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Program, 1976-1977.

INSTITUTION South Carolina State Library, Columbia.

SPONS AGENCY Office of Education (DHEW), Washington, D.C.

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Descriptions: State Libraries

IDENTIFIERS Library Services and Construction Act; LSCA; SOLINET;

*South Carolina; South Carolina State Library

ABSTRACT

The South Carolina 1976-77 annual reports of programs under Title I and Title III of the Library Services and Construction Act gives an everview of expenditures and programs followed by information on the specific projects. These include objectives and special problems of the programs. Title I projects for both years, including the 1976 transitional quarter, include: operations, strengthening the state library agency, field services, Library development, service to the blind and physically handicapped, and a film program. Title II projects are concerned with Interlibrary Networks and Area Reference Resource Centers. Also included under Title III for 1976 are communications networks, intercommunication, and SCLINET. (AF)



U S DEPARTMENT OF HEALTH, EOUCATION & WELFARE NATIONAL INSTITUTE OF EOUCATION

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ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

1976-1977

IR004440

South Carolina State Library 1500 Senate Street P.O. Box 11469 Columbia, South Carolina 29211



State of South Carolina

Office of the Covernor

JAMES B. EDWARDS
GOVERNOR

DIVISION OF ADMINISTRATION Edgar A. Brown Building Columbia, South Carolina 29201

December 8, 1976

Miss Estellene P. Walker S. C. State Library 1500 Senate Street P. O. Box 11469 Columbia, S. C. 29211

Dear Miss Walker:

The State Clearinghouse has completed the review of the Library Services and Construction Act Annual Program for FY 77 in accordance with the procedures of OMB Circular A-95, and endorses the submission of the Plan to the Department of Health, Education, and Welfare. Once again, you have done an excellent job of preparing a quality Plan which will favorably impact the citizens of South Carolina.

Please contact me if I can assist you in any way.

Sincerely,

Elmer C. Whitten, Jr. State Clearinghouse

ECWjr/cs



THE LIBRARY SERVICES AND CONSTRUCTION ACT 1976-1977

Part I. Annual Program, FY 77

Title I. Library Services

Project IA. General Administration IB. Library Interpretation IIA. General Operations IIB. Strengthening the State Library Agency IIIA. Field Services IIIC(3). Metropolitan Libraries: Resource Centers IIID. Service for the Disadvantaged IVA. Library Development VA. Book Collection Improvement Project VD. Reader Services: Periodicals VIA. Institutional Library Services VIB. Service to the Blind and Physically Handicapped VII. Film Program VIII. Service to Persons of Limited English-Speaking Ability

Title III. "sterlibrary Cooperation

Project I. Interlibrary Network
III. Area Reference Resource Centers

Part II. Annual Program, FY 76, Supplement

Title I. Library Services

Project IIA. General Operations
IIB. Strengthening the State Library Agency
IIIA. Field Services
IIIB(3). Career Education: Workshops
IVA. Library Development
VIB. Service to the Blind and Physically Handicapped
VII. Film Program

Title III. Interlibrary Cooperation

Project I. Communications Network
II. Inter-Communication
III. Area Reference Resource Centers
V. Interlibrary Loan Network
VII. SOLINET

Part III. Annual Program, TQ 76 (Transitional Quarter)

Title I. Library Services



South Carolina State Library

Project IIIB(3). Career Education: Workshops IIID. Service for the Disadvantaged

IVA. Library Development

VIB. Service to the Blind and Physically Handicapped

Title III. Interlibrary Cooperation

Project III. Area Reference Resource Center

V. Interlibrary Loan Network



WORKSHEET

CONCLIDATED LISTING OF PROJECTS INCLUDED IN APPUAL PROGRAM FOR TITLES I AND IN

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WORKSHEET

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South Carolina State Library 1500 Senate Street P.O. Box 11469 Columbia, South Carolina 29211 Fiscal Year 1977

For FY 77 the South Carolina State Library has received State appropriations totaling \$1,567,550. Of this amount \$1,532,127 is applicable for matching LSCA funds, thus earning the full FY 77 Title I allocation of \$799,087.

The State Library is planning to spend an estimated \$661,087 of Title I funds during FY 77 and to carry forward \$138,000 of FY 77 funds for use in FY 78.

For Title III the State Library expects to spend \$8,733 during FY 77 and to carry forward \$47,000 for use in FY 78.

Summary of estimated expenditures:

	FY 77	FY 78	TOTAL
Title I	\$ 661,087	\$ 138,000	\$ 799,087
Title III Total	8,733 \$ 669,820	47,000 \$ 185,000	55,733 \$ 854,820



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SECTION C. DESCRIPTION OF PROJECT

The purpose of the project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfil the goals and objectives of the long-range and annual programs. As the chief instrument for the planning and implementation of the total ISCA program, the General Administration project is directed toward the realization of the basic continuing goal of the program:

To provide comprehensive library services and resources to the people of South Carolina, giving every individual legal and reasonably convenient access to the informational resources of the State, in order to support the educational, economic, and cultural development of the State.

(South Carolina Program for Library Development, 1972-1977, p. 90)

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services Act and Regulations. Major activities include, but are not limited to:

- l. preparation and publication of:
 - a. the Basic State Plan
 - b. the long-range state Program for Library Development
 - c. the Annual Program
- 2. evaluation and reporting of LSCA programs
- 3. activities of the LSCA Advisory Council
- 4. management of budget and records
- 5. dissemination of information concerning LSCA programs
- 6. studies and surveys as needed to provide direction and/or evaluation of both the statewide and specific local programs
- 7. the services of consultants required for such activities
- 8. staff participation in LSCA training programs convened by the Office of Education, DHEW, or its regional office.



State funds will cover all staff costs, including salaries of professional, bookkeeping, and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project.

Estimated expenditures for FY 77 include:

1.	Salaries	and	Wages
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\$28,241

Position	% of Time	Amount
Librarian	25	\$ 5 , 625
Deputy Librarian	50	10,445
Business Manager	33	4,897
Clerk/Typist	100*	7,274

*1/4 of time of four FTE's

2. Travel

\$ 1,000

Staff \$500 Advisory Council 500

3. Other (supplies, printing, postage, communication, etc.)

\$ 4,000

Total \$33,241

The source of funding for the project in FY 71 will be:

<u>Federal</u>	State	Total
\$5,000	\$28,241	\$33,241

Activities of the General Administration Project will be monitored constantly by the State Librarian, Deputy Tibrarian, and/or Business Manager, assisted when needed by individual program supervisors. Monthly reports will be made on expenditures, and quarterly reviews will evaluate activities and progress in implementation.

The success of the project will be measured by:

1. approval of the State Library Board and LSCA Advisory Council



- 2. acceptance of the Basic State Plan, Annual Program, State Plan for Library Development, and annual reports by the LSCA Library Program Officer
- 3. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame, and
- 4. the successful implementation of individual projects set up under the Annual Program.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Iibrary Interpretation Project is to interpret library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus building up the library by individuals and groups in the community.

The project prospectus sets forth seven objectives:

- 1. To encourage greater use of the State Library's facilities and resources by state government personnel.
- 2. To more fully inform the general public about existing public and state institutional library services and to encourage greater use of these library services by more and more people.
- 3. To stimulate public interest and create support for the constant improvement of public, college, special and state institutional library services and facilities.
- 4. To reach the non-library user plus specific groups such as visually and physically handicapped, urban and rural disadvantaged, and non-English speaking peoples with information about available library service.
- 5. To support programs of other state agencies and other groups which will strengthen "the reading experience" and offer the state's citizens continuing educational opportunities through library resources.
- 6. To support a program of interlibrary cooperation which will assure a more efficient utilization of all library resources in the state.
- 7. To create awareness in and offer guidance toward sound public relations programs for librarians, their staffs and their board members. (The South Carolina State Library. <u>Library Interpretation Program: PROSPECTUS</u>. October 1, 1976 September 30, 1977, p. 1.)



South Carolina State Library 1500 Senate Str. t Columbia, South Carolina 29201 Fiscal Year 1977 Title I Project IB. Library Interpretation

II. Relationship to Long Range Program

The proj ct supports Goal VC of the Long-Range Program: To interpret Library service to the government and the public and to promote a climate of opinion favorable to library development.

III. What the Project Expects to Accomplish

The Library Interpretation Project is aimed at strengthening the State Library and the public and institutional libraries of South Carolina. It supports both the state and LSCA programs. It is hoped through increasing the understanding of the role of the library in the life of today to make the library and its services an integral part of every community activity whether it be professional, by iness, educational, or recreational.

IV. Needs Assessment

In a population of two and one-half million, only about 21% of South Carolinians are regular library users. Many non-users are unaware either of library services generally or of potential benefits for them personally. At the same time, financial support for all South Carolina libraries is low. Limited resources do not permit them to reach out to all the unserved or to adequately serve present users. Both the public and officials responsible for funding need to be informed about the value of library services.

V. Who Is To Be Served

The entire population of the state will benefit to the degree that the project assists in the development of adequate library services to meet the needs of the people. By making state legislators and local officials aware of the educational, informational, and recreational value of libraries, a better level of support may be obtained. By making more people aware of library services, a greater proportion of the public is likely to avail themselves of those services.

VI. Activities To Be Used To Meet Objectives and Needs

The Library Interpretation Program is conducted by a firm of public relations specialists. An annual prospectus sets forth general objectives and projected activities, but the program is kept flexible in order to support current needs and changing emphases. Complete plans for publicity and public relations are developed for all major State Library programs,



for each LSCA project, and for appropriate public and institutional activities. Specific activities include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. Media utilized include (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings.

VII. When and Where Project Will Be Implemented

The Library Interpretation Project will be implemented in FY 77 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in South Carolina.

IX. Estimated Cost of and Sources of Funding

The project is funded primarily from State Appropriations.

<u>Federal</u>	<u>State</u>	Total
\$1,000	\$10,000	\$11,000

X. <u>Method of Administering Project</u>

The Library Interpretation Project is administered by the State Library under supervision of the State Librarian. Services are provided by a public relations firm employed by the State Library.

XI. Method of Evaluation

The Library Interpretation Project is monitored continuously by the State Librarian, assisted by professional staff members responsible for individual programs and projects. At the beginning of the fiscal year, a projection of the program for the coming year is prepared by the public relations representative. Biweekly conferences are held with him to review all news releases, publicity materials, exhibits, or other items produced for the program. The representative prepares a biweekly report on activities. This is reviewed by all concerned staff members, and the program is revised or amended whenever new concerns or activities develop.



The Library Interpretation Project will be evaluated by the State Library staff in terms of the extent to which the 1977 prospectus has been carried out and the degree to which state and ISCA programs have been supported by the project.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to provide for the on-going operations of the State Library. Specific objectives are:

- A. To administer the State program, with a State budget of some \$1,500,000, including:
 - 1. Statewide planning and development
 - 2. Services to State government
 - 3. Services to public libraries
 - 4. Services to institutions
 - 5. Services to the blind and physically handicapped
- B. To provide the personnel, space, and supporting services required to implement the Federal program
- C. To fulfill State regulations governing personnel administration and fiscal management, including budgeting, accounting, reporting, and auditing.

II. Relationship to Long Range Program

The General Operations Project supports Goal I (and its subsidiary parts):

To strengthen the State Library Agency for the purpose of providing library leadership and services.

III. What the Project Expects to Accomplish

The General Operations Project will provide the personnel, equipment, space, supplies, maintenance, and supporting services required to carry on all functions of the State Library under both State and Federal programs. It makes possible a statewide program of library development and cooperation and thus contributes to improved library services for all South Carolinians.

IV. Needs Assessment

The total library resources of South Carolina fall short of both state and national standards of adequacy, and no individual



library system has achieved the minimum goals for library service set forth in the <u>State Program for Library Development</u>. Without the leadership, service, and financial assistance provided by the State Library, the quality of library service for all South Carolinians would be significantly lower and services for special groups - the disadvantaged, the institutionalized, the blind and physically handicapped - would be reduced to minimal levels.

V. Who Is To Be Served

The entire population of the state will benefit by having a strong, efficiently operated State Library which serves as the central resource for information, materials, and services.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to:

- A. Fiscal operations budgeting, accounting, reporting, auditing
- B. Personnel administration recruiting, training, supervision, evaluation
- C. Maintenance and operation of buildings and equipment
- D. Staffing and operation of State and Federal programs
 - 1. Technical Processes (See Title I, Project IIB)
 - 2. Reference and Interlibrary Loan (See Title III, Projects V and VII)
 - 3. Field Services (See Title I, Projects IIIA, IIIB3, IIIC3, IIID, IVA, VA, VD, VII, and VIII)
 - 4. Blind and Physically Handicapped (See Title I, Project VIA)
 - 5. Institutional Services (See Title I, Project VIB)
 - 6. Interlibrary Cooperation (See Title III Program)

VII. When and Where Project Will Be Implemented

The General Operations Project will be implemented in FY 77 in the headquarters of the South Carolina State Library.



VIII. Key Libraries and Other Libraries Involved

South Carolina State Library

IX. Estimated Cost of and Sources of Funding

The project will be funded primarily by State appropriations which covers personnel, housing, maintenance, and the majority of all other operating costs.

Federal funds may be used to cover a pro-rated share of travel, communications, equipment, supplies, and miscellaneous expenses directly attributable to the implementation and supervision of Library Services and Construction Act programs at the state and/or local levels. Because of the increasing volume and complexity of accounting and reporting for both State and Federal programs, ISCA funds will also be used in FY 77 to add a second bookkeeper. Under the supervision of the Business Manager and Chief Bookkeeper, the new employee will be primarily responsible for bookkeeping and records involved in the ISCA program.

Because State expenditures cover the cost of services to State government, the amounts expended for this purpose are deducted from the State appropriation to determine the amount of State money used to match ISCA funds.

Funds budgeted for FY 77:

<u>Federal</u>	State	Total
\$15,000	\$343,056	\$358,05 6
Less cost of service to State government	<u>- 35,423</u> (est.)	
State funds used to match ISCA	\$307,633	

X. Method of Administering Project

The General Operations Project will be administered by the State Library under the supervision of the State Librarian, Deputy Librarian, and Business Manager.

