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                 Fees: Survey Results.
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IDENTIFIERS   *Library Policy; Library Procedures; *Urban
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ABSTRACT
         The Urban Libraries Council's (ULC) Fast Facts
Surveys are not intended to be scientific studies of the library
community; rather, they are "snapshots" on topics of current
interest. The topic of this survey is fees for library services. A
total of 64 surveys were mailed to 1993 ULC member libraries in
February 1993; 49 surveys were returned, resulting in a 77 percent
response rate. The library service that most participating libraries
charged a fee for was photocopying. The survey instrument is
included, as well as the completed surveys and related documents.
(JLB)

ED 368 395

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Section I.

Summary Report

Introduction

ULC Frequent Fast Facts Surveys are not intended to be scientific studies of the library community. They are "snapshots" on topics of current interest. Further analysis of the results is encouraged. To that end, completed survey instruments are included in Section II of this report.

About the Survey

Sixty-four surveys were mailed to 1993 Urban Libraries Council member libraries in February 1993. Forty-nine surveys were returned, resulting in a 77% response rate. A copy of the survey instrument appears on page 4. For each item 4 - 22, respondents were asked to note whether or not their library charges a fee for the service. If the library does not offer the service, respondents were asked to cross out the item. Respondents were also asked to list the fee charged, if any. This information may be found in the individual completed survey instruments and accompanying material (if submitted) in Section II. For item 23, respondents were asked to list any service charged for, but not included in items 4 - 22. Responses to item 23 may also be found in Section II. Items 24 - 26 are explained in the table.

Tabulated Results

Some percentages may not add up to 100 because of rounding. N = 49

		No (No Fee)		Yes (Fee)		Not Offered		No Answer	
		#	%	#	%	#	%	#	%
4.	Placing Reserves	25	51	22	45	1	2	0	0
5.	Photocopies	1	2	48	98	0	0	0	0
6.	Online Searching	20	41	28	57	0	0	1	2
7.	Video Borrowing	42	86	7	14	0	0	0	0
8.	Library Tours	49	100	0	0	0	0	0	0
9.	Meeting Room Use	25	51	24	49	0	0	0	0
10.	Faxing (User's Matls.)	10	20	6	12	29	59	4	8
11.	Faxing (Library's Matls.)	26	53	14	29	5	10	4	8
12.	ILL to Patrons	36	73	12	24	0	0	1	2
13.	ILL to Borrowing Library	39	80	9	18	0	0	1	2
14.	Story Hours	49	100	0	0	0	0	0	0
15.	Library Programs	48	98	0	0	0	0	1	2
16.	Building Rental (Other than Meeting Room)	16	33	10	20	20	41	3	6
17.	Use of Rental Collections	21	43	4	8	21	43	3	6
18.	Books on Tape	47	96	1	2	0	0	1	2
19.	Renew Materials	48	98	0	0	1	2	0	0
20.	Loan Extension	45	92	0	0	4	8	0	0
21.	Library Cards	33	67	16	33	0	0	0	0
22.	Reference Calls	48	98	1	2	0	0	0	0

24. For this question, respondents were asked if their library has a policy or rationale for determining what kinds of services they charge for and which ones are available at no cost.

	No		Yes		No Answer	
	#	%	#	%	#	%
Library has policy?	30	61	15	31	4	8

25. For this question, respondents were asked whether state legislation addresses the subject of fees for services. Responses are listed here. Three respondents (6%) gave no answer. Some respondents checked more than one response (most frequently B. and C., which are not mutually exclusive), so responses total more than 100%.

A. doesn't address fees for service
B. permits charging fees for service
C. prohibits charging fees for <u>basic</u> service
D. prohibits charging fees for <u>any</u> service

A.		B.		C.		D.	
#	%	#	%	#	%	#	%
22	47	7	14	17	35	3	6

26. For this question, respondents were asked if they are experiencing increased interest or pressure from decision makers in their areas to charge fees for library services.

	No		Yes	
	#	%	#	%
Increased interest?	28	57	21	43

Comments

Several questions require some explication. Question 6, for example, "does your library charge for online searching," had a wide variety of responses. In some cases if the patron specifically requested an online search, actual costs were charged to the patron. But if the librarian used online searching to answer a patron's question, costs were not charged to the patron. Several libraries responded that they do not charge for the first "X" dollars of online search costs incurred. In cases where patrons are ever charged all or a portion of the online search costs, the response was deemed to be positive.

Question 9, "does your library charge for meeting room use," also received a variety of responses. The most common was that not-for-profit groups were charged different rates (or none at all) from those charged for-profit groups. Again, if any group is ever charged for meeting room use, the response was listed as "yes."

Survey Results   **FEES**

Question 21, "does your library charge for library cards," caused
some confusion. Most of those responding positively noted that
their libraries charged only for lost or replacement cards.
Several noted that their libraries assess fees for borrowing
privileges to non-resident users. In both cases, responses were
considered positive, i.e., there is some charge for some library
cards, though none appeared to charge for original cards to
resident patrons.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _____ Date _____

2. Name of Person Completing Survey _____

3. Phone _____ Fax _____

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

				Amount
4.	___No	___Yes	Placing Reserves	_____
5.	___No	___Yes	Photocopies	_____
6.	___No	___Yes	Online Searching	_____
7.	___No	___Yes	Video Borrowing	_____
8.	___No	___Yes	Library Tours	_____
9.	___No	___Yes	Meeting Room Use	_____
10.	___No	___Yes	Faxing (User's Materials)	_____
11.	___No	___Yes	Faxing (Library's Materials)	_____
12.	___No	___Yes	ILL to Patrons	_____
13.	___No	___Yes	ILL to Borrowing Library	_____
14.	___No	___Yes	Story Hours	_____
15.	___No	___Yes	Library Programs	_____
16.	___No	___Yes	Building Rental (Other than Meeting Room)	_____
17.	___No	___Yes	Use of Rental Collections	_____

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18. ___No ___Yes   Books on Tape   _____

19. ___No ___Yes   Renew Materials   _____

20. ___No ___Yes   Loan Extension   _____

21. ___No ___Yes   Library Cards   _____

22. ___No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Frequent Fast Facts Survey - Fees

Chart: Responses (y-axis, 0 to 50) vs Question Number (x-axis: 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 24). Legend: No, Yes, Not Offered.
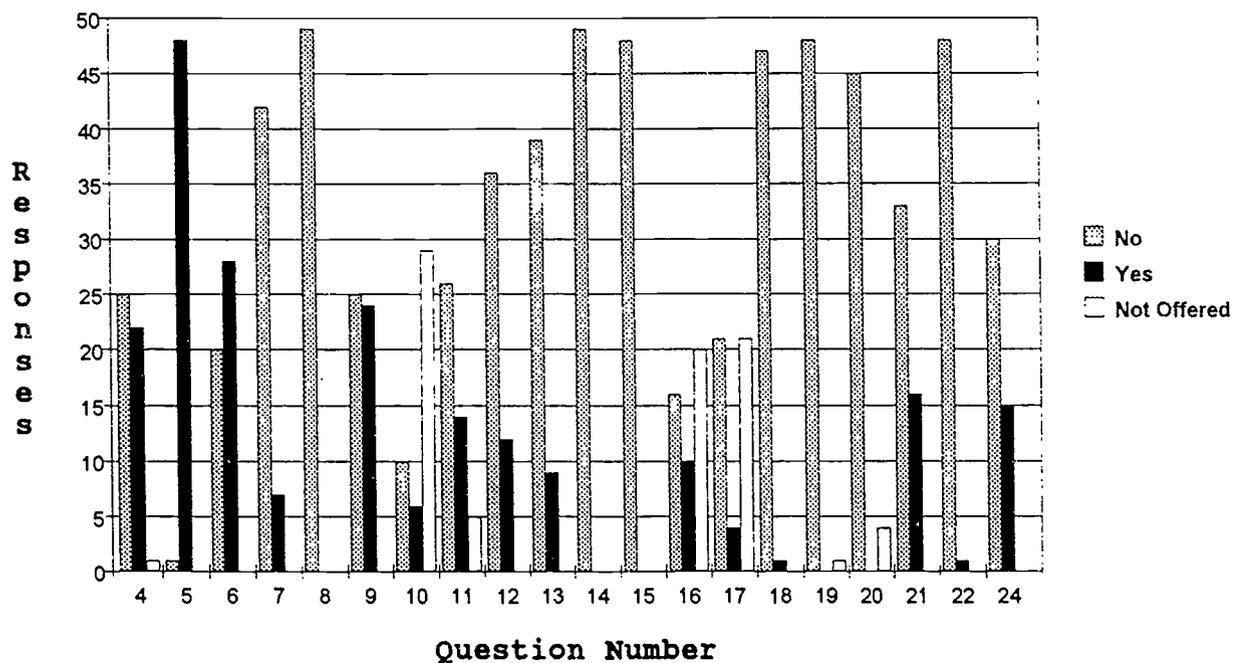
4.	Placing Reserves	15.	Library Programs
5.	Photocopies	16.	Building Rental (Other than
6.	Online Searching		Meeting Room)
7.	Video Borrowing	17.	Use of Rental Collections
8.	Library Tours	18.	Books on Tape
9.	Meeting Room Use	19.	Renew Materials
10.	Faxing (User's Matls.)	20.	Loan Extension
11.	Faxing (Library's Matls.)	21.	Library Cards
12.	ILL to Patrons	22.	Reference Calls
13.	ILL to Borrowing Library	24.	Library has fee policy?
14.	Story Hours		

Question 25 -- State Legislation


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(Bar chart with vertical axis "Responses" labeled 0 to 22, and horizontal axis categories A., B., C., D.)

- A. = 22
- B. = 7
- C. = 17
- D. = 3
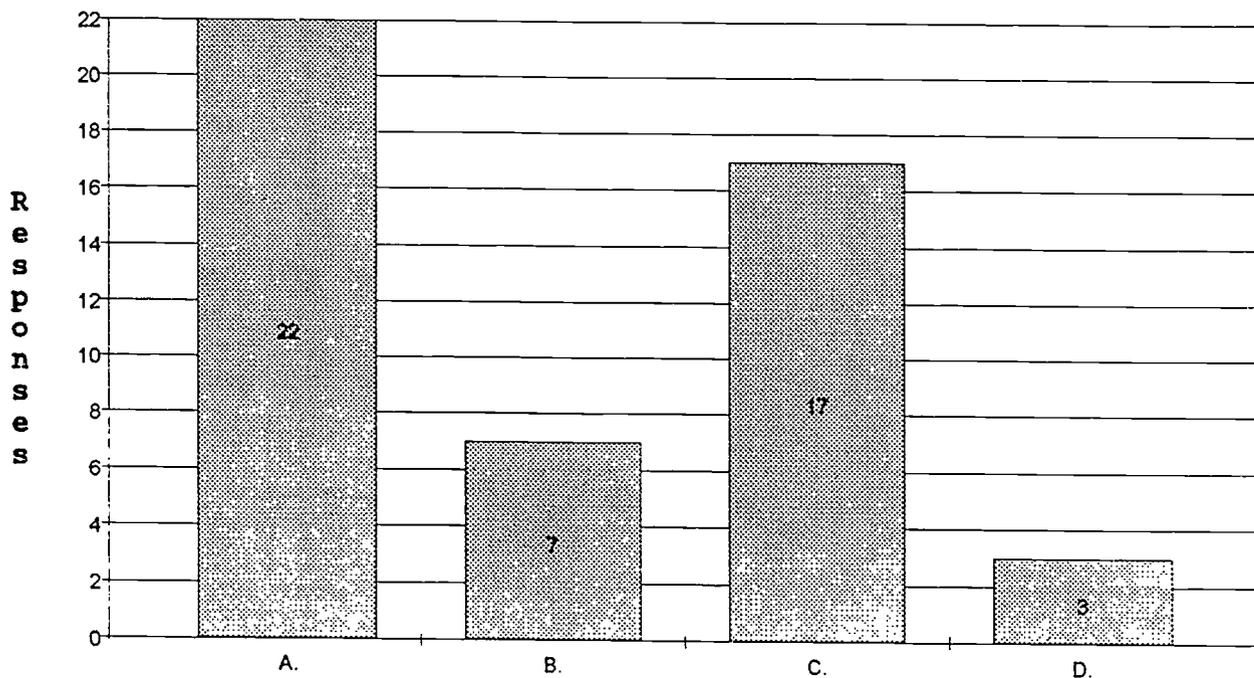
25. State legislation:

   A. doesn't address fees for service
   B. permits charging fees for service
   C. prohibits charging fees for <u>basic</u> service
   D. prohibits charging fees for <u>any</u> service

7   12

Question 26 -- Increased interest/pressure for fees
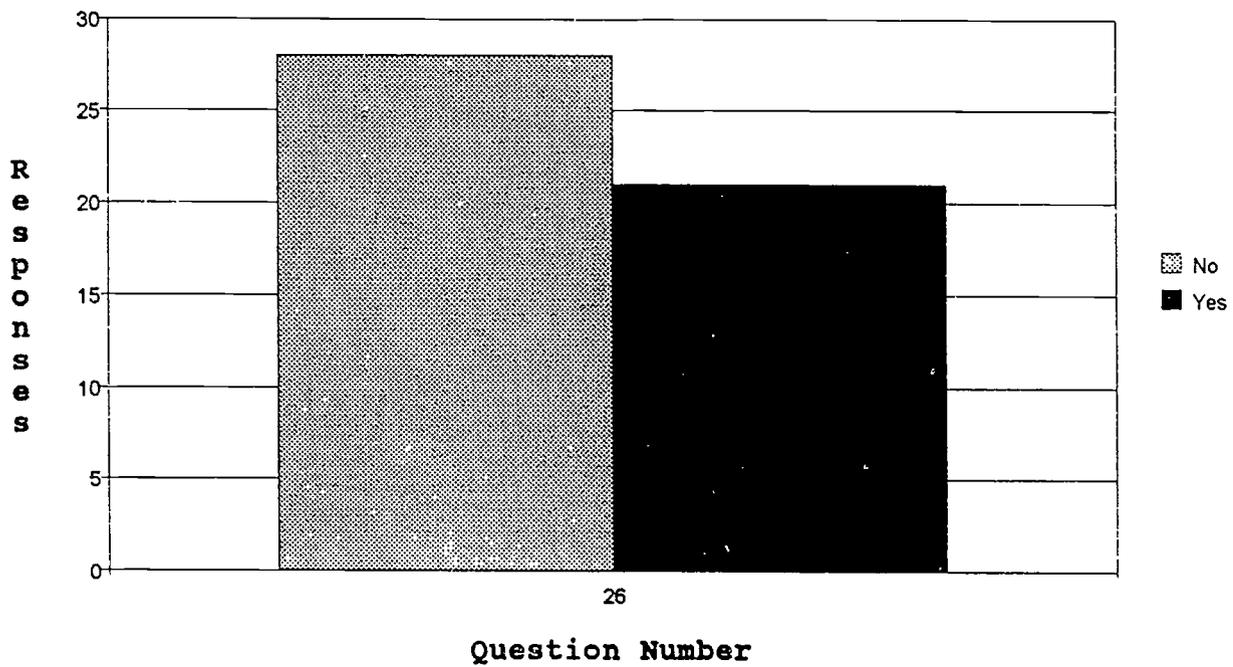
Section II.

Completed Surveys

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _ALLEN CO. P.L._   Date _2/23/93_
2. Name of Person Completing Survey _J. Krull_
3. Phone _219-424-7241_   Fax _219-422-9688_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

			Amount
4. _X_ No ___ Yes		Placing Reserves	
5. ___ No _X_ Yes		Photocopies	_10¢ per copy_
6. _X_ No ___ Yes		Online Searching	_first $15 - no charge_
7. _X_ No ___ Yes		Video Borrowing	
8. _X_ No ___ Yes		Library Tours	
9. _X_ No ___ Yes		Meeting Room Use	
10. ___ No ___ Yes		Faxing (User's Materials)	_No user faxing_
11. ___ No _X_ Yes		Faxing (Library's Materials)	_10¢ per page_
12. _X_ No ___ Yes		ILL to Patrons	_first $15 - no charge_
13. ___ No _X_ Yes		ILL to Borrowing Library	_$5.00 per ~~loan~~ item_
14. _X_ No ___ Yes		Story Hours	
15. _X_ No ___ Yes		Library Programs	
16. _X_ No ___ Yes		Building Rental (Other than Meeting Room)	
17. _X_ No ___ Yes		Use of Rental Collections	
18. _X_ No ___ Yes		Books on Tape	9

19. X No ___Yes   Renew Materials   _____

20. X No ___Yes   Loan Extension   _____

21. X No ___Yes   Library Cards   _____

22. X No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
     you currently charge a fee and amount charged. Do not include
     fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
     services your library charges for and which ones are available
     at no cost to the users? X No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
     issue of charging fees for public library services? Please
     check the answer that applies best.

     X State legislation doesn't address fees for service.
     ___State legislation permits charging fees for service.
     ___State legislation prohibits charging fees for basic
        service.
     ___State legislation prohibits charging fees for any public
        library service.

     Comments:

26. Are you experiencing increased interest/pressure from decision
     makers in your area to charge fees for library services?

     ___Yes   X No

     Comments:

27. Please tell us anything else that would help other ULC member
     libraries understand the situation in your library regarding
     charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   ***FEES***

1. Library Name Amarillo Public Library   Date 2/19/93

2. Name of Person Completing Survey Greg Thomas

3. Phone (806) 378-3054   Fax (806) 378-9327

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No	Yes	Service	Amount
4.	___No	_X_Yes	Placing Reserves	$.35 per title
5.	___No	_X_Yes	Photocopies	15¢ print; 25¢ film/fiche
6.	_X_No	___Yes	Online Searching	
7.	_X_No	___Yes	Video Borrowing	
8.	_X_No	___Yes	Library Tours	
9.	___No	_X_Yes	Meeting Room Use	$6.00/hour refundable deposit
10.	_X_No	___Yes	Faxing (User's Materials)	
11.	_X_No	___Yes	Faxing (Library's Materials)	
12.	_X_No	___Yes	ILL to Patrons	
13.	_X_No	___Yes	ILL to Borrowing Library	
14.	_X_No	___Yes	Story Hours	
15.	_X_No	___Yes	Library Programs	
16.	_X_No	___Yes	Building Rental (Other than Meeting Room)	
17.	_X_No	___Yes	Use of Rental Collections	
18.	_X_No	___Yes	Books on Tape	

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19. __X_No ___Yes   Renew Materials   _____

20. _X_No ___Yes   Loan Extension   _____

21. ___No _X_Yes   Library Cards $1.00 replacement fee

22. _X_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

    $15.00 per year non-resident fee for library card

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? _X_No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _X_State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   _X_No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Arlington Heights Memorial Library_   Date _2-24-93_

2. Name of Person Completing Survey _William Kelway_

3. Phone _708-506-2627_   Fax _708-392-0136_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4. ✓ No ___ Yes   Placing Reserves   _____

5. ___ No ✓ Yes   Photocopies   _10¢ - Black white; 20¢ color_

6. ___ No ___ Yes   Online Searching   _Free - 1st 25.00 per search page amount over $25.00_

7. ✓ No ___ Yes   Video Borrowing   _____

8. ✓ No ___ Yes   Library Tours   _____

9. ✓ No ___ Yes   Meeting Room Use   _____

10. ___ No ___ Yes   Faxing (User's Materials)   _N/A_

11. ✓ No ___ Yes   Faxing (Library's Materials)   _____

12. ✓ No ___ Yes   ILL to Patrons   _____

13. ✓ No ___ Yes   ILL to Borrowing Library   _____

14. ✓ No ___ Yes   Story Hours   _____

15. ___ No ___ Yes   Library Programs   _Some - to recover direct costs_

16. ___ No ___ Yes   Building Rental (Other than Meeting Room)   _NA_

17. ___ No ___ Yes   Use of Rental Collections   _Have no rental collection_

18. ✓ No ___ Yes   Books on Tape   _____

13

19. ____No ____Yes   Renew Materials   _____

20. ____No ____Yes   Loan Extension   _____

21. ____No ____Yes   Library Cards   _____

22. ____No ____Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ____No ____Yes If so, please attach.
    Not written -- "policy" of no user fees --

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ____State legislation doesn't address fees for service.
    ____State legislation permits charging fees for service.
    ____State legislation prohibits charging fees for <u>basic</u> service.
    ____State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ____Yes   ____No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993. **FEES**

1. Library Name ATLANTA-FULTON PUBLIC LIBRARY   Date FEB. 23, 1993

2. Name of Person Completing Survey MARY JANE FRENCH

3. Phone 404-730-1797   Fax 404-730-1800

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No	Yes	Service	Amount
4.	___No	x Yes	Placing Reserves	19¢ charged for postage for notification postal
5.	___No	x Yes	Photocopies	15¢ per page
6.	___No	x Yes	Online Searching	Library absorbs costs up to $20; all searches up to $20 are free. All costs over $20 are paid by patron.
7.	x No	___Yes	Video Borrowing	
8.	x No	___Yes	Library Tours	
9.	x No	___Yes	Meeting Room Use	
10.	___No	___Yes	Faxing (User's Materials)	This service not offered.
11.	___No	___Yes	Faxing (Library's Materials)	This service in the planning stage.
12.	x No	___Yes	ILL to Patrons	Any photocopying charges are passed on to the patron.
13.	x No	___Yes	ILL to Borrowing Library	Any photocopying charges are passed on to the borrowing library.
14.	x No	___Yes	Story Hours	
15.	x No	___Yes	Library Programs	
16.	x No	___Yes	Building Rental (Other than Meeting Room)	
17.	___No	___Yes	~~Use of Rental Collections~~	
18.	x No	___Yes	Books on Tape	

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19. _x_ No ___Yes   Renew Materials   _____

20. _x_ No ___Yes   Loan Extension   _____

21. ___No _x_ Yes   Library Cards $75 ($50 for Seniors) only
                                                for non-residents of Fulton
22. _x_ No ___Yes   Reference calls.   County

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? _x_No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    _x_ State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for _basic_
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments: State regulations prohibit charging for basic services--undefined.

