal and State restrictions. Conditional title remains with the donee until all terms and conditions are met.

Additional restrictions may be imposed by GSA on certain types of property. Failure to comply with any of the conditions or restrictions may require return of the property to the State agency for surplus property or to the Federal Government. State restrictions may vary, as each State agency is permitted to impose its own State terms and conditions. Federal restrictions require, at a minimum, that all property be placed into use by the donee (recipient of property) within 1 year of acquisition and be used for at least 1 year thereafter.

Compliance checks are conducted periodically by the State Agency for Surplus Property to confirm that the donee is using the property as originally intended. If the property cannot be located, is being used for private use, has been sold, or is otherwise in noncompliance, the donee is accountable to the Federal government.

In contrast, title to property transferred under the authority of the Stevenson-Wydler Technology Innovation Act, as amended, passes to the recipient upon receipt of the property. Title is not conditional, and there are no terms and conditions on use of the property.

Since the Stevenson-Wydler Act allows title to immediately pass to the recipient, the property could be sold, traded and/or used for private purposes, and the Federal government would have no legal basis for requiring return and proper use of the property. It is for this reason that the Committee recommends that Federal agencies without internal policies and controls on direct transfers use the Donation Program or the Expedited Education-Related Transfers. Each of these two methods would result in terms and conditions on the transfers which would protect the Government's interests.

#### Criteria for Distributing Materials

The recommended criteria for distributing surplus and excess materials are as follows:

1. Preference will be given to those schools that serve the poorest students. The Chief State School Officer (CSSO) will be asked to provide a rank order list of the school districts with the largest number of students from low income families. It is expected that local education agencies (LEAs) will give preference to those schools in their districts which have the largest number of students from low income families.
2. Preference will be given to those schools that lack access to adequate outside resources, for example, a school that is located in an extremely rural area or is located in a large central city.
3. None of the preferences should be interpreted as superseding existing or anticipated collaboration between agencies and schools.

## Pilot Projects

### Department of Education

The U.S. Department of Education has a small pilot program to donate computers to schools most in need. To date, the Department has contributed computers whose original purchase prices totaled approximately \$425,000. Current surplus computers have gone to the Commonwealth of Virginia for use by lead mathematics and science teachers. The state is networking these teachers in elementary and middle schools. The Department donations are going to those schools that have the largest number of students from low income families. These steps are in accordance with the Virginia State Systemic Initiative (SSI) program funded by the National Science Foundation (NSF), which requires the naming of such teachers.

### National Aeronautics and Space Administration (NASA)

NASA has conducted a pilot donation program with relative success. The agency notifies schools that equipment is available, and the education division notifies the property disposal officer of schools to receive priority. Schools certify that the property will be used "for the conduct of technical and scientific education and research activities." Schools targeted under the NASA pilot program include "schools with federally financed research projects; schools in economically depressed areas; urban and rural schools; math, science, and technology magnet schools; and community colleges with technical emphasis." The school assumes responsibility for removal or shipment of the property from NASA.

### Department of Defense (DOD)

DOD is conducting a pilot computer donation program for public and private elementary and secondary schools within the country. The DOD Computers for Schools Donation Program (CSDP) is administered by the Defense Information Systems Agency, Defense Automation Resources Information Center (DARIC), Alexandria, Virginia. DARIC approves the direct donation of excess DOD computer equipment from Defense Activities/Components to schools. The Defense Department has donated computer equipment to schools in the following states:

Arkansas	Georgia	Nebraska
Arizona	Hawaii	New Mexico
California	Illinois	Ohio
Connecticut	Kansas	Pennsylvania
Delaware	Massachusetts	Texas
District of Columbia	Mississippi	Virginia
	West Virginia	

Defense organizations facilitate procedures to identify excess computer equipment and local schools for the donation process. The schools are responsible for the transportation of equipment from the DOD activities.

## National Science Foundation

NSF has recently begun a program pursuant to Executive Order 12821 to donate NSF personal computers which are being replaced by more advanced models to K through 12 schools. The first personal computers under this new program went to the Arlington County School System in March.

### Methods of Transferring/Donating Property

There are three methods by which property can be transferred or donated to elementary and secondary schools:

#### A. Direct Transfer

As authorized by the Stevenson-Wydler Act, Federal agencies can transfer property directly to the recipient. This property is considered a gift, and title will immediately pass to the recipient. It is the responsibility of the Federal agency to manage and oversee execution of the transfer.

#### B. Donation Program

Property can be donated through GSA's donation program, in accordance with the Property Act.

