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ABSTRACT

Documentation presented concerns the planning, implementation, and evaluation that took place in the development of a club program in a public intermediate school in New York City. The club program provides activities during the lunchtime period that expand and/or enrich the school curriculum offerings. Club activities offered were a rap group and activities in the areas of science, independent research, fine arts, music, drama, opera performance, film, dance, gymnastics, girls basketball, soccer, and chess. The first half of the study describes the program and identifies the program's objectives and the strategies used to implement these objectives. The second part contains a review of the literature about current practices in the area of cocurricular activities, the instruments used to evaluate the program, and the results of the evaluation. (MLF)

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A MANAGEMENT BY OBJECTIVES ANALYSIS OF
A CLUB PROGRAM IN A NEW YORK CITY
PUBLIC INTERMEDIATE SCHOOL.
PART I and PART II

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INTRODUCTION

The purpose of this study is to document in a systematic way the planning, implementation and evaluation that took place in the development of a Club Program in a public intermediate school in New York City.

The first half of this study describes the program and identifies the program's goal and objectives and the strategies used to implement these objectives. The second part is a review of the literature and current practices in the area of co-curricular activities. The third part of this study contains the instruments used to evaluate the program and data results of the evaluation.

PROGRAM OVERVIEW

The Club Program at Intermediate School 44 in Manhattan, is a program developed to provide activities during the lunchtime period that expand and/or enrich the school curriculum offerings.

The program is under the supervision of the Principal, an assistant principal and a coordinator who also functions as the evaluator, a club leader and a full time teacher.

The principal is responsible for the approval of teaching staff and course offerings and the security of the building while the programs are in operation.

The coordinator of the program is responsible for coordinating the program at all levels. The coordinator is the person who facilitates the establishing of the objectives of the program, the scheduling of the activities, the recruitment of staff, communication with the principal, staff and parents, the design, distribution and collection of evaluation instruments, the formulation with staff of

organizational procedures and the distribution of lunch to students entitled to free lunch.

Auxilliary personal serving the program includes an assistant principal who helps the coordinator as necessary.

Club leaders include 13 teachers, one paraprofessional and one parent.

The program offers science, independent research, fine arts, music, dram, opera performance, film, dance, gymnastics, girls basketball, soccer, chess and a rap group. The modes of instruction vary from open workshops guided by a teacher, student directed activities under the supervision of a teacher, teacher directed activities, and discussion groups facilitated by a teacher.

The program has just completed its first year. /

THE GOAL OF THE CLUB PROGRAM

To expand and/or enrich the normal school day curriculum.

THE OBJECTIIVES OF THE CLUB PROGRAM.

1. To provide alternate activities during lunchtime.
2. To provide for individual or small group instruction.
3. To give teachers an opportunity to work with youngsters in a way different from their regular scheduled program.
4. To give parents an opportunity to contribute their "specialty" to the school program.
5. To increase the depth of social relationships between students in the school setting.
6. To increase the depth of social relationships between teachers and students in the school setting.
7. To evaluate the club program. To measure the extent to which the objectives have been implemented and accomplished.

8. To document the program in a visual and written way for purposes of: (1) informing parents and educational supervisors of activities in the school and (2) funding.

STRATEGIES USED TO IMPLEMENT THE CLUB PROGRAM

Objective I: To provide alternate activities during lunchtime.

Who: The club coordinator

- What:**
1. Seek out teachers who want to volunteer to lead or assist in a club activity during lunchtime.
 2. Contact parents who expressed a desire in the past to lead a club activity.
 3. Seek out paraprofessionals who want to volunteer to lead an activity during lunchtime.
 4. Negotiate with lunchroom supervisor for teachers who want to lead or assist a club activity instead of having a lunch duty.

When: Early part of October.

5. Meet with all of the club activities staff and other interested staff members to:
 - A. Introduce staff to each other and acquaint members with activities to be offered.
 - B. To comment on distributed material prepared by the club coordinator which includes the goal of the program and proposals for:
 - a. Objectives.
 - b. Pre-evaluation questionnaires for students, teachers and parents.
 - c. General areas to be evaluated for a post-evaluation.
 - d. Parent permission slip.
 - e. Student membership roster.
 - C. Discuss policy for student selection
 - D. Discuss attendance requirements.
 - E. Discuss lunch proceedings and free lunch distribution.

F. Decide on a date for the return of pre-evaluation questionnaires.

When: October 24th

- 6. To present the program to parents at a monthly (November) parents meeting and invite them to voice their feelings about the program and to give their suggestions.

Objective II: To provide for individual or small group instruction.

Who: Club coordinator.

- What:
- 1. Prepare a list of activities and activity leaders.
 - 2. To draft a letter to parents and students informing them of club options and requesting them to choose one activity (they are given three choices) and instructing them to return this preference sheet within two days after receiving it.
 - 3. Have the letter translated in Spanish and French by the language teachers.
 - 4. Have letter typed and zeroxed.
 - 5. Distribute the letter to each official teacher with instructions to return complete forms within two days to the club coordinator.
 - 6. Collect signed forms from each official teacher.
 - 7. Assign students to activities on basis of their choice and club policies with regard to admission requirements and register limitations.

When:	Student notes distributed	November 10th
	Notes signed and returned	November 14th
	Students assigned clubs	November 19th

Objective III. To give teachers an opportunity to work with youngsters in a way different from their regular scheduled program.

Who: Club coordinator.

- What:
- 1. To offer activities to students based on what teachers are interested in leading.
 - 2. Limit club registers.
 - 3. Encourage teachers to experiment with different instructional techniques.

When: October and November.

Objective IV: To give parents an opportunity to contribute their "specialty" to the school program.

Who: Club coordinator.

What: 1. To phone parents who have previously expressed a desire to lead or assist in a particular activity.

When: October.

2. To inform parents via "Parent Newsletter" of program and ask for volunteers to lead or assist in an activity (November, December)
3. To inform parents via "club preference sheets" of program and ask for volunteers to lead or assist in an activity. (November).
4. To assign a teacher to assist parent leaders. (November)

Objective V: To increase the depth of social relationships between students in the school setting.

Who: Club coordinator.

What: 1. To meet with club program staff to examine the following proposals developed by the club coordinator to foster in depth relationships between students involved in club activities.

A. To plan vehicles for communication among club members.

a. A monthly club newsletter.

b. A monthly student advisory council meeting with the principal and club coordinator.

B. To encourage group identity by electing club officers who have specific functions to carry out.

C. To plan a social event only open to club members and their parents. (To be held before Easter).

2. To see that plans decided upon are implemented.

When: Staff meeting-January 14th
Activities to begin in January.

Objective VI: To increase the depth of social relationships between teachers and students in the school setting.

Who: Club coordinator.

- What: 1. Maintain low registers in each club wherever it is desirable to do so.
2. Pair students and teachers who have the same interests as evidenced by their preferences on their Club form.

When: November

VII. To evaluate the club program. To measure the extent to which the extent to which the objectives have been implemented and accomplished.

Who: Club coordinator.

- What: 1. Draft proposals for pre-evaluation questionnaires to be answered by administrators, parents, teachers and students. (October)
2. Meet with principal and club leaders to examine and change proposed questionnaires. (October 1979)
3. Distribute questionnaires to administrators, students, teachers and parents. (November)
4. Collect completed questionnaires (November-December)
5. Summarize data on student and parent pre-evaluation questionnaires and report findings to the staff and the principal. (January 4th)
6. Distribute attendance forms to be filled in at each club meeting to each club leader. (January 7th)
7. Draft proposal for student, teacher, parent and administrator post-questionnaire. (End of February)
8. Meet with staff and principal to revise proposed post-questionnaire. (March)
9. Distribute post-evaluation questionnaires to staff, teachers, parents and administrators. (Middle of April)
10. Collect post evaluation questionnaires (End of April)
11. Engage students from different clubs to interview their teachers, peers, parents and administrators (those involved and those not directly involved with the club program) as to the strengths and weaknesses of the program. (Middle-end of April).
12. Club coordinator to interview teachers, parents, students and administrators as to strengths and weaknesses of program. (Middle of April).
13. Summarize data gathered from interviews. (May)

14. Collect club participation sheets (attendance sheets) from club leaders. (3rd week in April)
15. Chart data on attendance sheets (End of April)
16. Summarize all evaluation data in terms of the extent to which the objectives of the program were implemented and accomplished. (May)
17. Make specific recommendations for future programs based on the following questions: (May).
 - A. What has happened to students and teachers?
 - B. Why has this happened?
 - C. What is the parents' view of the program?
 - D. What problems the program solved for the school?
 - E. What problems the program created for the school?
 - F. What were the major administrative problems?

Objective VIII: To document the program in a visual and written way for purposes of (1) informing parents and educational supervisors of activities in the school and (2) funding.

Who: Club coordinator.

- What:**
1. Take slides of programs in progress (February-April).
 2. Engage the film club to photograph or film the club activities in progress. (February-April)
 3. Write a report which will include:
 - A. Goals and objectives of the program.
 - B. Club program schedule.
 - C. Goals and objectives of each activity written by the club leaders.
 - D. A summary of data from evaluation instruments.
 - E. Recommendations for future club programs.
 4. Have report translated by bilingual teachers or district bilingual staff.
 5. Final copy of the report to be typed by the school secretary.
 6. Zerox report.
 7. Distribute report to:
 - A. School Chancellor Macchierola
 - B. District Superintendent Clint Howze
 - C. P.A. President Kitty McCantz
 - D. Any school parent who requests the report
 - E. Club staff.

F. President of School Board Diane Morales.

When: May.

REVIEW OF THE LITERATURE

This section will deal with the literature on the topic "co-curricular" activities that is concerned with specific aspects that relate to the I.S. 44 Club Activities program.

Studies concerned with the purpose of a club program.

The purpose of a club program or student activities program as it is referred to by Richard Gorton¹ is that it be for all students not just the more active and talented students. Gorton explains that though it may not be possible in some situations for all students to participate in the activities program, total participation should remain the objective to which the school aspires. The school, Gorton says is responsible for more than just providing an opportunity for students, it is responsible for helping students reach whatever objectives that opportunity is supposed to engender. Those objectives should include the development of certain student attitudes as well as knowledge and skills.

Norman Klein² promotes the view that "student activities"

¹Richard A Gorton, "How to Run an Efficient and Effective Student Activities Program," NASSP Bulletin, 60:70, December, 1976.

²Norman S. Klein, "Current Status of the Student Activity Programs in Wisconsin Public and Private Senior High Schools," School Activities, February, 1952.

programs are an important part of the total educational experience and not "extra" or relatively unimportant. Kline and McGrew³ believe that "an activities" program has an instructional role and should be part of a principal's responsibility for instructional improvement.

David Bender⁴ explains how the informal achievement system of club activities can act as a "catalyst" for successful goals. Reheberg (1968) theorizes according to Bender, the following possible consequences of student activities which have a direct relationship to the I.S. 44 program:

1. The student associates with achievement-oriented peers.
2. The student has a higher self-esteem which results in a better self-concept.
3. Recognition of all types of accomplishments contribute to one's feeling of success. This leads to the perspective according to Spady (1970) cited in the Bender paper, that the reward system of our educational settings is not monolithic.

A club program presents to a school system answers to some of its most challenging problems, for example: (1) how to manage an effective lunch period and (2) ways to provide activities that meet the special needs of the students and teachers who play a major

³Charles E. Kline and Daniel C. McGrew, "Student Activities -An Essential Component," NASSP Bulletin 58, 384: 41-43, October, 1974.

⁴David S. Bender, "Extracurricular Activities and Achievement Orientation of Adolescent Males and Females" (paper read at the Annual Meeting of the American Educational Research Association, March, 1978, Toronto, Canada).

role in the future of the program⁵.

Studies concerned with the organization of a club program.

Douglas Christensen⁶ outlines four steps to organize a program:

1. Set goals because they "tend to create commitment toward their accomplishment" while providing direction and purpose to an endeavor.

2. Create an "action plan" consisting of highly specific statements (called objectives) each which "identifies" one specific behavior experience that is to be implemented or completed.

3. Delegate responsibilities, resources and time toward the attainment of the objectives in the action plan. This step involves specifying the nitty-gritty details of reaching the goals and includes using a schedule or time line with specific deadlines.

4. Evaluate the success of the plan of action. After comparing actual results with goals one must decide whether the goals were realistic and whether the action plan was well designed.

In the final analysis, Richard Gorton⁷ points out, it does not matter how many meetings occur but what the activity contributes in terms of increased student participation, knowledge, skill or changed attitude.

⁵Department of Research and Evaluation, Humanistic Studies Academic and Cultural Enrichment Project: Title III Public Schools of the District of Columbia Evaluation, Final Report 1975-76, (Washington: District of Columbia Public Schools, June 1976), p.10.

⁶Douglas D. Christensen, Planning and Evaluating Student Activity Programs (Reston, Virginia: National Association of Secondary School Principals, 1978), p.1.

⁷Gorton, op. cit., p.71.

Studies concerned with the role of the administrator in a club program.

Richard Gorton⁸ states that the objectives, scope and organizational dimensions of the program as well as its major problems and issues must be understood by the principal as well as a delegated student activities director. He goes on to say that the administrator should also have knowledge about the criteria and a plan for evaluating the program.

Gorton⁹ believes there should be a director of student activities and a student-teacher advisory council for the total activities program. He emphasized that in too many schools the student activities program is composed of numerous groups and organizations, each seemingly going its separate way with very little over all planning, coordination and direction.

Kline and McGrew¹⁰ suggest that principals should view student activities programs as a "third curriculum" designed to complement the other two curricula (the first being required courses, the second elective courses). In this view the principals' function is to coordinate the three curricula to assure a rounded educational experience for students. One of the main roles of the principal is to survey the staff to determine who can and will sponsor activities. The program does have an instructional role and should be part of principals' responsibility for instructional improvement. The principal, continues Kline and McGrew, should also concentrate on equalizing the total workload of staff members when selecting sponsors.

⁸Gorton, *ibid.*, p.69

⁹Gorton, *ibid.*, p.74

¹⁰Kline, *loc. cit.*

Studies concerned with staffing club activities.

Richard Gorton¹¹ believes that one of the most essential elements of a successful student activity program is staff commitment. He explains that each activity should be directed by a well-qualified, interested advisor. It is important however to have a written role description for each advisor and a developmental inservice program to upgrade competencies. A developmental inservice program for the advisors should include learning opportunities to improve their skills in planning and organizing activities and program evaluation. The inservice program should also regularly provide opportunities for all of the advisors to share problems and ideas and to learn from each other.

Kline and McGrew¹² point out that the sponsor's qualifications for the assignment should be the primary criteria not the sponsor's seniority.

Janet Powell¹³ in her study of extra curricular activity programs across the nation discovered that about one fourth of all responding districts employed full time activity directors (depending on system size). Small districts (300-2,999 students) employed a director 56% of the time.

¹¹Gorton, op. cit., pp.72-74.

¹²Kline, loc. cit.

¹³Educational Research Service, Scheduling of Student Activities and Employment of Full-Time Activity Directors in Secondary Schools, (by Janet F. Powell) (Washington D.C., 1974), p.4.

A study concerned with the needs club activities satisfy.

S.E. Prescott¹⁴ did a study to develop a criteria based on the students' needs that could be used to determine the best cocurricular program for a particular junior high school. He found the following to be important: (1) the sex drive; (2) the need to belong; (3) the need for new experiences; (4) the need to achieve; (5) the need of mastery-dominance; (6) the need for self realization; (7) the need to develop salable skills and to prepare for the world of work and (8) the need for good health.

Studies concerned with the activities offered in a club program.

Bender¹⁵ defines extra curricular activities as performing arts, social clubs, community activities and athletics.

Gorton¹⁶ suggests that to achieve the knowledge, skills and attitudinal objectives of the student activities program, the school needs to provide a comprehensive range of student activities such as:

Student Government and Publications; Student Council,
Student Newspaper, Student Annual.

Performance Groups: Instrumental, Vocal, Debate.

Clubs and Organizations: Chess, Photography, Literary, French.

Intramurals (Boys and Girls): Bowling, Golf, Ping Pong.

¹⁴ S.E. Prescott, "A Strategy for Determining Unmet Needs of Youth: To Establish Co-Curricular Programs for Junior High Schools" (unpublished Doctor's dissertation, Western Reserve University, 1967), p.4.

¹⁵ Bender, op. cit., p.3.

¹⁶ Gorton, op. cit., p.71.

Athletics (Boys and Girls): Basketball, Swimming, Tennis.

A study concerning scheduling of club activities.

The Educational Research Service¹⁷ found that nearly half of the responding districts scheduled all their activities after school in all or some of their high schools. Another popular option was to schedule activities throughout the day. Smaller numbers of schools scheduled activity programs over an extended lunch period or during the last period of the day.

A study concerning funding a club program.

Julia Vera Gordon¹⁸ presents several sources of funding for student activity programs including direct support from the overall school, budget, student government funds, fees from membership and fund-raising events. Funds for extracurricular programs can sometimes be increased by various forms of direct appeal from the Board of Education, the school or individual advisors, coaches or department heads. The appeal can be very general in nature or can be directed at a specific group such as business, alumni or parents of team members.

¹⁷Educational Research Service, loc. cit.

¹⁸Vera Julia Gordon, "Extra Curricular Programs-How to Survive in an Era of Austerity" (paper read at the National Association of Secondary School Principals annual meeting, January, 1977, New Orleans, Louisiana), p. 1.

A study concerning group dynamics in club activities.

Russel Robinson¹⁹ includes another necessary ingredient in administering a successful group program. He explains that leaders sometimes believe that if a group is well organized and has clear goals and purposes, the success of the group is guaranteed. However, he points out, for a successful group there are four essential requirements: (1) purpose, (2) leadership, (3) communication between members and (4) acceptance of group members. As a group develops it goes through four stages commonly designated "groping, griping, grasping and grouping". When a group first comes together members attempt to "check out" the group and their potential place in it (groping). Next the power structure of the group forms as members struggle for control (griping). After these self-centered stages, some members start behaving in ways that dampen conflict and make the group more "we-centered" (grasping). An extension of grasping is the final stage-grouping-when the members definitely feel themselves as part of a group.

Studies concerned with criterion and instruments for evaluating a club program.

Bender²⁰ measured three dimensions of extracurricular activities: (1) extent of participation, (2) intensity or quality of participation and (3) self assessment of participation. To tap

¹⁹ Russel D. Robinson, Group Dynamics for Student Activities (Reston, Virginia: National Association of Secondary Principals, 1977) p.1.

²⁰ Bender, loc. cit.

the quality of commitment. Bender asked students how often they had won awards, performed or been an officer. For self assessment students were asked on the questionnaire how good they were at each activity.

Richard Gorton²¹ suggests the administrator should seek answers to the following questions as he assesses the student activities program: (1) Is the over-all program and each specific activity meeting its objectives in terms of improving student knowledge, skills, attitudes and/or values? What is the evidence that objectives are being met? (2) What is the extent of student participation in the total program and in each activity? Are a majority of students participating in the program? What is the evidence with regard to student participation? (3) What kinds of students are participating in the program and what is the nature of their participation? Do the girls participate to the same extent as the boys and if not, why not? Do some students participate too much in the student activities program? (4) Is the student activities program well-balanced and comprehensive or do some activities dominate the program? Are any student's interests and needs being inadequately met by the program? (5) Is the total program and each of the activities well organized? (6) Are all aspects of the program supported sufficiently in terms of availability of facilities, funds, school time, personnel and recognition? Or are some activities disproportionately supported? (7) What has happened to each club during the year? What has been its accomplishments and major

²¹Gorton, op. cit., pp. 75-76.

unresolved issues and problems?

Gorton²² used the following methods of evaluation: student questionnaires, interviews, analysis of participation data; observation of organizational factors and end year group reports.

The District of Columbia²³ developed and administered the following instruments to evaluate one of its Title III projects: student, teacher, parent, auxiliary personnel questionnaires and a program data sheet.

The program data sheet included the following questions:

- (1) What specific activities have been implemented by the program?
- (2) What personnel are responsible for implementing program activities?
- (3) What specific teaching content and instructional methodologies were students exposed to?

Studies concerned with evaluating club programs.

Ways to summarize the findings of this investigation are clearly presented in the following two studies.

A sample of Bender's²⁴ summaries are as follows:

- (1) Participation in one activity is significantly related to being active in other areas. True for both sexes.
- (2) Social class status of the student and scholastic aptitude has surprisingly little effect on the relationship of extracurricular participation with

²²Gorton, op. cit., p.76.

²³Department of Research and Evaluation, op. cit., p. 20.

²⁴Bender, loc. cit.

grades and educational expectations. (3) Self-assessment of participation in each activity is in general significantly related to self-esteem in one's academic work.

Bender concludes that increased knowledge of social and psychological correlates of participation and achievement may enlighten school officials as to actions that can be taken concerning the informal achievement setting of schools.

In the study by the District of Columbia Public Schools²⁵ the implications of the analysis of the findings of the investigation resulted in the following recommendations:

1. That the project should continue and be expanded to other students and teachers, however strategic planning is necessary to prevent rapid expansion and program quality losses.
2. That teachers in the program be assigned to training workdhops as part of their teaching load.
3. That the library should be open during activity hours for independent study supervised by a staff member.

All of these studies are related to this research in that they offer a perspective as to how to deal with some of the issues involved in developing a program and some solutions to the problems the investigator is confronted with in designing a club activities program.

²⁵District of Columbia, op. cit., p.20.

EVALUATION DESIGN

Evaluation Instruments:

1. Pre-evaluation questionnaires for administrators, teachers, students and parents.
2. Post-evaluation questionnaires for administrators, teachers, students and parents.
3. Interview forms to be used with administrators, teachers, parents, students and auxillary personnel directly involved or not with club program activities.
4. Club activities attendance sheets.

Evaluation documentation.

Evaluation data will be presented in the form of summaries of each answer on each of the questionnaires. All evaluation data will be summarized in terms of the extent to which the objectives of the program were implemented and accomplished. Specific recommendations for future club programs will be based on the following questions:

- (1) What has happened to students and teachers as a result of the club program?
- (2) Why has this happened?
- (3) What is the parents' view of the club program?
- (4) What problems the program solved for the school?

- (5) What problems the club program created for the school?
- (6) What were the major administrative problems?

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APPENDIX A

INSTRUMENTS FOR EVALUATION

20 11 15

CLUB ACTIVITIES

STUDENT PRE-EVALUATION QUESTIONNAIRE

1. On a scale of 1-5 (5 is high) rate your knowledge of the subject matter of this club.

1	2	3	4	5
low				highest

2. How have you usually spent your lunch hour after eating?

3. Why did you choose this club activity?

4. How many friends do you have in this club? _____.

5. How regularly do you plan to attend this activity?

6. How many friends do you have in this club? _____.

7. How well do you know your teacher?

very well _____.

average student-teacher relationship _____.

slightly _____.

October 1979

Dear Parents,

We are trying to meet the needs of our students, our teachers and our parents as we plan for our club activities.

Please fill out briefly our Parent Pre Evaluation Questionnaire for our Club Activities below so we can have a basis to judge in June the effectiveness of this program.

Thank you for your cooperation and time.

Joan Davidson
Joan Davidson,
Club Coordinator

PARENT PRE EVALUATION QUESTIONNAIRE for CLUB ACTIVITIES

Name of student _____ official class _____

Club Activity _____

Club Instructor _____ today's date _____

1. Why did you permit your youngster to be part of this club activity?

2. What do you hope your youngster will gain from this activity?

3. How regularly do you expect him to attend the activity?

4. After eating lunch what was your youngster doing with his/her extra time?

5. List what you might like to contribute to our club program?

_____ materials; _____ your time to assist instructors;

_____ resources (films, books, people) that might enrich the program;

_____ nothing; _____ other (Please explain)

6. Would you like more information (please be specific) about our club program. _____
(turn over if necessary)

(turn over if necessary)
Parent Signature

CLUB ACTIVITIES

PRE EVALUATION QUESTIONNAIRE

COORDINATOR

1. Number of students that brought back preference sheets. _____.
2. Number of students who attended the first session of the activity. _____.
3. Number of free lunch students attending _____.
4. Number of Free lunch students who need lunch _____.
5. Number of teachers leading a club? _____.
6. Number of parents leading a club with the help of a teacher? _____.
7. Who are we servicing?
 Grade 6 _____ ; 7 _____ ; 8 _____
 Ethnic breakdown :
 White _____, Black _____ Hispanic _____ Haitian _____
 Oriental _____ ; Other _____
- Which Mini School?
 Open Classroom _____ ; Cluster _____ ;
 Learning Center _____ ; Bilingual _____ ; EC30 _____.
8. Budget Allotment? _____.
9. Supplies needed?
10. Resources needed?
11. Problems to be dealt with.
12. List of Clubs, teachers, Rooms and Times they meet.

CLUB ACTIVITIES

PRE EVALUATION

PRINCIPAL

1. What do you hope to achieve by allocating time for this Club Program?

2. What is the BUDGET allocated to this program? _____

3. How will you evaluate the effectiveness of this program?

PROPOSED CRITERIA FOR POST-EVALUATION QUESTIONNAIRES

FOR STUDENTS

Examine in terms of:

1. Interest in activity.
2. Knowledge gained.
3. Effect on work in other subjects.
4. Effect on other life activities.
5. Friendships developed.
6. Desire to continue in this club activity next year if they plan to be in the school.
7. Time allotted to club.

FOR TEACHERS

Examine in terms of:

1. Interest in activity.
2. Accomplishments of the group.
3. Knowledge gained from the activity.
4. Understanding of each student.
5. Instructional techniques used.
6. Degree these instructional techniques are used in regular teaching.
7. Level of group interaction compared with beginning of the year.
8. Time allotted to club.
9. Average number of students in each session.
10. Major unresolved issues and problems.
11. Continuance for next year?

FOR PARENTS

Examine in terms of:

1. Their youngster's interest in activity.
2. Friendships developed in group.
3. Evidence that this activity enriched other areas in child's life.
4. Discussion about group's activity at home?
5. Would want youngster to continue in group next year.
6. Would want youngster to be involved in more club activities.
Specify.
7. Weakness of club program.
8. Time allotted to clubs.

APPENDIX B

PROGRAM DATA FORMS

PROGRAM DATA FORMS

CLUB ACTIVITIES

10/26/17

LUNCH TIME

PREPARED BY: JOAN DAVIDSON

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MUSIC BONNEMERE 237	MUSIC BONNEMERE 237	MUSIC MORRIS 137	ART LIPSITZ 207	ART DAVIDSON 20
SCIENCE COWTOS 1	ART DAVIDSON 208	INDEPENDENT RESEARCH GATTO 618	DRAMA PAKTER 6	DANCE & GYMNASTICS GRANT 64
ART LIPSITZ 207	GIRLS BASKETBALL GRANT ?	SCHOOL NEWSPAPER SCHWARTZ 620		
OPERA AMLEN/REINSTEIN 137				

34

35

-30-

December 3, 1979

LUNCHEON
CLUB PROGRAM MEETING PLACES.

CLUB ACTIVITY	STAFF	TIME	PLACE
1. INSTRUMENTAL MUSIC	Dr. Bonnemere	Mon. & Tues.	237
2. SCIENCE	Tom Covotsos	Monday	115
3. ART	Marsha Lipsitz	Mon. & Thurs	207
4. OPERA PERFORMANCE	Eleanor Amlen Flo Reinstein	Monday	137
5. ART	Joan Davidson	Tues. & Fri.	208
6. GIRLS BASKETBALL	Muriel Grant	Wednesday	Girls Locker
7. VOCAL MUSIC	Jo Morris	Wednesday	137
8. INDEPENDENT RESEARCH	John Gatto	Wednesday	G18
9. DRAMA	David Pakter	Thursday	G26
10. DANCE & GYMNASTICS	Muriel Grant	Thursday	Girls Locker
11. CHESS CLUB	Martin Wallach	Tuesday	220
12. FILM WORKSHOP	Lynn Law	Thursday	G22
13. SOCCER	Joseph Franklin	Wednesday	320
14. RAP GROUP	Lucy Ramos	Tuesday	331

Joan Davidson
Club Coordinator

10/10/71
NOTICE OF CLUB-NON ATTENDANCE

NAME OF STUDENT you are expected
to report to NAME OF CLUB ROOM

CLUB LEADER MEETING DAYS TIME

the week of December ___ or
let your club leader know why
you will not be attending.

We have a waiting list for
all our clubs. If we don't see or
hear from you during this time
your name will be removed
from our list.

Thank you for your
prompt cooperation.

Joan Davidson
Club Coordinator
Room 208.

CLUB ROSTER

DATE _____

TEACHER _____

ROOM _____

DAY(S) of ACTIVITY _____

TIME _____

NAME OF CLUB _____

NAMES of STUDENTS		CLASS	ADDRESS	TELEPHONE
First,	Last			
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
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23.				
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27.				
28.				
29.				
30.				
31.				
32.				
33.				

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

1979-1980
Club Membership

student's Name

name of club days room

club leader

MEMORANDUM

JANUARY 14, 1980

TO: EDDIE BONNEMERE, MARSHA LIPSITZ, ELEANOR AMLEN, MURIEL GRANT,
JO MORRIS, JOHN GATTO, DAVID PAKTER, MARTIN WALLACH, LYNN LAW,
JOSEPH FRANKLIN, LUCY RAMOS, WILLIE MAE BAILEY.
FROM: JOAN DAVIDSON, CLUB COORDINATOR
SUBJECT: SELECTION OF STUDENT ADVISORY COUNCIL REPRESENTATIVES.

PLEASE LIST BELOW TWO NAMES OF YOUR CLUBS' REPRESENTATIVE
TO THE S T U D E N T A D V I S O R Y C O U N C I L
TO MEET WITH ME, MS. TAYLOR AND MS. WIGGINS ONCE A MONTH.
(ONE STUDENT IS AN ALTERNATE).

FIRST SCHEDULED MEETING: FRIDAY-FEBRUARY 2nd
LUNCHTIME
ROOM TO BE ANNOUNCED.

tear off sheet

CLUB _____ LEADER _____

SELECTED REPRESENTATIVE:

_____ CLASS _____

SELECTED REPRESENTATIVE ALTERNATE:

_____ CLASS _____

APPENDIX C

AGENDA AND MINUTES OF STAFF MEETINGS

October 24, 1979

AGENDA FOR MEETING OF STAFF OF CLUB ACTIVITIES

1. Introduce staff to each other and acquaint each other with Club Activities offered.
2. Comment on distributed material which includes a proposal for:
 - a. Goals and Objectives
 - b. Pre Evaluation Questionnaires for students, teachers and parents.
 - c. General areas to be evaluated for a Post Evaluation Questionnaire
 - d. Parent permission slip
 - e. Student membership roster.
3. Discuss the need (if it exists) of a pass for each student. Student would be required to attach a photo to a card signed by the Club Activity teacher and laminate pass. Cost 75¢ Other suggestions welcome!
4. Discuss how students should be selected for Club Activity.
5. Discuss attendance requirements.
6. Discuss distribution of lunch to youngsters who want free lunch.
7. Discuss classroom management in terms of eating lunch in the recm.
8. Discuss building security during lunch hour and times clubs will meet.
9. Decide on a date Pre Evaluation Questionnaires should be returned to the Coordinator .

