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ABSTRACT

The bulk of this volume is comprised of the statistical report forms submitted to the state library by all of the academic libraries in the state of North Dakota. The data presented for each library includes: print resources (books, documents, serials, and microforms); audiovisual holdings; collection use in terms of in-library usage, circulation, and interlibrary loan; facility size and staffing data; operating hours; library income from various sources; and expenditures on personnel, materials, and technical processes. A summary table is included. (SL)



North Dakota

LIBRARY NOTES

AN OCCASIONAL PUBLICATION OF THE STATE LIBRARY COMMISSION

NORTH DAKOTA

ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974

VOLUME 6

NUMBER 3

MARCH
1975

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Bismarck, North Dakota

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RICHARD J. WOLFERT
State Librarian

NORTH DAKOTA
ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974



STATE LIBRARY COMMISSION
Bismarck, N.D.
March 1975

RICHARD J. WOLFERT
State Librarian



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2480

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

SUMMARY

School _____
City _____ Zip Code _____
Library Director _____

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	1,170,845	393,746	14,289	9,407	20,307	173	647
(+) Added during year	119,180	31,505	1,277	1,152	3,543	61	765
(-) Withdrawn during year	9,628	4,198	200	-0-	-0-	-0-	-0-
At end of year	1,280,397	421,053	26,491	10,697	23,850	234	412
New titles added during year	40,062	1,582	1,248	490	-0-	-0-	-0-

PERIODICALS

Number of titles currently received 16,546
Number of bound volumes in library 264,543
Number of unbound volumes in library 14,349
Number of microreproductions of
volumes in library
fiche 1,196
film 13,068
opaque -0-

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
3,347	50	704	10,842	246
1,296	-0-	163	2,060	71
25	-0-	-0-	17	-0-
6,118	50	817	12,885	317
884	-0-	93	1,371	71

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
5,139	740	1,362	258	20	264
6,037	312	315	33	10	197
-0-	-0-	113	24	-0-	-0-
14,176	1,152	1,664	262	30	463
438	165	170	19	10	74

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (5) yes (10) no If so, in what year was it so designated? _____

State government? (5) yes (10) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	219,005	Microcards	125	Tape cassettes	6,801
Pamphlets	4,128	Microfiche	7,122	Tape cartridges	20
Documents	2,203	Discs	3,233	Filmstrips	754
Periodicals	55,680	Films	305	Video tape	74
Microfilm	4,043	Slides	1,410		

In-library use of resources - Give estimates

Books	82,091	Microcards	3	Tape cassettes	2,550
Pamphlets	5,900	Microfiche	2,648	Tape cartridges	35
Documents	2,600	Discs	900	Filmstrips	725
Periodicals	141,292	Films	-0-	Video tape	45
Microfilm	4,799	Slides	3,020		

Interlibrary loans -

	Books	Periodicals
From your library	5,376	3,793
To your library	5,636	4,488

How many of the above loans were to or from out-of-state libraries? Books 3,801
How many photocopies were made in your library in lieu of loans? 38,657 Periodicals 29

PHYSICAL FACILITIES

How many square feet does the library contain? 390,522
What is the number of books or volumes which can be accommodated on shelves? 1,451,920
How many seats for readers does the library have? 3,959

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	_____	_____	_____	_____
Tuesday	_____	_____	_____	_____
Wednesday	_____	_____	_____	_____
Thursday	_____	_____	_____	_____
Friday	_____	_____	_____	_____
Saturday	_____	_____	_____	_____
Sunday	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____

FINANCE - INCOME

From School District	\$ 84,467
From State	2,109,402
From Federal	95,592
From Private	93,997
TOTAL	\$ 2,383,458

FINANCE - EXPENSE

Personnel (include fringe) \$ 1,078,225

Materials

Books	\$ 585,424
Periodicals	396,327
Audio-visual	30,918
Microforms	22,141

TOTAL \$ 1,034,810

Binding & Re-binding	\$ 52,327
Data Processing	1,476
Equipment	73,718
Other costs	130,747

TOTAL \$ 258,268

GRAND TOTAL \$ 2,371,303

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians 63.55	\$ 455,420
Professional staff other than librarians 5.125	29,604
Clerical and other staff on library budget 55.00	195,880
TOTAL 123.675	\$ 680,904

Staff serving on an hourly basis

Number of hours	60,032
Expenditures	\$ 104,512

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	60,045
Expenditures by library	\$ 26,248
Expenditures other than by library	\$ 112,589



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Bismarck Junior College Library
City Bismarck, ND Zip Code 58501
Library Director Lois N. Engler

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	24,223	N/A	Do not		0	0	
(+) Added during year	1 305		keep				
(-) Withdrawn during year	66		record				
At end of year	25 462			138			
New titles added during year	1 290						

PERIODICALS

Number of titles currently received 303
Number of bound volumes in library 218
Number of unbound volumes in library 2115
Number of microreproductions of
volumes in library
fiche 0
film 466
opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
0	0	234	1076	0
(+) Added during year		39	37	
(-) Withdrawn during year		0	0	
At end of year		273	1113	
New titles added during year		39	37	

RESOURCES - AUDIO VISUAL (cont.)

we have not differentiated so far

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
1157		212	85		
704		43	14		
1861	100	255	99		

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____

State government? () yes (x) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 7362
Pamphlets NA
Documents NA
Periodicals NA
Microfilm NA

Microcards NA
Microfiche NA
Discs 180
Films 86
Slides NA

reels and
Tape cassettes 14
Tape cartridges NA
Filmstrips 152
Video tape NA

In-library use of resources - Give estimates

Books NA
Pamphlets NA
Documents NA
Periodicals 1478
Microfilm NA

Microcards NA
Microfiche NA
Discs NA
Films NA
Slides NA

Tape cassettes NA
Tape cartridges NA
Filmstrips NA
Video tape NA

Interlibrary loans -

From your library

Books
128

Periodicals
No different records kept.

To your library

112

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? 57

Very few. No
Books record kept.
Periodicals 3 or 4
perhaps

PHYSICAL FACILITIES

How many square feet does the library contain? 15,145

What is the number of books or volumes which can be accommodated on shelves? 30,000

How many seats for readers does the library have? 200

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	7:30 a.m.-5:00 p.m.	12	8:00 a.m.-12:00	7
Tuesday	6:30 p.m.-9:00 p.m.	12	1:00 p.m.-4:00 p.m.	7
Wednesday	same	12	"	7
Thursday	same	12	"	7
Friday	7:30 a.m.-5:00 p.m.	9½	same	7
Saturday	close			
Sunday	6:30 p.m.-9:00 p.m.	2½		
TOTAL		60		35

FINANCE - INCOME

From State	\$ 49,677	
From Federal	5,000	
From Private	920	gifts, fines, etc.
TOTAL	\$ 55,597	

FINANCE - EXPENSE

Personnel (include fringe) \$ 32,947 (does not include work study)

Materials

Books	\$10,541	
Periodicals	4,118	
Audio-visual	5,867	
Microforms	762	
TOTAL	\$ 21,288	
Binding & Re-binding	\$ 102	
Data Processing	0	
Equipment	0	
Other costs	1631	
TOTAL	\$ 1,733	

GRAND TOTAL\$ 55,968

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians 2	\$ 27,122
Professional staff other than librarians	
Clerical and other staff on library budget 1	4,440
TOTAL 3	\$ 31,562

Staff serving on an hourly basis

Number of hours 30 perschool week
Expenditures \$ 1385

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1526
Expenditures by library \$ 0
Expenditures other than by library \$ 2442



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

18501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2480

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE LIBRARY

School Mary College

City Bismarck Zip Code 58501

Library Director Brother Paul D. Nyquist

RESOURCES - PRINTED

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added
during year

Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
			Fiche	Film	Opaque	Ultra-fiche
33946						
1854						
35800						
1752						

PERIODICALS

Number of titles currently received 460

Number of bound volumes in library 6500

Number of unbound volumes in library

Number of microreproductions of
volumes in library fiche

film 600

opaque

RESOURCES - AUDIO-VISUAL

Phonorecords

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
56		43	707	
56		43	707	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
 (+) Added during year
 (-) Withdrawn during year
 At end of year
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
178		18			125
178		18			125

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes () no If so, in what year was it so designated? _____

State government? () yes () no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books _____	Microcard _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

From your library

Books 740	Periodicals 300
--------------	--------------------

To your library

742	400
-----	-----

How many of the above loans were to or from out-of-state libraries?