#### C. Expedited Education-Related Transfers

The agency will determine which educational institution will receive the property. The agency will notify GSA of the selection and GSA will transfer the property to the SASP for donation to the recipient. Minimal service and handling charges will be assessed by the SASP and the recipient will adhere to all State and Federal restrictions.

### Reporting Requirements

It will be important for agencies involved with the program to maintain data on property transfers. Having authorized or directed that assistance be provided to schools, Congress and the White House will, at some point, probably want to determine the progress of those efforts. Although legislative language in the Stevenson-Wydler Act does not specifically require the donating agency to maintain records or notify GSA of direct transfers, the Executive Order does require agencies to report transfers to elementary and secondary schools to GSA.

### Recommendations

1. That agencies apply transferring and donation methods and school priority criteria established by the Committee.

2. That all Federal agency pilot programs for the transfer of Federal property give periodic reports to the Committee so that "lessons learned" can be communicated to other agencies.
3. That state agencies accord higher distribution priority to elementary and secondary school systems.
4. That state agencies establish direct, regular communications with all elementary and secondary school systems in their state in order to give each school an equal opportunity to acquire materials.
5. That state agencies work with the schools to minimize any fees.
6. That Federal agencies transfer all excess and surplus equipment to elementary and secondary schools in working order.

## APPENDIX A

### The Coordinating Committee on Education-Related Federal Equipment

#### Committee Members

The Coordinating Committee on Education-Related Federal Equipment (the committee) consists of representatives from nine federal agencies.

#### Co-chairs:

##### General Services Administration

Mr. Lester D. Gray, Jr.  
Director  
Property Management Division  
(703) 305-7240

##### U.S. Department of Education

Ms. Eve M. Bither  
Director  
Programs for the Improvement of Practice  
Office of Educational Research and  
Improvement  
(202) 219-2164

#### Members:

##### Department of Energy

Mr. Richard Stephens  
Director  
Office of University and Science Education  
(202) 586-8949

##### Department of Defense

Ms. Helen F. Forbeck  
Senior Professional Advisor  
(703) 697-5819

##### National Science Foundation

Mr. Don Wilkins\*  
Property Administrator  
(703) 306-1123

##### Department of Health and Human Services

Mr. Waldo Nelson  
Logistics Specialist  
(202) 690-7569

##### National Aeronautics and Space Administration

Mr. Harry S. Kenny  
Chief  
Supply & Equipment Management Office  
(202) 358-2293

##### Department of Agriculture

Mr. Michael Driessen  
Chief  
Personal Property Branch  
(202) 720-9773

##### Department of Commerce

Mr. Frank Studer  
Deputy Director  
Office of Administrative Operations  
(202) 482-5573

\*Point of contact for inquiries regarding direct transfer pilot programs for that agency.

## **Additional Committee Attendees**

### **General Services Administration**

Mr. Victor Arnold-Bik

(703) 305-5234

Ms. Tania A. Shand

(same as above)

### **Department of Education**

Ms. Elizabeth DeBra

(202) 219-2164

Mr. Robert Lacey\*

(202) 401-1446

Mr. Stephen O'Brien

(202) 219-2141

### **Department of Energy**

Mr. Larry L. Barker

(202) 586-8947

### **National Aeronautics and Space Administration**

Mr. Gary Gans

Mr. David Melton\*

(202) 358-2302

### **Department of Defense**

Mr. Mervyn Jones\*

(703) 274-0788

Mr. Chuck Lamey

(703) 274-6713

Ms. Regina Meehan

(703) 274-6713

Mr. Keith Thompson

(703) 614-0205

### **Department of Commerce**

Ms. Janet Adkins

(202) 482-0888

## APPENDIX B

### STATE AGENCIES FOR SURPLUS PROPERTY

#### ALABAMA

Mr. Roy Henderson, Director  
Surplus Property Division  
4401 Northern By-Pass  
P.O. Box 210437  
Montgomery, AL 36121  
205-277-5866  
Fax: 205-223-7320

#### ALASKA

Ms. Diane Kochendorfer, Manager  
Alaska Surplus Property Service  
2400 Viking Drive  
Anchorage, AK 99501  
907-279-0596  
Fax: 907-278-0352

#### AMERICAN SAMOA

Mr. Pat Tervola  
Deputy  
American Samoa Government  
P.O. Box 3613  
Pago Pago, AS 96799  
684-699-1170  
Fax: 684-699-2387

#### ARIZONA

Mr. J. Randy Frost, Administrator  
Surplus Property Management Office  
Arizona Department of Administration  
1537 West Jackson Street  
Phoenix, AZ 85007  
602-542-5701  
Fax: 602-542-5720