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    _x_ Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.
       Existing practice of charging for on-line database services after $20
       threshhold will be reviewed and likely eliminated in 1993.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ___Baltimore County Public Library___   Date ___2/23/93___

2. Name of Person Completing Survey ___Charles W. Robinson___

3. Phone ___410-887-6160___   Fax ___410-887-6103___

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

				Amount
4.	___No	_X_Yes	Placing Reserves	$1.00
5.	___No	_x_Yes	Photocopies	.25
6.	_x_No	___Yes	Online Searching	
7.	___No	_X_Yes	Video Borrowing	$1.50/2 nights + 1.50/21 days
8.	_X_No	___Yes	Library Tours	
9.	___No	_X_Yes	Meeting Room Use	$30.00 per mtg. if library is ope plus $30.00 per mtg. beyond library hours
10.	___No	___Yes	Faxing (User's Materials)	
11.	___No	_x_Yes	Faxing (Library's Materials)	$5.00 to home or business (per page) .25 between BCPL agencies (per page)
12.	_x_No	___Yes	ILL to Patrons	
13.	_x_No	___Yes	ILL to Borrowing Library	
14.	_x_No	___Yes	Story Hours	
15.	_x_No	___Yes	Library Programs	
16.	___No	___Yes	Building Rental (Other than Meeting Room)	
17.	___No	___Yes	Use of Rental Collections	
18.	_X_No	___Yes	Books on Tape	

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19. __X__ No ___ Yes   Renew Materials   _____

20. __X__ No ___ Yes   Loan Extension   _____

21. __X__ No ___ Yes   Library Cards   _____

22. __X__ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which
     you currently charge a fee and amount charged. Do not include
     fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
     services your library charges for and which ones are available
     at no cost to the users? __X__ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the
     issue of charging fees for public library services? Please
     check the answer that applies best.

     ___ State legislation doesn't address fees for service.
     ___ State legislation permits charging fees for service.
     __X__ State legislation prohibits charging fees for <u>basic</u>
           service.
     ___ State legislation prohibits charging fees for any public
           library service.

     Comments: BCPL has exemption from state law to allow video rentals

26. Are you experiencing increased interest/pressure from decision
     makers in your area to charge fees for library services?

     ___ Yes   __X__ No

     Comments:

27. Please tell us anything else that would help other ULC member
     libraries understand the situation in your library regarding
     charging user fees for some services.

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Effective February 14, 1992

For explanation of any information below, please ask at the Circulation Desk.

Borrower's Card
Initial card is free.
Replacement cost for lost card:
First Occasion $ 2.00
Thereafter   3.00

A charge of $5.00 will be made for issuing a 2nd borrower's card if the original card is not picked up within 30 days of issuance.

A charge of $.50 will be made to any borrower who has forgotten his/her library card. Upon presentation of valid identification, a temporary borrower's card will allow for a one-time checkout.

Damage Fee
For materials, varies according to extent of damage.

Mutilated bar-encoded label on material or borrower's card. $.50

Lost Material-Replacement Cost
A service charge of $4.00 for each item will be added.

All materials except those listed below vary in replacement cost according to purchase price.

Exceptions:
Adult, Young Adult & Children's paperback, except cataloged nonfiction $3.00
Adult & Children's pamphlet, magazine 2.00
Audiocassette bag, binder, case; compact disc case; videocassette binder 2.00
Comic book 1.00
Engraver 10.00

Book borrowed from another library system: replacement cost varies up to a maximum of $50 plus service charge.

For refund, material and receipt must be presented within six months of payment. Refund will exclude service charge and fines up to maximum charge.

An exact replacement of lost material, or in special cases a substitution, can be arranged in lieu of payment.

Overdue Materials
Daily fine for all materials, except those listed below. $ .20

Exceptions:
Videocassette, AV package from ILL Department $1.50

Maximum Fines:
Adult, Young Adult & Children's hardback book, cataloged nonfiction paperback, audiocassette, compact disc, engraver, AV package from ILL Department $6.00

Adult, Young Adult & Children's paperback (*except cataloged nonfiction*), pamphlet, magazine $2.00
Comic book .50
Videocassette 10.00

The maximum fine never exceeds the cost of material.

Partial Payments
If borrower has any charges less than $1.00, full amount must be paid at one time to continue use of library card. If total charges are $1.00 or more, 10% of balance must be paid at each use of card. All charges must be paid within six months.

Reserve Fee $.55
Exceptions:
Free for children under 14 years of age on reserve for children's material.

$.90 will pick up by borrower 14 years of age and over with ID identification, or borrower's card.

Effective July 1, 1992 $1.00
(No senior citizen discount)

Return Check Penalty
Effective July 1, 1992 $15.00 $25.00

Returns to Non-owning Branch $2.00
Service fee for each video and compact disc not returned to branch where borrowed.

Transfer of Materials, Intra System $.50
This charge is for the transfer of each item of material from the BCPL branch where it is located to another BCPL branch. It is imposed only at the borrower's request for a change in pickup location.

Videocassette Service Charge
A $1.42 + 5% MD State sales tax (total: $1.50) service charge is made at checkout for each circulation of videocassettes, except for those labeled "No Service Charge." Fines are levied for all the overdue videocassettes, even the "No Service Charge" ones.

For explanation of any information below, please ask at Information Desk.

FAX Transmissions $5.00 per page

For library materials faxed to library user's business or home from any full-service branch/ Clearinghouse/Locate: Child Care

Meeting Room Fee

Full information on meeting room fees is available from the Interlibrary Loan Department, 887-6191.

Photocopy/Printout/Fax Fees $.25 per page

Photocopy from public use copiers

Photocopy/Printout/FAX from

- Public Catalog (at librarian's discretion)
- Microfilm reader/printer
- Clearinghouse/Locate: Child Care (to BCPL branches)
- One BCPL agency to another

These fines and fees are subject to change.

Signs posted in libraries will supersede this schedule of charges.

February 1992

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Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name <u>Birmingham Public Library</u>   Date <u>2/24/93</u>

2. Name of Person Completing Survey <u>Deborah Dahlin</u>

3. Phone <u>205-226-3740</u>   Fax <u>205-226-3743</u>

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4. ✓ No ___ Yes   Placing Reserves   _____

5. ___ No ✓ Yes   Photocopies   <u>10¢ Photocopier 15¢ Microform Printer</u>

6. ___ No ✓ Yes   Online Searching   <u>Cost of Search</u>

7. ✓ No ___ Yes   Video Borrowing   _____

8. ✓ No ___ Yes   Library Tours   _____

9. ___ No ✓ Yes   Meeting Room Use   <u>5.00 / per meeting / per room</u>

10. ___ No ___ Yes   ~~Faxing (User's Materials)~~   _____

11. ___ No ___ Yes   ~~Faxing (Library's Materials)~~   _____

12. ___ No ✓ Yes   ILL to Patrons   <u>Recovery Charges only i.e., what loaning library charges</u>

13. ✓ No ___ Yes   ILL to Borrowing Library   _____

14. ✓ No ___ Yes   Story Hours   _____

15. ✓ No ___ Yes   Library Programs   _____

16. ___ No ___ Yes   ~~Building Rental (Other than Meeting Room)~~   _____

17. ___ No ___ Yes   ~~Use of Rental Collections~~   _____

18. ✓ No ___ Yes   Books on Tape   _____   29   21

19. ✓ No ___ Yes   Renew Materials   _____

20. ✓ No ___ Yes   Loan Extension   _____

21. ✓ No ___ Yes   Library Cards   Lost Card $2.00

22. ✓ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ✓ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ✓ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for basic
        service.
    ___ State legislation prohibits charging fees for any public
        library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___ Yes   ✓ No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.

FEES

1. Library Name ___BROOKLYN PUBLIC LIBRARY___ Date 2/22/93

2. Name of Person Completing Survey ___Roy D. Miller___

3. Phone ___718-780-7808___ Fax ___718-398-3947___

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

				Amount
4.	_x_ No	___Yes	Placing Reserves	($.25 per notification postal card)
5.	___No _x_ Yes		Photocopies	$.15 per page-patron operated
6.	&Branches Central Business Library _x_ Yes only		Online Searching	database basic fee + # of pages printed + time
7.	_x_ No	___Yes	Video Borrowing	
8.	_x_ No	___Yes	Library Tours	
9.	_X_ No	___Yes	Meeting Room Use	
10.	_X_ No	___Yes	Faxing (User's Materials)	
11.	_X_ No	___Yes	Faxing (Library's Materials)	
12.	_x_ No	___Yes	ILL to Patrons	
13.	_x_ No	___Yes	ILL to Borrowing Library	
14.	_x_ No	___Yes	Story Hours	
15.	_x_ No	___Yes	Library Programs	
16.	___No _x_ Yes		Building Rental (Other than Meeting Room)	Whenever building is used for a movie - $100 hr., plus $15 security, $15 maintenance
17.	_x_ No	___Yes	Use of Rental Collections	
18.	_x_ No	___Yes	Books on Tape	

23

19. _x_ No ___ Yes   Renew Materials   _____

20. _x_ No ___ Yes   Loan Extension   _____

21. _x_ No ___ Yes   Library Cards   _____

22. _x_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? _X_ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _x_ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   _x_ No

    Comments:
    We would not support a move to institute fees for P.L. services.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

1. Library Name Broward County Libraries Division   Date   3-2-93

2. Name of Person Completing Survey   Jean R. Anderson

3. Phone   305-357-5995   Fax 305-357-7399

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

<u>Amount</u>

4.	✓ No ___ Yes	Placing Reserves	_____
5.	___ No ✓ Yes	Photocopies	Paper .15 ¢ microfilm. 10 ¢
6.	___ No ___ Yes	Online Searching	_____
7.	✓ No ___ Yes	Video Borrowing	_____
8.	✓ No ___ Yes	Library Tours	_____
9.	✓ No ___ Yes	Meeting Room Use	_____
10.	─ No ─ Yes	~~Faxing (User's Materials)~~	_____
11.	✓ No ___ Yes	Faxing (Library's Materials)	_____
12.	✓ No ___ Yes	ILL to Patrons	_____
13.	✓ No ___ Yes	ILL to Borrowing Library	_____
14.	✓ No ___ Yes	Story Hours	_____
15.	✓ No ___ Yes	Library Programs	_____
16.	─ No ─ Yes	~~Building Rental~~ (Other than Meeting Room)	_____
17.	✓ No ___ Yes	Use of Rental Collections	_____
18.	✓ No ___ Yes	Books on Tape	_____

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19. ✓ No ___ Yes   Renew Materials   _____

20. ─ No ─ Yes   ~~Loan Extension~~   _____

21. ✓ No ___ Yes   Library Cards   _____

22. ✓ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary
On line: first 10 min./wk. free, additional minutes $1.50.

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___ No ✓ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

___ State legislation doesn't address fees for service.
___ State legislation permits charging fees for service.
✓ State legislation prohibits charging fees for <u>basic</u> service.
___ State legislation prohibits charging fees for any public library service.

Comments: Florida Library Statute guarantees free provision of reference and information. Online charges, etc. are open to interpretation.

26. Are you experiencing increased <u>interest</u>/pressure from decision makers in your area to charge fees for library services?

✓ Yes   ___ No

Comments: Preliminary results from a recent opinion survey ·indicate that our patrons would prefer to pay a fee rather than suffer a reduction in library services or a tax increase.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services. Free service is a strong tradition here; but the financial assessment task force in our strategic planning process recommends that we consider charging fees as a way of expanding the range of technical and online services and being able to recover the costs of these services without reallocating funds from core services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the response⁼ of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

and subject to rapid change, an Online Searchers Committee will provide continuous review, evaluation, and up-dating of the policies and procedures for this service.

POLICY

Online information services are available to all Broward County Library users. Regional libraries and Main Library subject departments provide ready reference services while the Main Library Online Information staff provides in-depth search services.

IN-DEPTH SERVICE

The following guidelines and fees have been approved by the Board of County Commissioners and are set forth in Procedure LIC6:

The first ten minutes of service per week per patron are free of charge; additional minutes are charged to users at a fee of $1.50 per minute. This fee is based on the average cost of access time to the several hundred databases currently available. The first ten citations located by this search are free of charge. Additional printouts of citations, full-text documents, and off-line prints must be paid for by the patron. Fees are payable upon delivery of a search. If an individual is willing to pay for additional searches, this request can be granted at the discretion of the library staff. In-depth online search services may be requested by a library staff member, by a patron, or suggested to the patron by a librarian after available print sources have been searched. The final determination as to whether online service is the appropriate reference tool to use will be made by the online search staff usually after a direct consultation with the requester and the subject department librarian or system librarian who has suggested the search.

READY REFERENCE SERVICE

Regional libraries and Main Library subject departments perform free short searches for reference/bibliographic purposes. The reference librarian will determine the appropriateness of a topic for a ready reference search.

Online searching is employed when it has been determined by library staff that this is the best way to obtain the information needed. All copyright restrictions on the various databases will be observed. The library reserves the right to retain copies of a search request. The identity of the person requesting the search will remain confidential.

cc: Director, Public Services Department
     Office of Management Services

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name <u>Buffalo & Erie County Public</u>   Date <u>2/25/93</u>

2. Name of Person Completing Survey <u>Donald H. Cloudsley</u>

3. Phone <u>716-858-7179</u>   Fax <u>716-858-6211</u>

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No	Yes	Service	Amount
4.	___No	X Yes	Placing Reserves	$.25
5.	___No	X Yes	Photocopies	outside NYS $5 1st 20 copies ~~inside NYS $.25/copy +~~ $2 service charge & postage
6.	___No	x Yes	Online Searching	~~Recover costs only~~
7.	X No	___Yes	Video Borrowing	
8.	X No	___Yes	Library Tours	
9.	___No	x Yes	Meeting Room Use	meeting rooms (2) $25 or $50 auditorium - $150
10.	___No	___Yes	Faxing (User's Materials)	
11.	___No	x Yes	Faxing (Library's Materials)	$3 + 50¢/page within Erie Co. $5 + 50¢/page outside Erie County
12.	x No	___Yes	ILL to Patrons	
13.	___No	x Yes	ILL to Borrowing Library	$10 per loan outside NYS $ 5 per loan inside NYS
14.	X No	___Yes	Story Hours	
15.	X No	___Yes	Library Programs	
16.	___No	___Yes	Building Rental (Other than Meeting Room)	
17.	___No	___Yes	Use of Rental Collections	
18.	x No	___Yes	Books on Tape	

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19. _x_No ___Yes   Renew Materials   _____

20. _x_No ___Yes   Loan Extension   _____

21. ___No _x_Yes   Library Cards $.75 to replace lost card

22. _x_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? _X_No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    _X_State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
       service.
    ___State legislation prohibits charging fees for any public
       library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   _x_No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _The Carnegie Library of Pittsburgh_ Date _3-1-93_

2. Name of Person Completing Survey _Robert Croneberger_

3. Phone _(412) 622-3100_   Fax _(412) 622-6278_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

                                                                 <u>Amount</u>

4. _X_ No ___ Yes   Placing Reserves   _____

5. ___ No _X_ Yes   10¢   Photocopies   _____

6. _X_ No* ___ Yes   Online Searching   _____

7. _X_ No ___ Yes   Video Borrowing   _____

8. _X_ No ___ Yes   Library Tours   _____

9. _X_ No ___ Yes   Meeting Room Use   _____

10. ~~___ No ___ Yes~~   ~~Faxing (User's~~
                                      Materials)   _____

11. _X_ No ___ Yes   Faxing (Library's
                                      Materials)   _____

12. _X_ No ___ Yes   ILL to Patrons   _____

13. _X_ No ___ Yes   ILL to Borrowing
                                      Library   _____

14. _X_ No ___ Yes   Story Hours   _____

15. _X_ No ___ Yes   Library Programs   _____

16. ___ No _X_ Yes   Building Rental
                                      (Other than
                                      Meeting Room)   _____

17. _X_ No ___ Yes   Use of Rental
                                      Collections   _____

18. _X_ No ___ Yes   Books on Tape   _____

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*Online Searching, I know if they staff ... charge ...

31

19. _X_No ___Yes   Renew Materials   _____

20. _X_No ___Yes   Loan Extension   _____

21. _X_No ___Yes   Library Cards   _____

22. _X_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary   *None*

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___No _X_Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    _X_State legislation prohibits charging fees for <u>basic</u>
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments: *State Code in process of rewriting.*

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    _X_Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name   Chicago Public Library   Date   3 March 1993

2. Name of Person Completing Survey   Versie Barnes

3. Phone   (312) 747-4021   Fax   (312) 747-4077

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No	Yes	Service	Amount
4.	___ No	_x_ Yes	Placing Reserves	29 cents per use
5.	___ No	_x_ Yes	Photocopies	15 cents per copy
6.	___ No	_x_ Yes	Online Searching	First 5 minutes--$5.00 Then $2.00 per minute+online charge
7.	___ No	_x_ Yes	Video Borrowing	1 dollar each for 1 day 2 dollars each for 2 days
8.	_x_ No	___ Yes	Library Tours	
9.	___ No	_x_ Yes	Meeting Room Use	35 dollars for 4 hours-small room 70 dollars for 4 hours-large(Centra
10.	___ No	___ Yes	~~Faxing (User's Materials)~~	
11.	___ No	_x_ Yes	Faxing (Library's Materials)	40 cents per page up to 40 pages
12.	_x_ No	___ Yes	ILL to Patrons	
13.	_x_ No	___ Yes	ILL to Borrowing Library	
14.	_x_ No	___ Yes	Story Hours	
15.	_x_ No	___ Yes	Library Programs	
16.	___ No	_x_ Yes	Building Rental (Other than Meeting Room)	150-6,000 (Central library) dollars
17.	_x_ No	___ Yes	Use of Rental Collections	
18.	_x_ No	___ Yes	Books on Tape	

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19. __x_ No ___ Yes   Renew Materials   _____

20. __x_ No ___ Yes   Loan Extension   _____

21. __x_ No ___ Yes   Library Cards   _____

22. __x_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which
     you currently charge a fee and amount charged. Do not include
     fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
     services your library charges for and which ones are available
     at no cost to the users? _x_ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the
     issue of charging fees for public library services? Please
     check the answer that applies best.

     __x_ State legislation doesn't address fees for service.
     ___ State legislation permits charging fees for service.
     ___ State legislation prohibits charging fees for <u>basic</u>
          service.
     ___ State legislation prohibits charging fees for any public
          library service.

     Comments:

26. Are you experiencing increased interest/pressure from decision
     makers in your area to charge fees for library services?

     ___ Yes   _x_ No

     Comments:

27. Please tell us anything else that would help other ULC member
     libraries understand the situation in your library regarding
     charging user fees for some services.

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CHICAGO PUBLIC LIBRARY
RENTAL OF SPACE

HAROLD WASHINGTON LIBRARY CENTER

Space Rental

Floor/ Rooms	Space	Est. Maximum Occupancy	Approx. sq. Footage	Fees* Non-profit	/Private
9th Floor 9S-C	WINTER GARDEN	550	7,519	$4,000.00	$6,000.00
1/ 1S-C, 1S-G	GRAND LOBBY & CONGRESS CORRIDOR Reception/Buffet	625	7,200	$2,000.00	$3,500.00
Lower Level 0S-C	COMPLEX LOBBY Reception	200		$450.00	$650.00
Lower Level 0N-1A	AUDITORIUM Fixed Seats Removable Seats Wheel Chair Space	385 22 8	2,583	$650.00	$1,150.00
Lower Level 0N-27	VIDEO THEATER Fixed Seats	63	1,130	$250.00	$400.00

Lower Level
0N-18
	MULTI-PURPOSE ROOMS
	Both rooms
	  Theater Seating
	  Reception Style
	LARGE MULTI-PURPOSE ROOM
	  Theater Seating
	  Reception Style
	  Meal Seating
	SMALL MULTI-PURPOSE ROOM
	  Theater Seating
	  Reception or Meal Seating
		
		250
		300
		
		150
		200
		140
		
		100
		110
			3,157
			
			2,002
			
			1,115
				Flat Rate
				
				$300.00
				350.00
				
				200.00
				250.00
				300.00
				
				125.00
				150.00	

*A 20% surcharge will be added for every hour or fraction thereof in excess of four hours, as well for each hour after 11 p.m. Monday-Thursday and 12 p.m. Friday-Saturday. For equipment use, additional fees will be charged.

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14.1

Typewriters

Rental   25¢ per 15 minutes.

Deposit Cards

For out-of-state users are issued deposit cards. The card is good for three days after depositing the price of the items to be issued. If the user returns for additional books the amount on deposit must be the same as the price of all items checked out at all times.

LIBRARY CARD REPLACEMENT

First replacement $ .50
Second replacement $1.00
Third & subsequent $3.00

DAMAGED/MUTILATED MATERIALS

Patrons are charged any additional fee plus the cost of the item when the damage is beyond repair. The cost of repair is charged for those items that are repairable.

LOST MATERIALS

A lost item message is entered in the automated circulation system. Cost of the materials and fines are collected for lost materials, if patron cannot locate materials. If the item is found then the fines are charged from the due date of the item to the day the loss is reported. A receipt is issued for the price of the materials.

LOSS DUE TO FIRE, FLOODS OR OTHER DISASTERS

No fine or replacement cost is charged if the patron provides sufficient proof of a home fire, flood or other disaster that caused destruction of materials. If no verification letter is available the item is treated as a lost or damaged or mutilated item.

FEES

Facsimile Service

40¢ per page up to a maximum of 40 pages; restricted to only interlibrary loan requests.

Shut in Service

Eligible "shut-in" borrowers must deposit $10.00 for parcel post services. Requests are accepted by telephone or letter only at Sulzer and Woodson Regional Libraries. Borrower's card is held. A receipt card is issued and charge record is made.

Non Resident Card

$100.00 per card for non-resident of Chicago whose home libraries are not on the reciprocal borrowing list. Use is free to reciprocal borrowers.

Photocopy Service

Patrons   15¢ per page
Interlibrary Loan   25¢ per page up to a maximum of 40 pages

Computer Assisted Reference Center

The charge for the first 5 minutes of online time is $5.00. After the first five minutes the rate of $2.00 per minute is charged to the user, plus any online charges.