Books 10
 Periodicals 10

How many photocopies were made in your library in lieu of loans? 300

PHYSICAL FACILITIES

How many square feet does the library contain? 8640

What is the number of books or volumes which can be accomodated on shelves? _____

How many seats for readers does the library have? 144

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 am-11 pm	15	8 am- 5 pm	9
Tuesday	same	15	same	9
Wednesday	same	15	same	9
Thursday	same	15	same	9
Friday	8 am- 5 pm	9	same	9
Saturday	2-5 pm	3		
Sunday	2-11 pm			
TOTAL		81		45

FINANCE - INCOME

From State	\$	
From Federal	5000	
From Private		
TOTAL	\$	5000

FINANCE - EXPENSE

Personnel (include fringe) \$ NA

Materials

Books	14,000	
Periodicals	7,650	
Audio-visual	1,500	
Microforms		
TOTAL	\$	23,150

Binding & Re-binding	\$	150
Data Processing		
Equipment		
Other costs	2000	
TOTAL	\$	2150

GRAND TOTAL\$ 25,300.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>		<u>Salary Expenditures</u>
Librarians	2	\$ NA
Professional staff other than librarians	1	NA
Clerical and other staff on library budget	2 1/2	NA
TOTAL	5 1/2	\$ NA

Staff serving on an hourly basis

Number of hours _____
Expenditures \$ _____

Work-study programs or other programs for which library makes partial or no payment:

Number of hours _____
Expenditures by library \$ _____
Expenditures other than by library \$ 11,000



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE LIBRARY

School North Dakota State University Bottineau Branch
City Bottineau, North Dakota Zip Code 58318
Library Director Wendal J. Cushing

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	18,600				51		
(+) Added during year							
(-) Withdrawn during year	77						
At end of year	18,523				51		
New titles added during year	1,224						
	1,147						

PERIODICALS

Number of titles currently received 191
Number of bound volumes in library 1,108
Number of unbound volumes in library Unknown
Number of microreproductions of
volumes in library
fiche 0
film 73
opaque

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
38		99		
0		0		
0		0		
38		99		
		11		

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
560		212	36		63
100		40	0		0
0		0	0		0
660		252	36		63

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (☒) no If so, in what year was it so designated? _____

State government? (x) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>4,150</u>	Microcards <u>0</u>	Tape cassettes <u>48</u>
Pamphlets <u>200</u>	Microfiche <u>0</u>	Tape cartridges <u>20</u>
Documents <u>0</u>	Discs <u>116</u>	Filmstrips <u>54</u>
Periodicals <u>9,000</u>	Films <u>20</u>	Video tape <u>0</u>
Microfilm <u>25</u>	Slides <u>146</u>	Film Loops <u>18</u>

In-library use of resources - Give estimates

Books <u>4,000</u>	Microcards <u>0</u>	Tape cassettes <u>20</u>
Pamphlets <u>150</u>	Microfiche <u>0</u>	Tape cartridges <u>15</u>
Documents <u>0</u>	Discs <u>0</u>	Filmstrips <u>0</u>
Periodicals <u>10,000</u>	Films <u>0</u>	Video tape <u>0</u>
Microfilm <u>40</u>	Slides <u>3,000</u>	

Interlibrary loans -

From your library

Books

34

Periodicals

13 No location

To your library

46

How many of the above loans were to or from out-of-state libraries?

Books _____

How many photocopies were made in your library in lieu of loans? 7

Periodicals _____

PHYSICAL FACILITIES

How many square feet does the library contain? 6,912 sq. Ft.

What is the number of books or volumes which can be accommodated on shelves? 40,000

How many seats for readers does the library have? 80

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00 am to 5:00 pm	<u>12 1/2</u>	8:00 am to 5:00	<u>9</u>
Tuesday	7:00 pm to 9:30 pm	<u>12 1/2</u>		<u>9</u>
Wednesday	Same as above	<u>12 1/2</u>		<u>9</u>
Thursday	Same as above	<u>12 1/2</u>		<u>9</u>
Friday	8:00 am to 5:00 pm	<u>9</u>		<u>9</u>
Saturday	9:00 am to 5:00 pm	<u>8</u>		
Sunday	1:00 pm to 5:00 pm	<u>4</u>		
TOTAL		<u>71 6/1</u>		<u>45</u>

FINANCE - INCOME

From State	\$ <u>43,877.00</u>
From Federal	<u>0</u>
From Private	<u>0</u>
TOTAL	\$ <u>43,877.00</u>

FINANCE - EXPENSE

Personnel (include fringe) \$ 22,834.00

Materials

Books	<u>14903.00</u>
Periodicals	<u>2,100.00</u>
Audio-visual	<u>200.00</u>
Microforms	

TOTAL \$ 17,203.00

Binding & Re-binding \$ 987.00

Data Processing _____

Equipment _____

Other costs _____

TOTAL \$ 95,100

GRAND TOTAL \$ 41,024
43,877.00

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians	<u>2</u>	Salary Expenditures
Professional staff other than librarians		\$ <u>18,018.00</u>
Clerical and other staff on library budget		
TOTAL		\$ <u>18,018.00</u>

Staff serving on an hourly basis

Number of hours 1,540

Expenditures \$ 2,465.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 552

Expenditures by library \$ 1,000.00

Expenditures other than by library \$ _____ **16**



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Lake Region Junior College

City Devils Lake, ND

Zip Code 58301

Library Director Mrs. Donna Matter

RESOURCES - PRINTED

VOLUMES

At beginning of year

14,251

(+) Added during year

2,725

(-) Withdrawn during year

0

At end of year

16,976

New titles added
during year

2,665

Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
			Fiche	Film	Opaque	Ultra-fiche

PERIODICALS

Number of titles currently received 216

Number of bound volumes in library 3 titles

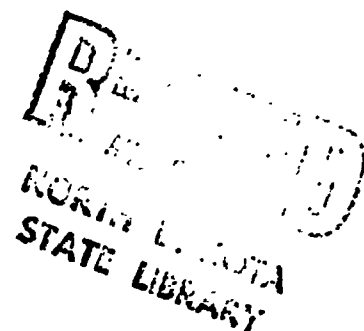
Number of unbound volumes in library 0

Number of microreproductions of
volumes in library

fiche 0

film 94 reels (5 titles)

opaque 0



RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Phonorecords				
Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
12		104	420	
7		2	104	
0		0	0	
19		106	524	
7		2	104	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Sound	Silent			
615	12	0	0	0	0
0	11	0	0	0	2
0	0	0	0	0	0
615	23	0	0	0	2
0	11	0	0	0	2

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes () no If so, in what year was it so designated?

State government? (X) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 8766
Pamphlets 55
Documents 0
Periodicals 2744
Microfilm 0

Microcards 0
Microfiche 0
Discs 215
Films 0
Slides 90

Tape cassettes 80
Tape cartridges 0
Filmstrips 21
Video tape 0

In-library use of resources - Give estimates

Books 10,000
Pamphlets 125
Documents 0
Periodicals 5,000
Microfilm 14

Microcards 0
Microfiche 0
Discs 300
Films 0
Slides 0

Tape cassettes 100
Tape cartridges 0
Filmstrips 0
Video tape 0

Interlibrary loans -

From your library

To your library

Books	Periodicals
34	19
88	123

How many of the above loans were to or from out-of-state libraries?

Books 0
Periodicals 0

How many photocopies were made in your library in lieu of loans? 24

PHYSICAL FACILITIES

How many square feet does the library contain? 4576 sq. ft.