#### ARKANSAS

Mr. Gerald D. Marlin, Manager  
Arkansas State Agency for Federal Surplus  
Property  
Vocational & Technical Education Division  
Department of Education  
8700 Remount Road  
North Little Rock, AR 72118  
501-835-3111  
Fax: 501-834-5240

#### CALIFORNIA

Mr. Gerald E. Smith, Director  
California State Agency for Surplus Property  
701 Burning Tree Road  
Fullerton, CA 92633  
714-449-5900  
Fax: 714-449-5917

#### COLORADO

Mr. Ron Bachali, Manager  
Colorado Surplus Property Agency  
Department of Corrections  
4200 Garfield Street  
Denver, CO 80216-6517  
303-321-4012  
Fax: 303-321-1050

#### CONNECTICUT

Mr. F. Robert Else, Director  
Connecticut State Agency for Federal Surplus  
Property  
P.O. Box 290170  
Wethersfield, CT 06029-0170  
203-566-7018  
Fax: None

DELAWARE

Mr. Richard C. Cathcart, Director  
Division of Purchasing  
Department of Administrative Services  
P.O. Box 299  
Delaware City, DE 19706  
302-557-3070  
Fax: 302-577-3070

DISTRICT OF COLUMBIA

Canardo Richardson, Director  
District of Columbia State Agency for  
Surplus Property  
Materials Management Administration  
Department of Administrative Services  
2000 Adams Place, NE  
Washington, DC 20018-3689  
202-576-6472  
Fax: 202-576-7111

FLORIDA

Mr. Christopher C. Butterworth, Director  
Bureau of Surplus Property  
Department of Management Services  
813-A Lake Bradford Road  
Tallahassee, FL 32304  
904-488-3524  
Fax: 904-487-3222

GEORGIA

Mr. Al Spurley, Director  
Department of Administrative Services  
1050 Murphy Avenue  
Atlanta, GA 30310  
404-756-4800  
Fax: 404-756-4845

GUAM

Mr. Wilfred G. Aflaque, Director  
Department of Administration  
Government of Guam  
P.O. Box 884  
Agana, GU 96910  
671-472-1725  
Fax: 671-472-4217

HAWAII

Mr. Craig I. Kuraoka, Manager  
Surplus Property Branch  
Hawaii Department of Accounting and  
General Services  
7729 Kakoi Street  
Honolulu, HI 96819  
808-548-6946  
Fax: None

IDAHO

Ms. Barbara Eckerle, Business Manager  
State of Idaho Surplus Property  
Division of Purchasing  
3204 East Amity Road  
Boise, ID 83720-3204  
208-334-3477/2651  
Fax: 208-334-5320

ILLINOIS

Mr. Victor Pabianco, Manager  
Illinois Federal Surplus Property Section  
Central Management Services  
3550 Great Northern Ave., RR#4  
Springfield, IL 62707  
217-785-6903  
Fax: 217-785-6903

INDIANA

Ms. W. Faye Johnson, Director  
Indiana State Agency for Federal Surplus  
Property  
Department of Administration  
1401 Milburn Street  
Indianapolis, IN 46202-2124  
317-232-1384  
Fax: 317-232-0212

IOWA

Mr. Kenneth Paulsen, Administrator  
Purchasing & Materials Management  
Division  
Federal Surplus Property Unit  
Department of General Services  
Capitol Complex - Fairgrounds  
Des Moines, IA 50319-0294  
515-262-9810  
Fax: 515-242-5974

KANSAS

Mr. Paul G. Schwartz, Director  
Kansas Surplus Property Center  
Department of Corrections  
3400 East 10th Street  
Topeka, KS 66607  
913-296-2351  
Fax: 913-296-4060

KENTUCKY

Ms. Jane Dempsey, Director  
Finance & Administration  
Department for Administration  
Surplus Property, Purchases  
514 Barrett Ave.  
Frankfort, KY 40601  
502-564-4836  
Fax: 502-564-2215

LOUISIANA

Mr. Don C. Marrero, Director  
Louisiana Federal Property Assistance  
Agency  
Box 94095, Capitol Station  
1635 Foss Drive  
Baton Rouge, LA 70802  
504-342-7860  
Fax: 504-342-7863

MAINE

Mr. Jay Carlson, Director  
Maine State Agency for Federal Surplus  
Property  
State Office Building, Station 95  
Augusta, ME 04333  
207-287-2923  
Fax: 207-287-7861

MARYLAND

Mr. Claude W. Misher, Jr., Director  
Maryland State Agency for Surplus Property  
Barock Bridge Road  
P.O. Box 1039  
Jessup, MD 20794  
410-799-0440 or 301-596-1080  
Fax: 410-799-2725