XI. Method of Evaluation

The operations of the State Library are monitored continuously by the State Librarian, Deputy Librarian, and Business Manager. Il professional staff members make monthly reports on activities. Regular reviews by department heads, made quarterly or more often



if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the State Librarian, and the Advisory Council receives quarterly progress reports.

The success of the General Operations Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs. Pragmatically, success will be indicated by:

- (1) approval by the State Library Board and ISCA Advisory Council
- (2) approval of budget requests by the Budget and Control Board and by the General Assembly
- (3) successful compliance with regulations and requirements of State Personnel, the State Treasurer, the Comptroller General, the Legislative Audit Council, and the State Auditor.
- (4) scheduled completion or approved continuation of individual State and Federal projects.



SECTION C. DESCRIPTION OF PROJECT

I. <u>Objectives</u>

The purpose of this project is to provide for the on-going operations of the State Library. Specific objectives are:

- A. To administer the State program, with a State budget of some \$1,500,000, including:
 - 1. Statewide planning and development
 - 2. Services to State government
 - 3. Services to public libraries
 - 4. Services to institutions
 - 5. Services to the blind and physically handicapped
- B. To provide the personnel, space, and supporting services required to implement the Federal program
- C. To fulfill State regulations governing personnel administration and fiscal management, including budgeting, accounting, reporting, and auditing.

II. Relationship to Long Range Program

The General Operations Project supports Goal I (and its subsidiary parts):

To strengthen the State Library Agency for the purpose of providing library leadership and services.

III. What the Project Expects to Accomplish

The General Operations Project will provide the Personnel, equipment, space, supplies, maintenance, and supporting services required to carry on all functions of the State Library under both State and Federal programs. It makes possible a statewide program of library development and cooperation and thus contributes to improved library services for all South Carolinians.

IV. Needs Assessment

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V. Who Is To Be Served

The entire population of the state will benefit by having a strong, efficiently operated State Library which serves as the central resource for information, materials, and services.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to:

- A. Fiscal operations budgeting, accounting, reporting, auditing
- B. Personnel administration recruiting, training, supervision, evaluation
- C. Maintenance and operation of buildings and equipment
- D. Staffing and operation of State and Federal programs
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 - 2. Reference and Interlibrary Loan (See Title III, Projects V and VII)
 - 3. Field Services (See Title I, Projects IIIA, IIIB3, IIIC3, IIID, IVA, VA, VD, VII, and VIII)
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 - 5. Institutional Services (See Title I, Project VIB)
 - 6. Interlibrary Cooperation (See Title III Program)

VII. When and Where Project Will Be Implemented

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VIII. Key Libraries and Other Libraries Involved

South Carolina State Library

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Funds budgeted for FY 77:

Federal	State	Total
\$15,000	\$343,056	\$358,056
Less cost of service to State government	<u>- 35,423</u> (est.)	
State funds used to match ISCA	\$307 , 633	

X. Method of Administering Project

The General Operations Project will be administered by the State Library under the supervision of the State Librarian, Deputy Librarian, and Business Manager.

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- (1) approval by the State Library Board and LSCA Advisory Council
- (2) approval of budget requests by the Budget and Control Board and by the General Assembly
- (3) successful compliance with regulations and requirements of State Personnel, the State Treasurer, the Comptroller General, the Legislative Audit Council, and the State Auditor.
- (4) scheduled completion or approved continuation of individual State and Federal projects.



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South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year 1977
Title I
Project IIB. Strengthening the State
Library Agency

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- 1. To strengthen the resources of the State Library, and
- 2. To supplement and reenforce the resources of libraries throughout the state.

II. Relationship to Long Range Program

The Strengthening the State Library Agency project supports the following goals of the long range program:

- (I) To strengthen the State Library agency for the purpose of providing statewide leadership and services.
- (IB) To provide a comprehensive collection of information and materials and in-depth reference services supplementing the resources of public and institutional libraries.
- (IB1) To expand existing book and periodical collections to meet increasing reference and interlibrary loan needs.
- (IB2) To maintain a complete collection of State documents plus a strong collection of local documents.

III. What the Project Expects to Accomplish

This project attempts to build up the State Library's collection of books and materials to the point that it can adequately serve as a resource center for all libraries in the state.

IV. Needs Assessment

South Carolina's public libraries have less than 1.5 books per capita. Institutional libraries, though having higher per capita holdings, are all small collections limited in depth and breadth of holdings. No South Carolina library has adequate resources to serve all the needs of its patrons, none can afford to acquire all the resources needed, and to do so would be uneconomical in any case. A central collection capable of supporting the program of libraries throughout the state is the only feasible solution for South Carolina.



South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year 1977
Title I
Project IIB. Strengthening the State
Library Agency

V. Who Is To Be Served

The entire population of the state may be served by the project since the resources it provides are made available to the patrons of all South Carolina libraries by means of the Interlibrary Loan Network.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

- 1. Select, acquire, process and catalog 9,000 books, 6,000 State and Federal documents, 1,200 periodical subscriptions, 500 reels of microfilm, 20,000 microfiche, plus filmstrips, maps, cassettes, records, and miscellaneous materials
- 2. Maintaining a collection of 130,000 books, 30,000 documents, 90,000 microfiche, plus periodicals, microfilm, etc.
- 3. Maintain the central catalog of all State Library holdings
- 4. Prepare the annual supplement to the microfilm edition of the catalog to be distributed to public, institutional, and selected academic libraries to facilitate interlibrary loan use.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 77 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library, directly

All libraries of South Carolina, indirectly

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of books, periodicals, microfilm and other library materials acquired by the State Library, plus the cost of cards, supplies, and equipment (but excluding personnel) used in processing these materials.

Funds budgeted for FY 77:

<u>Federal</u>	<u>State</u>	Total			
\$45,000	\$24,121	\$69,121			



South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year 1977
Title I
Project IIB. Strengthening the State
Library Agency

(Additional Federal funds were budgeted from FY 76 carry-over funds. See the FY 76 Annual Program supplement.)

X. <u>Method of Administering Project</u>

The project will be administered by the State Library staff under the supervision of the Technical Services Librarian, assisted by the Director of Reader Services and the Interlibrary Loan Librarian.

XI. Method of Evaluation

The project will be monitored daily by the Technical Services Librarian, with monthly progress reports on orders, acquisitions, and expenditures. The <u>success</u> of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in item VI. The <u>value</u> of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III, Project V).



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve public library service throughout the State and to implement the State Plan at the local level. Specific objectives of the project are:

- A. To improve existing library service in all counties and regions by means of advice and assistance to public librarians and library boards.
- B. To encourage public libraries to work toward state and national standards for good library service by adapting efficient practices and procedures of organization and administration.
- C. To plan and develop adequate public library service in areas lacking service through special projects such as library demonstration projects.
- D. To promote the consolidation of inadequate library systems into larger units of service.
- E. To create an understanding of public library service and its objectives by educating trustees and citizens as to what good library service is.
- F. To provide information concerning the work and objectives of the South Carolina State Library.
- G. To obtain strong public support for South Carolina's program of library service on a local statewide basis in order to secure increased financial support from local and state sources.
- H. To promote implementation of the State Program for Library Development.

II. Relationship to Long Range Program

The Field Services Project supports Goal II (and all its sub-goals):

To expand and improve public library service throughout the State, providing access for every resident, so as to further the educational, economic, and cultural enrichment of all citizens; and



Gos ID:

To provide consultant services for public, institutional, and other libraries of South Carolina.

III. What the Project Expects to Accomplish

The Field Services Project will:

- A. Provide professional advice and assistance to the public libraries of South Carolina advice and assistance necessary to the improvement of public library service throughout the State.
- B. Provide the direction and supervision at the local level of State and Federally funded library projects.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in the State Program for Library Development. Professional field staff supervising Federal and State projects at the local level provide the necessary direction and evaluation of those local projects. The Field Staff is constantly exploring with library staffs the solution to local library problems. Their advice and on-the-spot assistance to librarians and trustees in planning programs, extending service, and organizing library operations is often essential to the success of local programs. The fact that a field staff of trained librarians is available at all times for consultation on all types of public library problems gives the statewide library program cohesiveness, continuity, and stability which it might not otherwise have. The Field Service Librarian can often spot a problem on the local level early enough to help the local librarian deal with it before it reaches the crisis stage. This kind of atmosphere gives local librarians the feeling of security they need to confront the many large problems which must be dealt with and the tremeudous tasks which must be undertaken if the library needs of the state are to be met.

V. Who Is To Be Served

The entire population of the State will benefit from the consultant work which the Field Staff will do with the public librarians, trustees, and citizens to improve or develop county and regional library service throughout the State.



VI. Activities To Be Used To Meet Objectives and Needs

- A. Advising and assisting the public libraries of South Carolina in overcoming local problems.
 - 1. Work with professional librarians: Act as liaison between the State Library and librarians; interpret the objectives and program of the State Library; and maintain good public relations.
 - 2. Work with inexperienced and untrained librarians: Provide in-service training and close supervision; explain the programs and objectives of the State Library; assist with preparation of the budget; assist in the planning and, if necessary, supervise major tasks, such as weeding, reclassifying, etc; encourage librarians to publicize services of the library and to devote more effort to public relations.
 - Work with library boards: Represent the State Library at local board meetings; support librarians' budget requests; explain State Aid requirements, special contracts and agreements and State Library projects; assist in developing plans for improved library service; encourage cooperation with neighboring library systems.
 - 4. Work with the public: Meet with local organizations to provide information concerning public library service and its development through talks, exhibits, and distribution of publicity materials, talk with community leaders and key individuals about library service; interpret state and local library programs to patrons.
 - 5. Supervision of library demonstration or other such special library projects designed to develop or reorganize county or regional library systems.
- B. Planning, monitoring, and evaluating specific LSCA Projects (See Title I, Projects IIIA, IIIB3, IIIC3, IIID, IVA. VA, VD, VII, and VIII.) involving grants estimated at \$700,000.
- C. Assisting in the administration of per capita State Aid totaling \$906,681 to county and regional libraries.
- D. Conducting at least one statewide workshop, probably in the area of personnel management, and assisting with other statewide workshops sponsored by the State Library.
- E. Assisting in the recruitment of qualified persons for public library positions in the State.



South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year 1977 Title I Project III-A. Field Services

F. Supporting the South Carolina Library Association and other professional organizations by encouraging trustees, librarians, and staff members to join associations and by stressing attendance at meetings and participation in activities of the association.

VII. When and Where Project Will Be Implemented

The project will be implemented in the 39 county and regional library systems of the State listed under VIII.

VIII. Key Libraries and Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and the following county and regional library systems:

Abbeville-Greenwood Regional Library Aiken-Bamberg-Barnwell-Edgefield Regional Library Allendale-Hampton-Jasper Regional Library Anderson County Library Beaufort County Library Berkeley County Library Calhoun County Public Library Charleston County Library Cherokee County Public Library Chester County Free Public Library Chesterfield County Library Clarendon County Library Colleton County Memorial Library Darlington County Library Dillon County Library Dorchester County Library Fairfield County Library Florence County Library Georgetown County Memorial Library Greenville County Library Horry County Memorial Library Kershaw County Library Lancaster County Library Laurens County Library Lee County Public Library Lexington County Circulating Library McCormick County Library Marion County Library Marlborough County Public Library Newberry-Saluda Regional Library Oconee County Library Orangeburg County Free Library



South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year 1977 Title I Project III-A. Field Services

Pickens County Library
Richland County Public Library
Spartanburg County Library
Sumter County Library
Union Carnegie Library
Williamsburg County Library
York County Library

IX. Estimated Cost of and Sources of Funding

Funds budgeted for FY 77:

<u>Federal</u>	State	Local	<u>Total</u>
\$10,452	\$991,954	\$5,866,733	\$6,869,139

Estimated LSCA funds expended FY 77: \$4,452

Estimated LSCA funds carried forward FY 78: \$6,000

X. Method of Administering Project

Under the general supervision of the State Librarian and the Deputy Librarian, the project is administered by the Director of Field Services, assisted by the Field Staff. State grants-in-aid are paid to counties upon submission of budget proposals and supporting documents.

XI. Method of Evaluation

The Field Service Librarians, who will be responsible for implementing this project, will report to the Director of Field Services on all activities in their assigned counties by means of (1) written field reports (2) monthly reports and (3) annual ISCA project reports — and by conferences as needed. On-site observation of projects will be made by Field Service Librarians as they make their round of field trips to their assigned counties during the year.

To a large extent, the success of the project will be determined by how successful local libraries are in achieving the goals and objectives spelled out in <u>Standards for South</u> Carolina Public Libraries.

To determine what degree of progress has been made toward reaching these <u>Standards</u>, the following areas will be examined closely:



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South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year 1977 Title I Project III-A. Field Services

- 1. Local Library Support
- 2. Materials
- 3. Personnel
- 4. Physical Facilities
- 5. Organization

The following statistics will be used to demonstrate the overall success or failure of the project:

- -Number of field trips made by Field Staff during the year.
- -- Number of library systems served.
- -- Number of local library board meetings attended.
- -- Number of ISCA projects supervised and total amount of those Federal library projects.
- -Total amount of local library budgets.
- -- Total amount of State Grants-in-Aid administered to county and regional library systems.
- -- Number of workshops actually planned and carried out by the Field Staff.
- --Number of times the Field Staff represented the State Library at local, State, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other State and local agencies.
- -Number of instances in which the Field Staff provided recruiting, placement, and training services for public libraries.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- A. To improve in-depth reference resources of six metropolitan libraries which serve as resource libraries for surrounding areas and thus to improve reference service to the people of the entire state.
- B. To meet the Standards for South Carolina Public Libraries, which recommend a network of area resource libraries, each one to serve an area not more than half a day's round trip for its users.