What is the number of books or volumes which can be accommodated on shelves? 420 ft. of shelving

How many seats for readers does the library have? 90

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:30--5:00	11½	8--5	9
Tuesday	7PM--9PM	11½	same	9
Wednesday	same	11½	same	9
Thursday	same	11½	same	9
Friday	8:30--5:00	9½	same	9
Saturday	----	0	same	
Sunday	7PM--9PM	2		
TOTAL		57½		45

FINANCE - INCOME

From State \$ _____
 From Federal 5,000
 From Private 22,400
 Institutional
 TOTAL \$ 27,400

FINANCE - EXPENSE

Personnel (include fringe) \$ 14,400

Materials

Books 8268
 Periodicals 3468
 Audio-visual 448
 Microforms _____

TOTAL\$ 12,184

Binding & Re-binding \$ _____

Data Processing 816

Equipment _____

Other costs _____

TOTAL\$ 816

GRAND TOTAL\$ 27,400

STAFF

Full-time equivalents (FTE) of regular library staff positions Salary Expenditures

Librarians _____ \$ 11,400

Professional staff other than librarians _____ 3,000

Clerical and other staff on library budget _____

TOTAL _____ \$ 14,400

Staff serving on an hourly basis

Number of hours none

Expenditures \$ none

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1620

Expenditures by library \$ none

Expenditures other than by library \$ 2,592

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
 (+) Added during year
 (-) Withdrawn during year
 At end of year
 New titles added during year

Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Sound	Silent			
		23	1		16
		4	0		0
		0	0		0
		27	1		16
		4	0		0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (x) yes () no If so, in what year was it so designated? 1968

State government? (x) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>20,702</u>	Microcards <u> </u>	Tape cassettes <u>859</u>
Pamphlets <u> </u>	Microfiche <u> </u>	Tape cartridges <u> </u>
Documents <u> </u>	Discs <u>122</u>	Filmstrips <u> </u>
Periodicals <u>16,000</u>	Films <u> </u>	Video tape <u> </u>
Microfilm <u> </u>	Slides <u> </u>	

In-library use of resources - Give estimates

Books <u>4003</u>	Microcards <u> </u>	Tape cassettes <u> </u>
Pamphlets <u> </u>	Microfiche <u> </u>	Tape cartridges <u> </u>
Documents <u> </u>	Discs <u> </u>	Filmstrips <u> </u>
Periodicals <u> </u>	Films <u> </u>	Video tape <u> </u>
Microfilm <u> </u>	Slides <u> </u>	

Interlibrary loans -

From your library

Books
88

Periodicals
165

To your library

226

318

Have subtracted Dix.
Pub. Lib. requests.

How many of the above loans were to or from out-of-state libraries?

Books 12
Periodicals 3

How many photocopies were made in your library in lieu of loans?

PHYSICAL FACILITIES

How many square feet does the library contain? 27,000 sq. ft.

What is the number of books or volumes which can be accommodated on shelves? 70,000 approx

How many seats for readers does the library have? 250



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE LIBRARY

School DICKINSON STATE COLLEGE

City Dickinson

Zip Code 58601

Library Director Bernnett Reinke

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	63384	10,079		201	4737		
(+) Added during year	2692	3,100		21	1400		
(-) Withdrawn during year	1073			0	0		
At end of year	65003	13,179		222	6137 6337		
New titles added during year							

PERIODICALS

Number of titles currently received 662
Number of bound volumes in library 1576
Number of unbound volumes in library ?
Number of microreproductions of
volumes in library
fiche 0
film 3807
opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords				
Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
648		13	777	
141		0	0	
0		0	0	
789		13	777	
101		0	0	

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00-10:00	14	8:00-5:00 7:00-9	11
Tuesday	3:00-10:00	14	8:00-5:00 7:00-9	11
Wednesday	8:00-10:00	14	8:00-5:00 7:00-9	11
Thursday	8:00-10:00	14	8:00-5:00 7:00-9	11
Friday	8:00- 4:00	8	8:00-5:00	9
Saturday	1:00-4:00	3		
Sunday	3:00-10:00	7		
TOTAL		74		53

FINANCE - INCOME

From State	\$102,687
From Federal	5,000
From Private	0
TOTAL	\$107,687

FINANCE - EXPENSE

<u>Personnel</u> (include fringe)	\$45,806
<u>Materials</u>	
Books	21,458 & 1/2
Periodicals	7,641
Audio-visual	0
Microforms	3,392
TOTAL	\$32,487
Binding & Re-binding \$	0
Data Processing	0
Equipment	4,044
Other costs	25,350
TOTAL	\$29,394

GRAND TOTAL\$107,687

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>		<u>Salary Expenditures</u>
Librarians	3.5	\$41,100
Professional staff other than librarians	0	
Clerical and other staff on library budget	1	5,200
TOTAL	4.5	\$46,300

Staff serving on an hourly basis

Number of hours 12,127
Expenditures \$ 20,008 (\$6108 + \$13,900)

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 8424
Expenditures by library \$ 2200
Expenditures other than by library \$ 11,120 **22**



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2490

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NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Trinity Bible Institute

City Ellendale, North Dakota

Zip Code 58436

Library Director Betty Jo Eliason

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	56,726	N/A	N/A	0	0	0	0
(+) Added during year	984	N/A	N/A				
(-) Withdrawn during year							
At end of year	57,610						
New titles added during year	N/A						

PERIODICALS

Number of titles currently received 47
Number of bound volumes in library 1,150
Number of unbound volumes in library N/A
Number of microreproductions of
volumes in library
fiche none
film none
opaque none

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STATE LIBRARY

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
37	None	None	None	None
192				
None				
229				
192	23			

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
450	None	46	None	None	None
None	None	None	None	None	None
450		46			
None					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (X) no If so, in what year was it so designated? _____

State government? () yes (X) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>4,880</u>	Microcards <u>none</u>	Tape cassettes <u>none</u>
Pamphlets <u>unknown</u>	Microfiche <u>"</u>	Tape cartridges <u>none</u>
Documents <u>none</u>	Discs <u>"</u>	Filmstrips <u>none</u>
Periodicals <u>none</u>	Films <u>"</u>	Video tape <u>none</u>
Microfilm <u>none</u>	Slides <u>"</u>	

In-library use of resources - Give estimates

Books <u>6,000</u>	Microcards <u>none</u>	Tape cassettes <u>50</u>
Pamphlets <u>100</u>	Microfiche <u>none</u>	Tape cartridges <u>none</u>
Documents <u>none</u>	Discs <u>"</u>	Filmstrips <u>"</u>
Periodicals <u>500</u>	Films <u>"</u>	Video tape <u>"</u>
Microfilm <u>None</u>	Slides <u>"</u>	

Interlibrary loans -

From your library

To your library

Books	Periodicals
20	None
2	"

How many of the above loans were to or from out-of-state libraries? _____

Books 10

How many photocopies were made in your library in lieu of loans? None

Periodicals None

PHYSICAL FACILITIES

How many square feet does the library contain? 12,000

What is the number of books or volumes which can be accomodated on shelves? 58,500

How many seats for readers does the library have? 65

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

		<u>Winter</u>		<u>Total</u>	<u>Summer</u>	
		<u>Hours Open</u>			<u>Hours Open</u>	<u>Total</u>
Monday	8-12	1-5	6-9:30	11½	Closed	
Tuesday	"	"	"	"	"	
Wednesday	"	"	"	"	"	
Thursday	"	"	"	"	"	
Friday	"	"	"	"	"	
Saturday		9-12	1-5	7	"	
Sunday		Closed		0	"	
TOTAL				64½		

FINANCE - INCOME

From State \$ None
 From Federal None
 From Private 1,357.03
 TOTAL \$ 1,357.03

FINANCE - EXPENSE

Personnel (include fringe) \$ 15.00

Materials

Books 794.29
 Periodicals 638.15
 Audio-visual
 Microforms

TOTAL\$ 1,432.44

Binding & Re-binding \$ None

Data Processing "

Equipment "

Other costs 22.58

TOTAL\$ 22.58

GRAND TOTAL\$ 16,455.02
~~\$ 1,455.02~~

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians 1 Salary Expenditures \$ 4,800