MASSACHUSETTS

Ms. Jacqueline Harris, Director  
State Agency for Surplus Property  
710th Floor Procurement  
General Services  
1 Ashburn Place  
Boston, MA 02108  
617-727-7500, Ext. 241  
Fax: 617-727-4527

MICHIGAN

Mr. Pete R. Ratu, Program Manager  
Office Services Division  
Department of Management & Budget  
3369 North Logan Street  
P.O. Box 30026  
Lansing, MI 48909  
517-335-9105  
Fax: 517-335-9559

MINNESOTA

Mr. Gene Glaeser, Acting Manager  
Minnesota Surplus Operations  
Department of Administration  
5420 Highway 8, Arden Hills  
New Brighton, MN 55112  
612-639-4023  
Fax: 612-639-4026

MISSISSIPPI

Mr. Jim Majure, Director  
Office of Surplus Property  
P.O. Box 5778 Whitfield Rd.  
Jackson, MS 39288-5778  
601-939-2050  
Fax: 601-359-2470

MISSOURI

Mr. Stanley G. Spadoni, Manager  
Missouri State Agency for Surplus Property  
Office of Administration  
P.O. Drawer 1310  
117 North Riverside Drive  
Jefferson City, MO 65102-1310  
314-751-3415  
Fax: 314-751-1264

MONTANA

Ms. Mike McMahon, Chief  
Property and Supply Bureau  
Department of Administration  
Capitol Station  
930 Lyndale Avenue  
Helena, MT 59620-0137  
406-444-4514, Ext. 125  
Fax: 406-444-4201

NEBRASKA

Ms. Marla K. Bruder, Manager  
Nebraska Federal Property Assistance Section  
Department of Correctional Services  
P.O. Box 94661  
2700 West Van Dorn  
Lincoln, NE 68509-4661  
402-471-2677  
Fax: 402-471-2769

NEVADA

Mr. Mike Kuckenmeister, Director  
Nevada State Agency for Surplus Property  
2250 Barnett Way  
Reno, NV 89701  
702-687-1161  
Fax: 702-687-3688

NEW HAMPSHIRE

Mr. Arthur W. Haussler, Director  
New Hampshire Distributing Agency  
12 Hills Avenue  
Concord, NH 03301  
603-271-2602  
Fax: 603-271-1460

NEW JERSEY

SFC Earl W. Etzel, Jr., Director  
New Jersey State Agency for Surplus Property  
Heller Industrial Park  
82 Executive Avenue  
Edison, NJ 08817  
908-287-9256  
Fax: 908-287-3826

NEW MEXICO

Mr. Oren L. Pruitt, Manager  
New Mexico Federal Property Assistance  
Program  
General Services Department  
1990 Siringo Road  
Santa Fe, NM 87505-4757  
505-827-4603  
Fax: 505-827-4610

NEW YORK

Mr. Paul V. Church, Chief  
Bureau of Federal Property Assistance  
Office of General Services  
State Office Building Campus  
Building # 18  
Albany, NY 12226  
518-457-3264  
Fax: 518-457-3081

NORTH CAROLINA

Mr. John P. Massey, Director  
North Carolina Federal Property Agency  
1950 Garner Road  
P.O. Box 26567  
Raleigh, NC 27611  
919-733-3885  
Fax: 919-733-3883

NORTH DAKOTA

Mr. Floyd Roehrich, Director  
North Dakota State Agency for Surplus  
Property  
Office of Management & Budget  
IGOE Industrial Park, Bldg. 12  
P.O. Box 7293  
Bismarck, ND 58502-7293  
701-224-2273  
Fax: 701-224-2306

NORTHERN MARIANA ISLANDS

Mr. David M. Apatang, Chief  
Northern Mariana Islands State  
Agency for Surplus Property  
Division of Procurement and Supply  
Department of Finance  
Saipan, MP 96950  
670-322-9441  
Fax: 670-322-5096

OHIO

Mr. John D. Thornton, Administrator  
Federal Surplus Property Section  
Division of Office Services  
Department of Administrative Services  
226 North 5th Street  
Columbus, OH 43215-2604  
614-466-4485  
Fax: 614-466-1584

OKLAHOMA

Mr. Gary Tresemer, Acting Administrator  
Property Distribution Division  
Office of Public Affairs  
3100 North Creston, P.O. Box 11355  
Oklahoma City, OK 73136  
405-425-2700  
Fax: 405-425-2713