CLUB ACTIVITIES STAFF MEETING
AGENDA

November 7, 1979
Lunchtime

1. To inform club staff of parent concerns.
re: Selection criteria of members.
2. To examine proposed solutions:
 - a. To open up club program to all students.
How? To distribute notices to students (see sample letter) which will have to be returned 2 school days after receipt of notice.
 - b. Encourage more staff to lead a club.
 - c. Encourage parents to lead a club with staff supervision or to assist a teacher with a club activity.
How? Inform parents we need their help via student letters. Present program at parents meeting and ask for volunteers.
3. To generate and examine alternate solutions.
4. To introduce new club proposals and include them on the club schedule.
5. To brainstorm possible club activities to involve future staff (parents or teachers.)
 - a. Large group activities in the cafeteria.
 - b. Small group classroom activities.
6. Proposed time schedule for collection of student rosters, parent permission slips and parent pre evaluation questionnaire-Nov. 28th

Proposed Calender:

Student notes distributed	Friday	November 10th
Notes signed and returned	Wednesday	November 14th
Students assigned clubs	Monday	November 19th
		November 22-23
T H A N K S G I V I N G		
Student roster and parent pre evaluation questionnaire returned	Wednesday	November 28th

AGENDA FOR MEETING OF STAFF OF CLUB ACTIVITIES

- I. Inform staff of responses of parents and students on pre-evaluation questionnaires.
- II. Examine ways to encourage in depth social relationships between students involved in club activities.
 - 1. Increase communication between members.
 - A. Distribute a Club Newsletter.
 - a. Utilize this to highlight club activities.
 - b.
 - c.
 - B. Create a Student Club Advisory Council to meet with the principal and Club Coordinator once a month during lunchtime.
 - C. Plan a social event open only to club members and their parents to be held before Easter (March 28th)
 - D.
 - E.
 - 2. Increase Group Identity.
 - A. Elect Club officers.
 - a. President - their duties?
 - 1. represent group on student advisory council
 - 2.
 - 3.
 - b. Vice President
 - 1. student interviewer
 - 2. help the President implement the social event.
 - 3. attend meetings in place of President.
 - 4.
 - c. Treasurer
 - d. Secretary
 - 1. Take attendance at each meeting.
 - 2. Distribute newsletter and other forms to group.
 - 3. Collect forms distributed to group.
 - 4.
 - 5.
- III. Report on new club possibilities in February.
- IV. Examine the proposed way the program will be documented for purposes of informing the school community of the school's activities and for purposes of funding.
 - 1. Visual - slides, photographs and films will be taken beginning February.
 - 2. Written report
 - A. Coal and Objectives of club program.
 - B. Club schedule
 - C. Goals and Objectives developed by each club leader.
 - D. A summary of data from evaluation instruments.
 - a. Pre and post-evaluation questionnaires.
 - b. Interviews conducted by club members and club coordinator.
 - c. Club attendance sheet.
 - d. Recommendations for future club programs.
 - e.
 - f.

Minutes of the Club staff meeting.

Date: October 25, 1979
Time Began: 12:10 P.M.
Time Ended: 12:40 P.M.
Place: Room 225 (I.S. 44K)

Participants: Chairperson: Joan Davidson, Club Coordinator
Recorder: Muriel Grant
Marsha Lipsitz, Martin Wallach, Jo Morris,
Eddie Bonnemere, Tom Covotsos, David Paketer,
Eleanor Amlen (Parent leader), Flo Reinstein, (Teacher
Assistant), Onie Wiggins, Assistant Principal.

Purpose of Meeting: To introduce staff to each other.
To examine proposed goal and objective of program.
To decide on organizational procedures for the
Club Program.
To examine proposed pre-evaluation questionnaires
for teachers, students and parents.

Actions taken: Teachers and parents introduced themselves and their
clubs. The goal and objectives were approved as outlined by
the coordinator. The permission slip and pre-evaluation
questionnaires were approved as drafted by the coordinator.
It was decided that the lunch procedure will be as follows:
Students entitled to free lunch as checked off on the signed
parent permission slip, will pick up their bag lunch from the
coordinator. Non-free lunch members will bring their lunch.
All members will eat in their club room. Pre-evaluation and
permission forms will be distributed to teachers within a
week and teachers agreed to return them within two weeks of
receiving them. In terms of admittance procedures to a club
students will be self selecting and/or asked by their teachers
to participate. It was agreed that Club Rosters would be
kept by each Club leader. The following was a question to be
included in the post-evaluation questionnaire: Do clubs meet
often enough? Meeting dates for each club was planned. The
coordinator requested that all teachers fill out their
Teacher questionnaire (pre-evaluation) within a few days after
they receive it.

Follow -Up: The club coordinator will collect all forms. When
the teachers know how many lunches they will need according
to their signed permission slips, they will inform the
coordinator and she will arrange for lunches with Ms. Lopez
(the dietician).

Respectfully submitted,

Muriel Grant

Muriel Grant

Approved:

Joan Davidson

Joan Davidson
Club Coordinator

Minutes of the CLUB staff meeting

Date: November 7, 1979
Time began: 12:10 P.M.
Time ended: 12:40 P.M.
Place: Room 225 (I.S. 44M)

Participants; Chairpersons: Joan Davidson, Club Coordinator
Recorder: Muriel Grant
Marsha Lipsitz, Marty Wallach, Eddie Bonnemere, Jo Morris,
Florence Amlen (Parent leader), Tom Covotsos, David Pakter,
Florence Reinstein (Club Assistant), Rebecca Taylor,
Principal and Onie Wiggins, Assistant Principal.

Purpose of the Meeting: To discuss parent concerns about the process of club membership for students.

Actions Taken: It was decided by consensus that the preference form and accompanying letter drafted by the coordinator be distributed to all students and be completed and returned two school days later to the official teachers.

It was agreed that the coordinator should communicate with parents via their newsletter and at a Parent Association that we need their help in leading clubs.

The proposed time schedule

Notes distributed: Friday November 10th
Notes signed & returned: Wednesday November 14
Students assigned clubs: Monday November 19th
T H A N K S G I V I N G
Student roster and pre-evaluation
(parent and student) questionnaires
returned: Wednesday November 28th

Respectfully submitted,

Muriel Grant

Muriel Grant

Approved:

Joan Davidson
Joan Davidson, Chairperson

MINUTES OF CLUB STAFF MEETING

DATE: JANUARY 11th 1980
TIME BEGAN: 12:10 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 225 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: MARSHA LIPSITZ
JO MORRIS, EDDIE BONNEMERE, WILLIE MAE BAILEY,
ELEANOR AMLEN, ONIE WIGGINS (ASSISTANT PRINCIPAL)
ABSENT: LUCY RAMOS, JOHN GATTO, MARTY WALLACH, DAVID FAKTER,
LYNN LAW, FLORENCE REINSTEIN, MURIEL GRANT,
REBECCA TAYLOR, PRINCIPAL.

PURPOSE OF THE MEETING: TO INFORM STAFF OF DATA ANALYSIS.
TO EXAMINE WAYS TO ENCOURAGE IN DEPTH
SOCIAL RELATIONSHIPS BETWEEN STUDENTS INVOLVED IN CLUB ACTIVITIES.
TO REPORT ON NEW CLUB POSSIBILITIES.
TO EXAMINE THE PROPOSED WAY THE PROGRAM WILL
BE DOCUMENTED.

ACTIONS TAKEN: CHAIRPERSON READ FINDINGS OF THE PARENT AND STUDENT
PRE-EVALUATION QUESTIONNAIRES AND SUMMARIZED ITS IMPLICATIONS
AND MADE RECOMMENDATIONS FOR THE DIRECTION OF THE CLUB PROGRAM
ON THE BASIS OF THOSE FINDINGS.

METHODS OF RECRUITMENT WERE EXAMINED. SUGGESTED
WAYS ARE AS FOLLOWS: (1) SEND OUT NOTICES TO SCHOOL POPULATION,
(2) SPEAK TO YOUR OWN STUDENTS AND (3) ASK STUDENTS TO BRING
THEIR FRIENDS.

IT WAS AGREED BY CONSENSUS THAT THE "CLUB NEWS"
SHOULD CONTINUE. PROPOSED PUBLICATION DATES: MARCH AND MAY.
MEMBERS AGREED TO HELP IN ANY WAY THEY COULD.

IT WAS AGREED BY CONSENSUS THAT THE CREATION OF A
STUDENT CLUB ADVISORY COUNCIL TO MEET WITH THE PRINCIPAL,
CLUB COORDINATOR ONCE A MONTH DURING LUNCH WAS A GOOD IDEA.

IT WAS AGREED TO HOLD A SOCIAL EVENT ONLY OPEN TO
CLUB MEMBERS AND THEIR PARENTS BEFORE EASTER ON SCHOOL TIME.

STAFF AGREED BY CONSENSUS THAT THE SUGGESTION TO
ELECT CLUB OFFICERS WAS TOO BUREAUCRATIC AND THAT IT WOULD NOT
PROMOTE A POSITIVE FEELING AMONST CLUB MEMBERS.

MS. DAVIDSON WELCOMED THE NEWLY FORMED DREAM CLUB
LED BY MS. BAILEY AND INFORMED STAFF OF NEW CLUB OPTIONS:
FRENCH, CROCHETING, KNITTING, QUILTING, CREATIVE WRITING .

WAYS THE CLUB IS TO BE DOCUMENTED WAS EXAMINED. THE
IMPORTANCE OF TURNING IN TO MS. DAVIDSON THE TEACHER PRE-
EVALUATION FORMS AND KEEPING WEEKLY CLUB ATTENDANCE SHEETS WAS
STRESSED.

FOLLOW UP: EACH CLUB TO SELECT TWO STUDENT CLUB ADVISORY REPRESENTATIVES
(ONE ALTERNATE) TO MEET FRIDAY -FEBRUARY 2ND, ROOM ?.

MS. WIGGINS WILL ARRANGE WITH PRINCIPAL APPROPRIATE TIME
DURING SCHOOL FOR SOCIAL EVENT.

MS. DAVIDSON WILL DISTRIBUTE LETTERS TO STUDENTS AND PARENTS
LISTING NEW CLUB OPTIONS AND ASKING FOR CLUB SUGGESTIONS.

RESPECTFULLY SUBMITTED,

Marsha Lipsitz
MARSHA LIPSITZ

APPROVED:

Joan Davidson
JOAN DAVIDSON, CHAIRPERSON

APPENDIX D

COMMUNICATIONS WITH STAFF

October 23, 1979

Dear

There will be a Club Activity planning and brainstorming meeting lunchtime (Mods 9&10) on *Thursday, 10/25 in 225.*

It is at this meeting that we will try to decide on policies and procedures that will best suit your needs for your Club Activity.

I know some Club Activities have unofficially begun and have gotten off to a terrific start. However, there are a number of new groups that will be forming. For the benefit of students who want to "belong" someplace and for parents who want to know how their children are spending their lunchtime and what activities are going on at I.S. 44 and for the benefit of teachers who have never been part of such an activity it is important that we organize the Club Activity in a more formal way and share our ideas.

I hope that all Club Activities can officially begin the week of October 29th.

Please bring your lunch by 12:10P.M. to Room 225. Coffee, tea, milk and cookies will be served.

Thank you for your cooperation.

Sincerely,

Joan Davidson

Joan Davidson
Club Coordinator

10/25/79.

Reminder
Club Activity Teachers
 there will be a very important
 meeting today at lunchtime
 beginning at 12:10pm in
room 225. Bring lunch,
 coffee, tea, milk and cookies
 will be served.

Thank you for your
 cooperation
 Jean Davidson

Marsha Lipsitz
 Jo Morris
 Eddie Bonnemere
 David Pakter
 John Gatto
 Tom Covotsos

Frank Schwartz
 Willie Mae Bailey
 Muriel Grant
 Flo Reinster

If your name is missing
 from this list and you are
 interested in forming a club please
 add your name and come to the
 meeting - Thank you

October 26, 1979

Dear Teachers,

During your first Club Activity session please take time to do the following:

1. Complete STUDENT ROSTER .
2. Distribute PARENT PERMISSION slips and PARENT PRE EVALUATION QUESTIONNAIRE. Please ask students to return these forms to you within the week (either to you personally or via your mailbox) so we can plan for free lunches.
3. Distribute STUDENT PRE EVALUATION QUESTIONNAIRE to be completed in this first session.
4. Complete the TEACHER PRE EVALUATION QUESTIONNAIRE within the week.

Please return all forms to me (as many as have been returned and completed) a week after the first session of your Club.

Thank you for your continued cooperation.

Sincerely,

Joan Davidson
Joan Davidson

October 26, 1979.

Memo

To: Rebecca Taylor, Principal

From: Jan Davidson

cc: Onie Wiggins

Re: Club Activities Meeting Times.

- ① MUSIC - Morris - Wed - Lunch
Bonnemere - Mon+Tues - Lunch
- ③ Science - Couvatsos - Mon+Wed - Lunch
- ④ Independent Research Gatto - Wed - Lunch
- ⑤ Art Davidson - Tues+Fri - Lunch
Lipsitz - Mon+Thurs - Lunch
- ⑦ Opera Amlen/Reinstein - Mon - Lunch
(Parent)
- ⑧ Drama Pakter - Thurs - lunch
- ⑨ Student Council Bailey - ?
- ⑩ Chess Club Wallach - ?
- ⑪ Dance+Gymnastics Grant - Fri - lunch
- ⑫ Girls Basketball Grant - Tues - Lunch

November 30, 1979

CLUB NOTES

TO: Dr. Eddie Bonnemere
Tom Covotsos
Marsha Lipsitz
Eleanor Amlen/Flo Reinstein
Muriel Grant
Jo Morris
John Gatto
David Pakter
Marty Wallach
Lynn Law
Joseph Franklin
Lucy Ramos

FROM: Joan Davidson, Club Coordinator.

THANK YOU. The clubs seem to be generating a lot of interest among the students.

This week I know youngsters were still a little confused as to where they should go and the lunch procedure. I know this made it difficult for you to maintain any kind of records. However, beginning this week (December 3rd) we want to try to get the students and ourselves a little more organized.

- I. **RECORD KEEPING:** This week DECEMBER 3rd please try to deal with the following forms and return them to me by December 17th or before. (If you need more forms please let me know.)
1. Club Roster.
 2. Parent permission slips. **IMPORTANT: PLEASE MAKE SURE THE LUNCH PART IS FILLED OUT.**
 3. Parent pre-evaluation questionnaire.
 4. Student pre-evaluation questionnaire.
 5. Teacher pre-evaluation questionnaire.
- II. **ABSENCES:** When you call in please ask to have your club cancelled on the loudspeaker.
- III. **MORE STUDENTS?** I am keeping a waiting list. Please let me know (via a note in my mailbox) if you can work with more youngsters.
- IV. **YOUR SUGGESTIONS:** Your ideas are very welcome as to ways you see of improving the Club Program.
- VI. **CLUB BLANK CARDS:** These are in the process of being run off.

Thank you for your continued cooperation.

December 12, 1979

Dear

In order to clear your records please fill out and distribute these letters to the appropriate "NON-ATTENDING" students.

If by next week you don't see or hear from them I'll write another form letter to notify them + their parents that they are off our club list.

Thanks.

Joan

P.S. Let me know how many follow-up forms you will need - if any.

December 17, 1977

Dear Club Teachers,

The following will be the procedure for your students getting their free lunch in your room beginning Monday-December 17th.

I will have the lunches in my room between 11:40 - 12:05 - Room 208

Send 2 students with the lunch tickets of those students entitled to free lunch to room 208 to pick up the lunches.

All parent permission slips checking off free lunch should be brought into you by this week.

The following is the numbers you gave me last week if you need more or less lunches let me know

- Winnere - 15
- psitz - 4
- avidson - 8
- Grant-Basketball - 14
- Miller (Opera) - ?
- Law (Flem) - ?

- Morris - 35
- Pakter - 1
- Grant-Dance - 28
- Ctess - 7
- Franklin - 25
- Ramos - ?
- Gatto - ?

Thanks for your cooperation

Jean

APPENDIX E

COMMUNICATIONS WITH STUDENTS AND PARENTS

WILLIAM J. O'SHEA I. S. 44M
100 West 77 Street
New York, N. Y. 10024
Rebecca Taylor, Principal

November 10, 1973

Dear Students:

We are inviting you to participate in one of our club programs during your lunchtime. Each club will have limited membership. Below is a list of Club activities you can choose from. Please list your first, second and third choice on the tear off preference sheet and return this form with your parent's signature by November 14th. Application forms received after this date will not be considered.

To save time you will be required to bring lunch or eat a bag lunch provided by the cafeteria in your club room. We hope you will be part of our program.

Sincerely,
Joan Davidson
Joan Davidson
Club Coordinator

Club #	Club Activity	Staff	Time	Place
1.	INSTRUMENTAL MUSIC	Dr. Bonnerere	Mon. & Tues.	237
2.	SCIENCE	Tom Covotsos	Monday	115
3.	ART	Marsha Lipsitz	Mon. & Thurs.	207
4.	OPERA PERFORMANCE	Eleanor Amlen & Flo Reinstein	Monday	137
5.	ART	Joan Davidson	Tues. & Fri.	208
6.	GIRLS BASKETBALL	Muriel Grant	Wednesday	Gym
7.	VOCAL MUSIC	Jo Morris	Wednesday	137
8.	INDEPENDENT RESEARCH	John Gatto	Wednesday	G18
9.	NEWSPAPER	Frank Schwartz	Wednesday	G20
10.	DRAMA	David Pakter	Thursday	126
11.	DANCE & GYMNASTICS	Muriel Grant	Thursday	Gym
12.	CHESS CLUB	Martin Wallach	Tuesday	220
13.	FILM WORKSHOP	Lynn Law	Thursday	223
14.	ANCIENT & MODERN FESTIVAL PRESENTATIONS	Rosalyn Stager	Thursday	223
15.	SOCCER	Joseph Franklin	Wednesday	Gym
16.	RAPP GROUP	Lucille Ramos	Tuesday	311

Tear off PREFERENCE SHEET

STUDENT NAME	CLASS	ROOM	OFFICIAL TEACHER	DATE
Club Activity	FIRST CHOICE:	Club Name	Club Number	
	SECOND CHOICE:	Club Name	Club Number	
	THIRD CHOICE:	Club Name	Club Number	

I, as a parent will volunteer at least once a week to lead or assist in one of the following clubs or another which I will specify: STORYTELLING, MOVIE GAME ROOM, TUTORING (State subject), STAMP COLLECTING, YOGA, MEDITATION, MIMIC, MUSIC APPRECIATION, STUDY, OTHER.

Name of club to lead (Please be specific) _____ Your contact numbers _____

Name of club to assist _____

PARENT SIGNATURE _____

THANK YOU.

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
ALBANY, N. Y. 12244

Rebecca Taylor, Principal

November 10, 1979

Estimados Estudiantes:

Los estamos invitando a que participen en uno de nuestros grupos de actividades durante la hora de su almuerzo. Cada grupo tendra un numero limitado de miembros. A bajo se encuentra una lista de actividades el cual pueden escoger. Favor de indicar sus preferencias en orden de primera, segunda o tercera y devuelvan la parte indicada firmada por sus padres. Tienen hasta el 16 de Noviembre para devolver las aplicaciones. Aplicaciones recibida DESPUES de esta fecha no sera aceptada.

Para ahorrar tiempo se les requiere que traigan su almuerzo o se les proveera un almuerzo "bag lunch" (en bolsa) por la cafeteria de la escuela.

Esperamos y deseamos que formen parte de nuestros grupos.

Joan Davidson
J. Davidson
Coordinadora de Grupos

<u>Club</u>	<u>Actividad de Grupo</u>	<u>Lider</u>	<u>Hora</u>	<u>Lugar</u>
1.	MUSICA INSTRUMENTAL	Dr. Bonnemere	Lunes y Martes	237
2.	CIENCIA	Tom Covatos	Lunes	115
3.	ARTE	Marsha Lipsitz	Lunes y Jueves	207
4.	OPERA	Eleanor Amlen & Flo Reinstein	Lunes	137
5.	ARTE	Joan Davidson	Martes y Viernes	208
6.	BALONCESTO (Mujeres)	Muriel Grant	Miercoles	Gimnasio
7.	MUSICA (VOCAL)	Jo Morris	Miercoles	137
8.	PROYECTOS INDEPENDIENTES	John Gatto	Miercoles	G18
9.	PERIODICO	Frank Schwartz	Miercoles	G20
10.	DRAMA	David Pakter	Jueves	G26
11.	GINNASIO & BAIL3	Muriel Grant	Jueves	Gimnasio
12.	AJEDREO (CHESS)	Martin Wallach	Martes	220
13.	FOTOGRAFIA	Lynn Law	Jueves	
14.	PRESENTACION DE FESTIVAL MODERNO & ANTIGUO	Rosalyn Stager	Jueves	223
15.	SOCCER	Joseph Franklin	Miercoles	Gimnasio
16.	TEMAS DE ADOLECENTES	Lucy Ramos	Martes	331

<u>Nombre del estudiante</u>	<u>Clase</u>	<u>Salon</u>	<u>MAESTRA OFICIAL</u>	<u>FECHA</u>
Actividad	PRIMERO:	<u>NOMBRE DE ACTIVIDAD</u>		<u>NUMERO DE ACTIVIDAD</u>
	SEGUNDO:	<u>NOMBRE DE ACTIVIDAD</u>		<u>NUMERO DE ACTIVIDAD</u>
	TERCERO:	<u>NOMBRE DE ACTIVIDAD</u>		<u>NUMERO DE ACTIVIDAD</u>

Yo, como padre servire de voluntario por lo menos un dia de la semana para servir de guia o de asistir en uno de las siguientes actividades. Yo especificare; tal como, servir de tutor, decir cuentos, apreciacion de musica, coleccion de sellos, yoga, ensenar peliculas, meditacion, pantomima, o otros.

Nombre del grupo que dirigiria
(Favor de especificar)

Numero de telefono

Nombre del grupo que asistiria
(Favor de especificar)

GRACIAS!

Firma del padre

October, 1979

Dear Parents,

Your child has been selected to take part in the _____ club. This club will meet _____ days under the direction of _____ during lunchtime. This is an opportunity for your youngster to participate in a special program in which enrollment will be limited to _____ pupils. His/her attendance is required _____.

Please see to it that lunch is brought to school for the designated time as there is no time for eating in the cafeteria or restaurants. Lunch will be provided in the rooms for youngsters who receive free lunch. Please indicate below if your child is entitled to free lunch so we can plan for him/her.

We are looking forward to a very stimulating and worthwhile program.

Please sign the permission form below and have your youngster return it to his/her teacher.

Sincerely,
Joan Davidson
 Joan Davidson
 Club Coordinator

Rebecca Taylor
 Principal

I will permit _____ of _____
 Name of student official class
 to attend _____ club.
 I will not permit _____ of _____
 to attend _____ club.

FREE LUNCH

_____ I am entitled and want lunch provided for my child.
 _____ I am not entitled
 _____ I am entitled but will provide a bag lunch for my child during this time.

DATE

PARENTS SIGNATURE

STUDENT'S NAME _____

CLASS _____

Date _____

Dear Parents,

Your youngster has not attended his/her CLUB: _____
for the past _____ which student is required to
attend at least _____. This Club meets on
_____ in room _____ with _____

If he/she does not attend the next Club meeting (or
shows his Club leader an absence note from you) on _____
his/her name will be dropped from our list to make room for more
interested youngsters.

Thank you for your past cooperation.

Please sign this note below and have your youngster
put it in my mailbox at school.

Sincerely,



Jean Davidson
Club Coordinator

PARENT SIGNATURE

PRINCIPAL:
REBECCA TAYLOR
EDITOR:
JOAN DAVIDSON

CLUB NEWS

VOL. I NO. 1

INTERMEDIATE SCHOOL 44 MANHATTAN

JANUARY 7, 1980

Dear Club Members and their Parents,

I am happy to welcome you into this very exciting program. With the first issue of this NEWSLETTER we are looking forward to more communication between CLUB MEMBERS.

BUT,

WE NEED
STUDENT EDITORS
STUDENT REPORTERS
TYPISTS

and
YOUR SUGGESTIONS.

as to
WHAT TO PRINT
in this NEWSLETTER.

Write your name and suggestions on a paper and put it in the mailbox of Joan Davidson. (Rm. 208)

I wish you all a very Happy New Year!

Sincerely,

Joan Davidson

Joan Davidson
Club Coordinator

CLUB NOTES

CLUB: INSTRUMENTAL MUSIC
MEETING TIME: Monday & Tuesday (237)
LEADER: Eddie Bonnesere

Congratulations for a beautiful SING ALONG and Holiday Assembly. The parents thoroughly enjoyed the evening performance and the 8th graders were clamoring to be invited after the rave reviews of the 6th and 7th graders.

CLUB: VOCAL MUSIC
MEETING TIME: Wednesday (137)

After completing an outstanding performance in the HOLIDAY Assembly this group is preparing a

WINTER WONDERLAND DISCO
JANUARY 18TH 7-10PM - GYM

These busy students were also seen caroling on December 16th at the Schoenberg Plaza.

CLUB: SCIENCE
MEETING TIME: Monday (115)
LEADER: Tom Covotsos

Overwhelming popcorn sales have kept anxious members from their research. The club will reopen January 7th.

CLUB: OPERA
MEETING TIME: Monday (137)
LEADER: Ms. Elinor Amlen
Assisted by: Ms. Flo Reinstein

Members are learning their parts for FIGARO AND FRIENDS Opera adapted by Ms. Amlen for our students from the opera THE BARRER OF SEVILLE. The performance is planned for March.

CLUB: ART
MEETING TIME: Monday & Thursday (207)
LEADER: Ms. Marsha Lipsitz

CLUB: ART
MEETING TIME: Tuesday & Friday (208)
LEADER: Ms. Joan Davidson

ART clubs are an open workshop where students work on their own projects guided by the staff. Congratulations to all members who finally got their portfolios ready for their ART HIGH SCHOOL examinations.

Both groups will be focusing on preparing work to exhibit and sell in the STUDENT and FACULTY ART SHOW to be held in June.

CLUB: DRAMA
MEETING TIME: Thursday (G26)
LEADER: David Pakter.

Now that all monologues have been presented to the judges at the HIGH SCHOOL OF PERFORMING ARTS this group is preparing to write plays and present them.

CLUB: RAP
MEETING TIME: Tuesday (337)
LEADER: Ms. Lucy Ramos

This rapidly expanding club is sharing a lot of problems members are concerned with.

CLUB: SOCCER
MEETING TIME: Wednesday (320)
LEADER: Joseph Franklin

This athletic group has organized themselves into four competing teams.

CLUB NEWS

INTERMEDIATE SCHOOL FOR HONOLULU JANUARY 7, 1980 PAGE 1

CLUB: CHESS
MEETING TIME: Tuesday (220)
LEADER: Martin Wallach

CLUB: FILM
MEETING TIME: Thursday (G25)
LEADER: Ms. Lynn Law

The enthusiastic members are spiritedly competing with each other to be part of a team that will compete in the CHESSE TEAMS from other schools.

The members have enjoyed taking portraits of each other. We are looking forward to seeing the photographs they took of the Holiday activities around the school. They have learned the parts of the camera and will begin darkroom printing in January.

CLUB: DANCE and GYMNASTICS
MEETING TIME: Thursday (Girls Locker)
LEADER: Ms. Muriel Grant

CLUB: INDEPENDENT RESEARCH
MEETING TIME: Wednesday (G18)
LEADER: John Gatto

Congratulations to GIDGET REDD of class 817 who teaches young children in Brooklyn and conducts the gymnastics part of this club. This relieves Ms. Grant to instruct the MODERN DANCE group.

The members are working on highly secretive research. At this time your editor can only uncover that the intention of these members is very serious.

CLUB: GIRLS BASKETBALL
MEETING TIME: Wednesday (Girls Locker)
LEADER: Ms. Muriel Grant

Will one of these serious members mind playing "DEEP THROATS" and inform the rest of us who are naturally very curious as to WHAT'S HAPPENING?

The team spirit is high. The girls are developing their skills and hope to play against other schools at the end of January.

PLEASE!

REMINDER FOR THE FEW MEMBERS WHO HAVEN'T!

PLEASE PLEASE return your STUDENT PRE-EVALUATION QUESTIONNAIRE and your PARENT PERMISSION AND PRE-EVALUATION QUESTIONNAIRE to your CLUB LEADER or to me John Davidson in room 208 or in my mailbox BEFORE JANUARY 9th.

MISSING FORMS WILL DISQUALIFY YOU FROM YOUR CLUB!

Thank you for your cooperation.

CUT HERE

YOUR NAME _____ CLASS _____ ROOM _____ CLUB _____

HAVE READ THIS NEWSLETTER COMPLETELY AND WOULD LIKE TO SEE MORE ISSUES.

HAVE READ THIS NEWSLETTER COMPLETELY AND HERE ARE MY SUGGESTIONS:

WOULD LIKE TO BE AN EDITOR ; REPORTER ; TYPIST .
(PARENT VOLUNTEERS WELCOME).

PARENT NAME _____ PHONE _____

PLEASE RETURN TO M. LBOX OF JOHN DAVIDSON BY JANUARY 14th

January 4, 1980

Memo

To: Kitty McCanta, President of Parent Association
From: Joan Davidson, Club Coordinator
CC: Rebecca Taylor
Onie Wiggins

Subject: Kitty, we would like to have one or two parents attend our CLUB program staff meeting on Friday, January 11th at lunchtime (12:10-12:40) in Room 225. Please let me know who will attend. Thank you.

Joan
Joan

APPENDIX F

MIDYEAR EVALUATION

January 11, 1980

Summary of STUDENT PRE-EVALUATION questionnaires

1. 90% of the youngsters rated themselves average or above in terms of their skills in their chosen club.

80% of the youngsters rated themselves above average in terms of their skills in their chosen club.
2. Most of the children spent their extra lunch time with playing or talking in the yard. 18% walked back to school from home and 8% went to the neighboring food stores.
3. 50% of the students chose the clubs because they liked the activity. 25% wanted to increase their skills in the chosen area. 7% were interested in preparing for the special Arts high schools. 3% were interested in personal growth such as overcoming shyness, gaining self control, confidence and self discipline. 3% chose the activity rather than stay in the lunchroom and 9% wanted time to complete class assignments.
4. 95% of the youngsters in the Sports Clubs (basketball and soccer) believed 95% of the members were their friends. The other clubs had small friendship units within the larger group. 10% of the youngsters suggested they had no friends in their chosen group. 30% of the students reported they had 5 friends. 20% believed they had 11-15 friends in the group. 23% believed they had 1-3 friends in the group and 13% reported having more than 15 friends.
5. 98% of the students planned to attend the club each time it met. Of the clubs that met twice a week 100% of the Art 207 club members planned to attend both sessions regularly whereas in the Art 208 club 1/3 planned to attend both sessions with the other 2/3 planning to attend one session a week regularly.
6. 46% of all club members believed that they knew their club leaders very well. 42% had an average student-teacher relationship with their leaders and 12% knew their leaders slightly.