Professional staff other than librarians

Clerical and other staff on library budget 2 2,776.79

TOTAL \$ 7576.79

Staff serving on an hourly basis

Number of hours 986

Expenditures \$ 986

Work-study programs or other programs for which library makes partial or no payment:

Number of hours

Expenditures by library \$

Expenditures other than by library \$



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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**NORTH DAKOTA
STATE LIBRARY**

School North Dakota State University

City Fargo, North Dakota

Zip Code 58102

Library Director K. L. Janecek

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	260,124	104,026					
(+) Added during year	17,569	11,221			36		
(-) Withdrawn during year	5,420	3,254					
At end of year	272,273	111,993			36		
New titles added during year	8,842	no statis. possible					

PERIODICALS

Number of titles currently received 4,144

Number of bound volumes in library 76,315

Number of unbound volumes in library NA

Number of microreproductions of
volumes in library
fiche 38
film 2,207
opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords				
Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
338			312	
358			312	
202			176	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
 (+) Added during year
 (-) Withdrawn during year
 At end of year
 New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
4,530					
4,530					
37					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes () no If so, in what year was it so designated? 1907

State government? (X) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	38,249	Microcards		Tape cassettes	395
Pamphlets	116	Microfiche		Tape cartridges	
Documents	856	Discs	175	Filmstrips	1
Periodicals	4,930	Films		Video tape	
Microfilm	3	Slides	50		

In-library use of resources - Give estimates

Books	10,034	Microcards	3	Tape cassettes	40
Pamphlets	200	Microfiche		Tape cartridges	
Documents	500	Discs		Filmstrips	
Periodicals	85,000	Films		Video tape	
Microfilm	1,000	Slides			

Interlibrary loans -

	Books	Periodicals
From your library	892	905
To your library	661	2,308

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? 924

Books } 1902
 Periodicals } total
 (No distinction
 between books and per.
 but % for books is low)

PHYSICAL FACILITIES

How many square feet does the library contain? 60,000 including branches

What is the number of books or volumes which can be accommodated on shelves? 250,000

How many seats for readers does the library have? 500

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Tuesday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Wednesday	8:00 A.M - Midnight	16	7:30 AM - 9:00 PM	13.5
Thursday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Friday	8:00 AM - 5:00 PM	9	7:30 AM - 5:00 PM	9.5
Saturday	9:00 AM - 5:00 PM	8	9:00 AM - 1:00 PM	4.0
Sunday	2:00 AM - 12 Mid.	10	2:00 PM - 9:00 PM	7.0
TOTAL		91.0		74.5

FINANCE - INCOME

From State	\$ 574,014.00
From Federal	28,404.66 (includes 23,404.66 Federal Work Study money)
From Private	2,828.23 (Experiment Station)
TOTAL	\$ 605,246.89

FINANCE - EXPENSE

Personnel (include fringe) \$ 253,758.00

Materials

Books	123,867.81
Periodicals	108,402.88
Audio-visual	779.82
Microforms	5,624.34
TOTAL	\$ 238,674.85
Binding & Re-binding	\$ 25,185.60
Data Processing	635.26
Equipment	31,000.00
Other costs	17,127.14
TOTAL	\$ 73,948.00

GRAND TOTAL\$ 566,330.85

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians 11.5	\$ 127,107.22
Professional staff other than librarians 0	
Clerical and other staff on library budget 19 3/4	102,394.00
TOTAL 31.25	\$ 229,501.22

Staff serving on an hourly basis

Number of hours	9,137.0
Expenditures	\$ 16,858.12

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	1,676.20
Expenditures by library	\$ 7,398.66

Expenditures other than by library \$ 23,404.66



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School University of North Dakota

City Grand Forks, North Dakota

Zip Code 58201

Library Director Edward S. Warner

RESOURCES - PRINTED

VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets		
				Film Reels		Fiche
At beginning of year	302,973	219,000	NA	5,323	173	647 v.
(+) Added during year	17,422	10,000	NA	2,089	61	765 v.
(-) Withdrawn during year	1,418		NA	0	0	
At end of year	318,927	229,000	NA	7,412	234	412 v.
New titles added during year	10,373	NA	NA	NA	NA	NA

PERIODICALS

Number of titles currently received 5,125

Number of bound volumes in library NA *

Number of unbound volumes in library NA *

Number of microreproductions of
volumes in library fiche NA *

film NA *

* included in resources-printed volumes NA *

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RESOURCES - AUDIO-VISUAL

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
350	0	0	682	0
94	0	54	210	0
0	0	0		0
444	0	54	892	0
17	0	27	200	0

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year

At end of year

New titles added during year

Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Sound	Silent			
6	0	2	0	0	0
2	0	18	1	0	0
0	0	0	0	0	0
8	0	20	1	0	0
2	0	9	1	0	0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (x) yes () no If so, in what year was it so designated? 1890

State government? (x) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 50,695	*Microcards 125	*Tape cassettes 152
Pamphlets 639	*Microfiche 7,020	Tape cartridges NA
Documents 1,222	Discs 1,116	*Filmstrips 6
Periodicals 1,440 per yr	Films NA	Video tape NA
*Microfilm 4,000 est.	Slides NA	

* no distinction between inhouse use and loan

In-library use of resources - Give estimates

Books NA	Microcards NA	Tape cassettes NA
Pamphlets NA	Microfiche NA	Tape cartridges NA
Documents NA	Discs 0	Filmstrips NA
Periodicals NA	Films NA	Video tape NA
Microfilm NA	Slides NA	

Interlibrary loans -

	Items	
From your library (LENDING)	2,323	
To your library (BORROWING)	2,682	

How many of the above loans were to or from out-of-state libraries? Books 1,828
How many photocopies were made in your library in lieu of loans? 1,981

PHYSICAL FACILITIES

How many square feet does the library contain? 68,000

What is the number of books or volumes which can be accomodated on shelves? 300,000

How many seats for readers does the library have? 800

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8:00a.m. to 11:00p.m.	15	<u>SAME</u>	
Tuesday	8:00 a.m. to 11:00 p.m.	15		
Wednesday	8:00 a.m. to 11:00 p.m.	15		
Thursday	8:00 a.m. to 11:00 p.m.	15		
Friday	8:00 a.m. to 5:00 p.m.	9		
Saturday	1:00 p.m. to 5:00 p.m.	4		
Sunday	1:00 p.m. to 11:00p.m.	10		
TOTAL	7 days	83 hrs.		

FINANCE - INCOME

From State	\$ 712,918 (includes 22,918 income acct.)
From Federal	5,000
From Private	
TOTAL	\$ 717,918

FINANCE - EXPENSE

Personnel (include fringe) \$ 304,127

Materials

Books 211,160

Periodicals 126,000

Audio-visual *NA

Microforms *NA

TOTAL \$ 337,160

Binding & Re-binding \$ 15,000

Data Processing 0

Equipment 10,746

Other costs 48,919

TOTAL \$ 74,665

GRAND TOTAL \$ 715,952

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians 18.5

Professional staff other than librarians

Clerical and other staff on library budget 12

TOTAL 30.5

Salary Expenditures

\$ NA

NA

NA

\$ NA

Staff serving on an hourly basis

Number of hours 16,400

Expenditures \$ 27,451

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 15,000

Expenditures by library \$ 2,549

Expenditures other than by library \$ 25,490



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Olaf H. Thormodsgard Law Library University of North Dakota

City Grand Forks, North Dakota Zip Code 58201

Library Director Roger Becker

Beginning October 1, 1974

RESOURCES - PRINTED

VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	71,601	*	*	x	x	x	none
(+) Added during year	56,968						
(-) Withdrawn during year	none						
At end of year	128,569						
New titles added during year	N.A.						

* Included in books per HEW Survey Standards

PERIODICALS i.e. Serials

Number of titles currently received est. 1,000 eg microforms

Number of bound volumes in library 111,773 eg microforms

Number of unbound volumes in library N.A.