II. Relationship to Long Range Program

The project supports the following goal of the long range program directly:

Goal II-D: To strengthen metropolitan libraries which serve as regional resource centers.

and the following goal indirectly:

Goal V-B: To establish and maintain a system of Area Reference Resource Centers which will provide an improved level of reference service for all residents.

III. What the Project Expects to Accomplish

This project will enable the six recipient libraries to purchase reference materials needed to give depth to the reference collection in their headquarters libraries.

Reference service to the entire state will be improved as the recipient libraries agree to allow their collections to be used on a referral basis by adults from neighboring counties.

IV. Needs Assessment

Although there has been progress in recent years, reference collections in the state are still uneven. Several libraries have token reference collections; others have only the basic reference works; a few have better-than-average collections but do not have the funds to purchase the most expensive, specialized tools, particularly those in the field of business and science.



It is an important function of today's library to serve the reference and information needs of its citizens. Since it is financially impossible to develop a strong reference collection in every library, the Standards for South Carolina Public Libraries recommend the development of a few resource libraries which could be utilized by citizens of the surrounding area. The Metropolitan Libraries Project provides grants for the development of these resource library collections. The evaluations of this project the past year proved that the funds allocated have enriched the collections of the participating libraries and that those involved wish the project to be continued.

V. Who Is To Be Served

People of the entire state will be served by the project. The six libraries receiving grants will act as resource libraries for their surrounding areas and agree to open the use of their reference collection on a referral basis to serious adult library patrons in neighboring counties.

· VI. Activities To Be Used To Meet Objectives and Needs

Activities will include the following:

- A. The three libraries previously designated as Area Reference Resource Centers (Charleston, Florence, and Greenville) will each receive a grant of \$10,000. Three additional metropolitan libraries (Aiken, Richland, and York) will each receive a grant of \$5,000.
 - 1. Grants are to be earmarked for the purchase of reference materials needed to give depth to the central reference collection for the area. Materials are to be selected from standard reference selection tools. If requested, a portion of the grant may be used for microfilm runs of periodicals of reference value.
 - 2. If desired, the recipient libraries may use up to \$200 of their grants for telephone expenses. Area libraries will be notified that in selected instances in which brief information is wanted quickly and the metropolitan (resource) library is better equipped to provide an answer than the State Library, the metropolitan library will provide the information to the area library by telephone. The telephone expense account will reimburse the resource library for this service.



- B. Libraries receiving the grant must satisfy the State Library that they:
 - 1. Meet all requirements for state and federal aid.
 - 2. Will not reduce their current budget for reference materials below the amount of local funds utilized for this purpose during the preceding year.
 - 3. Will open the use of their reference collection on a referral basis to serious adult patrons from neighboring counties.
- C. The State Library will pay grants to the recipient libraries on a reimbursement basis upon the submission of acceptable records for expenditures of the funds.
- D. Both the State Library and the recipient libraries will publicize the project. The recipient libraries will submit publicity plans and will forward copies of publicity to the State Library.
- E. Each recipient library will host a meeting of the public, academic, and special librarians in the area to review the project, discuss means of interlibrary cooperation, and exchange information on resources available.

VII. When and Where Project Will Be Implemented

The project will be implemented in Fiscal Year 1977 in the headquarters building of the six libraries.

VIII. Key Libraries and Other Libraries Involved

"Key libraries" are the six libraries receiving grants:

Aiken County Public Library, 224 Laurens Street, S.W., Aiken, South Carolina 29801

Charleston County Library, 404 King Street, Charleston, South Carolina 29403

Florence County Library, 301 South Irby Street, Florence, South Carolina 29501

Greenville County Library, 300 College Street, Greenville, South Carolina 29601



Richland County Public Library, 1400 Sumter Street, Columbia, South Carolina 29201

York County Library, 325 South Oakland Avenue, Rock Hill, South Carolina 29730

"Other libraries" are those which refer their users to the collections of the recipient libraries and which in various ways help to promote the project. These include all other libraries in the state, special and academic as well as public.

IX. Estimated Cost of and Sources of Funding

The estimated cost of the project is \$45,000; the source of funding is LSCA Title I, Fiscal Year 1977.

X. <u>Method of Administering Project</u>

The project will be administered by the Field Services staff of the State Library, and financial records will be maintained by the State Library.

XI. Method of Evaluation

- A. The project will be monitored by the Field Services staff of the State Library through continual communication (telephone, mail, and field visits) with the libraries involved and through the checking of project invoices.
- B. The final evaluation of the project will be done by the Field Services staff, using the records of the six libraries (including their evaluations), observations made through field visits, and assessments by area librarians of benefits to library users.
- C. In the evaluation special attention will be paid to the following:
 - l. Quality and quantity of materials ordered and the value of the materials for reference use.
 - 2. Evidence that the materials purchased were utilized by adults from neighboring counties as well as by the regular users of the recipient libraries.
 - 3. Publicity received by the project.
 - 4. Any other evidence that the project is reaching its objective.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not hereto-fore reached, or previously given very limited service. Specific objectives are:

- A. To provide adequate access to library service in rural and other isolated areas by strengthening and expanding library extension programs.
- B. To plan, develop, maintain or expand programs of service for the disadvantaged with emphasis upon innovative outreach activities.
- C. To provide competent personnel having the special training and personal qualifications needed for outreach work by recruitment, salary supplements, and training programs.
- D. To develop collections of materials suitable in format, subject, interest, and reading level for use with the disadvantaged.
- E. To promote mutual cooperation between libraries and other State and local agencies serving the disadvantaged.
- F. To assist new or weak county library systems to develop minimum levels of service and financial support prerequisite for outreach services.

II. Relationship to Long Range Program

The Service to the Disadvantaged Project supports Goal IIC:

To extend library service to groups and individuals unable to utilize conventional means of service for reasons of economic, educational, social, cultural, or geographical handicaps.

III. What the Project Expects to Accomplish

The Service to the Disadvantaged Project will:

A. Extend library service to that segment of the urban and rural population which because of economic, cultural, social, and educational handicaps are not users of the public library.



- B. Make library trustees and staff aware of the service needs of the disadvantaged population.
- C. Make service to the disadvantaged an integral part of public library service.

IV. Needs Assessment

It has been demonstrated that the geographically isolated, the educationally and culturally deprived, and the financially disadvantaged do not make full use of library service.

- A. Twenty-eight counties in S. C. have over 20% of families with incomes below poverty levels.
- B. There are 594,938 people in S. C. with incomes below poverty level. (Over 22% of population below poverty level.)
- C. 38.1% people 25 years and older in S. C. have less than 1 year of high school.
- D. Since only 21% of all South Carolinians are regular users of public libraries, an even lower percentage of disadvantaged persons may be assumed to be library patrons.

V. Who Is To Be Served

The economically, culturally, socially and educationally disadvantaged will be served through grants made to libraries in areas serving a high percentage of disadvantaged population.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include:

A. Planning, funding, and monitoring 24 on-going projects conducted by libraries in areas serving a high percentage of disadvantaged population.

These projects will include but not be limited to the following activities:

6 bookmobile programs

11 outreach programs for special groups, i.e.:

children

Adult education

elderly

nursing homes



22 staff employed to provide service

4 in-service training programs

20 deposit collections in agencies and areas used by disadvantaged

5 special programming in library for disadvantaged groups

24 cooperating with other agencies serving disadvantaged, i.e.: literacy associations, Adult Basic Education, Department of Social Services, etc.

- B. Planning, gaining support for, and implementing at least one new project.
- C. Providing a central collection of audio-visual materials needed in the programs serving the disadvantaged.
- D. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities.
- E. Conferences with representatives of other agencies serving the disadvantaged state and local, to exchange information and coordinate activities.
- F. Conduct a statewide workshop to train staff members in new methods of serving individuals and groups having special needs.
- G. Collecting and disseminating pertinent information from state and national programs and organizations.

VII. When and Where Project Will Be Implemented

The Service to the Disadvantaged Project will be implemented during FY 77 in the counties listed below.

VIII. Key Libraries and Other Libraries Involved

A. The South Carclina State Library will make sub-grants to:

	Sub. Grant #	Total Population	Disadvantaged Population	Estimated Amount of Grant
Abbeville-Greenwood	ı	70,798	25,198	\$ 5,000.00



	Sub. Grant #	Total Population	Disadvantaged Population	Estimated Amount of Grant
Aiken-Bamberg-Barnwell-		- 0)	0	4
Edgefield	2	139,841	85,353	\$ 10,000.00
Allendale-Hampton-Jasper	3 5	37,455	26,840	5,000.00
Beaufort	5	51,136	17,536	5,000.00
Berkeley	6	56,199	21,234	6,000.00
Calhoun	7	10,780	8,739	4,000.00
Charleston	8	247,650	82,801	8,000.00
Chesterfield	11	33,667	19,682	5,000.00
Colleton	13	27,622	17,472	5,000.00
Darlington	14	53,442	28,214	4,000.00
Dillon	15	28,838	19,344	5,000.00
Florence	18	89,636	43,710	7,000.00
Georgetown	19	33,500	20,614	5,000.00
Greenville	20	240,546	60,404	7,200.00
Horry	21	69 , 992	34 , 916	11,500.00
Marion	28	30,270	20,595	4,000.00
Marlboro	29	27,151	18,390	4,500.00
McCormick	27	7 , 955	5,270	1,800.00
Newberry-Saluda	30	29,273	1 21,175	10,000.00
Orangeburg	32	69,789	41,738	5,000.00
Richland	34	233,868	63,282	12,800.00
Spartanburg	35	173,724	56 , 052	9,000.00
Union	37	29,230	11,905	3,125.00
York	39	85,216	30,147	7,400.00
Total		1,877,578	752,709*	\$150,325.00

If conditions permit and funds are available, the following counties will have priority in the establishment of new projects.

County		Disadvantaged Population
Chester Clarendon Dorchester Fairfield Lee Sumter Williamsburg		14,407 21,212 13,354 12,801 15,994 38,756 30,201
	Total	146,725

^{*1971} Economic Opportunity Annual Report



Service to the Disadvantaged in Clarendon and Williamsburg Counties are presently being carried on with State funds under Project IIIA. Field Services.

In addition, programs for Service to the Disadvantaged in the following counties are partially funded by Project IVA. Library Development.

County	Disadvantaged Population
ABBE	85,353
Berkeley	21,234
Calhoun	8 , 739
Colleton	17,472
Dillon	19,344
Greenville	60,404
Horry	34,916
Lancaster	15,035
Lexington	20,148
Richland	63,282
Spartanburg	56,052

B. Other libraries participating in training opportunities and materials collection only:

County	Disadvantaged Population
Anderson Cherokee Chester Kershaw Lancaster Laurens Lexington	34,780 15,48° 14,40°, 17,072 15,035 18,034 20,148 15,463
Oconee Pickens	13,753

IX. Estimated Cost of and Sources of Funding

A. Sub-grants

<u>Federal</u>	Local	Total
\$155,400.00	\$40,000.00	\$195,400.00



B. Workshop

<u>Federal</u>	Local	Total
\$1,500.00	0	\$1,500.00

C. County Up-Grade

<u>Federal</u>	Local	Total		
\$50,000.00	\$20,000.00	\$70,000. 0 0		

D. Materials for the Disadvantaged (central collection)

<u>Federal</u>	Local	<u>Total</u>	
\$1,000.00	0	\$1,000.00	

Grand Totals - all programs

<u>Federal</u>	Local	Total
\$207,900.00	\$160,000	\$367,900.00

Local projects are designed to operate on a calendar year (January-December) therefore a portion of FY 77 funds will be carried forward to operate October-December (FY 78).

Estimated LSCA funds expended FY 77: \$150,000

Estimated LSCA funds carried forward FY 78: \$57,900

X. Method of Administering Project

The project will be administered on the local level by the staff of the local library with supervision by the State Library Field Staff. Financial records and reports will be maintained by the State Library.

XI. Method of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local libraries and with staff engaged directly in working with the disadvantaged, and making periodic evaluations of project programs. Local libraries will submit semiannual reports on expenditures and annual self-evaluations.



The project will be evaluated by the State Library Field Staff in terms of the following criteria:

- 1. The individual objectives established by each library.
- 2. The number of disadvantaged reached.
- 3. The percentage of the target group reached.
- 4. The accessibility of services to the disadvantaged.
- 5. The method for publicizing programs and services for the disadvantaged.
- 6. The suitability of materials selected for the program.
- 7. The staff involvement ir the program; including general knowledge of the program, attitude toward the program and special training and preparation.
- 8. The involvement of groups and agencies within the community already working with the disadvantaged.
- 9. Comparison of project with similar programs in other states.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The purpose of the Library Development Project is to strengthen and improve the State's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need. Specific objectives are:

- A. To insure a good level of service throughout the entire service area through the improvement of headquarters, branch and book-mobile service.
- B. To provide staff adequate in numbers and training to meet the varied and changing demands of service.
- C. To provide library collections (in number, quality, and diversity) and supportive equipment to meet the informational needs of the library public.
 - 1. To strengthen basic book collections.
 - 2. To assist libraries in building essential non-print media collections.
 - 3. To strengthen print and microfilm collections of periodicals.
- D. To provide the library equipment (such as copiers, micro-film readers, AV, etc.) necessary for good library service.
- E. To extend library services of all kinds to groups or individuals presently unreached or inadequately served (aging, disadvantaged, handicapped, rural, etc.)

II. Relationship to Long Range Program

The Library Development Project supports Goal II:

To expand and improve polic library service throughout the state, providing access for every resident, so as to further the educational, economic, and cultural enrichment of all citizens.

III. What the Project Expects to Accomplish

The Library Development Project will enable participating county and regional libraries to strengthen local services and programs judged to be in the greatest need of improvement.



Within the framework of the state's library goals and of ISCA regulations, priorities, and emphases; each qualifying library will assess its own needs, determine goals and objectives, and design a program to meet the needs. As in earlier projects, these may endeavor to strengthen resources (books, periodicals, AV, equipment) or to extend services (to aging, disadvantaged, handicapped, rural or unreached segments of the population). The libraries applying for these grants must show these funds will contribute to the improvement of library service and achievement of the goals of the State Program for Library Development.