Prepared by: Joan Davidson
Club Coordinator

Responses: 124

Summary of PARENT PRE-EVALUATION questionnaires

1. 53% of the parents permitted their youngsters to join the group because the child wanted to join. 20% were interested in their child having an opportunity to develop particular skills. 6% believed the quality of instruction was very high. 6% saw the activity as a means of socializing with friends. 6% saw the activity as as beneficial in terms of the child's personal growth in the areas of self discipline and the child being involved in a cooperative experience. 5% viewed clubs as a positive alternative to the lunchroom experience. 2% were interested in giving the child an opportunity to catch up on assigned work and 2% were interested in high school preparation
2. 50% of the parents hoped their youngsters would increase their appreciation of the activity and would expand their skills in the area. 24% were interested in personal growth such as gaining self respect, self control, ability to make decisions and the experience of helping other youngsters. 15% wanted their children to enjoy themselves.
3. 95% of the parents expected their youngsters to attend their activity regularly. 5% expected them to attend whenever they wanted to.
4. 67% of the parents reported their youngsters played and talked with friends after they ate lunch. 13% reported their children spent any extra time running back to school. 10% said their children just walked around the streets. 5% of the parents did not know what their child did and 5% reported their youngster did nothing.

Prepared by: Joan Davidson
Club Coordinantor

Responses: 53

January 11, 1980

Midyear Implication of Summaries of
Parent and Student Pre-Evaluation Questionnaires.

1. Clubs fill student needs for enrichment rather than expansion of their curriculum. Students choose areas they excel in and parents encourage these choices.
2. Club leaders and program organization must be as concerned with social and personal growth processes as with developing skills specific to the club area. Clubs need to work particularly on increasing social relationships between members with the exception of the sports clubs whose members are already friends as a group.
3. Parents want their students to attend the program regularly (once or twice a week). Students want to be required to attend their activity.
4. A student-teacher relationship plays a key role in the formation of a Club. Most students join Clubs when they have an average or better relationship with their Club leader. Teachers need to talk up their Clubs to the students they know.
5. Clubs play a needed function in terms of providing a way for students to utilize their time to advantage during lunch.
6. More Clubs need to be organized around what students enjoy doing or learning about. This implies more staff. If Clubs are considered an important part of our school curriculum teachers might have to be compensated in some way for their time.

Prepared by:

Joan Davidson
Club Coordinator

Student responses: 124
Parent responses: 53

PART II

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EVALUATION

An evaluation of each club will be presented on the basis of student, teacher and parent responses to the post evaluation questions.

An evaluation of the Club Student Advisory Panel will be presented on the basis of responses by student representatives on a post evaluation questionnaire and on discussions with the club staff.

An evaluation of special projects, such as the CLUB NEWS and the Disco Salsa will be presented based on: responses by students, parents and staff on post evaluation questionnaires; interviews with non club participants and discussions with parents, students and staff.

Each club program objective will be evaluated based on the aforementioned evaluation summaries.

Finally, recommendations for future club programs will be presented.

INSTRUMENTAL MUSIC

75% of the students thought they gained a great deal of skill and knowledge from this club activity. Only 5% said they received just an average amount of skill and knowledge.

80% Of the students said they enjoyed this club very much. Only 5% said their enjoyment of the club was average.

60% of the members suggested ways they used what they learned in the club in other activities. Some of the ways suggested were: they looked at things in a more artistic way; they learned to read notes better and therefore were able play more complicated music; they took part in concerts and they improved their skill for

outside playing. 20% of the members said their was no transfer of what they did in this club to other activities. 20% of the students chose not to respons to the question.

85% of the students made two or more friends. 15% of these students said they made many friends. 15% did not respond.

All of the youngsters had at least two friends in the group. 60% suggested they had ten or more friends.

90% of the group said they attended class every week. 5% said they attended as often as they could and 5% said they attended 90% of the time.

70% said they knew their advisor very well. 30% said they had an average student teacher relationship with their advisor.

All of the students wanted to continue in the club next year.

Only one student was interested in joing another club and his choice was an Underwater Diving Club.

10% of the students said the highlight of their club exper-
ience was making new friends. 40% of the students enjoyed playing in
concerts, 5% said they enjoyed working with the teacher. 35% said they
enjoyed learning how to play and playing each day. 10% said they
enjoyed developing their talents.

The advisor suggested that the level of group interaction increased compared with the beginning of the year. He believed that the small group instruction enabled him to: know the students very well; develop a rapport with the students and develop sectional rehearsals which increased their skills.. He suggested that because the club members were very motivated to learn they were willing to attend rehearsals at 7:30A.M. and to concentrate on developing a good "band sound". The advisor enjoyed his club time very much.

He believed one of the major good points of the program was that it

fostered the social development of the youngster. The main weakness of the program, he suggested, was the short amount of time allotted to the club activity.

All the parents rated their youngsters' interest very high in this activity. Half the parents said their youngster had made many friends and half said they didn't know how many friends their child had made. 60% of the parents said their child had enjoyed playing in concerts. 30% said that the youngster had shown an increased interest in his private lessons and 10% said that their child enjoyed playing for his friends. 80% of the parents suggested that their youngster spoke about this club activity more than other school activities. All of the parents wanted their youngster to continue in the program next year. 50% of the parents said that one of the good points of the program was that the child enjoyed it. 30% said that it gave the youngster an opportunity to learn an instrument and 20% suggested that the good part of the program was that their child had an opportunity to make new friends. Most of the parents suggested that the major weakness of the program was that there was not enough time for it.

READING

50% of the students rated the amount of knowledge they gained from this activity very high. 50% rated it above average.

50% rated their enjoyment of this activity very high. 50% rated it above average.

All of the student said they did more reading outside as a result of the club activity.

All of the student said they made friends with eachother as

a result of the club.

All of the students said they attended the club regularly.

The general feeling of the students was that the club could be improved with more members.

The following highlights were suggested: reading books and attending the Club Disco Salsa.

The advisor really enjoyed leading this club. She believed the accomplishments of her club was that the youngsters became very motivated to read and enjoyed talking about their books to each other.

In this small group situation, the advisor felt she was able to get to know her students better. She enjoyed providing a conducive environment for reading and not having to plan for specific instruction.

She believed the level of group interaction increased compared to the beginning of the club program.

One of the good points of the club, she believed, was that the activities provided a friendly atmosphere during lunch. She felt that one of the major weaknesses of the program was that lunches provided by the cafeteria were not up to standard.

All the parents rated their youngsters' interest high in this club. The parents believed their child had made a number of new friends. 50% of the parents noticed that their youngster was reading more at home. 50% noticed no change in their child's behavior as a result of the club. All of the parents agreed that the youngsters talked about this activity at home more than they did their other school activities. All of the parents wanted their youngster to continue in this program next year. The parents suggested the following positive aspects of the club program: their youngster had a relaxing place to go during lunch with friends and the program

motivated youngsters to read more.

VOCAL MUSIC

75% of the students believed they gained an above average amount of knowledge and skill from this activity. 25% believed they gained more than average knowledge and skill from this program.

60% of the students enjoyed this activity more than average and 40% enjoyed the program a great deal.

88% of the youngsters cited at least one of the following as the ways they used what they learned in the club in other activities: performed in talent showcases; sang a lot more with friends and at home; learned melodies and notes and used them in the band.

90% of the students said they made three or more friends. All of the students said they had at least eight friends in the group.

50% of the students said they attended the club all the time. 38% said they attended as often as they could. 12% said they attended 90% of the time.

75% of the group said they knew their advisor very well. 25% said they had an average student-teacher relationship with their advisor.

All the students wanted to continue in the club next year.

The students suggested that they might want to be a member of one or two of the following clubs: softball, acting, dance and gymnastics, tennis, literature, science, instrumental music and roller skating.

All of the youngsters said no improvement in the club was necessary. Some of the highlights these youngsters outlined were as follows: being with friends; singing in concerts; going to

Great Adventures for a chorus competition; their Winter Disco and the Club Disco Salsa.

The advisor enjoyed the club time very much. She believed that some of the accomplishments of the club were: the ability to perform in three and four part harmony and the development of positive intergroup attitudes. She felt that she gained technical proficiency and a knowledge of inner group relationship practices. She believed that group interaction increased compared with the beginning of the year. She mentioned that one of the weakness of the club activity was that lunches were thrown in overflowing garbage cans. She explained that the good points of the program were that motivated youngsters had a chance to work hard together and that with their discipline they were able to learn good literature.

All the parents rated their youngsters interest in this club very high. 60% of the parents suggested that this activity enriched other areas of their childs' life for one of the following reasons: it broadened the youngsters interest in singing and acting as a profession; it helped the youngsters to work better with peers and adults and it motivated the youngsters to sing more for their own pleasure. All the parents suggested that their youngster had made at least six new friends. The parents all agreed that their youngster talked about this activity at home more than they did about other school activities. All of the parents wanted their youngster to continue in this program next year. The parents' responses to the question-what are the good points of the club program?, were the following: it allows youngsters to be with their friends and feel needed; it gives the students an opportunity to engage in more activities; it gives youngsters an opportunity to do something they enjoy and it gives

them an opportunity to work closely with a great teacher. The major weakness cited by parents was that there wasn't enough time in the club period.

RAP

40% of the youngsters believed they gained a great deal of knowledge from this program. 52% said they gained more knowledge than usual and 8% suggested they gained an average amount of knowledge.

68% of the students really enjoyed this club. 28% said they enjoyed the group more than an average amount and 8% said they enjoyed the group moderately.

The young suggested that they used the knowledge gained in this activity in the following ways: they were careful not to get involved with drugs; they took better care of their bodies; they took it easy when involved with sex play so as not to have a baby; they explained to their brothers and sisters what they learned about how babies are born.

80% of the students said they made eleven or more friends. 20% said they made at least two or more friends. All of the students suggested they had a lot of friends in the group.

88% of the students suggested they knew their club advisor very well. 12% said they had an average student-teacher relationship with their advisor.

All of the youngsters were interested in continuing the club next year.

The youngsters chose the clubs that they would also be interested in joining as follows: photography; dance; gym; music and

hygiene.

All of the youngsters complained about the regularity of peanut butter and jelly sandwiches for lunch and they suggested that a better lunch would improve the club program.

The highlights of the program that many of the students suggested were: learning the birth process; meeting new people; learning about your body and the discussions about problems students were having in their lives.

The advisor really enjoyed leading the club. She believed the students were able to learn certain aspects of themselves as adolescents, such as their bodily changes, that really had an effect on their lives. The group was able to help each other with common problems and this gave a lot of importance to this club activity.

The advisor believed that the level of group interaction compared with the beginning of the year greatly increased. She felt she knew all of her students very well.

The advisor enjoyed interacting with her students on an informal one to one basis, something she couldn't do during a regular scheduled class.

The advisor felt also that the lunches needed to be more varied. She reported that often students refused to eat.

Two positive points of the club program, suggested by this advisor were one it gave youngsters an opportunity to decide how they wanted to spend their lunch hour and two the club program provided activities which augmented the school curriculum and gave the students a chance to learn new things.

All of the parents said their youngsters were very interested in this club. They said their youngsters made many friends as a

result of this activity.

60% of the parents said there was no direct evidence of the club activities enriching other areas of the youngsters' life. 40% of the parents said that the youngsters told their younger siblings about the effect of drugs on a person and about how babies are born. 80% of the parents said that their youngsters talked about this club activity more than about his other school activities. 70% of the parents liked the club because it gave their youngster an opportunity to make new friends. 30% suggested they liked the club program because it taught the children things they needed to know about themselves and their world.

The major weakness of the program that the parents suggested was that lunchtime did not provide enough time for this activity.

ART 208

70% of the students believed they gained more than an average amount of knowledge and skill from this activity. 20% believed they gained a great deal of knowledge and skill and 10% said they gained an average amount.

All the students agreed they enjoyed the club activity very much.

30% of the students said they used some of the skills they learned when doing art work for other class projects. 30% said they enjoyed sketching at home and outside. 10% said they sold their work and 30% reported they didn't use their knowledge and skills acquired in this activity in other areas of their life.

All of the students reported that though they knew most of the members beforehand, they made at least one new friend as a result

the club experience.

70% of the students said they attended the club all the time. 30% suggested they attended as often as they could.

70% said they knew their club advisor very well. 30% suggested they had an average student-teacher relationship with their advisor.

All of the students who were not seniors were anxious to continue in the program next year.

The youngsters suggested that they would also be interested in being a member of one or two of the following clubs: chess; knitting; drama; math and science.

The improvements the students suggested for the program next year were as follows: to meet more than once a week and not to schedule any club on Monday since there was too many holidays and half days on this day.

The highlights of the program mentioned by this group were: making new friends; having someplace to eat when it was cold; doing Batiks; being accepted to an Art High School; selling their work; making decorations for the Spring Fantasy Disco Salsa and just having fun during the school day.

The advisor enjoyed the club time very much. She mentioned the following accomplishments of the group members: they completed their Art high school portfolios; students were able to complete classroom projects; students were able to learn by helping other students; youngsters made new friends and these students made the "special" decorations for the Disco Salsa.

As a result of the small group instruction the advisor felt she became aware of the interaction process between the students. She

also became more aware of the benefits of students teaching each other rather than teacher dominated instruction.

She enjoyed the close rapport she was able to have with these students during this activity but was unable to nurture similar student teacher relationships during a regular scheduled class. The classes were too large.

The advisor believed that the level of group interaction increased since the beginning of the year.

She felt that the main weakness of the club program was the shortness of the sessions. She suggested that one of the major positive aspects of the program was that it gave students and teachers who had similar interests a chance to interact with each other in an informal and relaxed atmosphere.

All the parents rated their youngsters interest in the program very high. They reported that as a result of this activity their youngsters enrolled in outside art classes and/or did more art work at home. 50% of the parents felt their youngster talked about this activity more than about other school activities and 50% thought the amount of conversation about all school activities were the same. All the parents wanted their youngster to continue with the club next year. The parents mentioned two good points of the program as they viewed it: one, that their child enjoyed it and two that it enriched and augmented their skills. The parents saw the following as the major weaknesses of the program: it only met once a week and the time it met was too short.

CHESS

50% of the students said they gained an above average amount of knowledge and skill from this activity. 40% said they gained an average amount and 10% said they had known everything before entering the club and had learned nothing from the activity.

70% of the student responses suggested that the youngsters enjoyed the club on an above average level. 20% suggested that they enjoyed the club time a great deal and 10% said they enjoyed the club time slightly.

50% of the youngsters gave the following examples of how they used their knowledge and skill of chess in other activities: they entered tournaments; they played chess with their friends and parents; they improved in math. 50% didn't respond to this question.

All of the students said they made at least two new friends from the club activity and all of them reported they had at least three friends in the group.

90% of the students stated they attended the club every week and 10% suggested they attended most of the time.

70% of the students suggested they had an average student-teacher relationship with their advisor. 30% suggested they knew their advisor very well.

All of the youngsters who were not eighth graders wanted to continue in the program next year.

Other clubs suggested by these students for next year were: basketball; soccer; art; math; drama and rap.

60% of the youngsters suggested for an improvement of the program that more chess sets and boards be provided for the members to use during the club activity.

Some of the highlights of the program reported by students were: entering tournaments; winning prizes in tournaments; watching tournaments; playing chess with parents and friends and winning chess games.

The advisor rated his enjoyment of his club time as high. He stated that some accomplishments of the program were: some of his members entered city wide chess tournaments; some members won prizes in the tournaments; students learned how to play the game and the club grew as the year progressed. The advisor suggested that he enjoyed teaching best when he was teaching what really interested him and what he knew really interested his students. He stated that his instructional technique changed from a teacher dominated lesson to a teacher as a facilitator of the group. He reported that the interaction among members increased over the year. As club advisor he enjoyed the paper work of the club program least. He suggested that a good aspect of the club program was that it gave students with similar interests an opportunity to come together and learn from each other. The major weakness of the program, he felt, was the lack of time provided for the activity.

All parents rated their youngsters' interest in the club as high. All parents suggested that their youngster had made at least two friends in the club. All parents reported that their youngster played chess at home and with their friends a lot more. Parents reported that the youngsters spoke more about this activity than other school activities. All parents were interested in having their youngster continue in the club next year. Parents cited the following as good points of the program: it provided a relaxing place to spend lunch with friends; it gave youngsters an opportunity to improve

their knowledge and skills. The weakness the parents mentioned was that not enough time was allotted for the activity.

NEEDLEPOINT

83% of the students rated the amount of knowledge and skill gained from this activity as above average. 17% rated it average.

68% of the students rated the enjoyment of the activity very high. 32% rated their enjoyment to be above average.

All the youngsters suggested ways in which they used the skills they learned in the club in other activities such as: they made gifts for people, they made accessories for doll houses; they made samplers at home using different stitches.

83% of the students made one or more new friends as a result of the club. 17% reported they made no new friends. All of the youngsters had at least two friends in the club.

The students all reported they attended the club every week.

68% of the students said they had an average teacher-student relationship with their advisor. 16% said they knew their advisor very well and 16% reported knowing their advisor slightly.

All of the students wanted to continue in the club next year.

The students suggested the following other clubs they might also enjoy next year: folk dancing; dancing and gymnastics.

Most of the youngsters listed as the highlight of their club experience the learning of new stitches and having fun with their friends.

The advisor, a parent, rated her enjoyment of her club time above average. She said the main accomplishment of the group was at they had a "fun" social time and some of the student learned new

stitches. In teaching this group, the advisor said she discovered how hard it was to teach such a difficult skill as needlepoint. She felt the interaction among group members somewhat increased from the beginning of program. She reported that she knew one child well, half the rest slightly and she had an average teacher-student relationship with the other half. She explained that she enjoyed the club most when she witnessed the moments of insight the youngsters had when they finally understood something. She described the one day, when all the youngsters seemed enthusiastic about their work at the same time. She suggested that when youngsters were messing around instead of concentrating on the work the club experience was unpleasant for her. She wanted to continue the club next year. She listed three things as good points of the club program: it gave students an opportunity to socially interact with each other; it provided them a place to be during lunch and it gave them a chance to learn a new skill. She felt the weakness of the program was the short time allotted to the activity.

All the parents rated their youngsters' interest in the club very high. 75% of them believed their youngster had made one or more friends and 25% said they didn't know. All the parents reported they had seen their youngster working on needlepoint projects at home. Compared with home discussions about school activities 25% of the parents said the youngster discussed the activity more than usual, 75% said they discussed it the same amount. Most of the parents suggested that the positive aspect of the program was that it provided the youngster with a place to meet friends in other grades and it provided the children with an opportunity to learn new skills. The parents suggested that these were the major weaknesses of the

program: the lack of time provided for the activity and the small enrollment in some areas.

DRAMA

20 % of the students believed they gained a lot of knowledge and skill from the activity. 40% reported they gained more than average and 40% reported they gained an average amount of knowlege and skill.

All of the students enjoyed the activity very much.

All of the students reported they made at least two friends and they all had at least three friends in the group.

80% of the students state that they had an average student-teacher relationship with their club advisor. 20% reported th their club advisor very well.

All of the students were interested in continuing with this club next year. The students were also interested in joing the following clubs next year: art, opera, knitting and french.

All of the youngsters thought the program could be improved if the club met more times a week.

All of the students reported that the highlight of this program was being able to rehearse with professional actors and actresses to perform in an opera presented for the school community.

The club advisor, a parent, enjoyed her club time very much. Some of the accomplishments she suggested were that the youngsters had become more open and responsive and that they had encouraged their friends to join the group. The advisor felt she had increased her knowledge of the inner workings of this age group as she conducted her program. She believed the interaction among the students increased

as the year progressed. She enjoyed working with youngsters who were anxious to learn. She saw two main positive aspects of the club program: one, the clubs provide a place for students to spend their lunchtime and two, the club activities add to the enrichment activities in the school. The major weakness she cited was that in some instances only small number of students participated in the program.

All parents rated their youngsters interest in the program very high and agreed that their youngster had made at least two new friends as a result of the club.

60% of the parents reported their youngster wanted to take outside drama classes as a result of this positive experience. 40% reported they didn't see how the youngsters used their increased knowledge and skills in other activities. Compared with home discussions about school activities all the parents stated that the youngsters discussed the club activity more. All the parents wanted their youngster to continue in the program next year. All the parents suggested that a major weakness of the program was that the youngsters didn't have enough time to work in the activity. They suggested the following positive points of the program: the youngsters had an interesting place to spend their lunchtime with friends; and the program opened new worlds up to the youngsters.

FRENCH

All of the youngsters believed they gained a great deal of knowledge and skill from this activity. They all enjoyed the program very much.

The youngsters suggested that they used their new language

to talk to French students in the school and to recognize French

songs. All of the youngsters made at least one friend as a result of the club and they all said they had at least two friends in the group. All of the students reported they attended the club regularly. All of the students commented that their advisor was a good teacher and that they knew him very well. The students were all interested in continuing the program next year. Other clubs the students said they were interested in were: needlepoint; art; knitting and crocheting and photography. The students agreed that there wasn't enough time for the club activity. The highlight of the program was that they learned to speak French.

The advisor, a parent, enjoyed the club time. Some of the accomplishments of his members were: they learned to play some French games; they became acquainted with French songs and they learned to speak some French phrases. The advisor enjoyed observing the level of interest students of this age group had for learning a new language. Since the attendance was not regular it was difficult to see if the level of interaction between members increased over the year. The advisor reported he knew four children well and had an average teacher-student relationship with three of the students. He enjoyed singing French songs with the students most of all. One of the most positive aspects of the club program he saw, was that it provided a nice place to have lunch.

The parents suggested that their youngster had a very high interest in the club. All said their youngster had made at least one friend. All of the parents explained that their youngster would use occasionally some French phrases learned in the club.

All the parents wanted their youngster to continue in the club.

Parents suggested the following positive aspects of the program:

it provided an enriching experience for their youngsters; the children had a safe environment to go to during lunch. The major weakness mentioned by the parents was the short time provided for the activity.

EVALUATION OF THE CLUB STUDENT ADVISORY PANEL

The club representatives believed that the roles defined for them as representatives, and for the administrators of the program were carried out to at least an above average degree. 40% of the students rated average the amount that club representatives shared what was happening in their clubs and their club concerns with other panel members. All of the students believed that as club representatives they carried out a needed function. They suggested that they provided information to their club members, voiced their members concerns at meetings and helped carry out some of the projects of the panel such as the CLUB NEWS and the Disco Salsa. All of the students thought that the panel should be formed again next year so that club members could have a voice in making decisions or designing events and/or projects that effect them. For the most part the students thought the panel functioned well this year. 20% of the representatives suggested that all representatives attend meetings regularly.

EVALUATION OF CLUB NEWS

This newspaper was judged to be a successful vehicle for communicating to the school community what the club program was about, what was happening in the clubs and the variety of talents of our staff and students.

EVALUATION OF DISCO SALSA BY PARENTS AND CLUB ADVISORS.

PROS

IN TERMS OF INCREASING THE SOCIAL RELATIONSHIPS AMONG CLUB MEMBERS.

1. RELATIONSHIPS WERE INTENSIFIED AS THE YOUNGSTERS WORKED THROUGH THE PLANNING PROCESS.
2. IT WAS A GOOD EXPERIENCE FOR CLUB REPRESENTATIVES TO HAVE THE OPPORTUNITY TO LEAD A DISCUSSION IN THEIR CLUB.
3. THE CLOSER THE EVENT CAME THE MORE MEMBERS BECAME INVOLVED IN PRE DISCO TASKS.

IN TERMS OF THE EFFECT ON THE WHOLE SCHOOL.

1. THE DISCO SALSA AFFORDED BOYS AND GIRLS AN OPPORTUNITY TO BE THEMSELVES WITHOUT BEING HASSLED BY ADULTS. IT GENERATED A GOOD FEELING THROUGHOUT THE SCHOOL.
2. THE EVENT GAVE THE STUDENTS A SENSE OF SCHOOL- IT INCREASED SCHOOL SPIRIT.
3. THE EVENT INCREASED THE SOCIALIZATION OF THE SCHOOL POPULATION. THERE WAS A GOOD REPRESENTATION OF BILINGUAL STUDENTS.

IN TERMS OF THE EFFECT ON THE PARENT COMMUNITY OF THE SCHOOL.

1. THE EVENT INVOLVED SOME NEW PARENTS INTO THE SCHOOL COMMUNITY. THESE PARENTS GOT A GOOD FEELING FROM WORKING WITH OTHER SCHOOL PARENTS.

CONS

IN TERMS OF INCREASING SOCIAL RELATIONSHIPS AMONG CLUB MEMBERS.

1. THE DISCO WAS A PASSE THING TO BE DOING. SOME CHILDREN DIDN'T WANT TO PARTICIPATE, THEY FELT IT WASN'T A "COOL" THING TO DO.
2. SOME STUDENTS CAME TO THE DISCO WITH THEIR OWN CLIQUES REGARDLESS OF CLUB FRIENDSHIPS.

IN TERMS OF THE EFFECT ON THE WHOLE SCHOOL.

1. IT WAS TIMED POORLY IN TERMS OF THE CLENDAR OF FUND RAISING EVENTS FOR THE WHOLE SCHOOL.

IN TERMS OF THE EFFECT ON THE PARENT COMMUNITY.

1. PARENTS WHO WORKED ON ALL FUNCTIONS WERE OVERTAXED AS A RESULT OF THE CLOSENESS OF THE EVENTS.

AN EVALUATION OF THE GOAL AND OBJECTIVES OF THE CLUB PROGRAM.

GOAL: TO EXPAND AND/OR ENRICH THE NORMAL SCHOOL DAY CURRICULUM.

The program provided youngsters with activities to choose from which in some instances helped the youngster get more in-depth instruction and/or helped the youngster learn something he hadn't been exposed to before.

OBJECTIVE 1: TO PROVIDE ALTERNATE ACTIVITIES DURING LUNCHTIME.

The program grew from 14 club activities in the Fall term to 19 activities in the Spring. Students and parents were glad there was a place in the school to enjoy a relaxed lunch with friends.

OBJECTIVE 2: TO PROVIDE FOR INDIVIDUAL OR SMALL GROUP INSTRUCTION.

The maximum attendance requirement for most groups was 20. Some groups like vocal music, instrumental and soccer permitted more members as was needed for their activity. In most groups the average attendance varied from 6 to 15. Teachers as well as students benefitted from working in small groups. It afforded both teachers and students a chance to establish a close relationship with each other. Such a relationship fostered a rapport between teacher and student which became an effective foundation for instruction.

OBJECTIVE 3: TO GIVE TEACHERS AN OPPORTUNITY TO WORK WITH YOUNGSTERS IN A WAY DIFFERENT FROM THEIR REGULAR SCHEDULED PROGRAM.

The small group instruction gave the teachers the opportunity to work with youngsters in an informal more relaxed way.

Since the program was on a volunteer basis, the teachers had the opportunity to work with only motivated students. Many of the teachers changed their style from one of teacher domination to teacher as facilitator encouraging youngsters to teach each other.

As a result of this program the teacher had a chance to come in contact with many youngsters who had similar interests as themselves. In sharing similar concerns with these youngsters in a more intimate atmosphere than a classroom, the teacher was motivated to present specific content on a higher level than he would think of doing during a regular-scheduled class.

OBJECTIVE 4: TO GIVE PARENTS AN OPPORTUNITY TO CONTRIBUTE THEIR "SPECIALTY" TO THE SCHOOL PROGRAM.

During the Spring program four parents were club advisors for four different clubs: drama; needlepoint; opera and french. These parents really enriched the program as regular staff members were unable to fulfill the needs of these club members.

OBJECTIVE 5: TO INCREASE THE DEPTH OF SOCIAL RELATIONSHIPS BETWEEN STUDENTS IN THE SCHOOL SETTING.

Clubs were ungraded. Club activities provided an opportunity for youngsters to interact with students from different mini schools, and of different ages. The older children and/or for the more adept youngsters were able to establish relationships with youngsters who

they were able to help with their work.

Planning for a social event, ie. the Disco Salsa encouraged youngsters to interact with each other as they exchanged ideas about what to plan and how to implement it.

Attending the Disco Salsa and seeing children from all mini schools participating in a positive way helped youngsters see each other in a positive way.

OBJECTIVE 6: TO INCREASE THE DEPTH OF SOCIAL RELATIONSHIPS BETWEEN TEACHERS AND STUDENTS IN THE SCHOOL SETTING.

The teachers stated they enjoyed their club time mainly because they were able to get to know their students better and had time to share with them mutual concerns.

OBJECTIVE 7: TO EVALUATE THE CLUB PROGRAM. TO MEASURE THE EXTENT TO WHICH THE OBJECTIVES HAVE BEEN IMPLEMENTED AND ACCOMPLISHED.

Slides were taken of each program. This MBO analysis of the club program was written.

RECOMMENDATIONS FOR FUTURE CLUB PROGRAMS

1. Many parents and students suggested the major weakness of the program was the short time provided for the club activities. I suggest two remedies: one, lengthen the lunch time to an hour rather than maintain it as 41 minutes; two, integrate some of the club activities into elective slots in student programs. Staff these "clubs", "classes" with teachers who choose to teach

"special" courses and responsible parents who are anxious to share their "specialty" with friends of their children.

2. Security of the building presented a minimal problem. Next year enforce the practice of club members staying in their assigned rooms and only leaving with a pass. After a certain time students in the hall without a pass are dealt with accordingly.
3. Once a week clubs should not be scheduled for Mondays as there are too many holidays and half days on Mondays.
4. To increase staff involvement during lunch count a "club" time as "instructional" time.
5. Build on present parent involvement and publicize the club program at incoming parent meetings along with publicizing our normal curriculum offerings. Schedule interested parents in May or June for the Fall term..
6. In the beginning of the year invite the dietician to meet with student representatives and administration to devise a more appetizing menu.
7. The following suggestions might take care of three weaknesses advisors and parents saw with the program: high dropout rate in some areas; non attendance; and small numbers of participants in a few activities.

A brief general outline of a club activity should be presented to the students verbally and/or visually in an auditorium setting for two reasons: one, youngsters will know

what they are committing themselves to; two, a large number of youngsters will learn about the programs. Often flyers which furnish club information are not read and are thought to be unimportant.

8. Have a newspaper club to publish the CLUB NEWS.
9. Continue a Club Student Advisory Panel which would meet once every two weeks or as necessary to be decided by members.
10. In order to lighten paper work eliminate the pre and post evaluation questionnaires but require a signed parent consent form.
11. Plan social and fund raising events in terms of a total school calendar so that the same students and parents won't be overburdened with responsibilities within a short period of time. Plan so that the school community will be anxious to participate.

APPENDIXES

APPENDIX G

INSTRUMENTS FOR POST EVALUATION

May, 1980

Dear Parents,

Our Club Program will be ending soon. We are planning for next year and would like your help in evaluating this years program.

Please fill in the Parent Post Evaluation Questionnaire below.

Thank you for your cooperation and time.

Joan Davidson
Club Coordinator

PARENT POST EVALUATION QUESTIONNAIRE for CLUB ACTIVITIES

STUDENT CLASS CLUB CLUB ADVISOR DATE

PARENT

1. On a scale from 1-5 rate your youngsters' interest in this club?
LOW 1 2 3 4 5 HIGHEST
2. How many friends were made as a result of this club activity? _____
3. What evidence do you have, if any, that this activity enriched other areas of your youngsters' life?
less than his other activities _____
the same amount _____
more than his other activities _____
4. Compared with home discussions about school activities how would you rate the number of times your youngster discussed his/her club program with you?
less than his other activities _____
the same amount _____
more than his other activities _____
5. We have published as of this date two issues of the CLUB NEWS. How many issues have you seen? _____
Please answer the following questions only if you have read the NEWS. Should the newspaper be continued next year? _____ Why? or Why not?
6. Would you want your youngster to continue in this club next year? _____
7. What other clubs, if any, would you want your youngster to be a member of next year?
8. What do you see as the good points of the Club Program?
9. What do you see as the weaknesses of the Club Program?
10. This year we were fortunate to have four parents as Club Advisors. What Club, if any, would you be interested in leading next year at least once a week?