Number of microreproductions of
volumes in library

fiche see above

film see above

opaque see above

RESOURCES - AUDIO-VISUAL

Phonorecords

	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	none	none	none	none	none
(+) Added during year					
(-) Withdrawn during year					
At end of year					
New titles added during year					

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RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
none	none	none	none	none	none

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (✓) no If so, in what year was it so designated? _____
State government? () yes (✓) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned WE DO NOT LOAN

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates NO RECORDS

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

From your library

To your library

Books	Periodicals
N.A.	N.A.
N.A.	N.A.

see below
0

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? est. 35,000 eg materials

Books NA
Periodicals NA

xeroxed

by Chester-Fritz

PHYSICAL FACILITIES

How many square feet does the library contain? 28,8000

What is the number of books or volumes which can be accommodated on shelves? 140,000

How many seats for readers does the library have? 211

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>All To Law Students</u>	<u>24</u>	<u>8 am - 5 pm</u>	<u>9</u>
Tuesday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Wednesday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Thursday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Friday	<u>"</u>	<u>24</u>	<u>"</u>	<u>9</u>
Saturday	<u>"</u>	<u>24</u>	<u>-----</u>	<u>0</u>
Sunday	<u>"</u>	<u>24</u>	<u>-----</u>	<u>0</u>
TOTAL	<u>"</u>	<u>168</u>		<u>45</u>

FINANCE - INCOME

From State \$152,805
 From Federal _____
 From Private _____
 TOTAL \$152,805

FINANCE - EXPENSE

Personnel (include fringe) \$45,922.00
Materials
 Books 28,598.00
 Periodicals 64,004.00
 Audio-visual 700.00
 Microforms included in books and periodical
 TOTAL \$92,002.00
 Binding & Re-binding \$3,949.00
 Data Processing -----
 Equipment 4,277.00
 Other costs 6,655.00
 TOTAL \$14,881.00

GRAND TOTAL \$133,805.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2.8</u> 1. Library Director	<u>\$33,922.00</u>
Professional staff other than librarians <u>-----</u> 2. Library Associates	<u>-----</u>
Clerical and other staff on library budget <u>3</u>	<u>12,000.00</u>
TOTAL <u>5.8</u>	<u>\$45,922.00</u>

Staff serving on an hourly basis

Number of hours 5,000
 Expenditures \$12,000.00

Work-study programs or other programs for which library/ makes partial or no payment:

Number of hours 1,040
 Expenditures by library \$227.00
 Expenditures other than by library \$ -----



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School University of North Dakota, School of Medicine
City Grand Forks Zip Code 58201
Library Director Charles R. Bandy

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	12138						
(+) Added during year	430						
(-) Withdrawn during year	0						
At end of year	12568						
New titles added during year	430						

PERIODICALS

Number of titles currently received 509
Number of bound volumes in library 22,650
Number of unbound volumes in library NA
Number of microreproductions of
volumes in library
fiche NONE
film NONE
opaque NONE

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RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year

Phonorecords				
Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
1500				

titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
			15		
			5		
			-		
3000			15		
			5		

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____

State government? () yes (X) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 3246	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals 2714	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates NA

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library	99	1629
To your library	32	440

How many of the above loans were to or from out-of-state libraries? _____

How many photocopies were made in your library in lieu of loans? NA Books NA Periodicals NA

PHYSICAL FACILITIES

How many square feet does the library contain? 6,942

What is the number of books or volumes which can be accomodated on shelves? 70,000

How many seats for readers does the library have? 95

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8AM-12PM	16	8AM-5PM	9
Tuesday	"	16	"	9
Wednesday	"	16	"	9
Thursday	"	16	"	9
Friday	8AM-10PM	14	"	9
Saturday	9AM- 5PM	8	9AM-5PM	8
Sunday	1PM-12PM	11	1PM-5PM	4
TOTAL		97		57

FINANCE - INCOME

From State	\$ 61,841.00
From Federal	4,106.51
From Private	
TOTAL	\$ 65,947.51

FINANCE - EXPENSE

Personnel (include fringe) \$ 26,155.00

Materials

Books	6,414
Periodicals	22,142
Audio-visual	0
Microforms	0

TOTAL\$ 28,556.00

Binding & Re-binding \$ 5427

Data Processing -

Equipment -

Other costs 1703

TOTAL\$ 7130.00

GRAND TOTAL\$ 61,841.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians 3.5	\$ 21,825.00
Professional staff other than librarians	
Clerical and other staff on library budget	
TOTAL 3.5	\$ 21,825.00

Staff serving on an hourly basis

Number of hours 1732

Expenditures \$ 4,330

Work-study programs or other programs for which library makes partial or no payment:

Number of hours NONE

Expenditures by library \$

Expenditures other than by library \$



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

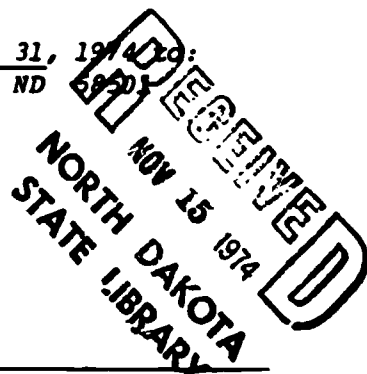
PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974



School Jamestown College

City Jamestown

Zip Code 58401

Library Director Harold B. Kelly

RESOURCES - PRINTED

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added
during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	54400						
(+) Added during year	2860						
(-) Withdrawn during year	100						
At end of year	57260		9,000				
New titles added during year							

PERIODICALS

Number of titles currently received 527

Number of bound volumes in library 4500

Number of unbound volumes in library 2771

Number of microreproductions of
volumes in library

fiche 868

film 250

opaque N/A

RESOURCES - AUDIO-VISUAL

Phonorecords

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
669	--	135	3267	46
67	--	10	28	5
0	--	0	0	0
736	--	145	3295	51
67	--	10	200	5

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year

At end of year

New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
640	43	20	53	--	--
160	19	0	0	--	--
0	0	0	24	--	--
800	61	20	29	--	--
160	19	0	0	--	--

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____

State government? () yes (x) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	8240	Microcards	0	Tape cassettes	495
Pamphlets	60	Microfiche	30	Tape cartridges	0
Documents	50	Discs	225	Filmstrips	30
Periodicals	30	Films	36	Video tape	26
Microfilm	15	Slides	1100	Reserve	2641

In-library use of resources - Give estimates

Books	--	Microcards	--	Tape cassettes	--
Pamphlets	--	Microfiche	--	Tape cartridges	--
Documents	--	Discs	--	Filmstrips	--
Periodicals	--	Films	--	Video tape	--
Microfilm	--	Slides	--		

Interlibrary loans -

From your library

To your library

Books	Periodicals
127	94
365	219

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? 470

Books 18
Periodicals 10

PHYSICAL FACILITIES

How many square feet does the library contain? 36000

What is the number of books or volumes which can be accommodated on shelves? 85000

How many seats for readers does the library have? 245

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Total</u>	<u>Summer</u>		<u>Total</u>
	<u>Hours Open</u>			<u>Hours Open</u>		
Monday	8:30/5:00	6:00/10:	12.5	8:30/5:00		8.5
Tuesday	"	"	12.5	8:30/5:00	6:/10:	12.5
Wednesday	"	"	12.5	8:30/5:00		8.5
Thursday	"	"	12.5	8:30/5:00	6:/10	12.5
Friday	8:30/5:00		8.5	8:30/5:00		8.5
Saturday	1:00 - 5:00		4	closed		0
Sunday	2:00 -10:00		8	closed		0
TOTAL			70.5	total		50.5

FINANCE - INCOME

From State	\$ 7,000.	Title III
From Federal	5,000.	Title II
From Private	63,828.78	
TOTAL	\$ 75,828.78	