FINES, FEES, RENTALS SUMMARY

OVERDUE FINES & COST RECOVERY CHARGES

Daily Fines for both Juvenile and Adult Borrowers:

10¢ per item per day	Periodicals	Pictures
	Books	Pamphlets
	Records	Books-on-tape
	Compact Discs	Cassettes

Maximum Fines for Juvenile and Adult Borrowers:

$5.00 per item	Books (Hardcovers & Catalogued Paperbacks)
	Cassettes, Books-on-tape
	Records
	Compact Discs

$3.00 per item	Paperbacks (Uncatalogued)
	Periodicals
	Pamphlets, Pictures

Reserve postage	$ .29 or current first class postage
Postage charge for overdue reminder	$ .29 " " " " "
Reserve phone call notification	$ .25
Lost Book Card/Date due Card	$ .20
Lost Book Card Pocket	$ .20
Lost Plastic Phonodisc Cover	$1.00 single; $2.00 double
Lost Red Rope Cover	$1.00
Lost Picture Envelope	$1.50
Lost CD Pocket	$1.00
Lost Record Envelope	$ .50
Lost Plastic Bag for kits	$. 50
Lost or damaged OCR label	$1.00
Lost CD Libretto	$5.00
Lost CD insert	$3.00

FILMS

Overdue charge - 16mm films	$5.00 for the first hour per film.
Overdue fine	$ .25 for each additional hour up to a maximum of $20.00.

VIDEOS (CASSETTES/LASER DISCS)

Rental of Videos	$1.00 for one day
	$2.00 for two days
Overdue Fines for rental/no-fee	$2.00 per day per video to a maximum of $6.00
Lost/Permanently damaged Video	Cost of the Video
Damaged Video	$5.00 minimum
Lost or damaged video case	$2.00

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name CLEVELAND PUBLIC LIBRARY   Date 2/26/93

2. Name of Person Completing Survey Joan Clark

3. Phone 623-2800   Fax 216-623-7015

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

Amount

No.			Service	Amount
4.	X No	___ Yes	Placing Reserves	
5.	___ No	X Yes	Photocopies	$.10¢ per print
6.	X No	X Yes	Online Searching	10 Hits or minutes free: beyond that costs are passed through
7.	X No	___ Yes	Video Borrowing	
8.	x No	___ Yes	Library Tours	
9.	___ No	X Yes	Meeting Room Use	See attached
10.	___ No	X Yes	Faxing (User's Materials)	Self-serve fax machine available
11.	___ No	___ Yes	Faxing (Library's Materials)	
12.	___ No	___ Yes	ILL to Patrons	See attached
13.	___ No	___ Yes	ILL to Borrowing Library	"
14.	X No	___ Yes	Story Hours	
15.	x No	___ Yes	Library Programs	
16.	___ No	___ Yes	Building Rental (Other than Meeting Room)	N/A
17.	___ No	___ Yes	Use of Rental Collections	N/A
18.	X No	___ Yes	Books on Tape	

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39

19. __X__No ___Yes   Renew Materials   _____

20. _X_No ___Yes   Loan Extension   _____

21. _X_No ___Yes   Library Cards   _____

22. _X_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ___Yes If so, please attach.

Decided on case by case basis. "Basic" services are free, others are partial cost recov

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    _X_State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   _X_No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Cuyahoga County Public Library_   Date _2-22-93_
2. Name of Person Completing Survey _Claudya Muller_
3. Phone _216-749-9490_   Fax _216-398-1748_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	✓ No ___ Yes	Placing Reserves	
5.	___ No ✓ Yes	Photocopies	_.15/page_
6.	___ No ✓ Yes	Online Searching	1st 10 min is free — more than that is equal to cost of search
7.	✓ No ___ Yes	Video Borrowing	
8.	✓ No ___ Yes	Library Tours	
9.	✓ No ___ Yes	Meeting Room Use	
10.	___ No ___ Yes	~~Faxing (User's Materials)~~	
11.	✓ No ___ Yes	Faxing (Library's Materials)	
12.	✓ No ___ Yes	ILL to Patrons	
13.	✓ No ___ Yes	ILL to Borrowing Library	
14.	✓ No ___ Yes	Story Hours	
15.	✓ No ___ Yes	Library Programs	
16.	___ No ___ Yes	~~Building Rental (Other than Meeting Room)~~	
17.	___ No ___ Yes	~~Use of Rental Collections~~	
18.	✓ No ___ Yes	Books on Tape	

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41

19. ✓No ___Yes   Renew Materials   _____

20. ✓No ___Yes   Loan Extension   _____

21. ✓No ___Yes   Library Cards   _____

22. ✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ✓No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
         service.
    ___State legislation prohibits charging fees for any public
         library service.

    Comments: I'm unaware of legislation relating to fees

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   ✓No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Davenport Public Library_   Date _2/24/93_

2. Name of Person Completing Survey _Kay K. Runge_

3. Phone _319-326-7841_ Fax _319-326-7809_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

No.	No	Yes	Item	Amount
4.	X No	___ Yes	Placing Reserves	
5.	___ No	X Yes	Photocopies	10 ¢
6.	___ No	Y Yes	Online Searching	After first $20.00
7.	X No	___ Yes	Video Borrowing	
8.	X No	___ Yes	Library Tours	
9.	___ No	X Yes	Meeting Room Use	Large meeting room — up to 150 people $10.00
10.	___ No	X Yes	Faxing (User's Materials)	Small mtg rm — up to 35 people $5.00 $6.00 international
11.	___ No	X Yes	Faxing (Library's Materials)	$3.00 1st page US $2.00 next pages each $3.00 1st page to business 50¢ each additional page
12.	X No	___ Yes	ILL to Patrons	
13.	X No	___ Yes	ILL to Borrowing Library	
14.	X No	___ Yes	Story Hours	
15.	X No	___ Yes	Library Programs	
16. N'A	~~No~~	~~Yes~~	~~Building Rental~~ (Other than Meeting Room)	
17. NA	~~No~~	~~Yes~~	~~Use of Rental~~ Collections	
18.	X No	___ Yes	Books on Tape	

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Page 2   **FEES**

19. _X_ No ___ Yes   Renew Materials   _____

20. _X_ No ___ Yes   Loan Extension   _____

21. ___ No _X_ Yes   Library Cards   *Replacement $3.00*

22. _X_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___ No ___ Yes If so, please attach.
    not printed in Concise policy

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    _X_ State legislation doesn't address fees for service. *except city Court,*
    ___ State legislation permits charging fees for service. *Contract for*
    ___ State legislation prohibits charging fees for **basic** *library*
        service.   *service*
    ___ State legislation prohibits charging fees for any public
        library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___ Yes   _X_ No

    Comments: *Difuse any comments up front and speak of*
    State Library Open Access program (80¢ for item borrowed
    by non taxpayer at that li...

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

    We are part of a 20 library Consortium with a One
    Catalog database spanning both sides of the River in Iowa
    and Illinois Trying to coordinate charges to patrons so each

**Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!**

library's policy is not completely different from

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Dayton + Montgomery County Public_ Date _2-19-93_
2. Name of Person Completing Survey _John Wallace_
3. Phone _513-227-9500_   Fax _513-227-9539_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

				<u>Amount</u>
4.	✓ No	___ Yes	Placing Reserves	
5.	___ No	✓ Yes	Photocopies	$.10/page
6.	___ No	✓ Yes	Online Searching	1st 10 min free
7.	✓ No	___ Yes	Video Borrowing	
8.	✓ No	___ Yes	Library Tours	
9.	✓ No	___ Yes	Meeting Room Use	
10.	___ No	___ Yes	Faxing (User's Materials)	NOT OFFERED
11.	___ No	✓ Yes	Faxing (Library's Materials)	.75/page
12.	___ No	✓ Yes	ILL to Patrons	.50 + lending library fee if any
13.	~~No~~	✓ Yes	ILL to Borrowing Library	$5
14.	✓ No	___ Yes	Story Hours	
15.	✓ No	___ Yes	Library Programs	
16.	✓ No	___ Yes	Building Rental (Other than Meeting Room)	
17.	✓ No	___ Yes	Use of Rental Collections	
18.	✓ No	___ Yes	Books on Tape	

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19. ✓ No ___ Yes   Renew Materials   _____

20. ✓ No ___ Yes   Loan Extension   _____

21. ✓ No ___ Yes   Library Cards   _____

22. ✓ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ✓ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ✓ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   ✓ No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

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Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name __DeKalb County Public Library__   Date __2/23/93__

2. Name of Person Completing Survey __Alice Smith__

3. Phone __(404) 370-8450__   Fax __(404) 370-8469__

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No/Yes	Service	Amount
4.	___No _X_ Yes	Placing Reserves	$ 0.25/book for notification card
5.	___No _X_ Yes	Photocopies	$ 0.15/copy
6.	_X_ No ___Yes	Online Searching	* see #27
7.	_X_ No ___Yes	Video Borrowing	
8.	_X_ No ___Yes	Library Tours	
9.	___No _X_ Yes	Meeting Room Use	Auditorium - $75.00/event Multipurpose rooms - $20.00/event
10.	___No _X_ Yes	Faxing (User's Materials)	Public FAX: Local-$2.00 for 1st minute, $1.00 ea ~~additional minute.~~
11.	_X_ No ___Yes	Faxing (Library's Materials)	Long Distance-$3.00 for 1st minute, $1.50 each add. minute
12.	___No _X_ Yes	ILL to Patrons	$3.00 postage plus lending library charges.
13.	_X_ No ___Yes	ILL to Borrowing Library	
14.	_X_ No ___Yes	Story Hours	
15.	_X_ No ___Yes	Library Programs	
16.	___No ___Yes	~~Building Rental~~ (Other than Meeting Room)	
17.	_X_ No ___Yes	Use of Rental Collections	
18.	_X_ No ___Yes	Books on Tape	

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19. __X__ No ___ Yes   Renew Materials   _____

20. __X__ No ___ Yes   Loan Extension   _____

21. ___ No __X__ Yes   Library Cards   Library service area residents-free
                                                        Non-residents-$40.00
22. __x__ No ___ Yes   Reference calls   Temp. residents-$10.00 refundable
                                                        Replacement lost card-$1.00

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary
    Damaged or missing book barcode $0.25
    Patron card number search $0.50

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___ No __X__ Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    __x__ State legislation prohibits charging fees for *basic*
          service.
    ___ State legislation prohibits charging fees for any public
          library service.

    Comments:

    Pass-through charges to recover costs of non-basic services and maintenance and
    utilities fees are permitted by state.

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    __x__ Yes   ___ No

    Comments: As the value of the tax base in the county drops, the county is
    looking for new sources of income to support all areas of service.

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

    * Library is investigating user fees for online searching. Any information from
      this survey will be extremely helpful.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

DeKalb County Public Library

POLICY: Fines and Fees Policy

Fines:

a. Fines will be used by the DeKalb County Public Library as a means of safeguarding the materials in the collection and assuring some controls on the availability of books and information. Amounts assessed are determined by the Library Director (based upon the actual cost incurred for record keeping and replacement).

b. The schedule of fines for overdue materials will be displayed prominently in each branch for user information.

c. The Director, in consultation with the DeKalb County Public Library Board of Trustees and the County Attorney, may utilize legal recourses to retrieve overdue materials.

Fees:

Fees may be assessed for special services that require additional costs to the library. Reimbursement for these services will be determined by the Library Director based on the cost to provide the service.

>   Approved:
>   DeKalb County Public Library
>   Board of Trustees
>   January 18, 1989
>
>   Amended:
>   June 5, 1989

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1. Procedures.

2. Criteria for selection.

3. Collection maintenance and evaluation.

4. A procedure to handle requests to reconsider library materials in the collection.

(i) All libraries affiliated with the system shall be subject to the materials selection policy approved by the library system board of trustees.

(j) The headquarters library in the public library system shall acquire, catalog, and process all library materials for the region, including all gift materials meeting the board-approved materials selection policy donated to any library in the system.

(k) The public library system shall submit to the department a plan for distribution of services through such means as affiliated libraries, bookmobile service, deposit stations or home delivery systems.

(i) All public libraries shall be in facilities located separately from school buildings.

(m) The library system board of trustees shall adopt policies on materials, basic services, fees and the use of library facilities.

1. The library system board of trustees shall provide free basic library service to residents of the system service area.

2. The library system board of trustees may choose to charge an annual nonresident fee for a library card to those who reside outside the service area of the library system. Nonresident card holders shall be entitled to basic library services at no additional charge.

3. The library system board of trustees may choose to recover from patrons unique, identifiable pass-through charges to defray costs incurred by the library from a third party in connection with specific transactions requested by patrons which exceed basic library services.

4. The library system board of trustees shall not allow a rental or fee to be charged for the use of library facilities, except that a maintenance fee to cover cleaning of the designated area and/or utilities may be charged.

(n) Each library system board of trustees shall meet at least

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name Detroit Public Library   Date 3/1/93

2. Name of Person Completing Survey James Lawrence, Research & Grants Coordinator

3. Phone (313) 833-4036   Fax (313) 832-0877

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4. ___No _X_Yes   Placing Reserves $.50 each title

5. ___No _X_Yes   Photocopies   1. by Library staff its $.20 per copy+$2.00
                                      2. by patron $.10 at Main Lib. or $.15 at ~~the~~
                                      Branches -per copy *on coin machines*

6. ___No _X_Yes   Online Searching=Cost of search+telecomm. charges+$5.00

7. ___No _X_Yes   Video Borrowing $1.00 per cassette for 2 day loan

8. _X_No ___Yes   Library Tours

9. ___No _X_Yes   Meeting Room Use $100 for room for up to 100 persons
                                       $200 for room for up to 375 persons

10. ~~___No ___Yes   Faxing (User's Materials)~~   *N/A*

11. ___No _X_Yes   Faxing (Library's $.40 per page + $2.00 handling fee
                      Materials)

12. ___No _X_Yes   ILL to Patrons $3.00 + plus any charges to library

13. ___No _X_Yes   ILL to Borrowing $5.00 for non-Michigan libraries
                      Library

14. _X_No ___Yes   Story Hours

15. _X_No ___Yes   Library Programs

16. ~~___No ___Yes   Building Rental (Other than Meeting Room)~~   *N/A*

17. ___No _X_Yes   Use of Rental $1.00 per record or cd-disc for
                      Collections   seven day loan period

18. _X_No ___Yes   Books on Tape

59

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19. __X__ No ___ Yes   Renew Materials   _____

20. __X__ No ___ Yes   Loan Extension   _____

                                 non-residents pay $25.00 for family
21. __X__ No ___ Yes   Library Cards   to use branches but not main library
                Main Library is free to Michigan residents.

22. __X__ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

       See Attached sheets for our fee schedule.

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? __X__ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

   __X__ State legislation doesn't address fees for service.
   _____ State legislation permits charging fees for service.
   _____ State legislation prohibits charging fees for __basic__ service.
   _____ State legislation prohibits charging fees for any public library service.

   Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

   __X__ Yes   ___ No   Some pressure to charge fees for special services, attached sheets were a result of this pressure and
   Comments: we are examining the issue of fees on a continuing basis.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

   Main Library receives state funds, branches do not, so some things are free for Michigan residents at the Main Library that are free only to Detroit residents at the branch libraries.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

DETROIT PUBLIC LIBRARY
FEE SCHEDULE
June 1, 1992

Book Deposits — $10.00 each (refunded) + $2.00 service charge for each occurrence

Damages

Books - adult	$1.00 for all minor damage
Books - juvenile	50¢ for all minor damage
Date Card	10¢
Recordings	$1.00 for scratches
Videos	$5.00 per cassette
All severe damage	Replacement cost

Interlibrary Loans

Requests by our patrons	$3.00 + charges to us, if any
Requests from non-Michigan libraries	$5.00

Microfiche Copies

Michigan non-profit libraries	Free
All other requestors	$1.50 + $2.00 handling charge if mailed

—**Non-Resident Borrowing**

(Branches)	$25.00 per year (family)

Online Database Searching

By request	Cost of search + telecommunications tim + $5.00

Overdues

Adult circulating books	10¢ per day, maximum $5.00
Juvenile circulating books	5¢ per day, maximum $2.00
Reference loans	50¢ per day, maximum $10.00
Uncataloged pamphlets, magazines, etc.	10¢ per day, maximum $1.00

Overhead Camera — $1.50 per copy for 8" x 10" size
+ 50¢ for 11" x 14" size
+ 50¢ for enlargement or reduction
+ 50¢ for screening

Personal Telephone Calls — 20¢

Photocopies

Coin machines	10¢ per copy in Main Library, 15¢ per c in Branches
By Library .	20¢ per copy + $2.00 handling charges per order

Photograph Reproductions

Personal use   Cost + $10.00
Publication   Cost + $50.00

Service Fees

Recordings and Compact Discs $1.00 per record or disc for 7 day loan; overdues 10¢ per day, maximum $5.00

Videos $1.00 per cassette for 2 day loan; overdues $2.00 per day, maximum $12.00

Reference Letters

Non-Michigan residents $10.00

Replacement Costs

Adult reference, non-fiction	$30.00
Adult non-fiction	$20.00
Adult fiction	$20.00
Young adult	$20.00
Juvenile reference, non-fiction	$20.00
Juvenile non-fiction	$10.00
Juvenile fiction	$10.00
Juvenile easy books	$10.00
Adult paperback	$5.00
Young adult paperback	$5.00
Juvenile paperback	$3.00
Adult magazines	$1.00
Juvenile magazines	$1.00
Adult cassettes	$20.00
Juvenile cassettes	$10.00
Newspapers	$1.00

Reserves

50¢ each

Telefacsimile Charges

DPL Branch patrons   40 ¢ per page
Outside agencies   40¢ per page + $2.00 handling fee
Rush requests   40¢ per page + $4.00 handling fee

TIP Mailing Labels

1¢/label + $10.00 service charge

(Adopted by the Detroit Library Commission December 7, 1982, Revised November 19, 1991, January 21, 1992, March 24, 1992)

24/9   Public Services

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name *East Baton Rouge Parish Lib.*   Date *2/20/93*
2. Name of Person Completing Survey *John B Richard, Director*
3. Phone *504-389-3360*   Fax *504-389-5284*

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			Amount
4.	___No ✓Yes	Placing Reserves	.50
5.	___No ✓Yes	Photocopies	.10
6.	___No ✓Yes	Online Searching	*Depends on database*
7.	___No ✓Yes	Video Borrowing	*Nothing*
8.	___No ✓Yes	Library Tours	*Nothing*
9.	___No ✓Yes	Meeting Room Use	*Nothing*
10.	___No ✓Yes	Faxing (User's Materials)	*Not for public*
11.	___No ✓Yes	Faxing (Library's Materials)	*Nothing*
12.	___No ✓Yes	ILL to Patrons	*Postage*
13.	___No ✓Yes	ILL to Borrowing Library	*Postage*
14.	___No ✓Yes	Story Hours	*Nothing*
15.	___No ✓Yes	Library Programs	*Nothing*
16.	~~___No ___Yes~~	~~Building Rental (Other than Meeting Room)~~	
17.	~~___No ___Yes~~	~~Use of Rental Collections~~	
18.	___No ✓Yes	Books on Tape	*Nothing*

63   55

19. ___No ✓Yes   Renew Materials   *Nothing*

20. ___No ✓Yes   Loan Extension   *Nothing*

21. ___No ✓Yes   Library Cards   *Nothing*

22. ___No ✓Yes   Reference calls   *Nothing*

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ___Yes If so, please attach.

    We do not charge for any "basic" services.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ✓State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for **basic** service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ✓Yes   ___No   *Somewhat*

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ELIZABETH PUBLIC LIBRARY   Date 3/19/93
2. Name of Person Completing Survey JOSEPH J. KEENAN JR.
3. Phone 908-354-6060   Fax 908-354-5845

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

				Amount
4.	___No	X Yes	Placing Reserves	25 ¢
5.	___No	X Yes	Photocopies	10 ¢
6.	X No	___Yes	Online Searching	
7.	___No	X Yes	Video Borrowing	$1. PER DAY
8.	X No	___Yes	Library Tours	
9.	___No	X Yes	Meeting Room Use	@ 50.
10.	X No	___Yes	Faxing (User's Materials)	
11.	X No	___Yes	Faxing (Library's Materials)	
12.	X No	___Yes	ILL to Patrons	
13.	X No	___Yes	ILL to Borrowing Library	
14.	X No	___Yes	Story Hours	
15.	X No	___Yes	Library Programs	
16.	X No	___Yes	Building Rental (Other than Meeting Room)	
17.	___No	___Yes	N/A Use of Rental Collections	
18.	V No	___Yes	Books on Tape	

65   57

19. ⊠No ___Yes   Renew Materials   _____

20. ⊠No ___Yes   Loan Extension   _____

21. ⊠No ___Yes   Library Cards   _____

22. ⊠No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
     you currently charge a fee and amount charged. Do not include
     fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
     services your library charges for and which ones are available
     at no cost to the users? ⊠No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
     issue of charging fees for public library services? Please
     check the answer that applies best.

     ___State legislation doesn't address fees for service.
     ___State legislation permits charging fees for service.
     ___State legislation prohibits charging fees for _basic_
          service.
     ___State legislation prohibits charging fees for any public
          library service.

     Comments:

26. Are you experiencing increased interest/pressure from decision
     makers in your area to charge fees for library services?