Although libraries set their own priorities and are not required to expend grants for service to the disadvantaged, on the basis of past experience it is anticipated that at least one half of the projects will have direct benefit for the disadvantaged and a minimum of one-fourth of the funds will be spent for this purpose.

IV. Needs Assessment

The total library resources of South Carolina fall short of both State and national standards of adequacy, and no individual library system has achieved the minimum goals for library service set forth in the <u>State Program for Library Development</u>.

A. Public Library Resources

- 1. According to all standards, public libraries have at least 2 books per capita. Only 3 county and regional libraries have 2 books per capita, and 7 have less than 1 book per capita.
- 2. Only 11 of the 39 county and regional library systems have a book collection of 100,000 volumes, the number regarded by library authorities as the minimum necessary for most reference purposes and for general reading and study.

B. Library Personnel

- 1. In 1977, there are only 131 professionally trained librarians employed in South Carolina's public libraries.
- 2. Nineteen libraries have only one professional librarian to plan and administer programs.



3. At present 5 county and regional libraries have <u>no</u> professionally trained staff members.

C. Library Service Programs

- 1. Only 10 libraries have a full-time reference librarian.
- 2. Only 1 library has an organized program of service to business and industry.
- 3. Only 9 libraries have a full-time children's librarian.
- 4. Only 5 libraries have a full-time adult services librarian.
- 5. Only 7 libraries have a full-time extension librarian.
- 6. Few of South Carolina's libraries are able to provide sufficient audio-visual material collections, circulating art collections, and adult education materials or to offer adult discussion programs, special for young people, and many other services that should be available to South Carolinians.

D. Public Library Support

- 1. Per capita local support of \$2.72 is still far below all standards.
- 2. South Carolina still provides only 35¢ per capita State Aid to each county and regional library system.
- 3. Only two library systems in South Carolina have achieved \$4.00 per capita projected by the State Program for Library Development as the minimum needed to provide quality library service. No libraries approach national standards or expenditures.

V. Who Is To Be Served

The educational, economic, and cultural enrichment of all citizens of 34 county and regional libraries will be furthered by this project, which is intended to expand and improve public library service throughout the state and to improve access to libraries.

VI. Activities To Be Used To Meet Objectives and Needs

Activi ies will involve the planning, funding, and monitoring of the 32 on-going projects. Two county systems will be participating in the project for the first time.



These local projects will include but not be limited to the following activities:

- A. Strengthening existing library programs such as adult services, services to children, reference service, bookmobile and branch library services.
 - 1. by adding trained personnel.
 - 2. by adding resources to support these programs.
- B. Extending service to new groups (aging, disadvantaged, handicapped, rural, or other unreached segments of the population) by a variety of outreach methods.
 - 1. Bookmobile programs.
 - 2. Deposit collections in agencies, organizations, institutions used by these groups.
 - 3. Innovative and/or experimental programs for the incarcerated, those in nursing homes, adult education groups, day care centers, those in business and industry, etc.
- C. Expanding the resources of libraries
 - 1. Grants-in-aid to purchase books.
 - 2. Grants to assist libraries to build or strengthen their collections of AV materials and other essential non-print media collections.
 - Funds to buy library equipment.
- D. Encouraging planned programs of publicity to keep the public informed about the acquisition of materials and equipment, the employment of additional personnel, and the extension of services made possible by the project.
- E. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities of the project.

VII. When and Where Project Will Be Implemented

The Library Development Project will be implemented during FY 77 in the 34 county and regional libraries listed under VIII.



VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library will make sub-grants to the following county and regional libraries:

Participating Libraries	Sub-Grant No.	Total Population Served	Estimated Amount of Grant (10¢ per capita)
Abbeville-Greenwood	1.	70,798	\$ 7,079.80
Aiken-Bamberg-Barnwell-			-1
Edgefield	2	139,841	13,984.10
Allendale-Hampton	3	25,570	2,557.00
Anderson	4	105,474	10,547.40
Beaufort	5 6	51,136	5,113.60
Berkeley		56,199	5,619.90
Calhoun	7 8	10,780	1,078.00
Charleston		247,650	24,765.00
Cherokee	9	36,791	3,679.10
Chester	10	29,811	2,981.10
Chesterfield	11	33,667	3,366.70
Colleton	13	27,622	2,762.20
Darlington	14	53,442	5,344.20
Dillon	7.5	28,838	2,883.80
Dorchester	16	° 32,276	3,227.60
Fairfield	17	19,999	1,999.90
Florence	18	89,636	8,963.60
Georgetown	19	33,500	3,350.00
Greenville	20	240,546	24,054.60
Horry	21	69,992	6,999.20
Kershaw	22	34,727	3,472.70
Lancaster	23	43,328	4,332.80
Laurens	24	49,713	4,971.30
Lexington	26	89,012	8,901.20
Marion	28	30,270	3,027.00
Newberry	30	29,273	2,927.30
Oconee	31	40,728	4,072.80 6,978.90
Orangeburg	32	69,789	5,895.60
Pickens	33	58 , 956	23,386.80
Richland	34	233,868	17,342.50
Spartanburg	35 26	173,425	7,942.50
Sumter	36 37	79,425	2,923.00
Union	37 30	29,230 85,216	8,521.60
York	39	07,210	0,721.00
Total		2,450,827	\$245,082.70



IX. Estimated Cost of and Sources of Funding

FY 77 funds budgeted for Library Development:

<u>Federal</u>	<u>Local</u>	<u>Total</u>
\$245,083	\$175,000	\$420,083

Since local projects are designed to operate on a calendar year (January-December), a portion of FY 77 funds will be carried forward to operate October-December (FY 78).

Estimated LSCA funds to be expended FY 77: \$215,083

Estimated LSCA funds to be carried forward FY 78: \$30,000

NOTE: Additional funds already budgeted for FY 77 include FY 76 carry-over and TQ 76 funds.

X. Method of Administering Project

On the state level the Library Development Project will be administered by the South Carolina State Library directly supervised by the Field Staff and on the local level by the staff of the local library. Financial reports and records will be maintained by the State Library.

XI. Method of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: legality, goal-relationship, feasibility, population served, replicability, local management capacity, and need. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting semiannual reports on expenditures and annual self-evaluations.

The success of the Library Development Project is directly reflected by how successful the local libraries are in implementing their individual projects and in reaching the objectives stated in each county's project proposal. The State Library Field Staff will evaluate each of the local projects in terms of the following:

- 1. The individual objectives established by each library.
- 2. The percentage of the target group reached.
- 3. The number of disadvantaged reached.



4. The method of publicizing the project.

Statewide, the success or failure of the project will be determined by progress made toward achieving the minimum goals and objectives for library service set forth in South Carolina's State Program for Library Development and in Standards for South Carolina. To determine the degree of progress made toward reaching the goals spelled out in these standards, the following areas will be examined and statistics given to support progress made in any of the areas:

- 1. Public Library Resources.
- 2. Library Personnel.
- 3. Library Service Programs.
- 4. Public Library Support.



	DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE OFFICE OF EDUCATION							An answer is required for each item on this form.				FORM APPROVED O.M.B. NO. 51-R0712			
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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- 1. To improve public library service by strengthening the resources of South Carolina public libraries.
- 2. To achieve the goal of two books per capita for South Carolina public libraries.

II. Relationship to Long Range Program .

The Book Collection Improvement Project supports the following goal of the long range program:

(II-B) To provide collections of print and nonprint media with supportive equipment adequate to meet the information needs of the public.

III. What the Project Expects To Accomplish

This project will enable the participating libraries to strengthen their information resources through the selection and acquisition of books and materials of permanent value in the areas of fiction and non-fiction for adult and juvenile patrons.

IV. Needs Assessment

The foundation of library service is the library's book and materials collection. The 1976 annual reports received from the 17 participating libraries indicate that their bookstock is still below two books per capita. A review of participation by these libraries in previous LSCA projects shows that they have received a smaller share of LSCA funds than other libraries. The allocation of funds in the present project is an effort to make an equitable distribution of LSCA grants. The Book Collection Improvement Project has been a continuing project which has been instrumental in helping South Carolina libraries to achieve SCLA standards. Four of the grant recipients have become eligible for participation during the current year. The project continues to provide vital assistance to developing library systems.

V. Who Is To Be Served

Patrons of the 17 county and regional library systems participating in the project will be served.



VI. Activities To Be Used To Meet Objectives and Needs

Activities will include the following:

- l. Grants will be offered to 17 participating county and regional library systems. Of these, 13 are currently participating while four systems, including five counties, will be participating for the first time. Grants of 15¢, 10¢, or 4¢ per capita, as shown in part VIII, will be made on the basis of population served and ISCA funds previously received. Grants will provide for the purchase of books and materials of permanent value selected from standard library selection tools, rebinding of books of permanent value, and for the cost of catalog cards or processing supplies for these titles. Ten percent of the grant may be used for the purchase of A-V materials.
- 2. Invoices will be submitted to the State Library and payment will be made on a reimbursement basis.
- 3. Participating libraries will submit publicity plans related to the grant and will forward copies of publicity to the State Library.

VII. When and Where Project Will Be Implemented

The Book Collection Improvement Project will be implemented in FY 77 through the 17 participating library systems.

VIII. Key Libraries and Other Libraries Involved

Library		Populatio	<u>n</u>	Amount
Allendale-Ha	mpton	25,570		\$ 3,836
Berkeley		56 , 199		3,430
Chesterfield	L	33,667		5,050
Dorchester	•	32,276		4,841
Georgetown		33,500		5,025
Orangeburg		69,789		10,468
Union		29,230	@ 15¢ per	4,385
	Subtotal	280,231	capita	\$ 42,035



Dillon		28,838		\$ 2,884
Lancaster		43,328		4,333
Pickens		58 , 956		5 , 895
Spartanburg		173,724	@ 10¢ per	17,372
	Subtotal	304,846	capita	\$ 30,484
				,
Anderson		105,474		4,219
Cherokee		36,791		1,472
Fairfield		19,999		800
Lexington		89,102		3 , 560
Richland		233,868		9,355
Sumter		79,425	6 h 4	3,177
	Total	1,149,646	$ ext{@}~4\phi$ $ ext{per}$ $ ext{capita}_{\cdot}$	\$ 95,102

IX. Estimated Cost of and Sources of Funding

FY 77 LSCA Title I funds will be used to cover the cost of all grants to participating libraries.

Funds budgeted for FY 77:

Federal	<u>State</u>	Total
\$95,102	0	\$95 , 102

X. Method of Administering Project

The project will be administered by the South Carolina State Library and supervised by the State Library Field Staff.

XI. Method of Evaluation

The project will be monitored by the Field Staff. Libraries receiving grants must meet all requirements for State and Federal aid. The success of the project will be measured through evaluation reports submitted by county and regional library directors. The project will also be evaluated on:



- (1) The successful allocation, obligation and expenditure of LSCA funds approved for the project in FY 77;
- (2) the increase in the number of books and materials which participating libraries add during the year;
- (3) the effect of the project on circulation statistics of participating libraries;
- (4) the improved quality of reference service and the strengthening of particular subject areas of the collection;
- (5) and the publicity given to the improved resources of the participating libraries.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- 1. To improve public library reference service by strengthening the resources of South Carolina public libraries.
- 2. To meet the standards established by the South Carolina Library Association for periodical holdings of public libraries.

II. Relationship to Long Range Program

The Periodicals Project supports the following goal of the long range program:

(IIB3) To strengthen print and microfilm periodical collections.

III. What the Project Exp ets to Accomplish

This project will enable the local library both to maintain and strengthen its reference resources. It makes possible a wider subject range of current periodicals and the building of back files of periodicals having reference value.

IV. Needs Assessment

Approximately 20% of South Carolina's public libraries do not meet the SCLA standards for periodical holdings. Those meeting the standards have been able to do so only with the assistance of this project. Continuation of the project is vital both to maintenance and strengthening of collections. The maximum grant available is based on the population served. The ISCA Advisory Council indicated that the Periodical Project should be given priority in considering the continuation of programs.

V. Who Is To Be Served

Patrons of the thirty-four county and regional public libraries participating in the project will be served.

3.5

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include the following:

Grants will be offered to thirty-four county and regional public libraries. Of these, thirty are currently participating libraries while four will participate for the first



time. Grants will cover continuing subscriptions to periodicals and indexes purchased under the project in 1975-76 for the participating libraries and new subscriptions to be placed by the four libraries receiving initial grants.

- 2. Subscriptions will be placed for approximately 400 new subscriptions by the four libraries which have become eligible for the project this year and 2,275 continuations of subscriptions by libraries eligible for continuing participation. Selection of subscriptions will be made from standard periodical indexes. The type of index for approved sources will be based on the population served.
- 3. The four county and regional systems which are participating for the first time will select the titles to be purchased and submit their lists to the State Library for approval.
- 4. Invoices will be submitted to the State Library and payment will be made on a reimbursement basis.
- 5. Participating libraries will submit publicity plans related to the grant and will forward copies of publicity received to the State Library.

VII. When and Where Project Will Be Implemented

Periodical Project will be implemented in FY 77 and FY 73 through the thirty-four participating libraries.

VIII. Key Libraries and Other Libraries Involved

Library	Population Served	Grant Amount
Abbeville-Greenwood Reg. Library Aiken-Bamberg-Barnwell-Edgefield	70,798	\$ 900
Regional Library	139,841	1,250
Allendale-Hampton Reg. Library	25,570	650
Anderson County Library	105,474	1,250
Beaufort County Litrary	5 1, 136	900
Berkeley County Library	56 , 199	900
Calhoun County Library	10,780	∪50
Charleston County Library	247 , 650	1,250
Cherokee County Public Library	36 , 791	650
Chester County Public Library	29,811	650
Chesterfield County Library	33 , 667	650
Colleton County Memorial Library	27,622	650
Darlington County Library	53,442	900



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Total	2,450,827	\$28,450

IX. Estimated Cost of and Sources of Funding

FY 77 LSCA Title I funds will be used to cover the cost of all grants to participating libraries. Because libraries need assurance of funding before October 1 each year in order to renew subscriptions, FY 77 funds are being budgeted to cover two years.