FINANCE - EXPENSE

Personnel (include fringe) \$ 33,342.00

Materials

Books	16,639.02
Periodicals	13,018.51
Audio-visual	4,164.97
Microforms	493.69

TOTAL\$ 34,316.19

Binding & Re-binding \$ 276.34

Data Processing

Equipment 4,810.14

Other costs 3,084.11

TOTAL\$ 8,170.59

GRAND TOTAL\$ 75,828.78

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>		<u>Salary Expenditures</u>
Librarians	3	\$
Professional staff other than librarians		
Clerical and other staff on library budget	3	
TOTAL	6	\$ 33,342.00

Staff serving on an hourly basis

Number of hours

Expenditures \$

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4,745

Expenditures by library \$

Expenditures other than by library \$ 8,540.11



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J WOLFERT

58501

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Mayville State College
City Mayville, N.D. Zip Code 58257
Library Director Clenora E. Guanbeck

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	60,230	No separate call		0	0	0	0
(+) Added during year	1,252			0	0	0	0
(-) Withdrawn during year	27			0	0	0	0
At end of year	61,455		2,125	0	0	0	0
New titles added during year	1,250			0	0	0	0

PERIODICALS

Number of titles currently received 348
Number of bound volumes in library 3,369
Number of unbound volumes in library no count
Number of microreproductions of volumes in library
fiche _____
film 269
opaque _____

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
130	0	45	2,039	0
19	0	0	42	0
0	0	0	0	0
142	0	45	2,081	0
19	0	0	40	0

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
146	37	198	10	0	70
0	0	0	0	0	0
0	0	0	0	0	0
146	37	198	10	0	70

We added both slides and filmstrips in kits--but I did not count these.

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____
State government? () yes (x) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 5,072 Microcards 0 Tape cassettes 50
Pamphlets 32 Microfiche 0 Tape cartridges 0
Documents Not separated Discs Checked out to Music Filmstrips No record kept
Periodicals Not checked out Films Dept. only 6 Video tape No record kept
Microfilm Not checked out Slides No record kept

In-library use of resources - Give estimates

Books 4,650 Microcards 0 Tape cassettes 200
Pamphlets 50 Microfiche 10 Tape cartridges 0
Documents Not separated Discs 400 Filmstrips 0
Periodicals 1,814 Films 0 Video tape 0
Microfilm 20 Slides 0

Interlibrary loans -

From your library

To your library

Books	Periodicals
84	6
41	12

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? 0

Books 6
Periodicals 0

PHYSICAL FACILITIES

How many square feet does the library contain? 16,508

What is the number of books or volumes which can be accommodated on shelves? 80,000

How many seats for readers does the library have? 190

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>8 A.M.-5 P.M.</u>	<u>11½</u>	<u>7:50 A.M.-5 P.M.</u>	<u>11½</u>
Tuesday	<u>6:30 P.M.-9:00 P.M.</u>	<u>11½</u>	<u>6:30 P.M.-8:30 P.M.</u>	<u>11½</u>
Wednesday	<u>" "</u>	<u>11½</u>	<u>" "</u>	<u>11½</u>
Thursday	<u>" "</u>	<u>11½</u>	<u>" "</u>	<u>11½</u>
Friday	<u>8 A.M.-4 P.M.</u>	<u>8</u>	<u>7:30 A.M.-3 P.M.</u>	<u>7½</u>
Saturday	<u>10:00-12:00 A.M.</u>	<u>2</u>		
Sunday	<u>7:00-9:00 P.M.</u>	<u>2</u>	<u>7:00-9:00 P.M.</u>	<u>2</u>
TOTAL		<u>58</u>		<u>55½</u>

FINANCE - INCOME

From State \$ 54,435
 From Federal _____
 From Private _____
 TOTAL \$ 54,435

FINANCE - EXPENSE

Personnel (include fringe) \$ 39,656

Materials

Books 3,000
 Periodicals 2,000
 Audio-visual _____
 Microforms _____

TOTAL\$ 11,000

Binding & Re-binding \$ 200
 Data Processing _____
 Equipment 1,279
 Other costs 2,300
 TOTAL\$ 3,779

GRAND TOTAL\$ 54,435

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>2.5</u>	\$ <u>31,656</u>
Professional staff other than librarians <u>0</u>	_____
Clerical and other staff on library budget _____	<u>8,000</u>
TOTAL <u>2.5</u>	\$ <u>39,656</u>

Staff serving on an hourly basis

Number of hours 38.7
 Expenditures \$ 7,176.08

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 2,772
 Expenditures by library \$ 803.92
 Expenditures other than by library \$ 3,169.72



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2460

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND. 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE LIBRARY

School Minot State College

City Minot

Zip Code 58701

Library Director George C. Clark

RESOURCES - PRINTED

VOLUMES

	Books	Documents*	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	76,725	44,756	n/a	231	125		
(+) Added during year	4,911	5,602		637	0		
(-) Withdrawn during year	608	0		0	0		
At end of year	81,028	50,358		868	125		
New titles added during year	4,525	n/a		8	0		

PERIODICALS

* Does not include periodicals or depository volumes cataloged into the general or reference collections.

Number of titles currently received 1,603

Number of bound volumes in library 26,500

Number of unbound volumes in library 500

Number of microreproductions of
volumes in library

fiche 290

film 3,410

opaque

RESOURCES - AUDIO-VISUAL

Phonorecords

VOLUMES

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	460		1,188	0
(+) Added during year	223		417	6
(-) Withdrawn during year	0		5	
At end of year	683		1,600	6
New titles added during year	123		417	6

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Sound	Silent			
	2	0			
1 set	205	48			
	0	0			
1 set	207	48			
1 set	69	13			

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes () no If so, in what year was it so designated? 1925

State government? (X) yes () no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>35,246</u>	Microcards <u> </u>	Tape cassettes <u>**</u>
Pamphlets } <u>1,355</u>	Microfiche <u>n/a</u>	Tape cartridges <u> </u>
Documents } <u> </u>	Discs <u>**</u>	Filmstrips <u>**</u>
Periodicals <u>8,119</u>	Films <u> </u>	Video tape <u>**</u>
Microfilm <u>n/a</u>	Slides <u> </u>	** non-print materials <u>603</u>

In-library use of resources - Give estimates

Books <u>17,000</u>	Microcards <u> </u>	Tape cassettes <u>1,500</u>
Pamphlets <u>500</u>	Microfiche <u>2,500</u>	Tape cartridges <u> </u>
Documents <u>2,000</u>	Discs <u> </u>	Filmstrips <u>600</u>
Periodicals <u>15,000</u>	Films <u> </u>	Video tape <u>15</u>
Microfilm <u>3,500</u>	Slides <u> </u>	

Interlibrary loans -

	Books	Periodicals	ERIC
From your library	306	427	
To your library	186	499	30

How many of the above loans were to or from out-of-state libraries? Books 12

How many photocopies were made in your library in lieu of loans? 421 Periodicals 3

PHYSICAL FACILITIES

How many square feet does the library contain? 30,360 sq. ft. (22,948 sq. ft. for library purposes)

What is the number of books or volumes which can be accommodated on shelves? 110,000

How many seats for readers does the library have? 308

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>		
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>	
Monday	7:30-10:00	1½	7:00-9:30	1½	
Tuesday	7:30-10:00	1½	7:00-9:30	1½	classes met during summer quarter '74 on a four day week-Tuesday through Friday.
Wednesday	7:30-10:00	1½	7:00-9:30	1½	
Thursday	7:30-10:00	1½	7:00-9:30	1½	
Friday	7:30-4:00	8½	7:00-4:00	9	
Saturday	(1-5) only the final two of each quarter (4)				
Sunday	2:00-10:00	8			
TOTAL		7½		67	

FINANCE - INCOME

From State	\$ 193,838
From Federal	5,000
From Private	4,373
TOTAL	\$ 203,211

FINANCE - EXPENSE

Personnel (include fringe) \$ 96,919

Materials

Books	47,395
Periodicals	19,407
Audio-visual	9,257
Microforms	10,384
TOTAL	\$ 86,443

Binding & Re-binding	\$ 1,050
Data Processing	25
Equipment	9,844
Other costs	8,930
TOTAL	\$ 19,849