OREGON

Mr. John A. Ruger, Manager  
Federal Surplus Property Section  
Purchasing Division  
Department of General Services  
1655 Salem Industrial Drive, NE  
Salem, OR 97310  
503-378-4714/4711 Ext. 304  
Fax: 503-378-8558

PENNSYLVANIA

Mr. John D. Lipa, Jr., Director  
Bureau of Supplies & Surplus Operations  
Department of General Services  
P.O. Box 1365  
2221 Forster Street  
Harrisburg, PA 17105  
717-787-5940  
Fax: 717-772-2491

PUERTO RICO

Mrs. Evelyn Pratts, Director  
State Agency for Federal Property  
Assistance  
General Services Administration  
Purchasing Services Supply Area  
P.O. Box 4112  
San Juan, PR 00905  
809-722-3565  
Fax: 809-722-0580

RHODE ISLAND

Mr. Andrew C. DiGiulio  
Federal Surplus Property Officer  
Rhode Island State Agency for Federal  
Surplus Property  
Department of Corrections  
701 Power Road  
Cranston, RI 02920  
401-464-3542  
Fax: 401-942-7720

SOUTH CAROLINA

Mr. Walter A. Taylor, Manager  
State Budget and Control Board  
Division of General Services  
Surplus Property Office  
1441 Boston Avenue  
West Columbia, SC 29169  
803-822-5490  
Fax: 803-822-5378

SOUTH DAKOTA

Mr. Daryl L. Haeder, Director  
South Dakota Federal Property Agency  
Bureau of Administration  
20 Colorado Avenue, SW  
Huron, SD 57350-1898  
605-353-7150  
Fax: 605-353-7164

TENNESSEE

Mr. Seldon R. Cashon, Director  
Department of General Services  
Property Utilization Division  
6500 Centennial Boulevard  
Nashville, TN 37243-0543  
615-741-1771  
Fax: 615-741-7953

TEXAS

Mr. John Batterton,  
Program Administrator  
General Services Commission  
Federal Surplus Property  
Program  
P.O.Box 13047  
Austin, TX 78711-3047  
512-475-2453  
Fax: 512-463-3573

UTAH

Mr. Mike Seely, Director  
Utah State Agency for Surplus Property  
Department of Administration Services  
522 South 700 West  
Salt Lake City, UT 84104-1093  
801-533-5885  
Fax: 801-533-4016

VERMONT

Mr. Peter Noyes, Director  
Central Surplus Property Agency  
Division of Purchasing  
Rural Route 2, Box 520  
Montpelier, VT 05602  
802-828-3394  
Fax: 802-828-2222

VIRGINIA

Mr. Marquis J. Bolton, Administrator  
Chief Executive Officer  
State/Federal Surplus Program  
Commonwealth of Virginia  
1910 Darbytown Road  
Richmond, VA 23231  
804-236-3664  
Fax: 804-236-3663

WYOMING

Ms. Ellen Stephenson, Manager  
Wyoming Surplus Property  
Department of Administration and Fiscal  
Control  
2045 Westland Road  
Cheyenne, WY 82002-0060  
307-777-7901  
Fax: 307-634-5710

VIRGIN ISLANDS

Mr. Lawrence J. Sibilly, Director  
State Agency for Surplus Property  
Department of Property and Procurement  
Sub Base Bldg. No.1  
St. Thomas, VI 00802  
809-774-0414  
Fax: 809-774-9704

WASHINGTON

Mr. Douglas Coleman, Director  
Federal Surplus Property Section  
Department of General Administration  
2805 C Street, SW, Bldg. 5, Door 49  
Auburn, WA 98001-7401  
206-931-3977  
Fax: 206-931-3946

WEST VIRGINIA

Mr. Kenneth Frye, Administrator  
West Virginia State Agency for Surplus  
Property  
2700 Charles Avenue  
Dunbar, WV 25064  
304-766-2626  
Fax: 304-766-2631

WISCONSIN

Ms. Carol Z. Hemersbach, Director  
Wisconsin Dept. of Administration  
Division of Federal Property  
One Foundation Circle  
Waunakee, WI 53597-8914  
608-266-1551 or 608-849-2449  
Fax: 608-849-2468

## APPENDIX C



# COUNCIL OF CHIEF STATE SCHOOL OFFICERS

One Massachusetts Avenue, NW, Suite 700, Washington, DC 20001-1431 • 202/408-5505 • FAX 202/408-8072  
Resource Center on Educational Equity State Education Assessment Center