     ___Yes   ⊠No

     Comments:

27. Please tell us anything else that would help other ULC member
     libraries understand the situation in your library regarding
     charging user fees for some services.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993. **FEES**

1. Library Name *Enoch Pratt Free Library*   Date 2/24/93
2. Name of Person Completing Survey *JoAnn G. Mordowney*
3. Phone (410)396-5395   Fax (410)396-1321

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			Amount
4. ___No _X_Yes		Placing Reserves	.50
5. ___No _/_Yes		Photocopies	.15
6. _X_No ___Yes		Online Searching	
7. _X_No ___Yes		Video Borrowing	
8. _X_No ___Yes		Library Tours	
9. _X_No ___Yes		Meeting Room Use	
10. ~~___No ___Yes~~		~~Faxing (User's~~ Materials)	
11. _X_No ___Yes		Faxing (Library's Materials)	
12. _X_No ___Yes		ILL to Patrons	
13. _X_No ___Yes		ILL to Borrowing Library	
14. _X_No ___Yes		Story Hours	
15. _X_No ___Yes		Library Programs	
16. ___No _X_Yes		Building Rental (Other than Meeting Room)	$2,500 Central Library (See attached)
17. ~~___No ___Yes~~		~~Use of Rental~~ Collections	
18. _X_No ___Yes		Books on Tape	59

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19. _X_No ___Yes   Renew Materials   _____

20. _X_No ___Yes   Loan Extension   _____

21. ___No _X_Yes   Library Cards   Sᴇᴇ attached

22._X_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___No _X_Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    _X_State legislation prohibits charging fees for <u>basic</u>
       service.
    ___State legislation prohibits charging fees for any public
       library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   _X_No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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ENOCH PRATT FREE LIBRARY

Staff Manual	Section
	PUBLIC SERVICE
POLICY	Subject
	CUSTOMERS: FEE PAYING

General Policy

Borrowers who live outside of Maryland and who are not entitled to free privileges (see 311b) may borrow books and other materials from the library upon payment of a fee of $15 a year beginning ⌐ן the date of registration with no rebate for any unused portion of the succeeding twelve months.

Business Card (for free business card, see 318-2b)

A nonresident business card (see 318-2b) is issued at the State Library Resource Center only for a fee of $50 per year to businesses located outside of Maryland which do not qualify for free business cards.

Duration

The duration of a paying nonresident card, individual and business, is one year.

6/4/91 Revised

ENOCH PRATT FREE LIBRARY

Staff Manual	Section: PUBLIC SERVICE
Policy	Subject: LOST OR STOLEN CARD

General Policy

    A library customer may report a lost or stolen library card by telephone to any Pratt Agency, however, must appear in person to reregister for a library card. A borrower is responsible for library materials checked out on his or her card until it is reported lost or stolen. A fee of $1.00 is charged to replace a lost card.

7/20/92

ENOCH PRATT FREE LIBRARY

Staff Manual	Section: PUBLIC SERVICE
POLICY	Subject: REGULATIONS: FEES

General Policy

The borrower is responsible for all materials borrowed on a card prior to the date of the report of the lost card. The borrower is not responsible for any materials charged on the card after the date when the card is reported lost, and when library records are marked accordingly. A borrower reporting lost materials from Maryland public libraries is advised to report the loss to the system from which the materials were borrowed.

Lost Materials

(1) Adult and Young Adult book -- is charged the cost as listed in CLSI and a $6.00 processing fee. When one volume of a work of two or more volumes is lost by a borrower, the department head or branch manager determines the price to be charged. The replacement price depends on whether a single volume may be purchased. If loose plates from books are lost, the full cost as listed in CLSI is charged.

(2) Children's books -- if borrowed on a child's card, the replacement fee is $3.00 and a $6.00 processing fee.

(3) Unaccessioned paperbacks, pamphlets, serials -- flat rate of $1.00 for each item is charged.

(4) Unframed pictures -- a flat rate of $.13 is charged for unframed picture with a maximum of $5.00 per envelope.

(more)

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Miscellaneous

(1) Fines are not charged for books reported in
     quarantine.

(2) Natural catastrophes -- no fines or damage fees are
     charged for materials unavoidable damaged by fire or
     water (as when a house is destroyed by fire, flood, or
     storm).

Refunds

(1) A refund excluding the processing fee is made for any
     lost and paid material found and returned to the Pratt
     Library in usable condition with six months after the
     date due. No refunds are given for recovered lost
     materials costing less than $1.00.

7/24/91 Revised   Page 3

ENOCH PRATT FREE LIBRARY

Staff Manual	Section: PUBLIC SERVICE
POLICY	Subject: BUSINESS LOANS (SLRC ONLY)

Eligibility

Loan privileges are available to businesses which require the use of library materials in connection with their work. A business card is issued free of charge when the business is located in Maryland. This type of card is good for one year. Nonresident business cards, for businesses located outside of Maryland, may be obtained for a fee of $50.00 per year.

Applications

Companies interested in this type of loan must apply to the SLRC Circulation Department, where a special application (Form #33) may be obtained. The application (which lists the rules and regulations of this type of loan) is signed by an officer of the company. Signatures and addresses of other employees who are authorized to use the business card are listed on the reverse side.

Restrictions

All business cards are kept in the SLRC Circulation Department since they may be used only at the State Library Resource Center. Any person authorized to use the card is required to sign when borrowing library materials for the company. Individuals are not permitted to use this special privilege to borrow materials for personal use.

Overdues

(See policy 317-3b) When the application is signed originally, an agreement is made that the company is held responsible for any lost library materials and fines accrued by those who are authorized to borrow materials on the business card.

7/24/91 Revised

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PRATT POLICY ON THE USE OF CENTRAL HALL DURING CLOSED HOURS

1. PRATT LIBRARY FACILITIES ARE AVAILABLE FOR USE BY INDIVIDUALS, GROUPS, NON-PROFIT ORGANIZATIONS AND CORPORATIONS UNDER GUIDELINES ESTABLISHED BY THE BOARD OF TRUSTEES.

2. ALL REQUESTS MUST BE SUBMITTED IN WRITING TO THE CHIEF OF CENTRAL AND APPROVED BY THE DIRECTOR NO LESS THAN SIXTY (60) DAYS PRIOR TO THE DATE OF THE FUNCTION. IN CASES WHERE THERE IS MORE THAN ONE GROUP REQUESTING THE SAME DATE *First Come* *First Serve*

3. FEES FOR RENTAL OF CENTRAL HALL WILL BE AS FOLLOWS FOR ALL DATES EXCEPT HALLOWEEN, CHRISTMAS EVE AND NEW YEARS EVE:

    A. NON-PROFIT ORGANIZATIONS- $2,000 FOR THE FIRST FOUR HOURS. THE FEE FOR EACH ADDITIONAL HOUR OR PORTION THEREOF SHALL BE $200.

    B. PRIVATE SECTOR INDIVIDUALS/ORGANIZATIONS- $2,500 FOR THE FIRST FOUR HOURS AND $250 FOR EACH ADDITIONAL HOUR OR PORTION THEREOF.

THE FEES FOR HALLOWEEN, CHRISTMAS EVE AND NEW YEARS EVE WILL BE AS FOLLOWS:

    A. NON-PROFIT ORGANIZATIONS- $2,500 FOR THE FIRST FOUR HOURS AND $250 FOR EACH ADDITIONAL HOUR OR PORTION THEREOF.

    B. PRIVATE SECTOR INDIVIDUALS/ORGANIZATIONS- $3,000 FOR THE FIRST FOUR HOURS AND $300 FOR EACH ADDITIONAL HOUR OR PORTION THEREOF.

4. THE BUILDING MUST BE CLEARED BY NO LATER THAN 12:00 A.M. ON WEEKDAYS AND 1:00 A.M. ON WEEKENDS.

5. A DEPOSIT EQUAL TO ONE-HALF OF THE RENTAL FEE AND MADE PAYABLE TO THE DIRECTOR OF FINANCE IS DUE AND PAYABLE UPON ACCEPTANCE OF THE LICENSING AGREEMENT AND COMPLETION OF THE APPLICATION. THIS FEE SHALL BE REFUNDED IF WRITTEN NOTICE OF CANCELLATION OF THE FUNCTION IS RECEIVED ON OR BEFORE THE FOURTEENTH (14TH) DAY PRIOR TO THE SCHEDULED DATE OF THE FUNCTION.

6. THE BALANCE OF THE RENTAL FEE MADE PAYABLE TO THE DIRECTOR OF FINANCE IS DUE AND PAYABLE FIVE (5) DAYS PRIOR TO THE DATE OF THE FUNCTION.

7. A CERTIFICATE OF INSURANCE NAMING THE BOARD OF TRUSTEES AND THE CITY OF BALTIMORE AS CO-INSURED FOR THE DURATION OF THE FUNCTION MUST ACCOMPANY THE LICENSING AGREEMENT. AS SET FORTH IN THE LICENSING AGREEMENT THE PUBLIC LIABILITY INSURANCE, INCLUDING LIQUOR LIABILITY, TO COVER PERSONAL INJURY AND DAMAGE TO OR DESTRUCTION OF PROPERTY WILL CONTAIN LIMITS OF NOT LESS THAN $2,000,000 PER OCCURRENCE.

8. THE SPONSOR OF THE FUNCTION WILL BE RESPONSIBLE FOR ALL COSTS INCURRED IN CATERING AND PRESENTATION. CATERERS ARE RESPONSIBLE FOR ALL PREPARATION AND CLEAN-UP AND MUST BE APPROVED BY THE ENOCH PRATT FREE LIBRARY.

9. ALL ARRANGEMENTS FOR THE FUNCTION WILL BE CLEARED WITH THE CHIEF OF CENTRAL AT LEAST FOUR WEEKS PRIOR TO THE FUNCTION SO THAT THE CHIEF OF FACILITIES HAS SUFFICIENT TIME TO COORDINATE SECURITY AND STAFF.

10. ALL COPY FOR ADVERTISEMENTS, PROMOTIONS, INVITATIONS AND THE LIKE MUST BE SUBMITTED TO THE CHIEF OF CENTRAL AND APPROVED BY THE CHIEF OF PUBLIC RELATIONS PRIOR TO ANY PRINTING OR DISTRIBUTION THEREOF.

11. THE PUBLIC RELATIONS OFFICE WILL ADVERTISE AS NECESSARY TO PROMOTE THE AVAILABILITY OF CENTRAL HALL. CONSIDERATION

SHOULD BE GIVEN TO ADVERTISEMENT IN THE BALTIMORE SUN, CITY
PAPER, ETC.

12. ALL ACTIVITIES ARE TO BE COORDINATED BY THE CHIEF OF CENTRAL
    WITH ASSISTANCE FROM THE CHIEF OF FACILITIES. ALL MONIES ARE
    TO BE FORWARDED TO THE BUSINESS OFFICE IN A TIMELY MANNER.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ___Eugene Public Library___   Date _2/23/93_

2. Name of Person Completing Survey _Carol Hildebrand_

3. Phone ___503 687-5454___   Fax ___503 341-5898___

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

			Amount
4.	___No _X_ Yes	Placing Reserves	$1.00/item
5.	___No _X_ Yes	Photocopies	10¢/page(machine charge)
6.	_X_ No ___Yes	Online Searching	no charge basic search
7.	_X_ No ___Yes	Video Borrowing	
8.	_X_ No ___Yes	Library Tours	
9.	_X_ No ___Yes	Meeting Room Use	
10.	___No ___Yes	Faxing (User's Materials)	
11.	___No _X_ Yes	Faxing (Library's Materials)	$5.00/transaction
12.	___No _x_ Yes	ILL to Patrons	$1.00 - $2.00
13.	_X_ No ___Yes	ILL to Borrowing Library	
14.	_X_ No ___Yes	Story Hours	
15.	_X_ No ___Yes	Library Programs	
16.	___No ___Yes	Building Rental (Other than Meeting Room)	
17.	___No ___Yes	Use of Rental Collections	
18.	_X_ No ___Yes	Books on Tape	

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19. ___No ___Yes   Renew Materials   _____

20. ___No ___Yes   Loan Extension   _____

21. _x_No ___Yes   Library Cards   _____

22. _x_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary
    out-of-city cards, $50.00/household/year
    duplicate cards, $1.00 for replacement

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No _X_Yes If so, please attach.
                                                          attached

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _X_State legislation doesn't address fees for service; yet.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for basic service.
    ___State legislation prohibits charging fees for any public library service.

    Comments: SB21, which would prohibit charging for basic library services, is expected to be voted in the Senate Feb.23. Next to the house! Copy attached

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   _X_No

    Comments: We are experiencing pressure to develop new "special" services to market; for example, a customized research service or coffee shop. Citywide planning/priority-setting process showed little public support for using fees as revenue to run the library.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services. Residents of unincorporated areas of Lane County pay no taxes for public library service. The only public libraries they have available to them are city libraries, which all charge for nonresident borrowers' cards.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

ABOUT

NON-RESIDENT

FEES

WHAT YOU GET FOR $50.00

Upon payment of the annual fee, non-residents have full use of:

253,692 books
255 microforms
10,282 audiocassettes & records
985 video cassettes
5,000 other materials
670 newspapers & magazine
    subscriptions

Fifty dollars may seem like a lot of money, but some comparisons may help put it in perspective. Five average-priced hardbound books cost at least $100.00, not counting expensive reference books. An aerobics class at one of the community centers costs $40.00 for three months. A one-year subscription to Time Magazine for one year costs $58.00. An evening at the movies for a family of four, with popcorn and soft drinks, costs at least $30.00.

When put into perspective, $50.00 for public library service for a year looks like the incredible bargain it is.
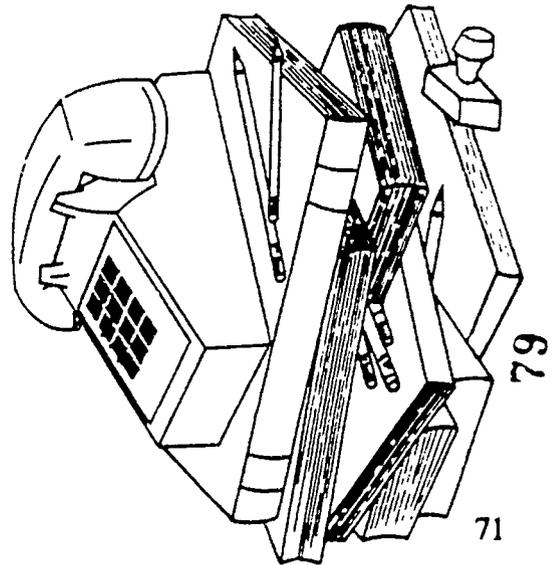
WE WANT TO SERVE YOU

We want to be your library. We want you to have the best library service we know how to deliver. We wish it were tax-supported so that we could offer you a "free" library card, but it isn't and we can't. Until the government in the area where you live provides tax-supported library service, we must collect the cost directly.

When you purchase a library card from Eugene Public Library, you purchase our pledge to provide you with the best library service we know how to deliver at a reasonable cost.
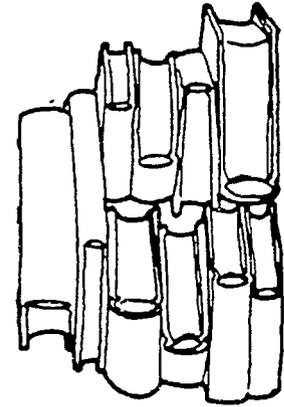
OR

Why do I have to pay

for library service?

Eugene Public Library

City of Eugene
100 West 13th Avenue
Eugene, Oregon 97401 3484
(503) 687-5450

January, 1991

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Non-Resident Fees

Before you bought your new house in the suburbs or built your dream house in the country, you probably checked carefully where your children would go to school and what kind of fire protection and police protection you would have. Chances are you didn't think to ask about where you and your children would get library service. Why should you? If you had moved to the area around Beaverton, or Salem, or Roseburg, or Portland or Seattle, or almost anywhere but Eugene, you wouldn't have a problem, because county governments in those places have accepted the responsibility of providing tax-supported library service to their citizens. The Eugene-Springfield area is one of only a few urban areas in the country where this has not happened.

SOME BACKGROUND INFORMATION

America's tax-supported public libraries are unique and are the envy of much of the rest of the world. Access to information, education, entertainment, and culture for every citizen as a service of local government is unheard of in most other countries. Even in America it wasn't always this way, and in some parts of Oregon, it still isn't.

Public library service in the U.S. traces its beginnings to private enterprises such as Benjamin Franklin's Library Company of Philadelphia. As the country grew, people began to think that public library service, like education, was too important to leave to chance. Private, subscription libraries began to be replaced with tax-supported public libraries.

When Andrew Carnegie broadcast library buildings upon the land the way John Chapman sowed apple seeds eight decades earlier, his gifts took root, blossomed, and bore fruit that we enjoy today. Emblazoned over the doors of many of these Carnegie buildings are the words "Free To All" which has led to some confusion. What was meant as an invitation to enter and use the materials collected in the library has been misunderstood by some to mean that library service doesn't or shouldn't cost anything. That just isn't so.

In 1903 the Oregon Legislature authorized local government to levy taxes to support library service. The citizens of Eugene immediately accepted the responsibility, and the Eugene Public Library became a city service in 1904. Since then, these citizens have invested more than $27,000,000 to make Eugene Public Library what it is today. Each year they pay more than $2,000,000 to keep the collections current, pay their staff, and maintain the building.

The citizens of Eugene own the Eugene Public Library, but they are willing to share it with others. Anyone may walk in and use the collections, phone for information, and ask the staff for help. However, if a non-resident wishes to borrow materials, the citizen-owners require that person to pay a fair share to help support the operation and maintenance of the library.

SETTING THE FEE

The theory of tax-supported services is simple. Services that are too important to leave to chance are paid for through taxes. People pay whether they use the service or not because having the service available benefits the whole community indirectly. Spreading the cost over a broad community base keeps the costs low for everyone. Thus, everyone pays to support the public school system whether or not one has children in school.

Fees for services are based on what it actually costs to provide the services. When the Library's total tax-supported budget is divided by the number of residents and households in the City, the result is the actual cost to Eugeneans for their Library.

The current cost of Eugene Public Library service is just about $50.00 per household per year.

Holders of non-resident library cards have the same status as resident borrowers and are subject to the same policies regulations and fees. For more information, please see the new borrowers' brochure.

November 18, 1992

TO: Library Board

FROM: Carol Hildebrand *Carol*

SUBJECT: ANNUAL REVIEW OF FEES AND CHARGES

Based on current cost figures, Division Heads and Supervisors recommend no changes to the list of fees and charges for 1993. Thanks to automation, the cost of reserves has declined from $2.62 to $.76 each (we charge $1.00); thanks to rearranging Circulation and Reference staff time, interlibrary loan costs declined from $6.67 to $3.21 each (we charge $2.00 for out of county); however, increased cost of notice blanks raised overdue costs from $.95 to $1.02 (we charge $1.00).

Eugene's population grew to an estimated 118,370 in the year ending July 1, 1992; that makes the FY93 per-person cost for the Library's General Fund budget $22.21. With an average household size of 2.3 persons, the per-household cost is $51.08. For that small a differential, we recommend not raising the nonresident fee.

Likewise, the standard replacement charges still seem to be appropriate. For newer items, where an actual purchase cost is listed, that's what is charged; the system defaults to standard replacement charge only when actual cost is not in the database.

We may come back to you in a few months with fee recommendations in two areas we are looking at - meeting rooms and database searching. The staff Space Committee is now working on finding more space for the fiction collection (at least) and may recommend other uses for the lecture room, so we'll wait with any changes in meeting room policy until they are done. Also, the Register Guard index has become a workload issue, both in terms of the time we spend creating it and demands for information and printouts. (Register Guard reporters call us, lots of times, and the public doesn't get to use their index at all.)

These recommendations are presented for your review and approval.

1992 FEES AND CHARGES

Non-City Residents (annual)
    $50.00 for individual or family ($25.00 for 6 months)

Duplicate Library Card
    $1.00

Reserves
    $1.00 per notice

Interlibrary Loan
    $2.00 for interlibrary loans outside of Lane County
    $1.00 for interlibrary loans inside Lane County

Overdues
    $1.00 service charge first notice
    $2.00 service charge for second (billed) notice
    $5.00 basic collection fee; for delinquent accounts over $100, 15% of value.

Replacement Charges (List price is charged if available and greater than the minimum charge.)

Adult Books: $15.00

Children's Books: $10.00

Young Adult Books: $15.00

Paperbacks: $7.00

Documents: $5.00 to $10.00

Records: $10.00 + $5.00 per additional disc, depending upon number of discs in the album. Charge added for jacket ranges from $1.50 to $3.00, depending on number of sleeves

Audiocassettes (Adult and Children): $10.00

Videocassettes: $25.00

Books on Tape: $50.00

Magazines: (Adult and Children) $5.00

Art Prints: Cost of the framed print (current range of costs is $20.00 to $150.00)

Compact Discs: $15.00

Online database searching: no charge for a basic search; printouts and extended searches provided at cost on an individual basis.

Approved by the Library Board at their meeting on 01/08/92

1993 FEES AND CHARGES

Non-City Residents (annual)
      $50.00 for individual or family ($25.00 for 6 months)

Duplicate Library Card
      $1.00

Reserves
      $1.00 per notice

Interlibrary Loan
      $2.00 for interlibrary loans outside of Lane County
      $1.00 for interlibrary loans inside Lane County

Overdues
      $1.00 service charge first notice
      $2.00 service charge for second (billed) notice
      $5.00 basic collection fee; for delinquent accounts over $100, 15%
      of value.

Replacement Charges (List price is charged if available and greater than
the minimum charge.)

      Adult Books: $15.00

      Children's Books: $10.00

      Young Adult Books: $15.00

      Paperbacks: $7.00

      Documents: $5.00 to $10.00

      Records: $10.00 + $5.00 per additional disc, depending upon number of
      discs in the album. Charge added for jacket ranges from $1.50 to $3.00,
      depending on number of sleeves

      Audiocassettes (Adult and Children): $10.00

      Videocassettes: $25.00

      Books on Tape: $50.00

      Magazines: (Adult and Children) $5.00

      Art Prints: Cost of the framed print (current range of costs is $20.00
      to $150.00)

      Compact Discs: $15.00

      Online database searching: no charge for a basic search; printouts and
      extended searches provided at cost on an individual basis.

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Approved by the Library Board at their meeting on December 2, 1992

Senate Bill 21

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Joint Interim Committee on Education, Work Group on Oregon Library Services, Oregon Library Association)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced.**

Modifies definition of "public library" or "public library system" to specify that basic library and information services are available free of charge. Defines "basic library and information services."

1 A BILL FOR AN ACT

2 Relating to public library services; amending ORS 357.400.

3 **Be It Enacted by the People of the State of Oregon:**

4 **SECTION 1.** ORS 357.400 is amended to read:

5 357.400. As used in ORS 357.400 to 357.621:

6 **(1) "Basic library and information services" includes but is not limited to:**

7 **(a) Admission to library;**

8 **(b) Circulation of the general collection; and**

9 **(c) Basic reference services.**

10 [(1)] (2) "Governing body" means the board, commission, council or other body which governs

11 the local government unit.