GRAND TOTAL \$ 201,730

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>		<u>Salary Expenditures</u>
Librarians	4	\$ 45,100
Professional staff other than librarians	2.625	17,175
Clerical and other staff on library budget	3.75	16,560
TOTAL	10.125	\$ 78,835

Staff serving on an hourly basis (student assistants)

Number of hours 6,637
Expenditures \$ 9,302

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4,173
Expenditures by library \$ 1,255
Expenditures other than by library \$ 6,270



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J WOLFERT

State Librarian

PHONE 224-2480

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Northwest Bible College

City Minot

Zip Code 58701

Library Director Clyde Root

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	17551	NA	NA				
(+) Added during year	1734						
(-) Withdrawn during year							
At end of year	19285						
New titles added during year	1734						

PERIODICALS

Number of titles currently received 56
Number of bound volumes in library NA
Number of unbound volumes in library NA
Number of microreproductions of
volumes in library
fiche _____
film _____
opaque _____

RESOURCES - AUDIO-VISUAL

Phonorecords

VOLUMES
At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
	50	50		

New titles added during year

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____
State government? () yes (x) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>3320</u>	Microcards _____	Tape cassettes <u>300</u>
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs <u>200</u>	Filmstrips _____
Periodicals <u>200</u>	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates

Books <u>7000</u>	Microcards _____	Tape cassettes <u>600</u>
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals <u>2000</u>	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

From your library

To your library

Books	Periodicals
<u>6</u>	<u>5</u>

How many of the above loans were to or from out-of-state libraries?

How many photocopies were made in your library in lieu of loans? _____

Books _____
Periodicals _____

PHYSICAL FACILITIES

How many square feet does the library contain? _____

What is the number of books or volumes which can be accomodated on shelves? 25,000

How many seats for readers does the library have? 30

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8-12;1-5;6-10	12	8-12;1-5	8
Tuesday	8-12;1-5;6-10	12	8-12;1-5	8
Wednesday	8-12;1-5;6-10	12	8-12;1-5	8
Thursday	8-12;1-5;6-10	12	8-12;1-5	8
Friday	8-12;1-5	8	8-12;1-5	8
Saturday	10-12;1-4	6		
Sunday				
TOTAL		62		40

FINANCE - INCOME

From State \$ _____
 From Federal _____
 From Private 16,800
 TOTAL \$ 16,800

FINANCE - EXPENSE

Personnel (include fringe) \$ 9,800

Materials

Books 6,000
 Periodicals 500
 Audio-visual 100
 Microforms _____

TOTAL\$ 6,600

Binding & Re-binding \$ _____

Data Processing _____

Equipment 300

Other costs 100

TOTAL\$ 400

GRAND TOTAL\$ 16,800

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>1</u>	\$ <u>8,000</u>
Professional staff other than librarians <u>1/2</u>	<u>1,800</u>
Clerical and other staff on library budget _____	_____
TOTAL _____	\$ <u>9,800</u>

Staff serving on an hourly basis

Number of hours NA

Expenditures \$ _____

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 160 per wk.

Expenditures by library \$ 132 per wk.

Expenditures other than by library \$ 132 per wk.



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED
JUL 1 1974
NORTH DAKOTA
STATE LIBRARY

School _____
City _____ Zip Code _____
Library Director _____

RESOURCES - PRINTED

VOLUMES

At beginning of year _____
(+) Added during year _____
(-) Withdrawn during year _____
At end of year _____
New titles added during year _____

Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
			Fiche	Film	Opaque	Ultra-fiche
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

PERIODICALS

Number of titles currently received _____
Number of bound volumes in library _____
Number of unbound volumes in library _____
Number of microreproductions of
volumes in library
fiche _____
film _____
opaque _____

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year _____
(+) Added during year _____
(-) Withdrawn during year _____
At end of year _____
New titles added during year _____

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
_____	_____	_____	295	_____
_____	_____	_____	20	_____
_____	_____	_____	1	_____
_____	_____	_____	303	_____
_____	_____	_____	20	_____

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
	Sound	Silent			

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes () no If so, in what year was it so designated? 1973

State government? () yes () no If so, in what year was it so designated?

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books

Microcards

Tape cassettes

Pamphlets

Microfiche

Tape cartridges

Documents 5

Discs

Filmstrips

Periodicals

Films 2

Video tape

Microfilm

Slides

In-library use of resources - Give estimates

Books

Microcards

Tape cassettes

Pamphlets

Microfiche

Tape cartridges

Documents

Discs

Filmstrips

Periodicals

Films

Video tape

Microfilm

Slides

Interlibrary loans -

From your library

Books

Periodicals

To your library

How many of the above loans were to or from out-of-state libraries?

Books

How many photocopies were made in your library in lieu of loans?

Periodicals

PHYSICAL FACILITIES

How many square feet does the library contain?

What is the number of books or volumes which can be accommodated on shelves?

How many seats for readers does the library have?

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	<u>7:45A - 1:00 P.</u>	<u>1</u>	<u>7:20A - 1:00P; 5:30-9:00 P.</u>	<u>12 1/6</u>
Tuesday	<u>"</u>	<u>1</u>	<u>"</u>	<u>12 1/6</u>
Wednesday	<u>"</u>	<u>13</u>	<u>"</u>	<u>12 1/6</u>
Thursday	<u>"</u>	<u>13</u>	<u>"</u>	<u>12 1/6</u>
Friday	<u>1:15P - 4:00P.</u>	<u>0</u>	<u>7:20A - 4:00P.</u>	<u>8 2/3</u>
Saturday	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
Sunday	<u>3:00P - 9:00P.</u>	<u>0</u>	<u>--</u>	<u>--</u>
TOTAL		<u>67</u>		<u>57 1/3</u>

FINANCE - INCOME

From State	\$ <u>62,111</u>
From Federal	<u>4,022</u>
From Private	<u>2,416</u>
TOTAL	\$ <u>68,549</u>

FINANCE - EXPENSE

Personnel (include fringe) \$ 20,215

Materials

Books	<u>15,512</u>
Periodicals	<u>4,017</u>
Audio-visual)	<u>3,643</u>
Microforms))	

TOTAL\$ 23,142

Binding & Re-binding \$

Data Processing

Equipment 3,520

Other costs 2,360

TOTAL\$

GRAND TOTAL\$ 68,343

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians	<u>2.72</u>	Salary Expenditures	\$ <u>47,130</u>
Professional staff other than librarians	<u> </u>		<u>-0-</u>
Clerical and other staff on library budget	<u>2.00</u>		<u>13,005</u>
TOTAL	<u>4.72</u>		\$ <u>60,215</u>

Staff serving on an hourly basis

Number of hours 1,561 3/4

Expenditures \$ 2,531.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4403

Expenditures by library \$ 1426.27

Expenditures other than by library \$



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J. WOLFERT

58501

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED
AUG 6 1974
NORTH DAKOTA
STATE LIBRARY

School NORTH DAKOTA STATE SCHOOL OF SCIENCE

City Wahpeton, North Dakota Zip Code 58075

Library Director Jerald K. Stewart

RESOURCES - PRINTED

VOLUMES

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	32,752		8,929	8,625	--	--	--
(+) Added during year	3,933		1,009	370	--	--	--
(-) Withdrawn during year	798		--	--	--	--	--
At end of year	35,887		9,938	8,995	--	--	--
New titles added during year	3,561		980	358	--	--	--

PERIODICALS

Number of titles currently received 673

Number of bound volumes in library 2,368

Number of unbound volumes in library 8,413

Number of microreproductions of
volumes in library

fiche --

film 1,267

opaque --

RESOURCES - AUDIO-VISUAL

VOLUMES

At beginning of year

(+) Added during year

(-) Withdrawn during year

At end of year

New titles added during year

Phonorecords

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
860	--	--	782	200
71	--	--	25	60
0	--	--	0	0
931	--	--	807	260
68	--	--	19	60

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
1,558	488	178	57	20	83
200	50	28	8	10	22
0	0	0	0	0	0
1,758	538	306	65	30	105
78	40	28	8	10	22

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? () yes (x) no If so, in what year was it so designated? _____
State government? () yes (x) no If so, in what year was it so designated? _____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>14,682</u>	Microcards <u>N/A</u>	Tape cassettes <u>3,864</u>
Pamphlets <u>896</u>	Microfiche <u>61</u>	Tape cartridges <u>N/A</u>
Documents <u>N/A</u>	Discs <u>183</u>	Filmstrips <u>303</u>
Periodicals <u>9,033</u>	Films <u>155</u>	Video tape <u>48</u>
Microfilm <u>N/A</u>	Slides <u>24</u>	

In-library use of resources - Give estimates

Books <u>17,000</u>	Microcards _____	Tape cassettes _____
Pamphlets <u>4,500</u>	Microfiche _____	Tape cartridges _____
Documents <u>N/A</u>	Discs _____	Filmstrips _____
Periodicals <u>18,000</u>	Films _____	Video tape _____
Microfilm _____	Slides _____	

Non-print material must be signed for and is in above count.