## DIRECTORY OF CHIEF STATE SCHOOL OFFICERS

March 1994

*The Council of Chief State School Officers is a nationwide non-profit organization comprised of the 57 public officials who head the departments of elementary and secondary education in the 50 states, the District of Columbia, five extra-state jurisdictions and the Department of Defense Dependents Schools.*

President ALAN D. MORGAN, New Mexico Superintendent of Public Instruction • President Elect JUDITH A. BILLINGS, Washington Superintendent of Public Instruction  
• Vice President WERNER ROGERS, Georgia Superintendent of Schools • Directors ROBERT E. BARTMAN, Missouri Commissioner of Education • JOHN A. BONAMUTO, South  
Dakota Secretary of Education • BOB R. ETHERIDGE, North Carolina Superintendent of Public Instruction • HENRY R. MAROCCIE, West Virginia Superintendent of Schools  
WILLIAM T. RANDALL, Colorado Commissioner of Education • THOMAS SOBOL, New York Commissioner of Education • Executive Director GORDON M. AMBACH

**ALABAMA****Dr. Wayne Teague**

Superintendent of Education  
 State Department of Education  
 Gordon Persons Office Building  
 50 North Ripley Street  
 Montgomery, AL 36130-3901  
 (205) 242-9700

**ALASKA****Mr. Gerald Covey**

Commissioner of Education  
 Department of Education  
 801 West 10th Street, Suite 200  
 Juneau, AK 99801-1894  
 (907) 465-2800

**AMERICAN SAMOA****Mr. Tautalatasi Tuatoo**

Director of Education  
 Department of Education  
 Pago Pago, AS 96799  
 (OS) 684/633-5237

**ARIZONA****Ms. C. Diane Bishop**

Superintendent of Public Instruction  
 State Department of Education  
 1535 West Jefferson  
 Phoenix, AZ 85007  
 (602) 542-5460

**ARKANSAS****Mr. Gene Wilhoit**

Director  
 General Education Division  
 State Department of Education  
 Four State Capitol Mall, Room 304 A  
 Little Rock, AR 72201-1071  
 (501) 682-4204

**CALIFORNIA****Mr. William D. Dawson**

(Acting) Superintendent of Public Instruction  
 State Department of Education  
 721 Capitol Mall  
 Sacramento, CA 95814  
 (916) 657-5485

**COLORADO****Dr. William T. Randall**

Commissioner of Education  
 State Department of Education  
 201 East Colfax Avenue  
 Denver, CO 80203-1799  
 (303) 866-6806

**CONNECTICUT****Dr. Vincent L. Ferrandino**

Commissioner of Education  
 State Department of Education  
 165 Capitol Avenue  
 Room 305, State Office Building  
 Hartford, CT 06106-1630  
 (203) 566-5061

**DELAWARE****Dr. Pascal D. Forgione, Jr.**

Superintendent of Public Instruction  
 State Department of Public Instruction  
 Townsend Building, #279  
 Federal & Lockerman Streets  
 Dover, DE 19901  
 (302) 739-4601

**DEPARTMENT OF DEFENSE****DEPENDENTS SCHOOLS****Dr. John L. Stremple**

Director  
 Department of Defense  
 Office of Dependents Schools  
 4040 North Fairfax Drive, 9th Floor  
 Arlington, VA 22203-1635  
 (703) 696-4247

**DISTRICT OF COLUMBIA****Dr. Franklin L. Smith**

Superintendent of Public Schools  
District of Columbia Public Schools  
The Presidential Building  
415 12th Street, N.W.  
Washington, DC 20004  
(202) 724-4222

**FLORIDA****Mr. Douglas Jamerson**

Commissioner of Education  
State Department of Education  
Capitol Building, Room PL 08  
Tallahassee, FL 32301  
(904) 487-1785

**GEORGIA****Dr. Werner Rogers**

Superintendent of Schools  
State Department of Education  
2066 Twin Towers East  
205 Butler Street  
Atlanta, GA 30334  
(404) 656-2800

**GUAM****Mr. Luis S.N. Reyes**

Director of Education  
Department of Education  
Post Office Box DE  
Agana, GM 96910  
(OS) 671-472-8901

**HAWAII****Mr. Herman Aizawa**

(Acting) Superintendent of Education  
Department of Education  
1390 Miller Street, #307  
Honolulu, HI 96813  
(808) 586-3310

**IDAHO****Mr. Jerry L. Evans**

Superintendent of Public Instruction  
State Department of Education  
Len B. Jordan Office Building  
650 West State Street  
Boise, ID 83720  
(208) 334-3300

**ILLINOIS****Ms. Mary Jayne Broncato**

(Interim) Superintendent of Education  
State Board of Education  
100 North First Street  
Springfield, IL 62777  
(217) 782-2221