12 [(2)] (3) "Local government unit" means any city, county, library service district established

13 under ORS chapter 451, school district, community college district or a library district established

14 under ORS 357.216 to 357.286.

15 [(3)] (4) "Public library" or "public library system" means a public agency responsible for pro-

16 viding and making accessible, **without charge** to all residents of a local government unit, **basic li-**

17 **brary** and information services suitable to persons of all ages.

18 ———————

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted
New sections are in **boldfaced** type

LC 1888

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name Ferguson Library   Date 2/23/93
2. Name of Person Completing Survey Katherine A. Golomb
3. Phone 203-964-1000   Fax 203-357-9098

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			Amount
4. ✓No ___Yes		Placing Reserves	
5. ___No ✓Yes		Photocopies	$.10 per copy
6. ✓No ___Yes		Online Searching	
7. ✓No ___Yes		Video Borrowing	
8. ✓No ___Yes		Library Tours	
9. ✓No ___Yes		Meeting Room Use	
~~10. No Yes~~		~~Faxing (User's~~ Materials)	
11. ✓No ___Yes		Faxing (Library's Materials)	
12. ✓No ___Yes		ILL to Patrons	
13. ✓No ___Yes		ILL to Borrowing Library	
14. ✓No ___Yes		Story Hours	
15. ✓No ___Yes		Library Programs	
16. ✓No ___Yes		Building Rental (Other than Meeting Room)	
~~17. No Yes~~		~~Use of Rental~~ Collections	
18. ✓No ___Yes		Books on Tape	

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19. ✓ No ___Yes   Renew Materials   _____

20. ✓ No ___Yes   Loan Extension   _____

21. ✓ No ___Yes   Library Cards   _____

22. ✓ No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___No ✓Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ✓State legislation permits charging fees for *selected* service.
    ✓State legislation prohibits charging fees for <u>basic</u>
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   ✓No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   *FEES*

1. Library Name ___Free Library of Philadelphia___ Date __3/1/93__

2. Name of Person Completing Survey ___J. Randall Rosensteel___

3. Phone __215-686-7502__ Fax __215-686-5368__

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<u>Amount</u>

4.	___No X_Yes	Placing Reserves	25¢ ___NYTimes Best Sellers only___
5.	___No X_Yes	Photocopies	Reference letters: 1st 10pps. free then 10¢ per page. Self-service: 15¢ (8½x11), 30¢ (11x17)
6.	___No X_Yes	Online Searching	VU Text: $2 for 1st 5 mins. then connect costs only.
7.	_X_No ___Yes	Video Borrowing	
8.	_X_No ___Yes	Library Tours	
9.	___No X_Yes	Meeting Room Use	Charges only after normal open hours. Rates vary according to room.
10.	___No X_Yes	Faxing (User's Materials)	Credit card operated fax machine
11.	_X_No ___Yes	Faxing (Library's Materials)	
12.	_X_No ___Yes	ILL to Patrons	
13.	_X_No ___Yes	ILL to Borrowing Library	
14.	_X_No ___Yes	Story Hours	
15.	_X_No ___Yes	Library Programs	
16.	___No X_Yes	Building Rental (Other than Meeting Room)	See #9 above.
17.	_X_No ___Yes	Use of Rental Collections	
18.	_X_No ___Yes	Books on Tape	

19. _x_ No ___Yes   Renew Materials   _____

20. _x_ No ___Yes   Loan Extension   _____

21. _x_ No ___Yes   Library Cards   _____

22. _x_ No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary
    Current pilot project: coin-operated printers with CD-ROM databases for
                           sel-fservice by the public.

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? _x_ No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
       service.
    _X_State legislation prohibits charging fees for any public
       library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    _X_ Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

    To date our fees have been to cover costs only: e.g., connect time [#6 above],
    paper [#23 above], postage [#4 above], etc.

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Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!**

Urban Libraries Council
Frequent Fast Facts Survey

FEES

1. Library Name <u>Hennepin Co. Library</u> <u>Minnetonka, MN</u> Date <u>3 March 93</u>
2. Name of Person Completing Survey <u>David R. Cramer</u>
3. Phone <u>(612) 541-8535</u> Fax <u>(612) 541-8600</u>

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	✓ No ___ Yes	Placing Reserves	
5.	___ No ✓ Yes	Photocopies	15¢/copy
6.	✓ No ___ Yes	Online Searching	
7.	___ No ✓ Yes	Video Borrowing	$2.00 / 3days "feature mov.."
8.	✓ No ___ Yes	Library Tours	
9.	___ No ✓ Yes	Meeting Room Use	For Profit Groups $25.00/hour Most nonprofits - free
10.	✓ No ___ Yes	Faxing (User's Materials)	
11.	✓ No ___ Yes	Faxing (Library's Materials)	
12.	✓ No ___ Yes	ILL to Patrons	
13.	✓ No ___ Yes	ILL to Borrowing Library	
14.	✓ No ___ Yes	Story Hours	
15.	✓ No ___ Yes	Library Programs	
16.	✓ No ___ Yes	Building Rental (Other than Meeting Room)	
17.	✓ No ___ Yes	Use of Rental Collections	
18.	✓ No ___ Yes	Books on Tape	

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19. ___✓No ___Yes   Renew Materials   _____

20. ___✓No ___Yes   Loan Extension   _____

21. ___✓No ___Yes   Library Cards   _____

22. ___✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___✓No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___✓State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___✓Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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Urban Libraries Council
Frequent Fast Facts Survey

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1. Library Name Houston Public Library   Date 3-5-93

2. Name of Person Completing Survey   Lou Caldwell

3. Phone 247-2701   Fax 247-3531

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

			Amount
4. ___No X Yes	Placing Reserves	$1.00	
5. ___No X Yes	Photocopies	Coin Op-10¢ per page $1/Citation + 25¢/Page-if done by staff.	
6. ___No X Yes	Online Searching	$15.00 + Database Charge	
7. X No ___Yes	Video Borrowing		
8. X No ___Yes	Library Tours		
9. ___No x Yes	Meeting Room Use	$15.00 for 3 hours	
10. ___No ___Yes	Faxing (User's Materials)		
11. ___No ___Yes	Faxing (Library's Materials)		
12. X No ___Yes	ILL to Patrons		
13. X No ___Yes	ILL to Borrowing Library		
14. X No ___Yes	Story Hours		
15. X No ___Yes	Library Programs		
16. ___No ___Yes	Building Rental (Other than Meeting Room)		
17. ___No ___Yes	Use of Rental Collections		
18. X No ___Yes	Books on Tape		

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19. __X_No ___Yes   Renew Materials   _____

20. __X_No ___Yes   Loan Extension   _____

21. __X_No ___Yes   Library Cards   Free for residents
                                                $40.00 non-residents

22. __X_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? __X_No ___Yes If so, please attach.
    No written policy, Evaluate costs of services individually.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    _X_State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for **basic**
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments: Texas Library Systems Act permits charges for certain services.
               See Attached copy of Section 1.72

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    _X_Yes   ___No

    Comments: Encouraged to develop cost recovery services.

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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Other charges:

Parking: $2.00 - each hour - no limit

Microform copies   25 cents/page coin-óp
                       75 cents/page + $2.00 handling - staff

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(4) In counties with a library established by the county commissioners court and that spends no city funds or an incorporated library that spends no city funds and one or more city libraries that spend county funds, the city libraries that spend county and city funds are credited with serving their city populations plus a percentage of the county population living outside the cities. The percentage is the ratio of each city's population to the county population. The county library or incorporated library that spends county funds and no city funds serves all county residents not served by a city library.

(5) In counties with one library that spends county funds and one or more public libraries that do not spend county funds, the library that spends county funds is credited with serving the county population, less the populations of cities with public libraries.

(6) In counties with more than one library that spends county funds and no city funds, the county population living outside cities with public libraries shall be prorated among the libraries in the same ratio as the county funds are expended.

(7) When school districts contract with one or more nonprofit corporations, cities, or counties for public library services as part of their students' educational program, the state library shall estimate the total population living within the school district.

(8) Libraries that enter into agreements or contracts with counties, cities, or school districts to provide public library services will be assigned population under this section whether or not there is an exchange of funds.

(9) In libraries where the population of a federal or state eleemosynary or correctional institution or military installation exceeds ten percent of the entire population of the area served by a public library, the residential or base population shall be subtracted from the population served by that library if these persons are served by an institutional or base library.

(10) When a library believes that the acceptance of county funding would result in the assignment of an unrealistic population figure, it may request in writing that the Library Systems Act Advisory Board approve an exception to the population served methodology. The Board will use its discretion to devise a method by which data from the Bureau of the Census will be used to calculate the assignment of population served.

§1.72 Public Library Service.
Library services include the dissemination of materials and/or information by the library staff to the general public during posted or otherwise published hours of library outlets. A public library shall provide library services without a use charge to all persons residing in the library's tax supporting political subdivision. The following exceptions to this rule are permitted at the discretion of the library's governing authority: reserving library materials; use of meeting rooms; replacement of lost borrower cards; fines for overdue, lost or damaged materials in accordance with local library policies; postage; in-depth reference services on a contractual basis; photocopying; telefacsimile services; library parking; service to non-residents; sale of publications; rental and deposits on equipment; and charges for the use of materials and machine-readable data bases not owned by the library, major resource center, or regional library system for which the vendor or supplier has charged a borrowing fee.

§1.73 Public Library: Legal Establishment.
A public library shall be established as a department of a city or county government by charter, resolution, or ordinance; or by contract as provided for in the Interlocal Cooperation Act, Texas Civil Statutes, Article 4413(32c); or as a nonprofit corporation chartered by the Office of the Secretary of State for the purposes of providing free public library services, and having a current contract with a city, county, or school district to provide free public library services for the city, county, or school district.

§1.74 Local Operating Expenditures.
A public library must demonstrate local effort on an annual basis by maintaining or increasing local operating expenditures or per capita local operating expenditures. Expenditures for the current reporting year shall be compared to the average of local operating expenditures or to the average of per capita expenditures for the three preceding years. Libraries that expend at least $10.00 per capita and at least $50,000 are exempt from this membership criterion. A public library shall have minimum local expenditures of $5,000.

§1.75 Public Library: Nondiscrimination.
A public library shall have on file at the state library a statement certifying that no person shall be excluded from participation in or denied the benefits of the services of that library on the grounds of race, color, or national origin.

§1.77 Public Library: Local Government Support.
At least half of the annual local operating expenditures required to meet the minimum level of per capita support for accreditation must be from local government sources. A public library that expends at least $10 per capita is exempt from this membership criterion if it shows evidence of some library expenditures from local government sources and is open to citizens under identical conditions without charge. Local government sources are defined as money appropriated by school districts or by city or county governments from their general revenue monies.

§1.78 County Librarian's Certificate.
A county library shall not be eligible for accreditation unless the county librarian has received from the Texas State Library and Archives Commission a certificate of qualification, nor shall any municipal library that receives county funding be eligible for accreditation unless the municipal librarian has received from the Texas State Library and Archives Commission a certificate of qualification.

§1.79 Provisional Accreditation of Library.
A public library that does not meet one of the requirements for accreditation cited in §1.81 of this title (relating to Quantitative Standards for Accreditation of Library) may be provisionally accredited for not more than an initial three year period, if the library can demonstrate a reasonable expectation of meeting the requirements within three years. However, a newly established library in a previously unserved county that does not meet two of the requirements for accreditation cited in §1.81 of this title (relating to Quantitative Standards for Accreditation of Library) may be provisionally accredited if the library can demonstrate a reasonable expectation of meeting the requirements within three years.

Urban Libraries Council
Frequent Fast Facts Survey

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1. Library Name *Indianapolis·Marion County Public Lib* Date *22 Feb 93*
2. Name of Person Completing Survey *Ray Gnat, director*
3. Phone *317·269·1722* Fax *317·269·5220*

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			Amount
4.	✓No ___Yes	Placing Reserves	*(but we charge $1 per item if reserved item is not picked up*
5.	___No ✓Yes	Photocopies	*15¢ per page*
6.	✓No ___Yes	Online Searching	*(if done by Librarian to answer question; YES if specifically asked*
7.	✓No ___Yes	Video Borrowing	
8.	✓No ___Yes	Library Tours	
9.	✓No ___Yes	Meeting Room Use	
~~10.~~	~~___No ___Yes~~	~~Faxing (User's Materials)~~	
11.	✓No ___Yes	Faxing (Library's Materials)	*One page (other $1 per page)*
12.	✓No ___Yes	ILL to Patrons	*(but we do pass on charges if made by lending library*
13.	✓No ___Yes	ILL to Borrowing Library	*If in Indiana; contract to CiALSA libraries; $5 charge to out-of-state*
14.	✓No ___Yes	Story Hours	
15.	✓No ___Yes	Library Programs	
~~16.~~	~~___No ___Yes~~	~~Building Rental (Other than Meeting Room)~~	
~~17.~~	~~___No ___Yes~~	~~Use of Rental Collections~~	
18.	✓No ___Yes	Books on Tape	

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19. ✓No ___Yes   Renew Materials   _____

~~20. ___No ___Yes   Loan Extension~~   _____

21. ✓No ___Yes   Library Cards   (but ,25 ¢ for temporary card
                                                   and $1.25 for duplicate card)

22. ✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
     you currently charge a fee and amount charged. Do not include
     fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
     services your library charges for and which ones are available
     at no cost to the users? ___No ✓Yes If so, please attach.
          Our policy is not to charge.

25. Does any of the state legislation in your state address the
     issue of charging fees for public library services? Please
     check the answer that applies best.

     ___State legislation doesn't address fees for service.
     ✓State legislation permits charging fees for service.
     ___State legislation prohibits charging fees for __basic__
          service.
     ___State legislation prohibits charging fees for any public
          library service.

     Comments:
          Statute is permissive; not required.

26. Are you experiencing increased interest/pressure from decision
     makers in your area to charge fees for library services?

     ✓Yes ___No

     Comments: By property tax review boards.

27. Please tell us anything else that would help other ULC member
     libraries understand the situation in your library regarding
     charging user fees for some services.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993. **FEES**

1. Library Name _KANSAS CITY, MO. PUBLIC LIBRARY_ Date _2-19-93_

2. Name of Person Completing Survey _MERRILL F. TOMS_

3. Phone _816-221-2685_ Fax _816-421-7484_

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			Amount
4.	✓ No ___ Yes	Placing Reserves	
5.	___ No ✓ Yes	Photocopies	10¢ PER PAGE
6.	___ No ✓ Yes	Online Searching	1st $10 FREE — ABOVE DIRECT CHARGE
7.	___ No ✓ Yes	Video Borrowing	$1.00 2 Titles x 3 Days
8.	✓ No ___ Yes	Library Tours	FOR PROFIT, FOR STAFF TRAINING $60 ½ DAY $120 FULL DAY
9.	✓ No ___ Yes	Meeting Room Use	⟶
10.	___ No ___ Yes	Faxing (User's Materials)	
11.	___ No ✓ Yes	Faxing (Library's Materials)	$2.00 LOCAL CALLING AREA 4.00 REST OF MO. 5.00 CONTINENTAL U.S.
12.	___ No ✓ Yes	ILL to Patrons	PASS THRU FEE OF LENDING
13.	___ No ✓ Yes	ILL to Borrowing Library	BOOKS — NO CHARGE LOCAL PHOTOCOPY $2.00 LIBRARIES METRO $4.00 BALANCE OF MO. $5.00 OUT OF STATE
14.	✓ No ___ Yes	Story Hours	
15.	✓ No ___ Yes	Library Programs	
16.	___ No ✓ Yes	Building Rental (Other than Meeting Room)	POST OFFICE IN ONE BRANCH
17.	✓ No ___ Yes	Use of Rental Collections	
18.	✓ No ___ Yes	Books on Tape	

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19. _√_No ___Yes   Renew Materials   _____

20. _√_No ___Yes   Loan Extension   _____

21. _√_No ___Yes   Library Cards   Lost Card .25 Children
                                                              1.00 Adults

22. _√_No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary
         NONE

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? _√_No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    _√_State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for **basic**
          service.
    ___State legislation prohibits charging fees for any public
          library service.

    Comments: Hancock Amendment Requires vote for
    any increase in fees.

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   _√_No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   *FEES*

1. Library Name ___Lake Lanier Regional Library___   Date ___2/23/93___

2. Name of Person Completing Survey ___Rhonda Boyd___

3. Phone ___(404) 822-4522___   Fax ___(404) 822-5379___

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			Service	Amount
4.	X No	___ Yes	Placing Reserves	
5.	___ No	X Yes	Photocopies	15¢ per page.
6.	___ No	X Yes	Online Searching	Online costs in excess of $8.00
7.	X No	___ Yes	Video Borrowing	
8.	X No	___ Yes	Library Tours	
9.	X No	___ Yes	Meeting Room Use	
~~10.~~	~~No~~	~~Yes~~	~~Faxing (User's Materials)~~	
11.	___ No	X Yes	(among branches) Faxing (Library's Materials)	No charge if patron doesn't take the material, otherwise 15¢ per pag
12.	___ No	X Yes	ILL to Patrons	Patrons pay for rental of census microfilm-$3.25 per roll plus $3.0(shipping per order.
13.	X No	___ Yes	ILL to Borrowing Library	
14.	X No	___ Yes	Story Hours	
15.	X No	___ Yes	Library Programs	
~~16.~~	~~No~~	~~Yes~~	~~Building Rental (Other than Meeting Room)~~	
~~17.~~	~~No~~	~~Yes~~	~~Use of Rental Collections~~	
18.	X No	___ Yes	Books on Tape	

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19. __X_ No ___Yes   Renew Materials

20. __X_ No ___Yes   Loan Extension

21. ___No __X_ Yes   Library Cards

22. _X_ No ___Yes   Reference calls

> No charge for residents, proper[ty] tax payers or employees of local schools/government in our servi[ce] area. $15.00 annual fee for ou[t] of-region residents who don't meet above criteria.

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary
    See attached.

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No _X_ Yes If so, please attach.
    See attached.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    _X_State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments: Eligibility for state aid is based on the provision of free basic library service, but "basic" library service has not been defined. Fees for service beyond the basics is not specifically prohibited.

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    _X_ Yes   ___No

    Comments: See attached.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

23. <u>Public use Apples/PC's</u>: first 10 pages of printing free; thereafter .15/page
<u>Braille production</u>: first 10 pages free, thereafter .20/page if patron does work. If Special Needs staff do the work, there is a labor charge of $14.00 per hour, plus .20 per page. The labor charge is waived for non-profit agencies serving the disabled.
<u>Costs of obtaining documents from outside vendors</u> are passed on the patron.

24. The system's philosophy is to reduce the risk of developing information rich and poor populations within our community by charging only for services which are "conveniences" rather than primarily library services. We do not charge fees for ILL (other than census microfilm rental), even if the lending library imposes a fee. We only charge for faxes from other branches if the patron decides to keep the material. We don't charge for intra-branch loans. These policy decisions reflect our desire not to penalize our patrons for our decisions not to duplicate reference materials in all branches or purchase titles for which there is only a limited demand. Local property taxes comprise the bulk of our funding; this means our patrons have already paid for the services we offer. Although the library system is located in an affluent community, we feel it is crucial that both children and adults have ready access to the information they need to become and remain lifelong learners.

26. The county commission is interested in the potentially significant revenue which can be generated by charging for library services, thereby reducing the amount of support required from local funding sources. We have responded with offers to explore and develop avenues for major fundraising so that services can remain free or carry only the existing minimal charges.

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name Louisville Free Public Library   Date 2/24/93

2. Name of Person Completing Survey   Marchell Hoste

3. Phone (502) 561-8601   Fax (502) 561-8657

The intent of this Frequent Fast Facts Survey is to take a snapshot
of fees now being charged by ULC member libraries for various
services to the public. **For each item below, please indicate
whether or not your library presently charges a fee, and if so, how
much. Please be as specific as possible about the charge**, e.g., X
cents per day, Y dollars per use, etc. If your library does not
offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	X No ___Yes	Placing Reserves	
5.	___No X Yes	Photocopies	See Attached Response
6.	___No X Yes	Online Searching	Cost Recovery Charge
7.	X No ___Yes	Video Borrowing	
8.	X No ___Yes	Library Tours	
9.	X No ___Yes	Meeting Room Use	
10.	___No ___Yes	Faxing (User's Materials)	Policy Prohibits (See Attached Response.)
11.	___No X Yes	Faxing (Library's Materials)	See Attached Response
12.	___No X Yes	ILL to Patrons	Cost Recovery Charge
13.	X No ___Yes	ILL to Borrowing Library	
14.	X No ___Yes	Story Hours	
15.	X No ___Yes	Library Programs	
16.	XxNoxxxxxxYesxxxxxxxxxx	BuildingxRentalx (Otherxthanx Meeting Room)	
17.	XXNoXXXXXXYesXXXXXXXX	Use of Rental Collections	
18.	X No ___Yes	Books on Tape	

19. __X__ No ___ Yes   Renew Materials   _____

20. __X__ No ___ Yes   Loan Extension   _____

21. ___ No __X__ Yes   Library Cards   See Attached Response

22. __X__ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

    See Attached Response

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? __X__ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

   ___ State legislation doesn't address fees for service.
   ___ State legislation permits charging fees for service.
   __X__ State legislation prohibits charging fees for <u>basic</u> service.
   ___ State legislation prohibits charging fees for any public library service.

Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

   __X__ Yes ___ No

Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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LOUISVILLE FREE PUBLIC LIBRARY
URBAN LIBRARIES COUNCIL
FREQUENT FAST FACTS SURVEY

RESPONSE - # 5. __X__ Yes -- Photocopies

   Rates for photocopying -

   $.10 per copy made from paper original
   $.20 per copy made from microform

RESPONSE - #10. -- Faxing (User's Materials)

   Only library materials are to be photocopied and faxed or
   mailed to an individual or business requesting the materials.
   The library does not fax personal information or materials
   nor does it fax library materials to a third party.