Funds budgeted for FY 77 and FY 78:

<u>Federal</u>	State	Total
For FY 77: \$28,450	0	\$28,450
For FY 78: \$29,100	0	\$29 100

X. <u>Method of Administering Project</u>

The project will be administered by the South Carolina State Library and supervised by the State Library Field Staff.

XI. Method of Evaluation

The project will be monitored by the Field Staff. Libraries receiving grants must meet all requirements for State and Federal Aid. The success of the project will be measured through evaluation reports submitted by directors of county and regional libraries. The project will also be evaluated on:



- (1) The successful allocation, obligation, and expenditure of ISCA funds approved for the project in FY 77;
- (2) the number and variety of titles which libraries are enabled to purchase through the grant;
- (3) accessibility and placement of the periodical collection;
- (4) the publicity given the project; and
- (5) the value of the collection as a source of current as well as retrospective reference material.



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Title I
Project VI-A. Institutional Library
Services

SECTION C. DESCRIPTION OF PROJECT

<u>Objectives</u>

The objectives of the Institutional Library Services Project are:

- A. To establish and administer effective State standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.
- B. To stimulate recognition of library service as an integral part of education and rehabilitation by State institution administrators and personnel and to elicit institutional financial support for library service.
- C. To provide technical professional advice and assistance on a continuing, consistent basis.
- D. To recruit and train qualified personnel.
- F. To develop collections adequate to meet the needs of patients and residents.
 - 1. To provide incentive grants for the remark of collections to institutions meeting of themes requirements.
 - 2. To provide service programs, plaumed to meet specific needs to institutions too small to maintain a full program of library service.
- To provide reference services and supplementary resources for professional personnel in health and resolutions.
- G. To test and develop programs of bibliotherapy and service for emotionally and educationally handicapped individuals.

II. Relationship to Long hange Program

The Institutional Library Services Project supports Goal III of the long range program:

To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions.



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1II. What the Project Expects to Accomplish

This project expects to build and enrich institutional library collections and services so that they may adequately serve the day-to-day needs of residents as well as the long term requirements of the r treatment and rehabilitation in health care and correctional institutions.

IV. Needs Assessment

All State supported assidential institutions now have libraries but their collections and services range in quality from very poor to fairly good. None have achieved an adequate level of service when measured by accepted standards, nor when considered against the enormous changes which are presently taking place in almost all South Carolina institutions. In addition to improved service to residents, this project is needed as an incentive for continued institutional support of their libraries - all but three of which were established as a result of this program.

V. Who Is To Be Served

All residents of State institutions will benefit to rough improved library collections and services.

<u>Institutions</u>	Population (est.)
Correctional	5,013
Other	7,915
	Total 12,928

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include but not be limited to the following:

- 1. Services of the Institutional Library Consultant who will:
 - a. Plan, develop, and supervise programs for State institutional libraries
 - b. Visit each of the 17 residential institutions monthly (or as needed) to advise and assist the librarian
 - c. Train and orient new or untrained librarians



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- d. Confer at least twice a year with institutional administrators about library needs and objectives
- e. Assist in the development of bibliotherapy projects in at least 6 institutions
- f. Assist in revising and updating book selection policies and procedures in at least 10 institutional libraries
- g. Monitor LSCA grant programs
- one or more workshops to provide training for institutional librarians in areas of demonstrated need.
- 3. Book Collection Improvement Grants to aling \$43,377, warded to 17 instantional libraries on the basis of population, need, and institutional support.
- 4. Service to the South Carolina Convalescent Center for Crippled Children provided through contract with the Florence County Library.
- 5. Paperback book collections provided to at least 3 institutions too hall to maintain full library services.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 77, under the supervision of the State Library, at the irdividual institutions.

VIII. Key Libraries and Other libraries involved

- A. The South Carolina State Library
- E. Hospitals
 - 1. Crafts-Farrow State Hospital (mental health)
 - 2. South Carolina State Hospital Hosser Library (mental health)
 - 3. State Park Health Center (medical center)
- C. Correctional Institutions



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Through the South Carolina Department of Correct ns Library Division:

- 1. Central Corrections Institution
- 2. Kirkland Correctional Institution
- 3. Aiken Youth Correctional Center
- 4. Givens Youth Correctional Center
- 5. Goodman Correctional Institution (geriatric)
- 6. MacDougal Youth Correctional Center
- 7. Manning Cor ectional Institution
- 8. Walden Correctiona Institution
- 9. Wat ree River Correctional Institution
- 10. Women's Correctional Institution

South Jarolina Division of Youth Services:

- 1. Willow Lane School (middle school, co-educational)
- 2. John C. Richards School (high school, co-educational)
- 3. Reception and Evaluation Center

D. Residential Institutions

- 1. Coastal Center (mental retardation)
- 2. Midlands Center (mental retardation)
- 3. Whitten Village (mental retardation)
- 4. S. C. School for the Deaf and Blind
- 5. John de la Howe School (juvenile care)

E. Other

- 1. Holmesview Center (alcoholism)
- Morris Village (alcoholism and drug addictions)



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- 3. Palmetto Center (clcoholism)
- 4. S. C. Crippled Children's Convalescent Center (by contractual arrangements with Florence County Library)

D. Estimated Cost of and Sources of Funding

Grants are provided to institutions on the basis of population, need, and institutional support. Allocations have not yet been made, pending receipt of reports and applications from institutional libraries.

.. Funds budgeted for FY 77:

Federal	State	State	Total
LSCA	From Institutions	From State Library	
\$32,000	\$225,000 (est.)	\$26,541	\$283,541

B. Funds expended by the State Library: \$15,164

Grants and allocations for institutions: \$43,377

Total \$58,541

(Additional funds are budgeted by institutions for their libraries through other grant sources)

X. Method of Evaluation

A. habrary service in individual institutions will be measured by the following standards as they apply:

Accreditation Council for Facilities for the Mentally Retarded. Standards for residential facilities for the mentally retarded. Joint Commission on Accreditation of Hospitals. (Adopted May 5, 1971)

American Correctional Association. Manual of correctional standards. Association of Hospitals and Institutional Libraries. Library Services. (New York, 1966)

American Correctional Association - American Library Association nealth and Rehabilitative Library Services Joint Committee on Institutional Services. Library standards for juvenile correctional institutions. College Park Md. American Correctional Association, 1975.



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- Association of Hospital and Institutional Libraries. Hospital Library Standards Committee. Standards for library services in health care institutions. Chicago. American Library Association, 1970.
- South Carolina State Department of Education. Defining minimum program for South Carolina school districts. (The Department, 1975)
- U.S. Office of Education. Standards for Laborary Media Centers in Schools for the Deaf: a handbook for the development of library media programs. U.S. Department of Health, Education, and Welfare, 1967.
- F. The following criteria will be used to measure the effectiveness of all institutional library programs:
 - 1. The collection meets the needs of residents of the institution.
 - 2. Selection of materials is from appropriate sources.
 - 3. The collection is under continuous inspection for suitability, usefulness, attractiveness to resident clinetele and/or staff.
 - 4. Library services are available to all reside as on a reasonable regular schedule. This includes the schedule and production of programs utilizing library material for those residents who for whatever incapacity cannot use such materials.
 - 5. Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.
 - 6. Continuing evidence of institution support of library services within the institution
- C. Monitoring and Evaluation will include the following:
 - 1. Statistical reports from institution libraria are checked by the Institutional Concultant.
 - 2. Orders for materials and invoices for materials received are reviewed by the Institutional Consultant.



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- 3. Periodic (regularly scheduled) voits by Institutiona. Library Consultant to institution libraries shall include:
 - a. General observations of operations and activities.
 - b. Inspection of collections.
 - c. Conferences with library staff, administrator responsible for the library within the institution, other institution staff members.
 - d. Instruction and/or demonstration of recommended practices and procedures.
- 4. Continuing check on financial and other support given to the library by the institution will be made by the State Library.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

- 1. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion, and education.
- 2. To provide a full range of reading materials talking books, open reel tape, cassettes, large print, and braille for handicapped readers in South Carolina.
- 3. To make library service accessible to handicapped individuals at the local level wherever possible.
 - To develop browsing collections of talking books, tapes, and cassettes in major metropolitan libraries.
 - b. To provide collections of large-type books for visually handicapped readers.
 - c. To encourage participation by handicapped readers in established library programs.
- 4. To coordinate library services for the handicapped with programs of the South Carolina Commission for the Blind, the Vocational Rehabilitation Department, the State Department of Education, and other agencies and organizations serving the handicapped.
- 5. Specific objectives for FY 77 are:
 - To have a net gain of 900 new readers, which will bring total as of June 30, 1977 to 4,414.
 - b. To record eight South Carolina titles, which will bring total as of June 30, 1977 to twelve.
 - c. To acquire from other regional libraries fifty titles recorded by their volunteer groups, which will bring total as of June 30, 1977 to sixty.
 - d. To duplicate extra copies of cassette titles as needed so there will be little or no waiting for materials.



- e. To acquire extra copies of needed disc material to meet needs of readers and to have a built-in cushion in event some discs become worn or lost and the book has to be discarded.
- f. To encourage greater use of In-WATS telephone service to personalize service. Increase calls from average of 100 per month to 150.
- g. To continue to provide one day service on circulation of materials.

II. Relationship to Long Range Program

The project supports Goal IV of the Long-Range Program:

To provide special programs of library service for visually and physically handicapped residents.

III. What the Project Expects to Accomplish

This project proposes to meet the library needs of eligible handicapped citizens in South Carolina by:

1. Processing and maintaining a collection of:

30,000 Talking Books 7,500 Cassette Books 1,500 Large Print Books

- 2. Providing readers with current magazines by:
 - a. Registering them with any of 25 magazines mailed directly by publishers.
 - b. Processing and maintaining a collection of multiple copies of 19 magazines circulated by the library.
- 3. Circulating 110,000 books and magazines to more than 4,400 readers.
- 4. Stocking, financing, and supervising five browsing collections in county libraries available to handicapped users.
- 5. Promoting and publicizing services by distributing brochures, airing five TV and 20 radio announcements on 12 TV stations and 50 radio stations, and meeting with 10 state and local agencies.



6. Coordinating all activities with Library of Congress, Division for the Blind and Physically Handicapped.

IV. Needs Assessment

This project is necessary to meet the library needs of 95,849 South Carolinians who are unable to use conventional printed library materials. Library services for this segment of the population can only be met by this specialized service.

V. Who Is To Be Served

All blind and physically handicapped citizens of South Carolina who are unable to read conventional print because of their handicap are eligible for this library service. The Library of Congress, Division for the Blind and Physically Handicapped estimates that 3.7% of the population is eligible for this service. In South Carolina that means 95,849 people are potential patrons. As of June 30, 1976, 3.514 were being served.

VI. Activities To Be Used To Meet Objectives and Needs

- 1. The South Carolina State Library, Division for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress. As such, the library will:
 - a. Provide books and magazines on disc, cassette tape, open reel tape and in large print to registered readers mainly by mail.
 - b. Issue equipment necessary to play recorded books.
 - c. Record books and magazines of local interest by volunteer narrators.
 - d. Provide catalogs and special bibliographies of materials available so readers can select books to read.
 - e. Provide advisory service for readers who are unable to select for themselves or who would rather have the library select for them.
 - f. Prov. a assistance to students in the location of textbooks in special media.
 - g. Contract with North Carolina State Library for braille service.



- 2. The South Carolina State Library, Division for the Blind and Physically Handicapped will continue contracts with five county libraries to provide browsing collections and to promote service to the blind and physically handicapped locally. These libraries are:
 - a. Anderson County Library
 - b. Charleston County Library
 - c. Greenville County Library
 - d. Richland County Public Library
 - e. Spartanburg County Library
- 3. To reach potential readers, a public relations campaign is conducted year round, consisting of:
 - a. radio public service spots
 - b. newspaper articles
 - c. communication with public libraries
 - d. communication with health groups
 - e. communication with groups interested in the handicapped
- 4. To maintain communication between the library and the reader, the following are used:
 - a. In-WATS telephone service
 - b. Quarterly Large Print newsletter
 - c. Individual correspondence

VII. When and Where Project Will Be Implemented

This project is an on-going project and will be continued during FY 77 and beyond. It will be implemented at the South Carolina State Library, Division for the Blind and Physically Handicapped, 718 South Edisto Avenue, Columbia, South Carolina 29205.

VIII. Key Libraries and Other Libraries Involved

South Carolina State Library, Division for the Blind and Physically Handicapped

Library of Congress, Division for the Blind and Physically Handicapped

North Carolina State Library, Library for the Blind and Physically Handicapped

South Carolina Commission for the Blind

Anderson County Library

Charleston County Library



Greenville County Library
Richland County Public Library
Spartanburg County Library
Telephone Pioneers of America
University of South Carolina, Department of Speech/Theatre
Various agencies, state and local, and other groups that
work with the handicapped

IX. Estimated Cost of and Sources of Funding

Basic funding will be from State appropriations which cover personnel, housing, and general operations of the Division. LSCA funds (including FY 77, FY 76 carry-over and FY 76 TQ) will be used to cover the cost of one pre-professional position, large type books, tape duplication, In-WATS telephone service, and related expenses.

FY 77 funds budgeted for the project include:

Federal	State	<u>Total</u>
\$5,000	\$87,480	\$92,480

The \$5,000 in LSCA FY 77 funds will be carried forward for use in FY 78 because \$6,669 in FY 76 carry-over and \$11,470 in TQ 76 funds are available for use in FY 77.

X. Method of Administering Project

Under the general supervision of the State Librarian, the project will be administered by the Director, Library Services for the Blind and Physically Handicapped.