TEACHER POST EVALUATION QUESTIONNAIRE for CLUB ACTIVITIES

1. On a scale from 1-5 rate how much you enjoyed your Club time.

LOW 1 _____ 2 _____ 3 _____ 4 _____ 5 HIGH

2. Specify some of the accomplishments of your group.

3. What knowledge did you gain from leading this group?

4. Describe how your teaching techniques differed, if at all, from your regular classroom instructional methods.

5. Rate the level of group interaction compared with the beginning of the year.

the same _____
increased _____
less _____

6. What was the average number of students in each session? _____

7. How many students in your Club do you know _____ very well
_____ average teacher-student relationship
_____ not at all.

8. What did you enjoy most about leading this club?

9. What did you enjoy least about leading this club?

10. Do you think the CLUB NEWS should be continued next year? _____
Why?

11. Would you like to continue this Club next year? _____

12. What do you see as the good points of the Club Program?

13. What do you see are the weaknesses of the Club Program?

Post Evaluation of Club Program 5-80

Assistant Principal

Please list the positive and negative effects the club program had on:

Positive

Negative

staff

students

school program

parent involvement

Post Evaluation
of Club Program 5-80

Principal.

1) Please list the positive and negative effects the club program had on:

Positive

Negative

Staff:

Students:

School program

parent involvement:

INTERVIEWER

STUDENT INTERVIEWED

CLASS

DATE

INTERVIEW QUESTIONS FOR
NON CLUB PARTICIPANTS (STUDENTS)

1. WHAT DO YOU KNOW ABOUT THE CLUB PROGRAM?

2. HOW DID YOU FIND OUT ABOUT THE CLUB PROGRAM?

3. WHY DIDN'T YOU JOIN A CLUB THIS YEAR?

4. HOW DO YOU USUALLY SPEND YOUR LUNCH HOUR?

5. WHAT CLUB WOULD YOU LIKE TO JOIN NEXT YEAR, IF WE COULD STAFF SUCH A PROGRAM?

JOAN DAVIDSON, CLUB COORDINATOR

INTERVIEWER

STAFF INTERVIEWED

DATE

INTERVIEW QUESTION FOR
NON CLUB PARTICIPANTS (STAFF)

1. WHAT DO YOU KNOW ABOUT THE CLUB PROGRAM?

2. HOW DID YOU HEAR ABOUT THE PROGRAM?

3. WHAT CLUB MIGHT YOU BE INTERESTED IN LEADING NEXT YEAR IF IT WAS PART OF A TEACHING OR ADMINISTRATIVE ASSIGNMENT?

4. FROM WHAT YOU KNOW ABOUT THE CLUB PROGRAM DO YOU THINK IT WAS SUCCESSFUL THIS YEAR?

- A. WHY?

- B. WHY NOT?

5. DO YOU HAVE ANY SUGGESTIONS FOR IMPROVING THE PROGRAM?

EVALUATION QUESTIONNAIRE
OF THE CLUB STUDENT ADVISORY PANEL

1. ON A SCALE FROM 1 TO 5 RATE HOW WELL THE FOLLOWING ACTIVITIES WERE CARRIED OUT DURING PANEL MEETINGS OR IN YOUR CLUB.

	LOW				HIGH
1. SHARED CLUB ACTIVITIES AND CONCERNS WITH OTHER PANEL MEMBERS.	1	2	3	4	5
2. HAD A VOICE IN PLANNING CLUB PROGRAM ACTIVITIES	1	2	3	4	5
3. HAD AN OPPORTUNITY TO INITIATE AND TAKE AN ACTIVE PART IN IMPLEMENTING SPECIFIC ACTIVITIES FOR THE WHOLE CLUB PROGRAM.	1	2	3	4	5
4. INFORMED YOUR CLUB MEMBERS OF THE ACTIVITIES AND PLANS OF THE PANEL.	1	2	3	4	5
5. THE ADMINISTRATION ACTED ON THE CONSENSUS OF CLUB REPRESENTATIVES IN TERMS OF HELPING CLUB MEMBERS IMPLEMENT ACTIVITIES THEY DECIDED UPON.	1	2	3	4	5
6. THE ADMINISTRATION TOOK INTO CONSIDERATION CONCERNS OF STUDENTS WHEN PLANNING FOR THE PROGRAM.	1	2	3	4	5
7. THE ADMINISTRATION INFORM THE STUDENT REPRESENTATIVES OF POLICIES AND PROCEDURES THAT EFFECTED CLUB MEMBERS.	1	2	3	4	5

8. DO YOU THINK YOU AS A CLUB REPRESENTATIVE CARRIED OUT A NEEDED FUNCTION? _____

IF YES, HOW?

IF NO, WHY NOT?

9. DO YOU THINK IF THE CLUB PROGRAM IS CONTINUED NEXT YEAR THAT A STUDENT PANEL SHOULD BE FORMED? _____

WHY?

WHY NOT?

10. IF SUCH A PANEL IS FORMED WHAT RECOMMENDATIONS DO YOU HAVE FOR THE PANEL NEXT YEAR?

APPENDIX H

PROGRAM DATA FORMS

I.S. 44
100 WEST 77TH STREET
NEW YORK 10024
REBECCA TAYLOR, PRINCIPAL

JOAN DAVIDSON, CLUB COORDINATOR

SPRING 1980 CLUB SCHEDULE

CLUB	STAFF	TIME	PLACE
1. INSTRUMENTAL MUSIC	DR. BONNEMERE	MON. & TUES	237
2. ART	MARSHA LIPSITZ	MON. & THURS.	207
3. OPERA PERFORMANCE	ELEANOR AMLEN	MONDAY	137
4. ART	JOAN DAVIDSON	MONDAY	208
5. CHESS CLUB	MARTIN WALLACE	TUESDAY	220
6. RAP GROUP	LUCY RAMOS	TUES. & WED.	331
7. GIRLS BASKETBALL	MURIEL CRANT	WEDNESDAY	GIRLS LOCKER
8. SOCCER	JOSEPH FRANKLIN	WEDNESDAY	320
9. VOCAL MUSIC	JO MORRIS	WEDNESDAY	137
10. INDEPENDENT RESEARCH	JOHN GATTO	WEDNESDAY	G18
11. KNITTING & CROCHETING		WEDNESDAY	223
12. DANCE & GYMNASTICS	MURIEL CRANT	THURSDAY	GIRLS LOCKER
13. PLAY READING, DRAMA	ANNE MURNEY	THURSDAY	222
14. NEEDLEPOINT	SUSAN ANDER	THURSDAY	223
15. AWAKENING THE DREAM	WILLIE MAE BAILEY	THURSDAY	232
16. EXPLORING MUSIC	DR. BONNEMERE	THURSDAY	237
17. EXPLORING MUSIC	DR. BONNEMERE	FRIDAY	237
18. FRENCH	ROBERT NAIMARK	FRIDAY	222

DATE _____

ATTENDANCE SHEET FOR CLUB ADVISORS

INSTRUMENTAL MUSIC	ED BONNEHERE _____
VOCAL MUSIC	JO MORRIS _____
DANCE & GYMNASTICS	MURIEL GRANT _____
GIRL'S BASKETBALL	LUCY RAMOS _____
RAP	MARSHA LIPSITZ _____
ART	JOSEPH FRANKLIN _____
SOCCER	MARTIN WALLACH _____
CHESS	ONIE WIGGINS _____
ASSISTANT PRINCIPAL	JOAN DAVIDSON _____
CLUB COORDINATOR	REBECCA TAYLOR _____
PRINCIPAL	ERICA SHATZ _____
READING	JOHN GATTO _____
RESEARCH	WILLIE MAE BAILEY _____
AWAKENING THE DREAM	

-103-
ATTENDANCE SHEET FOR
CLUB STUDENT ADVISORY PANEL

<u>CLUB</u>	<u>REPRESENTATIVE</u>	<u>CLASS</u>	<u>SIGNATURE</u>
INSTRUMENTAL MUSIC BONNEMERE	1. RUDY DREARS	813	
	2. NICHILLE JONES	815	
ART-LIPSITZ	1. TARA CONEDES	811	
	2. JOHN SMITH	816	
OPERA-AMLEN	1. GLAURY ARIAS	611	
	JENNY GOODWIN	611	
	2. MARA FRANK	612	
ART-DAVIDSON	1. LIA WILLEBRAND	816	
	2. VERONICA LINDEN	713	
GIRLS BASKETBALL GRANT	1. PANDORA WISE	812	
	2.		
DANCE & GYMNASTICS GRANT	1. ANNETTE CHIN	813	
	2. LARA WEITZMAN	615	
	3. JILL KOTEL	615	
VOCAL MUSIC MORRIS	1. SOPHIE HAYNES	815	
	2. DEBBIE GOLDBERG	815	
CHESS CLUB WALLACH	1. DANNY SULLIVAN	712	
	2. ANTHONY ORTEGA	712	
SOCCER -FRANKLIN	1. MARGARETTE CELESTIN	804	
	2. PRANTZ JOSEPH	703	
RAP GROUP-RAMOS (TUESDAY)	1. ANA ROJAS	7/802	
	2.		
RAP GROUP-RAMOS (WEDNESDAY)	1. REINA GONZALEZ	7/802	
	2. ALFONSO MOYA	802	
INDEPENDENT RESEARCH GATTO	1. ANTHONY KHAN	817	
	2. JEFF BOCK	817	
FILM - LAW	1. KERSTEN ORR	811	
	2.		
DRAMA- MURNEY	1. ORNA GORISH	612	
	2. Yael ZOFI	615	
NEEDLEPOINT - ANDER	1. MICHELLE JACOBSON (612)		
	2. LORA JACKSON	612	
	3. CELINE MARKO	(612)	

CLUB MEMBERSHIP

..... Official Membership Name Official Class Room
-----------------------------------	-------------------------	---------------

No:
Student's Name

Dear Student,

We are happy to inform you that you will be a member of the

..... Club which will meet in room.....

.....
meeting times.

Please meet with your Club the week of and
please bring your lunch. Parent permission slips will be distributed
the first day of your club and on these slips you can indicate if
you want lunch provided by the cafeteria.

We hope you will enjoy your new activity.

Sincerely,

Joan Davidson

Joan Davidson
Club Coordinator

NUMBER OF EVALUATION RESPONSES

CLUB	AVERAGE ATTENDANCE	STUDENT RESPONSES	TEACHER RESPONSES	PARENT RESPONSES
INSTRUMENTAL MUSIC	25	20	yes	10
VOCAL MUSIC	40	32	yes	20
READING	6	4	yes	4
RAP A	20	25	yes	10
RAP B	20	25	yes	10
ART 208	12	10	yes	6
DRAMA	6	5	yes	4
NEEDLEPOINT	8	6	yes	4
CHESS	12	10	yes	6
FRENCH	6	4	yes	3

NO EVALUATION RESPONSES FROM THE FOLLOWING CLUBS.

BASKETBALL	12
DANCE & GYMNASTICS	15
INDEPENDENT RESEARCH	12
EXPLORING MUSIC	15
FILM	8
ART 207	12
SOCCER	24
MATH	8
OPERA	8
AWAKENING THE DREAM	8

NUMBER OF EVALUATION RESPONSES

CLUB STUDENT ADVISORY PANEL	PANEL MEMBERSHIP: 21	RESPONSES: 15
INTERVIEWS WITH NON-CLUB PARTICIPANTS	STUDENTS: 52	STAFF: 12

APPENDIX I

AGENDA AND MINUTES OF PARENT AND STAFF MEETINGS

AGENDA FOR CLUB ADVISORS MEETING

MARCH 4, 1980

I. REVIEW PURPOSE OF SOCIAL EVENT FOR CLUB MEMBERS.

- 1. TO INCREASE THE SOCIAL RELATIONSHIPS BETWEEN CLUB MEMBERS.
- 2. TO RAISE MONEY FOR CLUB PROGRAMS.

II. INFORM STAFF OF DISCO SALSA SPECIFICS:

DATE: APRIL 25TH- FRIDAY
 TIME: 7-10P.M.
 PLACE: I.S. 44 GYM

NAME: SPRING-DREAM ?
 SPRING ?

III. EXAMINE SUGGESTED DONATION.

STUDENTS: \$1.50
 ADULTS: \$1.50
 DOOR: \$2.00

IV. EXAMINE PROPOSED SOLUTIONS FOR TICKET DISTRIBUTION.

- 1. CLUB ADVISORS DISTRIBUTE TICKETS TO CLUB MEMBERS AND OTHER INTERESTED STUDENTS. EMERSON SPRY AND STEVE KAMINSKY WILL HELP DISTRIBUTE TICKETS IN THEIR MINI SCHOOL.
- 2. CLUB ADVISORS DISTRIBUTE ? NUMBER OF TICKETS TO MEMBERS INTERESTED IN SELLING TICKETS. A PRIZE OF \$10 WILL BE GIVEN TO THE TOP SELLER. THE CLUB ADVISORS WILL KEEP A RECORD OF THE TICKETS EACH STUDENT RECEIVED BY HAVING EACH CHILD ACCOUNT OF EACH NUMBERED TICKET BY: PAYING FOR THE TICKET AND GIVING THE NAME AND CLASS OF THE STUDENT HE SOLD IT TO OR RETURNING THE UNSOLD TICKET.

TICKET NUMBERS NOT ACCOUNTED FOR WILL BE REFUSED AT THE DOOR WITHOUT PAYMENT AT THE DOOR.

- 3. A COMBINATION OF 1 and 2.
- 4. ?
- 5. ?

V. ADVISORS TO CHOOSE TASKS THEY WILL BE RESPONSIBLE FOR TO HELP IMPLEMENT THIS SOCIAL EVENT.

(NIGHT OF THE DISCO)

- 1. SECURITY _____
- 2. CLEAN UP AFTER DISCO _____
- 3. SELL FOOD (PUNCH AND BAKED GOODS) _____
- 4. TAKE TICKETS AT THE DOOR _____

(AFTERNOON OF THE DISCO)

HANG DECORATIONS IN THE GYM _____

(PRE DISCO)

- 1. DISTRIBUTE TICKETS _____
- 2. MAKE DECORATIONS FOR THE GYM _____
- 3. PUBLICITY (POSTERS) _____
- 4. MAKE BAKED GOODS _____

AGENDA FOR CLUB ADVISORS MEETING (CONTINUED)

6. CONTRIBUTE LIGHTS _____
7. CONTRIBUTE POPCORN MACHINE _____
8. CONTRIBUTE EXTENSION CORDS _____

VI. DECIDE IF ANOTHER MEETING IS NECESSARY BEFORE THE DISCO-SALSA.

MINUTES OF CLUB ADVISORS MEETING

DATE: MARCH 4, 1980
TIME BEGAN: 3:20 P.M.
TIME ENDED: 4:10 P.M.
PLACE: ROOM 225 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, ED BONNEMERE,
JO MORRIS, LUCY RAMOS, ERICA SHATZ.
ABSENT: REBECCA TAYLOR, PRINCIPAL, MURIEL GRANT, MARSHA LIPSITZ,
JOSEPH FRANKLIN, MARTIN WALLACH, JOHN GATTO,
WILLIE MAE BAILEY.

PURPOSE OF MEETING: TO CLARIFY THE SPECIFICS OF THE DISCO SALSA
TO FORM COMMITTEES TO IMPLEMENT THE DISCO SALSA

ACTIONS TAKEN: THE NAME SPRING FANTASY WAS AGREED UPON BY CONSENSUS.
THE CONTRIBUTION BY STUDENTS AND ADULTS WAS SET AT \$2.00.
IT WAS AGREED BY CONSENSUS THAT TICKET SALES WILL BE
THE RESPONSIBILITY OF EACH CLUB ADVISOR. THE STUDENT
SELLING THE MOST TICKETS WILL GET A \$10 PRIZE.

ADVISORS VOLUNTEERED FOR THE FOLLOWING COMMITTEES:

SECURITY: ED BONNEMERE, LUCY RAMOS
CLEAN UP AFTER DISCO: ALL CLUB ADVISORS PLUS A NUMBER
OF THEIR CLUB MEMBERS.
SELL FOOD: ERICA SHATZ
TAKE TICKETS AT DOOR: ED BONNEMERE, LUCY RAMOS
HAND DECORATIONS IN THE GYM: JOAN DAVIDSON, ERICA SHATZ
DISTRIBUTE TICKETS: ALL CLUB ADVISORS
MAKE DECORATIONS: JOAN DAVIDSON
PUBLICITY (POSTERS): JOAN DAVIDSON
CALL STORES FOR DONATIONS:
LUCY RAMOS - VALENCIA BAKERIES, MS. CAPO
ERICA SHATZ - PEPSI COLA
GITLITZ - JO MORRIS
CONTRIBUTE POPCORN MACHINE: JO MORRIS (2)

NEXT MEETING SCHEDULED FOR:
DATE: MARCH 11th - TUESDAY
TIME: 3:15 P.M.
PLACE: ROOM 225

FOLLOW UP: PARENT VOLUNTEER LETTERS TO BE COLLECTED BY CLUB ADVISORS
CLUB PANEL REPRESENTATIVES TO BRING TO PANEL MEETING LISTS
OF STUDENT VOLUNTEERS FOR DISCO SALSA COMMITTEES.
ADVISORS TO REPORT ON DONATIONS THEY RECEIVED FROM
STORES/PEOPLE.
MS. DAVIDSON WILL POLL I.S 44 STAFF FOR ADDITION STAFF
SUPPORT THE NIGHT OF THE DISCO.

RESPECTFULLY SUBMITTED,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

AGENDA FOR MEETING WITH CLUB ADVISORS

MARCH 11, 1980

1. TO ACCEPT MINUTES AS WRITTEN
2. COLLECT PARENT VOLUNTEER LETTERS.
3. REPORT ON I.S. 44 STAFF HELP.
4. REPORT ON DONATIONS RECEIVED OR PROMISED FROM STORES/PEOPLE.
5. SET A TIME FOR PARENT MEETING WITH CLUB ADVISORS (NIGHT MEETING).
6. DISCUSS PROBLEMS RELATING TO DISCO SALSA
7. SET DATE FOR NEXT MEETING.
8. NE W BUSINESS

MINUTES OF CLUB ADVISORS MEETING

DATE: MARCH 11TH
TIME BEGAN: 3:15 P.M.
TIME ENDED: 3:50 P.M.
PLACE: ROOM 225 (I.S. 44)

PRESENT: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, JO MORRIS ED BONNEMERE,
ERICA SHATZ, MURIEL GRANT.
ABSENT: REBECCA TAYLOR, PRINCIPAL, MARSHA LIPSITZ, JOSEPH FRANKLIN,
JOHN GATTO, LUCY RAMOS, WILLIE MAE BAILEY, MARTIN WALLACH.

PURPOSE OF MEETING: TO REPORT TO EACHOTHER WHAT EACH ADVISOR DID
DURING THE WEEK TO IMPLEMENT THE DISCO SALSA.

ACTIONS TAKEN: ERICA SHATZ REPORTED THAT SHE CONTACTED COCA COLA
FOR A CONTRIEUTION AND THEY INFORMED HER THAT IT WOULD BE
NECESSARY FOR HER TO SEND A FORM LETTER TO THEIR COMPANY ON
SCHOOL STATIONARY FORMALY REQUESTING THE CONTRIEUTION.

IT WAS DECIDED BY CONSENSUS TO BEGIN TO SELL THE DISCO SALSA
TICKETS ~~BE~~ THE EASTER VACATION.
BEFORE

IT WAS DECIDED BY CONSENSUS THAT CLUB MEMBERS WILL PAY
HALF PRICE FOR A DISCO SALSA TICKET. EACH CLUB ADVISOR WILL
SUBMIT THE NAMES OF THEIR CLUB MEMBERS TO MS. DAVIDSON SO
TICKET SALES WILL BE ACCURATE.

IT WAS DECIDED BY CONSENSUS THAT PROFITS FROM THE DISCO
SALSA WILL BE DISTRIBUTED AMONG THE CLUBS.

IT WAS DECIDED BY CONSENSUS THAT EACH CLUB ADVISOR WILL
CALL THEIR CLUB MEMBER'S PARENTS AND INFORM THEM OF THE
DATE WE WILL SET FOR AN EVENING MEETING WITH PARENTS WHO
VOLUNTEERED TO HELP WITH THE DISCO SALSA AND CLUB STAFF.

THE NEXT MEETING IS SCHEDULED FOR:

TUESDAY - MARCH 18TH
3:15 P.M.

ROOM 225

COOKIES WILL BE SERVED AND COFFEE, TEA OR MILK WILL BE
PROVIDED.

FOLLOW UP: ADVISORS ARE TO ENCOURAGE THEIR MEMBERS TO SIGN UP FOR
STUDENT COMMITTEES AND TO ASK THEIR PARENTS TO VOLUNTEER FOR
PARENT COMMITTEES.

JO MORRIS WILL CALL GITLITZ THIS WEEK.

RESPECTFULLY SUBMITTED,

Joan Davidson
118
JOAN DAVIDSON
CLUB COORDINATOR

MINUTES OF CLUB ADVISOR MEETING

DATE: MARCH 18, 1980

TIME: 3:20 P.M.

TIME ENDED: 3:50 P.M.

PLACE: ROOM 225 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
ED BONNEMERE, JO MORRIS, MURIEL GRANT, LUCY RAMOS,
PAM MILLER, NELSON HARRIS, ONIE WIGGINS, ASSISTANT PRINCIPAL

ABSENT: REBECCA TAYLOR, PRINCIPAL, MARSHA LIPSITZ,
JOSEPH FRANKLIN, MARTIN WALLACH, ERICA SHATZ, JOHN GATTO,
WILLIE MAE BAILEY.

PURPOSE OF MEETING: TO KEEP EACH MEMBER UP TO DATE ABOUT PARENT VOLUNTEERS,
AND STORE CONTRIBUTIONS AND STUDENT CONTRIBUTIONS
FOR THE DISCO SALSA.

TO SET A DATE FOR A PARENT CLUB ADVISOR EVENING
MEETING.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

PLACES IN THE COMMUNITY FOR DISCO CONTRIBUTIONS WERE
SHARED.

A PARENT CLUB ADVISOR MEETING WAS SCHEDULED FOR:
TUESDAY NIGHT MARCH 25th at 7:30P.M.
IN ROOM 225.

THE NEXT CLUB ADVISOR MEETING WILL BE PART OF THE
PARENT MEETING.

FOLLOW UP: JOAN DAVIDSON WILL DRAFT A LETTER TO BE DISTRIBUTED BY
THE CLUB ADVISORS TO THOSE PARENTS WHO EXPRESSED AN INTEREST
IN HELPING WITH THE DISCO.

RESPECTFULLY SUBMITTED,

Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR.

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR MEETING WITH CLUB ADVISORS AND PARENTS

MARCH 25, 1980

1. INTRODUCTION OF CLUB ADVISORS AND PARENTS TO EACHOTHER.

2. INFORM PARENTS OF DISCO SALSA SPECIFICS:

DATE: FRIDAY - APRIL 25TH

TIME: 7-10 P.M.

PLACE: I.S. 44 - GYM

TICKETS: \$2.00 (CLUB MEMBERS - \$1.00)

3. INFORM PARENTS OF WHAT HAS BEEN DONE CONCERNING THE DISCO SALSA.

4. INFORM PARENTS OF WHAT IS STILL NEEDED TO BE DONE.

5. ORGANIZE PARENT COMMITTEES FOR EACH TASK.

6. SCHEDULE ANOTHER MEETING BEFORE THE DISCO?

7. NEW BUSINESS.

MINUTES OF CLUB PARENTS AND ADVISORS MEETING

DATE: MARCH 25, 1980
TIME BEGAN: 7:55P.M.
TIME ENDED: 9:10P.M.
PLACE: ROOM 225 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
PARENTS: BETTY GODBEE, CARMEN BAYAS, ROBERT NAIMARK,
ANNE MURNEY, SUSANNA ANDER, JOSE GUTIERIEZ, FLORITA
CIRINO, VALENCIN RODRIGUEZ, THELMA VIDAL, JENNYE
ROSADO, MARY JUERSTHAN.
ADVISORS: ONIE WIGGINS, PAMELA MILLER, LUCY RAMOS,
JO MORRIS, SUSANNA ANDER, ANNE MURNEY, ROBERT NAIMARK.

PURPOSE OF MEETING: TO INTRODUCE PARENTS AND CLUB ADVISORS TO EACHOTHER
TO FORM COMMITTEES TO IMPLEMENT THE DISCO SALSA.

ACTION TAKEN: PARENTS AND CLUB ADVISORS INTRODUCED THEMSELVES TO
EACHOTHER.

PARENTS WERE INFORMED OF THE DISCO SALSA SPECIFICS.

THEME: SPRING FANTASY

DATE: FRIDAY - APRIL 25TH

TIME: 7-10 P.M.

PLACE: I.S 44 - GYM.

TICKETS: \$2.00 (CLUB MEMBERS \$1.00)

TICKETS AVAILAELE TO PARENTS AND
STUDENTS OF I.S. 44 ONLY.

MS. DAVIDSON INFORMED PARENTS OF WHAT HAD BEEN DONE
CONCERNING THE DISCO SALSA.

PARENT AND ADVISOR COMMITTEES WERE FORMED TO IMPLEMENT
THE DISCO.

IT WAS AGREED BY CONSENSUS THAT THE COST OF REFRESHMENTS
WOULD BE DECIDED THE NIGHT OF THE DISCO IN ACCORDANCE
WITH TICKET SALES AND THE AMOUNT OF FOOD AVAILAELE.

THE NEXT MEETING WAS SCHEDULED FOR:

TUESDAY - APRIL 15TH
7:30P.M. in ROOM 225.

FOLLOW UP: EACH PARENT IS TO BRING TWO OTHER PARENTS TO THE NEXT
MEETING OR BRING IN THE NAMES OF TWO OTHER PEOPLE WHO WILL
HELP US WITH THE DISCO.

PARENTS WHO VOLUNTEERED LIGHTS, EXTENSICNS CORN,
STREAMERS, ETC. ARE TO BRING SUPPLIES IN FOR T. APRIL 15TH
MEETING.

RESPECTFULLY SUBMITTED,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR.

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR PARENT AND CLUB ADVISORS MEETING.

APRIL 15, 1980

1. TO ACCEPT MINUTES AS WRITTEN.
2. REPORT ON TICKET SALES.
3. COLLECT SUPPLIES DONATED BY PARENTS AND ADVISORS.
4. ELICIT NEW SOURCES OF DONATIONS FROM MEMBERS.
5. ASK FOR VOLUNTEERS TO COORDINATE EACH OF THE COMMITTEES.
6. ASK NEW PARTICIPANTS TO SELECT A COMMITTEE THEY ARE INTERESTED IN WORKING ON.
7. EACH COMMITTEE WILL MEET WITH THEIR COORDINATORS TO WORK OUT THE DETAILS OF THEIR TASK.
8. EXAMINE SUGGESTIONS FOR WAYS TO DIVIDE THE PROFITS OF THE DISCO.
9. SCHEDULE NEXT MEETING.
10. NEW BUSINESS.

MINUTES OF PARENT AND CLUB ADVISOR MEETING

DATE: APRIL 15, 1980
TIME BEGAN: 7:50P.M.
TIME ENDED: 8:50P.M.
PLACE: ROOM 122 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
REBECCA TAYLOR, PRINCIPAL, LUCY RAMOS, JOSEPHINE MORRIS, ROBERT NAIMARK, ELEANOR AMLEN, SUSANNA ANDER, BETTY GODBEE, CALVIN ANDER, ANNE MURNEY.

PURPOSE OF MEETING: TO DESIGNATE CHAIRMAN OF DISCO SALSA COMMITTEES AND TO CLARIFY THE MEMBERS IN EACH COMMITTEE. TO EXAMINE WAYS TO DISTRIBUTE THE PROFITS OF THE DISCO SALSA.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN

COMMITTEE CHAIRPERSONS WERE DESIGNATED AS FOLLOWS:

TICKET SALES	JOAN DAVIDSON
LIGHTS	LUCY RAMOS
CHECK COATS	SUSANNA ANDER
TAKE TICKETS	CALVIN ANDER, ED BONNEMERE
PUNCH	ANNE MURNEY, JO MORRIS
SELL FOOD	JEANETTE FORD, THELMA VIDAL
BAKE SWEETS	PAM MILLER
HANG DECORATIONS	JOAN DAVIDSON
PUBLICITY	JOAN DAVIDSON
PICK UP STORE DONATIONS	ANNE MURNEY
SECURITY	ONIE WIGGINS
POPCORN	BETTY GODBEE
SET UP	ONIE WIGGINS, JEANETTE FORD
CLEAN UP	ALL OF THE ABOVE

IT WAS DECIDED BY CONSENSUS THAT TICKETS WILL NOT BE TAKEN AT THE DCOR AFTER 9:00P.M.

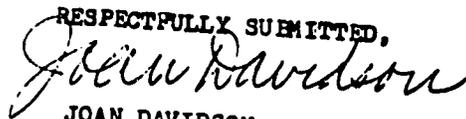
THE FOLLOWING WAS SUGGESTION TO MS. TAYLOR FOR CONSIDERATION TO PERMIT THE GYM TEACHERS TO USE THE YARD FOR THEIR PROGRAM ON FRIDAY AFTERNOON TO ALLOW FOR HANGING OF THE DISCO DECORATIONS. MS. AMLEN SUGGESTED WE CALL HER HUSBAND AT ABC TELEVISION FOR A FILM. MS. TAYLOR SAID SHE WOULD TAKE THE MATTER UNDER CONSIDERATION AND WOULD CONSULT WITH THE GYM TEACHERS.

WAYS TO DIVIDE THE PROFITS SUCH AS PER CAPITA OR EVENLY TO EACH CLUB WHO PARTICIPATED IN PLANNING AND IMPLEMENTING THE DISCO SALSA WERE DISCUSSED. IT WAS AGREED BY CONSENSUS TO TABLE THE DISCUSSION UNTIL WE KNEW EXACTLY HOW MUCH MONEY WE WERE TALKING ABOUT.

THE NEXT MEETING WAS SCHEDULED FOR TUESDAY-APRIL 29th at 3:30P.M. in ROOM 225.

follow up: committee chairman will call members of their committee to inform them of their specific tasks.

RESPECTFULLY SUBMITTED,



JOAN DAVIDSON
CLUB COORDINATOR

APPENDIX J

COMMUNICATIONS WITH STAFF

January 4, 1980

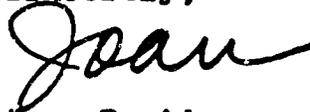
Dear

I hope you enjoyed a restful holiday!

There will be a CLUB program staff planning meeting
FRIDAY, JANUARY 11th LUNCHTIME (12:10-12:40) in ROOM 225. Please
make every effort to attend since I need your ideas to make our
program a valuable one for our students and ourselves.

Thank you for all your past cooperation. As you see by the
"CLUB NEWS" a lot of good things are happening in our program.

Sincerely,



Joan Davidson
Club Coordinator

P.S. Bring your lunch. Coffee, Milk, Tea and cookies will be served.