   It is recognized that this policy may not at times meet the
   needs of certain programs or projects. Managers retain the
   option to decide in such cases that the general policy may be
   adapted to the special needs of the situation.

RESPONSE - #11. __X__ Yes -- Faxing (Library's Materials)

   It is the intent of this policy that the service of
   photocopying, faxing, and mailing of library materials be
   easily available to all individuals, businesses, and
   institutions who do not have a delinquent status with the
   Library.

   Local Fax -

   $2.00 for 1 to 10 pages
    3.00 for 1 to 20 pages
    4.00 for 1 to 30 pages
    5.00 Maximum charge
    Plus photocopying charges

   Long Distance Fax -

   $3.00 for 1 page
    2.00 each for pages 2 - 10
    1.00 each after page 10
    Plus photocopying charges

LOUISVILLE FREE PUBLIC LIBRARY
URBAN LIBRARIES COUNCIL
FREQUENT FAST FACTS SURVEY

RESPONSE - #21.   _X_   Yes -- Library Cards

Resident Borrowers

Any individual who lives, works, goes to school or owns
property in Jefferson County is eligible for a library card.
Identification must be presented with name and current
address. Non-residents who qualify for a card must have
verification that they do work, go to school, or own property
in Jefferson County. Family members, spouses and children
living at home, are also eligible for a card with
identification and verification.

Non-Resident Borrowers

People not eligible for a free library card may pay a fee of
$25.00 for one year's library priviledges. They must present
identification with name and current address. The card is
issued for twelve months from the current date no matter how
long the patron's stay in Jefferson County. Family members
can also use the paid card during the year.

RESPONSE - #23. Other library services charged for.

Floppy Disks, patron's use for downloading -- $3.00 each.

Reference Letter, used in genealogy search -- cost recovery.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name M：mphis Shelby County Public Library   Date 3/1/93
                  and Information Center
2. Name of Person Completing Survey   Stacey Ward

3. Phone 901-725-8855   Fax . 901-725-8883

The intent of this Frequent Fast Facts Survey is to take a snapshot
of fees now being charged by ULC member libraries for various
services to the public. **For each item below, please indicate
whether or not your library presently charges a fee, and if so, how
much.** Please be as specific as possible about the charge, e.g., X
cents per day, Y dollars per use, etc. If your library does not
offer the service at all, please cross out the entire question.

<u>Amount</u>

4. ~~No~~ ~~Yes~~   ~~Placing Reserves~~   _____

5. ___No _x_Yes   Photocopies   _$.20/page_____

6. ___No _x_Yes   Online Searching   _varies with database__

7. ___No _x_Yes   Video Borrowing   _$1.50 per video/3 day checkout_

8. _x_No ___Yes   Library Tours   _____

9. ___No _x_Yes   Meeting Room Use   free non profit
                                                         $25.00hour/profit organizations

10. _x_No ___Yes   Faxing (User's
                                Materials)   _____

11. _x_No ___Yes   Faxing (Library's
                                Materials)   _____

12. _x_No ___Yes   ILL to Patrons   _____

13. _x_No ___Yes   ILL to Borrowing
                                Library   _____

14. _X_No ___Yes   Story Hours   _____

15. _x_No ___Yes   Library Programs   _____

16. ~~No~~ ~~Yes~~   ~~Building Rental~~
                                (Other than
                                Meeting Room)   _____

17. ~~No~~ ~~Yes~~   ~~Use of Rental~~
                                Collections   _____

18. ___No _X_Yes   Books on Tape   _$.25/title_____

19. _X_ No ___Yes   Renew Materials   _____

20. _x_ No ___Yes   Loan Extension   _____

21. ___No ___Yes   Library Cards   first card free
                                                $1.00/duplicate card

22. _x_ No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

    charges for equipment to be used in the meeting rooms.

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? _X_ No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
       service.
    _X_State legislation prohibits charging fees for any public
       library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   _x_No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name <u>Metropolitan Library System</u>   Date <u>3/1/93</u>

2. Name of Person Completing Survey <u>PAUL LITTLE</u>

3. Phone <u>(405)235-0571</u>   Fax <u>(405) 236-5219</u>

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	X No ___ Yes	Placing Reserves	
5.	___ No X Yes	Photocopies	15 CENTS/PAGE
6.	___ No X Yes	Online Searching	ACTUAL COST AFTER FIRST TEN MINUTES
7.	X No ___ Yes	Video Borrowing	
8.	X No ___ Yes	Library Tours	
9.	___ No X Yes	Meeting Room Use	$10./HOUR
10.	X No ___ Yes	Faxing (User's Materials)	
11.	X No ___ Yes	Faxing (Library's Materials)	
12.	X No ___ Yes	ILL to Patrons	
13.	X No ___ Yes	ILL to Borrowing Library	
14.	X No ___ Yes	Story Hours	
15.	X No ___ Yes	Library Programs	
16.	X No ___ Yes	Building Rental (Other than Meeting Room)	
17.	X No ___ Yes	Use of Rental Collections	
18.	X No ___ Yes	Books on Tape	

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19. ⊠No ___Yes   Renew Materials   _____

20. ⊠No ___Yes   Loan Extension   _____

21. ⊠No ___Yes   Library Cards   _____

22. ⊠No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ⊠Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ⊠State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for __basic__ service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ⊠Yes ___No

    Comments: PRESSURE IS REALLY MORE OF A QUESTION RELATED TO STAYING FINANCIALLY HEALTHY

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Metropolitan Library System

BASIC SERVICES UTILIZED IN FULFILLING THE MISSION, ROLES AND LONG RANGE PLAN OF THE SYSTEM

1. Lending materials
2. In-library use of materials by clients
3. Information delivery by staff
4. Information delivery by technology, patron self-help
5. Information, education, community development delivery through programs.

DEFINITION OF BASIC SERVICES

1. May be accessible in person, by telephone, remote computer access, inside or outside library owned/operated facilities, telefacsimile, CD-ROM network, cooperating other organizations, or combinations thereof.

2. Are relevant to needs of a broad spectrum of individuals in the community. This can include major age groups, geographical residential areas and those who live in it, students, and so forth.

3. Are clearly related to fulfilling the library's long range plan objectives, adopted mission statement and individual services roles of each library.

4. Are of a nature that a client can sustain a high level of quality services and client satisfaction over long periods of time, in times of varying levels of staffing and community conditions, including economic.

5. Are not designed to serve organizations. May be designed to reach major clusters of targeted groups of individuals through cooperation and chaneling service efforts with agencies that can provide direct contact with these individuals.

6. Are conducted with the usual staff, materials, and other resources of the library system.

7. Special fees may be charged for some basic services. However, the fees should be for identifiable, measured, and assignable direct costs; i.e., mailing, materials, staff time. General administrative, publicity, marketing and other such costs may not be charged to the services. Strenuous efforts should be made to charge the smallest fees possible for basic services.
8. Includes necessary peripheral services resources that make the basic

services possible or enhance them.

Metropolitan Library System

April 9, 1992

Planning Services Office

BASIC SERVICES AND FEES

Fees for Basic Services (continued)

<u>Purposes for Charging Fees for Basic Services</u>

1. To encourage client response

For example:
.1 overdue fines on loans of materials large enough to motivate timely, or at least ultimate, return of borrowed materials;

2. To fund the assignable direct costs through fees at a level that minimizes the probability that the extent and quality of the service in any given year is assured at the levels needed, and not constrained by the overall budget of the library system. The income from fees can grow and support the service as demand for the service grows, rather than rely on income from taxes and income development sources that may not be timely enough to provide the needed support on a continuing basis.

For example:
.1 If costs of delivery accelerate in a given year, the assignable direct costs of delivering system reserves through the delivery system could be added to current system reserves fees to assure that needed delivery continued (though other areas of library activities might experience reducations as a part of the budget crisis).
.2 As reserves continue to grow at a rate faster than the level of income of the library system grows, the growth itself becomes a larger and larger service to fund. A fee for basic reserves can help alleviate the overall financial burden of reserves and grow in size as the size of the reserve service grows.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _MIAMI-DADE PUBLIC LIBRARY_ Date _2-22-93_
2. Name of Person Completing Survey _R. S. KOZLOWSKI_
3. Phone _(305) 375-5026_ Fax _(305) 375-5545_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

			Amount
4.	✓No ___Yes	Placing Reserves	
5.	___No ✓Yes	Photocopies	_15¢_
6.	✓No ___Yes	Online Searching	
7.	✓No ___Yes	Video Borrowing	
8.	✓No ___Yes	Library Tours	
9.	✓No ___Yes	Meeting Room Use	
10.	✓No ___Yes	Faxing (User's Materials)	
11.	✓No ___Yes	Faxing (Library's Materials)	
12.	✓No ___Yes	ILL to Patrons	
13.	✓No ___Yes	ILL to Borrowing Library	
14.	✓No ___Yes	Story Hours	
15.	✓No ___Yes	Library Programs	
16.	✓No ___Yes	Building Rental (Other than Meeting Room)	
17.	___No ✓Yes	Use of Rental Collections	_NO FEE TO USE_
18.	✓No ___Yes	Books on Tape	

19. ✓ No ___Yes   Renew Materials   _____

20. ✓ No ___Yes   Loan Extension   _____

21. ✓ No ___Yes   Library Cards   _____

22. ✓ No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ✓ No* ___Yes If so, please attach.

    ✱ EXCEPT FOR COPYING

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ✓ State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   ✓ No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!   105

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March 1, 1993

Urban Libraries Council
1800 Ridge Ave. Suite 208
Evanston, IL 60201

Dear Ms. Rodger,

In reference to the URBAN LIBRARIES COUNCIL FREQUENT FAST FACTS SURVEY...   The Milwaukee County Federated Library System (MCFLS) is a state-funded public library system providing cooperative services for fifteen autonomous libraries including the City of Milwaukee Public Library. We own and operate the computer system for all members, provide delivery, etc.

Since MCFLS is a member organization, the answers to the questions on the ULC survey differ from library to library. Rather than sending you an invalid survey, I'll share a bit of information regarding the situation in Wisconsin. An Wisconsin Attorney General's opinion interprets the state statutes as prohibiting charges for basic services. In practice this means that libraries can have rental collections, but all materials in these collections must also be available in a free collection (rental collection for convenience only).

Most libraries that were charging for video tapes discontinued the practice based on the AGs opinion. Lots of small fees are charged for things like replacement cards (typically about $ .50) and reserves ($ 0 - $ .50 in our system). A basic level of data-base searching is available at no cost. The Milwaukee Public Library Foundation maintains a "premium" reference service that can offer more in depth services. (Kate Huston, the Milwaukee City Librarian may well report this to you since MPL is also a ULC member).

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Photocopies seem to manage to escape the basic service definition. Copies, typically at $ .10 - $ .15 a page are often profit makers. In general, meeting room use and story hours are free although some charges are levied for large auditorium facilities and some small fees are assessed for materials for crafts project for children on occasion.

Libraries are definitely under severe pressure tr, institute additional fees. So far, the AGs opinion has kept many fees or basic services from being imposed. However, it may be only a matter of time before somebody tests the opinion in court or changes the statutes.

Finally, I think the Fast Facts Survey is a terrific idea, and I'm sure that there will be other surveys where our input may be more valuable than it has been on this particular topic. Please don't hesitate to ask if there's some way that someone relatively nearby geographically can help out. Milwaukee is practically a suburb of Evanston you know!

Sincerely,
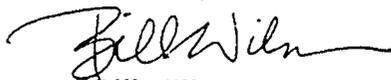
Bill Wilson

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ___Milwaukee Public Library___   Date ___March 4, 1993___

2. Name of Person Completing Survey ___Venora W. McKinney___

3. Phone ___(414) 286-3025___   Fax ___(414)286-2794___

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

			Amount
4. ___No X Yes		Placing Reserves	$.50 per title
5. ___No X Yes		Photocopies	$6 plus $.25 per page (InQuire).
6. ___No X Yes		Online Searching	$10 plus connect time (InQuire).
7. X No ___Yes		Video Borrowing	
8. X No ___Yes		Library Tours	
9. X No ___Yes		Meeting Room Use	
10. ___No ___Yes		Faxing (User's Materials)	
11. ___No X Yes		Faxing (Library's Materials)	$6 plus $1 per page (InQuire). $.50 per page
12. ___No X Yes		ILL to Patrons	$6 (InQuire).
13. X No ___Yes		ILL to Borrowing Library	
14. X No ___Yes		Story Hours	
15. X No ___Yes		Library Programs	
16. X No X Yes		Building Rental (Other than Meeting Room)	Centennial Hall Complex, 700-person auditorium & 2 smaller rooms -- $50 per hour.
17. ___No X Yes		Use of Rental Collections	$1 per title/7 days
18. X No ___Yes		Books on Tape	

Page 2   *FEES*

19. __X__No   ___Yes   Renew Materials   _____

20. __X__No   ___Yes   Loan Extension   _____

21. __X__No   ___Yes   Library Cards   _____

22. ___No   __X__Yes   Reference calls $40 per hour   (InQuire).

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    __X__State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    __X__Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

MILWAUKEE PUBLIC LIBRARY

URBAN LIBRARIES COUNCIL
FREQUENT FAST FACTS SURVEY

23.   The Milwaukee Public Library provides in-depth research to
clients for a fee of $40/hour, $6.00 for Document Delivery, and a
fee for online searching.   The fee is dependent upon the database
searched.   Express mail, copying, telefax and telephone charges are
added when appropriate.   Rush/special handling requests include a
20% surcharge.

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Milwaukee Public Library
Research Services

(414) 278-3064
125
814 West Wisconsin Avenue
Milwaukee, Wisconsin 53233-2385

Rate schedule available upon request

I nformation is power. It gives you decision-making strength. Being well-informed can help you attain both professional and personal goals. And although good information costs you time and money, not having information is even more costly.

InQuire-Milwaukee Public Library Research Services is a comprehensive, confidential information service. It is based on specialized business information services that the library began developing in the 1970s to serve local businesses.

InQuire helps you tap the vast resources of one of the state's outstanding information centers. InQuire's researchers are experienced in expert, in-depth delivery of information. They can find the facts you need quickly and efficiently. When you need information for business reasons or for personal concerns . . .

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InQuire

RATE SCHEDULE

Research Rate
$20/first half hour
$40/first hour

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Rates vary with database used.

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$6 per citation, plus 25 cents per page.

*Express mail, copying, telefax and
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appropriate.*

*Rush/Special Handling requests include
20% surcharge.*

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Milwaukee, Wisconsin 53233-23!

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1.   Library Name Minneapolis Public Library   Date 2/18/93

2.   Name of Person Completing Survey SUSAN GOLDBERG

3.   Phone 612-372-6611   Fax 612-372-6623

The intent of this Frequent Fast Facts Survey is to take a snapshot
of fees now being charged by ULC member libraries for various
services to the public. **For each item below, please indicate
whether or not your library presently charges a fee, and if so, how
much. Please be as specific as possible about the charge, e.g., X
cents per day, Y dollars per use, etc. If your library does not
offer the service at all, please cross out the entire question.**

<u>Amount</u>

4.	X No ___Yes	Placing Reserves	
*5.	___No X Yes	Photocopies	COPY CENTER RUNS ONCONTRA 10¢/page machine + copy cents
6.	X No ___Yes	Online Searching	First 8 minutes free
7.	X No ___Yes	Video Borrowing	
8.	X No ___Yes	Library Tours	
*9.	___No ___Yes	Meeting Room Use	NO TO NONPROFIT GROUPS yes TO Profit making groups
10.	___No ___Yes	Faxing (User's Materials)	N/A
*11.	___No ___Yes	Faxing (Library's Materials)	
12.	X No ___Yes	ILL to Patrons	
*13.	___No X Yes	ILL to Borrowing Library	Outside MN - $10 per transactn
14.	X No ___Yes	Story Hours	
15.	X No ___Yes	Library Programs	
16.	X No ___Yes	Building Rental (Other than Meeting Room)	
17.	X No ___Yes	Use of Rental Collections	
18.	X No ___Yes	Books on Tape	

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19. _X_ No ___ Yes   Renew Materials   _____

20. _X_ No ___ Yes   Loan Extension   _____

21. _X_ No ___ Yes   Library Cards   _____

22. _X_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

    See attached

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No _X_Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    _X_State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    _X_ Yes   ___No

    Comments: *We've experienced some "interest" to have increased revenues from The Library - We have a fee-based information Services + raised charges on That service in 199*

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

    * *See Fees + charges schedule.*

MINNEAPOLIS PUBLIC LIBRARY BOARD POLICY MANUAL

Policy #1126.1

Section: Library Services
Subject: FEES AND CHARGES - 1993

Page 1 of 4

Adopted: December 2, 1992

INFORM RESEARCH SERVICES
$60.00 per hour ($15.00 minimum)

plus incidentals at cost
online charges, photocopying, facsimile, long distance telephone, etc.

RUSH SERVICE
Additional $10.00 per hour in hourly increments

DELIVERY
FAX	$ .50 per page
U.S. Mail	Actual cost
Outside Courier	Actual cost

PHOTODUPLICATION SERVICES

Photocopies (In-House)
From hard copy - Copy Machine Charge

From Microform - Reader-printer charge

Commercial Photographic Reproduction
(when off-site services are required)
Actual cost to MPLIC, including first negative,
plus $7.00 service charge per item.
Volume Discount
(More than 50 items per order)
$5.00 service charge per item

Whenever a request generates a negative not already held by MPL, the patron is also charged for the negative which remains the property of MPL. If the item is not to be kept by MPL, the negative may be given to the requester. There is no additional service charge for multiple copies of an item in the same order.

INFORM DOCUMENT DELIVERY SERVICES

Copy service
$7.00 per item *plus* $.25 per print over ten

Patent Copy Service
$10.00 per item *plus* $.25 per print over ten

Monthly Billing Options
$1.00 discount per item if 20 or more within a calendar month

$2.00 discount per item if 30 or more within a calendar month

NOTE: Large one-time orders also receive these discounts

RUSH Service
$5.00 surcharge per item
(Same day service often possible without RUSH)

Delivery Charges (apply to above services)
FAX	$ .50 per page
U.S. Mail	Actual Cost
Outside Courier	Actual Cost

CIRCULATION SERVICES

    Interlibrary Loan (Charge to institutions outside Minnesota) .... $10.00 per transaction
    Holds (not accepted for videos) .... No Charge

Registration

    Deposit Card .... $30.00 per card ($5.00
                                  non-refundable service fee)
    Paid Card (MELSA-wide fee) .... 60.00 per year
    Lost card replacement 1.00

Fines

    Adult materials .... $ .25 per day ($7.00 max.)
    Juvenile materials .... NO CHARGE
    Special Permit materials .... $1.00 per day ($12.00 max.)

Replacement Charges*

 Books, lost
    Adult fiction .... $14.00 per book
    Adult non-fiction .... 29.00 per book
    Juvenile .... 12.00 per book
    Special permit materials .... LIST PRICE
Automobile Shop Manuals .... 32.50 per book
Cassettes .... 7.50 per cassette
Cassette with book (phonotape with book) .... 10.00 per set
Compact disc .... 12.00 per compact disc
Computer software .... 35.00 each
Encyclopedias (uncataloged) .... 29.00 per volume
Films, 16mm .... LIST PRICE
Filmstrip (adult or J/) .... 27.00 each
Government documents .... 9.00 per document
Magazine .... 5.00 per issue
Magazine, Bound (adult or J/) .... 30.00 per volume
Map .... 2.50 each
Microfiche .... 1.50 per sheet
Music (other than sheet music) - same as adult non-fiction
Newspaper .... $ 2.00 per issue
Non-MPLIC item charged on MAX .... 19.00 per item
One shots .... 5.00 per copy
Phonodisc (with or without book) .... 7.50 each
Pictures charged on MAX .... 6.00 per envelope
Sheet music (i.e., scores of 50 pages or
    less in /M or /Z classification) .... $15.00 each
Vertical File material .... 1.00 per item
Videocassettes .... 25.00 each

    *A standard price has been adopted for replacement of adult and juvenile books and sheet music in order to make the pricing of materials less time consuming for the Library and still provide a fair replacement charge for most materials. **If a patron believes he/she is undercharged or overcharged** for a book, the current edition of Books in Print should be consulted and the price for the least expensive hardcover edition listed should be charged. If the title is not listed or item is not a book, contact the Acquisitions Department (372-6653) for a price. Charges are not made for acquisition, cataloging, and processing.

DAMAGE AND REPAIR CHARGES

The following schedule is used only for material that is returned in damaged condition. These charges should not be used when calculating charges for material that has not been returned.

Rebinding (all circulating volumes) .... $ 4.50
Cover separated from pages .... No charge

Charges should be made only for materials which appear on the price lists. The price list should cover most of the circumstances which occur. In unusual circumstances, consult your supervisor.

MPLIC CATALOGS AND OTHER PUBLICATIONS

Books on Tape Catalog ....   TO BE DETERMINED
Film Catalog .... $ 20.00 plus
$5.00 service charge (postage & handling)
MPLIC Periodicals List .... $ 20.00 plus
$5.00 service charge (postage & handling)

CENTRAL LIBRARY FILM & VIDEO DESK

Fines
Film cans not returned with film .... $ .50 per day, each
Films .... .25 per hour
Filmstrips, Silent .... .10 per day
Filmstrips, Sound (special permit) .... .60 per day
Printed guides to films, slides, filmstrips .... .10 per day
Reels, carrying cases .... .50 per day
Slides .... .10 per day/per slide
Videocassettes .... 3.00 per day per title
($12.00 maximum)
Damaged Visuals (Films, filmstrips, videocassettes, slides)
Repair, commercial .... Cost to Library
Repair, in-house .... $ 6.00 per hour ($3 minimum)
16mm black & white or color (replacement footage) .... Cost to Library
Slides, glass cover .... $1.00 per slide
Lost or non-repairable visuals (in print) .... Replacement price less
depreciation
Lost or non-repairable visuals (out-of-print) .... Original purchase price
Videocassette plastic carrying case .... $ 2.00 each

MISCELLANEOUS FEES AND CHARGES
Bicycle storage (bicycles removed from racks after 24 hours) .... $5.00 per day
MPL plastic bag .... .25 each
NSF (non-sufficient funds) Check .... 15.00 each
PUBLIC LOCKERS .... .10 each
Storage of materials removed from public lockers .... 1.00 per day
(Items unclaimed within 90 days are disposed of)
TYPEWRITERS .... Call agency for charge

MEETING ROOMS

NOTE: Rates shown are for <u>one hour or fraction of an hour</u>.