The South Carolina State Library has contracts with the following agencies for the provision of this service:

- A. Library of Congress, Division for the Blind and Physically Handicapped
- B. South Carolina Commission for the Blind
- C. North Carolina State Library
- D. Anderson County Library



- E. Charleston County Library
- F. Greenville County Library
- G. Richland County Public Library
- H. Spartanburg County Library

XI. Method of Evaluation

1. General. This project will be monitored by the Director,
Library Services for the Blind and Physically Handicapped,
the State Librarian, and consultants from Library of Congress,
Division for the Blind and Physically Handicapped. The major
thrust of this project is the operation of a regional library
for the blind and physically handicapped. Therefore there
will be an almost continuous activity in evaluating the
project.

Standards for this service are inadequate and outdated. Until such time as standards are adopted, the library will use the following as gauges for service.

- a. Standards for Library Service for the Blind and Visually Handicapped, Commission on Standards and Accreditation of Services for the Blind (ALA, 1966).
- b. <u>Guidelines for Regional Libraries</u> (draft). Library of Congress, Division for the Blind and Physically Handicapped, 1976.
- 2. To judge effectiveness of publicity programs, the following will be used:
 - a. Number of new readers contacted
 - b. Number of readers referred by public libraries
 - c. Response from radio and newspaper coverage, such as:
 - (i) Inquiries about service
 - (ii) Requests for applications
- 3. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:



- a. Requesting extra copies of Library of Congress produced books in areas that have proven to be popular, such as religion.
- b. Weeding collection on a continuous basis to make room for more popular items.
- c. Requesting searches from Library of Congress, Division for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.
- d. Recording of local materials.
- e. Purchasing commercial material that would add balance to the collection.
- 4. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library.
- 5. Library and staff performance for FY 77 will be measured in terms of the specific objectives outlined in section I, item 5.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- 1. To provide an additional source of information for library users by building a collection of adult level 16mm motion picture films of cultural and entertainment value.
- 2. To supplement and to reinforce the resources of public and institutional libraries throughout the State. Thereby enabling them to better meet the informational needs of their patrons.
- 3. To aid public and institutional libraries in the utilization of this film collection.

II. Relationship to Long Range Program

The Film Program Project supports the following goals of the Long Range Program:

- (IB) To provide a comprehensive collection of information and materials and in depth reference services supplementing the resources of public and institutional libraries.
- (IC) To centralize at State level programs and functions which cannot be handled economically or effectively by individual libraries.

III. What the Project Expects to Accomplish

This project provides public and State institutional libraries within the State with a collection of adult level 16rm motion picture films for library programs of educational and worthwhile entertainment value.

IV. Needs Assessment

No South Carolina public or institutional library can afford to acquire a collection of 16mm motion picture films which would adequately serve the needs of the patrons. A collection of 16mm films at the State level therefore prevents costly duplication of such resources and makes available to the public a far broader selection of films than any library could provide alone.

V. Who Is To Be Served

Films in the South Carolina Film Program will be available to public and institutional libraries which meet the requirements



for participation in the program and which have signed an agreement with the State Library for film service. Libraries participating in the Film Program may borrow films for in-library activity and for library-sponsored programs held elsewhere. Films will not be available for use in elementary and secondary schools since materials purchased with federal funds supporting this program are specifically prohibited from being used by schools and other academic institutions serving a special clientele. Library films will not be shown where any admission fee is charged or donation requested nor may they be used commercially to attract trade. The films will only be available in South Carolina.

VI. Activities To Be Used To Meet Objectives and Needs

Activities will include, but not be limited to, the following:

- 1. Select, acquire, process, house and maintain a collection of 16mm motion picture films.
- 2. Maintain and update a central catalog of all State Library 16mm films.
- 3. Prepare an annual supplement to the 16mm film catalog to be distributed to public and institutional libraries participating in the State Library Film Program.
- 4. The State Library will sponsor film workshops or other training opportunities as needed for public and institutional libraries participating in the Film Program.
- 5. The State Library contracts with the Instructional Services Center, University of South Carolina to maintain and distribute this collection of 16mm motion picture films in order to avoid duplication of costly audio-visual equipment.
- 6. The Field Service Librarian for Audio-Visual Programs makes field trips throughout the state to help local public and state institutional librarians plan programs utilizing State Library films.

VII. When and Where Project Will Be Implemented

The project will be implemented in fiscal year 1977 at the South Carolina State Library.



VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library, directly

All public and institutional libraries of South Carolina, indirectly

IX. Estimated Cost of and Sources of Funding

This project provides for the purchase of 16mm motion picture films, one workshop, the printing of a film catalog, and contractual cost to be paid to the University of South Carolina.

Funds budgeted for fiscal year 1977:

Federal	State '	Total
\$25,000	0	\$25,000

(\$45,252 in FY 76 carry-over funds have also been budgeted for the Film Program.)

X. Method of Administering Project

The Film Program will be administered by the State Library through cortract with the Instructional Services Center, University of South Carolina, under the supervision of the Field Service Librarian for Audic-Visual Programs of the State Library. The State Library will maintain fiscal records for the programs and provide overall supervision.

XI. Method of Evaluation

This program will be monitored continuously by the Deputy Librarian and the Field Service Librarian for Audio-Visual Programs. Field visits throughout the State will be made by the Field Service Librarian for Audio-Visual Programs to aid individual public and institutional libraries to plan use of the film collection. Quarterly reports will be submitted by public and State institutional libraries participating in the program and will include statistics vital to the evaluation of the Film Program. The success of the Film Program will be reflected by the cooperation of South Carolina public and State institutional libraries in participating in the program together with public response to their participation.

The project will be evaluated in terms of:

(1) The number of libraries participating in the program.



- (2) The number of films acquired and circulated.
- (3) The number of library patrons reached.
- (4) The critical evaluation of films in program by librarians and patrons.



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Limited English-Speaking
Ability

SECTION C. DESCRIPTION OF PROJECT

I. Objectives

- A. To help libraries better serve persons who because of limited English-speaking ability cannot take advantage of the opportunities offered by the public library for recreation and education.
- B. To carry out the LSCA priority mandated by the Education amendments of 1974, which call for service to be directed toward:
 - Individuals who were not born in the United States or whose native language is a language other than English, or
 - 2. Individuals who come from environments where a language other than English is dominant and, who, by reason thereof, have difficulty reading and understanding the English language.

II. Relationship to Long Range Program

This project supports Goal II-C-4 of the long range program:

To plan, test, and develop means of extending public library service to persons of limited English-speaking ability who by reasons thereof have difficulty utilizing established library services.

III. What the Project Expects to Accomplish

- A. This project will enable the five grantee libraries to extend service to persons who because of their limited English—speaking abi ty have difficulty utilizing traditional library service.
- B. This project will help the State Library to identify successful methods in working with persons of limited English-speaking ability -- methods which may later be applied in other counties which have fewer persons in this category.

IV. Needs Assessment

A needs assessment conducted in early 1975 revealed no high concentrations of non-English-speaking persons in South Carolina



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but indicated various small groups with different levels of need for library services. The greatest number of such persons were found in the counties with large metropolitan areas (Charleston, Greenville, and Richland) and in counties which have a significant number of migrant laborers (Beaufort, Charleston, and Spartanburg). Other counties had only scattered individuals.

For a complete listing of the potential target population in all counties with an assessment of need for special library service and the feasibility of alternative methods of providing service, see the 1975 needs assessment.

V. Who Is To Be Served

Persons of limited English-speaking ability in five counties will be served by the project. Initial priorities shall be:

- A. Those of limited English-speaking ability living in the three counties which have the largest numbers of such persons, Charleston, Greenville, and Richland.
- B. Those of limited English-speaking ability in those counties which include a significant number of migrant laborers who are of limited English-speaking ability, Beaufort, Charleston, and Spartanburg.

VI. Activities To Be Used To Meet Objectives and Needs

- A. The State Library will offer:
 - 1. A grant of \$6,000 to the Richland County Public Library to conduct a more extensive pilot project based on the work this library did with the foreign born, especially Vietnamese, during Fiscal Year 1976.
 - 2. A grant of \$1,000 to each of the four other libraries (Beaufort, Charleston, Greenville, and Spartanburg) which had Fiscal Year 1976 projects to continue to explore needs for service and methods of extending service.
- B. In each case the grantee library will develop its own project tailored to fit local conditions. Grant funds may be used for planning purposes; salaries; and the purchase of reading materials, audio-visual materials, and supplies needed in carrying out the project. The libraries will place special emphasis on current foreign language periodicals and newspapers, literacy materials, and English as a second language materials.



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- C. Invoices will be submitted to the State Library and payments will be made on a reimbursement basis.
- D. The State Library Field Services staf: will be responsible for giving the grantee libraries sources of materials and other information relevant to their projects.
- E. Librarians of the grantee libraries, or their designated representatives, will form a planning and advisory committee to exchange information and explore means of service.
- F. Whenever appropriate, the grantee libraries will involve other local agencies in the carrying out of projects.
- G. Grantee libraries will submit publicity plans related to the grant and will forward copies of publicity received to the State Library.

VII. When and Where Project Will Be Impleme. d

The project will be implemented during Fiscal Year 1977 in the five counties of Beaufort, Charleston, Greenville, Richland, and Spartanburg.

VIII. Key Libraries and Other Libraries Involved

Library	Total Population Served	Foreign Stock (1970 census)	Migrants (estimated)
Beaufort County Library	51,136	2,357	1,200
Charleston County Library	247,650	10,647	2,000
Greenville County Library	240,546	4,802	
Richland County Public Library	233,868	9 , 586	
Spartanburg County Public Library	173,724	2,689	700
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IX. Estimated Cost of and Sources of Funding

The estimated cost of the project will be \$10,000, with Richland County to receive \$6,000 and each of the other four counties, \$1,000. The project will be funded from Fiscal Year 1977 LSCA Title I funds.

X. Method of Administering Project

The State Library is responsible for overall administration, financial records, and reports. Grantee libraries will carry out the projects locally.

XI. Method of Evaluation

- A. The project will be monitored by the State Library Field Services staff by means of field visits and conferences with local library staffs.
- B. In each grantee library the librarian or his designated representative will write a narrative and evaluative report of the project at the end of the year. Areas to be covered will include but not be limited to:
 - 1. Number and types (languages, nationalities, etc.) of persons reached by the project.
 - 2. Quality and quantity of materials and/or services made available through the project.
 - 3. Type and amount of cooperation with non-library agencies.
 - 4. Publicity given the project.
 - 5. Any other indications that the project has extended public library service to the target groups.
- C. The planning and advisory committee, made up of representatives from each participating library, will evaluate the total project in terms of actual and potential benefits to the library's public and recommend to the State Library the form in which the project should be continued.



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Interlibrary Network Project are:

- A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.
- B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.
- C. To raise the level of reference and interlibrary loan service through in-service training for reference personnel.
- D. To strengthen the services of the State Library so that it may adequately serve as a resource center for all libraries in the state.
- E. To provide access to the Educational Resources Information Center (E.IC) document collection.
- F. To encourage cooperation among public, academic, and institutional libraries of South Carolina.

II. Relationship to Long Range Program

The project supports Goals V and IC of the Long Range Program:

- V. To facilitate optimum utilization of South Carolina's total library resources by means of cooperation and reciprocal activities among libraries of all types and at all levels.
- IC. To centralize at State level programs and functions which cannot be handled economically or effectively by individual libraries.

III. What the Project Expects to Accomplish

The project will provide rapid access to statewide resources, increase interlibrary cooperation, and result in more efficient use of all library resources. It provides the central organization, communications, and bibliographic access necessary for an effective interlibrary loan program. Requests for information and/or materials not available at one library may immediately be transmitted to another, with the State Library at the center of the South Carolina Interlibrary Network.



IV. Needs Assessment

Measured by either state or national standards, South Carolina's library resources are inadequate to meet user needs, present or potential. Public libraries have less than 1.5 books per capita. Institutional libraries are limited in depth and breadth of holdings. Academic libraries do not have adequate resources for burgeoning student bodies. The sharing of resources is the only economical and effective means of meeting the demands for service. This project provides the conduit for this resource sharing.

V. Who Is To Be Served

Rapid provision of information and materials not available at the local level is of potential benefit to all South Carolinians. The Interlibrary Network permits all library users to draw upon the resources of (1) the State Library, (2) other public, academic, or institutional libraries, or (3) out-of-state libraries.

VI. Activities To Be Used To Meet Objectives and Needs

The Interlibrary Network Project consolidates activities formerly carried out under three projects having common goals. These activities fall into four categories:

- A. Communications to transmit requests for information and materials
 - 1. In-WATS telephone service connecting all public and out-of-town institutional libraries with the State Library
 - 2. TWX connecting the State Library with the three Area Reference Resource Centers, major state universities and out-of-state libraries
- B. Bibliographic Access to identify and locate library resources
 - l. Microfilm edition of State Library Catalog reissued every three years with annual supplements; provided to county and regional libraries and to selected university and institutional libraries as a means of identifying materials for interlibrary loan.
 - 2. SOLINET (Southeastern Library Network) on-line bibliographic information and location capabilities supplement
 the South Carolina Interlibrary Loan Network, functioning
 as an effective union catalog of major S.C. library
 collections and providing access to materials anywhere
 in the SOLINET-OCLC network.



- C. Interlibrary Loan to supplement and coordinate library resources
 - 1. State Library staff gives direct interlibrary loan service to public, institutional and special libraries
 - 2. The State Library is the communications center through which loans between different types of libraries are transmitted. Requests from college and university libraries are channeled through and screened by the University of South Carolina.
- D. In-Service Training to raise the level of reference and interlibrary loan service throughout the state.
 - 1. Workshops The State Library periodically sponsors statewide or regional workshops for reference personnel dealing with information resources, reference skills and techniques, interlibrary cooperation, and other matters pertaining to reference and interlibrary loan service.
 - 2. Field Work The reference and interlibrary loan staff makes field trips, as needed, to South Carolina libraries for the purpose of identifying local needs and problems, providing instruction, and encouraging more effective use of reference and interlibrary loan service.

VII. When and Where Project Will Be Implemented

The project will be implemented in FY 77 at the South Carolina State Library.