**INDIANA****Dr. Suellen K. Reed**

Superintendent of Public Instruction  
State Department of Education  
State House, Room 229  
Indianapolis, IN 46204-2798  
(317) 232-6665

**IOWA****Mr. Al Ramirez**

Director of Education  
State Department of Education  
Grimes State Office Building  
East 14th & Grand Streets  
Des Moines, IA 50319-0146  
(515) 281-5294

**KANSAS****Dr. Lee Droegemueller**

Commissioner of Education  
State Department of Education  
120 South East Tenth Avenue  
Topeka, KS 66612-1182  
(913) 296-3202

**KENTUCKY**

**Dr. Thomas C. Boysen**  
Commissioner of Education  
State Department of Education  
Capitol Plaza Tower - 500 Mero Street  
Frankfort, KY 40601  
(502) 564-3141

**LOUISIANA**

**Dr. Raymond G. Arveson**  
Superintendent of Education  
State Department of Education  
626 North 4th Street, 12th Floor  
Baton Rouge, LA 70804-9064  
(504) 342-3602

**MAINE**

**Mr. Leo G. Martin**  
Commissioner of Education  
Maine Department of Education  
State House Station #23  
Augusta, ME 04333  
(207) 287-5800

**MARYLAND**

**Dr. Nancy S. Grasmick**  
Superintendent of Schools  
State Department of Education  
200 West Baltimore Street  
Baltimore, MD 21201  
(410) 333-2200

**MASSACHUSETTS**

**Dr. Robert V. Antonucci**  
Commissioner of Education  
State Department of Education  
350 Main Street  
Malden, MA 02148  
(617) 388-3300

**MICHIGAN**

**Dr. Robert E. Schiller**  
Superintendent of Public Instruction  
State Department of Education  
608 West Allegan Street  
Lansing, MI 48933  
(517) 373-3354

**MINNESOTA**

**Ms. Linda Powell**  
Commissioner of Education  
State Department of Education  
712 Capitol Square Building  
550 Cedar Street  
St. Paul, MN 55101  
(612) 296-2358

**MISSISSIPPI**

**Dr. Tom Burnham**  
Superintendent of Education  
State Department of Education  
550 High Street, Room 501  
Jackson, MS 39201  
(601) 359-3513

**MISSOURI**

**Dr. Robert E. Bartman**  
Commissioner of Education  
Department of Elementary  
& Secondary Education  
205 Jefferson Street, 6th Floor  
Jefferson City, MO 65102  
(314) 751-4446

**MONTANA**

**Ms. Nancy Keenan**  
Superintendent of Public Instruction  
State Office of Public Instruction  
106 State Capitol  
Helena, MT 59620  
(406) 444-3680

**NEBRASKA****Dr. Joseph E. Lutjeharms**

Commissioner of Education  
State Department of Education  
301 Centennial Mall, South  
6th Floor  
Lincoln, NE 68509-4987  
(402) 471-5020

**NEVADA****Dr. Eugene T. Paslov**

Superintendent of Public Instruction  
State Department of Education  
400 West King Street  
Capitol Complex  
Carson City, NV 89710  
(702) 687-3100

**NEW HAMPSHIRE****Mr. Charles H. Marston**

Commissioner of Education  
State Department of Education  
101 Pleasant Street  
State Office Park South  
Concord, NH 03301  
(603) 271-3144

**NEW JERSEY****Dr. Leo F. Klagholz**

Commissioner of Education  
State Department of Education  
225 East State Street, CN500  
Trenton, NJ 08625-0500  
(609) 292-4450

**NEW MEXICO****Mr. Alan D. Morgan**

Superintendent of Public Instruction  
State Department of Education  
Education Building  
300 Don Gaspar  
Santa Fe, NM 87501-2786  
(505) 827-6516

**NEW YORK****Dr. Thomas Sobol**

Commissioner of Education  
State Education Department  
111 Education Building  
Washington Avenue  
Albany, NY 12234  
(518) 474-5844

**NORTH CAROLINA****Mr. Bob R. Etheridge**

Superintendent of Public Instruction  
State Department of Public Instruction  
Education Building  
301 North Wilmington Street  
Raleigh, NC 27601-2825  
(919) 715-1. 39

**NORTH DAKOTA****Dr. Wayne G. Sanstead**

Superintendent of Public Instruction  
State Department of Public Instruction  
State Capitol Building, 11th Floor  
600 Boulevard Avenue East  
Bismarck, ND 58505-0440  
(701) 224-2261