M E M O

FEBRUARY 27, 1980

TO: GNE WIGGINS, ASSISTANT PRINCIPAL
DR. SONNEMEF, JO MORRIS, MARGA LISPONZ, MURIEL GRANT,
WILLIE MAE BAILEY, JOSEPH FRANKLIN, MARTIN WALLACH,
ERICA SHATZ, LUCY RAPCS.
FROM: JOAN DAVIDSON, CLUB COORDINATOR
REBECCA TAYLOR, PRINCIPAL

TUESDAY 3/4-3

SUBJECT: THERE WILL BE A MEETING OF ALL CLUB TEACHERS ON ~~.....~~
IN ROOM 225. TO DISCUSS THE DISCUSSION.
PLEASE MAKE EVERY EFFORT TO ATTEND THIS MEETING. YOUR HELP IS VITAL
FOR THE SUCCESS OF THIS SOCIAL EVENT.
THANK YOU IN ADVANCE FOR YOUR COOPERATION.

Memo

3/5/80

To: Jerry Massone

From: Joan Davidson, Club Coordinator

cc: Rebecca Taylor, Principal

One Wiggins, Assistant Principal

Subject: 500 Tickets to be printed as soon as possible as follows:

I.S. 44 Club Program
presents

SPRING FANTASY
DISCO SALSA

DATE: APRIL 25TH FRIDAY
TIME: 7-10 PM
PLACE: I.S. 44 GYM

DONATIONS: \$2.00

STUDENTS
ADULTS

possibly omit this

Thank you.

MEMO

MARCH 7TH, 1980

TO: REBECCA TAYLOR, PRINCIPAL
ONIE WIGGINS, ASSISTANT PRINCIPAL
ED BONNEMERE, JO MORRIS, MARSHA LIPSITZ, MURIEL GRANT,
WILLIE MAE BAILEY, JOSEPH FRANKLIN, MARTIN WALLACH, ERICA SHATZ,
LUCY RAMOS.

FROM: JOAN DAVIDSON, CLUB COORDINATOR

SUBJECT: REMINDER: THERE WILL BE A MEETING OF ALL CLUB ADVISORS ON
TUESDAY - MARCH 11TH
3:15P.M.
225

COOKIES, TEA, COFFEE AND MILK WILL BE SERVED.

THE PURPOSE OF THE MEETING IS TO COMPARE NOTES AS TO WHAT
WE HAVE DONE REGARDING THE DISCO SALSA AND TO SEE WHAT STILL
REMAINS TO BE DONE. WE WILL ALSO SET A DATE FOR US TO MEET
WITH OUR PARENT VOLUNTEERS ONE EVENING NEXT WEEK IF POSSIBLE.

THANK YOU FOR YOUR CONTINUED SUPPORT.

MEMO

MARCH 12 AM. 1980

TO: REBECCA TAYLOR, PRINCIPAL
ONIE WIGGINS, ASSISTANT PRINCIPAL
ED BOEMMERE, JO MORRIS, MARGA LIPSITZ, MURIEL GRANT,
WILLIE MAE BAILEY, JOSEPH FRANKLIN, MARTIN WALLACE, ERICA SHANE,
LUCY RAMOS.

FROM: JOAN DAWSON, CLUB COORDINATOR.

SUBJECT: REMINDER: THERE WILL BE A MEETING OF ALL CLUB ADVISORS ON
TUESDAY - MARCH 18 AM
3:15 P.M.
225

COOKIES, TE, COFFEE AND MILK WILL BE SERVED.

THE PURPOSE OF THE MEETING IS TO COMPARE NOTES AS TO WHAT
WE HAVE DONE REGARDING THE DISCO SALSA AND TO SEE WHAT STILL
REMAINS TO BE DONE. WE WILL ALSO SET A DATE FOR US TO MEET
WITH OUR PARENT VOLUNTEERS ONE EVENING NEXT WEEK IF POSSIBLE.

THANK YOU FOR YOUR CONTINUED SUPPORT.

Memo

March 13, 1980

To: Leticia Lopez Dietician
From: Joan Davidson, Club Coordinator
cc: Rebecca Taylor

Subject: Procedure for
Picking up Club Lunches.

Responsible students will be sent to the cafeteria with a note from me each day to pick up the club lunches.

J Davidson

MEMO

MARCH 17TH, 1980

TO: ALL OFFICIAL TEACHERS
FROM: JOAN DAVIDSON, CLUB COORDINATOR
CC: REBECCA TAYLOR
ONIE WIGGINS
SUBJECT: CLUB NEWS TEAR OFF SHEETS ARE TO BE COLLECTED BY THE
OFFICIAL TEACHER FOR A CLASS PRIZE.

THE CLUB NEWS IS BEING MAILED HOME TO ALL PARENTS.

IN THE CLUB NEWS THE STUDENTS ARE REQUESTED TO RETURN THEIR
RESPONSE TO THE PAPER ON A TEAR OFF SHEET WHICH IS ON THE
LAST PAGE OF THE NEWS. THE STUDENTS ARE ASKED TO RETURN
THESE SLIPS TO THEIR OFFICIAL TEACHER WITHIN 5 DAYS OF
RECEIVING THE PAPER.

I WOULD AGREATLY APPRECIATE IT IF YOU COULD COLLECT THESE
TEAR OFF SHEETS AND PLACE THEM IN MY MAILEBOX BY MARCH 23RD.
A PRIZE WILL BE AWARDED THE CLASS COLLECTING THE MOST RESPONSES.

THANK YOU SO MUCH FOR YOUR HELP.

Memo

March 17, 1980

To: Jerry Cohen

From: Joan Davidson, Club Coordinator

cc: Rebecca Taylor, Principal

Subject: Please explain to me the procedure for sending letters bulk rate. I have 1200 or so envelopes addressed to parents + filled with the recent issue of Club News to be mailed out immediately if not sooner.

Thank you.

Joan

MEMO

APRIL 25, 1980

TO: REBECCA TAYLOR, PRINCIPAL
ONIE WIGGIN, ASSISTANT PRINCIPAL
EL BONNEY
JO MORRIS
MURIEL GRANT
LUCY RAMOS
MARSHA LIPSITZ
JOSEPH FRANKLIN
MARTIN WALLACH
ERICA SHATZ
JOHN GATTO
WILLIE MAE BAILEY
PAMELA MILLER
ELEANOR AMLEN
SUZANNA ANDER
ANNE MURNEY
ROBERT NAIMARK
BETTY GODBEE

FROM: JOAN DAVIDSON, CLUB COORDINATOR

SUBJECT: THIS IS JUST A REMINDER!
PARENT AND CLUB ADVISOR MEETING IS SCHEDULED FOR:
THIS TUESDAY-APRIL 29th at 3:30P.M. in ROOM 225.

COOKIES WILL BE SERVED.

THIS WILL BE OUR LAST MEETING, PLEASE TRY TO ATTEND.

THANK YOU.

5-5-80

Dear Mrs. Lopez,

This will be the last official week of clubs. We will not need special lunches after May 9th.

Thank you for all your cooperation.

Sincerely,

Jean Davidson
Club Coordinator

APPENDIX K
COMMUNICATIONS WITH STUDENTS AND PARENTS

January 15, 1980

CHOOSE NEW CLUB POSSIBILITIES PLEASE RESPOND IMMEDIATELY!

Dear Parents and Students:

We are in the process of forming new clubs during our lunchtime in addition to those already in operation.

Please indicate your first three preferences below by using numbers to show your 1st, 2nd or 3rd choice.

CROCHETING _____	QUILTING _____	KNITTING _____
NEEDLEPOINT _____	CREATIVE WRITING _____	PLAY READING _____

Please list in order of preference other clubs you would be interested in joining if we can find staff to lead them.

1. _____ 2. _____ 3. _____

In response to this letter we will distribute, in a week or so, a preference sheet for clubs which will definitely be available to you.

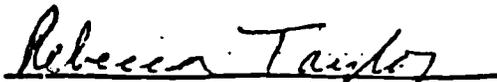
Print your name and class below.

Please return this form to your Official Teacher by January 18th.

Sincerely



JOAN DAVIDSON
Club Coordinator


REBECCA TAYLOR, Principal

STUDENT'S NAME _____

CLASS _____

Wm. J. O'Shea I.S. 44
100 West 77th Street
New York, N.Y. 10024
Rebecca Taylor, Principal

January 29, 1980

Dear Students:

We are offering you an opportunity to become a member of one of the clubs listed below. All Fall clubs will continue at their regular time, unless you were notified otherwise by your club teacher. New clubs will begin the week of February 4th.

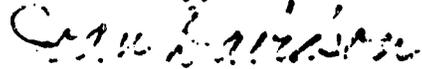
Please indicate your first, second and third choice on the tear off preference sheet and return this form to your official teacher by Thursday, January 31st.

To save time during your club meeting, you will be required to bring lunch or eat a bag lunch provided by the cafeteria in your club room.

Please note that for clubs with an *(asterik) you will be required to supply your own materials.

We hope you will take advantage of these new club opportunities

Sincerely,



Joan Davidson
Club Coordinator

Rebecca Taylor
Principal

NEW CLUB OFFERINGS

CLUB #	CLUB ACTIVITY	STAFF	TIME	PLACE
1.	Opera Performance	Eleanor Anlen	Monday	137
2.	Awakening the Dream	W. M. Bailey	Thursday	232
3.	* Knitting & Crocheting	Luz Carabello	Wednesday	223
4.	* Needlepoint	Susan Ander	Thursday	223
5.	Play Reading, Drama	Anne Murney	Thursday	222
6.	French	Robert Naimach	Friday	222

Tear off PREFERENCE SHEET

STUDENT NAME	CLASS	ROOM	OFFICIAL TEACHER	DATE
Club Activity	FIRST CHOICE:	_____ Club Name		
	SECOND CHOICE:	_____ Club Name		
	THIRD CHOICE:	_____ Club Name		

IMPORTANT REMINDER: PLEASE RETURN THIS FORM TO YOUR OFFICIAL TEACHER BY THURSDAY, JANUARY 31st. THESE CLUBS WILL BEGIN THE WEEK OF FEBRUARY 4th.

Thank you.

February 8

LOUDSPEAKER NOTICE

CLUB NOTES .

- ① REMINDER: FRENCH CLUB WILL MEET IN ROOM 222 AT LUNCH TODAY

- ② CLUB STUDENT ADVISORY PANEL WILL MEET AT LUNCH IN ROOM 208

py

WEDNESDAY -
FEBRUARY 13

CLUB NEWS

① REMINDER - THE
KNITTING + CROCHETING
CLUB WILL MEET
IN ROOM 208
TODAY
DURING LUNCH.

J. DAVIDSON .

FEBRUARY 14th

CLUB NOTES

- ① NEEDLEPOINT TO MEET
IN ROOM 225
- ② PLAY READING + DRAMA
CLUB TO MEET IN
ROOM 222 .

J. Davidson

FEBRUARY 15TH.

CLUB NOTES

1) FRENCH CLUB AT LUNCH
IN ROOM 222

2) STUDENT CLUB ADVISORY PANEL
TO MEET AT LUNCH
IN ROOM 208

Wed - Feb 20th
FOR MORNING ANNOUNCEMENT

CLUB NOTES.

① REMINDER:
KNITTING + CROCHETING
CLUB TO MEET IN
ROOM 208
today lunchtime

J. Davidson

Feb 20, 1980

Club Notes

Reminder

1. Drama Club to meet
in room 222 at
Lunch
2. Needlepoint Club to meet
in room 225 at
lunch.

J. Davidson -

copy.

February 25

Reminder.
Club Notes

① Opera Club to meet in
Room 137 at
lunch -
performance is soon
so please attend.

J. Davidson

2/29/80

Club Notes .

① Student Club Advisory
Panel Meeting at Lunch
Room 208

② French Club at lunch
room 222

J. Anderson

MARCH 13

CLUB NOTE:

DRAMA CLUB CANCELLED
FOR TODAY

NEEDLEPOINT CLUB TO
MEET AT LUNCH
IN ROOM 225

J. Davidson

copy

TUESDAY
MARCH 18th

FOR PA.

CLUB NOTES.

THE CLUB NEWS HAS BEEN
MAILED OUT TO EACH PARENT,
FOR EACH PARENT & STUDENT
TO READ & ENJOY.

THE CLASS RETURNING
THE MOST TEAR OFF SHEETS
FOUND ~~AT~~ ON THE LAST PAGE
OF THE CLUB NEWS WILL
RECEIVE A PRIZE.

J Davidson

April 11th .

Club Notes .

There will be a
Club Student Advisory
Panel Meeting
at lunchtime
with Mrs. Davidson
Room 208 .

It is most important
that all club representatives
attend .

Thank you .

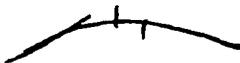
4/23/80

CLUB NOTES

OUR DISCO SALSA WILL BE
THIS FRIDAY - APRIL 25TH
FROM 7-10 P.M.

TICKETS ARE LIMITED
PLEASE BUY THEM FROM
CLUB MEMBERS
OR SEE

MS. DAVIDSON IN ROOM 208



to be announced Wed
Thurs
Fri

APRIL 25

CLUB NOTES -

DISCO DAY

LAST DAY TO PURCHASE
DISCO TICKETS.

SEE CLUB MEMBERS
OR
MS. DAVIDSON IN 208

ALL TICKETS SOLD
AT THE DOOR
WILL BE \$2.00

DISCO WILL BE TONIGHT
7-10 PM IN THE GYM.

May 2nd

Club Notes

Club Student Advisory
Panel

will meet
with Mrs Davidson
lunchtime
today -

All club representatives
please attend.
This is our last regular
meeting

5-5-80

CLUB NOTES.

THIS IS THE LAST
OFFICIAL WEEK
OF CLUBS.

NO LUNCH WILL
BE SERVED
NEXT WEEK
FOR THE CLUB MEMBERS

J. DAVIDSON.

5-7-80

CLUB NOTES

CLUB MEMBERS
PLEASE BE SURE TO
RETURN YOUR PARENT
EVALUATION QUESTIONNAIRES
TO YOUR CLUB ADVISOR
OR TO MS. DAVIDSON
BY TOMORROW.

CLUBS WILL OFFICIALLY
NO. THIS FRIDAY - MAY 9TH.

THANK YOU.

February 14th, 1980

To: Rebecca Taylor, principal

Kitty McCantz, P.A. president

From: Joan Davidson, Club Coordinator

CC: Ome Wiggins, Assistant Principal

Subject:

A copy of "Club News" will be printed the week of Feb 18th. It should be mailed out to every parent on February 20th as per the request of the Student Club Advisory Panel.

Kitty can this be included in a February mailing to parents in one of the envelopes each student addressed to his parents?

Please let me know by Monday, February 18th.

Thank you.

Bulk mailing: - Jerry Cohen
 can probably be mailed out week of 2/25
 with reading + writing
 objectives - Rebecca.

SECRET

CLASS

OFFICIAL HEADLINE

CLUB

FEBRUARY 5, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT OUR FIRST CLUB STUDENT ADVISORY PANEL MEETING.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING.

DATE: FRIDAY FEBRUARY 8TH
TIME: LUNCH
ROOM: 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE MAKE EVERY EFFORT TO BRING YOUR "CLUB NEWS" SHEET FILLED IN WITH INFORMATION (ACTIVITIES AND/OR FUTURE EVENTS PLANNED) ABOUT YOUR CLUB OR A HIGHLIGHT OF ONE OF YOUR CLUB MEMBERS.

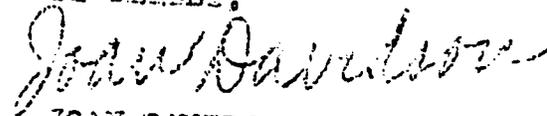
N O T E : YOU HAVE THE OPPORTUNITY TO BE THE ONE REPORTER FROM YOUR GROUP OR YOU HAVE THE OPPORTUNITY TO HAVE OTHER MEMBERS SHARE THE HONOR OF HAVING THEIR NAMES LISTED AS REPORTERS IN THE PAPER.

IF EACH CLUB REPRESENTATIVE BRINGS THEIR "NEWS" TO OUR FRIDAY MEETING WE CAN PLAN TO PRINT THE NEWSPAPER WITHIN TWO WEEKS.

ALSO PLEASE TRY TO ENCOURAGE YOUR CLUB MEMBERS OR YOURSELF TO CONTRIBUTE TO OUR ACTIVITY PAGE WHICH SO FAR WILL COMPAIN WHAT IS DISCUSSED: STAR SOMEBODY, CLASSIFIED LEGS, TRADING POST, BAKING GAME, AN ORIGINAL GORIC STUMP AND PUZZLES.

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,



JOAN DAVIDSON
CLUB COORDINATOR

P.S. FOR OUR NEXT MEETING BE THINKING ABOUT THE TYPE OF SOCIAL EVENT YOU WOULD LIKE CLUB MEMBERS TO BE INVOLVED IN.

STUDENT

CLASS

OFFICIAL TEACHER

CLUB

FEBRUARY 5, 1980

DEAR

WE MISSED YOU AT OUR FIRST CLUB STUDENT ADVISORY PANEL.
I HOPE YOU WILL ATTEND OUR NEXT MEETING.

DATE: FRIDAY- FEBRUARY 8TH
TIME: LUNCH
PLACE: 208

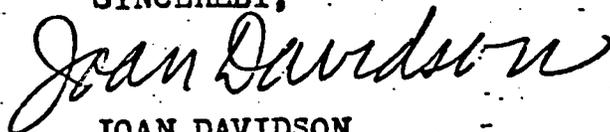
LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

DURING THIS WEEK PLEASE TRY TO HELP YOUR CLUB REPRESENTATIVE
WHO ATTENDED THE MEETING FILL IN THE "CLUB NEWS" SHEETS.

FOR OUR NEXT MEETING BE THINKING ABOUT THE TYPE OF SOCIAL
EVENT YOU WOULD LIKE CLUB MEMBERS TO SPONSOR BEFORE EASTER.

LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING.

SINCERELY,



JOAN DAVIDSON
CLUB COORDINATOR

STUDENT

CLASS

OFFICIAL TEACHER

CLUB

FEBRUARY 13, 1980

DEAR

WE MISSED YOU AT OUR CLUB STUDENT ADVISORY COUNCIL MEETING ON FEBRUARY 8TH.

OUR NEXT MEETING WILL BE ON:

FRIDAY - FEBRUARY 15th
LUNCHTIME
ROOM 208.

LUNCH AND COOKIES WILL BE SERVED.

PLEASE READ THE ATTACHED MINUTES SO YOU CAN KEEP UP TO DATE ON WHAT THE PANEL IS DOING.

PLEASE ASK YOUR CLUB MEMBERS FOR IDEAS FOR A SOCIAL EVENT THEY WOULD LIKE TO PARTICIPATE IN AFTER SCHOOL OR DURING ONE EVENING AND BE PREPARED TO PRESENT THESE IDEAS AT OUR FRIDAY MEETING.

THANK YOU.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

STUDENT

CLASS

OFFICIAL TEACHER

CLUB

FEBRUARY 13th 1980

DEAR

THANK YOU FOR ATTENDING THE CLUB STUDENT ADVISORY PANEL MEETING ON FEBRUARY 8th. OUR NEXT MEETING WILL BE ON:

FRIDAY - FEBRUARY 15TH
LUNCHTIME
ROOM 208

LUNCH AND COOKIES WILL BE SERVED.

PLEASE SHARE THE ATTACHED MINUTES WITH YOUR CLUB ADVISOR AND CLUB MEMBERS.

PLEASE ASK YOUR CLUB MEMBERS FOR IDEAS FOR A SOCIAL EVENT THEY WOULD LIKE TO PARTICIPATE IN AFTER SCHOOL OR DURING ONE EVENING AND COME PREPARED TO PRESENT THESE IDEAS AT OUR FRIDAY MEETING.

THANK YOU.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

STUDENT

CLASS

OFFICIAL TEACHER

CLUB

February 20, 1980

Dear

Sorry we missed you at our February 15th CLUB STUDENT ADVISORY PANEL meeting.

The next session is planned for:

DATE: FRIDAY - FEBRUARY 22nd
TIME: Lunoh
ROOM: 208

Lunch will be provided and cookies will be served.

Please share with your club members the attached minutes and specifically inform them of our SOCIAL EVENT PLANS.

We will be assigning tasks for the SOCIAL EVENT at our next meeting. To make sure every club member has an opportunity to participate in implementing this event please write down the names of volunteers from your club next to the following tasks and bring this list to our next meeting.

1. Get lights for the Disco _____
 2. Contact the D.J. _____
 3. Organize the FOOD SALE _____

 4. Sell food at the Disco _____

 5. Hang the decorations _____

 6. Make the decorations _____

 7. Publicity (make Posters) _____

 8. Organize ticket distribution _____

 9. Take tickets at the door _____

 10. Check coats _____

- CLEAN UP after the Disco _____

Thank you for your cooperation.

Sincerely,
Joan Davidson
Joan Davidson, Club Coordinator

STUDENT

CLASS

OFFICIAL TEACHER

CLUB

February 20, 1980

Dear

Thank you for attending the February 15th meeting of the CLUB STUDENT ADVISORY PANEL.

We are looking forward to seeing you at our next meetings:

DATE: FRIDAY- FEBRUARY 22nd
TIME: LUNCH
ROOM: 208

Lunch will be provided and cookies will be served.

Please share with your club members the attached minutes and specifically inform them of our social event plans.

We will be assigning tasks for the social event at our next meeting. To make sure every club member has an opportunity to participate in implementing this event please write down the names of volunteers from your club next to the following tasks:

1. Get lights for the Disco _____

2. Contact the D.J. _____
3. Organize the FOOD SALE _____

4. Sell food at the Disco _____

5. Hang the decorations _____

6. Make the decorations _____

7. Publicity (make Posters) _____

8. Organize ticket distribution _____

9. Take tickets at the door _____

10. Check coats _____

Thank you for your cooperation.

Sincerely,
Joan Davidson
Joan Davidson, Club Coordinator

- P.S. 11. CLEAN UP after the DISCO _____



STUDENT NAME _____ CLASS _____ OFFICIAL TEACHER _____ CLUB _____

FEBRUARY 26, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT THE CLUB STUDENT ADVISORY PANEL MEETING ON FEBRUARY 22ND.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING.

DATE: FRIDAY-FEBRUARY 29TH
TIME: LUNCH
ROOM: 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE READ THE ATTACHED MINUTES TO YOUR CLUB MEMBERS.

PLEASE SEE TO IT THAT THE ATTACHED PARENT LETTER IS DISTRIBUTED BY YOUR CLUB ADVISOR TO YOUR CLUB MEMBERS. NOTE THE DATE THE LETTER IS TO BE RETURNED-THIS FRIDAY.

LIST THE NAMES OF VOLUNTEERS FOR THE FOLLOWING TASKS-EMPHASIZE THAT THE MORE MEMBERS WHO VOLUNTEER THE BETTER THE DISCO WILL BE.

TO BRING IN LIGHTS _____

TO BRING POPCORN MACHINE _____

TO BRING EXTENSION CORD _____

TO SELL FOOD _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOODS CONTRIBUTED _____

TO HANG DECORATIONS _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

LIST THE NAMES OF STUDENTS WHO THINK THEIR PARENTS MIGHT HELP AND TAKE THEIR TELEPHONE NUMBER. _____

DECIDE ON NAME FOR THE DISCO (SEE MINUTES FOR SUGGESTIONS). (USE OTHER PAPER IF NEEDED).

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,
Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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FEBRUARY 26, 1980

DEAR

WE MISSED YOU AT OUR LAST CLUB STUDENT ADVISORY PANEL MEETING ON FEBRUARY 22ND. IT IS VERY IMPORTANT THAT YOU ATTEND EACH MEETING SO THAT YOUR CLUB MEMBERS IDEAS ARE CONSIDERED WHEN WE MAKE DECISIONS.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING.

DATE: FRIDAY - FEBRUARY 29TH
TIME: LUNCH
ROOM: 208

LUNCH WILL BE SERVED AND COOKIES WILL BE PROVIDED.

PLEASE READ THE ATTACHED MINUTES TO YOUR CLUB MEMBERS.

PLEASE SEE TO IT THAT THE ATTACHED PARENT LETTER IS DISTRIBUTED BY YOUR CLUB ADVISOR TO YOUR CLUB MEMBERS- NOTE THE DATE THE LETTER IS TO BE RETURNED TO ME-THIS FRIDAY.

PLEASE LIST THE NAMES OF VOLUNTEERS FOR THE FOLLOWING TASKS. EMPHASIZE TO YOUR CLUB MEMBERS THAT THE MORE MEMBERS WHO VOLUNTEER THE BETTER THE DISCO WILL BE.

TO BRING IN LIGHTS _____

TO BRING POPCORN MACHINE _____

TO BRING EXTENSION CORD _____

TO SELL FOOD _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOODS CONTRIBUTED _____

TO HANG DECORATIONS _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

PLEASE LIST THE NAMES OF STUDENTS WHO THINK THEIR PARENTS MIGHT HELP AND TAKE THEIR TELEPHONE NUMBERS _____

DECIDE ON A NAME FOR THE DISCO (SEE MINUTES FOR SUGGESTIONS)

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,
Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR



STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MARCH 4, 1980

DEAR

SORRY WE MISSED YOU AT OUR LAST CLUB STUDENT ADVISORY PANEL MEETING ON FEBRUARY 29TH. IT IS VERY IMPORTANT THAT YOU ATTEND EACH MEETING SO THAT YOUR IDEAS ARE CONSIDERED WHEN WE MAKE DECISIONS.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING:

DATE: FRIDAY - MARCH 6TH
TIME: LUNCH
ROOM: 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE READ THE ATTACHED MINUTES TO YOUR CLUB MEMBERS.

PLEASE MAKE SURE THAT THE PARENT LETTERS WERE DISTRIBUTED (GREEN SHEETS) AND REQUEST YOUR CLUB MEMBERS RETURN THESE LETTERS TO YOUR ADVISOR OR ME BY THURSDAY - MARCH 6TH.

LIST THE NAMES OF VOLUNTEERS FOR THE FOLLOWING ACTIVITIES IF YOU HAVENT ALREADY TURNED YOUR LIST IN TO ME. EMPHASIZE THAT THE MORE HELP CLUB MEMBERS CONTRIBUTE THE MORE FUN THEY WILL HAVE.

- TO BRING IN LIGHTS _____
- TO BRING POPCORN MACHINE _____
- TO BRING EXTENSION CORDS _____
- TO SELL FOOD _____
- TO MAKE POPCORN _____
- TO MAKE BAKED GOODS _____
- TO GET BAKED GOODS CONTRIBUTED _____
- TO HAND DECORATIONS _____
- TO CHECK COATS _____
- TO CLEAN UP AFTER THE DISCO _____

LIST THE NAMES OF STUDENTS, AND THEIR TELEPHONE NUMBERS, WHO THINK THEIR PARENTS MIGHT WANT TO HELP WITH THE DISCO. _____

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,

Joan Davidson
 JOAN DAVIDSON
 CLUB COORDINATOR

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MARCH 4, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT THE CLUB STUDENT ADVISORY PANEL MEETING ON FEBRUARY 29th.

WE ARE LOOKING FORWARD TO SEEING YOU AT THE NEXT MEETING:

DATE: FRIDAY - MARCH 7TH
TIME: LUNCH
ROOM: 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE READ THE ATTACHED MINUTES TO YOUR CLUB MEMBERS.

PLEASE MAKE SURE THAT THE PARENT LETTERS WERE DISTRIBUTED AND REQUEST THAT YOUR CLUB MEMBERS RETURN THEM TO THE CLUB ADVISOR OR TO ME BY THRSDAY - MARCH 6TH.

LIST THE NAMES OF VOJUNTEERS FOR THE FOLLOWING TASKS IF YOU HAVEN'T HANDED THIS LIST INTO ME BEFORE. ENPHASIZE THAT THE MORE HELP CLUB MEMBERS CONTRIBUTE THE MORE FUN THEY WILL HAVE.

TO BRING IN LIGHTS _____

TO BRING POPCORN MACHINS _____

TO BRING EXTENSION CORDS _____

TO SELL FOOD _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOOD CONTRIBUTED _____

TO HANG DECORATIONS _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

LIST THE NAMES OF STUDENTS, AND THEIR TELEPHONE NUMBERS WHO THINK THEIR PARENTS MIGHT WANT TO EXCK HELP WITH THE DISCO _____

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,

JOAN DAVIDSON
CLUB COORDINATOR

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MARCH 11, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT THE CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 7, 1980.

WE ARE LOOKING FORWARD TO SEEING YOU AT THE NEXT MEETING:

DATE: MARCH 14, 1980
 TIME: LUNCHTIME
 PLACE: ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

BOTH PARENT AND STUDENT DISCO SALSA COMMITTEE LISTS ARE TO BE RETURNED TO ME BY NEXT FRIDAY (MARCH 14TH) OR BEFORE.

PLEASE FILL THE STUDENT COMMITTEE FORM BELOW WITH THE NAMES OF YOUR CLUB MEMBERS:

TO BRING LIGHTS _____

TO BRING POPCORN MACHINE _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOODS CONTRIBUTED _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

PLEASE COLLECT THE PARENT VOLUNTEER LETTERS. I HAVE MORE LETTERS IF YOU NEED THEM. IF NECESSARY LIST BELOW THE NAMES OF PARENTS AND THEIR TELEPHONE NUMBERS WHO MAY HELP US.

PARENT NAME	TELEPHONE	STUDENT	CLASS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR



STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MARCH 11, 1980

DEAR

SORRY WE MISSED YOU AT OUR LAST CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 7TH, 1980.

WE ARE LOOKING FORWARD TO SEEING YOU AT THE NEXT MEETING.

DATE: MARCH 14TH

TIME: LUNCH

PLACE: ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

BOTH PARENT AND STUDENT DISCO SALSA COMMITTEE LISTS ARE TO BE RETURNED TO ME BY NEXT FRIDAY (MARCH 14TH) OR BEFORE.

PLEASE FILL THE STUDENT COMMITTEE FORM BELOW WITH THE NAMES OF YOUR CLUB MEMBERS:

TO BRING LIGHTS _____

TO BRING POPCORN MACHINE _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOODS CONTRIBUTED _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

PLEASE COLLECT THE PARENT VOLUNTEER LETTERS. I HAVE MORE LETTERS IF YOU NEED THEM. IF NECESSARY LIST BELOW THE NAMES OF PARENTS AND THEIR TELEPHONE NUMBERS WHO MAY HELP US.

PARENT NAME	TELEPHONE	STUDENT	CLASS

THANK YOU FOR YOUR COOPERATION.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

usp-

STUDENT NAME

CLASS

OFFICIAL TEACHER

CLUB

MARCH 18, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT THE CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 14, 1980.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR LAST MEETING BEFORE THE EASTER VACATION WHICH WILL BE ON:

FRIDAY - MARCH 21ST
LUNCHTIME
ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

BOTH PARENT AND STUDENT DISCO SALSA VOLUNTEER LISTS ARE TO BE RETURNED TO ME AT THAT MEETING. IF YOU NEED MORE FORMS PLEASE SEE ME IN ROOM 208.

BY NOW YOU PROBABLY HAVE READ YOUR CLUB NEWS THAT YOU WORKED SO HARD ON. PLEASE BRING YOUR SUGGESTIONS FOR OUR NEXT ISSUE WHICH WILL BE PUBLISHED AFTER THE DISCO, TO OUR NEXT PANEL MEETING.

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

STUDENT NAME

CLASS

OFFICIAL TEACHER

CLUB

MARCH 18, 1980

DEAR

WE MISSED YOU AT THE CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 14, 1980.