VIII. Key Libraries and Other Libraries Involved

The South Carolina State Library

All libraries of South Carolina

IX. Estimated Cost of and Sources of Funding

State and LSCA Title I funds provide the materials used by the State Library in the interlibrary loan program (see Project IIB. Strengthening the State Library Agency). State funds provide the professional and pre-professional personnel to operate the program. ISCA Title III funds are expended for communications (postage, telephone, TWX, and SOLINET), some clerical personnel, equipment, supplies, microfilming of catalog, and travel attributable to the Interlibrary Network.



FY 77 funds budgeted:

<u>Federal</u>	State	Total
\$8 , 733	\$40,957	\$49 , 690

Estimated LSCA FY 77 funds expended in F! 77: \$2,733

Estimated LSCA FY 77 funds carried forward to FY 78: \$6,000

(FY 76 funds carried forward under the three preceding projects will also be expended in FY 77. See FY 76 (carry-over) Annual Program for Title III: Project I, Communications Network; Project V. Interlibrary Loan Network; and Project VII, SOLINET.)

X. Method of Administering Project

The project is administered by the State Library. General supervision rests with the Director of Reader Services and day-to-day operations are the responsibility of the Interlibrary Loan Librarian. SOLINET communications are provided through contract with the Southeastern Library Network and monitored by the Technical Services Librarian.

XI. Method of Evaluation

The project will be constantly monitored by the Interlibrary Loan Librarian, who supervises the filling of all reference and title requests, and by designated members of the State Library staff. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be easured in terms of:

- (1) the number of interlibrary loan transactions
- (2) the percentage of requests filled
- (3) the time required for filling patron requests
- (4) critiques by librarians and patrons



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SECTION C. DESCRIPTION OF PROJECT

I. Objectives

The objectives of the Area Reference Resource Centers Project are:

- 1. To raise the level of reference service for residents of a multi-county area.
- 2. To develop special reference services for business, industry, and government.
- 3. To promote interlibrary cooperation.

II. Relationship to Long Range Program

The ARRC project supports Goals VB and VBl of the Long-Range Program:

VB. To establish and maintain a system of Area Reference Centers which will provide an improved level of reference service for all residents.

VB1. To develop and promote special reference services for business, industry, and government.

III. What the Project Expects to Accomplish

The Standards for South Carolina Public Libraries call for the establishment of five or six Area Reference Resource Centers having strong reference and research collections and located within one-half day's round trip of any citizen of the state. The intent of the standard was to coordinate library services of an area and to permit the optimum utilization of all resources by any library user. This project is a step toward implementation of this standard and is carried out to test the feasibility of the concept and to demonstrate methods by which it may be achieved.

IV. Needs Assessment

No South Carolina library has adequate resources to meet all the needs of its patrons. This is especially true in the areas of information and reference service which require expensive publications and specialized tools. The only means of providing a reasonable level of service is for libraries to share resources and to cooperate in planning, acquisitions, and programming. The ARRC supplements the statewide Interlibrary Network by improving service at the local level and giving the user access to the total library resources of his area.

ERIC *

V. Who Is To Be Served

The Greenville ARRC will serve the population of a seven-county area in northwest South Carolina.

The Florence ARRC will serve the population of an eightcounty area in the Pee Dee (eastern) region of South Carolina.

VI. Activities To Be Used To Meet Objectives and Needs

Ac vities for FY 77 will include the following:

- A. The State Library will:
 - 1. Make grants-in-aid to the Greenville County Library and the Florence County Library to operate Area Reference Resource Centers.
 - 2. Monitor ARRC activities by:
 - a. Participation in ARRC Advisory Councils.
 - b. Regular field visits to assist and observe the work of the Regional Reference Librarians.
 - 3. Orient and train the new Florence Regional Reference Librarian.
- B. The Greenville Area Reference Resource Center, in the fourth year of operations, will:
 - 1. Hold quaterly meetings of the ARRC Advisory Council to advise and assist in the development of the program.
 - 2. Provide a Regional Reference Librarian who will work to raise the level of library service throughout the area by assisting library administrators in collection development, staff training, and improving access to resources.
 - 3. Provide reference materials and research assistance to adult patrons referred to it by libraries in the area.
 - 4. Promote service to business, industry and government by advising librarians of resources and services needed, making direct contacts with representatives of business and industry, and publicizing services through the news media and publication of <u>Information for Leaders</u>.



- 5. Stimulate library use by a planned program of publicity and public relations.
- C. The Florence Area Reference Resource Center, in the first year of operation, will:
 - 1. Hold a meeting of area librarians to inform them about the program and invite cooperation.
 - 2. Establish an Advisory Council which will meet quarterly (or as needed) to establish objectives, adopt priorities, and plan activities.
 - 3. Provide a Regional Reference Librarian who will survey the region's reference resources and needs, recommend objectives and activities, develop a work plan for the year, and propose a budget.
 - 4. Provide reference materials and research assistance to adult patrons referred to it by libraries in the area.
 - 5. Implement such programs and activities as may be justified by need and approved by the Advisory Council and State Library.

VII. When and Where Project Will Be Implemented

The Area Reference Resource Center Project will be implemented in FY 77 by the Greenville County Library in the seven county area of northwestern (primarily Appalachian) Scuth Carolina and by the Florence County Library in the eight county Pee Dee (eastern) area.

VIII. Key Libraries and Other Libraries Involved

- A. The South Carolina State Library
- B. The Greenville County Library (grantee)
 - -6 county library systems
 - -8 college and university libraries
 - -4 Technical Education Center libraries
 - -12 special libraries



- C. The Florence County Library (grantee)
 - -7 county library systems
 - -2 college libraries
 - -2 Technical Education Center libraries
 - -any special libraries subsequently identified

IX. Estimated Cost of and Sources of Funding

ISCA grants provide salaries of the Regional Reference Librarian and some secretarial help, promotion and printing, travel and communication costs, and other expenses approved by the Advisory Council within ISCA guidelines for Title III. The grantee libraries provide space and equipment for the Regional Reference Librarians and supporting services. Grantee libraries also receive supplementary grants for materials under the Metropolitan Libraries Project (Title I).

ISCA Title III funds budgeted for FY 77 include FY 76 carry-over, TQ 76, and FY 77:

	<u>Federal</u>	State	Local	Total
FY 76	\$22,917	0	0	\$22,917
TQ 76	6,000	0	0	6,000
FY 77	47,000	0	\$10,000	_57,000
Total	\$75,917	0	\$10,000	\$85,917

Because ARRC contracts will be changed this year to conform to the new fiscal year, the FY 77 funds - \$47,000 - will be carried forward for disbursement after October 1, 1977.

X. Method of Administering Project

The projects will be administered under contracts between the State Library and grantee libraries (see attached copy). From the state level they will be supervised by the Deputy Librarian and the Field Service Librarians assigned to the grantees. At the local level, they will be supervised by the librarians of the grantee libraries and by Advisory Councils made up of librarians representing the various types of libraries in the area.



XI. Method of Evaluation

The Regional Reference Librarians prepare an annual budget and plan of activities which is submitted for consideration and approval by the ARRC Librarian, the State Library, and the Advisory Council. Field trip reports and monthly reports on activities are prepared. The Advisory Councils meet quarterly to review the program and to recommend future goals and activities. The success of the project is evaluated by the Advisory Council on the basis of the assistance provided to the local county libraries and to other libraries in the area in improving reference services.



ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

1975-76

Supplement

(FY 76 Funds To Be Expended FY 77)

South Carolina State Library 1500 Senate Street P.O. Box 11469 Columbia, South Carolina 29211



The Library Services and Construction Act 1975-76 Supplement (FY 76 Funds To Be Expended FY 77)

Title I. Library Services

Project IIA. General Operations
IIB. Strengthening the State Library Agency
IIIA. Field Services
IIIB. Career Education: Workshops
IVA. Library Development
VIB. Service to the Blind and Physically Handicapped
VII. Film Program

Title III. Interlibrary Cooperation

Project I. Communications Network
II. Inter-Communication
III. Area Reference Resource Centers
V. Interlibrary Loan Network
VII. SOLINET



WORKSHEET FY 76 Carry-Over Funds CONSOLIDATED LISTING OF PROJECTS INCLUDED IN ANNUAL PROGRAM FOR TITLES I AND III

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II-B		53,953					53,953	53,953				53,953
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WORKSHEET

FY 76 Carry-Over Funds

CONSOLIDATED LISTING OF PROJECTS INCLUDED IN ANNUAL PROGRAM FOR TITLES I AND III

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III	14,000					8,917	22,917	22,917			22,917
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South Carolina State Library 1500 Senate Street P.O. Box 11469 Columbia, South Carolina 29211

LSCA FY 76

FY 76 Funds Expended in FY 76

Title I \$526,200
Title III 7,061
Total Expended

\$533,261

FY 76 Funds to be expended in FY 77

Title I \$167,797
Title III 39,006
Total to be expended

\$206,803



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0	or my knowied	.e	. <u> </u>	Estelle	ne P. Walke	r, Librarian	<u>1 (`\</u> (Willia	<u> </u>	TT (1/2)	12-	0ctob	er 1, 19
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ŀ	served by ra	ce or ethnic gr	oup)				YES X NO					
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		DEPARTMENT	OFFICE O	H, EDUCATION F EDUCATION ON, D.C. 2020	2		THIS RE	An answer is reach item or PORT IS FOR PROPOSED ROJECT	this form.	TIT	FORM APOM.B. NO		
or 1	itles Lond III	of the Librar	-		ion Act, as amen	ded P.L. 91-600	FISCAL	YEAR ENDING	PROJECT	STA	I ATE	F	PROJECT NO.
		Read the In	structions b	elore complet	ing this report)			June 30, 197	7	L_	S.C.		III-A
	1. NAME (Ideni	ily if state ago	ency, regional	or local librar	y, organization, or	institution that w	vill administer	the project)		TELEPH	ONE (Area code	, Numb	er, Extension)
	_South_C	arolina S	tate Lib	rarv						(803)	758-3181:	758-	-3182
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1 01	7111031 GHQ 111		•		ing this report)	0001,6,11-000	Sept	ember <u>June</u> 30, 197	7		S.C.		III-B(3)
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		DEP-RYMENT	OFFICE C	FEDUCATION On, D.C. 2020	i		for THIS REP	each item or ORT IS FOR	this form.		O.M.B. NO.		
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									<u> </u>			IV-A	
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	2. NAME OF P	ROJECT		<u> </u>									
	IV-A.	Library D	evelopme	nt (Grant	s-in-aid; al	lso Disadvar	ntaged)						
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			PROJEC	T REPORT	ſ			PROPOSED OJECT	AN ACTU	AL	III		
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FY 76 Carry-Over Funds

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ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

Transitional Quarter Funds

TQ 76

(An Amendment to the FY 76 Program)

June, 1976

South Carolina State Library 1500 Senate Street P.O. Box 11469 Columbia, South Carolina 29211



The Library Services and Construction Act

Transitional Quarter 1976

Title I. Library Services

Project III-B(3). Workshops

III-D. Service to the Disadvantaged

IV-A. Library Development

VI-B. Blind and Physically Handicapped

Title III. Inte ibrary Cooperation

Project III. Area Reference Resource Centers

V. Interlibrary Loan



RECAP: TRANSITIONAL QUARTER FUNDS (TQ 76) FOR ALL TITLES

WORKSHEET CONSOLIDATED LISTING OF PROJECTS INCLUDED IN ANNUAL PROGRAMMENT TO THE TOTAL AND THE

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CONSOLIDATED LISTING OF PROJECTS INCLUDED IN ANNUAL PROGRAM FOR TITLES I AND III .

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Transitional Quarter Funds (TQ 76)

WORKSHEET

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Transitional Quarter Funds (TQ 76)

WORKSHEET

CONSOLIDATED LISTING OF PROJECTS INCLUDED IN ANNUAL PROGRAM FOR TITLES I AND III .

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	₹	6. TYPE OF GROUP (Check the box which best describes the population served by the project) 7. AGE GROUP SERVED (Give best estimated by the project) Persons served in the project by ede 4th												he percenta	de distribution o	ī	
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South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year TQ 76
Title I
Project III-B(3). Career Education:
Workshops

SECTION C.

The present amendment continues funding for the project previously described in the FY 76 Annual Program Amendments of Mar 1976. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation and the addition of TQ 76 funds as outlined below.

V. When and Where Project Will Be Implemented

The Career Education Workshops Project will be implemented in FY 77 by the State Library Field Staff throughout the state.

VI. Estimated Cost of and Sources of Funding

LSCA funds will be used to cover the cost of all scholarship grants, workshops, and/or travel and conference grants as well as workshops conducted by the State Library.

TQ 76 funds budgeted for use in FY 77: \$7,000



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South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year TQ 76 Title I Project III-D. Service to the Disadvantaged

SECTION C.

The present amendment continues funcing for on-going local projects previously described in the FY 76 Annual Program. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation and the allocation of TQ 76 funds as outlined below.

IV. Names of Key Libraries and Other Agencies Involved

A. Grants-in-aid

Participating Libraries	Disadvantaged Population	Estimated Grant Federal
Abbeville-Greenwood		
Regional Library (U)	25,198	\$ 1,250
Aiken-Bamberg-Balhwell-Edgefield	3.	
Regional Library (U/R)	139,841	2 , 500
Allendale-Hampton-Jasper		
Regional Library (R)	26,840	1,250
Beaufort County Library (R)	17,536	1,250
Berkeley County Library (R)	56 , 199	1,500
Calhoun County Library (R)	8,739	1,000
Charleston County Library (U)	82,801	2,000
Chesterfield County (R)	19,682	1 , 250
Colleton County Li. ary (R)	27,622	1 , 250
Darlington County Library (P.)	28,214	1,000
Dillon County Library (R)	19,344	1 , 250
Florence County Library (U)	43,710	1,750
Georgetown County Library (R)	20,614	1,250
Greenville County Library (U)	60,404	1,800
Horry County Library (R)	34,5 5	2 , 875
Marion County Library (R)	20,595	1,000
Marlboro County Library (R)	18,390	1,125
McCormick County Library (R)	5,270	450
Newberry-Saluda Regional	10.00-	0.500
Library (R)	43,801	2,500
Orangeburg County Library (R)	41,738	1,250
Richland County Public Library (U)	63 , 282	3,200
Spartanburg County Library (U)	56 , 052	2,250
Union County Library (R) Youk County Library (U)	29,230	1,250
TOUR COUNTRY LIBRARY (0)	30,147	1, 50
Total	920,165	\$38,050

U = Urban



R = Rural

South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year TQ 76
Title I
Project III-D. Service to the
isadvantaged

C. Materials for the Disadvantaged

TQ 76 funds budgeted for use in FY 77: \$450

V. When and Where Project Will Be Implemented

Service for the Disadvantaged Project will be implemented during FY 76 by the counties listed previously.