**NORTHERN MARIANA ISLANDS****Mr. William S. Torres**

Commissioner of Education  
Department of Education  
P.O. Box 1370 CK  
Saipan, MP 96950  
(OS) 670/322-6451

**OHIO****Dr. Ted Sanders**

Superintendent of Public Instruction  
State Department of Education  
65 South Front Street, Room 808  
Columbus, OH 43215  
(614) 466-3304

**OKLAHOMA****Ms. Sandy Garrett**

Superintendent of Public Instruction  
Secretary of Education  
State Department of Education  
Hodge Education Building  
2500 North Lincoln Boulevard  
Oklahoma City, OK 73105-4599  
(405) 521-3301

**OREGON****Ms. Norma Paulus**

Superintendent of Public Instruction  
State Department of Education  
225 Capitol Street, N.E.  
Salem, OR 97310-0203  
(503) 378-3573

**PENNSYLVANIA****Mr. Donald M. Carroll, Jr.**

Secretary of Education  
State Department of Education  
333 Market Street, 10th Floor  
Harrisburg, PA 17126-0333  
(717) 787-5820

**PUERTO RICO****Dr. José Arsenio Torres**

Secretary of Education  
Department of Education  
Post Office Box 190759  
Hato Rey, PR 00919-0759  
(809) 751-5372

**RHODE ISLAND****Mr. Peter McWalters**

Commissioner of Education  
State Department of Education  
22 Hayes Street  
Providence, RI 02908  
(401) 277-2031

**SOUTH CAROLINA****Dr. Barbara S. Nielsen**

State Superintendent of Education  
State Department of Education  
1006 Rutledge Building  
1429 Senate Street  
Columbia, SC 29201  
(803) 734-8492

**SOUTH DAKOTA****Dr. John A. Bonaiuto**

Secretary of Education  
Department of Education & Cultural Affairs  
700 Governors Drive  
Pierre, SD 57501-2291  
(605) 773-3134

**TENNESSEE****Mr. Wayne Qualls**

Commissioner of Education  
State Department of Education  
Sixth Floor, Gateway Plaza  
710 James Robertson Parkway  
Nashville, TN 37243-0375  
(615) 741-2731

**TEXAS****Dr. Lionel R. Meno**

Commissioner of Education  
Texas Education Agency  
William B. Travis Building  
1701 North Congress Avenue  
Austin, TX 78701-1494  
(512) 463-8985

**UTAH****Dr. Scott W. Bean**

Superintendent of Public Instruction  
State Office of Education  
250 East 500 South  
Salt Lake City, UT 84111  
(801) 538-7510

**VERMONT**

**Mr. Richard P. Mills**  
Commissioner of Education  
State Department of Education  
120 State Street  
Montpelier, VT 05620-2501  
(802) 828-3135

**VIRGINIA**

**Mr. William C. Boshier, Jr.**  
Superintendent of Public Instruction  
State Department of Education  
101 North 14th Street  
James Monroe Building  
Richmond, VA 23219  
(804) 225-2755

**VIRGIN ISLANDS**

**Dr. Linda Creque**  
Commissioner of Education  
Department of Education  
44-46 Kongens Gade  
Charlotte Amalie, VI 00802  
(809) 774-2810

**WASHINGTON**

**Ms. Judith A. Billings**  
Superintendent of Public Instruction  
State Department of Public Instruction  
Old Capitol Building, Washington & Legion  
P.O. Box 47200  
Olympia, WA 98504-7200  
(206) 586-6904

**WEST VIRGINIA**

**Dr. Henry R. Marockie**  
State Superintendent of Schools  
State Department of Education  
1900 Kanawha Boulevard, East  
Building 6, Room B-358  
Charleston, WV 25305  
(304) 558-2681

**WISCONSIN**

**Mr. John T. Benson**  
Superintendent of Public Instruction  
State Department of Public Instruction  
125 South Webster Street  
Madison, WI 53707  
(608) 266-1771

**WYOMING**

**Ms. Diana J. Ohman**  
State Superintendent of Public Instruction  
State Department of Education  
2300 Capitol Avenue, 2nd Floor  
Hathaway Building  
Cheyenne, WY 82002-0050  
(307) 777-7675

**COUNCIL OF CHIEF STATE  
SCHOOL OFFICERS**

**Mr. Gordon M. Ambach**  
Executive Director  
Council of Chief State School Officers  
One Massachusetts Avenue, NW  
Suite 700  
Washington, DC 20001-1431  
(202) 408-5505

United States  
Department of Education  
Washington, DC 20208-5645

---

Official Business  
Penalty for Private Use, \$300



PIP 94-1507