WE ARE LOOKING FORWARD TO SEEING YOU AT OUR LAST MEETING BEFORE WASTER VACATION WHICH WILL BE ON:

FRIDAY - MARCH 21ST
LUNCHTIME
ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

BOTH PARENT AND STUDENT DISCO SALSA VOLUNTEER LISTS ARE TO BE RETURNED TO ME AT THAT MEETING. IF YOU NEED MORE FORMS PLEASE SEE ME IN ROOM 208.

BY NOW YOU PROBAELY HAVE READ YOUR CLUB NEWS THAT YOU WORKED SO HARD ON. PLEASE BRING YOUR SUGGESTIONS FOR THE NEXT ISSUE, WHICH WILL BE PUBLISHED AFTER THE DISCO, TO OUR NEXT PANEL MEETING.

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MARCH 25, 1980

DEAR

THANK YOU FOR SHARING YOUR IDEAS WITH US AT THE CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 21ST.

I HOPE YOU'LL ENJOY YOUR EASTER VACATION. WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING WHICH WILL BE ON:

FRIDAY - APRIL 11TH
LUNCHTIME
ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE TRY TO GIVE ME YOUR LISTS OF PARENTS OR STUDENTS WHO ARE WILLING TO HELP WITH OUR DISCO SALSA, BEFORE THE VACATION.

OVER THE VACATION TRY TO WORK ON SOME ARTICLES FOR THE NEXT ISSUE OF THE CLUB NEWS.

THERE WILL BE JUST TWO MORE MEETINGS BEFORE OUR DISCO, PLEASE MAKE EVERY EFFORT TO ATTEND BOTH OF THEM.

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,



JOAN DAVIDSON
CLUB COORDINATOR

STUDENT NAME

CLASS

OFFICIAL TEACHER

CLUB

MARCH 25, 1980

DEAR

SORRY WE MISSED YOU AT THE CLUB STUDENT ADVISORY PANEL MEETING ON MARCH 21ST.

I HOPE YOU'LL ENJOY YOUR EASTER VACATION. WE ARE LOOKING FORWARD TO SEEING YOU AT OUR NEXT MEETING WHICH WILL BE ON:

FRIDAY - APRIL 11TH
LUNCHTIME
ROOM 208

LUNCH WILL BE PROVIDED AND COOKIES WILL BE SERVED.

PLEASE TRY TO GIVE ME YOUR LISTS OF PARENTS OR STUDENTS WHO ARE WILLING TO HELP WITH OUR DISCO SALSA, BEFORE THE VACATION.

OVER THE VACATION TRY TO WORK ON SOME ARTICLES FOR THE NEXT ISSUE OF CLUB NEWS.

THERE WILL BE JUST TWO MORE MEETING BEFORE OUR DISCO. PLEASE MAKE EVERY EFFORT TO ATTEND BOTH OF THEM.

THANK YOU FOR YOUR CONTINUED COOPERATION.

SINCERELY,



JOAN DAVIDSON
CRUB COORDINATOR

APPENDIX L

CLUB STUDENT ADVISORY PANEL

prepared by: Juan Davidson, Club Coordinator

DEFINITION OF ROLE OF CLUB STUDENT ADVISORY PANEL:

A vehicle for communication between administrators and club members.

DEFINITION OF ROLE OF STUDENT CLUB REPRESENTATIVES:

1. To share their club's activities and concerns with other panel participants.
2. To inform their club members of the activities and plans of the council.
3. To have a voice in planning club activities.
4. To initiate and take an active part in implementing specific activities for the whole group.

DEFINITION OF ROLE OF CLUB ADMINISTRATION

1. To act on consensus of opinion of club representatives in terms of helping club members implement activities they decided upon.
2. To listen and to take into consideration concerns of student representatives when planning for the program.
3. To inform student representatives of policies and procedures that affect club members.

Joan Davidson, Club Coordinator

AGENDA FOR CLUB STUDENT ADVISORY PANEL MEETING

Feb 1, 1980
~~JANUARY 31, 1980~~

- I. Define role of panel and the role of student representatives and administrators as participants on the panel.
- II. Introduce students and clubs to each other.
- III. Examine proposed suggestions for the next issue of CLUB NEWS.
 1. Activities and future plans for each club.
 2. Activities and plans of this CLUB STUDENT ADVISORY PANEL.
 3. "Dear Somebody"
 4. Classification Ads and/or Trading Post
 5. Highlight one person in a Club- An interview or story.
 6. "Dating Game"-- List qualifications: Age, sex, looks, interests, hobbies.
 7. ?
 8. ?
- IV. Examine proposed suggestions for a social event to be held in March sponsored by Club members.
 1. Disco - Time? 3-5 p.m. or evening.
 2. ?
 3. ?
- V. Plan the social event: Time; Money; Date; Tasks.
- VI. Assign tasks for implementing the social event.
- VII. Set date for next Panel meeting.
- VIII. New business.

DATE: FEBRUARY 1 1980
START TIME: 12:10 P.M.
END TIME: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPÉ BARBERE AND JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, RUDY DREARS,
JOHN SMITH, MARA FRANK, LIA WILLEBRAND, VERRONICA LINDEN,
ANNETTE CHIN, LARA WETTERMAN, SOPHIE HAYNES, DEBBIE GOLDBERG,
ANTHONY ORTEGA, MARGARETE CELESTIN, ANA ROJAS,
REINA GONZALEZ, FRANK JOSEPH,
ABSENT: REBECCA TAYLOR, PRINCIPAL, KATY KOVACS, TARA GONDES,
GLAURY ARIAS, PANDORA NISE, JILL KOTEL, DANNY SULLIVAN,
MIGUEL PARADES, ANTHONY YHAN, JEFF BOCK.

PURPOSE OF THE MEETING: TO ESTABLISH A STUDENT GROUP TO WORK WITH ADMINISTRATORS TO PLAN AND IMPLEMENT ACTIVITIES AND POLICIES THAT CONCERN THE CLUB PROGRAM.

ACTIONS TAKEN: CHAIRPERSON DEFINED THE ROLE OF THE PANEL AND THE ROLE OF STUDENT REPRESENTATIVES AND ADMINISTRATORS AS PARTICIPANTS ON THE PANEL.

STUDENTS INTRODUCED THEMSELVES AND THEIR CLUBS TO THE PANEL.

SUGGESTIONS FOR THE NEXT ISSUE OF "CLUB NEWS" WAS EXAMINED. THE FOLLOWING DECISIONS WERE AGREED TO BY CONSENSUS:

1. "CLUB NEWS" SHOULD BE A MONTHLY NEWSPAPER.
2. "CLUB NEWS" SHOULD BE DISTRIBUTED TO THE ENTIRE SCHOOL POPULATION VIA A MAILING TO PARENTS.
3. CONTENTS OF THE NEXT ISSUE TO INCLUDE:
 - A. ACTIVITIES AND FUTURE PLANS FOR EACH CLUB OR HIGHLIGHT OF ONE PERSON IN THE CLUB.
 - B. ACTIVITIES AND PLANS OF THE CLUB STUDENT ADVISORY PANEL.
 - C. AN ACTIVITY SECTION.
DEAR SOMEBODY
CLASSIFIED ADS
TRADING POST
DATING GAME
A COMIC STRIP (ORIGINAL)
PUZZLES.
 - D. A TEAR OFF SHEET TO INCLUDE:
 - a. PARENTS AND STUDENT'S SIGNATURE THAT THEY HAVE READ THE NEWSPAPER.
 - b. REQUEST FOR EVALUATION OF "CLUB NEWS".
 - c. REQUEST FOR SUGGESTIONS.
 - d. REQUEST FOR STAFF LEADERS.
 - e. REQUEST FOR REPORTERS AND TYPISTS.

THE NEXT MEETING DATE HAS SET FOR NEXT FRIDAY, FEBRUARY 8th IN ROOM 208 AT LUNCHTIME.

FOLLOW UP: STUDENT REPRESENTATIVES ARE TO SHARE PANEL ACTIVITIES WITH THE MEMBERS OF THEIR CLUB.

STUDENT REPRESENTATIVES ARE TO BRING THEIR "CLUB NEWS" SHEETS FILLED IN WITH ACTIVITIES AND/OR FUTURE PLANS OF THEIR CLUB OR A HIGHLIGHT OF ONE OF THEIR MEMBERS.

STUDENT REPRESENTATIVES ARE TO ENCOURAGE MEMBERS TO PARTICIPATE IN THE FOLLOWING FEATURES: DEAR SOMEBODY, CLASSIFIED ADS, TRADING POST ADS, COMIC STRIP, PUZZLES.

RESPECTFULLY SUBMITTED:
Joan Davidson
JOAN DAVIDSON
CHAIRPERSON

Joan Davidson, Club Coordinator

AGENDA FOR THE MEETING OF THE
STUDENT ADVISORY COUNCIL

FEBRUARY 8, 1980

- I. Read and accept minutes.
- II. Collect "CLUB NEWS" sheets returned by members.
- III. Decide on date of "CLUB NEWS" publication.
- IV. Assign tasks needed to meet "NEWS" deadline.
 1. Reporters?
 2. Typists.
 3. Student Editors.
 4. Artists?
- V. Examine proposed suggestions for a social event to be held in March sponsored by club members.
 1. Disco - Time? 3-5p.m., evening.
 2. ?
 3. ?
- VI. Plan social event.
 1. Date.
 2. Time
 3. Money?
 4. Tasks
- VII. Assign tasks for implementing social event.
- VIII. Inform students how program will be documented.
 - Films, slides.
 - Analysis of evaluation questionnaires answered by students, teachers and parents.
 - Analysis of attendance sheets.
- IX. Schedule next meeting.
- X. New business.

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: FEBRUARY 8, 1980
TIME BEGAN: 12:10 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, RUDY DREARS,
TARA GONEDB, JOHN SMITH, LIA WILLEBRAND, VERONICA
LINDEN, ANNETTE CHIN, LARA WEITZMAN, PANDORA WISE,
JILL KOTEL, SOPHIE HAYNES, DANNY SULLIVAN, ANTHONY
ORTEGA, ANA ROJAS, REYNA GONZALEZ, KERSTEN ORR.
ENT: REBECCA TAYLOR, PRINCIPAL, KATY KOVACS, GLAURYS ARIAS,
MARA FRANK, DEBBIE GOLDBERG, MARGARETTE CELESTIN,
FRANTZ JOSEPH, MIGUEL PAREDES, ANTHONY KHAN, JEFF BOCK.

PURPOSE OF MEETING: TO DECIDE ON DATES OF CLUB NEWS PUBLICATION.
TO ASSIGN TASKS TO MEET CLUB NEWS DEADLINE.

ACTIONS TAKEN: MINUTES WERE READ AND ACCEPTED.

CLUB NEWS BLANK SHEETS WERE FILLED IN BY THE STUDENT REPRESENTATIVES AND COLLECTED BY MS. DAVIDSON.

MS. DAVIDSON STRESSED THE IMPORTANCE OF THE STUDENT REPRESENTATIVES SHARING THE ACTIVITIES OF THE CLUB STUDENT ADVISORY PANEL WITH THEIR CLUB MEMBERS. SHE SUGGESTED THE REPRESENTATIVES USE DISTRIBUTED AGENDA AND THE NOTES THEY WROTE ON THE SHEET AND/OR THE MINUTES OF THE MEETING AS A GUIDE FOR RELATING INFORMATION TO THEIR CLUB MEMBERS.

THE GROUP DECIDED TO PUBLISH CLUB NEWS ONCE A MONTH.

THE DATE OF THE NEXT CLUB NEWS PUBLICATION IS SET FOR WEDNESDAY-FEBRUARY 20th.

THE DEADLINE FOR SUBMITTING ARTICLES FOR THIS ISSUE WAS SET FOR WEDNESDAY-FEBRUARY 13th.

THE GROUP DECIDED TO ESTABLISH A SUB-COMMITTEE TO ACT AS STUDENT EDITORS FOR THE CLUB NEWS.

STUDENT VOLUNTEERS FOR STUDENT EDITORS WERE: ANTHONY ORTEGA, DANNY SULLIVAN, PANDORA WISE AND KERSTEN ORR.

IT WAS DECIDED THAT THE NEWSPAPER SUB-COMMITTEE WILL MEET WITH MS. DAVIDSON ON THURSDAY AT LUNCH TO REVIEW MATERIAL SUBMITTED FOR PUBLICATION.

THE FOLLOWING STUDENTS VOLUNTEERED TO BE IN CHARGE OF FEATURES TO BE ON THE ACTIVITY PAGE OF THE CLUB NEWS.

- DEAR SOMEBODY: PANDORA WISE, LARA WEITZMAN, DANNY SULLIVAN.
- CLASSIFIED ADS & TRADING POST: SOPHIA HAYNES AND LIA WILLEBRAND.
- DATING GAME: JOHN SMITH, PANDORA WISE
- COMIC STRIP: VERONICA LINDEN
- PUZZLES: JILL KOTEL
- SPORTS: DANNY SULLIVAN

IT WAS DECIDED THAT MOST OF THE NEXT MEETING BE SPENT PLANNING FOR A SOCIAL EVENT FOR CLUB MEMBERS.

THE NEXT MEETING DATE WAS SET FOR FRIDAY, FEBRUARY 15TH LUNCHTIME IN ROOM 208.

FOLLOW UP: STUDENT REPRESENTATIVES TO SHARE PANEL ACTIVITIES WITH THEIR CLUB MEMBERS.
STUDENT REPRESENTATIVES ARE TO BRING IN IDEAS FOR A SOCIAL EVENT

RESPECTFULLY YOURS,
Joan Davidson
JOAN DAVIDSON, CHAIRPERSON.



JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR THE MEETING OF THE
CLUB STUDENT ADVISORY PANEL

FEBRUARY 15, 1980

I. READ AND ACCEPT THE MINUTES

II. EXAMINE PROPOSED SUGGESTIONS FOR A SOCIAL EVENT TO BE HELD IN
MARCH SPONSORED BY CLUB MEMBERS.

1. DISCO - TIME: 3-5P.M. ; EVENING?
2. ?
3. ?

III. PLAN SOCIAL EVENT.

1. DATE.

2. TIME.

3. MONEY?

4. TASKS?

IV. ASSIGN TASKS FOR IMPLEMENTING SOCIAL EVENT.

V. REVIEW CURRENT STATE OF CLUB NEWS.

VI. SCHEDULE NEXT MEETING.

VII. NEW BUSINESS.

MINUTES OF THE CLUB STUDENT ADVISORY PANEL

DATE: FEBRUARY 15, 1980
TIME BEGAN: 12:10 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, TARA GONEDES, MARA
FRANK, VERONICA LINDEN, PANDORA WISE, ANNETTE CHIN,
DANNY SULLIVAN, ANTHONY ORTEGA, MARGARETTE CELESTIN,
ANA ROJAS, MIGUEL PAREDES.

ABSENT: REBECCA TAYLOR, PRINCIPAL, RUDY DREARS, KATY KOVACS,
JOHN SMITH, GLAURYS ARIAS, LIA WILLEBRAND, LARA
WEITZMAN, JILL KOTEL, SOPHIA HAYNES, DEBBIE GOLDBERG,
FRANTZ JOSEPH, REINA GONZALEZ, ANTHONY KHAN, JEFF BOCK,
KERSTEN ORR.

ACTIONS TAKEN: THE MINUTES WERE READ AND ACCEPTED.

THE GROUP DECIDED BY CONSENSUS TO SPONSOR A DISCO.

DISCO DATE: FRIDAY - MARCH 21ST.
TIME: 6:30 p.m. - 10 p.m.
MONEY: CHARGE \$1.50- STILL TO BE DECIDED
IF GIRLS TO BE CHARGED A LITTLE
LESS THAN BOYS.

THE FOLLOWING TASKS WERE TALKED ABOUT:

FOOD- POSSIELY HAVE A BAKE SALE
DECORATIONS- ASK THE ART CLASSES
MUSIC - ASK A PROFESSIONAL D.J.
TICKET SALES- GIVE A FEW TICKETS TO EACH CLUB
MEMBER AT A TIME. THE MEMBER MUST RETURN
THE TICKETS OR THE MONEY OR OWE THAT AMOUNT OF
MONEY.

PANDORA WISE AGREED TO BE RESPONSIBLE FOR THE FOOD
COMMITTEE.

STUDENTS APPROVED A DUMMY OF THE 2ND ISSUE OF CLUB NEWS.

NEXT MEETING SET FOR FRIDAY-FEBRUARY 22ND AT LUNCHTIME
IN ROOM 208.

FOLLOW UP: STUDENT REPRESENTATIVES TO DISCUSS THE SOCIAL EVENT PLAN
WITH THEIR CLUB MEMBERS.

STUDENTS ARE TO BRING IN A LIST OF VOLUNTEERS TO HELP WITH:

1. GETTING LIGHTS FOR THE DISCO.
2. CONTACTING THE D.J.
3. ORGANIZING THE FOOD SALE.
4. SELLING FOOD AT THE DISCO.
5. HANGING THE DECORATIONS
6. MAKING THE DECORATIONS
7. PUBLICITY (MAKING POSTERS)
8. ORGANIZE TICKET DISTRIBUTION
9. TAKING TICKETS AT THE DOOR.
10. CHECKING COATS
11. CLEANING UP AFTER THE DISCO.

RESPECTFULLY SUBMITTED

Joan Davidson
JOAN DAVIDSON

Joan Davidson, Club Coordinator

AGENDA FOR THE MEETING OF THE CLUB STUDENT ADVISORY PANEL.

February 22, 1980

- I. Read and accept the minutes.
- II. Decide on CLASS REWARD for the class returning the most CLUB NEWS tear off sheets.
- III. Plan social event.
 Theme? Spring?
 Money? \$1.50 for all or should girls pay a little less?
- IV. Assign tasks.
 - 1. Get lights for the Disco _____
 - 2. Contact the D.J. _____
 - 3. Organize the FOOD SALE _____
 - 4. Sell Food at the Disco _____
 - 5. Hang the decorations _____
 - 6. Make the decorations _____
 - 7. Publicity (make Posters) _____
 - 8. Organize ticket distribution _____
 - 9. Take tickets at the door _____
 - 10. Check coats _____
 - 11. CLEAN UP after the DISCO _____
- V. Schedule the next meeting.
- VI. New business.

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MINUTES OF CLUB STUDENT ADVISORY PANEL.

DATE: FEBRUARY 22, 1980
TIME BEGAN: 12:05P.M.
TIME ENDED: 12:40P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
ONIE WIGGINS, ASSISTANT PRINCIPAL, RUDY DREARS, TARA
GONEDES, GLAURYS ARIAS, MARA FRANK, VERONICA LINDEN,
PANDORA WISE, JILL KOTEL, MARGARETTE CELESTIN, ANA
ROJAS, REINA GONZALEZ, KERSTIN ORR, JOHN SMITH.
ABSENT:
KATY KOVACS, LIA WILLEBRAND ANNETTE CHIN, LARA
WEITZMAN, SOPHIE HAYNES, DEBBIE GOLDBERG, DANNY
SULLIVAN, ANTHONY ORTEGA, PRANTZ JOSEPH, MIGUEL
PAREDES, ANTHONY KHAN, JEFF BOCK.

PURPOSE OF MEETING: TO DECIDE ON A REWARD FOR THE CLASS WHICH BRINGS
IN THE MOST CLUB NEWS TEAR OFF SHEETS.
TO PLAN FOR THE DISCO.

ACTIONS TAKEN:

MINUTES WERE ACCEPTED AS WRITTEN.

IT WAS DECIDED THAT A CAKE OR A PIZZA SHOULD BE GIVEN
AS A PRIZE TO THE CLASS BRINGING IN THE MOST CLUB NEWS
TEAR OFF SHEETS.
THE FOLLOWING STUDENTS VOLUNTEERED TO RESEARCH THE COSTS
FOR PIZZA AND WILL LET MS. DAVIDSON KNOW THE ESTIMATES
BY WEDNESDAY- FEBRUARY 27th. TARA GONEDES, JOHN SMITH
AND JILL KOTEL.
MARGARETTE CELESTIN WILL GET AN ESTIMATE FOR A
PROFESSIONALLY BAKED CAKE.

IT WAS DECIDED THAT THE THEME OF THE DISCO WILL BE SPRING.

IT WAS DECIDED THAT THE SPECIFIC NAME OF THE DISCO FOR
PUBLICITY PURPOSES WILL BE THOUGHT OUT FOR HOMEWORK.
SUGGESTIONS PARTIALLY APPROVED ARE:
SPRING DISCO NIGHT
SPRING EXPRESS
SPRING PEVER
SUN NIGHT DISCO
SUNNY EXPRESS

THE PRICE OF ADMISSION TO THE DISCO WAS SET FOR \$1.50.

THE TIME OF THE DISCO WILL BE 7P.M. -10P.M.

THE NEXT MEETING IS SCHEDULED FOR FRIDAY- FEBRUARY 29th.

FOLLOW UP: STUDENT REPS ARE TO DISCUSS THE CHOICE OF NAMES ^{of the disco} WITH THEIR
CLUB MEMBERS AND BRING ONE SUGGESTION TO THE PANEL MEETING.

A LETTER TO PARENTS OF CLUB MEMBERS WILL BE DISTRIBUTED TO
ALL CLUB MEMBERS. THE LETTER ASKS FOR PARENT VOLUNTEERS
TO HELP WITH DISCO RELATED TASKS. LETTERS TO BE RETURNED
TO MS. DAVIDSON (MAILBOX OF 208) BY FRIDAY- FEB 29TH.

STUDENT REPS ARE TO REALLY MAKE AN EFFORT TO HAVE MORE
MEMBERS HELP MAKE THE DISCO A SUCCESS. WE STILL NEED
A LOT MORE HELP IN THE FOLLOWING AREAS: GETTING LIGHTS
FOR THE DISCO; SELLING FOOD AT THE DISCO; GETTING BAKED
GOODS MADE OR DONATED; HANGING DECORATIONS, COAT CHECKING,
CLEANING UP AFTER THE DISCO.

ADVISORS
AND
STUDENTS
PLEASE
TRY TO
ACCOMPLISH
THIS.
Thank you.

AGENDA FOR STUDENT CLUB ADVISORY PANEL

FEBRUARY 29, 1980

1. TO ACCEPT MINUTES AS WRITTEN.
2. TO IDENTIFY STUDENT COMMITTEES FOR DISCO BASED ON THE NAMES OF VOLUNTEERS BROUGHT IN BY CLUB REPRESENTATIVES.

TASKS:

 - TO BRING IN LIGHTS _____
 - TO BRING EXTENSION CORDS _____
 - TO BRING POPCORN MACHINE _____
 - TO SELL FOOD _____
 - TO MAKE POPCORN _____
 - TO MAKE BAKED GOODS _____
 - TO GET BAKED GOODS CONTRIBUTED _____
 - TO HANG DECORATIONS _____
 - TO CHECK COATS _____
 - TO CLEAN UP AFTER THE DISCO _____
3. TO DECIDE ON THE MINIMUM AMOUNT OF TICKETS TO BE GIVEN TO EACH CLUB MEMBER TO SELL.
4. TO DECIDE ON WAY TO KEEP TRACK OF DISTRIBUTED TICKETS.
5. TO DECIDE ON PRIZE FOR TOP TICKET SELLER.
6. TO DECIDE ON NAME FOR DISCO.
7. TO COLLECT NAMES OF SUGGESTED PARENT VOLUNTEERS.
8. TO SCHEDULE NEXT MEETING.
9. NEW BUSINESS.

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: FEBRUARY 29, 1980
TIME BEGAN: 12:10 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (t.s. 44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
RECORDER, TAPE RECORDER AND JOAN DAVIDSON
MICHELLE JONES, VERONICA LINDEN, ANNETTE CHIN, ANTHONY
ORTEGA, MARGARETTE CELESTIN, FRANTZ JOSEPH, ANA ROJAS,
ALFONSO NOYA, ORNA GORISH, MICHELLE JACOBSON, CELINE MARKO.
ABSENT: REBECCA TAYLOR, PRINCIPAL, ONIE WIGGINS, ASSISTANT
PRINCIPAL, RUDY BREARS, TARA GONDES, JOHN SMITH, CLAUARYS
ARIAS, MARA FRANK, LIA WILLEBRAND, PANDORA WISE, LARA
WEITZMAN, JILL KOTEL, SOPHIE HAYNES, DEBBIE GOLDBERG,
DANNY SULLIVAN, REINA GONZALEZ, ANTHONY KHAN, JEFF BOCK,
KERSTEN ORR, Yael ZOFI.

PURPOSE OF MEETING: TO IDENTIFY STUDENT COMMITTEES FOR DISCO.
TO DECIDE ON WAY TO DISTRIBUTE TICKETS FOR DISCO.
TO DECIDE ON A NAME FOR THE DISCO.

ACTIONS TAKEN: MS. DAVIDSON EMPHASIZED THE NEED FOR ALL PANEL
MEMBERS TO ATTEND MEETINGS.

MS. DAVIDSON EMPHASIZED THE NEED FOR THE REPRESENTATIVES
TO DO THE FOLLOW UP ACTIVITIES WITH THEIR CLUB MEMBERS.

MS. DAVIDSON ASKED THAT ALL PANEL MEMBERS CHECK WITH
HER ON TUESDAY IF THEY HAVEN'T RECEIVED THE MINUTES OF
OF THE PREVIOUS FRIDAYS MEETING.

MS. DAVIDSON INFORMED THE PANEL THAT AFTER CONSULTING
WITH MS. TAYLOR AND MS. WIGGINS AND THE CLUB ADVISORS,
IT WAS DECIDED THAT THE DISCO SHOULD BE POSTPONED TO
APRIL 25TH TO ALLOW MORE TIME FOR STUDENTS AND PARENTS
TO HELP PLAN AND IMPLEMENT THIS SOCIAL EVENT.

MS. DAVIDSON DISTRIBUTED LETTERS TO CLUB PARENTS WHICH
ASKED PARETS TO DO SPECIFIC TASKS BEFORE THE DICO, DURING
AND AFTER THE DISCO. MS. DAVIDSON INDICATED THAT WE NEED
ABOUT 20 PARENTS TO HELP IN THE EVENING.

NEW PANEL MEMBERS INTRODUCED THEMSELVES TO THE GROUP AND
OLD MEMBERS REINTRODUCED THEMSELVES.

THE ISSUE OF HOW TO DISTRIBUTE TICKETS FOR THE DISCO WAS
TABLED UNTIL AFTER CONSULTATION WITH THE CLUB ADVISORS.
STUDENTS WERE SPLIT IN THEIR PROPOSALS. ONE SUGGESTION
WAS TO HAVE ONLY CLUB ADVISORS SELL THE TICKETS TO THEIR
CLUB MEMBERS AND OTHER STUDENTS FROM THE SCHOOL. ANOTHER
SUGGESTION WAS TO ENCOURAGE CLUB MEMBERS TO SELL TICKETS.

THE PANEL AGREED TO CALL THE EVENT DISCO SALSA AND LEFT
THE NAME NEEDED FOR PURPOSES OF DECORATION UP TO MS. DAVIDSON

NEXT MEETING SCHEDULED FOR FRIDAY - MARCH 7TH.

FOLLOW UP: CLUB REPRESENTATIVES ARE TO SHARE THESE MINUTES WITH THEIR
CLUB MEMBERS.

CLUB MEMBERS ARE TO ENCOURAGE THEIR CLUB MEMBERS TO VOLUNTEER
FOR SPECIFIC DISCO SALSA TASKS. (LISTED ON AGENDA FOR 2/29).

CLUB REPRESENTATIVES ARE TO MAKE SURE PARENT NOTICES WERE
DISTRIBUTED AND ARE RETURNED TO MS. DAVIDSON BY THURSDAY-
MARCH 6th.

RESPECTFULLY SUBMITTED,
Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR

AGENDA FOR STUDENT CLUB ADVISORY PANEL

MARCH 7, 1980

1. TO ACCEPT MINUTES AS WRITTEN.
2. TO EXAMINE ESTIMATES FOR "CLUB NEWS" TEAR OFF SHEET CLASS AWARD.
3. TO REVIEW SPECIFICS OF THE DISCO SALSA:

NAME: SPRING FANTASY DISCO SALSA

DATE: APRIL 25TH

TIME: 7-10 P.M.

CONTRIBUTION: \$2.00 STUDENTS AND ADULTS

PARTICIPANTS: STUDENTS OF I.S. 44 , THEIR PARENTS AND STAFF OF I.S. 44.

TICKETS WILL BE PRINTED BY MR. MASSONE.

4. IDENTIFY STUDENT COMMITTEES FOR DISCO SALSA.

TASKS:

TO BRING LIGHTS _____

TO BRING POPCORN MACHINE _____

TO MAKE POPCORN _____

TO MAKE BAKED GOODS _____

TO GET BAKED GOODS CONTRIBUTED _____

TO HELP HANG DECORATIONS _____

TO CHECK COATS _____

TO CLEAN UP AFTER THE DISCO _____

5. TO COLLECT PARENT VOLUNTEER NOTICES.
6. TO INFORM PANEL OF METHOD OF TICKET DISTRIBUTION.
7. TO INFORM PANEL OF THE WAYS THE CLUB PROGRAM WILL BE DOCUMENTED.
8. TO SCHEDULE THE NEXT MEETING.
9. NEW BUSINESS



MINUTES OF THE CLUB STUDENT ADVISORY PANEL

DATE: MARCH 7TH
TIME BEGAN: 12:05P.M.
Time Ended: 12:40P.M.
PLACE: ROOM 208 (I.S.44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
TARA GONEDS, LIA WILLEBRAND, VERONICA LINDEN,
PANDORA WISE, ANNETTE CHIN, LARA WEITZMAN, JILL
KOTEL AND Yael ZOFI.
ANSENT: REBECCA TAYLOR, PRINCIPAL, ONIE WIGGINS, ASSISTANT
PRINCIPAL, RUDY DREARS, MICHELLE JONES, JOHN SMITH,
GLAURYS ARIAS, MARA FRANK, NINA DRATH, ANTHONY ORTEGA,
MARGAREETE CELESTIN, PRANTZ JOSEPH, ANA ROJAS, REINA
GONZALEZ, ALPONSO MOYA, ANTHONY KHAN, JEFF BOCK,
KERSTEN ORR, ORNA GORASH.

PURPOSE OF MEETING: TO CLARIFY DISCO SPECIFICS, COMMITTEES AND
METHOD OF TICKET DISTRIBUTION.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

IT WAS AGREED BY CONSENSUS TO ACCEPT THE DONATION
OF A CAKE FROM THE AUNT OF MARGAREETE CELESTIN (SOCCER)
TO BE THE REWARD FOR THE RETURN OF THE CLUB NEWS TEAR
OFF SHEETS TO THE CLASS WHICH RETURNS THE MOST RESPONSES.

IT WAS AGREED BY CONSESNSUS THAT THE INDIVIDUAL LETTERS
MS. DAVIDSON SENDS TO EACH PANEL MEMBER INFORMING HIM/HER
OF THE WEEKS ASSIGNMENTS AND THE DATE OF THE NEXT
MEETING WAS HELPFUL AND SHOULD BE CONTINUED.

THE SPECIFICS OF THE DISCO WAS AGREED UPON. THEY ARE:

NAME: SPRING FANTASY DISCO SALSA
DATE: FRIDAY - APRIL 25TH
TIME: 7-10 P.M.
CONTRIBUTION: \$2.00
PARTICIPANTS: STUDENTS OF I.S. 44, THEIR PARENTS AND
THE STAFF OF I.S. 44.
TICKETS WILL BE PRINTED BY MR. MASSONE.