Interlibrary loans -

	Books	Periodicals
From your library	228 + 38 pamphlets	102
To your library	82 + 4 "	49 + 61 Microfiche

How many of the above loans were to or from out-of-state libraries? _____
How many photocopies were made in your library in lieu of loans? 143

Not kept in 73-74
Books Now being kept.
Periodicals _____

PHYSICAL FACILITIES

How many square feet does the library contain? 36,992
What is the number of books or volume; which can be accomodated on shelves? 90,000
How many seats for readers does the library have? 450

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u>	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Tuesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Wednesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Thursday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Friday	8 A.M. - 4:30 P.M.	8 1/2	8 A.M. - 4:30 P.M.	8 1/2
Saturday	Closed	0	Closed	0
Sunday	6 P.M. - 10 P.M.	4	Closed	0
TOTAL		68 1/2		44 1/2

FINANCE - INCOME

From State	\$ 125,106.00
From Federal	11,102.00
From Private	1,407.00
TOTAL	137,615.00

FINANCE - EXPENSE

Personnel (include fringe)	\$ 64,520.00
<u>Materials</u>	
Books	41,641.00
Periodicals	7,738.00
Audio-visual	3,382.00
Microforms	1,375.00
TOTAL	\$ 54,136.00
Binding & Re-binding	\$ NOT AVAILABLE
Data Processing	-0-
Equipment	3,580.00
Other costs	9,277.00
TOTAL	\$ 12,857.00

GRAND TOTAL \$ 131,513.00

STAFF

<u>Full-time equivalents (FTE) of regular library staff positions</u>	<u>Salary Expenditures</u>
Librarians <u>34</u>	\$ 38,240.00
Professional staff other than librarians <u>1</u>	7,629.00
Clerical and other staff on library budget <u>3</u>	15,174.00
TOTAL	\$ 61,043.00

Staff serving on an hourly basis

Number of hours -0-
Expenditures \$ -0-

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 6,842
Expenditures by library \$ 3,477.00
Expenditures other than by library \$ 6,102.00



NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

RICHARD J WOLFERT

58501

State Librarian

PHONE 224-2400

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

RECEIVED
NOV 26 1974
NORTH DAKOTA
STATE LIBRARY

School UNIVERSITY OF NORTH DAKOTA - WILLISTON CENTER

City WILLISTON Zip Code 58801

Library Director Juanita Shemorry

RESOURCES - PRINTED

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year

At end of year

New titles added
during year

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	15,518	N.A.	860.	-0-	71	N.A.	N.A.
(+) Added during year	389	N.A.	18	-2-	18	N.A.	N.A.
(-) Withdrawn during year	28	N.A.	-0-	-0-	-0-	N.A.	N.A.
At end of year	15,379	N.A.	878	-2-	89	N.A.	N.A.
New titles added during year	389	N.A.	18	2	18	N.A.	N.A.

PERIODICALS

Number of titles currently received 178

Number of bound volumes in library 1302

Number of unbound volumes in library 550

Number of microreproductions of
volumes in library fiche N.A.

film 625

opaque N.A.

RESOURCES - AUDIO-VISUAL

Phonorecords

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year

At end of year

New titles added during year

Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
90	N.A.	-0-	316	N.A.
60	N.A.	15	158	N.A.
-0-	N.A.	-0-	-0-	N.A.
150	N.A.	15	474	N.A.
60	N.A.	15	158	N.A.

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES

At beginning of year
(+) Added during year
(-) Withdrawn during year
At end of year
New titles added during year

Slides	Filmstrips		Films	Films	Film
	Sound	Silent	16 mm	8 mm	Loops
-0-	N.A.	71	N.A.	N.A.	N.A.
160	N.A.	116	N.A.	N.A.	N.A.
-0-	N.A.	-0-	N.A.	N.A.	N.A.
160	N.A.	187	N.A.	N.A.	N.A.
160	N.A.	116	N.A.	N.A.	N.A.

GOVERNMENT DOCUMENTS

Is the library a document depository?

Federal government? () yes (X) no If so, in what year was it so designated? N.A.
State government? () yes (X) no If so, in what year was it so designated? N.A.

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books <u>2,332</u>	Microcards <u>N.A.</u>	Tape cassettes <u>126</u>
Pamphlets <u>348</u>	Microfiche <u>Not Recorded</u>	Tape cartridges <u>N.A.</u>
Documents <u>N.A.</u>	Discs <u>489</u>	Filmstrips <u>245</u>
Periodicals <u>904</u>	Films <u>N.A.</u>	Video tape <u>N.A.</u>
Microfilm <u>N.A.</u>	Slides <u>Not Recorded</u>	

In-library use of resources - Give estimates Individual Records Not Kept

Books <u> </u>	Microcards <u>N.A.</u>	Tape cassettes <u> </u>
Pamphlets <u> </u>	Microfiche <u>N.A.</u>	Tape cartridges <u> </u>
Documents <u>N.A.</u>	Discs <u> </u>	Filmstrips <u> </u>
Periodicals <u> </u>	Films <u> </u>	Video tape <u>N.A.</u>
Microfilm <u> </u>	Slides <u> </u>	TOTAL: <u>7,309</u>

Interlibrary loans -

Individual Records Not Kept

From your library

Books

Periodicals

To your library

TOTAL: 124

TOTAL: 426

How many of the above loans were to or from out-of-state libraries?

Books Not Recorded

How many photocopies were made in your library in lieu of loans? 87

Periodicals

PHYSICAL FACILITIES

How many square feet does the library contain? 4187

What is the number of books or volumes which can be accommodated on shelves? 15,000

How many seats for readers does the library have? 95

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	<u>Winter</u>		<u>Summer</u> (May and August)	
	<u>Hours Open</u>	<u>Total</u>	<u>Hours Open</u>	<u>Total</u>
Monday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Tuesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Wednesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Thursday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Friday	8 a.m.-5 p.m.	9	8 a.m.-5 p.m.	9
Saturday	-0-		-0-	
Sunday	-0-		-0-	
TOTAL		61		61

FINANCE - INCOME

From State	\$ 12,400	From Local District	
From Federal	5,000	From Title II A Grant	
From Private	N.A.		
TOTAL	\$ 17,400		

FINANCE - EXPENSE

Personnel (include fringe) \$ 12,824

Materials

Books	6,165.
Periodicals	1,502.92
Audio-visual	873.06
Microforms	114.18
TOTAL	\$ 8765.16

Binding & Re-binding	\$ -0-
Data Processing	-0-
Equipment	500.00
Other costs	-0-
TOTAL	\$ 500.00

GRAND TOTAL \$ ~~9265.16~~ **\$ 22,089.16**

STAFF

Full-time equivalents (FTE) of regular library staff positions

Librarians		Salary Expenditures
Professional staff other than librarians		\$ -0-
Clerical and other staff on library budget	2	6,450.
TOTAL		\$ 6,450

Staff serving on an hourly basis

Number of hours N.A.
Expenditures \$ N.A.

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1672
Expenditures by library \$ 711.10
Expenditures other than by library \$ 2,133.30