And the second of the second o

VI. Estimated Cost of and Sources of Funding

TQ 76 funds will be used to continue on-going projects. Since most libraries budgeted FY 76 funds through September 30, the majority of TQ funds will be spent in the first quarter of FY 77 (October - December 1976).

TQ 76 funds budgeted: \$38,500



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South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year <u>TQ 76</u> Title I Project IV-A. Library Development

SECTION C.

The present amendment continues direct grants-in-aid to county and regional libraries for approved programs as described in the FY 76 Annual Program supplement. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation, the allocation of TQ funds (@ 5¢ per capita) as outlined below, and the addition of two libraries (Cheste Yield and Dorchester) to the list of qualifying systems.

IV. Names of Key Libraries and Other Agencies Involved

The South Carolina State Library and the following county and regional libraries:

Participating Libraries	Population Served	Estimated Grant
Abbeville-Greenwood	70,798	\$ 3,539.90
x Aiken-Bamberg-Barnwell-Edgefield		6,992.05
in lerson	105,474	5,273.70
x I'se 'ort	51,136	2,556.80
x Porkeley	56, 199	2,80 .95
x de houn	10,780	539.00
Checkleston	247,650	12,382.50
werokse	36 , 791	1,839.55
Chester	29,811	1,490.55
Chesterfield	33,667	1,683.35
x Colleton	27,622	1,381.10
Darlington	53,442	2,672.10
x Dillon	28,638	1,441.90
Dorchester	32,276	1,613.80
Fairfield	19 , 999	999.95
x Florence	89,636	481.80
Geo: getown	33,500	1,575.00
x Greenville	240,546	12,027.30
x Horry	69 , 992	3,499.60
Kershaw	34,727	1,736.35
x Lancaster	43,328	2,166.40
Laurens	49,713	2,485.65
Lexington	89,012	4,450.60
x Marion	30,270	1,513.50
Newberry	29,273	1,463.65
Oconee	40,728	2,036.40
Pictons	58 , 956	2,947.80
x Richland	23 3, 868	11,693.40
x Spartanburg	~73 , 425	8,686.20
Sumte r	75,425	3,971.25
Union	29,230	1,461.50
York	35,216	4,260.80
Total 180	2, 355,4 6 8	\$117,773.40



X hibraries which are expected to use all or a substantial portion of the grant for service to the disadvantaged.

South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year TQ 76 Titl I Project IV-A. Library Development

V. When and Where the Project Will Be Implemented

The Library Development Project will be implemented during FY 77 by the 31 county and regional libraries indicated previously.

VI. Estimated Cost of and Sources of Funding

TQ 76 funds budgeted for FY 77: \$117,773



DEPARTMENT OF HEALTH, EDUCÂTION, AND WELFARE OFFICE OF EDUCATION WASHINGTON, D.C. 20202								An answer is required for each item on this form.			FORM APPROVED O.M.B. NO. 51-R0712			
			PROJEC	T REPORT			THIS REPORT IS FOR X A PROPOSED AN ACTUAL PROJECT				TITLE			
For	Titles 1 and []]		•			ded P.L. 91-600		FISCAL YEAR ENDING September 30, 1977			ATE S. C.		PROJECT NO. VI-B	
	Read the Instructions before completing this report) 1. NAME (Identity if state agency, regional or local library, organization, or institution that will administer													_
	_			(803) 758-3181; 758-3182					•					
		arolina S		itary				1						
	1		•				UNTY	State			GRESSIONAL MISTRICTIS) (If leas than entire , list by number)			
	L	x 11469,	COTUMOTS	1, 3, 6,		<u>Lchland</u>	29211 A11							
		Title I. Project VI-B. Service to Blind and Physically Handicapped												
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	J. PROJECT				IF CONTINUING PROJECT, GIVE PREVIOUS PROJECT NUMBER VI-B 1,2,3									
<				ors) Indefin		POJECT BEGAN	1968	c. PROPOSED TERMINATION DATE CONTINUINS						
±∢	4. GEOGRAPH	ICAL AND PO	PULATION (a project)	S. FOR TITLE III, INDICATE TYPE OF PROJECT						_			
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Ŏ.	dextribut	ion of persons	zerved within	each of the follow	vinga reas)			L.——.						-
O.		ODEL CITY NI		b. (1) URBAN 45,591(2) SUBURBAN (3) RURAL 50,258						***				
≺	6. TYPE OF G			7. AGE GROUP SERVED (Give best estimate of the percentage distribution of										
HOIL		NOMICALLY D	persons served in the project by age groups (see item 4.b.)											
Ę		SICALLY HAN		(1) CHILDREN (age 0-14) 29, 145 WORKING AGE/						2				
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	4	ce or ethnic gr		imate of percentag	e distribution o	9. NUMBER C	F PARTICL A	TING LIBI	RARIES AN	D AGENCII	ES	•		
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32	c, NEGR			lable		nicau av	allable	(3) SCHOOL						•
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ECTION B. Penditures Report	PROJECT	SALARIES AND WAGES (J)	800KS	AUDIO-VISUAL MATERIALS (3)	EQUIPMENT	CONTRACTUAL SERVICES (5)	OTHER ETPENSES (6)	TOTAL FOR PROJECT	FEDERAL FU: OS	STA FUN (9,	DS	0 CAL CUNDS (10)	TOTAL (Must equal Col. 7) (37)	18
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South Carolina State Library
1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year TO 76
Title I
Project VI-B. Service to Blind and
Physically Handicapped

SECTION C.

The present amendment continues funding for the services described in the FY 76 Annual Program as amended March 1976. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation and the addition of TQ 76 funds as outlined below.

7. When and Where Project Will Be Implemented

This project will be implemented in F% 77. It is a continuous project begun in 1968. It will be administered by the South Carolina State Library, Division for the Blind and Physically Handicapped.

VI. Estimated Cost of and Sources of Funding

TQ 76 funds budgeted for use in FY 77: \$11.470



	DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE OFFICE OF EDUCATION WASHIN ON, D.C. 20202						An answer is required for each item on this form. THIS REPORT IS FOR TIT				FORM APPROVED O.M.B. NO. \$1-R0712			
	PROJT REPORT								AN ACTU		III			
For T	itles I and III				ion Act, (is amend ing this report)	ded P.L. 91-600	1	ear ending otember 3	0, 1977	STA	Τ Ε S. C.	PROJECT NO.		
	1. NAME (Identify if state agency, regional or local library, organization, or institution that will administe									TELEPHO	NE (Area code, Number, Extension)			
		arolina Si			,,	(803) 758-3181; 758-3182								
		iber, street, city				T co	UNTY	ZIP CODE	,	1		T(S) (If less than entire		
								29211 State, fint by number) 3, 4, 5						
	P.O. Box 11464. Columbia, S. C. Richland 29211													
	Title III. Project III. Area Reference Resource Centers (Interlibrary Cooperation)													
	3. PROJECT (DATES			HECT X CONT	INUMIG PROJECT			ROJECT, GIV	E PREVIOU	S PROJECT NE			
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PRO	distribution of persons served within each of the following area-)													
1	The state of the s								U. (1) URBAN 104, 059 (2) SUBURBAN (3) RURAL 247, 836					
∢	6. TYPE OF GROUP (Check the box which best describes the population served by the project) (1) ECONOMICALLY DISADVANTAGED								7. AGE GROUP SERVED (Give best estimate of the percentage distribution of persons served in the project by age groups (see item 4.6.)					
ō	1 · / hus./				TAGE OF THIS CO	<u> </u>								
CT	(2) PHYSICALLY HANDICAPPED: GIVE PERCENTAGE OF THIS GROUP THAT IS BLIND (3) MIGRANT (4) X GENERAL PUBLIC AREA (5) OTHER (Specily)								(1) CHILDREN (age 0-14)115,219 (3) GRADUATE (age 25-64)144,441					
SE	B. ETHNIC OR				RIMARILY FOR A	00.04	(2) YOUTH	(age 15-24)	66,088	(4) AGED (#10 6	5 and over) 26,147			
					itage distribution of					A-156 AND AGG				
	served by race or ethnic group) [YES [X] NO 9. NUMBER OF PARTIC										(2) thru (11) (6) OTHER ACADEMIC			
					IF SPANISH SURN	NAMED	٠, ا	1						
	(1) . AMER	CAN INDIANS		416	(2) a. MEXICAN AMERICANS 7						(7) SPECIAL			
4.04	b. AMERI	ICAN ORIENTA		124	b. CUBAN			<u> </u>			(8) HOSPITALS			
185	c, NEGR	0		,252	r, PUERTO	RICAN	18	(3) SCHOOL		(9) CORRECTIONAL				
ļ	d. WHITE		209	,998	d. OTHER			(4) VOCATIO		(10) RESIDENTIAL SCHOOLS				
	e. OTHER 105 (5) JR. COLLEGE										(11) OTHER	1 8		
	SUA	MARY OF EXP	'ENDITURE	(Fill in Line	I for "PROPOSED"	" and Line 2 for "A	ctual" expen	diturex, OE Fo	rm 3114-3. Ko	and all amor	ints to nearest dol	(lar)		
V1		ļ	<u>.</u>	ву (ATEGORY (Colum	ne 1-7)		 		BY SO	URCE (Columns 8-			
ECTION B PENDITURES	bt, "	SALARIES AND WAGES	воокѕ	AUDIO-VISU MATERIAL	LEMINDMENT	CONTRACTUAL SERVICES	OTHER EXPENSES	TOTAL FOR	FEDERAL FUL DE	STAT		(Must equal Col. 7)		
<u>0</u> 000		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)		
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South Carolina State Library 1500 Senate Street Columbia, South Carolina 29201 Fiscal Year TQ 76 Title III Project III. Area Reference Resource Centers

SECTION C.

The present amendment continues funding for the program described in the FY 76 Annual Program as amended in March 1976. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation and the addition of TQ 76 funds as outlined below.

V. When and Who a . . ect Will Be Implemented

This project ill be implemented in FY 77 by the Florence County Library in the eight-county area in eastern South Carolina.

VI. Estimated of and Sources of Funding

TQ 70 funds budgeted for use in FY 77: \$6,000



		DEPARTMENT	OFFICE OF	FEDUCATION			In answer is each item or		!	FORM APPROVED 0.M.B. NO. 51-R0712			
WASHINGTON, D.C. 20202 PROJECT REPORT								IS REPORT IS FOR X A PROPOSED AN ACTU PROJECT PROJECT			TITLE III		
For T					ion Act, as amend ing this report)]] '	ear ending tember 30	, 1977	STAT	S. C.	PROJECT NO.		
					y, organization, or r	telephone (Area code, Number, Extension) (803) 758-3181; 758-3182							
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	ADDRESS (Num					county Richland	ZIP CODE			le, fist by number)			
	P. O. Bo	ox 11469,	Columbia	a, S. C.		29211 A11							
Ī	2. NAME OF PROJECT												
	Title III. Project V. Interlibrary Loan Network (Interlibrary Cooperation)												
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U							(S) X OTHER	(Specily)	Interlibrar	y Loan			
0	(J) PREDOMINANT CHARACTERISTIC OF AREA SERVED (Give best estimate of the petventage distribution of persons served within each of the following areas)											-	
٩	a. (1) MODEL CITY NEIGHBORHOOD 78,392 (2) APPALACHIA 656,219 b. (1) URBAN 1,232,195 (3) RUR												
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z					the propagation services	_			roups (see item 4.b				
Ō	(1) ECONOMICALLY DISADVANTAGED (2) PHYSICALLY HANDICAPPED: GIVE PERCENTAGE OF THIS GROUP THAT IS BLIND								TEN (040 0-14)	787.709	WORKING AGE	/1000 25-041.092.	
U t					(5) OTHER (S	(1) CHILDREN (age 0-14) 787,709 (3) GRADUATE (age 25-64), 092, (2) YOUTH (age 15-24) 519,083 (4) AGED (age 65 and over) 190,							
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}	served by tal	ce or ethnic gro	up)	_	T				(6) OTHER ACADE				
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	b. AMERI	CAN DRIENTA		2,569	b. CUBAN		860	(3) SCHOOL 42 (9) CORRECTIONAL					
188 [c. NEGRO	0		9,041	c. PUERTO	c. PUERTO RICAN 2,089			(4) VOCATIONAL 3			(9) CORRECTIONAL 12 15 (10) RESIDENTIAL 4	
	d WHITE 1,794,430 d. OTHER										II) OTHER	4	
	e. OTHE			2,235		N 34		(5) JR. COL		<u> </u>			
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South Carolina State Library 1500 Senate Street
Columbia, South Carolina 29201
Fiscal Year TQ 76
Title III
Project V. Interlibrary Loan

SECTION C.

The present amendment continues funding for the on-going program described in the FY 76 Annual Program supplement. For the project purpose, description, administration, evaluation, et cetera, refer to the original project document. The only changes are in the date of implementation and the addition of TQ funds as outlined below.

V. When and Where Project Will Be Implemented

This project will be implemented by the State Library in FY 77.

VI. Estimated Cost of and Sources of Funding

TQ 76 funds budgeted for use in FY 77: \$5.526