IT WAS AGREED BY CONSENSUS TO INCLUDE A FACE PAINTING
AREA AT THE DISCO TO NOT COST US MORE THAN \$15 FOR
SUPPLIES. LARA WEITZMAN (DANCE) AGREED TO ASK ALEXANDRA
ATKINS IF HER FATHER COULD DONATE SOME SPARKLES, PAINTS
AND/OR TISSUE PAPER. MICHELLE JACOBSON(NEEDLEPOINT)
AGREED TO ASK JULIE RAPPAPORT IF HER FATHER COULD DO SOME
OF THE FACE PAINTING. LIA WILLEBRAND (ART) VOLUNTEERED
SUPPLIES AND HER ATISTIC TALENT TO DO THE FACE PAINTING.

STUDENT COMMITTEE AND PARENT LISTS WILL BE COLLECTED
FROM EACH CLUB REPRESENTATIVE AT THE NEXT PANEL MEETING.

MS. DAVIDSON INFORMED THE PANEL OF THE METHOD OF TICKET
DISTRIBUTION WHICH WAS CONFIRMED BY A MEETING WITH
CLUB ADVISORS. EACH ADVISOR WILL BE RESPONSIBLE FOR A
NUMBER OF TICKETS. THE STUDENT SELLING THE MOST TICKETS
WILL RECEIVE A \$10 PRIZE.

NEXT MEETING WAS SCHEDULED FOR FRIDAY MARCH 14TH LUNCHTIME
IN ROOM 208.

FOLLOW UP: STUDENTS ARE TO COLLECT NAMES OF STUDENTS FOR DISCO
COMMITTEES AND THE NAMES AND TELEPHONE NUMBERS OF PARENTS
WHO WILL VOLUNTEER TO HELP WITH THE DISCO SALSA.

RESPECTFULLY SUBMITTED,

Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR STUDENT CLUB ADVISORY PANEL MEETING

MARCH 14TH

1. TO ACCEPT THE MINUTES AS WRITTEN.
2. TO FORM STUDENT AND PARENT COMMITTEES BASED ON LISTS SUBMITTED BY PANEL REPRESENTATIVES.
3. TO BRAINSTORM IDEAS FOR DISCO DECORATIONS.
4. TO BRAINSTORM IDEAS FOR NEXT ISSUE OF CLUB NEWS.
5. TO DECIDE ON A DATE FOR NEXT ISSUE OF CLUB NEWS.
6. TO ASSIGN TASKS FOR NEXT ISSUE OF CLUB NEWS:
NEWS OF EACH CLUB:
ACTIVITY PAGE FEATURES:
7. TO SET DATE FOR NEXT MEETING.
8. NEW BUSINESS.

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: MARCH 14, 1980
TIME BEGAN: 12:05 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
RUDY DREARS, ANNETTE CHIN, JILL KOTEL, MARGARETTE CHIN,
REINA GONZALEZ, Yael ZOFU, MICHELLE JACOBSON, CELINE
MARKO.
ABSENT: REBECCA TAYLOR, PRINCIPAL, ONIE WIGGINS, ASSISTANT
PRINCIPAL, MICHELLE JONES, TARA GONEDES, JOHN SMITH,
GLAURYS ARIAS, MARA FRANK, LIA WILLEBRAND, VERONICA
LINDEN, PANDORA WISE, LARA WEITZMAN, NINA DRATH,
ANA ROJAS, ALPONSO MOYA, JEFF BOCK, ANTHONY KHAN,
KERSTEN ORR, ORNA GORISH.

PURPOSE OF THE MEETING: TO FORM STUDENT AND PARENT DISCO SALSA COMMITTEE
TO FILL ENVELOPES ADDRESSED TO ALL THE PARENTS
WITH THE RECENT ISSUE OF CLUB NEWS.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

IT WAS AGREED BY CONSENSUS THAT PROFITS OF THE DISCO
WILL BE GIVEN TO CLUBS IN ACCORDANCE WITH NEED AND THE
AMOUNT OF HELP THE MEMBERS AND ADVISORS PROVIDE FOR THE
DISCO SALSA.

THE FOLLOWING IDEAS WERE SUGGESTED FOR DECORATIONS FOR
THE DISCO SALSA:

FLYING HORSES, UNREAL CREATURES, FLOWERS, TREES,
AND BIRDS. COLORS SUGGESTED WERE: YELLOWS, ORANGES
AND GREENS.

JILL KOTEL VOLUNTEERED TO DONATE SOME MULTI COLORED
STREAMERS.

MS. DAVIDSON INFORMED THE PANEL THAT IN CONSULTATION
WITH CLUB ADVISORS IT WAS DECIDED THAT CLUB MEMBERS
WOULD BE ABLE TO PAY HALF PRICE FOR THEIR DISCO SALSA
TICKETS. CLUB ADVISORS WILL SUBMIT A LIST OF CLUB
MEMBERS WHO ATTEND REGULARLY TO MS. DAVIDSON IN ORDER TO
MAINTAIN ACCURATE RECORDS.

MS. DAVIDSON INFORMED MEMBERS THAT TICKETS WILL BE SOLD
BEFORE THE EASTER VACATION, IF PRINTED IN TIME, TO
PROVIDE A FUND FOR DECORATIONS AND A D.J. ADVANCE FEE.

MS. DAVIDSON INFORMED MEMBERS THAT JERRY LYNAS AGREED TO
DO FACE PAINTING AT THE DISCO.

MICHELLE JACOBSON INFORMED THE PANEL THAT JOHN RAPAPORT
AGREED TO DO FACE PAINTING AT THE DISCO.

IT WAS DECIDED BY CONSENSUS THAT THE NEXT ISSUE OF
CLUB NEWS WOULD BE PUBLISHED AFTER THE DISCO.

JILL KOTEL VOLUNTEERED TO ASK AL ATKINS 615 IF HER
FATHER COULD DONATE SOME ART SUPPLIES FOR THE DISCO SALSA.

MS. DAVIDSON MENTIONED AGAIN THAT THE AUNT OF MARGARETTE
CELESTIN (SOCCER) WILL DONATE A CAKE TO THE CLASS THAT
RETURNS THE MOST CLUB NEWS TEAR OFF SHEETS.

THE NEXT MEETING IS SCHEDULED FOR:
FRIDAY - MARCH 21ST AT LUNCHTIME. THIS WILL BE THE
LAST MEETING BEFORE THE EASTER VACATION. ALL CLUB
REPRESENTATIVES ARE URGED TO ATTEND.

FOLLOW UP: CLUB REPRESENTATIVES ARE TO BRING IN A LIST OF NAMES OF
STUDENTS AND PARENT VOLUNTEERS FOR THE DISCO SALSA.
CLUB REPRESENTATIVES ARE TO THINK ABOUT SUGGESTIONS FOR NEWS

JOAN DAVIDSON,
CLUB COORDINATOR

AGENDA FOR STUDENT ADVISORY PANEL MEETING

MARCH 21, 1980

1. TO ACCEPT MINUTES AS WRITTEN.
2. TO FORM STUDENT AND PARENT COMMITTEES BASED ON LISTS SUBMITTED BY PANEL REPRESENTATIVES AND ADVISORS.
3. TO INFORM REPRESENTATIVES OF CLUB ADVISORS DECISIONS OR/AND SUGGESTIONS REGARDING THE DISCO SALSA.
4. TO BRAINSTORM IDEAS FOR THE NEXT ISSUE OF THE CLUB NEWS.
5. TO ASSIGN TASKS FOR NEXT ISSUE OF CLUB NEWS.

NEWS OF EACH CLUB:

ACTIVITY PAGE FEATURES: ?

6. TO SET A DATE FOR NEXT MEETING.
7. NEW BUSINESS.

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: MARCH 21, 1980
TIME BEGAN: 12:05 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
RUDY DREARS, TARA GONDES, JOHN SMITH, LIA WILLEBRAND, VERONICA LINDEN, ANNETTE CHIN, LARA WEITZMAN, NINA DRATH, FLORENCE WILLIAMS, MARGARETTE CELESTIN, ALFONSO MOYA, MICHELLE JACOBSON, CELINE MARK, REGGIE WEISGLASS, JOSE BENJAMIN.
ABSENT: MICHELLE JONES, MARA FRANK, PANDORA WISE, PRANTZ JOSEPH, ANA ROJAS, REINA GONZALEZ, ANTHONY KHAN, JEFF BOCK, KERSTEN ORR, ORNA GORASH, Yael ZOFI.

PURPOSE OF MEETING: TO FORM PARENT AND STUDENT DISCO SALSA COMMITTEES.
TO PLAN FOR THE NEXT ISSUE OF CLUB NEWS.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

IT WAS AGREED BY CONSENSUS TO PAY FOR THE POSTAGE FOR MAILING OUT THE FEBRUARY 25TH ISSUE OF CLUB NEWS OUT OF DISCO SALSA PROFITS. MS. DAVIDSON WILL ADVANCE \$20.77 THE AMOUNT NEEDED FOR A BULK MAILING.

IT WAS DECIDED THAT MS. DAVIDSON TRY TO GET THE ENVELOPES TO THE POST OFFICE AT 3P.M. TODAY TO ALLOW TIME FOR STUDENTS TO RETURN THE TEAR OFF SHEETS BEFORE THE HOLIDAY.

MS. DAVIDSON INFORMED THE PANEL OF THE PANNED PARENT AND CLUB ADVISORS MEETING TO BE ON: TUESDAY - MARCH 25TH AT 8:30P.M. IN ROOM 225.

MS. DAVIDSON THE PANEL OF THE STORES WHICH WERE WILLING TO CONTRIBUTE FOOD TO THE DISCO SALSA.

JOHN SMITH AND NINA DRATH AND FLORENCE WILLIAMS VOLUNTEERED TO CONTACT NEIGHBORHOOD STORES FOR FOOD CONTRIBUTIONS FOR THE DISCO.

THE RECENT ISSUE OF CLUB NEWS WAS DISTRIBUTED TO THE PANEL.

CLUB NEWS (BLANK SHEETS) WERE DISTRIBUTED TO REPRESENTATIVES FOR THEM TO SRITE ABOUT THEIR CLUB'S ACTIVITIES AND/OR WRITE, DRAW OR MAKE SOMETHING FOR THE ACTIVITY SECTION OF THE PAPER. THE NEXT ISSUE WILL COME OUT AFTER THE DISCO.

FOLLOW UP: BRING IN PARENT AND STUDENT AND PARENT DISCO SALSA COMMITTEE LISTS.

WORK ON THE ARTICLES FOR THE NEXT ISSUE OF CLUB NEWS.

RESPECTFULLY SUBMITTED,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR THE CLUB STUDENT ADVISORY PANEL

APRIL 11, 1980

1. ACCEPT MINUTES AS WRITTEN.
2. INFORM PANEL OF PARENT AND STUDENT DISCO SALSA COMMITTEES.
3. REPORT ON TICKET DISTRIBUTION.
4. REPORT ON RESPONSE TO CLUB NEWS.
5. REVIEW WORK SUBMITTED FOR NEXT ISSUE OF CLUB NEWS.
6. SET A DEADLINE FOR SUEMISSION OF WORK FOR THE LAST ISSUE OF THE CLUB NEWS WHICH WILL BE PUBLISHED THE FIRST WEEK IN MAY.
7. EXAMINE WAYS TO EVALUATE THE CLUB PROGRAM:
 - QUESTIONNAIRES
 - INTERVIEWS
 - OTHER?
8. SCHEDULE NEXT MEETING.
9. NE W BUSINESS.

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: APRIL 11, 1980
 TIME BEGAN: 12:10 P.M.
 TIME ENDED: 12:40 P.M.
 PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON, JOAN DAVIDSON, CLUB COORDINATOR
 RECORDER: TAPE RECORDER AND JOAN DAVIDSON
 MICHELLE JONES, JOHN SMITH, MICHELLE JACOBSON,
 CELINE MARKO.

ABSENT: REBECCA TAYLOR, PRINCIPAL, ONIE WIGGINS, ASSISTANT
 PRINCIPAL, RUDY DREARS, TARA GONEDES, LIA WILLEBRAND,
 VERONICA LINDEN, PANDORA WISE, ANNETTE CHIN, LARA
 WEITZMAN, JILL KOTEL, NINA DRATH, JOSE BENJAMIN,
 MARGARETTE CELESTIN, ANA ROJAS, REINA GONZALEZ,
 ALPONSO MOYA, ANTHONY KHAN, JEFF BOCK, KERSTEN ORR,
 ORNA GORISH, YAEL SOFI.

PURPOSE OF MEETING: TO CLARIFY DISCO SALSA STUDENT COMMITTEES.
 TO PLAN FOR THE LAST ISSUE OF CLUB NEWS -
 TO EXAMINE WAYS TO EVALUATE THE CLUB PROGRAM.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

MINUTES OF PARENT AND CLUB ADVISOR MEETING WERE READ.

REPRESENTATIVES WERE INFORMED AS TO WHICH ADVISORS HAD
 PICKED UP THEIR DISCO TICKETS FOR DISTRIBUTION.

MS. DAVIDSON INFORMED THE PANEL THAT FEW CLUB NEWS
 TEAR OFF SHEETS WERE RETURNED. CELINE MARKO INFORMED PANEL
 THAT ONLY 3 STUDENTS IN HER CLASS HAD RECEIVED THE NEWS.
 MICHELLE JACOBSON EXPLAINED SHE HAD RECEIVED THE NEWS
 3 WEEKS AFTER MAILING. IT WAS DECIDED BY CONSENSUS NOT
 TO MAIL OUT THE NEXT ISSUE BUT TO DISTRIBUTE THEM IN SCHOOL.

THE DEADLINE FOR THE LAST ISSUE OF CLUB NEWS ARTICLES WILL
 BE AFTER THE DISCO. THE EXACT DATE IS STILL TO BE DECIDED.

IT WAS AGREED BY CONSENSUS THAT QUESTIONNAIRES TO PARENTS,
 STUDENTS AND TEACHERS (CLUB ADVISORS) AND INTERVIEWS
 WITH CLUB PARTICIPANTS AND NON CLUB PARTICIPANTS WILL BE
 THE WAYS USED TO EVALUATE THE CLUB PROGRAM.

* THE NEXT MEETING IS SCHEDULED FOR:
 FRIDAY - APRIL 18TH AT LUNCHTIME IN ROOM 208.

* FOLLOW UP: REPRESENTATIVES ARE TO MAKE SURE THEIR CLUB MEMBERS ARE
 SELLING DISCO SALSA TICKETS. THE TOP SELLER WILL RECEIVE \$10.

REPRESENTATIVES ARE TO REPORT AT THE NEXT MEETING THE
 NUMBER OF TICKETS SOLD BY THEIR CLUB SO FAR.

REPRESENTATIVES ARE TO WRITE A SHORT SUMMARY OF THEIR
 CLUB'S ACTIVITIES SINCE FEBRUARY 18TH FOR THE LAST ISSUE OF
 THE CLUB NEWS. FEATURE ARTICLES, PUZZLES, WANT ADS, CARTOONS,
 ETC. ARE WELCOME.

RESPECTFULLY SUBMITTED,

Joan Davidson
 JOAN DAVIDSON
 CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR THE CLUB STUDENT ADVISORY PANEL

APRIL 18, 1980

1. ACCEPT MINUTES AS WRITTEN
2. INFORM PANEL OF ACTIONS TAKEN AT THE PARENT-CLUB ADVISOR MEETING.
3. REPORT ON TICKET SALES.
4. REVIEW WORK SUBMITTED FOR THE NEXT ISSUE OF CLUB NEWS
5. DECIDE ON A DEADLINE FOR ARTICLES.
6. DECIDE ON INTERVIEW PROCEDURES FOR EVALUATING THE CLUB PROGRAM.
7. FIRM UP THE DUSCO SALSA STUDENT COMMITTEES.
8. SCHEDULE NEXT MEETING.
9. NEW BUSINESS.

STUDENT NAME CLASS OFFICIAL TEACHER CLUB

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: APRIL 18, 1980
TIME BEGAN: 12:07 P.M.
TIME ENDED: 12:40 P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: TAPE RECORDER AND JOAN DAVIDSON
LARA WEITZMAN, MARGARETTE CELESTIN, ANA ROJAS, REYNA GONZALEZ, MICHELLE JACOBSON, CELINE MARKO.

ABSENT: REBECCA TAYLOR, PRINCIPAL; ONIE WIGGINS, ASSISTANT PRINCIPAL, RUDY DREARS, MICHELLE JONES, TARA GONEDS, JOHN SMITH, GLAURYS ARIAS, MARA FRANK, LIA WYLLEBRAND, VERONICA LINDEN, PANDORA WISE, ANNETTE CHIN, NINA DRATH, FLORENCE WILLIAMS, JOSE BENJAMIN, ALFONSO MOYA, ANTHONY KERN, JEFF BOCK, ORNA GORISH, Yael ZOFI.

PURPOSE OF MEETING: TO REPORT ON TICKET SALES.
TO REVIEW ARTICLES SUBMITTED FOR CLUB NEWS
TO DECIDE ON INTERVIEW PROCEDURES FOR EVALUATING THE CLUB PROGRAM

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

REPRESENTATIVES REPORTED THAT SALES WERE GOING WELL IN THEIR CLUBS FOR DISCO SALSA TICKETS.

REPRESENTATIVES WROTE OUT THE NEWS OF THEIR CLUB AND INCLUDED THEIR PERSONAL EVALUATION OF THEIR CLUB PROGRAM.

THE DEADLINE FOR NEWS ARTICLES WAS SET FOR MAY 2ND.

THE FOLLOWING PROCEDURE WAS DECIDED UPON FOR EVALUATING THE CLUB PROGRAMS.

- A. POST EVALUATION QUESTIONNAIRES WILL BE DISTRIBUTED DURING CLUB TIME THE WEEK OF MAY 2ND TO BE FILLED IN BY CLUB MEMBERS AND STAFF.
B. NON CLUB PARTICIPANTS (STUDENTS AND STAFF) WILL BE INTERVIEWED BY PANEL MEMBERS. EACH PERSON INTERVIEWED WILL BE ASKED TO RESPOND TO SPECIFIC QUESTIONS. EACH PANEL MEMBER WILL TRY TO COMPLETE AT LEAST 10 INTERVIEWS.

THE NEXT MEETING WAS SCHEDULED FOR:

DISCO- SALSA DAY FRIDAY-APRIL 25TH

FOLLOW UP: BRING IN YOUR CLUB NEWS AND INCLUDE YOUR PERSONAL EVALUATION OF YOUR CLUB. WE WELCOME ANY FEATURE ARTICLES, PUZZLES, CARTOONS, WANT ADS, RIDDLES, POEMS ETC.

BRING A REPORT ON THE DISCO SALES OF YOUR CLUB.

INTERVIEW QUESTION SHEETS WILL BE DISTRIBUTED AT THE NEXT MEETING.

RESPECTFULLY SUBMITTED.

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR CLUB STUDENT ADVISORY PANEL

APRIL 25TH 1980

1. ACCEPT MINUTES AS WRITTEN
2. REPORT ON TICKET SALES
3. REVIEW WORK SUBMITTED FOR CLUB NEWS.
4. DISTRIBUTE INTERVIEW QUESTIONNAIRES TO BE COMPLETED BY MAY 9th.
5. DISCUSS LAST MINUTE DISCO - SALSA DETAILS.
6. SCHEDULE NEXT MEETING.
7. NEW BUSINESS.

MINUTES OF CLUB STUDENT ADVISORY PANEL

DATE: APRIL 25TH

TIME BEGAN: 12:05P.M.

TIME ENDED: 12:32P.M.

PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
 RECORDER: JOAN DAVIDSON
 TARA GONEDES, JOHN SMITH, VERONICA LINDEN, MARGARETTE
 CELESTIN, REINA GONZALEA, MICHELE JACOBSON, CELINE
 MARKO, ALPONSO MOYA.

ABSENT:
 REBECCA TAYLOR, PRINCIPAL, ONIE WIGGINS, ASSISTANT
 PRINCIPAL, RUDY DREARS, MICHELLE JONES, MARA FRANK,
 LIA WILLEBRAND, PA'DORA WISE, ANNETTE CHIN, LARA
 WEITZMAN, NINA DRATH, FLORENCE WILLIAMS, JOSE
 BENJAMIN, ANA ROJAS, ANTHONY KHAN, JEFF BOCK, KERSTEN
 ORR, ORNA GORISH, Yael ZOPI.

PURPOSE OF MEETING: TO DISCUSS LAST MINUTE DISCO SALSA DETAILS.

TO COLLECT ARTICLES FOR THE CLUB NEWS.

TO DISTRIBUTE INTERVIEW QUESTIONNAIRES.

TO DISCUSS CLUB ENDING DATES.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

EACH REPRESENTATIVE REPORTED ON THE TICKET SALES OF
 THEIR CLUB.

FIVE INTERVIEW QUESTIONNAIRE BLANKS WERE GIVEN TO EACH
 REPRESENTATIVE FOR THE PURPOSE OF INTERVIEWING STUDENTS
 OR STAFF MEMBERS WHO ARE NOT PART OF THE CLUB PROGRAM.
 THESE QUESTIONNAIRES ARE TO BE COMPLETED BY FRIDAY-
 MAY 2ND AT WHICH TIME FIVE MORE WILL BE GIVEN TO EACH
 MEMBER.

LAST MINUTE DISCO SALSA DETAILS WERE DISCUSSED. A
 FINANCIAL STATEMENT WILL BE PRESENTED AT THE NEXT
 MEETING.

THE CONSENSUS OF THE GROUP WAS THAT EACH CLUB END
 ACCORDING TO THEIR INDIVIDUAL NEEDS. IT WAS AGREED
 THAT CLUBS CONTINUE AT LEAST UNTIL MAY 9TH.

SAMPLES OF STUDENT AND PARENT POST EVALUATION QUESTIONNAIRES
 WERE EXAMINED BY CLUB MEMBERS. REPRESENTATIVES WERE
 INFORMED THAT THEY WILL RECEIVE THESE FORMS TO FILL
 OUT IN THEIR CLUB OR TO TAKE HOME TO THEIR PARENTS
 NEXT WEEK (THE WEEK OF APRIL 28TH). ALL FORMS ARE TO
 BE RETURNED BY MAY 9TH.

THE NEXT MEETING IS SCHEDULED FOR FRIDAY-MAY 2nd AT
 LUNCHTIME.

FOLLOW UP: REPRESENTATIVES WHO WERE ABSENT ARE TO SEE MS. DAVIDSON
 TO PICK UP THEIR INTERVIEW QUESTIONNAIRES.

ATTENDING MEMBERS ARE TO RETURN FIVE COMPLETED FORMS TO
 MS. DAVIDSON BY MAY 2ND.

ALL CLUB REPORTS INCLUDING YOUR PERSONAL EVALUATION
 OF YOUR CLUB OVER THE YEAR MUST BE SUBMITTED BY MAY 2ND.

A FINANCIAL STATEMENT OF THE DISCO SALSA WILL BE PREPARED
 BY MS. DAVIDSON.

RESPECTFULLY SUBMITTED,

Joan Davidson
 JOAN DAVIDSON
 CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR PARENT AND CLUB ADVISOR MEETING

APRIL 29, 1980

1. TO ACCEPT MINUTES AS WRITTEN
2. TO LIST THE PROS AND CONS OF THE DISCO IN TERMS OF:
INCREASING THE SOCIAL RELATIONSHIPS BETWEEN CLUB MEMBERS.
RAISING MONIES FOR THE CLUB PROGRAMS.
EFFECT UPON THE SCHOOL PROGRAM.
EFFECT ON THE PARENT COMMUNITY OF THE SCHOOL.
3. TO PRESENT A FINANCIAL REPORT OF THE DISCO SALSA.
4. TO DECIDE ON A WAY TO DIVIDE UP THE PROFITS OF THE DISCO.
5. TO EXAMINE THE WAYS THE CLUB PROGRAM WILL BE EVALUATED.
6. TO DISCUSS POSSIBLE ENDING DATES OF THE CLUB PROGRAM.

MINUTES OF PARENT AND CLUB ADVISORS MEETING

DATE: APRIL 29, 1980
TIME BEGAN: 3:40P.M.
TIME ENDED: 4:50P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
JO MORRIS, MARTIN WALLACH, ANNE MURNEY, ELEANOR AMLEN,
SUSIE ANDER.

PURPOSE OF MEETING: TO DECIDE HOW THE DISCO SALSA PROFITS WOULD BE
DISTRIBUTED.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

PROS AND CONS OF THE DISCO SALSA WERE SUGGESTED AND
DISCUSSED.

THE FINANCIAL STATEMENT OF THE DISCO SALSA WAS DISTRIBUTED
AND REVIEWED.

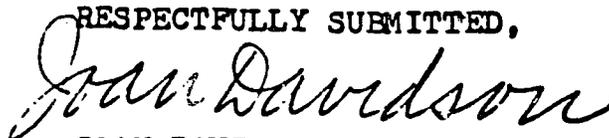
WAYS TO DISTRIBUTE THE PROFITS OF THE DISCO WERE
EXAMINED. IT WAS DECIDED THAT MONIEWS WILL BE DIVIDED
IN ACCORDANCE WITH THE PARTICIPATION OF THE ADVISOR
AND THEIR CLUB MEMBERS IN THE DISCO SALSA AND THE NEEDS
OF EACH OF THE PARTICULAR GROUPS.

IT WAS AGREED THAT THE WEEK OF MAY 5TH WILL BE THE LAST
OFFICIAL WEEK OF CLUBS. CLUBS WILL CONTINUE ACCORDING
TO THEIR INDIVIDUAL NEEDS BUT NO LUNCH WILL BE SERVED.

POST EVALUATION QUESTIONNAIRES FOR STUDENTS, PARENTS, AND
STAFF WERE DISTRIBUTED AND EXAMINED.

IT WAS DECIDED THAT THIS WAS OUR LAST MEETING.

RESPECTFULLY SUBMITTED,



JOAN DAVIDSON
CLUB COORDINATOR

JOAN DAVIDSON, CLUB COORDINATOR

AGENDA FOR CLUB STUDENT ADVISORY PANEL

MAY 2, 1980

1. TO ACCEPT MINUTES AS WRITTEN.
2. PRESENT THE FINANCIAL STATEMENT OF THE DISCO SALSA AND INFORM PANEL HOW THE MONEY WILL BE DIVDED.
3. COLLECT INTERVIEW QUESTIONNAIRES AND DISTRIBUTE 5 MORE.
4. DISTRIBUTE AND FILL IN AN EVALUATION QUESTIONNAIRE FOR THE CLUB STUDENT ADVISORY PANEL.
5. COLLECT CLUB NEWS ARTICLES.
6. INFORM PANEL OF CLUB ENDING DATES.
7. SCHEDULE NEXT MEETING.
8. NEW BUSINESS.

MINUTES OF THE CLUB STUDENT ADVISORY PANEL

DATE: MAY 2, 1980
TIME BEGAN: 12:10P.M.
TIME ENDED: 12:40P.M.
PLACE: ROOM 208 (I.S. 44)

PARTICIPANTS: CHAIRPERSON: JOAN DAVIDSON, CLUB COORDINATOR
RECORDER: JOAN DAVIDSON
CELINE MARKO, VERONICA LINDEN.

ABSENT: MICHELLE JONES, RUDY DREARS, TARA GONEDES, JOHN SMITH,
LIA WILLEBRAND, ANNETTE CHIN, LARA WEITZMAN, MAR GARETTE
CELESTIN, ANA ROJAS, REINA GONZALEZ, ALFONSO MOYA,
NINA DRATH, Yael ZOFI, MICHELLE JACOBSON.

PURPOSE OF MEETING: TO PLAN FOR PIZZA PARTY NEXT WEEK.

ACTIONS TAKEN: MINUTES WERE ACCEPTED AS WRITTEN.

FINANCIAL STATEMENT AND MONEY DISTRIBUTION STATEMENT
WAS DISTRIBUTED AND REVIEWED.

CLUB NEWS BLANKS WERE DISTRIBUTED.

REPRESENTATIVES WERE INFORMED THAT CLUBS WILL OFFICIALLY
END THE WEEK OF MAY 5th. CLUBS WILL CONTINUE WITHOUT
LUNCH ACCORDING TO THEIR INDIVIDUAL NEEDS.

IT WAS AGREED TO HAVE A PIZZA FOR OUR LAST SESSION.
FUNDS FROM THE DISCO SALSA WILL BE USED TO PURCHASE THE
PIZZA AND SODA. PANEL MEMBERS AND STUDENTS WHO HELPED
HANG DECORATIONS AND SELL FOOD THE EVENING OF THE
DISCO WILL BE INVITED.

THE PROS AND CONS OF THE DISCO SALSA WAS DISCUSSED.

THE NEXT MEETING WILL BE OUR LAST IN THE FORM OF A
PIZZA PARTY.

FRIDAY - MAY 9th - LUNCHTIME- ROOM 208.

FOLLOW UP: IN ORDER TO ORDER ENOUGH PIZZA AND SODA PLEASE LET ME
KNOW BY A NOTE IN MY MAILBOX OR IN PERSON (ROOM 208) IF
YOU WILL BE ATTENDING OUR PARTY BY WEDNESDAY - MARCH 7th.

PLEASE BRING ALL COMPLETED INTERVIEW QUESTIONNAIRES TO
OUR NEXT MEETING.

RESPECTFULLY SUBMITTED,

Joan Davidson

JOAN DAVIDSON
CLUB COORDINATOR

APPENDIX M

CLUB NEWS

EDITOR:
JOAN DAVIDSON



VOL. I, No. 2

INTERMEDIATE SCHOOL 444 MANHATTAN

FEBRUARY 15, 1980

DISCO SALS@ - APRIL 25

EDITOR'S MESSAGE

Dear Students and Parents,
 I am pleased to present you with the second issue of CLUB NEWS. The first issue was so well received that our CLUB STUDENT ADVISORY PANEL recommended that all students and parents have an opportunity to know what is going on at I.S. 44. I am happy to report that seven CLUBS have been added to our program since our last printing.
 The students and I were very concerned as to your response to our efforts to communicate with you. Please return the tear off sheet on page 4. The class returning the most responses within five school days of NEWS distribution will receive a special award.
 We are looking forward to your comments and your participation.

Sincerely,
Joan Davidson
 Joan Davidson
 Club Coordinator

NEEDED!

LETTERS TO "DEAR SOMEBODY"
 WANT ADS
 PUZZLES
 ARTISTS
 See Ms. Davidson (Room 208)

presented for all students on February 29th. JULIE GREENBERG and ALLEGRA THURMAN will play, A STRENUOUS LIFE by SCOTT JOPLIN, a flute and clarinet duet.

CLUB: AWAKENING THE DREAM
 TIME: Thursday (232)
 ADVISOR: Willie Mae Bailey
 REPORTER: Chris Calabrese

Do you remember what you dreamed last night? Some of our modern inventors, artists and businessmen get their ideas during sleep. (Elias Howe, inventor of the sewing machine is one.) We haven't dreamed up an invention or masterpiece in art yet, but your subconscious might give you your million dollar idea. JOIN US!