MEETING ROOM	LIBRARY OPEN	LIBRARY CLOSED
Heritage Hall, Central Library	$ 45.00	$90.00 ($360.00 minimum)
Room 253, Central Library	$ 15.00	Not available
Room 310, Central Library	$ 15.00	Not available
Community Libraries	$ 15.00	Not available

Clean-up Costs . . . . $20.00 per meeting
    Light refreshments only (coffee, cookies) may be served where facilities permit.
    Permission must be secured at the time the application is approved.
    No other food (bag or box lunches, etc.) may be served.

STUDY CARRELS . . . . $30.00 per 3-month
                                                                     application period

FEE FOR USE OF LIBRARY PROJECTORS
    Heritage Hall . . . . $10.00 per meeting
    All other projectors, video cassette player . . . .   5.00 per meeting

NOTE: The ability of the representative of the group who is to act as a projection must be verified by the Library's Film and Video staff. Appointments for training and/or clearance of projectionist's skills should be made well in advance of the program date. Call the Film and Video Desk (372-6558) after the meeting room and projector have been booked.

PAYMENT OF FEES
    Full rental charges for any meeting must be paid not later than 48 hours before date of use or reservation will be cancelled. Make checks payable to the Minneapolis Public Library.

Obtain information packaged by the library.
Users whose needs are anticipated by the Library can respond well to packaged information. Packaging information is another proactive service and it overlaps with the preceding one. If information packaging is to be emphasized, the strategic choices must support coordination within the unique mix of activities and skills required to make the service a success [e.g. the user needs to consult and use the materials in the Minneapolis Communities Bibliography].

The democratic ideal asserts that all services be available for free and to all library users equally. When limited resources make this impossible, the types of services provided by the Library can be classified in terms of the user groups eligible to use them. The strategic choices concern matching types of services to user groups.

Global services.
Global services are free services for which the only eligibility requirement is that the library user be a human being. For example, anyone on earth can walk into the library, ask for reference assistance, use the catalog, read a book, etc.

Basic services.
Basic services are free services provided to recognized library card holders (in our case, all MELSA card holders). In addition to all the global services these include, for example, checking out books, and receiving a online search.

Value added services.
Value added services are those that go beyond basic services to help people use library resources. These services are too expensive to be made available to all for free. Further, they are not needed by some, they are used in unequal amounts, and they have a readily identifiable cost. Consequently, charging a cost recovery fee seems a reasonable way to make them available. Examples are photocopy service and INFORM research service. An important strategic decision is determining whether a particular service is a basic or value added one or whether it should be offered at all.

Targeted services.
Targeted services are those aimed at a specific user group or at particular needs. Examples are all of the proactive library services (such as children's story hours, exhibits and displays, bibliographies, special programs, etc.) and the development of areas of excellence in the collection. Any number of different user groups could be targeted for service based on our perception of their needs and the ability of the library to meet those needs. As the library is funded largely by Minneapolis to serve Minneapolis, the focus for targeted services is on groups with strongest ties to Minneapolis. Choosing which user groups to target and determining how to reach them are major strategic decisions.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name <u>MONTGOMERY CITY-COUNTY LIBRARY(AL)</u> Date <u>2-19-93</u>

2. Name of Person Completing Survey <u>GILLIS DOUGHTIE</u>

3. Phone <u>205/240-4300</u>   Fax <u>205/240-4980</u>

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			Amount
4.	___No ✓Yes	Placing Reserves	50¢ per title
5.	___No ✓Yes	Photocopies	10¢ per copy
6.	✓No ___Yes	Online Searching	access to non-profit only
7.	✓No ___Yes	Video Borrowing	
8.	✓No ___Yes	Library Tours	
9.	___No ✓Yes	Meeting Room Use	$50⁰⁰ / No charge non-profit groups
10.	✓No ___Yes	Faxing (User's Materials)	NA
11.	✓No ___Yes	Faxing (Library's Materials)	
12.	✓No ___Yes	ILL to Patrons	
13.	✓No ___Yes	ILL to Borrowing Library	
14.	✓No ___Yes	Story Hours	
15.	✓No ___Yes	Library Programs	
16.	___No ___Yes	Building Rental (Other than Meeting Room)	NA
17.	___No ___Yes	Use of Rental Collections	NA
18.	✓No ___Yes	Books on Tape	

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Page 2   **FEES**

✓Yes   Lost items   cost + service change. $cc

19. ✓No ___Yes   Renew Materials   _____

20. ✓No ___Yes   Loan Extension   _____

21. ___No ___Yes   Library Cards   *Initial & Renewal cards free*
    Replacement of lost cards $1.00

22. ✓No ___Yes   Reference calls   _____

No charge   Book-by-mail for home bound

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ✓No ___Yes If so, please attach.

Try to see everyone receives equal treatment.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for __basic__
        service.
    ___State legislation prohibits charging fees for any public
        library service.

    Comments: *State Public Library Service policy restricts fees
    as condition of State Aid*

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   ___No

    Comments: *They haven't thought about it yet.*

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

    Reserves - postage plus handling fee

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ___MULTNOMAH   COUNTY   LIBRARY___ Date 2/19/93

2. Name of Person Completing Survey _____

3. Phone _____ Fax ___0_____

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of fees now being charged by ULC member libraries for various
services to the public. **For each item below, please indicate
whether or not your library presently charges a fee, and if so, how
much. Please be as specific as possible about the charge, e.g., X
cents per day, Y dollars per use, etc. If your library does not
offer the service at all, please cross out the entire question.**

<u>Amount</u>

4.   X No ___Yes   Placing Reserves   _____

5. ___No X Yes   Photocopies   _____10¢_____

6. ___No ___Yes   Online Searching   __Cost + 10%____

7.   x No ___Yes   Video Borrowing   _____

8.   X No ___Yes   Library Tours   _____

9.   X No ___Yes   Meeting Room Use   _____

~~10. ___No ___Yes   Faxing (User's~~
                         Materials)   _____

~~11. ___No ___Yes   Faxing (Library's~~
                         Materials)   _____

12. ___X No ___Yes   ILL to Patrons   _____

13. ___ No ___Yes   ILL to Borrowing
                         Library   _____

14. ___ No ___Yes   Story Hours   _____

15. y No ___Yes   Library Programs   _____

~~16. ___No ___Yes   Building Rental~~
                         ~~(Other than~~
                         ~~Meeting Room)~~   _____

~~17. ___No ___Yes   Use of Rental~~
                         ~~Collections~~   _____

18. ___No ___Yes   Books on Tape   _____   123

19. _X_ No ___ Yes   Renew Materials   _____

20. _X_ No ___ Yes   Loan Extension   _____

21. _X_ No ___ Yes   Library Cards   _____

22. _X_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

    N/A

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? _X_ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _X_ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    _X_ Yes   ___ No

    Comments: *let me count the ways..... But the ... in a ... if I count the ...*

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name ___The New York Public Library, The Branch Libraries___   Date __3/1/93__

2. Name of Person Completing Survey ___Edwin S. Holmgren, Sr. Vice President and Director, The Branch Libraries___

3. Phone ___(212) 340-0893___   Fax ___(212) 689-3193___

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			Amount
4. __No ✔Yes		Placing Reserves	$.25 per reserve
5. __No ✔Yes		Photocopies	$.15 per copy (self service)
6. ✔No __Yes		Online Searching	
7. ✔No __Yes		Video Borrowing	
8. ✔No __Yes		Library Tours	
9. __No ✔Yes		Meeting Room Use	$35.00 up
~~10. __No __Yes~~		~~Faxing (User's Materials)~~	
~~11. __No __Yes~~		~~Faxing (Library's Materials)~~	
12. ✔No __Yes		ILL to Patrons	
13. ✔No __Yes		ILL to Borrowing Library	
14. ✔No __Yes		Story Hours	
15. ✔No __Yes		Library Programs	
16. __No ✔Yes		Building Rental (Other than Meeting Room)	Photography or video on premises for advertising. Fees negotiated.
~~17. __No __Yes~~		~~Use of Rental Collections~~	
18. ✔No __Yes		Books on Tape	

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Page 2   **FEES**

19. ✔ No ___ Yes   Renew Materials   _____

20. ✔ No ___ Yes   Loan Extension   _____

21. ✔ No ___ Yes   Library Cards   _____

22. ✔ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

    Replacing a lost borrower's card: $1.00; shopping bags: $.50

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ✔ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ✔ State legislation* prohibits charging fees for **basic** service. *Department of Education regulations.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ✔ Yes   ___No

    Comments: Casual and occasional.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services. We are committed to providing free services in The Branch Libraries. However, The Research Libraries charge for value added services and intend to increase marketing and offerings.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name __Phoenix Public Library__   Date __2/22/93__

2. Name of Person Completing Survey __Shera Farnham__

3. Phone __(602) 262-6392__   Fax __(602) 495-5841__

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				Amount
4.	___No	X Yes	Placing Reserves	$.50 per item when picked up
5.	___No	X Yes	Photocopies	.10 per copy, self-serve coin op. .25 per copy if done by staff
6.	___No	X Yes	Online Searching	cost recovery for computer charges
7.	X No	___Yes	Video Borrowing	
8.	X No	___Yes	Library Tours	
9.	___No	X Yes	Meeting Room Use	$5.00 per hour — Branch rooms $15.00 per hour — Central Libr. auditorium
~~10.~~	~~___No~~	~~___Yes~~	~~Faxing (User's Materials)~~	
~~11.~~	~~___No~~	~~___Yes~~	~~Faxing (Library's Materials)~~	
12.	X No	___Yes	ILL to Patrons	
13.	X No	___Yes	ILL to Borrowing Library	
14.	X No	___Yes	Story Hours	
15.	X No	___Yes	Library Programs	
~~16.~~	~~___No~~	~~___Yes~~	~~Building Rental (Other than Meeting Room)~~	
17.	___No	X Yes	Use of Rental Collections	$.25 per vol. per day
18.	X No	___Yes	Books on Tape	

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19. _X_ No ___ Yes   Renew Materials   _____

20. _X_ No ___ Yes   Loan Extension   _____

21. _X_ No ___ Yes   Library Cards   _____

22. _X_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary *$12.00 per year fee for a library card for non-residents of our county.*

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? _X_ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _X_ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   _X_ No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Providence Public Library_ Date _March 3, 1993_
2. Name of Person Completing Survey _Jeanne M. Cerrito_
3. Phone _455-8101_ Fax _401-455-8065_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	___No	✓Yes	Placing Reserves	_50¢_
5.	___No	✓Yes	Photocopies	_15¢_
6.	___No	✓Yes	Online Searching	_chg. only if fee is over $10_
7.	✓No	___Yes	Video Borrowing	
8.	✓No	___Yes	Library Tours	
9.	___No	✓Yes	Meeting Room Use	_$100/day - $50/½ day_
10.	___No	✓Yes	Faxing (User's Materials)	_$5. service chg - $1. per page_
11.A	✓No	___Yes	Faxing (Library's Materials)	_only sent to other Libraries_
11.B	___No	✓yes		_to patrons - same as # 10_
12.	✓No	___Yes	ILL to Patrons	
13.	✓No	___Yes	ILL to Borrowing Library	
14.	✓No	___Yes	Story Hours	
15.	✓No	___Yes	Library Programs	
16.	___No	✓Yes	Building Rental (Other than Meeting Room)	_Auditorium - $3. day_
17.	___No	✓Yes	Use of Rental Collections	_4 days - $1. - add'l chgs .25 day_
18.	___No	___Yes	Books on Tape	

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19. ✓ No ___ Yes   Renew Materials   _____

20. ✓ No ___ Yes   Loan Extension   _____

21. ___ No ✓ Yes   Library Cards   *replacement only $2 -*

22. ✓ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary *see attachment*

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ✓ State legislation prohibits charging fees for __basic__ service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments: *Law is unclear regarding fees for any service*

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   ✓ No

    Comments: *Not currently*

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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ATTACHMENT

23. <u>Microfilm - .25 sheet</u>

Microfilm cassettes - .25 sheet

Patents - mailing or faxing to business

- service charge $5

- plus page charge for microprint .75

<u>Service</u> - Service charge $5 for reproduction of RI Collection materials

- Service charge $5 for reproduction of Special Collections materials

<u>Books</u> - Overdue (.10 day) - adult and juvenille

<u>Take Home Art</u> - Overdue ($1 day)

<u>Videos</u> - Overdue ($1 day)

<u>Lost Books, videos, etc.</u> - Cost of replacement

29-4-4. Gifts for free public libraries. — In case any library, or funds for the establishment thereof, may be offered to any city or town on the condition that said library shall be maintained as a free public library, the city council of any city, or town council of any town, is hereby authorized to accept such gift in behalf of the city or town.

History of Section.
G.L. 1896. ch. 43. ¢ 1: G.L. 1909. ch. 53. ¢ 1:
G.L. 1923. ch. 54. s 1. G.L. 1935. ch. 339. ¢ 1:
G.L. 1956. s 29-4-4: P.L. 1964. ch. 283. s 2.

Collateral References. Municipality's power to accept and administer trust for library 10 A.L.R. 1077

29-4-5. Appointment of board of trustees. — Whenever any city or town shall establish a free public library, or shall become possessed, as above provided, of any such library, the aforesaid city council or town council, as the case may be, shall proceed to elect a board of trustees, to consist of not less than three 3 members nor more than seven 7. As soon as possible after the election of the first board, the members thereof shall meet and be divided by lot into three (3) groups or classes, the terms of office of one 1 group expiring in one (1) year from the date of their election, those of another group in two (2) years, and those of the remaining group in three 3 years. With the expiration of the term of office of any member the vacancy shall be filled by the city council or town council, as the case may be, for the term of three 3 years. Vacancies occurring by resignation, removal, death, or otherwise, shall be filled as above for the unexpired term thereof.

History of Section.
G.L. 1896. ch. 43. ¢ 2. G.L. 1909. ch. 53. ¢ 2.
G.L. 1923. ch. 54. ¢ 2. G.L. 1935. ch. 339. ¢ 2.
G.L. 1956. s 29-4-5. P.L. 1964. ch. 283. s 2.

29-4-6. Powers and duties of trustees. — The aforesaid trustees shall take possession of said library, and shall thereafter be the legal guardians and custodians of the same. They shall provide suitable rooms for the library, arrange for the proper care of the same, choose one (1) or more competent persons as librarians and fix their compensation, and make all needful rules and regulations for the government of the library and the use of the books: provided, that no fee for the use of the books shall ever be exacted.

History of Section.
G.L. 1896. ch. 43. ¢ 3. G.L. 1909. ch. 53. ¢ 3.
G.L. 1923. ch. 54. ¢ 3. G.L. 1935. ch. 339. ¢ 3.
G.L. 1956. s 29-4-6. P.L. 1964. ch. 283. s 2.

Cross-References. Malicious injury to library property - 11-44-15
Misappropriation of library property, s 11-41-14

29-4-7.
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shall be sub
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appropriation
properly cer

History of Section
G.L. 1896 ch. 4

1. Donated F
Trustees have
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29-4-8.
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full and suff
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History of Sect
G.L. 1896 ch. 4

1. Title to Dona
Personal or pe
owned by any
trustees, could
hold such propert
turn it over to city

29-5-1   Compact
29-5-2   Compact
29-5-3   Definition

29-5-1. C
enacted into
joining therei

Circulation

Reserves......................................   .50
   AV ret'd. to bookdrop/another library   2.00
   Videos not rewound.....................   -0-
   To look up card number................   -0-

Overdue fees per item/per day:
   Books, etc. (adult)
   Books, etc. (children)   .10
   Max. charge for overdue bks.(adult)   .10
       Max. charge for overdue bks.(child)   6.00
   Special Permission.................   1.00
   Take Home Art......................   .25
   Videos, Cameras....................   1.00
   Lost Library Card.................   1.00
                                                   2.00

Copy/Microfilm

   Service charge if materials left
   for clerk to do, or phone, or mail
       and per page to receive   5.00
                                                     .25

   Konica photocopy (per page).......   .15
                          large.......   .25
   Microfilm 500 (per page)..........   .75
   Fuji microfilm (per page).........   .75
   Microfiche 800 (per page)........   .75
   Magazine Reader................   .75

   Service charge
       plus per page to send   5.00
       and per page to receive   1.00
                                                     .25

Patents

   Service charge
       plus per page for Microprint   5.00
                                                     .75

Lost

   Pictures (replacement)   2.50
   Books, etc.:   Cost to replace

Service

   Reproduction of RI Collection Materials   5.00
   Reproduction of Spec. Collection Material   5.00
       ****
FACILITY RENTALS

Auditorium...$300/day
th Meeting Room and all Branch Mtg. Rooms..............$100/day
                                              $ 50/half day
and Marble Staircase...................................$40/hr.

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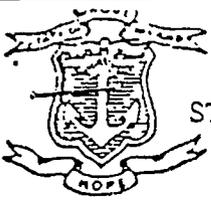
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Attorney General
72 Pine Street
Providence, R.I. 02903
Arlene Violet, Attorney General

March 3, 1986

Ms. Fay Zipkowitz
Director
Department of State Library Services
95 Davis Street
Providence, RI 02903

Dear Ms. Zipkowitz:

This is in response to your request for an opinion from the Attorney General as to whether it is appropriate for free public libraries to charge rental fees for the use of video cassettes by library cardholders.

Rhode Island General Law 29-14-1 et seq. (1982 Reenactment) provides for the establishment of free public libraries in the State. The statute requires any city or town who establishes such a library to elect a Board of Trustees. R.I.G.L. 29-4-5 (1982 Reenactment). The powers and duties of these trustees are described in R.I.G.L. 29-4-6:

> 29-4-6. Powers and duties of trustees. –
> The aforesaid trustees shall take possession
> of said library, and shall thereafter be the
> legal guardians and custodians of the same.
> They shall provide suitable rooms for the
> library, arrange for the proper care of the
> same, choose one (1) or more competent
> persons as librarians and fix their
> compensation, and make all needful rules and
> regulations for the government of the
> library and the use of the books; provided,
> that no fee for the use of the books shall
> ever be exacted. (Emphasis added)

Clearly, this section of the statute evinces an intent by the General Assembly that trustees are only vested with these powers if no fee for the use of the books is exacted from cardholders. The fact that persons in the State be permitted to borrow books, free of charge, is the basic premise upon which this statute was designed. The free library system in Rhode Island has long provided for the social and intellectual development of its citizens without discriminating on a rate charging basis.

With technological growth and development has come the evolution of new forms of communication; including microfilm, microfiche, audiovisual equipment and materials, sound recording, magnetic and other tapes. Free public libraries, keeping apace with these developments, now have many of these materials in their possession. In fact, the General Assembly itself has recognized the wide variety of materials that libraries now possess in R.I.G.L. 11-44-15 (1981 Reenactment). This statute relates to the theft and destruction of library materials and provides:

11-44-15. Injuring or destroying books and other property of libraries. - (b.) the terms "book or other library property" as used in this chapter shall include any book, plate, picture, photograph, engraving, painting, drawing, map, newspaper, magazine, pamphlet, broadside, manuscript, document, letter, public record, equipment, microform, sound recording, audiovisual materials in any format, magnetic or other tapes, electronic data processing records, artifacts, or other documentary, written, or printed material, regardless of physical form or characteristics, belonging to, on loan to, or otherwise in the custody of any library, museum, repository of public or other records institution.

In order to keep apace with the technological developments of our century, while being mindful the original purposes of establishing the free public library system, it is the opinion of the Attorney General that it is inappropriate for free public libraries to charge rental fees for videocassettes.

Very truly yours,
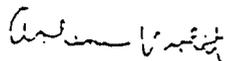
ARLENE VIOLET
ATTORNEY GENERAL

AV/MEH/cal

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Urban Libraries Council
Frequent Fast Facts Survey

FEES

1. Library Name _Queens Borough Public Lib._ Date _2/23/93_
2. Name of Person Completing Survey _Ken Sivulich Dep Dir._
3. Phone _718/990-0792_   Fax _718/291-8936_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			<u>Amount</u>
4. ___No ✓Yes		Placing Reserves	_25¢ per reserve._
5. ___No ✓Yes		Photocopies	_15¢/page_
6. ✓No ___Yes		Online Searching	
7. ✓No ___Yes		Video Borrowing	
8. ✓No ___Yes		Library Tours	
9. ✓No ___Yes		Meeting Room Use	
10. ~~✓No ___Yes~~		~~Faxing (User's Materials)~~	
11. ✓No ___Yes		Faxing (Library's Materials)	
12. ✓No ___Yes		ILL to Patrons	
13. ✓No ___Yes		ILL to Borrowing Library	
14. ✓No ___Yes		Story Hours	
15. ✓No ___Yes		Library Programs	
16. ~~___No ___Yes~~		~~Building Rental (Other than Meeting Room)~~	
17. ~~___No ___Yes~~		~~Use of Rental Collections~~	
18. ✓No ___Yes		Books on Tape	

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19. ✓No ___Yes   Renew Materials   _____

20. ✓No ___Yes   Loan Extension   _____

21. ___No ✓Yes   Library Cards   *$1 to replace card*

22. ✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

     none

24. Do you have a ~~policy~~/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ✓Yes If so, please attach.
     virtually all services should be free

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

     ✓State legislation doesn't address fees for service.
     ___State legislation permits charging fees for service.
     ___State legislation prohibits charging fees for **basic** service.
     ___State legislation prohibits charging fees for any public library service.

Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

     ___Yes ✓No

Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

     public services should be free since they are underwritten by public funds

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name Saint Paul Public Library   Date 3-3-93

2. Name of Person Completing Survey Kate Sheetz

3. Phone 612-292-6390   Fax 612-292-6660

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4. X No ___Yes	Placing Reserves	
5. ___No X Yes	Photocopies	.15 b/w, .50 color
6. ___No X Yes	Online Searching	first 8 minutes free
7. X No ___Yes	Video Borrowing	
8. X No ___Yes	Library Tours	
9. ___No X Yes	Meeting Room Use	$10 per hour
10. ___No X Yes	Faxing (User's Materials)	$2 per sheet
11. ___No X Yes	Faxing (Library's Materials)	$2 per sheet
12. X No ___Yes	ILL to Patrons	
13. ___No x Yes	ILL to Borrowing Library	In state - $5.00
14. x No ___Yes	Story Hours	
15. x No ___Yes	Library Programs	
16. x No ___Yes	Building Rental (Other than Meeting Room)	
17. x No ___Yes	Use of Rental Collections	
18. x No ___Yes	Books on Tape	

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FEES

19. _x_ No ___ Yes   Renew Materials   _____

20. _x_ No ___ Yes   Loan Extension   _____

21. ___ No _x_ Yes   Library Cards   .50 replacement
                                                  $ 45 /year for non-resident cards

22. _x_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? _x_ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _x_ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   _x_ No

    Comments: Not at this time - we have in the past.

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

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Urban Libraries Council
Frequent Fast Facts Survey

lease return using enclosed, postage-paid envelope by 5 March 1993.　　　**FEES**

1. Library Name San Antonio Public Library　　　Date Feb. 22, 1993

2. Name of Person Completing Survey Craig Zapatos, Main Lib. Supervisor

3. Phone (210) 299-7790　　　Fax (210) 271-9497

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.**

	No	Yes		Amount
4.	___	✓ Yes	Placing Reserves	$1 PER TITLE OR SUBJ (STUDENTS EXEMPT)
5.	___	✓ Yes	Photocopies	10¢ PER COPY
6.	___	✓ Yes	Online Searching	FREE UP TO $10
7.	✓ No	___	Video Borrowing	
8.	✓ No	___	Library Tours	
9.	___	✓ Yes	Meeting Room Use	CHARGE "FOR-PROFIT" ORGS $60 (1-4 HRS). NO CHARGE FOR NON-PRO
10.	✓ No	___	Faxing (User's Materials)	SERVICE NOT PROVIDED
11.	✓ No	___	Faxing (Library's Materials)	LIMITED - LIBRARIAN'S DISCRETION
12.	✓ No	___	ILL to Patrons	
13.	✓ No	___	ILL to Borrowing Library	
14.	✓ No	___	Story Hours	
15.	✓ No	___	Library Programs	
16.	✓ No	___	Building Rental (Other than Meeting Room)	NOT PROVIDED
17.	___	___	Use of Rental Collections	SERVICE NOT PROVIDED
18.	✓ No	___	Books on Tape	

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19. ___✓___No _____Yes   Renew Materials   _____

20. ___✓___No _____Yes   Loan Extension   _____

21. _____No ___✓___Yes   Library Cards $1 - REPLACEMENT CARDS ONLY

22. ___✓___No _____Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary $1 FEE FOR TRANSFER OF MATERIAL BETWEEN BRANCH LOCATIONS

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___✓__No ____Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _____State legislation doesn't address fees for service.
    ___✓___State legislation permits charging fees for service.
    ___✓___State legislation prohibits charging fees for <u>basic</u> service.
    _____State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___✓___Yes   _____No

    Comments: THE CITY STRONGLY ENCOURAGES "REVENUE GENERATION"

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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(4)   In counties with a library established by the county commissioners court and that spends no city funds or an incorporated library that spends no city funds and one or more city libraries that spend county funds, the city libraries that spend county and city funds are credited with serving their city populations plus a percentage of the county population living outside the cities. The percentage is the ratio of each city's population to the county population. The county library or incorporated library that spends county funds and no city funds serves all county residents not served by a city library.

(5)   In counties with one library that spends county funds and one or more public libraries that do not spend county funds, the library that spends county funds is credited with serving the county population, less the populations of cities with public libraries.

(6)   In counties with more than one library that spends county funds and no city funds, the county population living outside cities with public libraries shall be prorated among the libraries in the same ratio as the county funds are expended.

(7)   When school districts contract with one or more nonprofit corporations, cities, or counties for public library services as part of their students' educational program, the state library shall estimate the total population living within the school district.

(8)   Libraries that enter into agreements or contracts with counties, cities, or school districts to provide public library services will be assigned population under this section whether or not there is an exchange of funds.

(9)   In libraries where the population of a federal or state eleemosynary or correctional institution or military installation exceeds ten percent of the entire population of the area served by a public library, the residential or base population shall be subtracted from the population served by that library if these persons are served by an institutional or base library.

(10)   When a library believes that the acceptance of county funding would result in the assignment of an unrealistic population figure, it may request in writing that the Library Systems Act Advisory Board approve an exception to the population served methodology. The Board will use its discretion to devise a method by which data from the Bureau of the Census will be used to calculate the assignment of population served.

§1.72   Public Library Service.

(a)   Library services shall be provided without charge or deposit to all persons residing in those political subdivisions which provide monetary support to the library. These library services include the dissemination of materials or information by the library to the general public during the hours of operations of all library facilities. In this context, library services include the circulation of any type of materials, reference services (locating and interpreting information), and admissions to the facility or any programs sponsored or conducted by the library.

(b)   The following charges are permitted at the discretion of the library's governing authority: reserving library materials; use of meeting rooms; replacement of lost borrower cards; fines for overdue, lost, or damaged materials in accordance with local library policies; postage; in-depth reference services on a contractual basis; photocopying; telefacsimile services; library parking; service to non-residents, sale of publications;

rental and deposits on equipment; and charges for the use of materials and machine-readable data bases not owned by the library, major resource center, or regional library system for which the vendor or supplier has charged a borrowing fee.

(c)   Fees may not be charged for library services on the library premises by individuals or organizations other than the library unless the charges are permitted by subsection (b) of this section.

§1.73   Public Library: Legal Establishment.
A public library shall be established as a department of a city or county government by charter, resolution, or ordinance; or by contract as provided for in the Interlocal Cooperation Act, Texas Civil Statutes, Article 4413(32c); or as a nonprofit corporation chartered by the Office of the Secretary of State for the purposes of providing free public library services, and having a current contract with a city, county, or school district to provide free public library services for the city, county, or school district.

§1.74   Local Operating Expenditures.
A public library must demonstrate local effort on an annual basis by maintaining or increasing local operating expenditures or per capita local operating expenditures. Expenditures for the current reporting year shall be compared to the average of local operating expenditures or to the average of per capita expenditures for the three preceding years. Libraries that expend at least $10.00 per capita and at least $50,000 are exempt from this membership criterion. A public library shall have minimum local expenditures of $5,000.

§1.75   Public Library: Nondiscrimination.
A public library shall have on file at the state library a statement certifying that no person shall be excluded from participation in or denied the benefits of the services of that library on the grounds of race, color, or national origin.

§1.77   Public Library: Local Government Support.
At least half of the annual local operating expenditures required to meet the minimum level of per capita support for accreditation must be from local government sources. A public library that expends at least $10 per capita is exempt from this membership criterion if it shows evidence of some library expenditures from local government sources and is open to citizens under identical conditions without charge. Local government sources are defined as money appropriated by school districts or by city or county governments from their general revenue monies.

§1.78   County Librarian's Certificate.
A county library shall not be eligible for accreditation unless the county librarian has received from the Texas State Library and Archives Commission a certificate of qualification, nor shall any municipal library that receives county funding be eligible for accreditation unless the municipal librarian has received from the Texas State Library and Archives Commission a certificate of qualification.

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Seattle Public Library_   Date _2/25/93_

2. Name of Person Completing Survey _Robert May_

3. Phone _206-386-4110_   Fax _206-386-4108_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

			Amount
4.	__✓__No ___Yes	Placing Reserves	
5.	·__No __✓_Yes	Photocopies	$.15/EACH
6.	__✓_No ___Yes	Online Searching	
7.	__✓_No ___Yes	Video Borrowing	
8.	__✓_No ___Yes	Library Tours	
9.	__✓_No ___Yes	Meeting Room Use	
10.	__✓_No ___Yes	Faxing (User's Materials)	
11.	__✓_No ___Yes	Faxing (Library's Materials)	
12.	__✓_No ___Yes	ILL to Patrons	
13.	__✓_No ___Yes	ILL to Borrowing Library	
14.	__✓_No ___Yes	Story Hours	
15.	__✓_No ___Yes	Library Programs	
16.	__✓_No ___Yes	Building Rental (Other than Meeting Room)	
17.	__✓_No ___Yes	Use of Rental Collections	
18.	__✓_No ___Yes	Books on Tape	

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19. __/__No ___Yes   Renew Materials   _____

20. __/__No ___Yes   Loan Extension   _____

21. __/__No ___Yes   Library Cards   (No for residents,
                                                   (— non-residents -$50/yr

22. __/__No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ___No __/__Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    _/_State legislation prohibits charging fees for _basic_
       service.
    _/_State legislation prohibits charging fees for any public
       library service.

    Comments: There is currently disagreement among legal counsel
    about what state law means on this issue. Literal interpretation of state law
    disallows all fees for public library service, except non-resident fees, fees for
    duplicate copies of books, or services such as photocopying which are not library services

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    __/__Yes   ___No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know.*

SUBJECT: _____ FREE USE OF LIBRARY SERVICES

Free access to information is essential to a democracy. Thus, it has been
and continues to be the policy of the Seattle Public Library to provide all
BASIC library services to its community free of charge. "Library services"
include a broad range of services, such as: staff assistance, lending
materials, use of facilities and program events.

However, there are customers and potential customers who offer to pay for
and request services that exceed what reasonably can be provided free by
existing staff and facilities. The Seattle Public Library would like to
fill those requests if they can be provided in a way that does not
negatively impact the Library's regular operating budget. Consequently, so
long as fee-based service operations do not negatively impact the Library's
regular operating budget, fees for value-added library services may be
charged when customers choose and are willing to pay for customized
research and/or other expanded delivery services.

(Separate policies cover, 1) the assessment of fees for non-resident use of
certain library services and 2) the assessment of fees as the result of
extended use of library materials.)"

APPROVED: _____   DATE ADOPTED ___February 27, 1992___

SUPERSEDES POLICY # _____, ADOPTED _____
                                                      (DATE)

Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993. **FEES**

1. Library Name _Spokane Public Library_   Date _2/19/93_

2. Name of Person Completing Survey _Daniel L. Walters_

3. Phone _(509) 625-6770_   Fax _(509) 625-6774_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4. ✓ No ___Yes	Placing Reserves	
5. ___No ✓Yes	Photocopies	_.10 /page_
6. ✓No ___Yes	Online Searching	
7. ✓No ___Yes	Video Borrowing	
8. ✓No ___Yes	Library Tours	
9. ✓No ___Yes	Meeting Room Use	_considering in new bldg_
10. ___No ___Yes	Faxing (User's Materials)	_don't offer_
11. ✓ No ___Yes	Faxing (Library's Materials)	_don't for long distance some exceptions_
12. ___No ✓Yes	ILL to Patrons	_Pass on charges from other libraries_
13. ✓No ___Yes	ILL to Borrowing Library	
14. ✓No ___Yes	Story Hours	
15. ✓No ___Yes	Library Programs	
16. ✓No ___Yes	Building Rental (Other than Meeting Room)	_Considering for new bldg (to open in 94)_
17. ✓No ___Yes	Use of Rental Collections	
18. ✓No ___Yes	Books on Tape	

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19. ___No ___Yes   Renew Materials   _____

20. ✓No ___Yes   Loan Extension   _____

21. ✓No ___Yes   Library Cards   _____

22. ✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ✓Yes If so, please attach.
    state's definition of public library service - see attached

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ✓State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments: *Recent interpretation by departing St. Atny Gen office is very strict. Defined on-line reference as "Quintessential" - very disturbing opinion - suggest contact w/Liz Stroup at Seattle P.L.*

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ✓Yes ___No

    Comments: *- Particularly user fees.*

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name _Toledo Lucas Cty Public Library_   Date _2/19/93_
2. Name of Person Completing Survey _NANCY FOTH_
3. Phone _(419) 259-5381_   Fax _(419) 255-0725_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much.** Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

			Amount
4. ✓No ___Yes	Placing Reserves		
5. ___No ✓Yes	Photocopies		15¢ per copy
6. ___No ✓Yes	Online Searching		5 minutes free; $1.00 per connect minutes after; all citation charge
7. ✓No ___Yes	Video Borrowing		
8. ✓No ___Yes	Library Tours		
9. ✓No ___Yes	Meeting Room Use		
10. ~~No ___Yes~~	~~Faxing (User's Materials)~~		
11. ___No ✓Yes	Faxing (Library's Materials)		80¢ per page
12. ✓No ___Yes	ILL to Patrons		
13. ✓No ___Yes	ILL to Borrowing Library		
14. ✓No ___Yes	Story Hours		
15. ✓No ___Yes	Library Programs		
16. ✓No ___Yes	Building Rental (Other than Meeting Room)		
17. ✓No ___Yes	Use of Rental Collections		
18. ✓No ___Yes	Books on Tape		

19. ✓ No ___Yes   Renew Materials   _____

20. ✓ No ___Yes   Loan Extension   _____

21. ✓ No ___Yes   Library Cards   _____

22. ✓ No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ✓No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ✓ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   ✓No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!   149

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.　　**FEES**

1. Library Name _Topeka & Shawnee County Public Library_ Date _2/25/93_
2. Name of Person Completing Survey _Tom Muth_
3. Phone _(913) 233-2040_ Fax _(913) 233-2055_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

4.	✓No ___Yes	Placing Reserves	
5.	___No ✓Yes	Photocopies	_10¢ per page_
6.	___No ✓Yes	Online Searching	_First $10⁰⁰ is free_
7.	✓No ___Yes	Video Borrowing	
8.	✓No ___Yes	Library Tours	
9.	✓No ___Yes	Meeting Room Use	_Only if for profit use or special set up needed_
10.	✓No ___Yes	~~Faxing (User's Materials)~~	
11.	✓No ✗Yes	Faxing (Library's Materials)	
12.	___No ✓ ___Yes	ILL to Patrons	_only if we are charged_
13.	✓No ___Yes	ILL to Borrowing Library	
14.	✓No ___Yes	Story Hours	
15.	✓No ___Yes	Library Programs	
16.	✓No ___Yes	~~Building Rental (Other than Meeting Room)~~	
17.	✓No ___Yes	~~Use of Rental Collections~~	
18.	✓No ___Yes	Books on Tape	

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19. ✓No ___Yes   Renew Materials   _____

20. ✓No ___Yes   Loan Extension   _____

21. ✓No ___Yes   Library Cards   *$50ºº charge for card outside*
                                                  System $

22. ✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which
    you currently charge a fee and amount charged. Do not include
    fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of
    services your library charges for and which ones are available
    at no cost to the users? ✓No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the
    issue of charging fees for public library services? Please
    check the answer that applies best.

    ✓State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u>
       service.
    ___State legislation prohibits charging fees for any public
       library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision
    makers in your area to charge fees for library services?

    ___Yes   ✓No

    Comments:

27. Please tell us anything else that would help other ULC member
    libraries understand the situation in your library regarding
    charging user fees for some services.

    We try to make the Library as user friendly as
    possible — fees (and fines) tend to be a
    barrier to use.

*Thank you for your help. In about 30 days you will receive a copy of a summary report of this
Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have
additional ideas for ULC Frequent Fast Facts Surveys, please let us know!*   151

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name *Tulsa City-County Library*   Date *2/24/93*
2. Name of Person Completing Survey *Pat Woodrum*
3. Phone *918 596-7897*   Fax *918 596-2641*

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

Amount

4. ✓No ___Yes   Placing Reserves   _____

5. ✓No ___Yes   Photocopies   _____

6. ✓No ___Yes   Online Searching   _____

7. ✓No ___Yes   Video Borrowing   _____

8. ✓No ___Yes   Library Tours   _____

9. ✓No ___Yes   Meeting Room Use   _____

10. ✓No ___Yes   Faxing (User's
                   Materials)   _____

11. ✓No ___Yes   Faxing (Library's
                   Materials)   _____

12. ✓No ___Yes   ILL to Patrons   _____

13. ✓No ___Yes   ILL to Borrowing
                   Library   _____

14. ✓No ___Yes   Story Hours   _____

15. ✓No ___Yes   Library Programs   _____

16. ✓No ___Yes   Building Rental
                   (Other than
                   Meeting Room)   _____

17. ✓No ___Yes   Use of Rental
                   Collections   _____

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19. ___✓No ___Yes   Renew Materials   _____

20. ___✓No ___Yes   Loan Extension   _____

21. ___✓ No ___Yes   Library Cards   _____

22. ___✓No ___Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary *Info II; paid library research. Charge $25 per hr. plus any on-line fees.*

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___✓No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___✓State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ___State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___Yes   ___✓No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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Urban Libraries Council
Frequent Fast Facts Survey

Please return using enclosed, postage-paid envelope by 5 March 1993. *sorry I'm been or vacation* **FEES**

1. Library Name _Worcester Public Library_ Date _3/8/93_
2. Name of Person Completing Survey _Penelope Johnson_
3. Phone _508-799-1690_ Fax _508-799-1652_

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc. If your library does not offer the service at all, please cross out the entire question.

<u>Amount</u>

#	No	Yes	Service	Amount
4.		X Yes	Placing Reserves	75¢
5.		X Yes	Photocopies	paper - 15¢ / microforms 25¢
6.		Yes	Online Searching	1st $40. free - over $40 pd. by p...
7.	X No		Video Borrowing	
8.	X No		Library Tours	
9.	X No		Meeting Room Use	
10.	No	Yes	Faxing (User's Materials)	
11.	X No		Faxing (Library's Materials)	
12.	X No		ILL to Patrons	
13.	X No		ILL to Borrowing Library	
14.	X No		Story Hours	
15.	X No		Library Programs	
16.		X Yes	Building Rental (Other than Meeting Room)	We rent space on a permanent basis to another agency - sq. footage charge
17.	No	Yes	Use of Rental Collections	
18.	X No		Books on Tape	

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19. ⨯ No ___ Yes   Renew Materials   _____

20. ___ No ___ Yes   ~~Loan Extension~~   _____

21. ⨯ No ___ Yes   Library Cards   2ⁿᵈ card (lost card) $1.00 replacement

21. ⨯ No ___ Yes   Library Cards   *2ⁿᵈ card (lost card) $1.00 replacement*

22. ⨯ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___No ___Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    ___State legislation doesn't address fees for service.
    ___State legislation permits charging fees for service.
    ⨯ State legislation prohibits charging fees for <u>basic</u> service.
    ___State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ⨯ Yes   ___No

    Comments: *City Budget Office is budgeting $85,000. from library for FY94 - fines, fees, rentals, etc. If we do not meet this income, our municipal appropriation will be reduced by the amount of the short fall.*

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

Thank you for your help. In about 30 days you will receive a copy of a summary report of this Frequent Fast Facts Survey, together with the responses of all libraries which participated. If you have additional ideas for ULC Frequent Fast Facts Surveys, please let us know!

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Please return using enclosed, postage-paid envelope by 5 March 1993.   **FEES**

1. Library Name Public Library of Youngstown and Mahoning County   Date 2/24/93

2. Name of Person Completing Survey Theresa A. Trucksis

3. Phone (216) 744-8636   Fax (216) 744-2258

The intent of this Frequent Fast Facts Survey is to take a snapshot of fees now being charged by ULC member libraries for various services to the public. **For each item below, please indicate whether or not your library presently charges a fee, and if so, how much. Please be as specific as possible about the charge, e.g., X cents per day, Y dollars per use, etc.** If your library does not offer the service at all, please cross out the entire question.

			<ins>Amount</ins>
4. ___No X Yes	Placing Reserves		25¢
5. ___No X Yes	Photocopies		15¢ + $1.00 if mailed
6. X No ___Yes	Online Searching		
7. X No ___Yes	Video Borrowing		
8. X No ___Yes	Library Tours		
9. ___No X Yes	Meeting Room Use		$10 without set up $35 set-up
10. ___No ___Yes	Faxing (User's Materials)		N/A
11. X No X Yes	Faxing (Library's Materials)		See attachment
12. ___No X Yes	ILL to Patrons		Only if material supplied $1 + lending library's charges
13. X No X Yes	ILL to Borrowing Library		No charge in-state $5 out-of-state
14. X No ___Yes	Story Hours		
15. X No ___Yes	Library Programs		
16. X No ___Yes	Building Rental (Other than Meeting Room)		N/A
17. X No ___Yes	Use of Rental Collections		N/A
18. X No ___Yes	Books on Tape		

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19. _X_ No ___ Yes   Renew Materials   _____

20. _X_ No ___ Yes   Loan Extension   _____

21. _X_ No ___ Yes   Library Cards   _____

22. _X_ No ___ Yes   Reference calls   _____

23. Other -- please specify all other library services for which you currently charge a fee and amount charged. Do not include fines. Attach a separate sheet if necessary

24. Do you have a policy/rationale for determining what kinds of services your library charges for and which ones are available at no cost to the users? ___ No ___ Yes If so, please attach.

25. Does any of the state legislation in your state address the issue of charging fees for public library services? Please check the answer that applies best.

    _X_ State legislation doesn't address fees for service.
    ___ State legislation permits charging fees for service.
    ___ State legislation prohibits charging fees for <u>basic</u> service.
    ___ State legislation prohibits charging fees for any public library service.

    Comments:

26. Are you experiencing increased interest/pressure from decision makers in your area to charge fees for library services?

    ___ Yes   _X_ No

    Comments:

27. Please tell us anything else that would help other ULC member libraries understand the situation in your library regarding charging user fees for some services.

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23. $15   Library card which permits borrowing A/V material
                 by out-of-county residents (current supplies are
                 insufficient to meet demand).

       $5   Faxing library's material to special or corporate
                 libraries plus 50¢ per page if out-of-state.

       In-depth stock quotation research for for-profit investment
       companies:
       $8.55   20 minutes or less

       $13.00   21 - 40 minutes

       $18.00   41 - 60 minutes

24.   Ohioans, through tax support, have already paid for access to
       in-house collections and for borrowing of those materials.

       Charges are generally made if material is consumable (photocopies);
       service exceeds usual and customary standards; or service
       requires special notification (reserves).

       Another reason for charging for reserves is to control unrestrained
       use of the service. |