CLUB: ART
 TIME: Monday & Thursday (207)
 ADVISOR: Marsha Lipsitz
 REPORTERS: John Smith and Fara Gonedes

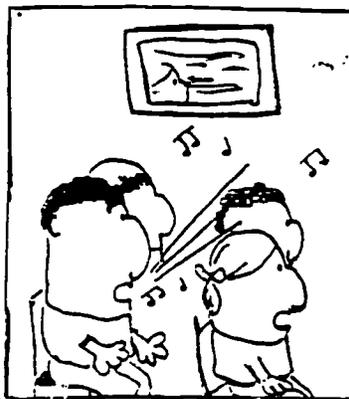
Now that our portfolios have been prepared for our Art High School exams we are concentrating on completing our classwork projects to exhibit in the annual ART FESTIVAL.

CLUB NEWS

CLUB: INSTRUMENTAL MUSIC
 TIME: Monday & Tuesday (137)
 ADVISOR: Dr. Eddie Bonnemere
 REPORTER: Rudy Drears
 The band is preparing for a BLACK HERITAGE concert which will

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CLUB NEWS

VOL. 2, No. 2

SANTA MONICA HIGH SCHOOL - SANTA MONICA, CALIF.

FEBRUARY 1970

PAGE 2

CLUB: CHESS
TIME: Tuesday (220)
ADVISOR: Martin Wallach
REPORTER: Danny Sullivan

The CHESS CLUB has six of its members currently entered in an INTERSCHOLASTIC TOURNAMENT. It is open to all Junior High School players in New York City. There are prizes up to \$100 for the winner and down to \$20 for 5th prize. Currently competing are ANTHONY KHAN 817, PEDRO MORENO 812, JOSE BENJAMIN 710, JASON WEINBERG 712 and ANTHONY ORTEGA 712. ORTEGA is in 6th place in his division with a 3½ - 1½ record. JASON WEINBERG is in 5th place with a 4 - 2. In the stronger 8th grade division PEDRO MORENO has an even score. JOIN US!

CLUB: ART
TIME: Monday (208)
ADVISOR: Joan Davidson
REPORTERS: Mia Willebrand and
Feronica Linden

Some of us are working on the scenery for the OPERA FIGARO AND FRIENDS to be presented in our school. Some artists are working on class projects, such as Batik Painting, for their own personal enjoyment and for purposes of exhibiting their work in the ART SHOW.

CLUB: OPERA
TIME: Monday (137)
ADVISOR: Eleanor Amlen

The CLUB members are learning their parts well and quickly. New members who want to be part of this professional performance are welcome.

" FIGARO AND FRIENDS "

DATE: WEDNESDAY - MARCH 26TH
TIME: 7:30 P.M.
PLACE: I.S. 44 - AUDITORIUM
CONTRIBUTION: \$1.50

TICKETS AVAILABLE WITH
MS. DAVIDSON (208)

CLUB: FILM WORKSHOP
TIME: Thursdays (G22)
ADVISOR: Lynn Law
REPORTER: Kersten Orr

MARIO CALDRON, JUELLE FONTAINE, LLOYD HARRISON, JERRY COLON and ANTHONY WILLIAMS have been photographing the basketball intramurals and farewell party to BOB

WEISS for the Learning Center Yearbook. Many prints have already been produced in the I.S. 44 darkroom by JUELLE and LLOYD. ANTHONY WILLIAMS and LLOYD HARRISON put up a display of travel photo murals in the school cafeteria.

CLUB: DANCE AND GYMNASTICS
TIME: Thursdays (Locker Room)
ADVISOR: Muriel Grant
REPORTERS: Lara Weitzman and
Annette Chin

In the DANCE section of our club, we usually do warm up exercises on the mats with the gymnasts, and then we go to the side of the room and warm up with Ms. Grant, our leader. We do kicks, splits, walks, turns and other exercises to get us limber before dancing. We then go to the center and practice the dance Ms. Grant choreographed for us. During our dance time Ms. Grant encourages us to create solo dances.

CLUB: INDEPENDENT RESEARCH
TIME: Wednesdays (G18)
ADVISOR: John Gatto
REPORTER: Anthony Khan

The club focuses on discussing projects which prove principles contrary to those social principles now in existence.

We are looking for members. If you have parent and teacher consent you may join. If you aren't sure about it come to G18 some Wednesday at lunchtime.

CLUB: RAP
TIME: Tuesday & Wednesday (331)
ADVISOR: Lucy Ramos
REPORTERS: Ana Rojas
Reyna Gonzalez

The discussion in the RAP group has centered around the problems we have growing up, for example: the physical changes in our bodies, the dangers of drugs, and the pressures of home problems.

Guest speakers have been invited, as of this date, two policemen, and NELSON MARTINEZ, a graduate of I.S. 44, have spoken with us.

CLUB: GIRLS BASKETBALL
TIME: Wednesday (Locker Room)
ADVISOR: Muriel Grant
REPORTER: Pandora Wise

CLUB NEWS

CLUB: SOCCER
TIME: Wednesday (320)
ADVISOR: Joseph Franklin
REPORTER: Margarette Celestin

We have two teams: Girls and Boys. We play four girls against four girls until one of the girls gets a goal and then the Boys team plays. It is very interesting because it helps us develop our skills and makes us learn something new. We are planning on playing for the championship in March with an experienced team. We really enjoy this activity.

CLUB: VOCAL MUSIC
TIME: Wednesday (137)
ADVISOR: Josephine Morris
REPORTER: Sophie Haynes

The United Federation of Teachers was honored February 14th with the professional performance of this choir whose members sang songs in the spirit of BLACK HERITAGE WEEK. The group was led alternately by JO MORRIS and JOSEPHINE RICHARDS. CLIFF JACKSON accompanied the singers on the piano.

Dr. Eddie Bonnemere who had composed music for poems written by youngsters, played this music as the choir sang the words. This was a very moving experience.

Congratulations to the soloists: SUSAN SIMPSON, MICKI BARNETT, CANDI EUIE, CORINNA COHEN, JEFF TEWLOW, DEBBIE GOLDBERG, LARAY HARDY, DARCY JOHNSON and to the student conductor, CHARLES STEWART.

The CLUB'S next engagement will be a BLACK HERITAGE program in our school on FEBRUARY 29th.

This club will be exploring several ways an actor communicates: physically, verbally, as a solo or with other people or props. Members will read scenes from scripts, play theater games, and perhaps come up with some masterpieces of their own. NEW MEMBERS WELCOME!

CLUB: KNITTING AND CROCHETING
TIME: Wednesday (208)
ADVISOR: Minette Saffon and Margarita Canche

The group has been involved in exploring a variety of tools and yarns. They viewed pictures of knitted and crocheted functional and sculptural pieces.

The youngsters are very anxious to meet with their new friends again and begin a project of their choice. BRING YOUR OWN SUPPLIES AND JOIN US!

CLUB: FRENCH
TIME: Friday (222)
ADVISOR: Robert Naimark

Do you speak French? In this group we will try. We will sing French songs, play games and especially we'll have a good time. COME JOIN US!

CLUB: NEEDLEPOINT
TIME: Thursday (225)
ADVISOR: Susan Ander

The group is learning basic needlepoint skills and will soon decide on individual and/or group projects to work on for the remainder of the year. BRING YOUR OWN SUPPLIES AND JOIN US!

CLUB: EXPLORING MUSIC
TIME: Thursdays and Fridays (237)
ADVISOR: Dr. Eddie Bonnemere

This is a new club. It is focusing on teaching fundamentals of music with the hopes of teaching instruments. Members are learning American, Spanish and French songs.

- NEW CLUB NOTES -

CLUB: PLAY READING, DRAMA
TIME: Thursdays (222)
ADVISOR: Anne Murney



CLUB NEWS

CLUB: READING
TIME: Wednesday (336)
ADVISOR: Erica Shatz
 This CLUB provides a relaxing atmosphere in which to read and improve skills at the same time. JOIN US!

CLUB STUDENT ADVISORY PANEL

ADVISOR: Joan Davidson
TIME: Friday (208) as needed.
 This group held its first meeting February 1st and at the request of its members have been meeting every Friday with Ms. Davidson and Ms. Wiggins. The panel consists of two representatives from each CLUB. One of the purposes of the panel is to increase communication between CLUB members and the administrators of the program. The panel accomplished this issue of CLUB NEWS and plan to publish an issue each month.

We are currently planning a **SPRING DISCO** to be held in our gym on Friday, March 21st, from 6:30-10p.m. One of our objectives besides having fun is to raise funds for the CLUB programs. **PARENTS PLEASE USE THE TEAN OFF SHEET BELOW TO VOLUNTEER TO HELP US MAKE THIS EVENING A SUCCESS.** Thank you.

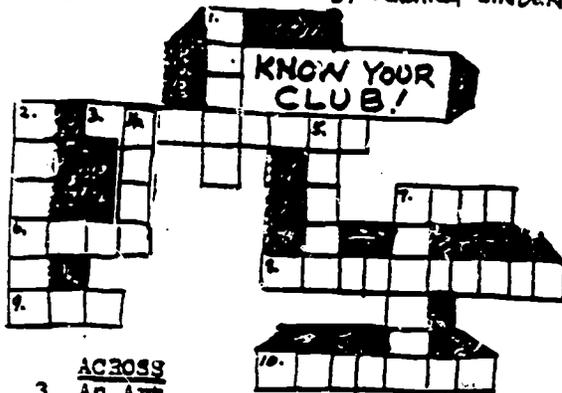
Congratulations to the following CLUB MEMBERS for being selected to represent their clubs and for taking their position so seriously. **RUDY DREAMS, KATY HUGHES, JOHN SMITH, TARA CONNORS, LIA WILLENBRAND, VERONICA LINDEN, TARA PRATT, CLARISE ARIAS, PANDORA WISE, SOPHIE TAYLOR, DENISE WALDMAN, ANNETTE CHEN, ANNETTE CHEN, LARA WEITZMAN, JILL KOTEL, ANNETTE CHEN, DANNY SULLIVAN, KRISTEN ORR, MARGARETTE COLLETTI, PAUL JOSEPH, ANA ROJAS, REYNA CONZALEZ, SIOGHEL PARSONS**

WANT ADS!

- BASEBALL CARDS**, will trade from 1945 to 1949. Call John Rivera, 787-5899.
- BASEBALL CARDS**, will trade from 1977-1979. Call Amy Miller, 787-0500 attention 224.
- MARVEL COMICS** to create or buy. Contact Jason Matsumoto 212 (Mr. Shiloh's mailbox)
- MARVEL & DC COMIC** wanted to buy. Call Jeff Volgger, 727-3243.
- MARVEL COMICS** for sale. Call John Rivera, 787-5899.

PUZZLE

BY VERONICA LINDEN



- ACROSS**
- An Art teacher at I.S. 44.
 - Checkmate is a word used in the game of _____.
 - To take a picture you need _____ in your camera.
 - Dribbling is a technique used in _____.
 - To talk a lot to a friend.
 - To knit you need two needles, to _____ you need one needle.
- DOWN**
- The Clubs in which you sing or play an instrument.
 - A sport in which you kick a ball.
 - Drama is one of the _____.
 - The Barber of Seville is the name of an _____.
 - A language spoken in France.

CLUB NEWS STAFF

ADVISORY STAFF: REBECCA TAYLOR, PRINCIPAL, OPHE WIGGINS, ASSISTANT PRINCIPAL.
EDITOR: JOAN DAVIDSON
REPORTERS: ANA ROJAS, REYNA CONZALEZ, LARA WEITZMAN, ANNETTE CHEN, LIA WILLENBRAND, VERONICA LINDEN, PANDORA WISE, MARGARETTE COLLETTI, JOHN SMITH, TARA CONNORS, SOPHIE TAYLOR, DANNY SULLIVAN, RUDY DREAMS, KRISTEN ORR.
ARTIST: DENISE WALDMAN, VERONICA LINDEN.
PUZZLER: VERONICA LINDEN.
TRANSLATOR: LUCY BARGO.

CLUB NEWS STAFF

PUZZLE ANSWER:
 1. ARTS
 2. CHESS
 3. CAMERA
 4. BASKETBALL
 5. FRIEND
 6. KNITTING
 7. FOOTBALL

TEAR OFF SHEET TO BE RETURNED TO YOUR OFFICIAL TEACHER WITHIN FIVE SCHOOL DAYS AFTER CLUB NEWS IS DISTRIBUTED.

STUDENT'S NAME _____ CLASS _____ OFFICIAL TEACHER _____ CLUB (if any) _____
 I ENJOYED READING THIS NEWSPAPER _____ PARENT _____ STUDENT _____
 I SUGGEST THE FOLLOWING TO IMPROVE THIS PAPER: _____

I WOULD LIKE TO LEAD THE FOLLOWING CLUB ONCE A WEEK _____ TELEPHONE _____
 FOR THE DISCO I WILL VOLUNTEER TO: CHAPERONE _____, CONTRIBUTE BAKED GOODS _____
 SELL FOOD _____, CHECK COATS _____

PARENT NAME _____

TELEPHONE _____
 THANK YOU.

CLUB NEWS ?

NAME OF REPORTER CLASS NAME OF CLUB DATE

PLEASE RETURN THIS FORM TO MS. JOAN DAVIDSON (MAILBOX) OR ROOM 208,
THANK YOU.

APPENDIX N

DISCO SALSA

I.S. 44
100 WEST 77TH STREET
NEW YORK, NEW YORK 10024

FEBRUARY 28, 1980

DEAR PARENTS OF CLUB MEMBERS,

CLUB MEMBERS ARE PLANNING A DISCO SALSA FOR THE ENTIRE SCHOOL.

DATE: FRIDAY - APRIL 25TH
TIME: 7-10 P.M.
PLACE: I.S. 44 - GYM

- THE PURPOSE OF THIS SOCIAL AFFAIR IS TWOFOLD:
- (1) TO INCREASE THE SOCIAL RELATIONSHIPS BETWEEN ALL CLUB MEMBERS AND
 - (2) TO RAISE MONEY FOR THE CLUB PROGRAMS.

TO ASSURE THE SUCCESS OF THIS EVENT WE ARE ASKING YOU TO VOLUNTEER FOR AT LEAST ONE OF THE FOLLOWING TASKS:

TASKS FOR THE NIGHT OF THE DISCO

- ___ CHAPERONE.
- ___ SELL FOOD (PUNCH AND SWEETS).
- ___ TAKE TICKETS.
- ___ CHECK COATS.
- ___ SECURITY.
- ___ CLEAN UP.

PRE-DISCO TASKS

- ___ COLLECT DONATED FOOD FROM STORES.
- ___ BAKE SWEETS (CAKES, COOKIES BROWNIES ETC.)
- ___ COORDINATE PARENT EFFORTS. (SCHOOL PHONE CAN BE USED).
- ___ HELP HANG DECORATIONS (AFTERNOON OF THE DISCO).
- ___ CONTRIBUTE STROBE LIGHTS.
- ___ CONTRIBUTE POPCORN MACHINE.

STUDENT NAME _____ CLASS _____ CLUB _____

PARENT NAME _____ TELEPHONE DAY: _____
EVENING: _____

PLEASE HAVE YOUR YOUNGSTER RETURN THIS FORM TO HIS/HER CLUB ADVISOR OR TO MS. DAVIDSON (ROOM 208) BY THURSDAY - MARCH 6TH.

THANK YOU IN ADVANCE FOR YOUR SUPPORT. YOUR YOUNGSTERS WILL APPRECIATE ALL YOUR EFFORTS.

REBECCA TAYLOR
PRINCIPAL

SINCERELY,
Joan Davidson
JOAN DAVIDSON
CLUB COORDINATOR

I.S. 44
100 WEST 77TH STREET
NEW YORK, NEW YORK 10024

MARCH 4, 1980

ESTIMADOS PADRES DE ESTUDIANTES QUE PERTENECEN A ALGUN GRUPO,

LA PRESENTE ES PARA INFORMARLES LES QUE LOS MIEMBROS DE LOS GRUPOS ESTAN PLANEANDO UNA ACTIVIDAD TIPO DISCO SALSA PARA LA ESCUELA ENTERA. ESTE EVENTO TENDRA LUGAR EL:

DIA: VIERNES 25 DE ABRIL
HORA: 7-10 P.M.
LUGAR: GIMNASIO - I.S. 44

HAY DOS PROPOSITOS PARA TENER ESTE EVENTO:

- (1) PARA AUMENTAR LAS RELACIONES SOCIALES ENTRE TODOS LOS GRUPOS.
- (2) PARA RECAUDAR FONDOS PARA LAS ACTIVIDADES DE LOS GRUPOS.

PARA ASEGURARNOS DE QUE ESTE EVENTO SEA UN TRIUNFO LES ESTAMOS PIDIENDO QUE SEAN VOLUNTARIOS POR LO MENOS EN UNA DE LAS SIGUIENTES TAREAS:

TAREAS PARA LA NOCHE DEL EVENTO

- ___ SERVIR DE CHAPERONA
- ___ VENDER REFRESCOS A ENTREMESAS
- ___ COLECTAR BOLETOS
- ___ CHEQUEAR LOS ABRIGOS
- ___ SEGURIDAD
- ___ LIMPIEZA

TAREAS ANTES DEL EVENTO

- ___ COLECTAR COMIDA DE LOS NEGOCIOS EN EL VECINDARIO QUE LA VAN A DONAR.
- ___ HACER GALLETITAS, BISCOCHOS, ETC.
- ___ COORDINAR EL EVENTO - HACER LLAMADAS A LOS PADRES-USANDO EL TELEFONO DE LA ESCUELA.
- ___ DECORAR EL GIMNASIO (LA TARDE DEL EVENTO)
- ___ CONTRIBUIR BOMBILLOS
- ___ CONTRIBUIR MAQUINA DE POPCORN

NOMBRE DEL ESTUDIANTE _____ CLASE _____ CLUB _____

NOMBRE DEL PADRE/MADRE _____ TELEFONO: DIA _____ NOCHE _____

FAVOR DE ENTREGARLE ESTE PAPEL A SU HIJO/HIJA PARA QUE SE LO DEVUELVA A JOAN DAVIDSON (SALÓN 208) O LA PERSONA QUE DIRIGE SU CLUB, EL JUEVES 6 DE MARZO DE 1980. GRACIAS POR SU COOPERACION Y APOYO. SU HIJO/HIJA APRECIARAN SUS ESPUEZOS.

ATENTAMENTE,

Joan Davidson
JOAN DAVIDSON
COORDINADORA DE GRUPOS

REBECCA TAYLOR
PRINCIPAL

BOARD OF EDUCATION CITY OF NEW YORK

I. S. 44, MANHATTAN

WILLIAM J. OSHEA INTERMEDIATE SCHOOL

100 WEST 77TH STREET

NEW YORK, N. Y. 10024

REBECCA TAYLOR, PRINCIPAL

678-2819

March 10, 1980

Dear

As per telephone conversation we would greatly appreciate your donation _____ for our Spring Disco to be held the evening of April 25th in our school gym. The profits of this social affair will help support our school's CLUB programs.

Please contact me at 678-2817 or by mail at the above address to let me know what you will donate and when we can pick it up.

Thank you in advance for your generosity.

Sincerely,

Joan Davidson

JOAN DAVIDSON
Club Coordinator

Rebecca Taylor
REBECCA TAYLOR
Principal

202-281-2819

1980

STUDENT NAME	CLASS	OFFICIAL TEACHER	CLUB
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APRIL 15, 1980

DEAR

JUST A REMINDER! THE DISCO SALSA WILL BE IN TEN DAYS,
 FRIDAY - APRIL 25TH, 7-10P.M. IN OUR GYM.
 TICKETS FOR YOU WILL BE \$1.00-NON CLUB MEMBERS WILL PAY \$2

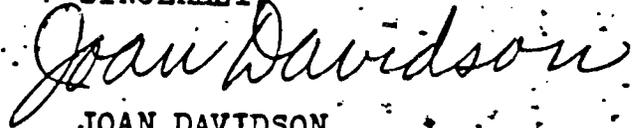
THANK YOU FOR VOLUNTEERING TO

PLEASE BRING IN YOUR CONTRIBUTION BY _____ IN ROOM _____

PLEASE MEET IN ROOM 208 AT ^{3P.M.} ~~3P.M.~~ THE AFTERNOON OF THE DISCO.
 WE HOPE TO COMPLETE THIS TASK BY 5 P.M. PLEASE INFORM YOUR PARENTS
 THAT YOU WILL BE STAYING AFTER SCHOOL.

THANK YOU FOR HELPING TO MAKE THIS DISCO SALSA A SUCCESS.

SINCERELY



JOAN DAVIDSON
 CLUB COORDINATOR

P.S. IF YOU HAVE CHANGED YOUR MIND PLEASE LET ME KNOW BY
 FRIDAY- APRIL 18TH LUNCHTIME OR BEFORE.

IF YOU KNOW OF ANYONE ELSE WHO WOULD LIKE TO HELP PLEASE
 LET ME KNOW AS SOON AS POSSIBLE.

THANK YOU.

B 0 0 4 9

210

A.C.

50 copies please

4/18/80

Disco Staff Participants

Administrators	Teachers	Paras	Club Advisors
Irene Wiggins	Tom Emerson	Jenny Cosden	Jo Morris
Rebecca Taylor	Flo Steinstein	Joseph Frankel	Muel Gran
Ian Davidson	Harris		Sam Miller
Richard Ulmer	Karan Kasch		John Joe
Roger Spry	Phillip Atkins		Benjamin
	Marian Flores	Fred	Margaret
	Max Oulnas		Lucy Pano
	Gloria Jackson	Fred	etc

Possible Participants

Kaminsky Stoll			
-------------------	--	--	--

4/18/80

Parent Participants Disco Night

Telling
Food / Punch

Loat
Chelle

Jake
Tickets

Popcorn
~~Punch~~
Betti
Cordice

Ursanne Jacobson
Robert Karmale
Helma Vidal
Julia Murney
Sonia Ford
Sonia Henriquez
Lilke Petroska

*Susan Ander
Bernice Cas
Florita Birnie
~~Sony Juby~~
Valencia
Rodriguez

Cubra Ander
Chris Murney
Mara Melendez
Jose Gutierrez

Face Painting

Jerry Lynn

BOARD OF EDUCATION CITY OF NEW YORK
I. S. 44, MANHATTAN
WILLIAM J. O'SHEA INTERMEDIATE SCHOOL
100 WEST 77TH STREET
NEW YORK, N. Y. 10024

REBECCA TAYLOR, PRINCIPAL
678-2819

May 5, 1980

Dr. Edward Bonnemere
I.S. 44
100 West 77th Street
New York, New York

Dear Dr. Bonnemere:

Thank you for your contribution to the success of the Disco Salsa. Your untiring efforts during the planning and implementing of the disco and your moral support were an integral part of the success of the social event.

Thank you again.

Sincerely yours,

Rebecca Taylor
Rebecca Taylor
Principal

BOARD OF EDUCATION CITY OF NEW YORK
I. S. 44, MANHATTAN
WILLIAM J. O'SHEA INTERMEDIATE SCHOOL
100 WEST 77TH STREET
NEW YORK, N. Y. 10024

REBECCA TAYLOR, PRINCIPAL
678-2819

April 28, 1980

Ms. Jennie Rosado

Dear Ms. Rosado:

Thank you for contributing to the success of Disco Salsa.
Having staff members and students share a relaxed evening of music and
dancing creates a pleasant atmosphere and positive school relationships.

I appreciate your participation.

Sincerely,

Rebecca Taylor

BOARD OF EDUCATION CITY OF NEW YORK

I. S. 44. MANHATTAN

WILLIAM J. OSHEA INTERMEDIATE SCHOOL

100 WEST 77TH STREET

NEW YORK, N. Y. 10024

REBECCA TAYLOR, PRINCIPAL

176-2819

May 5, 1980

Ms. Lucy Ramos
I.S. 44M
100 West 77th Street
New York, N.Y.

Dear Ms. Ramos:

Thank you so much for all your cooperation and support in planning and implementing the Disco also. Your input helped the total school community become involved in a successful school event.

Thank you again.

Sincerely yours,

Rebecca Taylor
Rebecca Taylor
Principal

BOARD OF EDUCATION CITY OF NEW YORK
I. S. 44, MANHATTAN
WILLIAM J. O'SHEA INTERMEDIATE SCHOOL
100 WEST 77TH STREET
NEW YORK, N. Y. 10024

REBECCA TAYLOR, PRINCIPAL
678-2819

Dear

Thank you so much for your donation of _____.

Your generosity really helped contribute to the success of our April 25th
Disco Salsa.

We hope you will continue to lend your support to our school
community.

Sincerely yours,

Joan Davidson

Joan Davidson
Club Coordinator

Rebecca Taylor
Rebecca Taylor, Principal

STATEMENT OF DISTRIBUTION
OF
APRIL 25TH DISCO SALSA PROFITS

MAY 1, 1980

DISTRIBUTION PROCESS

THE PROCESS OF DISTRIBUTION OF MONIES WAS BASED ON THE AMOUNT OF PARTICIPATION BY THE CLUB ADVISORS AND THEIR CLUB MEMBERS IN PLANNING AND IMPLEMENTING THE DISCO SALSA AND ON THE NEEDS OF EACH OF THESE CLUBS.

TOTAL PROFITS: \$287.00

CLUB	ADVISOR	MONEY RECEIVED
VOCAL MUSIC	JO MORRIS	\$68.00
ART 208	JOAN DAVIDSON	68.00
INSTRUMENTAL MUSIC	ED BONNEMERE	41.00
RAP	LUCY RAMOS	41.00
OPERA	ELEANOR AMLEN	41.00
SOCCER	JOSEPH FRANKLIN	16.00
NEEDLEPOINT	SUSANNA ANDER	12.00
		<hr/>
		287.00

SUBMITTED BY:

JOAN DAVIDSON
CLUB COORDINATOR

FINANCIAL STATEMENT OF THE
SPRING FANTASY DISCO SALSA SPONSORED BY
THE CLUB PROGRAM ON
APRIL 25, 1980

INCOME

TICKET SALES

CLUBS

TICKETS SOLD

ART 207	\$ 2.00
ART 208	22.00
BASKETBALL	12.00
INSTRUMENTAL MUSIC	25.00
VOCAL MUSIC	151.50
CHESS	-
READING	3.00
MATH	-
FRENCH	2.00
SOCCER	20.00
NEEDLEPOINT	15.00
DRAMA	-
OPERA	-
RAP	47.00
DANCE & GYMNASTICS	-
KNITTING & CROCHETING	-
INDEPENDENT RESEARCH	-

DOOR

106.50

REFRESHMENTS

406.00
163.60

\$569.60

EXPENSES

D.J.	75.00
CUSTODIAN	20.00
SECURITY	30.00
DECORATIONS	103.03
POSTAGE	20.77
FILM & DEVELOPING	14.00
PIZZA PARTY	20.00

282.80

PROFIT

\$286.80

SUBMITTED BY

JOAN DAVIDSON
CLUB COORDINATOR

APRIL 29, 1980

APPENDIX O
SUMMARY TABULATIONS

TABLE I

STUDENT RESPONSES ON A POST EVALUATION QUESTIONNAIRE IN PERCENTAGES

CLUB	AVERAGE ATTENDANCE	RESPONSES	LEVEL OF KNOWLEDGE & SKILL			LEVEL OF ENJOYMENT OF CLUB			USED WHAT THEY LEARNED IN OTHER ACTIVITIES	NO TRANSFER CONTINUANCE IN PROGRAM	1-10 NEW FRIENDS MADE	MANY NEW FRIENDS MADE	NO NEW FRIENDS	2-9 FRIENDS IN THE GROUP	10 OR MORE FRIENDS IN THE CLUB	CLUB ATTENDANCE			STUDENT-TEACHER RELATIONSHIP			WEAKNESS OF CLUB	
			5	4	3	5	4	3								2	REGULARLY	90% OF TIME	AS OFTEN AS I CAN	HIGH	AVERAGE		LOW
INSTRUMENTAL MUSIC	25	20	75	20	5	80	15	5	60	20	100	70	15	40	60	90	5	5	70	30	NONE		
READING	6	4	50	50	-	50	50	-	100	100	100	-	100	-	100	-	-	100	-	-	NEED MORE MEMBERS		
VOCAL MUSIC	40	32	75	25	-	60	40	-	88	-	100	90	-	100	-	50	12	38	75	25	-	NONE	
RAP A B	40	50	40	52	8	68	28	8	100	-	100	20	80	-	100	90	10	88	12	-	POOR LUNCHES		
ART 208	12	10	20	70	10	100	-	-	70	30	100	100	-	100	-	70	-	30	70	30	-	MORE TIME MET ON MON	
CHESS	12	10	-	50	40	20	70	-	50	-	100	100	-	100	-	90	10	-	30	70	-	MORE SETS & BOARDS	
NEEDLEPOINT	8	6	-	83	17	68	32	-	100	-	100	83	-	17	100	-	100	-	16	68	16	-	
DRAMA	6	5	20	40	40	100	-	-	70	-	100	100	-	100	-	90	10	-	20	80	-	SHORT TIME	
ERIC	6	4	100	-	-	100	-	-	100	-	100	100	-	100	-	100	-	-	100	-	-	SHORT TIME	

TABLE II

ADVISOR RESPONSES ON A POST EVALUATION QUESTIONNAIRE

CLUB	RESPONSES	LEVEL OF GROUP INTERACTION			LEVEL OF ENJOYMENT OF CLUB			WEAKNESS OF CLUB
		MORE	SAME	LESS	5	4	3	
INSTRUMENTAL MUSIC	✓	✓			✓			SHORT TIME FOR ACTIVITY
READING	✓	✓			✓			POOR LUNCHES
VOCAL MUSIC	✓	✓			✓			OVERFLOWING TRASH CANS FROM LUNCHES
RAP	✓	✓			✓			POOR LUNCHES
ART 208	✓	✓			✓			SHORT TIME
CHESS	✓	✓			✓			SHORT TIME
NEEDLEPOINT	✓	✓				✓		SHORT TIME
DRAMA	✓	✓			✓			SMALL MEMBERSHIP
FRENCH	✓		DIFFICULT TO SAY.		✓			SMALL MEMBERSHIP + SHORT TIME

TABLE III

PARENT RESPONSES ON A POST EVALUATION QUESTIONNAIRE IN PERCENTAGES

CLUB	RESPONSES	LEVEL OF INTEREST			NUMBER OF NEW FRIENDS MADE			DISCUSSION AT HOME ABOUT CLUB COMPARED WITH OTHER SCHOOL ACTIVITIES			TRANSFER TO OTHER ACTIVITIES	CONTINUANCE NEXT YEAR	WEAKNESS OF CLUB
		5	4	3	1-5	MANY	DON'T KNOW	MORE	SAME	LESS			
INSTRUMENTAL MUSIC	10	100	-	-	-	50	50	80	-	-	100	100	SHORT TIME
READING	4	100	-	-	100	-	-	100	-	-	50	100	-
VOCAL MUSIC	20	100	-	-	-	100	-	100	-	-	60	100	SHORT TIME
RAP	20	100	-	-	-	100	-	80	-	-	40	100	SHORT TIME
ART 208	6	100	-	-	100	-	-	50	50	-	100	100	SHORT TIME
CHESS	6	100	-	-	100	-	-	100	-	-	100	100	SHORT TIME
NEEDLEPOINT	4	100	-	-	75	-	25	25	75	-	100	100	SHORT TIME
DRAMA	4	100	-	-	100	-	-	100	-	-	60	100	SHORT TIME
FRENCH	3	100	-	-	100	-	-	60	40	-	100	100	SHORT TIME